



TO THE HONORABLE MAYOR AND COUNCIL:

DATE: June 23, 2015

SUBJECT: AWARD CONTRACT IN THE AMOUNT OF \$170,000 TO CHRISP COMPANY FOR PAVEMENT MARKINGS AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT (FUNDED BY MEASURE J 28(a) AND STATE GAS TAX)

Report in Brief

This contract will provide for the replacement of pavement markings (including thermoplastic striping, legends and markers) throughout the City. Funding for the project is provided by Measure J 28(a) and state gas tax.

The project was formally bid through the Purchasing Division of the Finance Department on May 11, 2015. Staff recommends awarding a contract in the amount of \$170,000 to Chrisp Company and authorizing the City manager to execute the agreement.

Background

City staff performs routine maintenance of pavement markings including installation and replacement of raised markers, edge lines, legends, etc. Larger-scale projects such as the markings proposed in this agreement are completed using firms specializing in the work.

The proposed project includes more than 18 miles of pavement markings (see Attachment B) in addition to miscellaneous smaller projects that will be assigned to the contractor on an as-needed basis. The work to be completed in general consists of pavement markings using Caltrans striping details, mobilization, and traffic control and construction signage.

Discussion

The City issued a formal request for bids for this project on May 11, 2015. The Notice to Bid was published on the City's website via Public Purchase System (which includes thousands of registered vendors), posted in the glass box outside of the Finance building, sent to the Concord Chamber of Commerce, and sent to 6 companies specializing in the work. Chrisp Company submitted the only bid by the deadline.

The City of Concord has contracted with Chrisp Company multiple times and each time has demonstrated its character, integrity, reputation and efficiency to the City. Staff initially estimated the

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cost of the work listed in Attachment B at \$120,000. The bid submitted by Chrisp Company for this portion of the project was \$117,900 (-1.75% below the staff estimate). An additional \$50k is being added to the contract so that staff can assign miscellaneous smaller projects to the contractor on an as-needed basis. Staff is confident that the contractor will provide the City with quality service and recommends awarding a contract in the amount of \$170,000 to Chrisp Company.

Fiscal Impact

Measure J 28(a) funds in the amount of \$120,000 and State Gas Tax funds in the amount of \$50,000 were allocated for this project in the Fiscal Year 2014-15 Budget.

Public Contact

The Notice to Bid was published on the City's website via Public Purchase System (which includes thousands of registered vendors), posted in the glass box outside of the Finance building, sent to the Concord Chamber of Commerce, and sent to 6 companies specializing in the work, and posting of the Agenda.

Recommendation for Action

Staff recommends awarding a contract in the amount of \$170,000 to Chrisp Company and authorizing the City manager to execute the agreement.



Valerie J. Barone
City Manager

Valerie.Barone@cityofconcord.org

Prepared by: Justin Ezell
Director of Public Works
Justin.Ezell@cityofconcord.org

Attachment A: Review Memorandum for Request for Bid #2323
Attachment B: Battery Backup Installation Locations



PURCHASING DIVISION – FINANCE DEPARTMENT* CITY OF CONCORD (COC)
1950 Parkside Drive, MS/07 * (925)671-3178 / (925)676-2290 FAX

INTEROFFICE MEMORANDUM

To: Justin Ezell, Director of Public Works and
Jesse Crawford, Senior Team Leader
From: Debbie Wellnitz, Purchasing Manager
Subject: Review Memo for Request For Bid (RFB)#2323 Pavement Markings Project
Date: June 1, 2015

This correspondence is to advise you that I have completed the administrative review for the above RFB and the apparent lowest, responsive, and responsible is **Chrisp Company in Fremont, CA.** *(also the only bidder)*

The City issued a ‘Request For Bid’ notice in accordance with the COC Procurement Policy according to the timeline below.

Bid Timeline Schedule		
Date	Time	Activity
May 11, 2015	By 5:00 PM	RFB Issued
May 20, 2015	4:00 PM	Questions to RFB Due
May 22, 2015	4:00 PM	Addendum Issued/Posted on Purchasing Website by City Staff <i>(Addendum may include revisions and/or responses to RFB/ Questions)</i>
May 29, 2015	10:15 AM	<u>Bid Due Date</u> <u>Bid Submittals to & Bid Opening Location:</u> Office of City Clerk-Wing A City of Concord Civic Center 1950 Parkside Drive-M/S 03 Concord, California 94519

The Notice to Bid was published on the City’s website via Public Purchase System(which includes thousands of registered vendors), posted in the glass box outside of the Finance building, sent to the Concord Chamber of Commerce, and *sent to 6 companies you provided.* Only **one (1) company** submitted a bid by the above deadline.

The following table is the results from the bid opening (lowest bidder first):

<i>Below is a list of bids submitted. An evaluation review process may follow.</i>	
Bidder's Name (order by lowest bidder)	Bid Amount (Each)
Chrisp Company, Fremont CA	\$ 117,900.00

The bid tabulation is typically posted on the website shortly after the bid opening. I have reviewed each bid submittal for completeness, accuracy, and meeting requirements including applicable information such as debarment/suspension check, labor compliance requirements, and other pertinent information as part of the ‘Administrative Checklist’ are summarized below for the bid submittals. *(Minor informalities shall be rectified with the bidder(s) if applicable.)*

ATTACHMENT B
PAVEMENT MARKING QUANTITIES
JUNE 23, 2015

Kirker Pass Rd.

Clearbrook Dr. to City Limits

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
5,088'	5,088'	5,088'

Clearbrook Dr. to Myrtle dr.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
4,571'	3,252'	3,252'

Myrtle Dr. to Concord Blvd.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
0	0	1,812'

Concord Blvd. to Clayton Rd.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
0	0	1,050'

Ygnacio Valley Rd.

Park Highlands to Michigan blvd.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
3,155'	2,046'	679'

Michigan Blvd to Alberta Wy.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
3,666'	3,666'	3,666'

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PAVEMENT MARKING QUANTITIES
JUNE 23, 2015

Ygnacio Valley Rd. Cont.

Alberta Wy. To Ayers Rd.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
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5,320'	5,130'	5,130'
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Ayers Rd. to Crystal Ranch Dr.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
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3,356'	3,044'	3,887'
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Crystal Ranch Dr. to Cowell Rd.

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
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430'	4,610'	4,676'
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Striping detail #10 (markers)

4,194'

Willow Pass Rd.

Lynwood Dr. to City Limits

Striping detail #14 #27B(Thermo)	Striping detail #25A (markers and thermos)	Striping detail
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0	0	12,600'
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