



Staff Report

Date: November 29, 2016

To: City Council

From: Valerie J. Barone, City Manager

Prepared by: Joelle Fockler, MMC, City Clerk
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Subject: **Consideration of appointments to the Concord Naval Weapons Station Reuse Project Community Advisory Committee (CAC.)**

Report in Brief

The City Council, sitting as the Local Reuse Authority, is being requested to appoint eleven (11) members and three (3) alternates to the Concord Naval Weapons Station Reuse Project Community Advisory Committee (CAC.) Applicants were interviewed on Saturday, November 19, 2016.

Recommended Action

Staff recommends that the City Council, sitting as the Local Reuse Authority, appoint by ballot vote eleven (11) members and three (3) alternates to the Concord Naval Weapons Station Reuse Project Community Advisory Committee (CAC) for terms ending December 31, 2018.

Background

On July 12, 2016, the City Council, sitting as the Local Reuse Authority, adopted Local Reuse Authority Resolution No. 16-14 establishing a Community Advisory Committee to provide input into the Specific Plan process for the Development Phase One Property of the Community Reuse Project at the former Concord Naval Weapons Station. The Committee will consist of eleven (11) members and three (3) alternates serving two-year terms ending December 31, 2018.

The recruitment was announced on July 26, 2016, and a deadline was set for applications to be due to the City Clerk's office on Friday, September 23, 2016 at 5 p.m. 115 applications were received from Concord residents. Following review by the City

Attorney's Office for financial conflict of interest and mapping of home address, business addresses or investment properties, 108 applications were forwarded to the next step in the process.

On October 7, the City Council was provided with the 108 applications to review and asked to rank their top eleven applicants in priority order. The City Clerk's office tabulated the Council's lists and 21 applicants moved on to the interview step of the process. Applicants were interviewed at a Special Council Meeting held on November 19. Applicants interviewed were: Jeanette Green, Niko Anagnostopoulos, Darrin Walters, Jill Newquist, Mark Harris, Rosanne Nieto, Stuart Posselt, Susan Angle, Ajit Kaushal, Philip Arnold, Steve Older, Wendy Crosetti, Russel Case, Susan Guest, Jerome Hudson, Paul Poston, Charles Hoffman, Jeffery Allen, Randall Horton, Claudia Hein and Paul Sinz. Paul Sinz had a pre-scheduled trip for November 19 and was not interviewed, however, remains on the final list of applicants. Applicant Paul Poston removed his name from consideration on October 31, 2016, and applicant Wendy Crosetti removed her name from consideration on November 18, 2016.

Analysis

Staff is recommending that the appointments to the CAC be made through a balloted process similar to that followed for selecting Planning Commissioners. Following the balloting on 11 members and 3 alternates to the Committee, staff is recommending that the Council confirm the full slate of members for appointment to the Committee by majority vote.

Recommended Appointment Process

To assist the Council in the appointment process, staff is making the following recommendations.

1. Applicants who receive three or more votes will be considered on the slate for appointment by final majority action by the City Council.
2. All votes will be recorded following each round of voting. The voting will continue until 11 members are selected for the CAC and 3 alternates to the CAC are selected.

Councilmembers will be provided fresh ballots prior to each round of balloting and marked ballots will be collected from each Councilmember prior to reading and recording the votes.

Public Contact

Considered applicants have received information on the scheduling of Council consideration of CAC appointments. The agenda has been posted.

Attachments

1. List of CAC Applicants chosen to interview
2. LRA Resolution No. 16-14
3. Sample Ballot

Concord Naval Weapons Station Reuse Project
Community Advisory Committee (CAC)
Applicants Invited to Interview

1. Allen, Jeff
2. Anagnostopoulos, Niko
3. Angle, Susan
4. Arnold, Philip
5. Case, Russell
6. Crosetti, Wendy – withdrew application
7. Green, Jeanette
8. Guest, Susan
9. Harris, Mark
10. Hein, Claudia
11. Hoffman, Charles
12. Horton, Randall
13. Hudson, Jerome
14. Kaushal, Ajit
15. Newquist, Jill
16. Nieto, Rosanne
17. Older, Steve
18. Posselt, Stuart
19. Poston, Paul – withdrew application
20. Sinz, Paul – did not interview, but still considered for appointment
21. Walters, Darrin

1 **BEFORE THE CITY COUNCIL SITTING AS THE LOCAL REUSE AUTHORITY OF**
2 **THE COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA**

3 **RESOLUTION NO. 16-14**

4 **A RESOLUTION ESTABLISHING A COMMUNITY ADVISORY COMMITTEE**
5 **TO THE SPECIFIC PLAN PROCESS FOR THE COMMUNITY REUSE**
6 **PROJECT**

7 **WHEREAS**, after a two year evaluation and negotiation process the Concord Local Reuse
8 Authority (LRA) has accepted a Term Sheet and chosen Lennar Concord LLC as the Master
9 Developer for the Development Phase One Property of the Community Reuse Project; and

10 **WHEREAS**, the Reuse Area Plan was adopted by the LRA in 2012 after extensive public
11 input and review by a previous Community Advisory Committee; and

12 **WHEREAS**, the LRA is desirous of establishing a new Community Advisory structure
13 consisting of a Project Management Team, a Community Advisory Committee (CAC), and the
14 existing City Boards and Commissions; and

15 **WHEREAS**, the next step in implementing the Community Reuse Project involves the
16 preparation of a Specific Plan with an associated Infrastructure Master Plan consistent with the reuse
17 Area Plan and appropriately evaluated under the California Environmental Quality Act (CEQA); and

18 **WHEREAS**, the LRA’s goal is to encourage a robust community outreach and public
19 engagement effort in the Specific Plan process.

20 **NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD SITTING**
21 **AS THE LOCAL REUSE AUTHORITY DOES RESOLVE AS FOLLOWS:**

22 **Section 1.** Authorizes establishing the Community Advisory Committee (CAC) to provide
23 input on the Specific Plan, Infrastructure Master Plan, and associated CEQA document for the
24 Community Reuse Project as generally described below:

- 25 a. **CAC Membership and Composition:** The CAC shall consist of up to 11 members
26 and 3 alternates appointed by the City Council. To ensure the desired balanced
27 representation on the CAC, member selection criteria shall include: diversity and
28 breadth of interest, broad representation of the community, geographic balance,
familiarity with the adopted Reuse Area Plan, understanding of the CAC function and

1 role; and commitment to Reuse Project goals and guiding principles. All CAC
2 members shall be Concord residents.

- 3 b. **CAC Operations:** The CAC will operate within the framework of the City's existing
4 Mission, Vision and Values (MVV) and be guided by operating principles and ground
5 rules consistent with existing City policies for boards and commissions.
- 6 c. **CAC Term of Appointment:** Members shall serve at the pleasure of the City Council.
7 Terms of CAC members shall be two years. Vacancies will be filled according to
8 existing City procedures.
- 9 d. **CAC Functions and Roles:** The CAC shall apply the Reuse Project Goals and
10 Guiding Principles, adopted Reuse Area Plan policies, and accepted Term Sheet
11 provisions in evaluating and commenting on potential Specific Plan alternatives or
12 issues. The CAC shall also serve as a communication link between the Reuse Project
13 and the community-at-large by assisting in targeting outreach to neighborhoods and
14 interest groups, and promoting participation at workshops and public meetings.
- 15 e. **CAC Application and Selection Process:** Individuals interested in serving on the
16 CAC shall be asked to complete and submit a written application specifying their
17 background, affiliations, and areas of interest related to the Reuse Project. The City
18 Council shall review the applications, identify a group of applicants to interview,
19 conduct interviews, and appoint CAC members.
- 20 f. **CAC Meeting Frequency and Organization:** The CAC shall meet monthly in the
21 evenings with potential additional meetings or site visits on weekends and other times.
22 CAC meetings will be convened and supported by City staff, subject to the Brown Act,
23 and shall be open to the public.
- 24 g. **Appointment of Chair and Vice Chair:** After introductory meetings, the CAC
25 members shall select a Chair and Vice Chair.
- 26 h. **Duration of CAC:** Upon the recommendation of the Specific Plan, Infrastructure
27 Master Plan and associated CEQA document to the Planning Commission, the CAC
28 shall disband.

1 **Section 2.** This resolution shall become effective immediately upon its passage and adoption.

2 **PASSED AND ADOPTED** by the City of Concord Local Reuse Authority on July 12, 2016,

3 by the following vote:

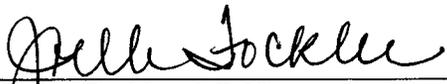
4 **AYES:** Authoritymembers - E. Birsan, T. Grayson, D. Helix, R. Leone, L. Hoffmeister

5 **NOES:** Authoritymembers - None

6 **ABSTAIN:** Authoritymembers - None

7 **ABSENT:** Authoritymembers - None

8 **I HEREBY CERTIFY** that the foregoing Local Reuse Authority Resolution No. 16-1 was
9 duly and regularly adopted at a meeting of the City Council/City Council Sitting as the Local Reuse
10 Authority on July 12, 2016.

11
12
13 
14 _____
15 Joelle Fockler, MMC
16 Authority Secretary

17 **APPROVED AS TO FORM:**

18 
19 _____
20 Susanne Meyer Brown
21 Authority Counsel

BALLOT
Concord Naval Weapons Station Reuse Project
Community Advisory Committee (CAC)

Openings: 11 members, 3 alternates

Councilmember

Voting Round Number

BALLOT

Applicant(s)

- Allen, Jeff
- Anagnostopoulos, Niko
- Angle, Susan
- Arnold, Philip
- Case, Russell
- Green, Jeanette
- Guest, Susan
- Harris, Mark
- Hein, Claudia
- Hoffman, Charles
- Horton, Randall
- Hudson, Jerome
- Kaushal, Ajit
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