



**SPECIAL MEETING OF THE
COMMISSION ON AGING**

Thursday, November 12, 2015

1:30 p.m.

2727 Parkside Circle

Concord, CA 94519

Annotated Agenda

ROLL CALL: *Present – Linda Bailey, Casilda Gonzales, Ben Hornstein, Melvin Lee, Delores Leon, Excused – Diana Pascual, Cathy McCaughley.*

PUBLIC COMMENT: *None*

(The public may speak on any item within the jurisdiction of the Commission on Aging not listed on this agenda. Approximately 15 minutes is allocated for the Public Comment Period. Each speaker is requested to complete speaker cards with their name and address for the record prior to the meeting – speaker will be allowed approximately 3 minutes.)

1. **LIAISON GROUP REPORTS AND PROJECTS** – *Commissioner Bailey attended the Heritage/Towers Resident Meeting and reported there were a couple of traffic light issues. Staff suggests to have Ray Kuzbari, Transportation Manager to attend their meeting. Vice Chair Hornstein was invited to a gathering at the Vet Center by Senator’s DeSaulnier’s office and he will provide information on the COA and senior center activities.*
 - A. **BASTAS** – *Chair Lee reviewed the timeline for the BASTAS program and assignments. See attached BASTAS document.*
 - *Commissioner McCaughy recruited two new sites for the program: Ygnacio Valley High School and Claycord 4-H.*
 - *Chair Lee reported Commissioners will need to follow up on getting the waivers signed from the Board and Care Home. Commissioner Hornstein will follow up with Abel and Young at Heart homes. Lee distributed the rest of the care home to the rest of the Commissioners.*
 - *Refreshments- Commissioner Gonzales, Leon, Pascual*
 - *Registration – Commissioner McCaughley*
 - *Gift Wrapping, Runner – Commissioner Hornstein and Bailey*
 - B. **2016 AGE STRONG, LIVE LONG HEALTH EXPO-** *Staff provided an overview of the Age Strong, Live Long Health Expo. Assignments are listed below; contact Chair Lee if you do not have an assignment.*
 - *Assist with securing osteoporosis screening, massage, vision, podiatrist, etc. See handout with 2015 listing of vendors and screeners and support groups. Staff will provide information for new vendors and screeners to Commissioner Gonzales and Hornstein.*
 - *Chair Lee will follow up with VIPs and confirm traffic and parking control for the fair and check on the number of tables and which groups from the PD will be attending the expo. A request for use of the church parking lot will need to be facilitated.*
 - *Facilitate presentations (refer to handout) – 3 Commissioners*
 - *Commission on Aging and Senior Center table – Commissioner Leon*

- *Entertainment (Wisteria Hall) – MC for entertainment – 1 Commissioner*
- *Marketing – All Commissioners*

2. ANNOUNCEMENTS:

- A. PURPOSEFUL BOARDS, POWERFUL FUNDRAISING –Philanthropy Symposium, Wednesday, November 18, 8:30am-4:00pm**
- B. GIFT &CRAFT FAIR – DECEMBER 4, 2015, 9:30AM-2:30PM**
- C. BE A SANTA TO A SENIOR (BASTAS), PROCLAMATION & WRAPPING PARTY, DECEMBER 19, 2015 10AM -12 NOON, SENIOR CENTER**
- D. AGE STRONG, LIVE LONG HEALTH EXPO – FEBRUARY 26, 2016, 9am-1pm**

3. ITEMS FOR NEXT AGENDA: *Health Expo, BASTAS Evaluation, Liaison List.*

4. ADJOURNMENT: *Meeting was adjourned at 2:30pm*

NEXT MEETING: JANUARY 20, 2016

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