

**Community & Recreation Services**

**Program Outcome**

To facilitate and direct the effective delivery of programs and services by supporting Departmental operations.

Program Objectives

1Z Provide service delivery in support of program objectives and resources.

Performance Indicator

1Za Comparison of General Fund expenses to revenue in the specific year of the 10 year plan.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	6,026,146.00	2,691,733.00	45%
2007-08 Budgeted	7,404,849.00	2,825,376.00	38%
2007-08 Year to Date	7,219,566.00	3,039,296.00	42%
2008-09 Proposed	7,764,678.00	2,953,297.00	38%

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	3,492.32	279,669	3,492.32	596,940	1.000	170.93

Unit of Work: Hours

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	208.00	17,855	208.00	27,352	1.000	131.50

Unit of Work: Hours

**4100-Administration****Program Summary**

		2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$800,212	\$637,780	\$637,526	\$624,292
<b>Total Expenditures:</b>		\$800,212	\$637,780	\$637,526	\$624,292
<b><u>Expenditure Category Breakdown</u></b>					
<u>Salaries and Benefits</u>					
61000	Full Time	\$184,281	\$180,903	\$181,302	\$191,280
61200	Part Time	\$1,796		\$2,181	
61500	Health Insurance Medical	\$23,518	\$25,189	\$25,321	\$27,081
61530	Health Insurance Dental	\$2,901	\$2,916	\$2,856	\$2,920
61540	Health Post Retirement	\$6,937	\$7,236	\$7,315	\$7,651
61650	Life Insurance	\$709	\$760	\$734	\$804
61660	Disability Insurance	\$1,410	\$1,423	\$1,374	\$1,260
61670	Retirement Contribution	\$42,330	\$47,813	\$45,939	\$51,901
61680	Deferred Comp Matching	\$3,309		\$3,566	
61700	Fica	\$10,949	\$11,348	\$11,779	\$11,777
61720	Workers Comp	\$1,612	\$1,429	\$1,606	\$1,350
61740	Flex Management	\$3,077	\$1,500	\$3,999	\$1,500
<u>Total Salaries and Benefits</u>		\$282,833	\$280,517	\$287,978	\$297,524
<u>Operating Expenses</u>					
63000	Supplies	\$8,340	\$37,425	\$21,610	\$8,174
63106	Other Contract And Agreemnts	\$30,000			
63158	Consultant/Contract Services	\$168,636	\$129,406	\$140,248	\$133,288
70000	Meeting And Conferences	\$3,555	\$6,669	\$5,189	\$6,802
70015	Staff Development	\$1,895	\$2,642	\$1,491	\$2,695
70405	Postage/Mailing	\$226	\$933	\$78	\$961
70420	Telephone	\$617		\$741	
<u>Total Operating Expenses</u>		\$213,271	\$177,075	\$169,360	\$151,920

**4100-Administration**Fixed Charges

72000	Fleet-Replacement	\$12,510	\$22,267	\$22,266	\$20,355
72050	Fleet Operation	\$25,484	\$33,636	\$33,636	\$35,394
72100	Fleet Maintenance	\$9,042			
72150	Computer/Phones-Replacement	\$24,822	\$2,445	\$2,445	\$2,518
72200	Computer/Phones-Operations	\$26,520	\$10,157	\$10,157	\$10,462
72250	Office Equipment-Replacement	\$4,299			
72350	Building-Replacement	\$4,557	\$6,497	\$6,497	\$5,367
72500	Building-Operations	\$48,270	\$38,499	\$38,499	\$37,587
72650	Liability Service Fees	\$148,599	\$66,687	\$66,687	\$63,165
<u>Total Fixed Charges</u>		\$304,107	\$180,188	\$180,188	\$174,848
<b>Total Expenditures:</b>		\$800,212	\$637,780	\$637,526	\$624,292

**4100-Administration****Position Authorization for Program**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
Ltd Ser-Admin Support	5			
Ltd Ser-Recreation Specialist	67		96	
Ltd Ser-Technician	89		100	
Dir Community/Recreation Srvcs	1,560	1,560	1,564	1,560
Construction Inspector	12			
Recreation Program Coordinator	4		6	
Administrative Assistant	2,066	2,080	2,080	2,080
Video Services Coordinator	62	60	31	60
Recreation Program Aide	4			
<b>Total Personnel Hours</b>	<b>3,868</b>	<b>3,700</b>	<b>3,877</b>	<b>3,700</b>

**4200-Camp Concord**  
Manager: Christopher Roke

**Program Outcome**

To contribute to the mental and physical well being of children and adults by providing safe, organized camping programs and rental facilities in a well maintained environment while meeting or exceeding cost recovery goals.

Program Objectives

- 1A Facilitate and conduct a residential camping program in accordance with American Camp Association standards to achieve a 90% good or excellent customer satisfaction rating.

Performance Indicator

1Aa Number and percent of customers who rate the program good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	313.00	289.00	92%
2007-08 Budgeted	200.00	180.00	90%
2007-08 Year to Date	222.00	212.00	96%
2008-09 Proposed	200.00	180.00	90%

Tasks

1A01 Provide supervised, structured activities for youth and teen camp.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	585.00	40,548	1,027.00	104,589	0.570	178.79
2007-08 Budgeted	625.00	51,175	1,240.20	93,327	0.504	149.32
2007-08 Year to Date	572.00	40,625	966.25	81,957	0.592	143.28
2008-09 Proposed	625.00	53,338	1,236.20	96,674	0.506	154.68

Unit of Work: Children

**4200-Camp Concord**

1A02 Provide supervised, structured activities for family camp.

This function has changed to # of overnights for the 2006-07 FY.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	691.00	19,956	521.00	31,790	1.326	46.01
2007-08 Budgeted	691.00	29,350	679.40	36,102	1.017	52.25
2007-08 Year to Date	663.00	23,424	560.50	35,114	1.183	52.96
2008-09 Proposed	691.00	30,010	680.40	36,936	1.016	53.45

Unit of Work: Family Cabin Nights

1A03 Provide food service for resident camping programs.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	33,655.00	30,278	763.50	94,382	44.080	2.80
2007-08 Budgeted	36,500.00	32,558	742.60	102,927	49.152	2.82
2007-08 Year to Date	32,522.00	31,444	647.00	111,056	50.266	3.41
2008-09 Proposed	36,500.00	32,533	730.60	104,209	49.959	2.86

Unit of Work: Meals served

1A04 Provide off-season rental program.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	3,228.00	18,537	486.00	46,168	6.642	14.30
2007-08 Budgeted	3,250.00	30,394	560.20	64,076	5.801	19.72
2007-08 Year to Date	2,850.00	19,744	488.25	31,673	5.837	11.11
2008-09 Proposed	3,250.00	30,901	567.20	65,337	5.730	20.10

Unit of Work: Participant Overnights

**4200-Camp Concord**

1A05 Provide corrective and preventive maintenance services.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	1,872.00	33,556	1,872.00	42,349	1.000	22.62

Unit of Work: Hours

1Z Provide service delivery in support of program objectives and resources.

Performance Indicator

1Za Percent of cost recovery

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	508,869.00	416,982.00	82%
2007-08 Budgeted	693,550.00	518,885.00	75%
2007-08 Year to Date	663,502.00	490,117.00	74%
2008-09 Proposed	703,402.00	541,110.00	77%

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	1,687.00	95,124	1,687.00	367,953	1.000	218.11

Unit of Work: Hours

**4200-Camp Concord**

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	102.00	4,173	102.00	4,173	1.000	40.92
2007-08 Budgeted	124.80	4,516	124.80	4,516	1.000	36.19
2007-08 Year to Date	81.00	3,248	81.00	3,248	1.000	40.11
2008-09 Proposed	145.60	5,162	145.60	5,162	1.000	35.45

Unit of Work: Hours

**4200-Camp Concord****Program Summary**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>				
100 100-General Fund	\$516,713	\$688,550	\$654,316	\$718,620
<b>Total Expenditures:</b>	\$516,713	\$688,550	\$654,316	\$718,620

**Expenditure Category Breakdown****Salaries and Benefits**

61000 Full Time	\$93,781	\$111,059	\$102,855	\$116,384
61200 Part Time	\$56,931	\$90,223	\$66,868	\$94,840
61500 Health Insurance Medical	\$15,876	\$20,662	\$14,160	\$16,338
61530 Health Insurance Dental	\$1,474	\$2,038	\$1,362	\$1,516
61540 Health Post Retirement	\$3,681	\$4,444	\$4,088	\$3,317
61650 Life Insurance	\$347	\$467	\$287	\$347
61660 Disability Insurance	\$910	\$1,162	\$933	\$712
61670 Retirement Contribution	\$21,339	\$28,068	\$24,236	\$21,775
61680 Deferred Comp Matching	\$666		\$716	
61700 Fica	\$11,525	\$15,395	\$12,970	\$16,149
61720 Workers Comp	\$7,000	\$9,144	\$7,973	\$8,646
61740 Flex Management		\$600		\$600
<b><u>Total Salaries and Benefits</u></b>	\$213,536	\$283,262	\$236,452	\$280,624

**Operating Expenses**

63000 Supplies	\$24,809	\$117,835	\$114,665	\$125,192
63005 Materials	\$103,056			
63078 Unemployment Expenses	\$9,612			
63158 Consultant/Contract Services	\$82,509	\$69,552	\$75,240	\$71,638
70000 Meeting And Conferences	\$1,471	\$1,953	\$2,556	\$1,992
70015 Staff Development	\$6,074	\$2,679	\$5,003	\$2,733
70400 Printing	\$640	\$1,058	\$742	\$1,089
70405 Postage/Mailing	\$480	\$561	\$2,052	\$578
70410 Gas/Electricity	\$28,687	\$28,840	\$34,702	\$29,705
70420 Telephone	\$3,938	\$3,500	\$3,590	\$3,605

**4200-Camp Concord**

70605	Equipment Maintenance				\$25,000
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<u>Total Operating Expenses</u>		\$261,282	\$225,978	\$238,554	\$261,532
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<u>Fixed Charges</u>					
72000	Fleet-Replacement	\$1,377			
72100	Fleet Maintenance	\$2,073			
72150	Computer/Phones-Replacement	\$2,991	\$13,623	\$13,623	\$14,031
72200	Computer/Phones-Operations	\$20,655	\$56,592	\$56,592	\$58,290
72350	Building-Replacement	\$14,798	\$15,753	\$15,753	\$13,013
72500	Building-Operations		\$93,342	\$93,342	\$91,130
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<u>Total Fixed Charges</u>		\$41,895	\$179,310	\$179,310	\$176,464
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<b>Total Expenditures:</b>		\$516,713	\$688,550	\$654,316	\$718,620

**4200-Camp Concord****Position Authorization for Program**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Camp Specialist	1,434	2,143	1,786	2,135
Ltd Ser-Recreation Specialist	204		37	
Program Manager	483	520	504	520
Senior Recreation Program Mgr	104	104	104	104
Maintenance Carpenter	15			
Camp Facility Specialist	1,312	2,080	1,240	2,080
Camp Director	2,080	2,080	2,080	2,080
<b>Total Personnel Hours</b>	<b>5,632</b>	<b>6,927</b>	<b>5,751</b>	<b>6,919</b>

**4210-Facility Operations & Programs**  
Manager: Steven Voorhies

**Program Outcome**

To achieve high customer response in volume of use and satisfaction and meet or exceed cost recovery goals by providing safe, organized recreation programs and well-maintained, attractive facilities.

Program Objectives

- 1A Facilitate use and maintain Centre Concord and Willow Pass Community Center to achieve a 90% user satisfaction rating.

Performance Indicator

- 1Aa Number and percent of rental customers who rate the community centers as good or excellent

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	121.00	120.00	99%
2007-08 Budgeted	120.00	108.00	90%
2007-08 Year to Date	124.00	120.00	97%
2008-09 Proposed	120.00	108.00	90%

- 1Ab Number and percent of all users who rate the condition of facilities good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2008-09 Proposed	200.00	180.00	90%

Tasks

- 1A01 Schedule and facilitate use of the community centers.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	10,750.00	171,009	9,330.00	195,902	1.152	18.22

Unit of Work: Use Hours

**4210-Facility Operations & Programs**

- 1D Facilitate use of Concord Community and Meadow Homes Pools through water safety instruction, lap and recreational swimming, aquatics programming and user group rentals to achieve 90% good to excellent customer satisfaction ratings.

Performance Indicator

- 1Da Number and percent of user organizations which rate their use of the pools as good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	10.00	10.00	100%
2007-08 Budgeted	10.00	9.00	90%
2007-08 Year to Date	10.00	10.00	100%
2008-09 Proposed	10.00	9.00	90%

- 1Db Number and percent of recreational and lap swim participants which rate their use of the pools as good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	192.00	187.00	97%
2007-08 Budgeted	200.00	180.00	90%
2007-08 Year to Date	202.00	197.00	98%
2008-09 Proposed	200.00	180.00	90%

- 1Dc Number and percent of surveys rating the swim lesson program good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2008-09 Proposed	500.00	450.00	90%

**4210-Facility Operations & Programs**

## Tasks

1D01 Facilitate community use of Concord Community and Meadow Homes pools.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	5,359.00	177,956	13,013.50	254,564	0.412	47.50
2007-08 Budgeted	5,750.00	191,546	13,639.00	288,240	0.422	50.13
2007-08 Year to Date	5,332.00	177,563	12,314.50	260,271	0.433	48.81
2008-09 Proposed	5,750.00	191,577	13,639.00	278,922	0.422	48.51

Unit of Work: Use Hours

1D02 Provide water safety classes.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	14,300.00	87,799	5,808.48	98,050	2.462	6.86

Unit of Work: Participant Hours

1G Provide recreational classes for all ages to achieve a 90% customer satisfaction rating.

## Performance Indicator

1Ga Number and percent of surveys rating the recreational class program as good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	327.00	303.00	93%
2007-08 Budgeted	300.00	270.00	90%
2007-08 Year to Date	302.00	283.00	94%
2008-09 Proposed	300.00	270.00	90%

**4210-Facility Operations & Programs**

## Tasks

1G01 Provide recreational classes for all ages.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	5,030.00	12,410	864.00	242,144	5.822	48.14
2007-08 Budgeted	4,500.00	12,778	862.00	220,778	5.220	49.06
2007-08 Year to Date	5,299.00	14,829	1,022.25	262,238	5.184	49.49
2008-09 Proposed	5,000.00	12,283	857.00	252,283	5.834	50.46

Unit of Work: Students

1G02 Provide program registration services for recreational classes, summer camps, aquatics, pre-school, group picnic sites and Camp Concord.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	17,344.00	80,078	3,362.50	80,078	5.158	4.62
2007-08 Budgeted	15,000.00	76,514	3,322.40	77,306	4.515	5.15
2007-08 Year to Date	18,634.00	84,004	3,298.50	84,547	5.649	4.54
2008-09 Proposed	17,000.00	69,852	2,622.40	70,652	6.483	4.16

Unit of Work: Registrants

**4210-Facility Operations & Programs**

1H Provide supervised program activities for middle school youth which promotes positive behavior and improves physical fitness and academic performance as targeted below.

Performance Indicator

1Ha Number and percent of customers who rate the program as good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	58.00	52.00	90%
2007-08 Budgeted	100.00	90.00	90%
2007-08 Year to Date	61.00	55.00	90%
2008-09 Proposed	80.00	72.00	90%

1Hb Number and percent of a sample of students completing homework assignments as measured by classroom logs.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	108.00	103.00	95%
2007-08 Budgeted	20.00	10.00	50%
2007-08 Year to Date	50.00	43.00	86%
2008-09 Proposed	50.00	25.00	50%

Tasks

1H01 Provide structured recreation activities for teens at Pine Hollow Middle School.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	21,066.00	33,400	1,912.25	39,505	11.016	1.88
2007-08 Budgeted	18,000.00	33,140	1,775.00	42,869	10.141	2.38
2007-08 Year to Date	24,625.00	41,090	2,688.00	48,839	9.161	1.98
2008-09 Proposed	20,000.00	35,924	1,912.00	45,843	10.460	2.29

Unit of Work: Participant Hours

**4210-Facility Operations & Programs**

1H02 Provide structured summer vacation activities for teens

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	11,947.50	39,032	2,260.00	56,320	5.287	4.71
2007-08 Budgeted	14,000.00	39,595	2,089.60	57,913	6.700	4.14
2007-08 Year to Date	16,936.00	40,227	2,277.25	57,227	7.437	3.38
2008-09 Proposed	15,000.00	43,305	2,347.60	64,322	6.390	4.29

Unit of Work: Participant Hours

- 11 Provide organized summer day camp activities to achieve a 90% good or excellent customer satisfaction rating.

Performance Indicator

11a Number and percent of customers who rate the program good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	70.00	66.00	94%
2007-08 Budgeted	72.00	65.00	90%
2007-08 Year to Date	115.00	113.00	98%
2008-09 Proposed	72.00	65.00	90%

Tasks

1101 Provide organized summer vacation activities for elementary age children.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	38,390.00	57,376	4,727.25	86,315	8.121	2.25
2007-08 Budgeted	40,000.00	74,051	5,270.40	108,009	7.590	2.70
2007-08 Year to Date	44,231.00	74,485	6,096.50	100,403	7.255	2.27
2008-09 Proposed	42,000.00	73,816	5,033.40	111,478	8.344	2.65

Unit of Work: Participant Hours

**4210-Facility Operations & Programs**

- 1J Provide a supervised pre-school program at two sites and achieve a 90% good to excellent customer satisfaction rating based on a survey.

Performance Indicator

- 1Ja Number and percent of parents who rate program good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	108.00	107.00	99%
2007-08 Budgeted	100.00	90.00	90%
2007-08 Year to Date	111.00	106.00	96%
2008-09 Proposed	100.00	90.00	90%

Tasks

- 1J01 Provide supervised pre-school age children's programs.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	55,462.50	151,768	9,539.00	178,131	5.814	3.21
2007-08 Budgeted	61,000.00	183,166	11,523.00	211,174	5.294	3.46
2007-08 Year to Date	61,787.50	167,395	10,395.75	196,055	5.944	3.17
2008-09 Proposed	61,000.00	186,609	11,436.00	219,401	5.334	3.60

Unit of Work: Participant Hours

**4210-Facility Operations & Programs**

1Z Provide service delivery in support of program objectives and resources.

Performance Indicator

1Za Percent of cost recovery.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	2,825,316.00	1,643,178.00	58%
2007-08 Budgeted	3,360,352.00	1,702,578.00	51%
2007-08 Year to Date	3,348,051.00	1,897,259.00	57%
2008-09 Proposed	3,544,677.00	1,776,394.00	50%

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	11,801.92	666,814	11,801.92	2,032,713	1.000	172.24

Unit of Work: Hours

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	1,209.75	60,929	1,209.75	66,267	1.000	54.78
2007-08 Budgeted	1,152.32	68,483	1,152.32	79,913	1.000	69.35
2007-08 Year to Date	1,041.75	59,495	1,041.75	73,078	1.000	70.15
2008-09 Proposed	1,050.40	60,787	1,050.40	72,446	1.000	68.97

Unit of Work: Hours

**4210-Facility Operations & Programs****Program Summary**

		2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$2,837,750	\$3,360,352	\$3,373,788	\$3,442,012
<b>Total Expenditures:</b>		\$2,837,750	\$3,360,352	\$3,373,788	\$3,442,012

**Expenditure Category Breakdown****Salaries and Benefits**

61000	Full Time	\$507,956	\$563,001	\$540,319	\$588,034
61200	Part Time	\$514,540	\$586,092	\$592,893	\$593,453
61300	Over Time	\$1,983		\$1,930	
61500	Health Insurance Medical	\$65,825	\$77,147	\$72,568	\$82,947
61510	Health Ins Med Waiver	\$4,965		\$5,450	
61530	Health Insurance Dental	\$9,476	\$9,645	\$9,499	\$9,667
61540	Health Post Retirement	\$20,294	\$22,521	\$21,550	\$23,522
61650	Life Insurance	\$2,045	\$2,365	\$2,186	\$2,469
61660	Disability Insurance	\$5,119	\$5,837	\$5,265	\$5,046
61670	Retirement Contribution	\$138,775	\$146,950	\$149,096	\$157,603
61680	Deferred Comp Matching	\$7,874		\$8,353	
61700	Fica	\$79,042	\$87,844	\$87,131	\$90,211
61720	Workers Comp	\$41,451	\$43,860	\$46,100	\$40,523
61740	Flex Management	\$7,000	\$6,300	\$6,922	\$6,300
<b><u>Total Salaries and Benefits</u></b>		\$1,406,351	\$1,551,562	\$1,549,269	\$1,599,775

**Operating Expenses**

63000	Supplies	\$12,088	\$131,576	\$120,568	\$135,630
63005	Materials	\$110,444			
63042	Small Equipment	\$12,498	\$15,000	\$11,778	\$15,700
63078	Unemployment Expenses	\$4,163		\$1,883	\$2,000
63158	Consultant/Contract Services	\$270,235	\$263,520	\$299,246	\$302,171
70000	Meeting And Conferences	\$5,138	\$9,750	\$12,109	\$9,945
70015	Staff Development	\$5,118	\$9,454	\$3,259	\$9,643
70400	Printing	\$62	\$1,618	\$341	\$1,637

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**4210-Facility Operations & Programs**

70410	Gas/Electricity	\$294,819	\$315,905	\$309,671	\$327,182
70415	Water Utility	\$33,643	\$22,120	\$30,410	\$30,000
70420	Telephone	\$4,422	\$5,581	\$4,573	\$5,709
<u>Total Operating Expenses</u>		\$752,636	\$774,524	\$793,842	\$839,617
<u>Fixed Charges</u>					
72050	Fleet Operation		\$3,586	\$3,585	\$3,773
72150	Computer/Phones-Replacement	\$9,141	\$28,177	\$28,176	\$29,022
72200	Computer/Phones-Operations	\$59,390	\$117,053	\$117,053	\$120,565
72350	Building-Replacement	\$68,508	\$113,460	\$113,460	\$93,726
72500	Building-Operations	\$441,321	\$672,277	\$672,276	\$656,350
<u>Total Fixed Charges</u>		\$578,361	\$934,553	\$934,553	\$903,436
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out	\$100,402	\$99,713	\$96,124	\$99,184
<u>Total Other Financing Uses</u>		\$100,402	\$99,713	\$96,124	\$99,184
<b>Total Expenditures:</b>		\$2,837,750	\$3,360,352	\$3,373,788	\$3,442,012

**4210-Facility Operations & Programs****Position Authorization for Program**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Camp Specialist			113	
Ltd Ser-Maint. Laborer	160		115	
Ltd Ser-Public Safety Asst			20	
Ltd Ser-Recreation Specialist	45,265	49,681	50,987	49,427
Ltd Ser-Technician			6	
Program Manager	4,731	4,680	4,701	4,680
Senior Recreation Program Mgr	1,872	1,872	1,872	1,872
Recreation Program Coordinator	5,781	5,699	5,761	5,699
Rec Cus Svc Coordinator	2,088	2,080	2,080	2,080
Recreation Program Aide	2,084	2,080	2,084	2,080
<b>Total Personnel Hours</b>	<b>61,980</b>	<b>66,092</b>	<b>67,737</b>	<b>65,838</b>

**4220-Sports & Events**  
Manager: Bruce Stanley

**Program Outcome**

To provide and facilitate sports and events by offering multi sport leagues and reserved use of athletic facilities while meeting or exceeding cost recovery goals.

Program Objectives

1A Conduct adult athletic programs to achieve a 90% good or excellent customer satisfaction rating.

Performance Indicator

1Aa Number and percent of customer surveys returned with a good to excellent customer satisfaction rating.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	60.00	53.00	88%
2007-08 Budgeted	100.00	90.00	90%
2007-08 Year to Date	68.00	60.00	88%
2008-09 Proposed	100.00	90.00	90%

Tasks

1A01 Conduct adult softball leagues.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	390.00	44,841	1,821.80	259,320	0.214	664.92

Unit of Work: Teams

**4220-Sports & Events**

1Z Provide service delivery in support of program objectives and resources.

Performance Indicator

1Za Percent of cost recovery.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	341,459.00	339,957.00	100%
2007-08 Budgeted	353,209.00	340,753.00	96%
2007-08 Year to Date	372,333.00	361,208.00	97%
2008-09 Proposed	369,259.00	355,408.00	96%

1Zb Number Athletic Field hours, scheduled and used.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	21,321.40	20,601.40	97%
2007-08 Budgeted	16,000.00	14,400.00	90%
2007-08 Year to Date	18,349.10	17,129.10	93%
2008-09 Proposed	18,000.00	16,200.00	90%

1Zc Number and Percent of user organizations which rate the service good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	13.00	13.00	100%
2007-08 Budgeted	14.00	12.00	86%
2007-08 Year to Date	9.00	9.00	100%
2008-09 Proposed	14.00	12.00	86%

**4220-Sports & Events**

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	1,092.00	85,857	1,092.00	101,632	1.000	93.07

Unit of Work: Hours

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	99.00	6,612	99.00	9,832	1.000	99.32
2007-08 Budgeted	104.00	7,713	104.00	11,146	1.000	107.17
2007-08 Year to Date	82.50	6,097	82.50	7,614	1.000	92.29
2008-09 Proposed	52.00	4,061	52.00	7,563	1.000	145.44

Unit of Work: Hours

**4220-Sports & Events****Program Summary**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>				
100 100-General Fund	\$339,091	\$357,848	\$359,377	\$368,515
<b>Total Expenditures:</b>	\$339,091	\$357,848	\$359,377	\$368,515

**Expenditure Category Breakdown****Salaries and Benefits**

61000 Full Time	\$62,439	\$68,854	\$66,755	\$71,870
61200 Part Time	\$12,328	\$16,194	\$13,919	\$14,696
61500 Health Insurance Medical	\$10,114	\$11,512	\$11,112	\$12,377
61530 Health Insurance Dental	\$1,254	\$1,336	\$1,263	\$1,338
61540 Health Post Retirement	\$2,522	\$2,754	\$2,700	\$2,875
61650 Life Insurance	\$247	\$289	\$265	\$301
61660 Disability Insurance	\$622	\$718	\$642	\$617
61670 Retirement Contribution	\$15,388	\$18,453	\$17,090	\$19,751
61680 Deferred Comp Matching	\$1,454		\$1,565	
61700 Fica	\$5,835	\$6,503	\$6,279	\$6,614
61720 Workers Comp	\$3,191	\$3,520	\$3,421	\$3,220
61740 Flex Management	\$1,461	\$1,100	\$1,538	\$1,100
<b><u>Total Salaries and Benefits</u></b>	\$116,861	\$131,233	\$126,555	\$134,759

**Operating Expenses**

63000 Supplies	\$1,909	\$22,880	\$27,677	\$22,127
63005 Materials	\$24,153			
63158 Consultant/Contract Services	\$132,048	\$136,936	\$145,556	\$143,278
70000 Meeting And Conferences	\$3,219	\$3,083	\$1,427	\$3,145
70015 Staff Development		\$350	\$90	\$357
70400 Printing	\$1,556	\$595	\$1,547	\$613
70405 Postage/Mailing	\$546	\$1,536	\$1,309	\$1,582
70410 Gas/Electricity	\$43,517	\$45,008	\$39,279	\$46,358

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**4220-Sports & Events**

70420	Telephone	\$369	\$506	\$215	\$521
<u>Total Operating Expenses</u>		\$207,322	\$210,894	\$217,102	\$217,981
<u>Fixed Charges</u>					
72150	Computer/Phones-Replacement	\$1,106	\$1,979	\$1,979	\$2,039
72200	Computer/Phones-Operations	\$6,369	\$8,223	\$8,223	\$8,469
72350	Building-Replacement	\$990	\$797	\$797	\$658
72500	Building-Operations	\$6,441	\$4,722	\$4,722	\$4,609
<u>Total Fixed Charges</u>		\$14,907	\$15,721	\$15,721	\$15,775
<b>Total Expenditures:</b>		\$339,091	\$357,848	\$359,377	\$368,515

**4220-Sports & Events****Position Authorization for Program**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Maint. Laborer	68		40	
Ltd Ser-Recreation Specialist	993	1,429	1,161	1,281
Program Manager	1,041	1,040	1,035	1,040
Senior Recreation Program Mgr	104	104	104	104
Recreation Program Coordinator	499	541	507	541
<b>Total Personnel Hours</b>	<b>2,704</b>	<b>3,114</b>	<b>2,847</b>	<b>2,966</b>

**40-020-Recreational Programs**

Manager: Steven Voorhies

**Division Summary**

		<u>2006-07</u>	<u>2007-08</u>	<u>2007-08</u>	<u>2008-09</u>
		<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$3,693,555	\$4,406,750	\$4,387,482	\$4,529,147
<b>Total Expenditures:</b>		\$3,693,555	\$4,406,750	\$4,387,482	\$4,529,147

**Expenditure Category Breakdown**Salaries and Benefits

61000	Full Time	\$664,177	\$742,914	\$709,930	\$776,288
61200	Part Time	\$583,800	\$692,509	\$673,681	\$702,989
61300	Over Time	\$1,983		\$1,930	
61500	Health Insurance Medical	\$91,816	\$109,321	\$97,841	\$111,662
61510	Health Ins Med Waiver	\$4,965		\$5,450	
61530	Health Insurance Dental	\$12,204	\$13,019	\$12,124	\$12,521
61540	Health Post Retirement	\$26,499	\$29,719	\$28,339	\$29,714
61650	Life Insurance	\$2,641	\$3,121	\$2,739	\$3,117
61660	Disability Insurance	\$6,652	\$7,717	\$6,841	\$6,375
61670	Retirement Contribution	\$175,502	\$193,471	\$190,423	\$199,129
61680	Deferred Comp Matching	\$9,994		\$10,634	
61700	Fica	\$96,403	\$109,742	\$106,380	\$112,974
61720	Workers Comp	\$51,644	\$56,524	\$57,495	\$52,389
61740	Flex Management	\$8,461	\$8,000	\$8,461	\$8,000
<b><u>Total Salaries and Benefits</u></b>		\$1,736,749	\$1,966,057	\$1,912,276	\$2,015,158

Operating Expenses

63000	Supplies	\$38,807	\$272,291	\$262,911	\$282,949
63005	Materials	\$237,654			
63042	Small Equipment	\$12,498	\$15,000	\$11,778	\$15,700
63078	Unemployment Expenses	\$13,775		\$1,883	\$2,000
63158	Consultant/Contract Services	\$484,793	\$470,008	\$520,042	\$517,087
70000	Meeting And Conferences	\$9,829	\$14,786	\$16,092	\$15,082
70015	Staff Development	\$11,192	\$12,483	\$8,352	\$12,733
70400	Printing	\$2,259	\$3,271	\$2,631	\$3,339

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**40-020-Recreational Programs**

Manager: Steven Voorhies

70405	Postage/Mailing	\$1,027	\$2,097	\$3,361	\$2,160
70410	Gas/Electricity	\$367,024	\$389,753	\$383,652	\$403,245
70415	Water Utility	\$33,643	\$22,120	\$30,410	\$30,000
70420	Telephone	\$8,731	\$9,587	\$8,380	\$9,835
70605	Equipment Maintenance				\$25,000
<u>Total Operating Expenses</u>		\$1,221,239	\$1,211,396	\$1,249,498	\$1,319,130
<u>Fixed Charges</u>					
72000	Fleet-Replacement	\$1,377			
72050	Fleet Operation		\$3,586	\$3,585	\$3,773
72100	Fleet Maintenance	\$2,073			
72150	Computer/Phones-Replacement	\$13,238	\$43,779	\$43,779	\$45,092
72200	Computer/Phones-Operations	\$86,414	\$181,868	\$181,868	\$187,324
72350	Building-Replacement	\$84,297	\$130,010	\$130,010	\$107,397
72500	Building-Operations	\$447,762	\$770,341	\$770,340	\$752,089
<u>Total Fixed Charges</u>		\$635,165	\$1,129,584	\$1,129,584	\$1,095,675
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out	\$100,402	\$99,713	\$96,124	\$99,184
<u>Total Other Financing Uses</u>		\$100,402	\$99,713	\$96,124	\$99,184
<b>Total Expenditures:</b>		\$3,693,555	\$4,406,750	\$4,387,482	\$4,529,147

**40-020-Recreational Programs**

Manager: Steven Voorhies

**Position Authorization for Division**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Camp Specialist	1,434	2,143	1,899	2,135
Ltd Ser-Maint. Laborer	228		155	
Ltd Ser-Public Safety Asst			20	
Ltd Ser-Recreation Specialist	46,461	51,110	52,184	50,708
Ltd Ser-Technician			6	
Program Manager	6,255	6,240	6,240	6,240
Senior Recreation Program Mgr	2,080	2,080	2,080	2,080
Recreation Program Coordinator	6,279	6,240	6,267	6,240
Rec Cus Svc Coordinator	2,088	2,080	2,080	2,080
Recreation Program Aide	2,084	2,080	2,084	2,080
Maintenance Carpenter	15			
Camp Facility Specialist	1,312	2,080	1,240	2,080
Camp Director	2,080	2,080	2,080	2,080
<b>Total Personnel Hours</b>	<b>70,315</b>	<b>76,133</b>	<b>76,334</b>	<b>75,723</b>

**4230-Youth and Family Services**

Manager: Marla Parada

**Program Outcome**

To improve the wellness of youth and families through the collaborative delivery of services, programs, events and activities.

**Program Objectives**

- 1A Provide supervised program activities for elementary and middle school age youth in targeted neighborhoods and achieve measurable improvement in skills which promote positive behavior in 50% of participants.

**Performance Indicator**

- 1Aa Percent of targeted CARES After School program participants who improve or maintain their school day attendance.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	384.00	250.00	65%
2007-08 Budgeted	384.00	250.00	65%
2007-08 Year to Date	447.00	332.00	74%
2008-09 Proposed	200.00	130.00	65%

- 1Ab Percentage increase for CARES After School Program participants in their State Standardized achievement test scores for reading, language and math.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	1,478.00	780.00	53%
2007-08 Budgeted	1,200.00	600.00	50%
2007-08 Year to Date	1,114.00	566.00	51%
2008-09 Proposed	558.00	279.00	50%

- 1Ac Number and percent of children and parents who rate the program good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	401.00	387.00	97%
2007-08 Budgeted	450.00	405.00	90%
2007-08 Year to Date	285.00	270.00	95%
2008-09 Proposed	250.00	225.00	90%

**4230-Youth and Family Services**

Tasks

1A01 Provide recreation and academic enrichment classes for elementary and middle school students in cooperation with the Mt. Diablo Unified School District.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	435,902.00	687,360	51,682.00	703,596	8.434	1.61

Unit of Work: Participant hours

1G Involve Monument Corridor residents at the Monument Community & First 5 Centers in coordinated health, education, public safety, social and recreation activities as targeted.

Performance Indicator

1Ga Number of service providers participating in the annual health fair.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	79.00	79.00	100%
2007-08 Budgeted	75.00	71.25	95%
2007-08 Year to Date	75.00	63.00	84%
2008-09 Proposed	65.00	61.75	95%

1Gb Improvement in number and percent of health screenings within normal screening limits.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	858.00	625.00	73%
2007-08 Budgeted	850.00	612.00	72%
2007-08 Year to Date	697.00	489.00	70%
2008-09 Proposed	850.00	612.00	72%

**4230-Youth and Family Services**

1Gc Number and percent of clients who receive services at the First 5 Center who rate the services good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	475.00	475.00	100%
2007-08 Budgeted	350.00	315.00	90%
2007-08 Year to Date	691.00	691.00	100%
2008-09 Proposed	350.00	315.00	90%

Tasks

1G01 Number of information/referrals provided.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	1,629.00	57,135	2,042.75	58,122	0.797	35.68
2007-08 Budgeted	1,300.00	56,147	1,748.00	56,952	0.744	43.81
2007-08 Year to Date	2,159.00	79,951	2,435.75	81,204	0.886	37.61
2008-09 Proposed	1,600.00	57,485	1,728.00	58,524	0.926	36.58

Unit of Work: Referrals

1G02 Number of outreach/cultural events and workshops coordinated, collaborated and facilitated by Southern District staff.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	48.00	50,771	1,066.00	75,085	0.045	1,564.27

Unit of Work: Number of events

**4230-Youth and Family Services**

1G03 Operate and maintain the Monument Community Center.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	2,040.25	0	15.50	12,456	131.629	6.11
2007-08 Budgeted	2,500.00	0	0.00	30,194	2,500.000	12.08
2007-08 Year to Date	2,032.00	0	0.00	15,876	2,032.000	7.81
2008-09 Proposed	2,000.00	0	0.00	19,912	2,000.000	9.96

Unit of Work: Use hours

1Z Administrative support for program's objectives and resources.

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	3,449.00	228,998	3,449.00	946,396	1.000	274.40

Unit of Work: Hours

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	457.25	24,677	457.25	25,285	1.000	55.30
2007-08 Budgeted	312.00	15,547	312.00	17,261	1.000	55.32
2007-08 Year to Date	361.00	18,379	361.00	19,108	1.000	52.93
2008-09 Proposed	312.00	17,496	312.00	19,244	1.000	61.68

Unit of Work: Hours

**4230-Youth and Family Services****Program Summary**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>				
100 100-General Fund	\$713,270	\$1,233,377	\$1,162,829	\$1,222,596
272 272-First Five-Monument Comm F	\$248,509		\$251,723	
402 402-Capital Projects- Reimburs	\$886,295	\$968,451	\$480,129	\$600,161
<b>Total Expenditures:</b>	<b>\$1,848,075</b>	<b>\$2,201,828</b>	<b>\$1,894,682</b>	<b>\$1,822,757</b>

**Expenditure Category Breakdown****Salaries and Benefits**

61000 Full Time	\$212,632	\$240,588	\$213,697	\$241,880
61200 Part Time	\$836,168	\$911,444	\$461,583	\$580,869
61300 Over Time	\$1,145		\$1,416	
61500 Health Insurance Medical	\$29,811	\$36,622	\$36,193	\$39,376
61510 Health Ins Med Waiver	\$3,671			
61530 Health Insurance Dental	\$3,854	\$4,079	\$3,808	\$4,089
61540 Health Post Retirement	\$8,328	\$9,623	\$8,347	\$9,676
61650 Life Insurance	\$774	\$1,012	\$639	\$1,016
61660 Disability Insurance	\$1,929	\$2,488	\$1,539	\$2,074
61670 Retirement Contribution	\$53,474	\$62,511	\$56,362	\$64,660
61680 Deferred Comp Matching	\$2,856		\$2,937	
61700 Fica	\$80,124	\$88,021	\$49,973	\$62,871
61720 Workers Comp	\$43,531	\$47,695	\$30,099	\$33,099
61740 Flex Management	\$2,000	\$2,500	\$2,692	\$2,500
<b>Total Salaries and Benefits</b>	<b>\$1,280,305</b>	<b>\$1,406,583</b>	<b>\$869,292</b>	<b>\$1,042,110</b>

**Operating Expenses**

63000 Supplies	\$22,334	\$24,422	\$23,781	\$24,365
63005 Materials	\$4,514			
63078 Unemployment Expenses	\$5,718		\$12,653	
63158 Consultant/Contract Services	\$250,359	\$34,028	\$260,397	\$29,059
70000 Meeting And Conferences	\$345	\$596	\$241	\$608
70015 Staff Development	\$262	\$1,118	\$963	\$1,140

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**4230-Youth and Family Services**

70400	Printing	\$595	\$2,791	\$1,627	\$2,965
70405	Postage/Mailing	\$349	\$135		\$539
70410	Gas/Electricity	\$4,641	\$8,661	\$4,745	\$5,921
70415	Water Utility	\$696	\$1,700	\$583	\$1,051
70420	Telephone	\$1,130	\$1,546	\$1,394	\$792
71011	Cap/Outlay Computer Software	\$102			
<u>Total Operating Expenses</u>		\$291,049	\$74,997	\$306,388	\$66,440
<u>Fixed Charges</u>					
72150	Computer/Phones-Replacement	\$6,572	\$67,181	\$67,181	\$69,492
72200	Computer/Phones-Operations	\$26,777	\$279,089	\$277,844	\$287,711
72350	Building-Replacement	\$30,462	\$54,002	\$54,002	\$44,609
72500	Building-Operations	\$204,267	\$319,976	\$319,976	\$312,395
<u>Total Fixed Charges</u>		\$268,079	\$720,248	\$719,003	\$714,207
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out	\$8,643			
<u>Total Other Financing Uses</u>		\$8,643			
<b>Total Expenditures:</b>		\$1,848,075	\$2,201,828	\$1,894,682	\$1,822,757

**4230-Youth and Family Services****Position Authorization for Program**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
Ltd Ser-Admin Support	369			
Ltd Ser-Camp Specialist			583	
Ltd Ser-Professional	7			
Ltd Ser-Recreation Specialist	78,138	83,886	40,803	51,477
Program Manager	2,066	2,080	2,080	2,080
Senior Recreation Program Mgr	586	520	540	520
Recreation Program Coordinator	2,172	2,080	2,182	2,080
Maintenance Worker II			6	
Program Coordinator	1,973	2,080	2,086	2,080
<b>Total Personnel Hours</b>	<b>85,308</b>	<b>90,646</b>	<b>48,280</b>	<b>58,237</b>

**4240-Senior & Special Recreation Services**

Manager: Avis Connolly

**Program Outcome**

To promote the health, wellness and independence of older adults and persons with disabilities through the collaborative delivery of programs, services, events and activities.

Program Objectives

1A Facilitate human services so that customers will obtain critical services.

Performance Indicator

1Aa Number and percent of participants accessing services through information and referral.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	426.00	380.00	89%
2007-08 Budgeted	200.00	180.00	90%
2007-08 Year to Date	317.00	308.00	97%
2008-09 Proposed	200.00	180.00	90%

Tasks

1A01 Provide information and assistance, human and health services in collaboration with service providers.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	18,600.00	62,938	2,860.00	69,633	6.503	3.74

Unit of Work: Participants accessing services

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**4240-Senior & Special Recreation Services**

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1B Facilitate inclusive activities to achieve a 90% customer satisfaction rating.

Performance Indicator

1Ba Number and percent of participants rating activities as good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	445.00	433.00	97%
2007-08 Budgeted	400.00	360.00	90%
2007-08 Year to Date	1,163.00	1,111.00	96%
2008-09 Proposed	400.00	360.00	90%

Tasks

1B01 Provide educational classes, travel and special events

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	11,935.00	43,916	1,828.00	111,470	6.529	9.34
2007-08 Budgeted	11,000.00	65,126	2,637.00	145,968	4.171	13.27
2007-08 Year to Date	17,039.00	55,420	1,940.75	137,638	8.780	8.08
2008-09 Proposed	12,500.00	68,106	2,674.00	151,373	4.675	12.11

Unit of Work: Participants enrolled in activities and events

1B03 Serve hot lunches.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	20,324.00	4,794	472.25	4,794	43.037	0.24
2007-08 Budgeted	22,000.00	5,813	520.00	5,813	42.308	0.26
2007-08 Year to Date	19,577.00	5,467	538.50	5,467	36.355	0.28
2008-09 Proposed	20,000.00	5,797	520.00	5,797	38.462	0.29

Unit of Work: Hot lunches

40-Community & Recreation Services  
**4240-Senior & Special Recreation Services**

Performance Based  
 Budget Detail  
 For Council  
 2008-09

1B04 Provide Community Use of the Senior Center

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2007-08 Budgeted	1,800.00	37,304	1,864.00	39,383	0.966	21.88
2007-08 Year to Date	13,557.75	34,861	1,984.75	35,710	6.831	2.63
2008-09 Proposed	14,000.00	46,390	2,249.60	48,521	6.223	3.47

Unit of Work: Use Hours

- 1C Facilitate activities and events in collaboration with the Senior Club to achieve an 80% good to excellent rating from participating Club members.

Performance Indicator
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- 1Ca Number and percent of Club members rating programs as good to excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	364.00	356.00	98%
2007-08 Budgeted	300.00	240.00	80%
2007-08 Year to Date	289.00	277.00	96%
2008-09 Proposed	300.00	255.00	85%

- 1Cb Volunteer hours committed by Club volunteers to support Club activities.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	39,600.00	36,856.25	93%
2007-08 Budgeted	40,000.00	30,000.00	75%
2007-08 Year to Date	39,996.00	41,095.90	103%
2008-09 Proposed	41,000.00	39,000.00	95%

Tasks

1C01 Facilitate and support Club activities.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	46,322.00	62,485	3,511.25	62,485	13.192	1.35
2007-08 Budgeted	46,000.00	90,250	5,369.00	90,250	8.568	1.96
2007-08 Year to Date	48,114.00	56,215	3,429.50	56,215	14.029	1.17
2008-09 Proposed	35,000.00	107,120	5,681.00	107,120	6.161	3.06

Unit of Work: Participation units/Club activities.

1D Provide supervised activities for the developmentally disabled participants.

Performance Indicator

1Da Number and percent of surveys rating programs as good to excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	52.00	47.00	90%
2007-08 Budgeted	25.00	22.50	90%
2007-08 Year to Date	27.00	23.00	85%
2008-09 Proposed	25.00	22.50	90%

40-Community & Recreation Services  
**4240-Senior & Special Recreation Services**

Performance Based  
 Budget Detail  
 For Council  
 2008-09

Tasks

1D01 Providing supervised activities for developmentally disabled participants.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	6,337.00	21,925	1,121.00	31,807	5.653	5.02
2007-08 Budgeted	6,000.00	28,751	1,353.00	45,043	4.435	7.51
2007-08 Year to Date	4,951.00	28,799	1,251.00	35,848	3.958	7.24
2008-09 Proposed	6,400.00	28,059	1,311.40	44,780	4.880	7.00

Unit of Work: Participant Hours

1Z Administrative support for the program's objectives and resources.

Performance Indicator

1Za Percent of cost recovery.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	736,472.74	160,165.28	22%
2007-08 Budgeted	952,898.00	189,000.00	20%
2007-08 Year to Date	870,354.96	197,946.42	23%
2008-09 Proposed	966,243.00	204,000.00	21%

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	2,445.60	148,398	2,445.60	523,321	1.000	213.98

Unit of Work: Hours

**4240-Senior & Special Recreation Services**

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	610.70	19,386	610.70	21,863	1.000	35.80
2007-08 Budgeted	948.00	27,384	948.00	30,929	1.000	32.63
2007-08 Year to Date	804.50	23,916	804.50	26,029	1.000	32.35
2008-09 Proposed	166.40	9,709	166.40	13,324	1.000	80.07

Unit of Work: Hours

40-Community & Recreation Services  
**4240-Senior & Special Recreation Services**

Performance Based  
 Budget Detail  
 For Council  
 2008-09

**Program Summary**

		2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$746,099	\$952,898	\$876,592	\$963,869
<b>Total Expenditures:</b>		\$746,099	\$952,898	\$876,592	\$963,869

**Expenditure Category Breakdown**

Salaries and Benefits

61000	Full Time	\$164,275	\$188,350	\$180,580	\$191,427
61200	Part Time	\$89,099	\$129,679	\$92,522	\$142,952
61300	Over Time	\$199		\$336	
61500	Health Insurance Medical	\$32,277	\$36,624	\$36,338	\$39,375
61530	Health Insurance Dental	\$3,816	\$4,063	\$3,921	\$4,070
61540	Health Post Retirement	\$6,537	\$7,533	\$7,156	\$7,657
61650	Life Insurance	\$782	\$791	\$606	\$805
61660	Disability Insurance	\$1,622	\$1,869	\$1,716	\$1,629
61670	Retirement Contribution	\$40,055	\$48,590	\$45,000	\$50,656
61680	Deferred Comp Matching	\$2,039		\$2,158	
61700	Fica	\$19,054	\$24,003	\$20,325	\$25,373
61710	Fica-Part Time/Overtime				
61720	Workers Comp	\$10,324	\$11,668	\$11,161	\$11,073
61740	Flex Management	\$1,280	\$1,500		\$1,500
<b><u>Total Salaries and Benefits</u></b>		\$371,364	\$454,670	\$401,826	\$476,517

Operating Expenses

63000	Supplies	\$24,213	\$18,079	\$13,316	\$18,441
63042	Small Equipment	\$1,201	\$2,000	\$431	\$2,040
63158	Consultant/Contract Services	\$77,522	\$115,110	\$104,117	\$117,119
70000	Meeting And Conferences	\$414	\$2,123	\$1,346	\$2,165
70015	Staff Development	\$260	\$1,422	\$2,277	\$1,450
70410	Gas/Electricity	\$53,598	\$55,000	\$49,402	\$50,650
70415	Water Utility	\$1,989	\$2,122	\$1,805	\$2,186

40-Community & Recreation Services  
**4240-Senior & Special Recreation Services**

Performance Based  
 Budget Detail  
 For Council  
 2008-09

70420	Telephone	\$2,135	\$2,384	\$2,081	\$3,900
<hr/>					
<u>Total Operating Expenses</u>		\$161,336	\$198,240	\$174,778	\$197,951
<u>Fixed Charges</u>					
72000	Fleet-Replacement	\$2,772			
72050	Fleet Operation		\$1,366	\$1,365	\$1,437
72100	Fleet Maintenance	\$1,905			
72150	Computer/Phones-Replacement	\$2,808	\$7,452	\$7,452	\$7,675
72200	Computer/Phones-Operations	\$8,687	\$30,956	\$30,956	\$31,885
72350	Building-Replacement	\$33,884	\$37,575	\$37,575	\$31,039
72500	Building-Operations	\$163,341	\$222,639	\$222,639	\$217,365
<hr/>					
<u>Total Fixed Charges</u>		\$213,399	\$299,988	\$299,988	\$289,401
<hr/>					
<b>Total Expenditures:</b>		\$746,099	\$952,898	\$876,592	\$963,869

**4240-Senior & Special Recreation Services****Position Authorization for Program**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Admin Support	542		550	
Ltd Ser-Professional	13			
Ltd Ser-Recreation Specialist	7,075	11,391	8,330	12,188
Senior Recreation Program Mgr	1,495	1,560	1,541	1,560
Recreation Program Coordinator	1,831	2,080	2,080	2,080
Recreation Program Aide	2,088	2,080	2,080	2,080
Maintenance Worker II			23	
<b>Total Personnel Hours</b>	<b>13,042</b>	<b>17,111</b>	<b>14,603</b>	<b>17,908</b>

**8800-Community Services**  
Manager: Teresa House

**Program Outcome**

To provide community services assistance to low-and-moderate income Concord residents, provide program funding to aid in the prevention of slums and blight, and address urgent community needs such as disaster relief through the administration of the City of Concord's Community Development Block Grant (CDBG) and General Fund Grant Programs.

Program Objectives

- 1A Develop an annual Community Service program that meets all HUD regulations, annually expends all eligible funds, and achieves a customer service rating of excellent or good, 90% of the time, from agencies and customers served.

Performance Indicator

1Aa Percent of agencies served that rate services as good or better.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	12.00	12.00	100%
2007-08 Budgeted	22.00	20.00	91%
2007-08 Year to Date	N/A	N/A	N/A
2008-09 Proposed	22.00	20.00	91%

1Ab Percent of customers (and users) served that rate services as good or better.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	1,330.00	1,292.00	97%
2007-08 Budgeted	1,000.00	900.00	90%
2007-08 Year to Date	N/A	N/A	N/A
2008-09 Proposed	1,000.00	900.00	90%

**8800-Community Services**

1Ac Percent of contracts that meet performance indicators in contract.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	27.00	26.00	96%
2007-08 Budgeted	27.00	24.00	89%
2007-08 Year to Date	26.00	N/A	N/A
2008-09 Proposed	27.00	24.00	89%

1Ad Not more than 150% Percent of the current year's CDBG grant amount on Federal deposit at the end of the Fiscal Year at April 28th each year.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	1,631,435.00	459,590.00	28%
2007-08 Budgeted	1,642,994.00	1,478,695.00	90%
2007-08 Year to Date	1,613,009.00	N/A	N/A
2008-09 Proposed	1,642,994.00	1,478,695.00	90%

1Ae Number and percent of CDBG funded capital projects completed within 2 years of initial funding date.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	13.00	13.00	100%
2007-08 Budgeted	12.00	10.00	83%
2007-08 Year to Date	4.00	1.00	25%
2008-09 Proposed	12.00	10.00	83%

Tasks

1A01 Monitor Grant Programs/Projects.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	50.00	21,836	291.20	513,327	0.172	10,266.54

Unit of Work: Completed Contracts & Projects

**8800-Community Services**

1Z Administrative support for program's objectives and resources.

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	2,580.80	141,328	2,580.80	229,768	1.000	89.03

Unit of Work: Hours

1Z03 Training (Sessions of 4 or more hours and safety training of any duration).

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2006-07 Actual	167.50	10,365	167.50	15,955	1.000	95.26
2007-08 Budgeted	208.00	15,258	208.00	17,318	1.000	83.26
2007-08 Year to Date	208.00	13,570	208.00	18,535	1.000	89.11
2008-09 Proposed	208.00	15,597	208.00	17,699	1.000	85.09

Unit of Work: Hours

**8800-Community Services****Program Summary**

		2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$166,475	\$174,044	\$115,712	\$179,265
254	254-Community Dev Block Grant	\$426,220	\$451,563	\$367,116	\$516,529
460	460-Childcare	\$63,454	\$55,000	\$35,016	\$65,000
<b>Total Expenditures:</b>		\$656,150	\$680,607	\$517,845	\$760,794

**Expenditure Category Breakdown**Salaries and Benefits

61000	Full Time	\$90,947	\$98,032	\$93,768	\$99,570
61200	Part Time	\$10,475	\$20,468	\$17,233	\$20,468
61500	Health Insurance Medical	\$9,954	\$10,933	\$10,767	\$11,752
61530	Health Insurance Dental	\$990	\$1,017	\$978	\$1,021
61540	Health Post Retirement	\$3,637	\$3,922	\$3,729	\$3,983
61650	Life Insurance	\$362	\$410	\$370	\$419
61660	Disability Insurance	\$910	\$1,031	\$893	\$857
61670	Retirement Contribution	\$22,195	\$26,990	\$23,420	\$28,069
61680	Deferred Comp Matching	\$2,719		\$2,797	
61700	Fica	\$7,785	\$9,066	\$8,491	\$9,183
61720	Workers Comp	\$774	\$1,592	\$851	\$1,439
61740	Flex Management	\$3,857	\$2,000	\$2,350	\$2,000
<b>Total Salaries and Benefits</b>		\$154,611	\$175,461	\$165,654	\$178,761

Operating Expenses

63000	Supplies	\$1,785	\$4,590	\$4,218	\$4,682
63158	Consultant/Contract Services	\$1,425	\$418,069	\$283	\$430,847
64040	Cambridge Community Center	\$51,379		\$12,497	
64060	Cc Crisis Center	\$15,000		\$11,250	
64080	Cc Legal Services Foundation	\$5,000		\$3,880	
64100	Ccc Child Care Council	\$25,000		\$15,000	
64140	Ccc Health - Housing	\$30,000			
64180	Community Violence Solutions	\$5,000		\$3,750	

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**8800-Community Services**

64220	Contra Costa Child Care Proj		\$55,000		\$65,000
64240	Contra Costa Food Bank	\$50,969		\$40,351	
64250	Contra Costa Small Business Ce	\$25,000		\$28,161	
64260	Court Appt Spec Rep	\$15,000		\$11,250	
64290	Family Stress Center	\$20,000		\$2,415	
64320	Independent Living Resource	\$5,000		\$2,815	
64340	John Muir Med Ctr - Caregiver	\$8,000		\$6,000	
64360	Lions Blind Center	\$6,000		\$6,000	
64380	Loaves And Fishes	\$7,000		\$5,250	
64400	Long-Term Care Ombudsman	\$12,000		\$10,800	
64420	Meals On Wheels	\$15,000		\$9,937	
64440	Monument Crisis Ctr-Emer Food	\$17,000		\$15,541	
64445	Monument Futures	\$40,000		\$25,000	
64450	Mdusd - After School Program	\$18,454		\$7,519	
64460	Senior Outreach Services	\$17,000		\$13,140	
64470	New Connections	\$25,000		\$18,750	
64500	New Connections-Hiv/Aid Svcs.	\$5,000		\$3,750	
64580	Shelter For Runaway Children	\$16,000			
64600	Shelter, Homeless Housing			\$13,208	
64640	Sr Outreach-Sr Nutrition	\$15,000		\$11,250	
64660	St Joseph Ctr For Deaf	\$2,500			
64680	Stand!	\$5,000		\$4,315	
64700	Transportation For Elderly			\$23,176	
64810	Ccs Monument Micro Enterprise	\$4,600			
70000	Meeting And Conferences	\$3,388	\$1,030	\$3,664	\$1,051
70015	Staff Development	\$2,202	\$1,030	\$1,299	\$1,051
70420	Telephone	\$737	\$1,066	\$755	\$1,098
<hr/>					
<u>Total Operating Expenses</u>		\$470,443	\$480,785	\$315,233	\$503,729
<hr/>					
<u>Fixed Charges</u>					
72150	Computer/Phones-Replacement	\$2,447	\$4,308	\$4,308	\$4,437
72200	Computer/Phones-Operations	\$22,112	\$17,897	\$17,897	\$18,433
72350	Building-Replacement	\$768			
72500	Building-Operations	\$5,768			
72650	Liability Service Fees		\$403	\$402	\$382
<hr/>					
<u>Total Fixed Charges</u>		\$31,096	\$22,608	\$22,608	\$23,252
<hr/>					
<u>Other Financing Uses</u>					

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**8800-Community Services**

90140	Trans For General Fund Serv	\$1,753		\$55,052
90200	Intra Fund Transfer Out		\$14,350	
<u>Total Other Financing Uses</u>		\$1,753	\$14,350	\$55,052
<b>Total Expenditures:</b>		\$656,150	\$680,607	\$517,845
				\$760,794

**8800-Community Services****Position Authorization for Program**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Admin Support	579	1,000	974	1,000
Ltd Ser-Recreation Specialist			19	
Community Services Manager	2,080	2,080	2,080	2,080
Construction Inspector	1			
Administrative Secretary	11			
<b>Total Personnel Hours</b>	<u>2,671</u>	<u>3,080</u>	<u>3,073</u>	<u>3,080</u>

**40-050-Senior, Spec. Rec. & Comm. Srv.**  
Manager: Avis Connolly**Division Summary**

		2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$1,625,845	\$2,360,319	\$2,155,134	\$2,365,730
254	254-Community Dev Block Grant	\$426,220	\$451,563	\$367,116	\$516,529
272	272-First Five-Monument Comm F	\$248,509		\$251,723	
402	402-Capital Projects- Reimburs	\$886,295	\$968,451	\$480,129	\$600,161
460	460-Childcare	\$63,454	\$55,000	\$35,016	\$65,000
<b>Total Expenditures:</b>		\$3,250,325	\$3,835,333	\$3,289,120	\$3,547,420

**Expenditure Category Breakdown**Salaries and Benefits

61000	Full Time	\$467,856	\$526,970	\$488,046	\$532,877
61200	Part Time	\$935,742	\$1,061,591	\$571,339	\$744,289
61300	Over Time	\$1,344		\$1,752	
61500	Health Insurance Medical	\$72,043	\$84,179	\$83,298	\$90,503
61510	Health Ins Med Waiver	\$3,671			
61530	Health Insurance Dental	\$8,661	\$9,159	\$8,708	\$9,180
61540	Health Post Retirement	\$18,503	\$21,078	\$19,234	\$21,316
61650	Life Insurance	\$1,919	\$2,213	\$1,616	\$2,240
61660	Disability Insurance	\$4,462	\$5,388	\$4,150	\$4,560
61670	Retirement Contribution	\$115,725	\$138,091	\$124,783	\$143,385
61680	Deferred Comp Matching	\$7,614		\$7,892	
61700	Fica	\$106,965	\$121,090	\$78,791	\$97,427
61710	Fica-Part Time/Overtime				
61720	Workers Comp	\$54,630	\$60,955	\$42,113	\$45,611
61740	Flex Management	\$7,137	\$6,000	\$5,042	\$6,000
<b>Total Salaries and Benefits</b>		\$1,806,280	\$2,036,714	\$1,436,772	\$1,697,388

Operating Expenses

63000	Supplies	\$48,334	\$47,091	\$41,317	\$47,488
63005	Materials	\$4,514			
63042	Small Equipment	\$1,201	\$2,000	\$431	\$2,040

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**40-050-Senior, Spec. Rec. & Comm. Srv.**

Manager: Avis Connolly

63078	Unemployment Expenses	\$5,718		\$12,653	
63158	Consultant/Contract Services	\$329,306	\$567,207	\$364,798	\$577,025
64040	Cambridge Community Center	\$51,379		\$12,497	
64060	Cc Crisis Center	\$15,000		\$11,250	
64080	Cc Legal Services Foundation	\$5,000		\$3,880	
64100	Ccc Child Care Council	\$25,000		\$15,000	
64140	Ccc Health - Housing	\$30,000			
64180	Community Violence Solutions	\$5,000		\$3,750	
64220	Contra Costa Child Care Proj		\$55,000		\$65,000
64240	Contra Costa Food Bank	\$50,969		\$40,351	
64250	Contra Costa Small Business Ce	\$25,000		\$28,161	
64260	Court Appt Spec Rep	\$15,000		\$11,250	
64290	Family Stress Center	\$20,000		\$2,415	
64320	Independent Living Resource	\$5,000		\$2,815	
64340	John Muir Med Ctr - Caregiver	\$8,000		\$6,000	
64360	Lions Blind Center	\$6,000		\$6,000	
64380	Loaves And Fishes	\$7,000		\$5,250	
64400	Long-Term Care Ombudsman	\$12,000		\$10,800	
64420	Meals On Wheels	\$15,000		\$9,937	
64440	Monument Crisis Ctr-Emer Food	\$17,000		\$15,541	
64445	Monument Futures	\$40,000		\$25,000	
64450	Mdusd - After School Program	\$18,454		\$7,519	
64460	Senior Outreach Services	\$17,000		\$13,140	
64470	New Connections	\$25,000		\$18,750	
64500	New Connections-Hiv/Aid Svcs.	\$5,000		\$3,750	
64580	Shelter For Runaway Children	\$16,000			
64600	Shelter, Homeless Housing			\$13,208	
64640	Sr Outreach-Sr Nutrition	\$15,000		\$11,250	
64660	St Joseph Ctr For Deaf	\$2,500			
64680	Stand!	\$5,000		\$4,315	
64700	Transportation For Elderly			\$23,176	
64810	Ccs Monument Micro Enterprise	\$4,600			
70000	Meeting And Conferences	\$4,147	\$3,749	\$5,252	\$3,824
70015	Staff Development	\$2,724	\$3,570	\$4,540	\$3,641
70400	Printing	\$595	\$2,791	\$1,627	\$2,965
70405	Postage/Mailing	\$349	\$135		\$539
70410	Gas/Electricity	\$58,239	\$63,661	\$54,147	\$56,571
70415	Water Utility	\$2,685	\$3,822	\$2,388	\$3,237
70420	Telephone	\$4,003	\$4,996	\$4,231	\$5,790

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**40-050-Senior, Spec. Rec. & Comm. Srv.**

Manager: Avis Connolly

71011	Cap/Outlay Computer Software	\$102			
<u>Total Operating Expenses</u>		\$922,828	\$754,022	\$796,399	\$768,120
<u>Fixed Charges</u>					
72000	Fleet-Replacement	\$2,772			
72050	Fleet Operation		\$1,366	\$1,365	\$1,437
72100	Fleet Maintenance	\$1,905			
72150	Computer/Phones-Replacement	\$11,828	\$78,941	\$78,941	\$81,604
72200	Computer/Phones-Operations	\$57,576	\$327,942	\$326,697	\$338,029
72350	Building-Replacement	\$65,115	\$91,577	\$91,577	\$75,648
72500	Building-Operations	\$373,377	\$542,615	\$542,615	\$529,760
72650	Liability Service Fees		\$403	\$402	\$382
<u>Total Fixed Charges</u>		\$512,575	\$1,042,844	\$1,041,599	\$1,026,860
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out	\$8,643			
90140	Trans For General Fund Serv		\$1,753		\$55,052
90200	Intra Fund Transfer Out			\$14,350	
<u>Total Other Financing Uses</u>		\$8,643	\$1,753	\$14,350	\$55,052
<b>Total Expenditures:</b>		\$3,250,325	\$3,835,333	\$3,289,120	\$3,547,420

**40-050-Senior, Spec. Rec. & Comm. Srv.**  
Manager: Avis Connolly**Position Authorization for Division**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Admin Support	1,490	1,000	1,524	1,000
Ltd Ser-Camp Specialist			583	
Ltd Ser-Professional	20			
Ltd Ser-Recreation Specialist	85,212	95,277	49,152	63,665
Community Services Manager	2,080	2,080	2,080	2,080
Program Manager	2,066	2,080	2,080	2,080
Senior Recreation Program Mgr	2,080	2,080	2,080	2,080
Construction Inspector	1			
Recreation Program Coordinator	4,002	4,160	4,262	4,160
Administrative Secretary	11			
Recreation Program Aide	2,088	2,080	2,080	2,080
Maintenance Worker II			29	
Program Coordinator	1,973	2,080	2,086	2,080
<b>Total Personnel Hours</b>	<b>101,021</b>	<b>110,837</b>	<b>65,955</b>	<b>79,225</b>

**4900-Diablo Creek - Administration**  
Manager: Joan Carrico

**Program Outcome**

To manage the Diablo Creek Golf Course in order to maximize revenues while providing an affordable, high quality golf experience.

Program Objectives

1Z Administrative support for program's objectives and resources.

Performance Indicator

1Za Number of actual rounds of golf.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	57,643.00	58,898.00	102%
2007-08 Budgeted	57,643.00	57,643.00	100%
2007-08 Year to Date	57,643.00	55,919.00	97%
2008-09 Proposed	57,643.00	57,643.00	100%

1Zb Achieve the golf course cost recovery projected in the 10-Year Plan.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	1,170,328.00	1,617,075.00	138%
2007-08 Budgeted	1,697,557.00	1,804,313.00	106%
2007-08 Year to Date	1,462,365.00	2,097,264.00	143%
2008-09 Proposed	1,835,226.00	1,797,808.00	98%

1Zc Achieve the golf services concession revenue projected in the 10-Year Plan.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	188,938.00	170,513.00	90%
2007-08 Budgeted	188,938.00	188,938.00	100%
2007-08 Year to Date	188,938.00	183,343.00	97%
2008-09 Proposed	188,938.00	188,938.00	100%

**4900-Diablo Creek - Administration**

1Ze Number and percent of golfers who rate their experience as good or excellent.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	78.00	59.00	76%
2007-08 Budgeted	250.00	200.00	80%
2007-08 Year to Date	186.00	149.00	80%
2008-09 Proposed	250.00	200.00	80%

1Zf Achieve the restaurant concession revenue projected in the Ten Year Plan.

	<u>Number Measured</u>	<u>Number Achieved</u>	<u>Percent Achieved</u>
2006-07 Actual	127,472.00	132,412.00	104%
2007-08 Budgeted	127,460.00	127,460.00	100%
2007-08 Year to Date	127,472.00	126,921.00	100%
2008-09 Proposed	127,460.00	127,460.00	100%

Tasks

1Z01 Provide service delivery in support of program objectives and resources.

	<u>Units</u>	<u>Personnel Cost</u>	<u>Hours</u>	<u>Total Cost</u>	<u>Unit/Hour</u>	<u>Unit Cost</u>
2008-09 Proposed	624.00	69,643	624.00	1,615,300	1.000	2,588.62

Unit of Work: Hours

**4900-Diablo Creek - Administration****Program Summary**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>				
700 700-Golf Course	\$453,165	\$553,830	\$551,721	\$1,615,300
<b>Total Expenditures:</b>	\$453,165	\$553,830	\$551,721	\$1,615,300

**Expenditure Category Breakdown**Salaries and Benefits

61000 Full Time	\$34,834	\$42,333	\$37,007	\$45,774
61110 Full Time-Standby Pay	\$50		\$50	
61200 Part Time			\$1,128	
61500 Health Insurance Medical	\$3,113	\$4,263	\$3,596	\$4,584
61530 Health Insurance Dental	\$383	\$494	\$405	\$496
61540 Health Post Retirement	\$1,352	\$1,694	\$1,456	\$1,831
61650 Life Insurance	\$129	\$178	\$144	\$192
61660 Disability Insurance	\$220	\$286	\$226	\$265
61670 Retirement Contribution	\$8,251	\$11,654	\$9,132	\$12,904
61680 Deferred Comp Matching	\$1,013		\$1,090	
61700 Fica	\$1,849	\$2,408	\$2,228	\$2,550
61720 Workers Comp	\$265	\$461	\$325	\$447
61740 Flex Management		\$600		\$600
<b><u>Total Salaries and Benefits</u></b>	\$51,463	\$64,371	\$56,792	\$69,643

Operating Expenses

63000 Supplies	\$180			\$11,220
63047 Opeb Trust Contributions	\$71,708	\$71,708	\$71,708	\$71,708
63090 General Fund In Lieu Prop. Tax	\$52,577	\$53,629	\$53,629	\$54,702
63092 General Fund Admin Serv	\$151,513	\$279,680	\$279,680	\$280,626
63158 Consultant/Contract Services	\$53,772	\$45,320	\$50,701	\$886,130
70106 Fire And Earthquake Insurance				\$6,166
70400 Printing			\$540	
70410 Gas/Electricity	\$1,676	\$2,786	\$1,845	\$30,939
70415 Water Utility	\$6,659	\$6,558	\$7,647	\$6,755

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**4900-Diablo Creek - Administration**

70420	Telephone	\$16,627	\$13,116	\$12,516	\$14,482
71014	Cap Outlay-Bldgs/Structure				\$12,000
71016	Cap Outlay Grounds				\$20,500
<u>Total Operating Expenses</u>		\$354,715	\$472,797	\$478,268	\$1,395,228
<u>Fixed Charges</u>					
72150	Computer/Phones-Replacement	\$1,295	\$233	\$233	\$6,236
72200	Computer/Phones-Operations	\$3,288	\$967	\$966	\$25,906
72650	Liability Service Fees	\$42,404	\$15,462	\$15,462	\$14,645
<u>Total Fixed Charges</u>		\$46,988	\$16,662	\$16,662	\$46,787
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out				\$103,642
<u>Total Other Financing Uses</u>					\$103,642
<b>Total Expenditures:</b>		\$453,165	\$553,830	\$551,721	\$1,615,300

**4900-Diablo Creek - Administration****Position Authorization for Program**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
Ltd Ser-Professional			14	
Dir Community/Recreation Svcs	520	520	516	520
Horticultural Advisor	16	104	25	104
Maintenance Worker I	5		5	
<b>Total Personnel Hours</b>	541	624	560	624

**40-080-Golf Course Enterprise**

Manager: Joan Carrico

**Division Summary**

	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>				
700 700-Golf Course	\$1,329,622	\$1,479,022	\$1,469,499	\$1,615,300
<b>Total Expenditures:</b>	\$1,329,622	\$1,479,022	\$1,469,499	\$1,615,300

**Expenditure Category Breakdown****Salaries and Benefits**

61000 Full Time	\$34,834	\$42,333	\$37,007	\$45,774
61110 Full Time-Standby Pay	\$50		\$50	
61200 Part Time			\$1,128	
61500 Health Insurance Medical	\$3,113	\$4,263	\$3,596	\$4,584
61530 Health Insurance Dental	\$383	\$494	\$405	\$496
61540 Health Post Retirement	\$1,352	\$1,694	\$1,456	\$1,831
61650 Life Insurance	\$129	\$178	\$144	\$192
61660 Disability Insurance	\$220	\$286	\$226	\$265
61670 Retirement Contribution	\$8,251	\$11,654	\$9,132	\$12,904
61680 Deferred Comp Matching	\$1,013		\$1,090	
61700 Fica	\$1,849	\$2,408	\$2,228	\$2,550
61720 Workers Comp	\$265	\$461	\$325	\$447
61740 Flex Management		\$600		\$600
<b><u>Total Salaries and Benefits</u></b>	\$51,463	\$64,371	\$56,792	\$69,643

**Operating Expenses**

63000 Supplies	\$14,933	\$11,000	\$14,836	\$11,220
63047 Opeb Trust Contributions	\$71,708	\$71,708	\$71,708	\$71,708
63078 Unemployment Expenses	\$1,989	\$8,489		
63090 General Fund In Lieu Prop. Tax	\$52,577	\$53,629	\$53,629	\$54,702
63092 General Fund Admin Serv	\$151,513	\$279,680	\$279,680	\$280,626
63158 Consultant/Contract Services	\$874,705	\$860,320	\$877,289	\$886,130
70106 Fire And Earthquake Insurance				\$6,166
70400 Printing			\$540	
70410 Gas/Electricity	\$36,130	\$30,037	\$48,192	\$30,939

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09**40-080-Golf Course Enterprise**

Manager: Joan Carrico

70415	Water Utility	\$6,659	\$6,558	\$7,647	\$6,755
70420	Telephone	\$16,627	\$14,061	\$12,516	\$14,482
71014	Cap Outlay-Bldgs/Structure	\$4,328	\$12,000		\$12,000
71016	Cap Outlay Grounds		\$20,500		\$20,500
<u>Total Operating Expenses</u>		\$1,231,171	\$1,367,982	\$1,366,038	\$1,395,228
<u>Fixed Charges</u>					
72150	Computer/Phones-Replacement	\$1,295	\$6,055	\$6,055	\$6,236
72200	Computer/Phones-Operations	\$3,288	\$25,152	\$25,152	\$25,906
72650	Liability Service Fees	\$42,404	\$15,462	\$15,462	\$14,645
<u>Total Fixed Charges</u>		\$46,988	\$46,669	\$46,669	\$46,787
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out				\$103,642
<u>Total Other Financing Uses</u>					\$103,642
<b>Total Expenditures:</b>		\$1,329,622	\$1,479,022	\$1,469,499	\$1,615,300

**40-080-Golf Course Enterprise**  
Manager: Joan Carrico**Position Authorization for Division**

	2006-07	2007-08	2007-08	2008-09
	<u>Actual</u>	<u>Budgeted</u>	<u>Year to Date</u>	<u>Proposed</u>
Ltd Ser-Professional			14	
Dir Community/Recreation Svcs	520	520	516	520
Horticultural Advisor	16	104	25	104
Maintenance Worker I	5		5	
<b>Total Personnel Hours</b>	541	624	560	624

**Department Summary****40 Community & Recreation Services**

Manager: Joan Carrico

		2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
<b><u>Expenditure Fund Breakdown</u></b>					
100	100-General Fund	\$6,119,613	\$7,404,849	\$7,180,143	\$7,519,169
120	120-Pavilion	\$17,913		\$53,740	
254	254-Community Dev Block Grant	\$426,220	\$451,563	\$367,116	\$516,529
272	272-First Five-Monument Comm F	\$248,509		\$251,723	
402	402-Capital Projects- Reimburs	\$886,295	\$968,451	\$480,129	\$600,161
460	460-Childcare	\$63,454	\$55,000	\$35,016	\$65,000
700	700-Golf Course	\$1,329,622	\$1,479,022	\$1,469,499	\$1,615,300
<b>Total Expenditures:</b>		<b>\$9,091,628</b>	<b>\$10,358,885</b>	<b>\$9,837,369</b>	<b>\$10,316,159</b>
<b><u>Expenditure Category Breakdown</u></b>					
<b><u>Salaries and Benefits</u></b>					
61000	Full Time	\$1,351,149	\$1,493,120	\$1,416,287	\$1,546,219
61110	Full Time-Standby Pay	\$50		\$50	
61200	Part Time	\$1,521,339	\$1,754,100	\$1,248,331	\$1,447,278
61300	Over Time	\$3,328		\$3,683	
61500	Health Insurance Medical	\$190,491	\$222,952	\$210,057	\$233,830
61510	Health Ins Med Waiver	\$8,636		\$5,450	
61530	Health Insurance Dental	\$24,151	\$25,588	\$24,096	\$25,117
61540	Health Post Retirement	\$53,293	\$59,727	\$56,345	\$60,512
61650	Life Insurance	\$5,399	\$6,272	\$5,235	\$6,353
61660	Disability Insurance	\$12,745	\$14,814	\$12,593	\$12,460
61670	Retirement Contribution	\$341,810	\$391,029	\$370,279	\$407,319
61680	Deferred Comp Matching	\$21,932		\$23,184	
61700	Fica	\$216,168	\$244,588	\$199,179	\$224,728
61710	Fica-Part Time/Overtime				
61720	Workers Comp	\$108,151	\$119,369	\$101,541	\$99,797
61740	Flex Management	\$18,676	\$16,100	\$17,503	\$16,100
<b>Total Salaries and Benefits</b>		<b>\$3,877,324</b>	<b>\$4,347,659</b>	<b>\$3,693,818</b>	<b>\$4,079,713</b>
<b><u>Operating Expenses</u></b>					

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09

63000	Supplies	\$110,416	\$367,807	\$340,674	\$349,831
63005	Materials	\$242,168			
63042	Small Equipment	\$13,700	\$17,000	\$12,210	\$17,740
63047	Opeb Trust Contributions	\$71,708	\$71,708	\$71,708	\$71,708
63078	Unemployment Expenses	\$21,482	\$8,489	\$14,536	\$2,000
63090	General Fund In Lieu Prop. Tax	\$52,577	\$53,629	\$53,629	\$54,702
63092	General Fund Admin Serv	\$151,513	\$279,680	\$279,680	\$280,626
63106	Other Contract And Agreemnts	\$30,000			
63158	Consultant/Contract Services	\$1,857,441	\$2,026,941	\$1,902,378	\$2,113,530
64040	Cambridge Community Center	\$51,379		\$12,497	
64060	Cc Crisis Center	\$15,000		\$11,250	
64080	Cc Legal Services Foundation	\$5,000		\$3,880	
64100	Ccc Child Care Council	\$25,000		\$15,000	
64140	Ccc Health - Housing	\$30,000			
64180	Community Violence Solutions	\$5,000		\$3,750	
64220	Contra Costa Child Care Proj		\$55,000		\$65,000
64240	Contra Costa Food Bank	\$50,969		\$40,351	
64250	Contra Costa Small Business Ce	\$25,000		\$28,161	
64260	Court Appt Spec Rep	\$15,000		\$11,250	
64290	Family Stress Center	\$20,000		\$2,415	
64320	Independent Living Resource	\$5,000		\$2,815	
64340	John Muir Med Ctr - Caregiver	\$8,000		\$6,000	
64360	Lions Blind Center	\$6,000		\$6,000	
64380	Loaves And Fishes	\$7,000		\$5,250	
64400	Long-Term Care Ombudsman	\$12,000		\$10,800	
64420	Meals On Wheels	\$15,000		\$9,937	
64440	Monument Crisis Ctr-Emer Food	\$17,000		\$15,541	
64445	Monument Futures	\$40,000		\$25,000	
64450	Mdusd - After School Program	\$18,454		\$7,519	
64460	Senior Outreach Services	\$17,000		\$13,140	
64470	New Connections	\$25,000		\$18,750	
64500	New Connections-Hiv/Aid Svcs.	\$5,000		\$3,750	
64580	Shelter For Runaway Children	\$16,000			
64600	Shelter, Homeless Housing			\$13,208	
64640	Sr Outreach-Sr Nutrition	\$15,000		\$11,250	
64660	St Joseph Ctr For Deaf	\$2,500			
64680	Stand!	\$5,000		\$4,315	
64700	Transportation For Elderly			\$23,176	
64810	Ccs Monument Micro Enterprise	\$4,600			
70000	Meeting And Conferences	\$17,533	\$25,204	\$26,534	\$25,708

## 40-Community &amp; Recreation Services

Performance Based  
Budget Detail  
For Council  
2008-09

70015	Staff Development	\$15,812	\$18,695	\$14,385	\$19,069
70106	Fire And Earthquake Insurance	\$17,913		\$53,740	\$6,166
70400	Printing	\$2,855	\$6,062	\$4,798	\$6,304
70405	Postage/Mailing	\$1,603	\$3,165	\$3,439	\$3,660
70410	Gas/Electricity	\$461,394	\$483,451	\$485,993	\$490,755
70415	Water Utility	\$42,989	\$32,500	\$40,445	\$39,992
70420	Telephone	\$29,978	\$28,644	\$25,870	\$30,107
70605	Equipment Maintenance				\$25,000
71011	Cap/Outlay Computer Software	\$102			
71014	Cap Outlay-Bldgs/Structure	\$4,328	\$12,000		\$12,000
71016	Cap Outlay Grounds		\$20,500		\$20,500
<u>Total Operating Expenses</u>		\$3,606,423	\$3,510,475	\$3,635,035	\$3,634,398
<u>Fixed Charges</u>					
72000	Fleet-Replacement	\$16,659	\$22,267	\$22,266	\$20,355
72050	Fleet Operation	\$25,484	\$38,588	\$38,587	\$40,604
72100	Fleet Maintenance	\$13,021			
72150	Computer/Phones-Replacement	\$51,183	\$131,220	\$131,220	\$135,450
72200	Computer/Phones-Operations	\$173,800	\$545,119	\$543,874	\$561,721
72250	Office Equipment-Replacement	\$4,299			
72350	Building-Replacement	\$153,971	\$228,084	\$228,084	\$188,412
72500	Building-Operations	\$869,409	\$1,351,455	\$1,351,455	\$1,319,436
72650	Liability Service Fees	\$191,004	\$82,552	\$82,551	\$78,192
<u>Total Fixed Charges</u>		\$1,498,836	\$2,399,285	\$2,398,040	\$2,344,170
<u>Other Financing Uses</u>					
90100	Inter Fund Transfers Out	\$109,045	\$99,713	\$96,124	\$202,826
90140	Trans For General Fund Serv		\$1,753		\$55,052
90200	Intra Fund Transfer Out			\$14,350	
<u>Total Other Financing Uses</u>		\$109,045	\$101,466	\$110,475	\$257,878
<b>Total Expenditures:</b>		\$9,091,628	\$10,358,885	\$9,837,369	\$10,316,159

<b>Position Authorization for Department</b>	2006-07 <u>Actual</u>	2007-08 <u>Budgeted</u>	2007-08 <u>Year to Date</u>	2008-09 <u>Proposed</u>
Ltd Ser-Admin Support	1,495	1,000	1,524	1,000
Ltd Ser-Camp Specialist	1,434	2,143	2,482	2,135
Ltd Ser-Maint. Laborer	228		155	
Ltd Ser-Professional	20		14	
Ltd Ser-Public Safety Asst			20	
Ltd Ser-Recreation Specialist	131,740	146,387	101,433	114,373
Ltd Ser-Technician	89		106	
Dir Community/Recreation Srvcs	2,080	2,080	2,080	2,080
Community Services Manager	2,080	2,080	2,080	2,080
Program Manager	8,320	8,320	8,320	8,320
Senior Recreation Program Mgr	4,160	4,160	4,160	4,160
Horticultural Advisor	16	104	25	104
Construction Inspector	13			
Recreation Program Coordinator	10,285	10,400	10,535	10,400
Administrative Assistant	2,066	2,080	2,080	2,080
Video Services Coordinator	62	60	31	60
Administrative Secretary	11			
Rec Cus Svc Coordinator	2,088	2,080	2,080	2,080
Recreation Program Aide	4,176	4,160	4,164	4,160
Maintenance Carpenter	15			
Maintenance Worker II			29	
Maintenance Worker I	5		5	
Program Coordinator	1,973	2,080	2,086	2,080
Camp Facility Specialist	1,312	2,080	1,240	2,080
Camp Director	2,080	2,080	2,080	2,080
<b>Total Personnel Hours</b>	<b>175,745</b>	<b>191,294</b>	<b>146,726</b>	<b>159,272</b>