



Staff Report

Date: August 2, 2016

To: City Council

From: Valerie J. Barone, City Manager

Reviewed by: Guy Swanger, Chief of Police

Prepared by: Cheryl Owens, Finance/Business Operations Manager
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(925) 603-5878

Subject: **Considering Resolution No. 16-66 authorizing the acceptance of Justice Assistant Grant Funds in the amount of \$33,988 and amending the Municipal Budget for Fiscal Year 2016-17 appropriating and authorizing such funds to be used to fund Limited Service Officer Trainee positions in the Police Department**

Report in Brief

The Concord Police Department submitted an application in June 2016 for a \$33,988 grant to the Federal Justice Assistance Grant (JAG) Program. The department recently received notification of award, and recommends that the City Council adopt Resolution No. 16-66 to accept the grant and appropriate the funds to partially offset the cost to put two police officer trainees through the Basic Police Academy. These grant funds partially offset the loss of other funding sources that have been removed in the Federal budget and will supplement already approved part-time limited service funds identified for academy training.

Recommended Action

Staff recommends the City Council adopt Resolution No. 16-66 authorizing the acceptance of the Edward Byrne Memorial Justice Assistance Grant (JAG) grant funding in the amount of \$33,988 from the Federal Justice Assistance Grant (JAG) Program and appropriating and authorizing the funds to be used to partially fund two limited service officer trainee positions.

City Council Agenda Report

Considering Resolution No. 16-66 authorizing and appropriating the acceptance of Justice Assistant Grant Funds in the amount of \$33,988 to be used to fund Limited Service Officer Trainee positions in the Police Department
August 2, 2016

Background

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. JAG replaces the Byrne Formula and Local Law Enforcement Block Grant (LLEBG) programs with a single funding mechanism that will simplify the administration process for grantees and provides agencies with the flexibility to prioritize and place funds where they are needed most.

Analysis

The Police Department is proposing to use the JAG grant funding to pay for two limited service officer trainee positions; equivalent to 1.5 limited service hours. The Police Officer Trainee positions provide the Concord Police Department the opportunity to select and train qualified men and women without previous law enforcement experience and provide them with the support necessary to succeed in the Basic Police Academy. Upon graduation from the regional academy the successful candidate is sworn in as a full-time Police Officer. The candidate is provided with an hourly wage, necessary uniforms and equipment needed to complete the academy. In addition to the costs associated with equipment and uniforms, tuition is currently \$4,385.

The objectives of the Basic Academy are to develop the skills necessary to perform the duties and obligations of a Police Officer. It provides information to increase consciousness and appreciation of the unique diversity of the people within our communities; it heightens the desire for the knowledge necessary to meet the changing needs of the department, it instill confidence and competency by regularly testing performance and it reinforces ethical standards that promote honesty and integrity. Graduation results in approximately 1,040 hours of training

The Basic Police Academy prepares each candidate by providing hands on experience, including weapons training; role-play scenarios, patrol procedures, emergency vehicle operations, and arrest and control techniques as well as laws of arrest. The curriculum is divided into 43 individual learning domains, including Leadership, Professionalism and Ethics, Victimology/Crisis Intervention, General Criminal Statutes, Use of Force, People with Disabilities, Cultural Diversity and Emergency Management. This year's Edward Byrne Memorial Justice Assistance Grant (JAG) will provide the City of Concord funding to partially pay for the hourly wage of two police officer candidates to attend the basic POST academy, equivalent to approximately 1.5 limited service employee hours.

Financial Impact

There are no costs to the City for acceptance and implementation of this grant, although the grant requires certain federal reporting requirements. These funds will partially offset the loss of other funding sources and supplement already approved part-time limited service funds identified for academy training.

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Justice Assistant Grant Funds in the amount of \$33,988 to be used to fund Limited
Service Officer Trainee positions in the Police Department
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Public Contact

The City Council Agenda was posted.

Attachments

1. Resolution No. 16-66

**BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA**

**A Resolution to Accept Grant Funding from the
Federal Justice Assistance Grant (JAG) Program and
Amending the Municipal Budget for Fiscal Year
2016-17 and Appropriating and Authorizing Such
Funds to be Used to Fund Limited Service Officer
Trainee Positions in the Police Department**

Resolution No. 16-66

WHEREAS, the City Manager has recommended an amendment to the Municipal Budget for Fiscal Year 2016-17; and

WHEREAS, the amendment reflects adjustments deemed necessary based upon the City Council’s acceptance of grant funds from the Federal Justice Assistance Grant Program in the amount of \$33,988 and appropriation and expenditure of such funds for 2.0 limited service officer trainee positions at the Police Department.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES
RESOLVE AS FOLLOWS:**

Section 1. Approves the recommendations of the City Manager with regard to the amendment of the Municipal Budget for Fiscal Year 2016-17, accepting grant funds in the amount of \$33,988 and appropriating and authorizing expenditure of such funds for 2.0 limited service staff personnel who will be attending the POST Basic Academy.

Section 2. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on August 2, 2016, by the following vote:

AYES: Councilmembers -

NOES: Councilmembers -

ABSTAIN: Councilmembers -

ABSENT: Councilmembers -

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2 **I HEREBY CERTIFY** that the foregoing Resolution No. 16-66 was duly and regularly
3 adopted at a regular meeting of the City Council of the City of Concord on August 2, 2016.

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Joelle Fockler, MMC
City Clerk

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APPROVED AS TO FORM:

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Susanne Meyer Brown
City Attorney

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