

**REPORT TO MAYOR AND COUNCIL**

TO THE HONORABLE MAYOR AND COUNCIL:

DATE: March 9, 2010

SUBJECT: APPOINTMENTS TO CONCORD'S PERSONNEL BOARD

Report in Brief

This report presents a recommendation to make appointments to Concord's Personnel Board. Staff recommends the appointment of two applicants to a term ending February 28, 2012.

Background

There are two openings on the Personnel Board to fill the expiring terms of Randall Horton and Christie Turner whose terms expired on February 28, 2010. The recruitment for applicants to the Personnel Board was announced in November 9, 2009 with a closing deadline of January 8, 2010. The recruitment resulted in three applicants including incumbents Christie Turner and Randall Horton. The terms of remaining members Therese da Silva, Sharon Giampapa, and John Parodi do not expire until February 28, 2011.

The Personnel Board is composed of five members who must be Concord residents holding no other municipal office in the City of Concord. The Board meets on an as needed basis to receive and hear appeals and grievances; act in an advisory capacity to the Council on personnel matters; conduct hearings on personnel matters to gather information and data and to provide a written report of those findings as directed by Council.

Three applications were received for the two openings. Each of the incumbents whose terms were expiring reapplied for the position.

Discussion

Interviews were held on Monday, February 1, 2010 by the Council Committee on Policy Development and Internal Operations. Three applicants participated in the scheduled interviews.

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Public Contact


News releases announcing openings on the Personnel Board were issued to the media and our current distribution list. Letters with news releases were sent to various agencies and the neighborhood partnerships in an effort to stimulate interest and broaden our recruitment efforts. Announcements were also posted in the City's agenda display case, Concord TV Cable Channel 28 (Comcast) and Channel 29 (Astound!), Community Bulletin Boards, Concord Senior Citizens Center, Concord Police Department, Concord Library, and on the City's Internet site.

Council Committee Recommendation

The Council Committee on Policy Development and Internal Operations recommends appointing of two applicants to a term ending February 28, 2012.

Recommendation for Action

Staff recommends the appointment of two applicants to the Personnel Board for two-year terms ending February 28, 2012.



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Attachment 1: List of Personnel Board Applicants

Members: 5
Openings: 2
Term: Two Years
Membership

Personnel Board

Applicants

Requirements: Residents of Concord who hold no other municipal office in the City of Concord. Shall be representative of the diversity of the community.

Name	Occupation Employer
*Randall Elbert Horton	Part-time Investigator City of Emeryville-Police Department
Paul Poston	Driver - Retired United Parcel Service
*Christie A. Turner	Senior HR Manager/Consultant HR Options, Inc.