



Staff Report

Date: June 7, 2016

To: Concord/Pleasant Hill Health Care District Board

From: Valerie Barone, Executive Director

Reviewed by: Victoria Walker, Director of Community and Economic Development

Prepared by: Brenda Kain, Program Manager
Brenda.Kain@cityofconcord.org
(925) 671-3088

Subject: **Consider Adoption of Resolution No. 16-011 Authorizing the Executive Director to Disburse Funds and Execute all Attendant Documents and Agreements for Fiscal Year 2016/17 Funding on Behalf of the Concord/Pleasant Hill Health Care District and Amending the Grant Process to a Two-Year Cycle Followed by a Three-Year Cycle. (Concord/Pleasant Hill Health Care District Funds)**

Report in Brief

In 2012, the Mt. Diablo Health Care District (MDHCD) was established as a subsidiary district of the City of Concord, with the Concord City Council serving as the MDHCD Board. On July 9, 2013, the Board approved Resolution No. 13-006, changing the District's name to Concord/Pleasant Hill Health Care District (CPHHCD) to better reflect the boundaries of the District.

The Concord/Pleasant Hill Health Care District established a Grant Committee, whose role is to review grant applications and make funding recommendations to the CPHHCD Board. For the FY 2016/17 funding cycle, the Grant Committee reviewed 28 grant applications. All applications were reviewed and assessed utilizing established evaluation criteria.

The Grant Committee has recommended funding for fifteen community organizations that provide a variety of healthcare services throughout Concord and Pleasant Hill. The total 2016/17 allocation of \$275,000 includes \$250,000 for local health-related programs

and \$25,000 for administration of the program by the City. John Muir Health contributes an additional \$25,000 annually toward administration.

The CPHHCD grant process currently follows a two year funding cycle. Staff of the Community Services division of the Community and Economic Development Department provides support to both the Grant Committee and the Community Services Commission (CSC), which makes funding recommendations for the City's Community Development Block Grant (CDBG). The current CDBG cycle encompasses two years, 2015/16 and 2016/17, followed by three years, 2017/18, 2018/19 and 2019/20. To avoid an overlap with the CDBG application process, it is recommended that the CPHHCD grant cycle be changed to a two-year cycle, beginning FY 2016/17, followed by a three year cycle.

Recommended Action

Staff recommends the Concord/Pleasant Hill Health Care District Board adopt Resolution No. 16-011 authorizing the distribution of \$275,000 to fund program administration and a variety of healthcare services in FY 2016/17, and amending the grant process to a two-year cycle followed by a three-year cycle, as recommended by the Grant Committee and authorize the Executive Director to execute all required documentation.

Background

In April, 2012, at the request of the Local Agency Formation Commission (LAFCO), the City of Concord submitted an application and operational plan proposing the establishment of the Mt. Diablo Health Care District (MDHCD) as a subsidiary district of the City of Concord, with the Concord City Council serving as the MDHCD Board.

On August 8, 2012, LAFCO approved the reorganization and established the District as a subsidiary district of the City of Concord, placing the Concord City Council into the role of the Board for the District.

On September 11, 2012, Council, in its role as the Board for the District, adopted Resolution No. 12-001, establishing bylaws for the District and the authority to appropriate District funds.

On July 9, 2013, the Board approved changing the District's name to Concord/Pleasant Hill Health Care District (CPHHCD) to better reflect the boundaries of the District.

The CPHHCD Grant Committee is comprised of five Concord residents appointed by Concord City Council and two Pleasant Hill residents appointed by the City of Pleasant Hill's Council. As all Concord members are newly appointed, orientation meetings were held on November 18 and December 16, 2015, and the Grant Committee began review of 2016/17 applications in January. From January to March, 2016, the Grant Committee met weekly to hear agency presentations and review applications. Final

recommendations were approved for submission to the CPHHCD Board on April 4, 2016.

Analysis

The Grant Committee initially received thirty grant applications, for a total funding request of \$665,918. Two applications were subsequently withdrawn. All applications were reviewed and assessed utilizing established evaluation criteria. The Grant Committee has recommended funding for fifteen local organizations (Exhibit A) to provide a variety of community health programs to at-risk populations. These programs promote healthy eating and good nutrition, mental and physical health, respite care for families of frail seniors and support for victims of domestic violence.

Concord Community Services staff provides support to both the Grant Committee, which makes CPHHCD funding recommendations to the Board, and the Community Services Commission (CSC), which makes CDBG funding recommendations to City Council.

The CPHHCD grant process currently follows a two year funding cycle. Because Community Services staff, which is comprised of only 1.4 FTE staff positions, supports both the Grant Committee and the CSC, it would be a more efficient use of limited staff resources to separate the two grant application processes. To avoid an overlap with the CDBG application process, it is recommended that the CPHHCD grant cycle be changed to a two-year cycle, beginning FY 2016/17, followed by a three year cycle. This is the cycle currently used for CDBG and will result in the CPHHCD process occurring in an alternate year from the CDBG process. This will ensure that staff is able to support both programs and allows funded agencies to better plan for future years.

The current CDBG cycle encompasses two years, 2015/16 and 2016/17, followed by three years, 2017/18, 2018/19 and 2019/20. As recommended, the CPHHCD cycle will encompass the years 2016/17 and 2017/18, followed by the three years 2018/19, 2019/20 and 2020/21.

In the first year, a specific grant amount will be awarded. Second and third year funding will be based on fund availability and grantee performance. Contracts will be issued on an annual basis and adjusted proportionally among all grantees for fluctuations in funding.

Financial Impact

All funds allocated for CPHHCD grants are generated through property taxes within the Concord/Pleasant Hill Health Care District. The expected revenue for CPHHCD in FY 2016/17 is \$275,000. Up to twenty percent of this amount may be received by the City for administration of the program. For the coming year it is recommended that \$50,000 be allocated for program administration. John Muir Health contributes \$25,000 annually toward program administration, and therefore the balance of \$25,000 will be paid from the

property tax revenue. For 2016/17, \$25,000 represents 9 percent of the expected total revenue (\$275,000) generated for the district. The remainder of the expected funds generated, \$250,000, is recommended for first year funding to community health programs.

There is no impact to the City of Concord's General Fund.

Public Contact

Notice of this meeting has been posted and the Grant Committee's recommendations have been sent to all applicants that applied for funding in FY 2016/17. The public was notified of the Grant Committee meetings in accordance with the Brown Act and the Community Services Citizen Participation Plan. This Public Hearing has been duly noticed.

Attachments

1. Resolution No.16-011

**BEFORE THE CONCORD/PLEASANT HILL HEALTH CARE DISTRICT IN
THE CITY OF CONCORD, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA**

**A Resolution Authorizing the Executive Director to
Disburse Funds and Execute all Attendant
Documents and Agreements for Fiscal Year 2016-17
Funding on Behalf of the Concord/Pleasant Hill
Health Care District and Amending the Grant
Process to a Two-Year Cycle Followed by a Three-
Year Cycle**

Resolution No. 16-011

WHEREAS, the Concord/Pleasant Hill Health Care District (“District”) is funded primarily by property tax revenues; and

WHEREAS, District funding is allocated to improve the health of people and communities within the Health Care District by funding needed health programs; and

WHEREAS, as further described in the accompanying staff report, \$275,000 is allocated in grant funding for FY 2016/17 for health programs and program administration; and

WHEREAS, the District has determined that the expenditure of these funds is necessary to improve health access and promote healthy lifestyles; and

WHEREAS, it would be a more efficient use of limited staff resources to separate the CDBG application process CPHHCD grant cycle; and

WHEREAS, the CPHHCD grant cycle should be changed to a two-year cycle, beginning FY 2016/17, followed by a three year cycle, so that the new CPHHCD cycle will encompass the years 2016/17 and 2017/18, followed by the three years 2018/19, 2019/20 and 2020/21, and so forth in alternating two and three year cycles.

NOW, THEREFORE, THE CONCORD/PLEASANT HILL HEALTH CARE DISTRICT, DOES RESOLVE AS FOLLOWS:

Section 1. That the Executive Director is authorized to disburse funds and execute all attendant documents and agreements, consistent with the Board of Director’s designation and approval of the programs, activities and projects to be undertaken during FY2016-17 as designated in Exhibit A of the report, entitled Proposed FY 2016-17 Concord/Pleasant Hill Health Care District Grant Funding.

Section 2. That the CPHHCD grant cycle is hereby changed to a two-year cycle, beginning FY 2016/17, followed by a three year cycle, so that the new CPHHCD cycle encompasses the years 2016/17 and 2017/18, followed by the three years 2018/19, 2019/20 and 2020/21, and so forth in alternating two and three year cycles.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Board of Directors of the Concord/Pleasant Hill Health Care District on May 24, 2016, by the following vote:

- AYES:** District Board members -
- NOES:** District Board members -
- ABSTAIN:** District Board members -
- ABSENT:** District Board members -

I HEREBY CERTIFY that the foregoing Resolution No. 16-011 was duly and regularly adopted at a regular meeting of Concord/Pleasant Hill Health Care District Board of Directors on May 24, 2016.

Laura M. Hoffmeister, Chair
Concord/Pleasant Hill Health Care District

Joelle Fockler, MMC, Secretary
Concord/Pleasant Hill Health Care District

APPROVED AS TO FORM:

Susanne Meyer Brown
City Attorney

Attachment: Exhibit A: FY 2016-17 CPHHCD Grant Committee Funding Recommendations

CPHHCD Grant Committee Funding Recommendations FY 2016/17					
	Agency	Program	Final Score	Amount Requested	Funding Recommendation
1	Monument Crisis Center	Healthy PH/C Healthy Pleasant Hill Healthy Concord	99.667	\$45,000	\$25,000
2	RotaCare Bay Area, Inc.	RotaCare Bay Area, Inc. / Concord Clinic	98.500	\$30,000	\$22,000
3	Contra Costa Crisis Center	Health Access 24-7	98.333	\$30,000	\$22,000
4	Food Bank of Contra Costa and Solano	Food Bank - Community Produce Program	98.000	\$20,000	\$16,000
5	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	98.000	\$20,000	\$16,000
6	STAND! For Families Free of Violence	Central County Domestic Violence Emergency Response	98.000	\$20,000	\$16,000
7	Contra Costa Family Justice Alliance	Family Justice Center	97.833	\$30,000	\$22,000
8	Meals on Wheels and Senior Outreach Services	Senior Total Health Management Initiative	97.833	\$16,810	\$13,000
9	Meals on Wheels of Contra Costa, Inc.	Meals for Concord/Pleasant Hill Homebound Elders	97.500	\$20,000	\$16,000
10	Pleasant Hill Senior Center	CC Café Senior Nutrition Program	97.500	\$20,000	\$13,000
11	Rehabilitation Services of Northern California	Adult Day Health Care: Coordinated, Comprehensive Health Care for Frail Seniors	97.333	\$30,000	\$22,000
12	(The) Respite Inn	Health and Fitness Program	96.833	\$13,000	\$13,000
13	Rainbow Community Center	Rainbow Community Center Youth Services	96.333	\$15,000	\$12,000
14	Rainbow Community Center of Contra Costa County	Rainbow Community Center - HIV/LGBT Senior Program	96.333	\$15,000	\$12,000
15	Mt. Diablo Unified School District CARES After School Program	Making a Healthy Lifestyle Your Priority	96.167	\$10,000	\$10,000
16	La Clínica De La Raza	Healthy Body Healthy Mind Series	95.167	\$18,000	
17	SHELTER, Inc of Contra Costa County	Mountain View Emergency Family Shelter	95.000	\$20,000	
18	John Muir Health Foundation	Caring Hands Volunteer Caregivers	94.500	\$15,000	
19	(The) Contra Costa Clubhouses, Inc	Health Navigation for Adults Recovering from Mental Illness	94.333	\$12,198	
20	Bay Area Legal Aid	Community Health Advocacy Project	93.833	\$20,000	
21	Child Abuse Prevention Council of Contra Costa	Nurturing Parent Connection	93.667	\$15,000	
22	AgLantis	CoCo San Sustainable Farm	92.333	\$16,560	

Exhibit A

23	Lions Center for the Visually Impaired	Senior Vision: Early Detection and Intervention	92.333	\$20,000	
24	Lutheran Social Services of Northern California	Mi Casa	92.167	\$10,000	
25	Contra Costa Child Care Council	Preventing Childhood Obesity in the CPHHCD	89.833	\$25,000	
26	Counseling Options and Parent Education, Inc (C.O.P.E. Family Support Center)	Stepping Stones Triple P Positive Parenting for Parents	89.000	\$30,401	
27	Planned Parenthood of Northern California	Planned Parenthood of N. CA	88.333	\$15,700	
28	Counseling Options and Parent Education, Inc (C.O.P.E. Family Support Center)	Life Styles Triple P Training	85.500	\$33,249	
			TOTAL:	\$585,918	\$250,000