



DEPARTMENTAL REGULATIONS  
CONCORD POLICE DEPARTMENT  
12/24/2013

PROCEDURE 91  
EFFECTIVE DATE:

12/24/2013

REVISION DATE:

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Chief of Police

I.D. NUMBER: 402

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## PUBLIC SAFETY AUTOMATIC EXTERNAL DEFIBRILLATOR PROGRAM

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### A. POLICY STATEMENT

The Concord Police Department is committed to providing the highest level of public service to the citizens of Concord. In an effort to continue and support our public service mission, the Concord Police Department has attained statewide recognition as an approved Public Safety AED Service Provider. The Automatic External Defibrillator (AED) Program will train officers to recognize possible cardiac emergencies and use an AED to increase a citizen's chance of survival during a sudden cardiac emergency.

### B. PURPOSE

The purpose of this procedure is to provide guidelines for AED use, deployment, dispatch protocol, employee training, quality assurance, and equipment maintenance and repair.

The purpose of providing police personnel with an AED is to supplement their level of public service in the event of a cardiac emergency. It is not intended to alter the priorities or primary law enforcement function of preventing crime within the community.

### C. GENERAL

The use of Public Safety AED's shall be in compliance with the California Code of Regulations Title 22 and the established policies and procedures authorized by the Contra Costa County Emergency Medical Services Agency.

1. It is the policy of the Concord Police Department that all sworn and non-sworn uniformed personnel assigned to the Field Operations Division shall have a department issued AED in their patrol car, unless notification has been made to their supervisor providing them with a valid reason for not having an AED. Personnel should be prepared to utilize an AED, when appropriate, during the course of their duties.
  - .1 Traffic, bicycle, foot patrol and other personnel are exempt from this requirement when not utilizing a vehicle equipped with an AED.
  - .2 Watch Commanders and Administrative Managers may carry and utilize an AED at their discretion.

### D. DEPLOYMENT PROCEDURE

Upon receiving a 911 medical call for service, the Concord Police Communications Center shall follow their authorized procedure to transfer the medical request to the appropriate agency.

1. Once the call transfer has occurred, the CPD dispatcher should remain on the line and listen to the Emergency Medical Dispatch assessment to determine if an AED is needed.
  - .1 The CPD Dispatcher should voice broadcast that medical personnel are responding for a possible cardiac emergency / AED call under the following circumstances:
    - .01 CPR instructions are being given

- .02 Rescue breathing instructions are being given
  - .03 Unconscious or unresponsive victims when a cardiac emergency is suspected
  - .04 Drowning
  - .05 Electrocutions
  - .06 Hanging
- .2 All officers responding to a cardiac emergency / AED call shall notify Dispatch.
2. Police personnel may be dispatched to respond to a possible cardiac emergency or any other medical emergency at the request of any EMS agency or a field supervisor.

#### **E. POST DEPLOYMENT**

Following the use of an AED, the operator of the AED shall restock the used equipment from EMS or Fire Units and complete a CPD AED Use Report. A copy of the completed report shall be submitted to the AED Program Coordinator before the end of their shift.

1. Any AED items not restocked on scene should be restocked from the CPD Patrol Armory.
2. The Program Coordinator shall forward the required information to the local EMS agency pursuant to local regulations.
3. The AED Use Form is located on the CPD Network 'R' drive in the folder labeled,"AED Use Report Form".

#### **F. PERSONNEL TRAINING STANDARDS**

All police personnel shall complete an approved AED training program authorized by the CCC EMS Agency prior to providing emergency care with an AED.

1. The initial AED training program shall include a lecture, written exam and practical exam in accordance with the policies and procedures issued by the CCC EMS Agency.
2. Following the initial training program, police personnel shall attend a training update every other year which shall include the most recent AED recommendations made by the American Heart Association.
3. AED training may occur more often if the CPD Training Supervisor or EMS authority deems it necessary.
4. AED instructors must be authorized by the CCC EMS Agency to instruct public safety personnel in the use of an AED.

#### **G. MAINTENANCE & REPAIR**

The AED is a self-testing device that requires minimal evaluation by the operator prior to deployment.

1. The AED shall be stored in the trunk of police vehicles.

2. Personnel shall locate the AED in the trunk and visualize the status window on the front of the AED to ensure the unit displays 'OK' and the battery level indicates a minimum of one bar.
3. Personnel shall also ensure that there are two sets of usable electrodes in the AED case.
4. Any AED unit that displays a message other than 'OK' shall be taken out of service and replaced with an operational AED. The AED Program Coordinator or Training Supervisor shall then be notified.
5. All AED units shall be maintained based upon the manufacturer's recommendation.

## **H. QUALITY ASSURANCE**

Appropriate deployment, use and training standards shall be evaluated by the CPD Training Unit and the CCC EMS Agency, to ensure compliance standards are met and maintained.

1. Each AED use will be reported to the CPD Training Unit and the CCC EMS Agency for evaluation and compliance.
2. Any recommendations for program improvement by the agency authorizing the Concord Police Department as a Public Safety AED Service Provider shall be reviewed and considered by the CPD Training Unit.