

**ORDINANCE NO. 15-3****AN ORDINANCE OF THE CITY OF CONCORD AMENDING CONCORD MUNICIPAL CODE TITLE 2, ADMINISTRATION; CHAPTER 2.20 BOARDS, COMMISSIONS AND COMMITTEES**

**WHEREAS**, a review of the City of Concord's Boards and Commissions for composition, size, function, and compensation was completed where all members had the opportunity to provide input and recommendations on current practices; and

**WHEREAS**, the Policy, Development and Internal Operations City Council Committee (PD&IO) directed staff revise Policy and Procedure No. 89; Council Appointments to Boards and Commissions; and

**WHEREAS**, revisions to Municipal Code Title 2, Administration; Chapter 2.20 Boards, Commissions and Committees are also required and include revisions to the size of the Community Services Commission and composition of the Board of Appeals, Commission on Aging, Community Services Commission, Design Review Board, Parks, Recreation and Open Space Commission, Personnel Board, and Planning Commission.

**THE CITY COUNCIL OF THE CITY OF CONCORD DOES ORDAIN AS FOLLOWS:**

**Section 1.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article II (Board of Appeals), Section 2.20.040 (Terms of Members; Absence from Meetings), is hereby amended by deleting the word "consecutive" and adding the words "within a fiscal year" changing the text to read, "Any member who absents himself from three meetings of the Board of Appeals within a fiscal year without being excused will be deemed to have resigned from his appointment, and the City Council may appoint a new member to serve in place of the resigned member."

**Section 2.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 Boards, Commissions and Committees, Article III (Commission on Aging), Section 2.20.110 (Terms of Members, Absence from Meetings), is hereby amended by deleting the word "consecutive" and adding the words "within a fiscal year" changing the text to read, "Any member who absents himself

from three meetings of the Commission on Aging within a fiscal year without being excused will be deemed to have resigned from his appointment, and the City Council may appoint a new member to serve in place of the resigned member.”

**Section 3.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article IV (Community Services Commission), Section 2.20.150 (Established; Membership; Compensation of Members), is hereby amended to read, “There is hereby created a Community Services Commission, which shall consist of not more than seven (7) members to be appointed by the City Council.”

**Section 4.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article IV (Community Services Commission), Section 2.20.170 (Terms of Members; Absence from Meetings), is hereby amended by deleting the word “consecutive” and adding the words “within a fiscal year” changing the text to read, “Any member who absents himself from three meetings of the Community Services Commission within a fiscal year without being excused will be deemed to have resigned from his appointment, and the City Council may appoint a new member to serve in place of the resigned member.”

**Section 5.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article V (Design Review Board), Section 2.20.220 (Terms of Members, Absence from Meetings), is hereby amended by deleting the word “consecutive” and adding the words “within a fiscal year” changing the text to read, “Any member who absents himself from three meetings of the Design Review Board within a fiscal year without being excused will be deemed to have resigned from his appointment, and the City Council may appoint a new member to serve in place of the resigned member.”

**Section 6.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article VI (Parks, Recreation and Open Space Commission), Section 2.20.270 (Terms of Members; Absence from Meetings), is hereby amended by deleting the words “July 1<sup>st</sup>” and “consecutive” and adding the words “September 1<sup>st</sup>” and “within a fiscal year” changing the text to read, “Youth members shall serve at the pleasure of the City Council for one year, effective

September 1<sup>st</sup> and ending June 30<sup>th</sup> of the following year. Any member who absents himself from three meetings of the Parks, Recreation and Open Space Commission within a fiscal year without being excused will be deemed to have resigned his office, and the City Council may appoint a new member to serve in the place of such absent member.

**Section 7.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article VII (Personnel Board), Section 2.20.320 (Membership; Vacancies; Absence from Meetings), is hereby amended by deleting the word “consecutive” and adding the words “within a fiscal year” changing the text to read, “(c) Any member who absents himself from three meetings of the Personnel Board within a fiscal year without being excused will be deemed to have resigned from his appointment, and the City Council may appoint a new member to serve in place of the resigned member.”

**Section 8.** Concord Municipal Code Title 2 (Administration), Chapter 2.20 (Boards, Commissions and Committees), Article VIII (Planning Commission), Section 2.20.360 (Terms of Members), is hereby amended by deleting the word “consecutive” and adding the words “within a fiscal year” changing the text to read, “Any member who absents himself from three meetings of the Planning Commission within a fiscal year without being excused will be deemed to have resigned his office, and the City Council may appoint a new member to serve in the place of such absent member.

**Section 3.** This Ordinance No. 15-3 shall become effective thirty (30) days following its passage and adoption. In the event a summary of said Ordinance is published in lieu of the entire Ordinance, a certified copy of the full text of this Ordinance shall be posted in the office of the City Clerk at least five (5) days prior to its adoption and within fifteen (15) days after its adoption, including the vote of the Councilmembers. Additionally, a summary prepared by the City Attorney’s Office shall be published once at least five (5) days prior to the date of adoption of this Ordinance and once within fifteen (15) days after its passage and adoption, including the vote of the Councilmembers, in the Contra Costa Times, a newspaper of general circulation in the City of Concord.

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Tim Grayson  
Mayor

ATTEST:

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Joelle Fockler  
City Clerk

(Seal)

Ordinance No. 15-3 was duly and regularly introduced at a regular meeting of the City Council of the City of Concord held on April 7, 2015 and was thereafter duly and regularly passed and adopted at a regular meeting of the City Council of the City of Concord on April 28, by the following vote:

**AYES:** Councilmembers -

**NOES:** Councilmembers -

**ABSTAIN:** Councilmembers -

**ABSENT:** Councilmembers -

**I HEREBY CERTIFY** that the foregoing is a true and correct copy of an ordinance duly and regularly introduced, passed, and adopted by the City Council of the City of Concord, California.

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Joelle Fockler  
City Clerk