



Staff Report

Date: April 26, 2016

To: City Council

From: Valerie J. Barone, City Manager

Reviewed by: Victoria Walker, Director of Community and Economic Development

Prepared by: Brenda Kain, Community Services Program Manager
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(925) 671-3088

Subject: **Adopt Resolution No. 16-12 approving the FY 2016/17 Action Plan, including the Community Services Commission 2016/17 funding recommendations for programs/projects (Community Development Block Grant Funds)**

Report in Brief

This staff report forwards to the City Council for review and approval the Draft FY 2016/17 Action Plan, which consists of recommendations by the Community Services Commission (CSC) for funding a variety of public services programs, housing, capital improvement, and other projects through Concord's Community Grant process. An annual Action Plan is required by the Federal Government from those jurisdictions that receive Community Development Block Grant (CDBG) funding.

The FY2016/17 Action Plan includes the Community Services Commission's 2016/17 funding recommendations for a variety of public services programs, housing, capital improvements and other projects funded through Concord's Community Grant process. The City of Concord, and the Contra Costa County Consortium, allocates grants using a two-year funding cycle followed by a three year cycle. This is the second year of the current two-year cycle.

Recommended Action

Staff recommends the City Council hear the report, take public testimony and adopt Resolution No. 16-12, approving the FY 2016/17 Action Plan, including the Community Services Commission's 2016/17 funding recommendations for programs and projects.

Background

The Consolidated Plan, annual Action Plan and Consolidated Annual Performance Evaluation Report (CAPER) are required documents prepared by jurisdictions receiving housing and community development funds from the United States Department of Housing and Urban Development (HUD). The Consolidated Plan outlines priority housing and community development needs within the individual entitlement jurisdictions (the cities of Antioch, Concord, Pittsburg and Walnut Creek) and throughout urban Contra Costa County, as well as the objectives and strategies for meeting those needs. The annual Action Plan outlines the programs that will be funded to meet the needs identified as City of Concord priorities in the Consolidated Plan. The CAPER, which is due 90 days after the close of the funding year, documents how well the City has done in meeting its goals for helping low- and moderate-income residents of Concord with the federal funding distributed under the CDBG program.

The Consolidated Plan encompasses all of Contra Costa County and is a joint document produced by all members of the Contra Costa Consortium and submitted to HUD by the County. The annual Action Plan and CAPER are produced and submitted to HUD by each entitlement jurisdiction. Consolidated Plan priorities and the annual Action Plan are developed with outreach and input from the public, lower income persons and those who would potentially be eligible to receive HUD-funded services, agencies serving these affected populations, City staff, City Council, and the Community Services Commission (CSC).

To be consistent with the Consolidated Plan, the City's grant process starts with a two-year funding cycle followed by a three year funding cycle. In the first year, a specific grant amount is awarded. Second and third year funding is based on fund availability and grantee performance. Contracts are issued on an annual basis and adjusted proportionally among all grantees for fluctuations in funding. Because this is the second year of this two-year funding cycle, no new applications were entertained.

Analysis

The Action Plan describes those programs the City of Concord will support in Fiscal Year 2016/17 and must be consistent with the 5-Year Consolidated Plan. The draft Action Plan is included in the report as Exhibit A. HUD has confirmed that the City's 2016/17 CDBG allocation is \$898,819. This is an increase of \$3,435 over the 2015/16 CDBG allocation.

The City also collects a Child Care Developer Fee of 0.5 percent of the cost of a building permit for tenant improvements and new construction of commercial real estate to help fund child care related activities. The fund balance varies considerably from year to year, depending on the level of construction activities. For FY 2016/17 the CSC is recommending that \$40,000 in Child Care Developer Fees revenues be allocated

City Council Agenda Report

Adopt Resolution No. 16-12 approving the FY 2016/17 Action Plan, including the
Community Services Commission FY2016/17 funding recommendations

April 26, 2016

Repayment of housing rehabilitation loans made to Concord homeowners using CDBG funds accumulate in the City's Revolving Loan Fund and must be expended for low/no interest loans to other qualified low-income homeowners. The balance in this fund is currently \$336,000 and the CSC is recommending that \$100,000 be allocated to the Housing Rehabilitation Loan Program for the coming year. This is projected to fund between two and three new rehabilitation loans.

Financial Impact

The City of Concord would allocate \$1,189,763 in grant funding from Community Development Block Grant (CDBG), Child Care Developer Fees (CCDF) and Revolving Loan Funds in FY2016/17. No General Fund monies are allocated.

Public Contact

Notice of this meeting has been posted. Copies of this report, including the Community Services Commission's recommendations, have been sent to each CSC Commissioner and to all applicants applying for funding in FY 2016/17. The public was notified of the CSC meetings in accordance with the Brown Act and the Community Services Citizen Participation Plan. This Public Hearing has been duly noticed.

Attachment

1. Resolution No. 16-12

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**BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA**

**A Resolution Accepting the Action Plan for FY 2016/17
and Authorizing the City Manager to Submit, on Behalf
of the City of Concord, the One Year Action Plan, Consistent
with the Program Rules which Govern the Receipt and Expenditure
of Community Development Block Grant Funds Allocated by the
U.S. Department of Housing and Urban Development During
Fiscal Year 2016/17**

Resolution No. 16-12

WHEREAS, the City of Concord has been designated by the U.S. Department of Housing and Urban Development (HUD) as a community entitled to receive, by allocation, Community Development Block Grant (CDBG) funds to help develop viable urban communities through providing decent housing, a suitable living environment, and economic opportunity for lower income residents; and

WHEREAS, as a condition of funding, HUD requires recipient jurisdictions to prepare a one year Action Plan as a subsidiary document to the Consolidated Plan, to indicate how funds will be expended to benefit eligible populations in each year of the five year Consolidated Plan period; and

WHEREAS, the City of Concord has been allocated by HUD the amount of \$898,819 for Fiscal Year 2016/17; and

WHEREAS, the City of Concord, consistent with HUD’s program rules on eligibility, has chosen to allocate all CDBG funds to a number of programs, activities and projects in support of HUD’s National Objectives to primarily benefit low and moderate-income persons, or serve to arrest or minimize the effects of slums or blight, or provide for urgent needs; and

WHEREAS, the City of Concord has determined that the expenditure of these funds will have the cumulative effect of advancing the FY 2015/20 Consolidated Plan objectives in the short and long-term.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES
RESOLVE AS FOLLOWS:**

Section 1. That the City hereby determines that it is appropriate to submit its 2016/17 one-

1 year Action Plan activities to the U.S. Department of Housing and Urban Development (HUD),
2 detailing the City’s plans for the expenditure of CDBG funds in accordance with the priorities
3 outlined in the 2015/20 Contra Costa HOME Consortium Consolidated Plan and in support of HUD’s
4 national objectives (Exhibit A).

5 **Section 3.** That the City Manager is authorized to disburse funds and execute all attendant
6 documents and agreements, consistent with the City Council’s designation and approval of the
7 programs, activities and projects to be undertaken during FY 2016/17 as designated in attached
8 Exhibit B.

9 **Section 4.** This resolution shall become effective immediately upon its passage and adoption.

10
11 **PASSED AND ADOPTED** by the City Council of the City of Concord on April 26, 2016, by
12 the following vote:

13 **AYES:** Councilmembers -

14 **NOES:** Councilmembers -

15 **ABSTAIN:** Councilmembers -

16 **ABSENT:** Councilmembers -

17 **I HEREBY CERTIFY** that the foregoing Resolution No. 16-12 was duly and regularly
18 adopted at a regular joint meeting of the City Council of the City of Concord on April 26, 2016.

19
20 _____
Joelle Fockler, MMC
City Clerk

21 **APPROVED AS TO FORM:**

22
23 _____
City Attorney

24
25 Attachment:

- 26 Exhibit A: City of Concord FY 2016/17 Action Plan
27 Exhibit B: FY 2016/17 Community Services Commission CDBG Funding Recommendations
28

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

For FY 2016/17, the City expects to receive \$898,819 in CDBG funding and will allocate \$148,266 in unallocated prior-year funds. CDBG funds are used by the City for affordable housing, homeless services, non-housing community development activities and administrative costs. In addition to CDBG funds, in this funding year the City will allocate \$100,000 in Revolving Loan Funds for Housing Rehabilitation Loans to low-income Concord homeowners, \$40,000 in Child Care Developer Fees for child care related programs and \$2,678 in Program Income to Public Services programs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Following is a brief summary of the overall objectives identified in the 2015/20 Consolidated Plan and supported by the 2016/17 Action Plan:

Priority Need: Affordable Housing

AH-1: Maintain and preserve the existing affordable housing stock.

Priority Need: Reduce/Alleviate Homelessness

H-1: Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability,

H-2: Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.

The affordable housing and human services objectives of the Plan also address the needs of the homeless and the problem of homelessness.

Priority Need: Non-Housing Community Development

Public Services

CD-1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.

CD-2 Non-Homeless Special Needs: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farmworkers.

CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-4 Fair Housing: Continue to promote fair housing activities and affirmatively further fair housing.

Priority Need: Economic Development

CD-5 Economic Development: Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.

Priority Need: Infrastructure/Public Facilities

CD-6 Infrastructure and Accessibility: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility-impaired by addressing physical access barriers to public facilities.

Priority Need: Administration

CD-7 Administration: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has made significant progress in meeting the goals and objectives contained in the 2015/20 Consolidated Plan. CDBG-funded public service projects provided a wide range of social services and assistance to more than 68,000 residents and households, including the

homeless, mentally and physically disabled, seniors, victims of domestic violence, and other special needs populations. Funding for the City's ADA Transition Plan provided curb, sidewalk and infrastructure improvements that removed barriers that restrict mobility and accessibility of elderly or disabled persons. The City's Housing Rehabilitation Loan and Grant Program provided grants and low-interest loans to low-income homeowners for needed repairs and improvements.

The City continues to focus on outcome-based performance measurements as a means to ensure that needed services are delivered and that the results can be easily quantified. The City is completing the first year of the 2015/20 Consolidated Plan period and is on track to meet every Consolidated Plan goal/objective.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A public review draft of the Action Plan was made available to the public from March 25, 2016, to April 25, 2016. A notice announcing the public review draft and the proposed City Council meeting for approval of the FY 2016/17 Action Plan was posted in the Contra Costa Times and on the City's website on March 25, 2016.

The Action Plan was approved by the Concord City Council in a properly noticed public hearing on April 26, 2016.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public notice was posted in local papers on March 25, 2016, and a draft of the FY 2016/17 Action Plan was made available for public review and comment from March 25, 2016, to April 25, 2016. A properly noticed public hearing was held on April 26, 2016. No public comments were received.

6. Summary of comments or views not accepted and the reasons for not accepting them

Pending close of public review period.

7. Summary

As required by the City's Citizen Participation Plan, the FY 2016/17 Action Plan legal notice was published and the document was available on the City's website and in hard copy at the City's administrative office for a 30-day public review beginning March 25, 2016. A Public Hearing was held on April 26, 2016.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CONCORD	Community Services

Table 1 – Responsible Agencies

Narrative

The City of Concord's entitlement grant is administered by the City under the direction of the Community Services Program Manager.

Consolidated Plan Public Contact Information

Brenda Kain, City of Concord Community Services Program Manager

1950 Parkside Drive, Concord, California 94519

(925) 671-3088

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The consolidated planning process requires jurisdictions to reach out to and consult with other public and private agencies when developing the Plan. The Plan itself must include a summary of the consultation process, including identification of the agencies that participated in the process. Jurisdictions also are required to summarize their efforts to enhance coordination between public and private agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Concord works closely with public and private affordable housing providers as well Contra Costa County's Public Health, Behavioral Health and Homeless Services departments to coordinate the allocation of funds to best meet the needs of the City's most at risk residents. CDBG funds are distributed to programs that provide services to persons with physical, developmental, substance abuse and mental health issues. This coordination leverages CDBG funds to maximize their impact.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In developing the 2015/20 Consolidated Plan and related objectives and outcomes, City staff consulted with the Contra Costa Council on Homelessness (CCCH) Executive Board, which provides advice and input on the operations of homeless services, program operation and program development efforts in Contra Costa County. CCCH is the working group of the CoC and membership includes representation from non-profit, governmental, housing development, law enforcement, faith-based, business, and homeless services providers as well as non-profit community and advocacy groups, the interfaith community, business organizations and other relevant community groups to implement key strategies identified in the County's Ten Year Plan to End Homelessness. In addition, the City's Community Services Program Manager is the Vice-Chair of the CCCH Executive Board and is closely involved in homeless services Countywide.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds. ESG funds are received by Contra Costa County and are allocated in coordination with the CoC.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Contra Costa County Department of Conservation & Development
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Department of Conservation and Development was the lead agency in the development of the Contra Costa Consortium's Consolidated Plan.
2	Agency/Group/Organization	Contra Costa County Health Services
	Agency/Group/Organization Type	Services-homeless Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County's Health and Homeless Services staff works closely with City staff to provide information on special needs populations, including homeless populations. It is anticipated that this consultation will result in improved coordination of services to the City's at risk and homeless populations.
3	Agency/Group/Organization	STAND! For Families Free of Violence
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	STAND! staff works closely with City staff to provide information regarding victims of domestic violence in the City and the services provided to this population. It is anticipated that this coordination will result in improved coordination of services to the City's victims of domestic violence.
4	Agency/Group/Organization	Contra Costa Continuum of Care
	Agency/Group/Organization Type	Services-homeless Other government - County Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The CoC works closely with City staff to provide information on homelessness and the City's overall homeless population. It is anticipated that this coordination will result in improved coordination of services to the City's population who are homeless or at risk of homelessness.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

All organizations and services providers were either consulted or invited to participate in the Plan process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Contra Costa County Homeless Services	The City's Community Services Program Manager serves as Vice-chair on the CoC's Executive Board, ensuring coordination with the CoC and the consolidated planning process.
Contra Costa Consortium	Contra Costa County Dept. of Conservation & Development	The cities of Antioch, Concord, Pittsburg, and Walnut Creek and the County of Contra Costa have formed the Contra Costa HOME Consortium to cooperatively plan for the housing and community development needs of the County.

Table 3 - Other local / regional / federal planning efforts

Narrative

In addition to the organizations listed in this section significant aspects of the Plan development process included consultations with the CoC and its membership which is comprised of both public and private non-profit and for-profit entities, as well as private citizens. The Strategic Plan section of the 2015./20 Consolidated Plan, specifically SP-40, includes a complete listing of the entities through which the City will carry out the activities of its Consolidated Plan.

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

In developing the 2015/20 Consolidated Plan, which informs the Action Plan, the Contra Costa Consortium held five public meetings and requested that those attending comment on the level of housing and community development needs Countywide and the relative priority of those needs by completing a survey. All public meetings were advertised in the Contra Costa Times. Recognizing that not all can attend public meetings and that the scope of a one-hour meeting is limited, the Consortium also provided an online survey. The survey was mentioned in all meeting advertisements and provided at all public meetings. A draft of the Consolidated Plan and the FY 2015/16 Action Plan was made available for public review and comment from March 27, 2015, to April 27, 2015.

During the 2015/16 funding process, the City’s CDBG advisory commission, the Community Services Commission (CSC), held ten (10) properly noticed public meetings to hear presentations from local applicants and to discuss and determine funding recommendations for the two year funding cycle, July 1, 2015 – June 30, 2016, and July 1, 2016 – June 30, 2017.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	TBD			
2	Internet Outreach	Non-targeted/broad community	TBD			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	TBD			
4	Public Hearing	Non-targeted/broad community	TBD			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

During the Consolidated Plan period, 2015/20, the City expects to receive approximately \$895,000 annually in CDBG funding, for a five-year total of nearly \$5 million. CDBG funds are used by the City for affordable housing, homeless services, non-housing community development activities and administrative costs. The table below provides a breakdown of these anticipated resources which are based on FY 2016/17 allocations.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	898,819	2,678	148,266	1,049,763	2,700,000	Anticipated amount available to City based on FY 2016/17 funding.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	100,000	0	0	100,000	250,000	The City will allocate Revolving Loan funds for loans to low-income homeowners as part of the Housing Rehabilitation Loan and Grant program.
Other	public - local	Public Services	40,000	0	0	40,000	120,000	Child Care Developer Fees (CCDF): The City collects a fee equal to 0.5 percent of the development cost of a project at the time of issuance of the certificates of occupancy for the purpose of funding the activities of the Concord Child Care Program. The program provides grants for direct child care services and for indirect child care services, including the provision of child care subsidies or benefits for working parents, start-up costs for child care programs, upgrades to the quality of child care services provided, and public education and advocacy to encourage employer-related child care. 80% of funds are available for grants to local agencies and 20% is available to the City for administration.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City requires a 20% match for all projects receiving CDBG or Child Care Developer Fee funds which typically includes other federal, state or local public and/or private funds. CDBG funds are coupled with local and private funds, allowing projects to compete for additional funding provided by tax credits, bonds, and state financing programs. An investment by the City makes projects more competitive in various funding competitions. All sources and types of funds are more limited due to the current economic climate and the demise of statewide redevelopment tax-increment funds. The City will continue to search for additional sources of funding from local, state, federal, and private sources in order to develop and deliver efficient and cost effective projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

While there is no publically owned land in Concord that may be used to address identified needs, in January, 2015, the City entered into an initial three year lease for 8,000 sq. ft. of privately owned space to house the Family Justice Center (FJC), a one stop center for victims of domestic violence. The lease commits the City to the base rent, plus additional monthly operating expenses, for the three year period, however, the expectation is that the lease will be transferred during the lease period to a third party nonprofit which will run the FJC.

Discussion

The City of Concord will utilize funds from the FY 2016/17 entitlement grant, as well as prior-year CDBG funds, Revolving Loan Funds, Child Care Developer Fees and Program Income, to provide services to further the well-being of the City's most at-risk residents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AH-1 Existing Housing Stock	2015	2020	Affordable Housing	City of Concord	Affordable Housing	CDBG: \$282,500 Revolving Loan Funds: \$100,000	Homeowner Housing Rehabilitated: 25 Household Housing Unit
2	H-1 Shelter for Homeless Population	2015	2020	Homeless	City of Concord	Homelessness	CDBG: \$10,000	Homeless Person Overnight Shelter: 140 Persons Assisted
3	H-2 Services for Homeless (Non-Shelter Related)	2015	2020	Homeless	City of Concord	Homelessness	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted
4	CD-1 General Public Services	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$42,500	Public service activities other than Low/Moderate Income Housing Benefit: 9800 Persons Assisted
5	CD-2 Non-Homeless Special Needs Population	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$65,000	Public service activities other than Low/Moderate Income Housing Benefit: 1400 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	CD-3 Youth	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	Child Care Developer Fees: \$32,000	Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted
7	CD-4 Fair Housing	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted
8	CD-5 Economic Development	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$50,000	Jobs created/retained: 40 Jobs Businesses assisted: 130 Businesses Assisted
9	CD-6 Infrastructure/Public Facilities	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$400,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted
10	CD-7 Administration	2015	2020	Administration	City of Concord	Administration	CDBG: \$179,763 Child Care Developer Fees: \$8,000	Other: 1 Other

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	AH-1 Existing Housing Stock
	Goal Description	Maintain and preserve existing housing for low-income homeowners through rehabilitation activities.
2	Goal Name	H-1 Shelter for Homeless Population
	Goal Description	Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.
3	Goal Name	H-2 Services for Homeless (Non-Shelter Related)
	Goal Description	Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.
4	Goal Name	CD-1 General Public Services
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.
5	Goal Name	CD-2 Non-Homeless Special Needs Population
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, disabled persons, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults and migrant farmworkers.
6	Goal Name	CD-3 Youth
	Goal Description	Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood.

7	Goal Name	CD-4 Fair Housing
	Goal Description	Continue to promote fair housing activities and affirmatively further fair housing.
8	Goal Name	CD-5 Economic Development
	Goal Description	Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.
9	Goal Name	CD-6 Infrastructure/Public Facilities
	Goal Description	Maintain quality public facilities and adequate infrastructure and ensure access to public facilities for the disabled; Remove barriers to the safe travel of persons with disabilities and enhance public safety and accessibility; Provide or improve access to facilities for disabled persons.
10	Goal Name	CD-7 Administration
	Goal Description	<p>Support the development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. Strategies include:</p> <ul style="list-style-type: none"> • To continue the collaborative administration with the other Consortia jurisdictions for the City’s community development and affordable housing programs undertaken under this Strategic Plan. This effort will include common policies and procedures for requests for the use of funds, Subrecipient reporting, record-keeping, and monitoring. • The City will also cooperatively further the efforts of the Contra Costa Council on Homelessness (CCCH).

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction : The City will prioritize the use of its CDBG funding to meet the priority needs of the City as noted in the 2015/20 Consolidated Plan, including services to the homeless and special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS.

#	Project Name
1	Workforce Development Board of Contra Costa County-Small Business Development Center (SBDC)
2	Monument Impact - Technology 2015
3	Mt. Diablo Unified School District - CARES After School Program
4	City Child Care Developer Fee (CCDF) Administration
5	Food Bank of Contra Costa and Solano Food Distribution Program
6	Bay Area Legal Aid - Tenant/Landlord Counseling
7	Contra Costa County Health Services-Adult Interim Housing Program
8	Contra Costa Crisis Center - Contra Costa 211
9	ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services
10	Court Appointed Special Advocates (CASA)-Children at Risk
11	Monument Crisis Center Critical Safety Net Resources
12	Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels
13	Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition
14	Shelter Inc. of Contra Costa County - Homeless Prevention/Rapid Rehousing Program
15	STAND! For Families Free of Violence
16	City Engineering - ADA Transition Plan
17	City Housing Conservation Program - Loans & Grants
18	City Housing Administration
19	CDBG Administration
20	Ombudsman Services of Contra Costa
21	Meals On Wheels and Senior Outreach Services (SOS) - Care Management
22	CC Child Care Council - Road to Success

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Given that the homeless and special needs populations have various obstacles to accessing housing and community services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

AP-38 Project Summary

Project Summary Information

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$30,000
	Description	The Small Business Development Center (SBDC) delivers group training and individualized advising to support low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing micro-enterprises.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	20 low-to-moderate income Concord individuals who are currently self-employed or who are less than a year from achieving that goal.
	Location Description	The Concord location is at 4071 Port Chicago Highway, Suite 250 Concord, California 94520. The SBDC has 12 other locations Countywide.
	Planned Activities	The Small Business Development Center (SBDC) will provide group training and individualized advising to support low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing micro-enterprises. The project will support existing and emerging businesses by assisting in the creation of new positions and in the retention of current positions, and with growth via equity and debt investments.
2	Project Name	Monument Impact - Technology 2015

	Target Area	City of Concord
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$20,000
	Description	Technology 2015 provides group computer training and individualized advising to low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing a microenterprise.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	20 low-income residents will receive technology instruction and employment services to help them achieve self sufficiency.
	Location Description	Classes are offered at Monument Impact office at 2699 Monument Blvd, Unit G, Concord, CA 94520
	Planned Activities	Technology 2015 will provide basic, intermediate and advanced computer skills to low-income individuals to achieve self-sufficiency by starting and/or growing a microenterprise. The project will support existing and emerging businesses to qualify for and/or secure a business license.
3	Project Name	Mt. Diablo Unified School District - CARES After School Program
	Target Area	City of Concord
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	Child Care Developer Fees: \$22,000

	Description	The CARES Program provides comprehensive, on-site after school programs to approximately students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	1000 students in grades Kindergarten through 8th Grade attending schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods.
	Location Description	There are seven sites in Concord: 1) Cambridge 1135 Lacey Lane Concord, CA 94520 2) Fair Oaks 2400 Lisa Lane Concord, CA 94523 3) Meadow Homes 1371 Detroit Ave. Concord, CA 94520 4) Wren Avenue 3339 Wren Ave. Concord, CA 94519 5) Ygnacio Valley 2217 Chalomar Rd. Concord, CA 94519 6) El Dorado Middle 2351 West St. Concord, CA 94520 7) Oak Grove Middle 2050 Minert Rd. Concord, CA 94518
	Planned Activities	The CARES Program will provide comprehensive, on-site after school programs to provide services to students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods, including academic support and intervention, arts and enrichment, health and nutrition education, sports and fitness activities, leadership and youth development and family events.
4	Project Name	City Child Care Developer Fee (CCDF) Administration
	Target Area	City of Concord

	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	Child Care Developer Fees: \$8,000
	Description	Project administers CCDF program and ensures compliance with all local rules and regulations.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	City will administer CCDF funds to benefit all lower income youth and lower income areas in Concord.
	Location Description	City of Concord Administration Office: 1950 Parkside Drive Concord, California 94519
	Planned Activities	City of Concord will administer the CCDF program in a fiscally responsible manner and will ensure compliance with all applicable local rules and regulations.
5	Project Name	Food Bank of Contra Costa and Solano Food Distribution Program
	Target Area	City of Concord
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Collect, store and distribute nutritious food to eligible low income households through three direct distribution programs: Food for Children, Brown Bag for Seniors and the Food Assistance program.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	6,700 low-income persons will receive new access to free nutritious, nutrient dense food through different programs like Food for Children, Brown Bag Senior, and Food Assistance Programs.
	Location Description	Services will be offered at the following locations: Church of the Nazarene - 1650 Ashbury, Concord Good Shepherd Lutheran Church - 4000 Clayton Rd., Concord Monument Crisis Center – 1990 Market St., Concord Rainbow Community Center - 3024 Willow Pass Rd. #200, Concord St. Vincent de Paul (St. Francis of Assisi) - 860 Oak Grove Rd., Concord The Salvation Army - 3950 Clayton Rd., Concord
	Planned Activities	Operate a year-round food program which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Brown Bag for Seniors, and Food Assistance program
6	Project Name	Bay Area Legal Aid - Tenant/Landlord Counseling
	Target Area	City of Concord
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Provide landlord/tenant counseling services and/or legal services to Concord tenants and landlords on their rights and responsibilities under federal, state and local housing laws.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	100 low and moderate income Concord residents, including people at-risk of homelessness, victims of domestic violence, at-risk youth, limited English proficient, senior, and disabled persons.
	Location Description	Bay Area Legal Aid provides services at the following Concord locations: Monument Crisis Center, 2350 Monument Blvd. Suite B, Concord CA 94520 Monument Community Partnership, 1760 Clayton Road, Concord, CA 94520
	Planned Activities	Concord residents will have access to Tenant/Landlord counseling services, as well as access to 6 community activities throughout the year. Legal advice and representation will be provided for housing issues that cannot be resolved through counseling
7	Project Name	Contra Costa County Health Services-Adult Interim Housing Program
	Target Area	City of Concord
	Goals Supported	H-1 Shelter for Homeless Population
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,000
	Description	The Adult Interim Housing Program will provide 24-hour emergency shelter to single homeless adults to assist them in finding appropriate long-term housing by providing wrap-around services including case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health services and substance abuse treatment to residents for access to safe secure interim housing for up to 120 days.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	150 single adult homeless men and women over the age of 18 will receive interim housing.
	Location Description	Central County Adult Interim Housing - 2047-C Arnold Industrial Way, Concord, CA
	Planned Activities	The Adult Interim Housing Program will provide 24-hour emergency shelter to single homeless adults to assist them in finding appropriate long-term housing by providing wrap-around services including case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health services and substance abuse treatment to residents for up to 120 days.
8	Project Name	Contra Costa Crisis Center - Contra Costa 211
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	The homeless hotline and 211 information and referral line helps children, teens, adults and seniors access local health and social services 24 hours per day, 365 days per year. Resource information, motel vouchers and free, personal voice mail boxes are provided to homeless people allowing them to connect with services, get emergency needs met and help them begin to develop self-sufficiency.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2000 persons who are presumed beneficiaries--homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS--will receive new access to referrals to service providers.

	Location Description	All services are delivered by telephone so they are accessible from anywhere in the City. Immediate crisis help and immediate information and referral are available 24 hours per day, 365 days per year via a toll-free number.
	Planned Activities	Trained counselors will provide immediate crisis mental health/suicide intervention services by phone 24 hours a day and will provide immediate information and referral services to persons who are presumed beneficiaries, including homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS.
9	Project Name	ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services
	Target Area	City of Concord
	Goals Supported	CD-4 Fair Housing
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	ECHO is a HUD-approved housing counseling agency, and satisfies the HUD definition of Fair Housing Enforcement Organization (FHO) and Qualified Fair Housing Enforcement Organization (QFHO). ECHO will affirmatively further fair housing by addressing discrimination in Concord; assist and educate residents who allege discrimination, conduct a systemic audit to uncover hidden discrimination, and provide training to owners and managers.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	25 Concord tenants and landlords will be assisted with information regarding fair housing and discrimination.

	Location Description	1760 Clayton Road, Concord, CA 94520 Counselors will visit home bound clients requiring face-to-face counseling to assist them with their cases.
	Planned Activities	ECHO's Fair Housing Services will assist Concord tenants and landlords who require information regarding fair housing and discrimination, or complainants who allege discrimination based on federal, state, and local protected classes including race, color, religion, national origin, age, sex, familial status, marital status, sexual orientation, gender, mental or physical disability.
10	Project Name	Court Appointed Special Advocates (CASA)-Children at Risk
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	CASA provides trained volunteers who advocate for the needs of abused and neglected children who are wards of the county's juvenile dependency court.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	20 Concord youth between the ages of 0-21 who are wards of the county's juvenile dependency court.
	Location Description	The CASA program's headquarters are at 2020 N. Broadway, Suite 204 Walnut Creek, CA 94596. Volunteer advocates deliver advocacy services throughout the county in group/foster homes, schools, doctor's offices, and in the courts.

	Planned Activities	Trained volunteers will provide advocacy, mentoring and representation services to abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.
11	Project Name	Monument Crisis Center Critical Safety Net Resources
	Target Area	City of Concord
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500
	Description	The Monument Crisis Center provides crisis assistance, nutritious food, information, referrals, education and support to extremely low income families, children, teens, seniors and homeless in Central Contra Costa County.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	1,000 lower income families, children, seniors, and homeless persons will receive new access to nutritious food, information and referrals, education and support to help improve their self-sufficiency.
	Location Description	The Monument Crisis Center is located at 1990 Market Street Concord, California 94520
	Planned Activities	The Monument Crisis Center offers wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court mandated community service programs, on site legal and crisis support services.
12	Project Name	Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels

	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500
	Description	Meals On Wheels delivers nutritious meals to frail, home bound seniors living in Concord to help them to live at home in safety, in comfort, and with dignity for as long as they can. Clients are over 62, home bound, and are unable to shop and/or prepare meals for themselves. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	125 adults age 62 and over who are home bound and unable to prepare meals for themselves.
	Location Description	The homes of all qualifying clients within Concord.
	Planned Activities	Deliver nutritious meals to frail, home bound seniors to help them to live at home in safety, in comfort, and with dignity for as long as they can.
13	Project Name	Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$12,500

	Description	The Senior Nutrition/CC Cafes Program serves hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center. In addition to providing a balanced, nutritious meal, which may be the only one of the day for some participants, the Cafe experience connects seniors with their peers and with volunteers in the community to reduce isolation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	350 seniors age 62 years of age and over in Concord. The population of the Cafes is generally composed of seniors over 75 years of age.
	Location Description	The Concord Cafe is located at the Concord Senior Center, 2727 Parkside Circle, Concord, CA 94521.
	Planned Activities	The Senior Nutrition/CC Cafes Program will serve hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center.
14	Project Name	Shelter Inc. of Contra Costa County - Homeless Prevention/Rapid Rehousing Program
	Target Area	City of Concord
	Goals Supported	H-2 Services for Homeless (Non-Shelter Related)
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,000
	Description	Shelter, Inc. provides short-term financial assistance for rental deposits, move-in costs or past due rent for households at-risk of homelessness or to rapidly re-house households who are homeless
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	150 low-income individuals and families in Concord facing a financial crisis will receive financial assistance in the form of move-in costs or past due rent to prevent homelessness and maintain housing.

	Location Description	Shelter, Inc offices are located at 1333 Willow Pass Road, Concord, CA 94520. The program also has three off-site locations throughout the County.
	Planned Activities	The Homelessness Prevention/Rapid Rehousing Program will prevent homelessness for low-income at risk households or rapidly re-house households who are homeless by providing short-term financial assistance for deposits, move-in costs or past due rent.
15	Project Name	STAND! For Families Free of Violence
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	The Rollie Mullen Center emergency shelter provides 24 beds to women and children fleeing violent relationships at no cost for up to 3 months.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	10 women and children living in Concord who are victims of domestic violence.
	Location Description	STAND!'s Rollie Mullen Center is located in a confidential location in Contra Costa County, CA.
	Planned Activities	STAND!'s Rollie Mullen Center will provide emergency shelter to 24 women and their children fleeing life-threatening violent relationships at no cost for up to 3 months. The shelter provides clients with access to comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, child care, housing referrals, and evidence-based counseling to aid in transitioning clients toward independence.

16	Project Name	City Engineering - ADA Transition Plan
	Target Area	City of Concord
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$400,000
	Description	Program installs curb ramps that provide access to sidewalks and public transportation and constructs/replaces sidewalks throughout the City where gaps and uplifted sidewalks create barriers for the mobility impaired.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	8,000 frail elderly and/or disabled people will have new access to sidewalks and facilities throughout Concord.
	Location Description	Various locations within Concord identified as priorities in the City's ADA Transition Plan.
	Planned Activities	This project will implement portions of the City's ADA transition plan by removing barriers, constructing sidewalks and installing curb ramps.
17	Project Name	City Housing Conservation Program - Loans & Grants
	Target Area	City of Concord
	Goals Supported	AH-1 Existing Housing Stock
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$185,000 Revolving Loan Funds: \$100,000

	Description	Program assists Low and Moderate income Concord homeowners with loans and grants to rehabilitate their single family or mobile homes and address emergency, weatherization, security, handicap accessibility and other issues.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	25 low-income (less than 80% AMI) homeowners in the City of Concord.
	Location Description	Owner occupied single family homes and mobile homes within the city limits of Concord.
	Planned Activities	The City's Housing Conservation Program will provide grants and loans for home repairs to low-income homeowners of single family homes and mobile homes. The program provides home repair loans, emergency repair and accessibility grants, weatherization and home security grants for seniors and lead-based paint abatement grants.
18	Project Name	City Housing Administration
	Target Area	City of Concord
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	CDBG: \$97,500
	Description	Project provides funding for administration of the portion of the housing rehabilitation program that is CDBG eligible, including City of Concord and Hello Housing staff time to administer the program and costs of loan processing, inspections, etc.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	City and Hello Housing will administer the program to benefit low-income households within the City of Concord.
	Location Description	City of Concord Administration Offices: 1950 Parkside Drive Concord, California 94519 Hello Housing: 1242 Market Street 3rd Floor San Francisco, California 041-2 Rehabilitation and repair work will occur at various locations throughout the City.
	Planned Activities	This project will administer CDBG funds for the housing rehabilitation grant and loan program in a manner that is fiscally responsible and that ensures compliance with all applicable Federal rules and regulations. The City will work with Hello Housing to administer the program.
19	Project Name	CDBG Administration
	Target Area	City of Concord
	Goals Supported	CD-7 Administration
	Needs Addressed	Administration
	Funding	CDBG: \$179,763
	Description	Project administers CDBG entitlement grant program and ensures compliance with all applicable rules and regulations.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	City will administer CDBG funds to benefit all lower income residents and lower income areas in Concord
	Location Description	City of Concord Administration Office: 1950 Parkside Drive Concord, California 94519

	Planned Activities	City of Concord will administer CDBG entitlement grant program in a fiscally responsible manner and will ensure compliance with all applicable Federal rules and regulations.
20	Project Name	Ombudsman Services of Contra Costa
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	800 seniors age 62 and over and dependent adults residing in long-term care facilities.
	Location Description	The Ombudsman program monitors senior and disabled living facilities throughout the City of Concord.
	Planned Activities	Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations.
21	Project Name	Meals On Wheels and Senior Outreach Services (SOS) - Care Management
	Target Area	City of Concord
	Goals Supported	CD-2 Non-Homeless Special Needs Population

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$10,000
	Description	The Care Management Program offers older adults access to professional care management services to resolve issues affecting health and wellness, quality of life, and ability to live independently, while promoting senior centers as destination place for aging persons.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	100 Concord residents age 62 years, including many severely disabled, retired, and/or veterans who fall in the extremely low to low income categories.
	Location Description	City of Concord Senior Center, 2727 Parkside Circle, Concord, CA 94519.
	Planned Activities	Bilingual Care Managers trained in gerontology, social work, or counseling will assist seniors to resolve critical issues affecting their health and wellness to help them live as independently as possible.
22	Project Name	CC Child Care Council - Road to Success
	Target Area	City of Concord
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	Child Care Developer Fees: \$10,000
	Description	The project will recruit, train and support very low-income, low-income and moderate-income residents who desire to start and maintain stable microenterprises as they become successful licensed family child care providers.
	Target Date	6/30/2017

Estimate the number and type of families that will benefit from the proposed activities	15 very-low, low or moderate income Concord residents.
Location Description	The Council office is located at 1035 Detroit Avenue, Suite 200, Concord, CA 94518. Services are also offered at the homes of clients throughout the City.
Planned Activities	The program will provide microenterprise assistance to very low-income, low-income and moderate-income Concord residents who want to maintain or start stable small businesses as licensed home-based family child care providers.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

City of Concord: Citywide

Geographic Distribution

Target Area	Percentage of Funds
City of Concord	100

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Concord does not allocate funds on a geographic basis. The City will prioritize the use of its CDBG funding for the conservation of affordable housing for low-income households and to address homelessness. Infrastructure improvements will be focused on those city-wide barrier removal priorities noted in the City’s ADA Transition Plan. Investments in public facilities and services serving the homeless, special needs populations and low to moderate income persons will be made by allocating funds to local organizations that provide services to low-income households throughout the City.

Discussion

CDBG Funds are allocated throughout the City of Concord to respond to priority needs.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Priority is assigned based on the level of need that is demonstrated by the data that has been collected during the preparation of the Plan, the information gathered during the consultation and citizen participation process and the availability of resources to address these needs. Based on all of these components, affordable housing, homelessness, non-housing community development needs and grant administration are all considered “high” priorities.

Actions planned to address obstacles to meeting underserved needs

Special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS live throughout the City. Given that these special needs populations have various obstacles to accessing housing and various services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

Actions planned to foster and maintain affordable housing

According to data provided in the Housing Market Analysis, almost half of the existing homes in the City were built before 1970, and 26 percent before 1960. The City has prioritized funding for housing rehabilitation for low income homeowners of single family homes and mobile homes. The program provides home repair loans, emergency repair and accessibility grants, weatherization and home security grants for seniors and lead-based paint abatement grants.

Actions planned to reduce lead-based paint hazards

Lead-based paint management and abatement has been incorporated into the City of Concord’s Home Rehabilitation Loan and Grant Program. Lead-based paint abatement grants up to \$22,500 are provided to low-income homeowners (households earning at or below 80% of the Area Median Income [AMI]). The City requires that recipients of homeowner rehabilitation funds sign HUD’s Notification for Lead Based Paint and that any abatement required be included in the home’s repairs.

Actions planned to reduce the number of poverty-level families

Concord will employ a variety of strategies to help alleviate poverty in the City, including efforts to stimulate economic growth and job opportunities, and to provide residents with the skills and abilities required to take advantage of those opportunities. The City uses a portion of its CDBG funding to provide grants to non-profit agencies to operate the Public Services programs that serve the homeless and address fair housing issues in the community, which directly impact poverty-level individuals. The City, through its various departments, provides services and supports programs that promote personal responsibility, independence and self-sufficiency.

Actions planned to develop institutional structure

The Contra Costa County Consortium was formed by the County of Contra Costa and the cities of Antioch, Concord, Pittsburg and Walnut Creek to develop a collaborative approach to administering and implementing the goals and objectives of their respective CDBG programs. The Consortium members coordinate Consolidated Planning efforts and have developed a streamlined process for applying for CDBG/HOME/ESG funds that allows applicants to complete one application for multiple jurisdictions and, once funded, complete one periodic performance report for all funding jurisdictions. This joint effort has eased the administrative burden for Subrecipients and allows jurisdictions to easily share information. Furthermore, the Consortia established a multiple-year funding cycle that has greatly reduced the time spent on completing and reviewing applications for both Subrecipients and CDBG/HOME staff respectively.

Each entitlement jurisdiction in the Consortia completes its own annual planning and allocation process, including preparation and completion of its annual Action Plan, as well as its Consolidated Annual Performance Evaluation Report (CAPER). These planning efforts have a high degree of coordination with Consortium members working together to closely align CDBG allocations, helping to maximize funding and to ensure collaboration between agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

The majority of the City's goals and objectives within the Consolidated Plan and Annual Action Plan are met through activities that are carried out by Subrecipients that are primarily public and private agencies within the County, including non-profit organizations. There is ongoing concern about the long-term capacity of the non-profit community during these severe budgetary times and their ability to comply with often complex federal regulations and requirements in implementing federally funded programs. Concord will continue to support these agencies by providing technical assistance, helping to establish collaboration between agencies and with funding, when possible.

Discussion

The City of Concord works closely with public and private affordable housing providers as well as Contra Costa County's Public Health, Behavioral Health and Homeless Services departments to coordinate the allocation of funds to best meet the needs of the City's most at risk residents. CDBG funds are distributed to programs that provide services to persons with physical, developmental, substance abuse and mental health issues. This coordination leverages CDBG funds to maximize their impact.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in AP-35 of the Action Plan. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	2,678
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	2,678

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Discussion

In Fiscal Year 2015/16, the City anticipates receiving approximately \$62,000 in program income. Of this amount, \$2,678 has been allocated to Public Services for FY 2016/17. The City does not have a Section 108 project or urban renewal settlements. No funds have been returned as a result of ineligible activities, excessive draws, or ineligible expenditures. The City does not have float-funded activities.

The City has not identified any urgent needs as part of the consolidated planning process or for this Action Plan.

The City estimates that for the next three Action Plans CDBG funds will be used to benefit a minimum of 80% low and moderate income persons.

Community Services Commission FY 2016/17 Funding Recommendations

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING		
Applicant - Project Name	FY 2015/16 Funding	FY 2016/17 Recommendations
PUBLIC SERVICE		
Bay Area Legal Aid -Tenant/Landlord Services	\$10,000	\$10,000
Contra Costa Crisis Center - 211	\$10,000	\$10,000
Contra Costa Health Svcs - Adult Interim Housing	\$10,000	\$10,000
Court Appointed Special Advocates	\$10,000	\$10,000
Eden Council (ECHO) - Fair Housing Services	\$10,000	\$10,000
Food Bank of Contra Costa - Food Distribution	\$10,000	\$10,000
Monument Crisis Center - Nutritional Resources	\$12,500	\$12,500
Ombudsman Services of Contra Costa	\$9,808	\$10,000
Senior Outreach Services - Care Management	\$10,000	\$10,000
Senior Outreach Services - Meals on Wheels	\$12,500	\$12,500
Senior Outreach Services - Senior Nutrition	\$12,500	\$12,500
SHELTER, Inc. - Homeless Prevention	\$10,000	\$10,000
STAND!Rollie Mullen Emergency Shelter	\$10,000	\$10,000
TOTAL PUBLIC SERVICE	\$137,308	\$137,500
INFRASTRUCTURE		
City of Concord Engineering - ADA Transition Plan	\$355,500	\$400,000
City of Concord Engineering - Centre Concord ADA Improvements	\$263,000	\$0
TOTAL INFRASTRUCTURE	\$618,500	\$400,000
ECONOMIC DEVELOPMENT		
Monument Impact - Technology 2015	\$20,000	\$20,000
Workforce Development Board - SBDC	\$30,000	\$30,000
TOTAL ECONOMIC DEVELOPMENT	\$50,000	\$50,000
HOUSING REHABILITATION		
Hello Housing - Housing Rehabilitation Grant Program (CDBG)	\$222,000 (Grants & Loans)	\$185,000 (Grants Only)
Hello Housing - Housing Rehabilitation Loan Program (Revolving Loan Funds)	\$0	\$100,000 (Loans Only)
Hello Housing Housing Administration	\$63,000	\$68,000
City of Concord Housing Administration	\$29,500	\$29,500
TOTAL HOUSING REHABILITATION	\$314,500	\$382,500
TOTAL GRANTS TO AGENCIES	\$1,120,308	\$970,000
CDBG ADMINISTRATION	\$179,076	\$179,763
TOTAL CDBG ALLOCATION	\$1,299,384	\$1,149,763

CHILD CARE DEVELOPER FEES (CCDF) FUNDING		
Applicant - Project Name	FY 2015/16 Funding	FY 2016/17 Recommendation
Mt. Diablo USD (CARES After School Program)	\$ 22,000	\$ 22,000
Contra Costa Child Care Council (Economic Development)	\$ 10,000	\$ 10,000
ADMINISTRATION	\$ 8,000	\$ 8,000
TOTAL CCDF ALLOCATION	\$ 40,000	\$ 40,000

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