

# City of Concord FY 2015/20 Action Plan



May 15, 2015

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

During the five-year Plan period, the City expects to receive approximately \$895,000 annually in CDBG funding, for a five-year total of nearly \$5 million. CDBG funds are used by the City for affordable housing, homeless services, non-housing community development activities and administrative costs. The table below provides a breakdown of these anticipated resources which are based on FY 2015/16 allocations.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	895,384	3,000	398,500	1,296,884	3,700,000	Anticipated amount available to City based on FY 2015/16 funding.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Public Services	40,000	0	0	40,000	160,000	Child Care Developer Fees (CCDF): The City collects a fee equal to 0.5 percent of the development cost of a project at the time of issuance of the certificates of occupancy for the purpose of funding the activities of the Concord Child Care Program. The program provides grants for direct child care services and for indirect child care services, including the provision of child care subsidies or benefits for working parents, start-up costs for child care programs, upgrades to the quality of child care services provided, and public education and advocacy to encourage employer-related child care. 80% of funds are available for grants to local agencies and 20% is available to the City for administration.

Table 1 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City requires a 20% match for all projects receiving CDBG or Child Care Developer Fee funds which typically includes other federal, state or local public and/or private funds. CDBG funds are coupled with local and private funds, allowing projects to compete for additional funding provided by tax credits, bonds, and state financing programs. An investment by the City makes projects more competitive in various funding competitions. All sources and types of funds are more limited due to the current economic climate and the demise of statewide redevelopment tax-increment funds. The City will continue to search for additional sources of funding from local, state, federal, and private sources in order to develop and deliver efficient and cost effective projects.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

While there is no publically owned land in Concord that may be used to address identified needs, in January, 2015, the City entered into an initial three year lease for 8,000 sq. ft. of privately owned space to house the Family Justice Center (FJC), a one stop center for victims of domestic violence. The lease commits the City to the base rent, plus additional monthly operating expenses, for the three year period, however, the expectation is that the lease will be transferred during the lease period to a third party nonprofit which will run the FJC.

**Discussion**

The City of Concord will utilize funds from the FY 2015/16 entitlement grant and unspent funds from past year's CDBG grant, as well as Child Care Developer Fees and Program Income, to provide services to further the well-being of the City's most at-risk residents.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CD-1 General Public Services	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$42,500	Public service activities other than Low/Moderate Income Housing Benefit: 9800 Persons Assisted
2	CD-2 Non-Homeless Special Needs Population	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$64,808	Public service activities other than Low/Moderate Income Housing Benefit: 1405 Persons Assisted
3	CD-3 Youth	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$0 Child Care Developer Fees: \$22,000	Public service activities other than Low/Moderate Income Housing Benefit: 1100 Persons Assisted
4	CD-4 Fair Housing	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	CD-5 Economic Development	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$50,000 Child Care Developer Fees: \$10,000	Jobs created/retained: 50 Jobs Businesses assisted: 150 Businesses Assisted
6	CD-6 Infrastructure/Public Facilities	2015	2020	Non-Housing Community Development	City of Concord	Non-Housing Community Development	CDBG: \$618,500	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 16000 Persons Assisted
7	CD-7 Administration	2015	2020	Administration	City of Concord	Administration	CDBG: \$268,576 Child Care Developer Fees: \$8,000	Other: 1 Other
8	H-1 Shelter for Homeless Population	2015	2020	Homeless	City of Concord	Homelessness	CDBG: \$10,000	Homeless Person Overnight Shelter: 150 Persons Assisted
9	H-2 Services for Homeless (Non-Shelter Related)	2015	2020	Homeless	City of Concord	Homelessness	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted
10	AH-1 Existing Housing Stock	2015	2020	Affordable Housing	City of Concord	Affordable Housing	CDBG: \$222,500	Homeowner Housing Rehabilitated: 25 Household Housing Unit

**Table 2 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	CD-1 General Public Services
	<b>Goal Description</b>	Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.
2	<b>Goal Name</b>	CD-2 Non-Homeless Special Needs Population
	<b>Goal Description</b>	Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farmworkers.
3	<b>Goal Name</b>	CD-3 Youth
	<b>Goal Description</b>	Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.
4	<b>Goal Name</b>	CD-4 Fair Housing
	<b>Goal Description</b>	Continue to promote fair housing activities and affirmatively further fair housing.
5	<b>Goal Name</b>	CD-5 Economic Development
	<b>Goal Description</b>	Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.

6	<b>Goal Name</b>	CD-6 Infrastructure/Public Facilities
	<b>Goal Description</b>	Maintain quality public facilities and adequate infrastructure and ensure access for the mobility-impaired by addressing physical access barriers to public facilities.
7	<b>Goal Name</b>	CD-7 Administration
	<b>Goal Description</b>	<p>Support the development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. Strategies include:</p> <ul style="list-style-type: none"> <li>• To continue the collaborative administration with the other Consortia jurisdictions for the City’s community development and affordable housing programs undertaken under this Strategic Plan. This effort will include common policies and procedures for requests for the use of funds, Subrecipient reporting, record-keeping, and monitoring.</li> <li>• The City will also cooperatively further the efforts of the Contra Costa Inter-jurisdictional Council on Homelessness (CCICH).</li> </ul>
8	<b>Goal Name</b>	H-1 Shelter for Homeless Population
	<b>Goal Description</b>	Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.

9	<b>Goal Name</b>	H-2 Services for Homeless (Non-Shelter Related)
	<b>Goal Description</b>	Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.
10	<b>Goal Name</b>	AH-1 Existing Housing Stock
	<b>Goal Description</b>	Maintain and preserve the existing affordable housing stock.

## AP-35 Projects - 91.420, 91.220(d)

**Introduction :** The projects below meet all specific Consolidated Plan priorities and goals.

#	Project Name
1	Food Bank of Contra Costa and Solano Direct Distribution Food Program
2	Monument Crisis Center Critical Safety Net Resources
3	Contra Costa Crisis Center - Contra Costa 211
4	Bay Area Legal Aid - Tenant/Landlord Counseling
5	Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels
6	Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition
7	Meals On Wheels and Senior Outreach Services (SOS) - Care Management
8	Ombudsman Services-Ombudsman Services Of Contra Costa
9	STAND! For Families Free of Violence
10	Court Appointed Special Advocates (CASA)-Children at Risk
11	ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services
12	Workforce Development Board of Contra Costa County-Small Business Development Center (SBDC)
13	Monument Impact - Technology 2015
14	CC Child Care Council - Road to Success
15	City Engineering - ADA Transition Plan
16	City Engineering - ADA Transition Plan (Centre Concord)
17	CDBG Administration
18	Contra Costa County Health Services-Adult Interim Housing Program
19	Shelter Inc. of Contra Costa County - Homeless Prevention/Rapid Rehousing Program
20	City Housing Conservation Program - Loans & Grants
21	City Housing Administration
22	Mt. Diablo Unified School District - CARES After School Program
23	City Child Care Developer Fee (CCDF) Administration

**Table 3 – Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City will prioritize the use of its CDBG funding to meet the priority needs of the City as noted in Section SP-25, including services to the homeless and special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS. Given that these populations have various obstacles to accessing housing and community services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Food Bank of Contra Costa and Solano Direct Distribution Food Program
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-1 General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Collect, store and distribute nutritious food to eligible low income households through three direct distribution programs: Food for Children, Brown Bag for Seniors and the Food Assistance Program.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6,700 low-income persons will receive new access to free nutritious, nutrient dense food through different programs like Food for Children, Brown Bag Senior, and Food Assistance Programs.
	<b>Location Description</b>	Services will be offered at the following locations: Church of the Nazarene - 1650 Ashbury, Concord Good Shepherd Lutheran Church - 4000 Clayton Rd., Concord Monument Crisis Center – 1990 Market St., Concord Rainbow Community Center - 3024 Willow Pass Rd. #200, Concord St. Vincent de Paul (St. Francis of Assisi) - 860 Oak Grove Rd., Concord The Salvation Army - 3950 Clayton Rd., Concord
<b>Planned Activities</b>	Operate a year-round food program which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Brown Bag for Seniors, and Food Assistance program.	
2	<b>Project Name</b>	Monument Crisis Center Critical Safety Net Resources
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-1 General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$12,500

	<b>Description</b>	The Monument Crisis Center provides crisis assistance, nutritious food, information, referrals, education and support to extremely low income families, children, teens, seniors and homeless in Central Contra Costa County.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,000 lower income families, children, seniors, and homeless persons will receive new access to nutritious food, information and referrals, education and support to help improve their self-sufficiency.
	<b>Location Description</b>	The Monument Crisis Center is located at 1990 Market Street Concord, California 94520
	<b>Planned Activities</b>	The Monument Crisis Center offers wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court mandated community service programs, on site legal and crisis support services.
<b>3</b>	<b>Project Name</b>	Contra Costa Crisis Center - Contra Costa 211
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-1 General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The homeless hotline and 211 information and referral line helps children, teens, adults and seniors access local health and social services 24 hours per day, 365 days per year. Resource information, motel vouchers and free, personal voice mail boxes are provided to homeless people allowing them to connect with services, get emergency needs met and help them begin to develop self-sufficiency.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2000 persons who are presumed beneficiaries--homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS--will receive new access to referrals to service providers.

	<b>Location Description</b>	All services are delivered by telephone so they are accessible from anywhere in the City. Immediate crisis help and immediate information and referral are available 24 hours per day, 365 days per year via a toll-free number.
	<b>Planned Activities</b>	Trained counselors will provide immediate crisis mental health/suicide intervention services by phone 24 hours a day and will provide immediate information and referral services to persons who are presumed beneficiaries, including homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS.
4	<b>Project Name</b>	Bay Area Legal Aid - Tenant/Landlord Counseling
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-1 General Public Services
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Provide landlord/tenant counseling services and/or legal services to Concord tenants and landlords on their rights and responsibilities under federal, state and local housing laws.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 low and moderate income Concord residents, including people at-risk of homelessness, victims of domestic violence, at-risk youth, limited English proficient, senior, and disabled persons.
	<b>Location Description</b>	Bay Area Legal Aid provides services at the following Concord locations:  Monument Crisis Center, 2350 Monument Blvd. Suite B, Concord CA 94520  Monument Community Partnership, 1760 Clayton Road, Concord, CA 94520

	<b>Planned Activities</b>	Concord residents will have access to Tenant/Landlord counseling services, as well as access to 6 community activities throughout the year. Legal advice and representation will be provided for housing issues that cannot be resolved through counseling.
5	<b>Project Name</b>	Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-2 Non-Homeless Special Needs Population
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$12,500
	<b>Description</b>	Meals On Wheels delivers nutritious meals to frail, home bound seniors living in Concord to help them to live at home in safety, in comfort, and with dignity for as long as they can. Clients are over 62, home bound, and are unable to shop and/or prepare meals for themselves. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 adults age 62 and over who are home bound and unable to prepare meals for themselves.
	<b>Location Description</b>	The homes of all qualifying clients within Concord.
	<b>Planned Activities</b>	Deliver nutritious meals to frail, home bound seniors to help them to live at home in safety, in comfort, and with dignity for as long as they can.
6	<b>Project Name</b>	Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-2 Non-Homeless Special Needs Population
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$12,500

	<b>Description</b>	The Senior Nutrition/CC Cafes Program serves hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center. In addition to providing a balanced, nutritious meal, which may be the only one of the day for some participants, the CafÃ© experience connects seniors with their peers and with volunteers in the community to reduce isolation.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	350 seniors age 62 years of age and over in Concord. The population of the Cafes is generally composed of seniors over 75 years of age.
	<b>Location Description</b>	The Concord Cafe is located at the Concord Senior Center, 2727 Parkside Circle, Concord, CA 94521
	<b>Planned Activities</b>	The Senior Nutrition/CC Cafes Program will serve hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center.
<b>7</b>	<b>Project Name</b>	Meals On Wheels and Senior Outreach Services (SOS) - Care Management
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-2 Non-Homeless Special Needs Population
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Care Management Program offers older adults access to professional care management services to resolve issues affecting health and wellness, quality of life, and ability to live independently, while promoting senior centers as destination place for aging persons.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 Concord residents age 62 years, including many severely disabled, retired, and/or veterans who fall in the extremely low to low income categories.
	<b>Location Description</b>	City of Concord Senior Center, 2727 Parkside Circle, Concord, CA 94519.

	<b>Planned Activities</b>	Bilingual Care Managers trained in gerontology, social work, or counseling will assist seniors to resolve critical issues affecting their health and wellness to help them live as independently as possible.
<b>8</b>	<b>Project Name</b>	Ombudsman Services-Ombudsman Services Of Contra Costa
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-2 Non-Homeless Special Needs Population
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$9,808
	<b>Description</b>	Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	800 seniors age 62 and over and dependent adults residing in long-term care facilities.
	<b>Location Description</b>	The Ombudsman program monitors senior and disabled living facilities throughout the City of Concord.
<b>Planned Activities</b>	Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations.	
<b>9</b>	<b>Project Name</b>	STAND! For Families Free of Violence
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-2 Non-Homeless Special Needs Population
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	The Rollie Mullen Center emergency shelter provides 24 beds to women and children fleeing violent relationships.
	<b>Target Date</b>	6/30/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 women and children living in Concord who are victims of domestic violence.
	<b>Location Description</b>	STAND!'s Rollie Mullen Center is located in a confidential location in Contra Costa County, CA.
	<b>Planned Activities</b>	STAND!'s Rollie Mullen Center will provide emergency shelter to 24 women and their children fleeing life-threatening violent relationships at no cost for up to 3 months. The shelter provides clients with access to comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, child care, housing referrals, and evidence-based counseling to aid in transitioning clients toward independence.
<b>10</b>	<b>Project Name</b>	Court Appointed Special Advocates (CASA)-Children at Risk
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-2 Non-Homeless Special Needs Population
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	CASA provides trained volunteers who advocate for the needs of abused and neglected children who are wards of the county's juvenile dependency court.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 Concord youth between the ages of 0-21 who are wards of the county's juvenile dependency court.
	<b>Location Description</b>	The CASA program's headquarters are at 2020 N. Broadway, Suite 204 Walnut Creek, CA 94596. Volunteer advocates deliver advocacy services throughout the county in group/foster homes, schools, doctor's offices, and in the courts.

	<b>Planned Activities</b>	Trained volunteers will provide advocacy, mentoring and representation services to abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.
<b>11</b>	<b>Project Name</b>	ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-4 Fair Housing
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	ECHO is a HUD-approved housing counseling agency, and satisfies the HUD definition of Fair Housing Enforcement Organization (FHO) and Qualified Fair Housing Enforcement Organization (QFHO). ECHO will affirmatively further fair housing by addressing discrimination in Concord; assist and educate residents who allege discrimination, conduct a systemic audit to uncover hidden discrimination, and provide training to owners and managers.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 Concord tenants and landlords will be assisted with information regarding fair housing and discrimination.
<b>Location Description</b>	1760 Clayton Road, Concord, CA 94520  Counselors will visit home bound clients requiring face-to-face counseling to assist them with their cases.	

	<b>Planned Activities</b>	ECHO's Fair Housing Services will assist Concord tenants and landlords who require information regarding fair housing and discrimination, or complainants who allege discrimination based on federal, state, and local protected classes including race, color, religion, national origin, age, sex, familial status, marital status, sexual orientation, gender, mental or physical disability.
<b>12</b>	<b>Project Name</b>	Workforce Development Board of Contra Costa County-Small Business Development Center (SBDC)
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-5 Economic Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	The Small Business Development Center (SBDC) delivers group training and individualized advising to support low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing micro-enterprises.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low-to-moderate income Concord individuals who are currently self-employed or who are less than a year from achieving that goal.
	<b>Location Description</b>	The Concord location is at 4071 Port Chicago Highway, Suite 250 Concord, California 94520. The SBDC has 12 other locations Countywide.
	<b>Planned Activities</b>	The Small Business Development Center (SBDC) will provide group training and individualized advising to support low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing micro-enterprises. The project will support existing and emerging businesses by assisting in the creation of new positions and in the retention of current positions, and with growth via equity and debt investments.
<b>13</b>	<b>Project Name</b>	Monument Impact - Technology 2015
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-5 Economic Development
	<b>Needs Addressed</b>	Non-Housing Community Development

	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Technology 2015 provides low-income residents with basic, intermediate and advanced computer skills to help them achieve self-sufficiency.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low-income residents will receive technology instruction and employment services to help them achieve self sufficiency.
	<b>Location Description</b>	the Classes are offered at Monument Impact office at 2699 Monument Blvd, Unit G, Concord, CA 94520
	<b>Planned Activities</b>	Technology 2015 will provide low-income Concord residents with basic, intermediate and advanced computer skills, removing barriers to unemployment by improving job skills and by providing career counseling, coaching and job search assistance.
14	<b>Project Name</b>	CC Child Care Council - Road to Success
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-5 Economic Development
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Child Care Developer Fees: \$10,000
	<b>Description</b>	The project will recruit, train and support very low-income, low-income and moderate-income residents who desire to start and maintain stable microenterprises as they become successful licensed family child care providers.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	15 very-low, low or moderate income Concord residents.
	<b>Location Description</b>	The Council office is located at 1035 Detroit Avenue, Suite 200, Concord, CA 94518. Services are also offered at the homes of clients throughout the City.

	<b>Planned Activities</b>	The program will provide microenterprise assistance to very low-income, low-income and moderate-income Concord residents who want to maintain or start stable small businesses as licensed home-based family child care providers.
15	<b>Project Name</b>	City Engineering - ADA Transition Plan
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-6 Infrastructure/Public Facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$355,500
	<b>Description</b>	Program installs curb ramps that provide access to sidewalks and public transportation and constructs/replaces sidewalks throughout the City where gaps and uplifted sidewalks create barriers for the mobility impaired.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8,000 disabled people will have new access to sidewalks and facilities throughout Concord.
	<b>Location Description</b>	Various locations within Concord identified as priorities in the City's ADA Transition Plan.
	<b>Planned Activities</b>	This project will implement portions of the City's ADA transition plan by removing barriers, constructing sidewalks and installing curb ramps.
16	<b>Project Name</b>	City Engineering - ADA Transition Plan (Centre Concord)
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-6 Infrastructure/Public Facilities
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$263,000
	<b>Description</b>	ADA improvements to Centre Concord including bathrooms, front door and registration desk access and water fountain.
	<b>Target Date</b>	6/30/2016

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7,500 mobility-impaired Concord residents and visitors that attend classes or functions at Centre Concord.
	<b>Location Description</b>	Centre Concord is located at 5298 Clayton Road Concord, California 94521
	<b>Planned Activities</b>	Install accessible features and bathroom improvements to correct structural issues that create barriers for the mobility impaired. This project is an important piece of the City's plan for increasing accessibility and implementing the ADA Transition plan.
17	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-7 Administration
	<b>Needs Addressed</b>	Administration
	<b>Funding</b>	CDBG: \$179,076
	<b>Description</b>	Project administers CDBG entitlement grant program and ensures compliance with all applicable rules and regulations.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	City will administer CDBG funds to benefit all lower income residents and lower income areas in Concord.
	<b>Location Description</b>	City of Concord Administration Office: 1950 Parkside Drive Concord, California 94519
	<b>Planned Activities</b>	City of Concord will administer CDBG entitlement grant program in a fiscally responsible manner and will ensure compliance with all applicable Federal rules and regulations.
18	<b>Project Name</b>	Contra Costa County Health Services-Adult Interim Housing Program
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	H-1 Shelter for Homeless Population
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$10,000

	<b>Description</b>	The Adult Interim Housing Program provides access to safe secure interim housing for up to 120 days for homeless adults.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 single adult homeless men and women over the age of 18 will receive interim housing.
	<b>Location Description</b>	Central County Adult Interim Housing - 2047-C Arnold Industrial Way, Concord, CA
	<b>Planned Activities</b>	The Adult Interim Housing Program will provide 24-hour emergency shelter to single homeless adults to assist them in finding appropriate long-term housing by providing wrap-around services including case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health services and substance abuse treatment to residents for up to 120 days.
19	<b>Project Name</b>	Shelter Inc. of Contra Costa County - Homeless Prevention/Rapid Rehousing Program
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	H-2 Services for Homeless (Non-Shelter Related)
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Shelter, Inc. provides short-term financial assistance for rental deposits, move-in costs or past due rent for households at-risk of homelessness or to rapidly re-house households who are homeless
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 low-income individuals and families in Concord facing a financial crisis will receive short term financial assistance.
	<b>Location Description</b>	Shelter, Inc offices are located at 1333 Willow Pass Road, Concord, CA 94520. The program also has three off-site locations throughout the County.

	<b>Planned Activities</b>	rental The Homelessness Prevention/Rapid Rehousing Program will prevent homelessness for low-income at risk households or rapidly re-house households who are homeless by providing short-term financial assistance for deposits, move-in costs or past due rent.
20	<b>Project Name</b>	City Housing Conservation Program - Loans & Grants
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	AH-1 Existing Housing Stock
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$222,500
	<b>Description</b>	Program assists Low and Moderate income Concord homeowners with loans and grants to rehabilitate their single family or mobile homes and address emergency, weatherization, security, handicap accessibility and other issues.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 low-income (less than 80% AMI) homeowners in the City of Concord.
	<b>Location Description</b>	Owner occupied single family homes and mobile homes within the city limits of Concord.
	<b>Planned Activities</b>	The City's Housing Conservation Program will provide grants and loans for home repairs to low-income homeowners of single family homes and mobile homes. The program provides home repair loans, emergency repair and accessibility grants, weatherization and home security grants for seniors and lead-based paint abatement grants.
21	<b>Project Name</b>	City Housing Administration
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	AH-1 Existing Housing Stock
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$89,500

	<b>Description</b>	Project provides funding for administration of the portion of the housing rehabilitation program that is CDBG eligible, including City of Concord and Hello Housing staff time to administer the program and costs of loan processing, inspections, etc.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The City and Hello Housing will administer the program to benefit low-income households within the City of Concord.
	<b>Location Description</b>	City of Concord Administration Offices: 1950 Parkside Drive Concord, California 94519  Hello Housing: 1242 Market Street 3rd Floor San Francisco, California 041-2  Rehabilitation and repair work will occur at various locations throughout the City.
	<b>Planned Activities</b>	This project will administer CDBG funds for the housing rehabilitation grant and loan program in a manner that is fiscally responsible and that ensures compliance with all applicable Federal rules and regulations. The City will work with Hello Housing to administer the program.
<b>22</b>	<b>Project Name</b>	Mt. Diablo Unified School District - CARES After School Program
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-3 Youth
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Child Care Developer Fees: \$22,000
	<b>Description</b>	The CARES Program provides comprehensive, on-site after school programs to approximately students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1000 students in grades Kindergarten through 8th Grade attending schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods.

	<b>Location Description</b>	<p>There are seven sites in Concord:</p> <ol style="list-style-type: none"> <li>1) Cambridge 1135 Lacey Lane Concord, CA 94520</li> <li>2) Fair Oaks 2400 Lisa Lane Concord, CA 94523</li> <li>3) Meadow Homes 1371 Detroit Ave. Concord, CA 94520</li> <li>4) Wren Avenue 3339 Wren Ave. Concord, CA 94519</li> <li>5) Ygnacio Valley 2217 Chalomar Rd. Concord, CA 94519</li> <li>6) El Dorado Middle 2351 West St. Concord, CA 94520</li> <li>7) Oak Grove Middle 2050 Minert Rd. Concord, CA 94518</li> </ol>
	<b>Planned Activities</b>	<p>The CARES Program will provide comprehensive, on-site after school programs to provide services to students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods, including academic support and intervention, arts and enrichment, health and nutrition education, sports and fitness activities, leadership and youth development and family events.</p>
23	<b>Project Name</b>	City Child Care Developer Fee (CCDF) Administration
	<b>Target Area</b>	City of Concord
	<b>Goals Supported</b>	CD-7 Administration
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	Child Care Developer Fees: \$8,000
	<b>Description</b>	Project administers CCDF program and ensures compliance with all local rules and regulations.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	City will administer CCDF funds to benefit all lower income youth and lower income areas in Concord.
	<b>Location Description</b>	City of Concord Administration Office: 1950 Parkside Drive Concord, California 94519

	<b>Planned Activities</b>	City of Concord will administer the CCDF program in a fiscally responsible manner and will ensure compliance with all applicable local rules and regulations.
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**AP-50 Geographic Distribution - 91.420, 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Concord does not allocate funds on a geographic basis. The City will prioritize the use of its CDBG funding for the conservation of affordable housing for low-income households and to address homelessness. Infrastructure improvements will be focused on those city-wide barrier removal priorities noted in the City’s ADA Transition Plan. Investments in public facilities and services serving special needs populations and low to moderate income persons will be made by allocating funds to local organizations that provide services to low-income households throughout the City.

**Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City of Concord	100

**Table 4 - Geographic Distribution**

**Rationale for the priorities for allocating investments geographically**

CDBG funds are allocated throughout the City of Concord to respond to priority needs.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Priority is assigned based on the level of need that is demonstrated by the data that has been collected during the preparation of the Plan, the information gathered during the consultation and citizen participation process and the availability of resources to address these needs. Based on all of these components, affordable housing, homelessness, non-housing community development needs and grant administration are all considered “high” priorities.

### **Actions planned to address obstacles to meeting underserved needs**

Special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS live throughout the City. Given that these special needs populations have various obstacles to accessing housing and various services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

### **Actions planned to foster and maintain affordable housing**

According to data provided in the Housing Market Analysis, almost half of the existing homes in the City were built before 1970, and 26 percent before 1960. The City has prioritized funding for housing rehabilitation for low income homeowners of single family homes and mobile homes. The program provides home repair loans, emergency repair and accessibility grants, weatherization and home security grants for seniors and lead-based paint abatement grants.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint management and abatement has been incorporated into the City of Concord’s Home Rehabilitation Loan and Grant Program. Lead-based paint abatement grants up to \$22,500 are provided to low-income homeowners (households earning at or below 80% of the Area Median Income [AMI]). The City requires that recipients of homeowner rehabilitation funds sign HUD’s Notification for Lead Based Paint and that any abatement required be included in the home’s repairs.

### **Actions planned to reduce the number of poverty-level families**

Concord will employ a variety of strategies to help alleviate poverty in the City, including efforts to stimulate economic growth and job opportunities, and to provide residents with the skills and abilities required to take advantage of those opportunities. The City uses a portion of its CDBG funding to provide grants to non-profit agencies to operate the Public Services programs that serve the homeless and address fair housing issues in the community, which directly impact poverty-level individuals. The City, through its various departments, provides services and supports programs that promote personal responsibility, independence and self-sufficiency.

### **Actions planned to develop institutional structure**

The Contra Costa County Consortium was formed by the County of Contra Costa and the cities of Antioch, Concord, Pittsburg and Walnut Creek to develop a collaborative approach to administering and implementing the goals and objectives of their respective CDBG programs. The Consortium members coordinate Consolidated Planning efforts and have developed a streamlined process for applying for CDBG/HOME/ESG funds that allows applicants to complete one application for multiple jurisdictions and, once funded, complete one periodic performance report for all funding jurisdictions. This joint effort has eased the administrative burden for Subrecipients and allows jurisdictions to easily share information. Furthermore, the Consortia established a multiple-year funding cycle that has greatly reduced the time spent on completing and reviewing applications for both Subrecipients and CDBG/HOME staff respectively.

Each entitlement jurisdiction in the Consortia completes its own annual planning and allocation process, including preparation and completion of its annual Action Plan, as well as its Consolidated Annual Performance Evaluation Report (CAPER). These planning efforts have a high degree of coordination with Consortium members working together to closely align CDBG allocations, helping to maximize funding and to ensure collaboration between agencies.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The majority of the City's goals and objectives within the Consolidated Plan and Annual Action Plan are met through activities that are carried out by Subrecipients that are primarily public and private agencies within the County, including non-profit organizations. There is ongoing concern about the long-term capacity of the non-profit community during these severe budgetary times and their ability to comply with often complex federal regulations and requirements in implementing federally funded programs. Concord will continue to support these agencies by providing technical assistance, helping to establish collaboration between agencies and with funding, when possible.

### **Discussion**

The City of Concord works closely with public and private affordable housing providers as well Contra Costa County's Public Health, Behavioral Health and Homeless Services departments to coordinate the allocation of funds to best meet the needs of the City's most at risk residents. CDBG funds are distributed to programs that provide services to persons with physical, developmental, substance abuse and mental health issues. This coordination leverages CDBG funds to maximize their impact.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in AP-35 of the Action Plan. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	3,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>3,000</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

## Discussion

- 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed:** In Fiscal Year 2014/2015, the City anticipates receiving approximately \$20,000 in program income. 15% of this amount, \$3,000, has been allocated to Public Services for FY 2015/16.
- 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan:** The City does not have a Section 108 project.
- 3. The amount of surplus funds from urban renewal settlements:** The City does not have urban renewal settlements.
- 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan:** The City has not returned any funds as a result of ineligible activities, excessive draws, or ineligible expenditures.
- 5. The amount of income from float-funded activities:** The City does not have float-funded activities.

### Other CDBG Requirements:

- 1. The amount of urgent need activities:** The City has not identified any urgent needs as part of the consolidated planning process or for this Action Plan.
- 2. Estimated percentage of CDBG funds that benefit low and moderate income persons:** The City estimates that for the next three Action Plans CDBG funds will be used to benefit a minimum of 80% low and moderate income persons.