

COMMITTEE MEMBERS
Carlyn S. Obringer, Chair
Timothy A. McGallian, Committee Member

Civic Center
1950 Parkside Drive
Concord, CA 94519
www.cityofconcord.org



**Special Meeting of the
Recreation, Cultural
Affairs & Community
Services Committee**

Wednesday, June 7, 2017

5:30 p.m.

Garden Conference
Room, Wing A
1950 Parkside Drive

AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. ROLL CALL

2. PUBLIC COMMENT PERIOD

3. REPORTS

- a. **Interview** – applicants for openings on the Commission on Aging. **Report by Marsha Moore, Deputy City Clerk.**
- b. **Interview** – applicants for Concord/Pleasant Hill Health Care District Grant Committee. **Report by Marsha Moore, Deputy City Clerk.**

4. ADJOURNMENT

ADA NOTICE AND HEARING IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3031, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: City Council
Valerie Barone, City Manager
Susanne Brown, City Attorney
Kathleen Salguero Tropa, Assistant City Manager
Joelle Fockler, City Clerk



3.a

Staff Report

Date: June 7, 2017

To: Council Committee on Recreation, Cultural Affairs & Community Services

From: Valerie J. Barone, City Manager

Reviewed by: Joelle Fockler, MMC, City Clerk

Prepared by: Marsha Moore, CMC, Deputy City Clerk
Marsha.moore@cityofconcord.org
(925) 671-3085

Subject: **Interview Applicants for openings on the Commission on Aging**

Report in Brief

The Recreation, Cultural Affairs and Community Services Committee will interview applicants to fill up to ten positions on the Commission on Aging.

Recommended Action

Interview applicants for the Commission on Aging and make a recommendation to the City Council for appointment.

Background

The Commission on Aging is seeking up to ten members to fill five positions for four-year terms expiring June 30, 2021 and five positions for two-year terms expiring June 30, 2019. The terms of Committee members Melvin Lee, Delores Leon and Ben Hornstein expire on June 30, 2017, and an unscheduled vacancy of Committee member Casilda Gonzalez occurred on March 28, 2017.

In accordance with Policy and Procedure No. 89 an announcement was made on November 1, 2016, to fill two unscheduled vacancies and four vacant positions on the Commission on Aging, and applications were due to the City Clerk's office on January 6, 2017, at 5 p.m. A second announcement was made on March 28, 2017 to fill three positions on the Commission on Aging, and applications were due to the City Clerk's office on April 28, 2017, at 5 p.m.

The Commission on Aging members identify, improve, and develop services and opportunities for senior citizens. They will be asked to attend and participate in the Contra Costa Advisory Council on Aging subcommittees to identify the unmet needs of senior citizens and evaluate the effectiveness of existing programs and laws. All members of the Commission on Aging must be residents of Concord holding no other office in the City. At least 51 percent of the members must be over the age of 60 years old. Meetings are held the third Wednesday of the month at 1:30 p.m. at the Concord Senior Center located at 2727 Parkside Drive.

Applications were received from 20 individuals. In addition to receiving applications from incumbents Ben Hornstein, Melvin Lee and Delores Leon; applications were received from David Afinowicz, Sally Chavez, Michael Chavez, Tracy Fletcher, Keith George, Gina Gotsill, Christopher Grantham, Carol Hansen Grey, Jan Harvell Nunes, Paula Johnstone, Mei Lee, David Medeiros, Fuad Omran, Charles Rogers, Nancy Sansom, James Shurr and Malcolm Vaughan. Tracy Fletcher is out of town and not able to attend the interviews, however, would still like to be considered. Malcolm Vaughan, Keith George and Sally Chavez have withdrawn their applications.

Public Contact

The Agenda was posted.

Attachments

1. Applicant Summary
2. Municipal Code Excerpt

April 2017 Applicants for Commission on Aging

Name	Employer	Occupation
David Afinowicz	Unemployed	Finance
Michael Chavez	MINI of Concord	sales
Tracy Fletcher	H&R Block	Office Manager and Tax Accountant
Gina Gotsill	Self	Communications Consultant
Christopher Grantham	Self Employed	Financial Services
Carol Hansen Grey	Self Employed	Graphic Designer/Author/Web Developer
Jan Harvell Nunes	Kelly Servces- Assigned to American Honda Motor Co.	Supportive service
Ben Hornstein	Retired	
Paula Johnstone	Mazzei Realty	Realtor
Mei Lee	Retired from Army Corps of Engineers	Procurement
Melvin Lee	Retired	
Delores Leon	Retired	Immigration Officer
David Medeiros	Hyper Green, Inc	Staffing Management
Fuad Omran	Retired	Banker
Charles Rogers		Retired
		Organizational Coordinator Outreach resources, Executive Board of the Plaza Tower and the Heritage Vice President and Coordinator of Activities, Deacon at the First Presybterian Church of Concord, advocate for the Board of Directors of the Plaza Tower and Heritage, member of the California Apartments Association and Tenants together.
Nancy Sansom	Concord Senior Citizens Center volunteer	
James Shurr	Self-employed	Bar Owner/Manager

COMMISSION ON AGING
Chapter 2.20

2.20.090 Established; membership; compensation of members.

There is hereby created a Commission on Aging which shall consist of not more than 11 voting members to be appointed by the City Council. Members of the Commission on Aging shall be residents of the city. At least 51 percent of the membership shall be over the age of 60 years. The basis and the amount of any compensation which may be paid to the members of the Commission on Aging shall be determined by resolution of the City Council.

(Code 1965, § 2453; Code 2002, § 2-321. Ord. No. 91-1; Ord. No. 92-19)

2.20.100 Purpose and intent.

(a) The city desires to act as a line of communication between its senior citizen population, public and private organizations, and other advisory bodies to assure that government action is responsive to the needs of older persons.

(b) There is a need to establish a visible and officially responsible body within the city to:

(1) Encourage county and state agencies to identify unmet needs of older persons and available resources by providing a means for citywide planning in coordination of individuals and groups interested in improving and developing services and opportunities for senior citizens.

(2) Plan, promote, and recommend changes to the existing programs and laws that have a direct bearing on the dignity, freedom, and security of older persons to independently manage their own lives.

(3) Enlist the participation of community groups and individuals in implementing actions which improve resources.

(Code 1965, § 2454; Code 2002, § 2-322. Ord. No. 91-1)

2.20.110 Terms of members; absence from meetings.

Members shall serve at the pleasure of the City Council for staggered terms of four years. The City Council reserves the right to make appointments for an adjusted term period to maintain a

staggered term structure. Any member who absents himself from three meetings of the Commission on Aging within a fiscal year without being excused will be deemed to have resigned from his appointment, and the City Council may appoint a new member to serve in place of the resigned member.

(Code 1965, § 2455; Code 2002, § 2-323. Ord. No. 91-1; Ord. No. 10-2; Ord. No. 15-3, § 2)

2.20.120 Rules of procedure; designation of committees and task forces.

The Commission on Aging shall adopt rules of procedure on the conduct of its business and may designate ad hoc committees and ad hoc task forces composed of its membership.

(Code 1965, § 2456; Code 2002, § 2-324. Ord. No. 91-1)

2.20.130 Vacancies.

All vacancies occurring on the Commission on Aging shall be filled according to the method of their original selection and the new member shall serve at the pleasure of the City Council for the unexpired term of their respective predecessors.

(Code 1965, § 2457; Code 2002, § 2-325. Ord. No. 91-1)

2.20.140 Powers and responsibilities.

The Commission on Aging shall have the responsibility of carrying out the following functions:

- (1) Attend and participate in the county Advisory Council on Aging subcommittees to identify the unmet needs of older persons and evaluate the effectiveness of existing programs and laws.
- (2) Act as a resource to all city boards and commissions. The Commission on Aging members will attend the meetings of those boards and commissions as needed.
- (3) Develop an annual work program establishing short- And long-term goals in order of priority which will be effective upon approval of the City Council.
- (4) Such other functions that the City Council may, from time to time, designate.

(Code 1965, § 2458; Code 2002, § 2-326. Ord. No. 91-1)



3.b

Staff Report

Date: June 7, 2017

To: Council Committee on Recreation, Cultural Affairs & Community Services

From: Valerie J. Barone, City Manager

Reviewed by: Joelle Fockler, MMC, City Clerk

Prepared by: Marsha Moore, CMC, Deputy City Clerk
Marsha.moore@cityofconcord.org
(925) 671-3085

Subject: **Interview applicants for openings on the Concord/Pleasant Hill Health Care District Grant Committee**

Report in Brief

The Recreation, Cultural Affairs & Community Services Committee will be holding interviews for five openings on the Concord/Pleasant Hill Health Care District Grant Committee.

Recommended Action

Hold interviews for the Concord/Pleasant Hill Health Care District Grant Committee and make a recommendation to the City Council for appointment.

Background

Pursuant to Policy and Procedure No. 89 a recruitment was announced on November 1, 2016, to fill two vacancies on the Concord/Pleasant Hill Health Care District Grant Committee; one for a two-year term ending June 30, 2019, and one for a four-year term ending June 30, 2021. A second recruitment was announced on March 28, 2017 to fill three positions, two for four-year terms expiring on June 30, 2021, currently held by Cindy Moreci and Enrico Bunyi, and one for an unscheduled vacancy due to the resignation of Niko Anagnostopoulos for a two-year term expiring June 30, 2019. The Concord/Pleasant Hill Health Care District is seeking to fill five positions, three with terms expiring June 30, 2021 and two with terms expiring June 30, 2019.

Interview applicants for openings on the Concord/Pleasant Hill Health Care District
Grant Committee
June 7, 2017

The Concord/Pleasant Hill Health Care District Grant Committee is comprised of five members from the City of Concord and two members from the City of Pleasant Hill. The Concord/Pleasant Hill Health Care District Grant Committee members review funding requests and advise the City Council on the allocation of Concord/Pleasant Hill Health Care District funds. All members must be residents of Concord who hold no other office in the City and shall be representative of the general public and the religious, racial, age, gender, disabled and ethnic groups in the City.

Applications were received from six individuals. In addition to incumbent Cindy Moreci, applications were received from Julianne Averill, Sulastri Carr, Ryan Doronila, Michael Handlin and Mollyanne Rios. Julianne Averill was appointed to the Personnel Board. Cindy Moreci has withdrawn her application.

Public Contact

The Agenda was posted.

Attachments

1. Applicant Summary
2. Concord/Pleasant Hill Health Care District Grant Committee Description

April 2017 Concord/Pleasant Hill Health Care District Grant Committee Applicants

Name	Employer	Occupation
Sulastrri Carr	Quality Reimbursement Services Inc	Healthcare Reimbursement
Ryan Doronila	Contra Costa County - Elections Dept.	Regional Early Voting Site (Team lead)
Michael Handlin	Self employed	Realtor
Mollyanne Rios	Del Monte Group	Investment Management

**PERTINENT INFORMATION ON THE
CONCORD/PLEASANT HILL HEALTH CARE DISTRICT**

The City of Concord's Community Grants Program provides funding for programs that benefit our community. The Concord/Pleasant Hill Health Care District (CPHHCD) grants committee is an integral part of the decision making process in funding these programs.

The City is the subsidiary district of the CPHHCD, which receives revenue through property taxes to fund health related programs and services for Concord and Pleasant Hill residents. These programs include nutrition services and healthy eating, support for victims of domestic violence, hospice care, meal delivery for homebound seniors and outreach services for the homeless. The Concord City Council serves as the Board of Directors. Funding is anticipated to be approximately \$250,000/year for the next five years.

The main responsibility of the CPHHCD grant committee is to review and rate applications and make funding recommendations to the Board.

Currently, the CPHHCD grant process runs in a two-year funding cycle followed by a three year cycle. The first year of each cycle is time intensive as typically 35 – 50 applications are reviewed, rated and selected for recommended funding. The second or third year, meetings are held as needed, generally every two to three months.

The regular meeting of the CPHHCD grant committee is on the first Wednesday of the month from 6:30 to 8:30 p.m. Additional special meetings are scheduled as needed. Attendance at two or three Council meetings over the course of the year is also encouraged.

We recognize that this is a demanding schedule, but the process of evaluating and funding proposals is such that missing a meeting means that you are missing out on important information that is critical to reaching your decision.