

**REPORT TO MAYOR AND COUNCIL**

**TO THE HONORABLE MAYOR AND COUNCIL:**

DATE: November 17, 2015

**SUBJECT: ANNOUNCEMENT OF ONE (1) OPENING ON THE CITY OF CONCORD'S  
MEASURE Q OVERSIGHT COMMITTEE**

**Report in Brief**

In accordance with Policy and Procedure No. 89, this announcement initiates a recruitment to fill an unscheduled vacancy on the Measure Q Oversight Committee for a term expiring December 31, 2017.

**Background**

Due to being appointed as the Director of Community Reuse Planning, Guy Bjerke resigned from his position on the Measure Q Oversight Committee. This recruitment is to fill the vacancy on the Measure Q Oversight Committee to complete Mr. Bjerke's term that expires December 31, 2017.

**Discussion**

The five member **Measure Q Oversight Committee** will meet as needed from February through June each year. The meeting schedule will be dependent upon the budget preparation schedule, which changes slightly from year to year. The Committee's scope of responsibility for each of the years that the Measure Q half-cent use and transactions tax is collected includes reviewing the City's annual audit report, which will include Measure Q tax revenue and expenditures, and providing recommendations to the City Council on the use of Measure Q revenue.

**Public Contact**

A news release will be issued and distributed to our current distribution list following the announcement of the openings. Letters will be sent to all current members of the Measure Q Oversight Committee and to all persons on record who have requested notification of recruitments. The announcement will be televised on the Concord TV Cable Channel 28 (Comcast) and Channel 29 (Astound) Community Bulletin Boards. The news release will be posted at the Senior Citizen's Center, Concord Police Department, and Concord Library buildings, in the City's agenda display case, and published on the City's Internet site.

ANNOUNCEMENT OF AN OPENING ON THE CITY OF CONCORD'S MEASURE  
Q OVERSIGHT COMMITTEE

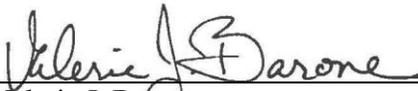
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**Recommendation for Action**

Staff recommends that the City Council announce a recruitment to fill an unscheduled vacancy on the Measure Q Oversight Committee; and set Friday, December 18, 2015, at 5 p.m. as the deadline for receipt of applications by the City Clerk.

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