



Staff Report

Date: March 22, 2016

To: City Council

From: Valerie J. Barone, City Manager

Prepared by: Joelle Fockler, MMC, City Clerk
Joelle.fockler@cityofconcord.org
(925) 671-3390

Subject: **Announcement of Openings on the City of Concord's
Commission on Aging**

REPORT IN BRIEF

In accordance with Policy and Procedure No. 89, this announcement initiates a recruitment to fill five positions on the Commission on Aging.

RECOMMENDED ACTION

Staff recommends that the City Council announce a recruitment to fill five positions on the Commission on Aging, one to fill an unscheduled vacancy with a term ending June 30, 2017, one additional position with a term ending June 30, 2017, and three positions with terms ending June 30, 2019; and set Friday April 22, 2016, at 5 p.m. as the deadline for receipt of applications by the City Clerk.

BACKGROUND

The Commission on Aging is comprised of up to eleven members. On December 31, 2015, Diana Pascual resigned from her position, leaving an unscheduled vacancy on the Commission. Her term expires June 30, 2017. The Commission on Aging currently has 7 of the 11 positions filled. This recruitment will fill additional positions on the Commission. Of the additional positions filled, one will have a term ending June 30, 2017, and three will have terms ending June 30, 2019.

The **Commission on Aging** members are required to identify, improve, and develop services and opportunities for senior citizens. They will be asked to attend and participate in the Contra Costa Advisory Council on Aging subcommittees to identify the unmet needs of senior citizens and evaluate the effectiveness of existing programs and laws. All members of the Commission on Aging must be residents of Concord holding no other office in the City.

At least 51 percent of the members must be over the age of 60 years. Meetings are held the third Wednesday of the month at 1:30 p.m. at the Concord Senior Center located at 2727 Parkside Drive.

PUBLIC CONTACT

A news release will be issued and distributed to our current distribution list following the announcement of the openings. The announcement will be televised on the Concord TV Cable Channel 28 (Comcast) and Channel 29 (Astound) Community Bulletin Boards. The news release will be posted at the Senior Citizen's Center, Concord Police Department, and Concord Library buildings, in the City's agenda display case, and published on the City's Internet site.