

CITY COUNCIL COMMITTEE

SPECIAL MEETING

INFRASTRUCTURE & FRANCHISE

Laura Hoffmeister, Chair
Edi Birsan, Committee Member

5:30 p.m., Wednesday, September 9, 2015

Building D, Permit Center Conference Room
1950 Parkside Drive, Concord

- ANNOTATED AGENDA -

ROLL CALL: All present

STAFF PRESENT: Guy Swanger, Chief of Police; Cheryl Owens, Finance/Business Operations Manager; Jovan Grogan, Deputy City Manager

MEMBERS OF THE PUBLIC WHO ADDRESSED THE COMMITTEE: Five representatives of tow companies and community member Ray Barbour

PUBLIC COMMENT PERIOD: No public comment

1. **REVIEW** – Findings from use of tow management software. Report by Cheryl Owens, Finance/Business Operations Manager, Police Department.

Cheryl gave a brief history of the tow franchise fee and the adoption of the tow software, Auto Return. Cheryl gave a PowerPoint presentation on two years of data. It reinforced the standards set by the City of Concord for contracted tow companies. This included response time, removal time, and the increasing amount of tows per each company.

Vice Mayor Hoffmeister and Councilmember Birsan asked the tow companies to comment on the Auto Return tow software. Each complimented the evolution of the system. There are some minor improvements still needed but overall, the representatives were complimentary.

ACTION: No action taken

2. **ADJOURNMENT** at 7:10 p.m.

Reviewed by:



Jovan Grogan, Deputy City Manager

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Distribution: City Council
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