City of Concord, California

Fiscal Year 2011 - 2012

Concord

Adopted Operating Budget

City Council
Laura M. Hoffmeister, Mayor
Ron Leone, Vice Mayor
Tim Grayson
Daniel C. Helix
William D. Shinn

Prepared By
Daniel E. Keen, City Manager

On the Cover

Clockwise from top left: City parking garage providing service to businesses near Salvio Pacheco Square and Todos Santos Plaza; new homes near the downtown area; Concord unfolds at the foot of Mt. Diablo; the stage in Todos Santos Plaza; Sleep Train Pavilion during one of many packed performances; Concord Senior Center hosts hundreds of visitors every day.

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Mayor

HONORABLE LAURA M. HOFFMEISTER

Vice Mayor

RONALD E. LEONE

City Council Members

TIMOTHY S. GRAYSON DANIEL C. HELIX WILLIAM D. SHINN

City Clerk

MARY RAE LEHMAN

City Treasurer

THOMAS J. WENTLING

City Manager

Daniel E. Keen

Valerie Barone ..... Assistant City Manager

Joan Carrico ..... Director of Parks and Recreation

Kathy Ito ..... Director of Human Resources

Craig Labadie ..... City Attorney

Margaret Lefebvre ..... Director of Finance

Guy Swanger ..... Chief of Police

Michael Miller ..... Interim Director of Public Works & Engineering

Ron Puccinelli ..... Director of Information Technology

Concord

Mission Statement for the Organization

Adopted January 31, 1996

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

Our Vision for the Future

- We will be a customer based, performance driven, results oriented organization, focused on finding the answer, solving the problem, and achieving positive outcomes.
- We will partner with the Concord community to maximize resources, deliver high quality services, and be recognized as setting the standard for excellence.
- We will be trustworthy guardians of the public's resources.
- We will make Concord a premier business location.
- We will collaborate to provide "seamless" services that benefit both our external and internal customers, streamlining our work processes and removing barriers wherever they arise.
- We will accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community.
- We will constantly look for new and better ways to deliver services. We will seek to be innovative, take reasonable risks, learn from our mistakes and always strive for excellence.
- We will welcome diversity in our community and our work place.
- We will conduct our work in an atmosphere of trust, respect and courtesy with open doors and open communication for our customers and each other.
- We will provide ethical, dynamic and effective leadership, establish clear direction and priorities, and model the mission and values in support of our common Vision.
- We will be accountable for our performance and our organization's success, and be recognized for our achievements.

Organizational Values

Integrity and Trust - We say what we mean and mean what we say. We honor our word and keep our commitments. We are worthy of the public's and each other's trust.

Commitment to Service - We put our customers first. We respond to our internal customers and treat them with the same courtesy and respect as our external customers. We facilitate, enable, and problem-solve.

Partnerships - We place a high value on building partnerships with members of our community to assure we understand their needs and continue to deliver the services they desire in the most effective manner possible.

Innovation and Continuous Improvement - We strive for excellence in the quality and productivity of our work. We create a work environment in which we look for new solutions and experiment with innovative ways to do things - even if they don't always work the first time. We recognize the need to be dynamic in meeting the community's changing needs. Each and every employee is given the opportunity to develop and grow.

Performance Accountability - We set measurable performance goals which support the priorities of the City and our individual work groups. We are given the necessary authority, training and resources to enable us to achieve these goals. Performance reviews are conducted in a timely and effective manner. Employee advancement and other incentives are based on performance. We are proud of the professionalism, competency and dedication that exist throughout the organization.

Long Range Planning - We conduct long range strategic and financial planning to maximize service delivery and build the economic stability of the City. We practice sound fiscal management to protect the public's resources.

Team Work - We respect each other as individuals, and we take the time and effort to show it. Although certain positions have more decision-making authority, we treat all members of the organization with the same consideration for their ideas and concerns. We really listen to, and give each other honest feedback. We recognize partnerships among work groups and employees as essential to effectively maximizing resources and delivering high quality services.

Individual Worth and Diversity - We recognize and appreciate the uniqueness of each individual. We value the contribution made and the synergy created by different experiences and perspectives. We are committed to treating each and every person within the organization and the larger community with respect and dignity.

Corporate Goals
Adopted June 23, 1998

Goal 1	Continue to make Concord a desirable place to live, work, and raise a family.
Goal 2	Be responsive to the needs of Concord citizens, maintain a high level of customer satisfaction, and provide quality public information and outreach.
Goal 3	Promote and improve Concord as a premier location for existing, expanding, and new businesses.
Goal 4	Ensure a balanced budget for a ten-year planning period with adequate replacement funds for buildings and equipment.
Goal 5	Preserve and enhance the livability of Concord's residential neighborhoods with opportunities for a broad range of housing options.
Goal 6	Offer an array of recreation, leisure, and cultural events and programs to meet the needs of citizens of all ages, with an emphasis on the well-being of youth.
Goal 7	Maintain a safe and efficient traffic circulation system.
Goal 8	Have Concord be among the safest cities of comparable size in California and have citizens feel safe in their homes, places of work, and throughout the City.
Goal 9	Maintain City parks, recreation facilities, streets, buildings, and other infrastructure to meet high standards of condition and appearance.
Goal 10	Guide Concord's development according to the General Plan and manage physical resources based on sound environmental principles.

The Civic Center is a complex of three buildings where the majority of city services are provided. In the center is the Council Chamber.

This Budget is Dedicated
to
the Memory of

Ron Buck

Budget Officer
November 2004 to January 2011

MEMORANDUM

May 18, 2011

TO: Honorable Mayor Hoffmeister and Members of the City Council

FROM: Daniel E. Keen, City Manager

SUBJECT: **Budget Message for Fiscal Year 2011-12 and Ten-Year Financial Plan for Fiscal Year 2011-12 through Fiscal Year 2020-21**

With this transmittal memo we present the recommended City of Concord proposed budget for Fiscal Year (FY) 2011-12. Accompanying the recommended budget are the Ten-Year Financial Plans for FY 2011-12 through FY 2020-21 for each of the City of Concord's major funds. Staff will present this recommended budget to the City Council and the public at the Council's May 24 Budget Workshop. The Council will further consider and take action on the budget at its budget hearings on June 14 and June 28.

For more than two years now, the City has been coping with the impacts of a global slowdown in the economy, now dubbed by many as the "Great Recession." As General Fund revenues declined to levels not seen since in the late 1990's, the City has reduced General Fund expenditures by 17% from what had been anticipated for FY 2011-12 in FY 2008-09, the last budget written before the severe impacts of the recession were felt. The City's full- and part-time workforce has been decreased by the equivalent of 159 full-time positions during this same time period. As a result of negotiations with the City's employee bargaining units, all non-sworn staff continue to participate in a 5% furlough equal to 13 unpaid days each year, and all City staff are now contributing significantly from their paychecks towards their pension and health benefits. Altogether, the loss of the staff positions along with the furlough has reduced work hours devoted to City services by 356,000 hours annually.

When the City Council adopted its budget last June, it was poised to consider the placement of a ballot measure asking the voters to approve a ½-cent sales tax to assist the City in coping with the budget crisis. The Council moved forward with this action in July, and in November the voters approved Measure Q by an approval margin of 54%.

With the passage of Measure Q, revenues from the ½-cent sales tax will begin to flow to the City this summer, and will continue for 5 years. Although the passage of Measure Q has temporarily stabilized the City's financial situation, we continue to face severe budget challenges in the months ahead. Notably:

1. Local economic conditions remain weak—we continue to see very little growth in sales tax revenues (including the latest quarter's figures), we are continuing to see a large amount of residential and commercial foreclosure activity which is affecting property tax revenues, office and retail vacancy rates remain high, and we are continuing to see job losses from private businesses occurring in Concord. Although the national and state economies appear to be in recovery mode, and pockets of the Bay Area (San Francisco, San Mateo, and Santa Clara counties) are doing better, Concord and Contra Costa County appear to be lagging in the pace of new economic growth.

2. The State's budget situation remains at historic deficit levels. The lack of a political resolution to the State's revenue situation and a decision regarding extension of the Vehicle License Fee and temporary sales taxes has the potential to threaten local revenues—either directly, through reductions to grants and reimbursements, or indirectly, through new costs passed on to us through the County, such as booking fees. Further, the ongoing threat to abolish redevelopment agencies could have a significant detrimental impact on the General Fund.

3. Excluding Measure Q revenues, our City General Fund budget still reflects a structural deficit of approximately $3 million. Because Measure Q will only be collected for five years, we will need to make additional progress in the coming years to correct this imbalance in order to achieve a fiscally sustainable budget within our 10-year time horizon.

With this recommended budget for Fiscal Year 2011-12, we are continuing the process of balancing our long term projected revenues with projected expenditures. As a result of Measure Q's passage, however, we will be able to proceed with these adjustments in a more strategic and focused manner than in the past two years. The most significant of these adjustments for the next Fiscal Year is a reorganization which will shift some organizational responsibilities between departments, eliminate 3 full-time positions (two of which are now vacant, and the third a scheduled retirement), and create a new department head position, while saving in excess of $80,000 per year in expenditures. Specifically, this reorganization:

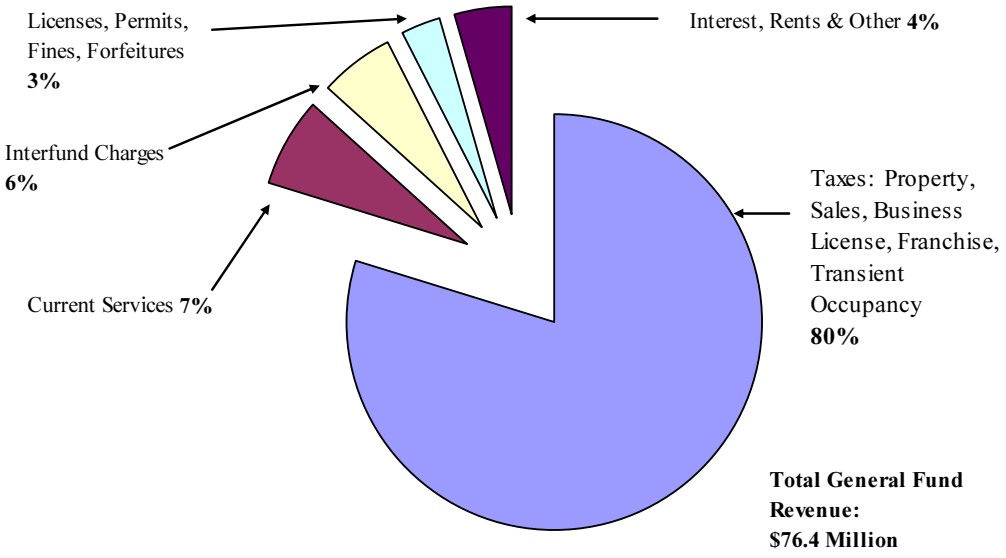
- Relocates the Neighborhood Services Division into the Police Department in order to improve efficiency and fully integrate this activity into the Department's community policing efforts.
- Assigns a Sergeant within the Police Department to supervise the Neighborhood Services Division, providing critical oversight of this function, and allowing it to fully integrate into the Department's community policing efforts. This change will result in the elimination of the Neighborhood Services Manager position, which is now vacant due to the retirement of the prior incumbent.
- Eliminates one of two Permit Center Technician I positions that support the Neighborhood Services Division. The position is currently vacant.

- Creates a new Department to replace the City's current Community Development Department. The new Department will be titled **Community and Economic Development Services**. The goal of this new Department will be to bring all divisions that have responsibility for supporting or permitting private development proposals into one department. Currently, these functions are split between two departments. This Department will house the following functions: Economic Development, Planning, Building, Engineering, Housing, and Redevelopment. The department will be led by a new Department Head position, Director of Community and Economic Development. This Department will report to the City Manager.
- Renames the Community and Recreation Services Department to the "Recreation Services Department" in order to reduce possible public confusion due to similar department names. This Department will report to the Assistant City Manager.
- Eliminates an Assistant Engineer position from the Public Works Department.

The remainder of this transmittal memo will provide necessary background concerning the various revenues which make up the General Fund, as well as the assumptions which underlie this budget.

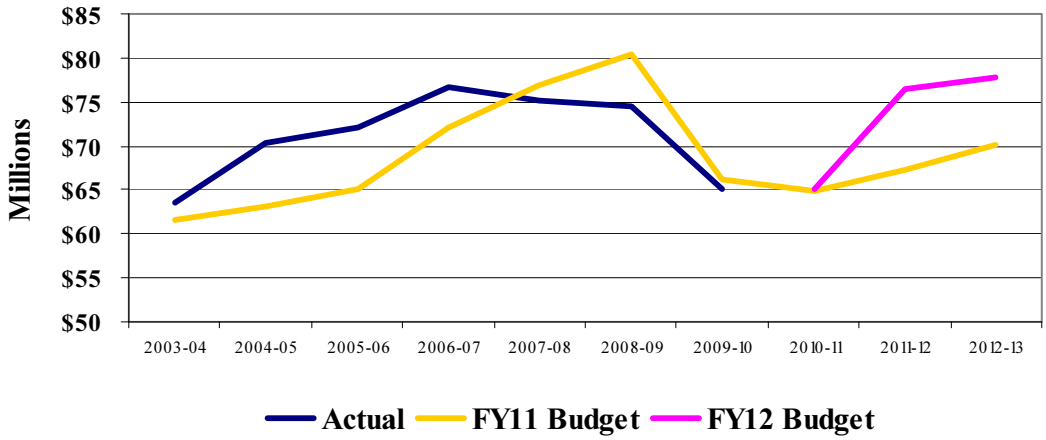
GENERAL FUND REVENUES

Taxes provide the majority of General Fund revenues. Property, sales, business license, franchise and transient occupancy taxes comprise 80%, or $60.9 million of the $76.4 million in resources provided to the General Fund. External and internal charges for service make up another 13%, or $9.8 million of the total with the remaining 7% ($5.7 million) coming from permits, fines, interest, rent and other miscellaneous sources.



As discussed above, the City's revenue remains fairly constant with the exception of the sales tax generated by Measure Q. Overall, the City's other main sources of revenue have not grown in any significant manner. As a result, this budget and the 10-year plan reflect very conservative estimates with little growth outside of Measure Q in the next few years.

General Fund Revenues



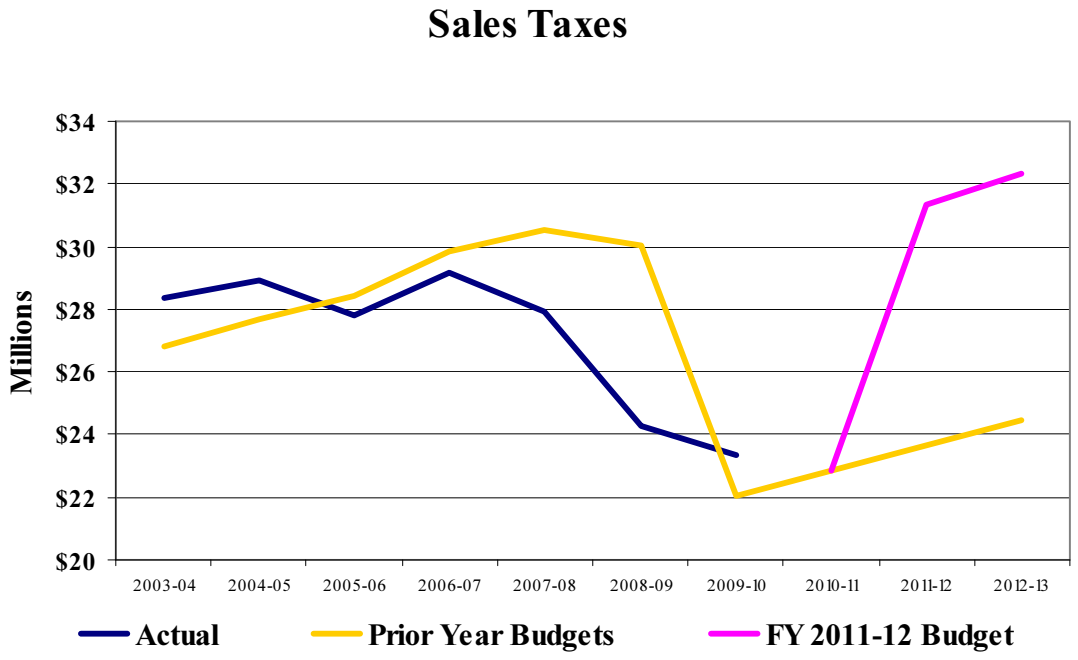
Further explanation and analysis of the City's General Fund revenues follow:

Sales Tax

Sales tax and Measure Q sales tax in total make up 41% of General Fund revenue. This is an increase, mostly because of Measure Q, from last year when sales tax made up 34% of General Fund revenue. For the remainder of this analysis, the two components of sales tax will be discussed separately.

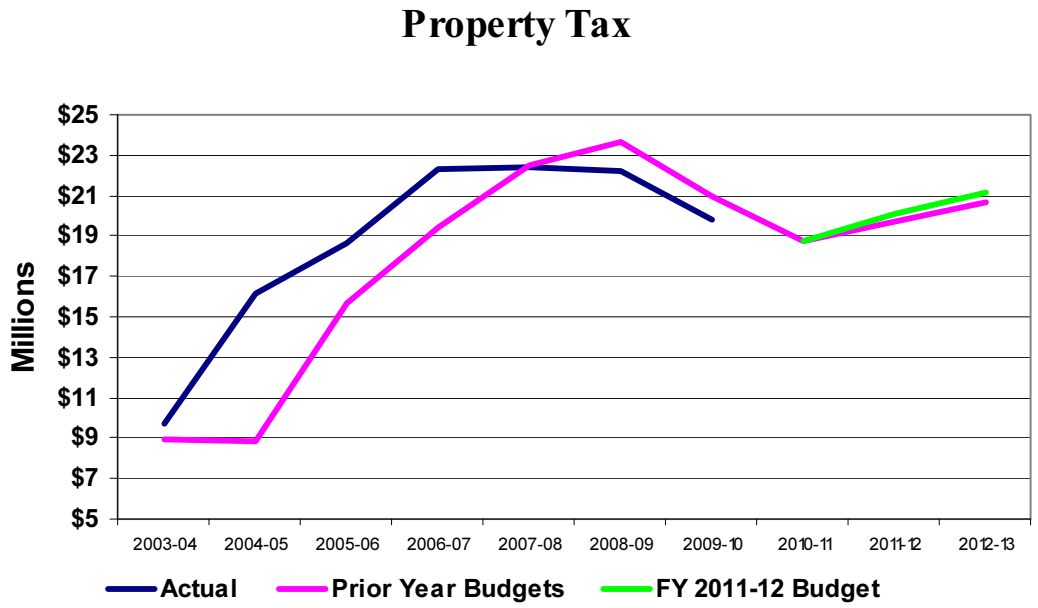
The original Bradley-Burns 1% sales tax is estimated at $23.3 million for FY 2011-12. This is virtually flat when compared with our projections for FY 2010-11. While some businesses are experiencing growth, others are not. As a result of the disasters which afflicted Japan earlier this year, car sales may be limited, not due to lack of demand but rather because of a lack of sufficient inventory. We do expect, though that in future years as the economy improves further, the City will sustain sales tax growth at a rate of about 3.5%.

Measure Q, an initiative approved by Concord voters in November, 2010, will bring much needed revenue to the City for five years. The tax collection began on April 1, 2011. The state will begin to distribute these funds in June, 2011, with our first quarter results available for analysis in September, 2011. We estimate that, at the onset, approximately $8 million will be collected annually. While the tax will be collected over five years, the funds will be used over ten years which will allow the City time to regroup and to plan more strategically to deal with the remaining structural deficit.



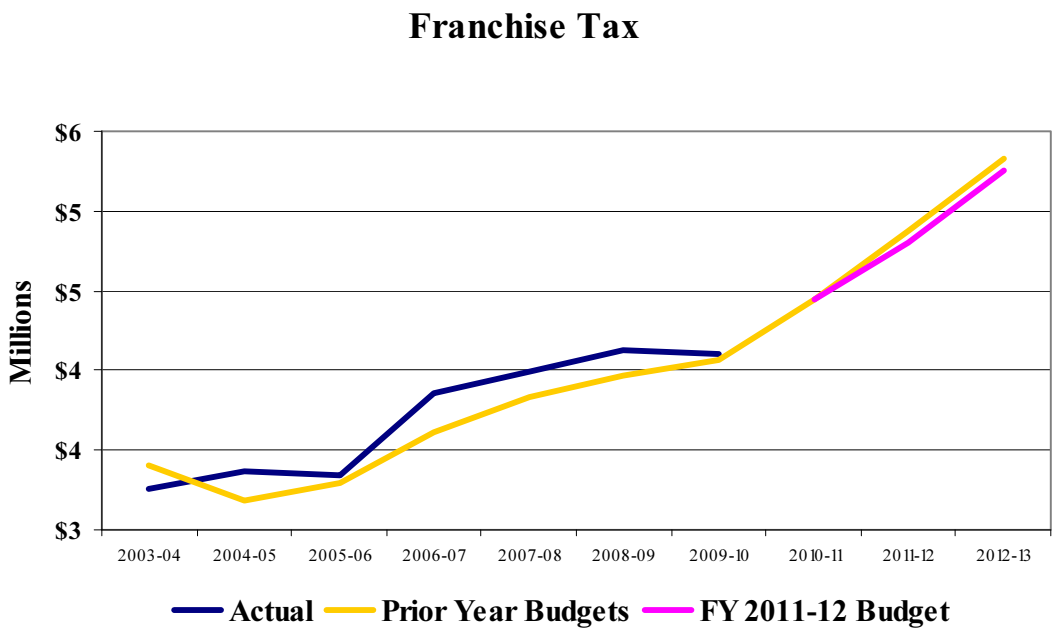
Property Tax

Property tax revenues represent 26% of projected General Fund revenues and are estimated to be $20.1 million for FY 2011-12. This revenue is significantly less than it was pre-recession as property taxes were especially hard hit because of lowered assessed values, slumping real estate sales and foreclosures. The City does not expect this revenue source to recover quickly; rather, these new lowered levels of revenue activity are expected to recover at modest rates of about 5% in the out years of the 10-year plan.



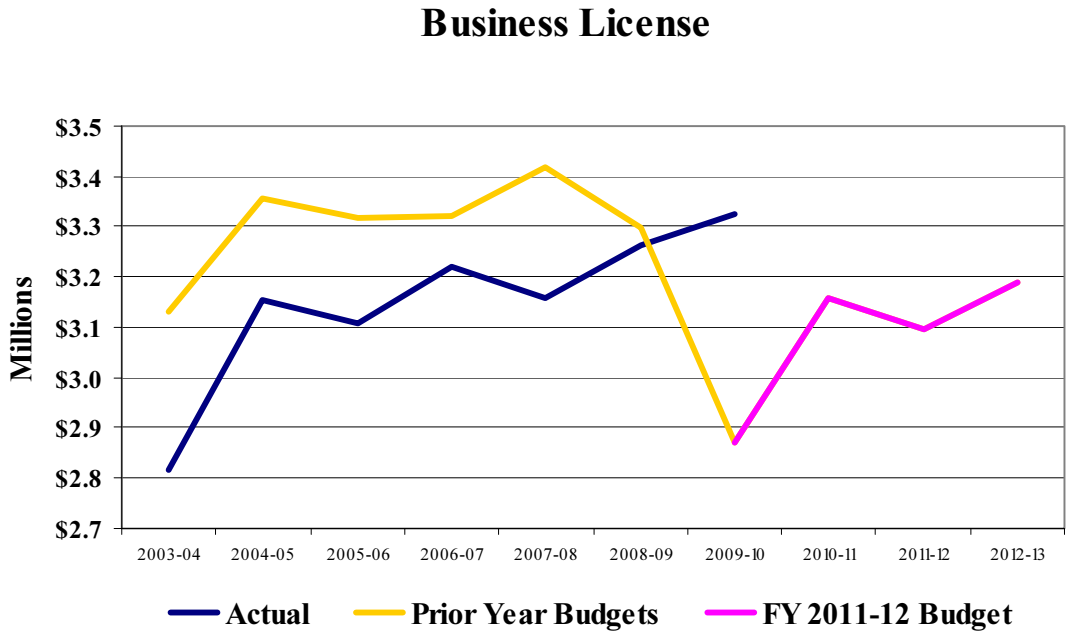
Franchise Tax

Franchise taxes are estimated to be about $4.8 million, or 6% of General Fund revenue in FY 2011-12. This projection reflects some growth of approximately $100,000, which has been sustained over the past few years, and a new tow fee franchise tax. Ongoing franchise taxes are paid by waste management, cable franchise, electric and gas utility and oil pipeline companies under individual franchise tax agreements.



Business Licenses

Business License tax revenue is estimated to be approximately $3.1 million, exclusive of penalties and interest, for FY 2011-12. This is an increase in ongoing revenue of approximately $50,000 over the previous year. Included in the FY 2010-11 revenue projections were staff efforts to increase collections. These efforts have been largely successful, though the $150,000 in arrears which have been collected in FY 2010-11 are not scheduled to be repeated in the new year. While collection efforts will continue, a conservative approach to revenue projection would indicate that one-time arrear collections are not guaranteed and should not be counted on for on-going operations.

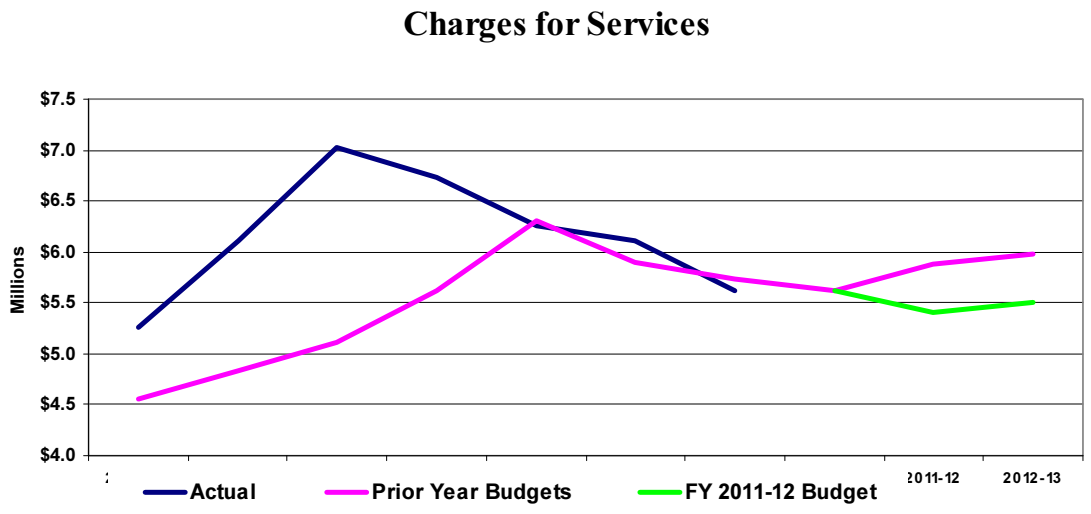


Transient Occupancy Tax

The FY 2011-12 budget reflects anticipated collection of Transient Occupancy Tax (TOT) of $1.5 million. This amount has been reduced by $300,000 from the prior year due to continued weakness in the travel industry. Additionally, one of the City's larger hotel properties, the Red Lion Inn (formerly Holiday Inn) recently closed. Staff has conducted audits over the past few years to ensure that the City is remitted the proper amount of TOT, but this effort cannot change the fact that this sector of the economy is lagging others in recovery.

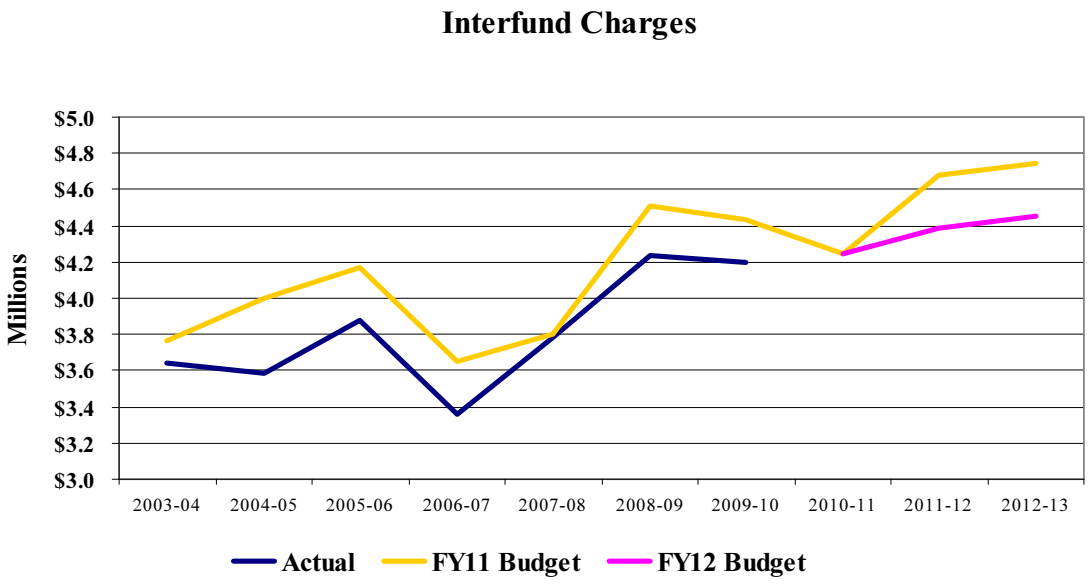
Fees and Charges for Services

This General Fund revenue category includes the revenues generated by all City departments for services provided. Examples include fees for the use of the community pool, building plan checking and other permit center activities, and special event fees. Current services charges are estimated at $5.4 million, or 7% of General Fund revenues. This is a reduction from FY 2010-11 estimates of $500,000 and reflects the reality of the economy at this time. Construction is still down which affects the fees in the Permit Center and there is reduced participation in recreation programs and classes. Fees and charges are reviewed each year to ensure that the City is charging appropriately for these services, trying to balance the recoupment of the cost of doing business (cost recovery) and the market and the state of the economy. The Finance Department continues to work with each department to ensure fees are calculated appropriately using cost factors, the Consumer Price Index (CPI) and marketability.



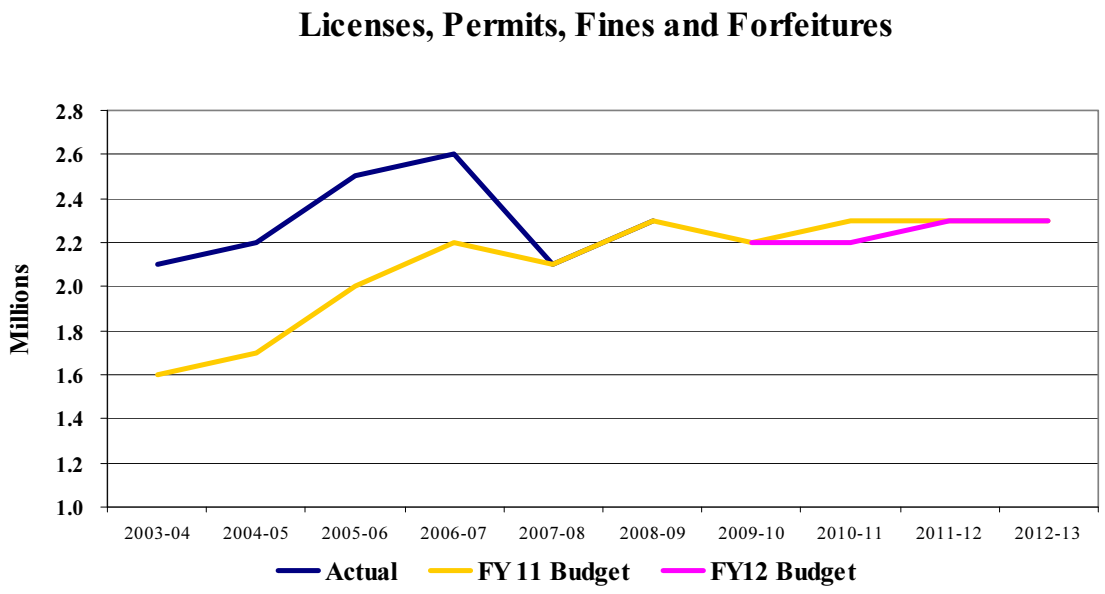
Interfund Charges (Transfers from Other Funds)

Transfers are made from other funds (e.g., Enterprise Funds, Redevelopment, etc.) under a Cost Allocation Plan to pay for the support provided by General Fund departments to their operations. For FY 2011-12, approximately $4.4 million is budgeted for transfer to repay the General Fund for services provided. This represents approximately 6% of General Fund revenue.



Licenses, Permits, Fines & Forfeitures

This revenue category is estimated to be about $2.3 million or about 3% of the total General Fund revenues. It consists of all types of permit fees (e.g., building, plumbing, electrical) and fines assessed in the Police Department and for code compliance by Neighborhood Services. This revenue source is expected to remain at the same level in FY 2011-12 as in FY 2010-11.



Use of Money, Property and Other

This final category of revenue includes interest, rent and other smaller revenues received annually on a regular basis. The FY 2011-12 estimation for this category is $3.4 million. While most revenue sources in this category remain static – including interest, rent, and motor vehicle-in-lieu – a one-time transfer of funds from the internal services is included. The one time $1.7 million transfer reflects the long term effects of the reductions in these funds as a savings to the General Fund. Further analysis, as discussed below, will be completed during FY 2011-12 to realign all internal service charges and costs among the City's reconfigured departments.

EXPENDITURE ASSUMPTIONS

The Ten Year Fiscal Plan is developed each year using the budget year as the base, i.e., FY 2011-12 is the basis for the remaining nine years. All known labor agreement Memoranda of Understanding (MOU) adjustments are reflected to the extent they are known. Given the fact that no active negotiations are currently in process, the FY 2011-12 proposed budget reflects the appropriate year in each current MOU. A 3% CPI inflator is used for years beyond the MOU's.

For the first time since FY 2007-08, non-labor operating expenditures are increased approximately 2-3% for inflation. Where appropriate, assumptions for medical benefits, insurance and retirement costs reflect the information received in a variety of actuarial studies.

For many programs, comparisons between the proposed budget and prior-year budgets will show significant differences due to major reductions that have occurred across the organization in staffing and programs. However, at the department level, overall spending remains very close to the prior year.

The way in which we are charging internal service charges to departments has also changed from prior years. In most cases, where an internal service charge is not under the direct control of a department – for example, the costs for a computer server which is maintained by the IT department and serves many departments – that charge will now be charged to "non-departmental" expense. By realigning these costs outside of operating budget, the Information Technology Director and the Public Works Director respectively, are more easily held responsible for these organization-wide costs, and other operating departments do not have to account for spending over which they have no control. We are continuing to refine our analysis of the internal service charges and costs, and this analysis was not complete at the time of the development of the FY 2011-12 budget. This is work that will continue into the new year and the results will be reflected in the FY 2012-13 budget.

SUMMARY

The recommended budget for FY 2011-12 reflects the efforts of staff to bring the City's budget back into balance and fiscal stability. Undoubtedly, the approval of Measure Q by the voters of Concord has provided the City with additional time to adjust ongoing expenditures to ongoing revenues before the measure sunsets. The City recognizes and continues its austere budgeting and service level changes and will continue to strive for structural balance.

In closing, I would like to acknowledge that this is the first budget in a number of years which was prepared without the assistance of our Budget Officer, Ron Buck, who tragically lost his battle with cancer in January of this year. The efforts of the Finance Department staff who stepped up to prepare this budget, while still coping with the grief of losing a talented, valuable employee and a wonderful friend, are to be commended. I want to personally acknowledge the efforts of Finance Director Peggy Lefebvre and her fine staff, as well as the loyalty of one of our recent retirees, Cecilia Skuza, who graciously agreed to return and help us to complete this budget on time.

City of Concord
MEMORANDUM

May 17, 2011

TO: Honorable Mayor and Councilmembers

FROM: Measure Q Oversight Committee—Guy Bjerke, Chair;
Richard Eber, Vice Chair; Norm Freitas, Bill Gram-Reefer; Beri Kasper;
Dr. Harmesh Kumar; Rosanne Nieto

SUBJECT: Measure Q Oversight Committee's Evaluation and Report on the City's Proposed Use of Measure Q Revenues in the Fiscal Year 2011-12 General Fund Budget

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The Committee met on April 19, May 9, and May 17. At their May 9th and May 17th meeting the Committee reviewed the City's proposed Fiscal Year 2011-12 General Fund Budget and its 10-Year Financial Planning Model. The Committee did not review an audit statement this year because there isn't one available for a fiscal year that includes Measure Q revenue.

Consequently, the Committee determined that their role this year is to evaluate and advise the Council as to whether Measure Q revenues are proposed to be spent in a manner consistent with what the voters were told during the election process: to protect core services, to re-build the City's reserves, and to provide more time for the City to address its on-going structural budget deficit. The Committee decided on the three criteria listed below for evaluating the City's proposed budget. Following each criterion is the Committee's finding:

1. **Does the City's proposed General Fund Budget for Fiscal Year 2011-12 protect the city's core services?**

   The Committee finds that the proposed General Fund budget for Fiscal Year 2011-12 protects core city services. In fact, there are no decreases in services proposed within the budget. Rather it is a status-quo budget in terms of services and programs when compared to the Fiscal Year 2010-11 General Fund Budget.

   The Committee believes that at some point in the future, when there is a general fund budget proposed that incorporates either new investment or lessening of investment in programs and services, the Council will need to define what is meant by core services.

2. **Does the City's proposed General Fund Budget for Fiscal Year 2011-12 rebuild the City's reserves?**

   The Committee finds that the proposed General Fund budget for Fiscal Year 2011-12 rebuilds the City's reserves. Of the $8 million dollars projected as Measure Q revenue in Fiscal Year 2011-12, $5 million dollars are being deposited into the City's reserves.

3. **Does the City's proposed General Fund Budget for Fiscal Year 2011-12 make progress towards resolving the City's structural budget deficit within the next 10-years?**

   The Committee finds that it is too early for them to make a finding on this criterion. They believe it will be necessary to have information about actual revenues received from Measure Q, actual property and sales tax data for the year, and to see what steps the City Manager implements over the next year before they can determine if the appropriate steps are being taken to eliminate the City's remaining structural budget gap over the next 10-years.

   Towards this end, the Committee encourages City staff and the Council to think outside the box to enhance efficiencies, reduce spending and raise revenues.

Note: Because there are structural changes between last year's budget and the proposed budget, the Committee found it challenging to compare apples-to-apples between the two budgets. They are requesting that to the extent possible Fiscal Year 2012-13's budget incorporate the format of Fiscal Year 2011-12, in order to aid the Committee's review.

AGENDA ITEM NO.__ 6.a___

REPORT TO MAYOR/REDEVELOPMENT AGENCY CHAIR AND COUNCIL/AGENCY BOARD

TO THE HONORABLE MAYOR/REDEVELOPMENT AGENCY CHAIR AND CITY COUNCIL/AGENCY BOARD:

DATE: June 28, 2011

SUBJECT: ADOPTION OF THE FISCAL YEAR 2011-2012 BUDGETS AND TEN-YEAR FINANCIAL PLANS FOR THE CITY OF CONCORD AND FOR THE CONCORD REDEVELOPMENT AGENCY, AND RELATED ITEMS

Report in Brief

State law requires that the City of Concord and the Concord Redevelopment Agency adopt a budget prior to the beginning of each fiscal year. On May 24, 2011, the City Council held a budget study session as its first public meeting on the Fiscal Year 2011-12 Municipal and Redevelopment Budgets. On June 14, 2011, the City Council opened a Public Hearing to receive additional information from staff regarding the Proposed Operating Budget and Capital Improvement Program. The public was also invited to provide testimony with regard to these documents and financial plans.

Tonight, the City Council is requested to receive staff's report, again receive public testimony, conclude the Public Hearing, and adopt the FY 2011-12 Municipal Budget, Redevelopment Budget, Ten-Year Financial Plans and related financial items.

Discussion

At the Public Hearing on June 14, 2011, the City Council received staff's prepared responses to questions raised at the Budget Workshop on May 24, 2011, and reviewed additional adjustments to the FY 2011-12 Municipal Budget as presented by staff. The City Council asked additional questions regarding the development and impact of various fees and charges as presented that evening. The requested information on fees will be presented to the Council on the night of the meeting as "benched" information.

Since June 14, 2011, additional preliminary information has become available from the State which impacts the Redevelopment Agency Proposed Budget and Ten-Year Plan. The State Senate and Assembly approved AB26X, which would eliminate redevelopment agencies throughout the State, including Concord's. A second bill, AB27X, would allow redevelopment agencies to continue to operate under new constraints, provided that the agencies make "voluntary" payments of tax increment revenues to the State. As of the preparation of this report, the Governor has not signed these bills. While the intent of the State Legislature is evident, the specific mechanism and impact of Redevelopment takeaways is not yet clear. Because of this confusion, staff is recommending that the City Council sitting as the Redevelopment Agency Board of

Directors approve the Redevelopment Agency Budget and Ten-Year Plan as presented. Once the full impact of the State's decisions on Redevelopment is clear, staff will bring a budget amendment to the Board for consideration and approval.

Additionally, as is the case each fiscal year, the City Council is requested to adopt the FY 2011-12 Fees and Charges Resolution and to adopt the FY 2011-12 Appropriation Limit.

In summary, the recommended budget for FY 2011-12 reflects the efforts of staff to bring the City's budget back into balance and achieve fiscal stability. With the passage of Measure Q by the voters of Concord, this goal has been achieved in the short-term, and will be achieved over the long term by the City's continuing efforts to reduce expenditures and grow the City's economy and revenues.

Fiscal Impact

All of the City Funds, as well as the Redevelopment Agency's Plan, are balanced through the planning period. Structural deficits which are reflected in the later years of respective Ten-Year Plans will be the focus of continued fund balance reserve preservation efforts.

Public Contact

In total there will have been six public meetings on the draft budget. The first three public meetings were held by the Measure Q Oversight Committee, the fourth was the Budget Workshop held on May 24th, the fifth was the Public Hearing on June 14th, and the sixth is tonight's meeting.

Alternative Courses of Action

The City and the Agency must adopt budgets for FY 2011-12 prior to July 1, 2011. However, both the City Council and the Agency Board have the authority to modify the annual budgets, Ten-Year Financial Plans, Capital Improvement Program and other related actions throughout the coming year.

Recommendation for Action

The City Council is requested to receive additional public testimony and then close the public hearing. At the close of the Public Hearing, the City Council and Agency is requested to take the following actions:

1. Adopt Resolution No. 11-6042.1 (Attachment 3) Amending Exhibit A to Resolution No. 78-6042 Establishing Fees and Charges for Various Municipal Services in the City of Concord), as amended.

2. Adopt Resolution No. 11-48 (Attachment 4) Establishing the Appropriation Limit for the City of Concord for Fiscal Year 2011-2012 Pursuant to California Constitution Article XIII B.

3. Adopt Resolution No. 11-49 (Attachment 6) Adopting the Municipal budget, Including a Ten-Year Financial Plan and the 2011-2012 Capital Improvement Program, Including a Ten-Year Capital Improvement Plan for Fiscal Year 2011-2012 and Reconfirming Authorization to Use Redevelopment Agency Set-Aside Funds for Housing-Related Activities under the City's Neighborhood Improvement Program.

4. Adopt Redevelopment Agency Resolution No. 11-766 (Attachment 7) Adopting the Redevelopment Agency Budget for Fiscal Year 2011-2012 and Reconfirming the Use of Redevelopment Agency Housing Set-Aside Funds for Housing-related Activities under the City's Neighborhood Improvement Program.

Prepared by: Peggy Lefebvre
Director of Finance
mlefebvre@ci.concord.ca.us

Daniel E. Keen
City Manager/Executive Director
Dan.Keen@ci.concord.ca.us

Reviewed by: Valerie Barone
Assistant City Manager
Valerie.Barone@ci.concord.ca.us

Attachments:

1. Budget Public Hearing Staff Report dated June 14, 2011
2. Budget Transmittal Memorandum for proposed FY 2011-2012 Budgets and Ten-Year Financial Plans dated May 18, 2011
3. Resolution No. 11-6042.1 Fees and Charges with Exhibit A Proposed Changes
4. Resolution No. 11-48 Appropriation Limit
5. Measure Q Committee Budget Memo to Council
6. Resolution No. 11-49 Municipal Budget and Ten-Year Financial Plan
7. Redevelopment Agency Budget Resolution No. 11-766

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Adopting the Municipal Budget, Including a Ten-Year Financial Plan and the 2011-2012 Capital Improvement Program, Including a Ten-Year Capital Improvement Plan, for Fiscal Year 2011-2012 and Reconfirming Authorization to Use Redevelopment Agency Set-Aside Funds for Housing-Related Activities Under the City's Neighborhood Improvement Program

Resolution No. 11-49

WHEREAS, the City Manager has recommended a Municipal Budget for Fiscal Year 2011-12 and a Ten-Year Financial Plan; and

WHEREAS, the City Manager has recommended a Capital Improvement Program Budget for Fiscal Year 2011-12 and a Ten-Year Capital Improvement Plan; and

WHEREAS, all of the operating budgets are balanced without using reserves; and

WHEREAS, at the May 24, 2011 workshop, the City Manager received comment and direction from Council regarding the proposed budget deficit reduction recommendations and strategy; and

WHEREAS, at the June 28, 2011 hearing the Council conducted its final review of the budget; and

WHEREAS, the expenditures provided in said Budget, together with any revisions to it, are within the expenditure limitations imposed by Article XIII B of the California Constitution; and

WHEREAS, the City Manager has recommended reaffirmation of *Policy & Procedure No. 129, Budget and Fiscal Policies*, which provides the concepts and processes that help protect City resources and long-term fiscal health; and

WHEREAS, the City Council, pursuant to Resolution No. 92-28, authorized the use of Redevelopment Agency Set-Aside Funds for housing-related activities under the City's Neighborhood Improvement Program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

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Section 1. The City Council approves the Municipal Budget as modified per Council direction for Fiscal Year 2011-2012 and a Ten-Year Financial Plan submitted by the City Manager as adjusted by adopted City Council budget reduction measures.

Section 4. The City Council accepts the Planning Commission's determination that the Fiscal Year 2011-2012 Capital Improvement Program Budget complies with the goals and objectives of the General Plan.

Section 5. The City Council approves the Capital Improvement Program Budget for Fiscal Year 2011-12 and a Ten-Year Capital Improvement Plan as modified.

Section 6. A copy of the Municipal Budget and Ten-Year Financial Plan including Capital Improvement Program Budget and Ten-Year Capital Improvement Plan for Fiscal Year 2011-2012 as modified during the hearings are on file with the City Clerk.

Section 7. The City Council reaffirms *Policy & Procedure No. 129, Budget and Fiscal Policies.*

Section 8. The City Council reconfirms the authorization pursuant to Resolution 92-28 to use Redevelopment Agency Housing Set-Aside Funds for housing-related activities under the City's Neighborhood Improvement Program.

Section 9. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 28, 2011, by the following vote:

AYES: Councilmembers -

NOES: Councilmembers -

ABSTAIN: Councilmembers -

ABSENT: Councilmembers -

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I HEREBY CERTIFY that the foregoing Resolution No. 11-49 was duly and regularly adopted at a regular joint meeting of the City Council and the Redevelopment Agency of the City of Concord on June 28, 2011.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Craig Labadie
City Attorney

REDEVELOPMENT AGENCY OF THE CITY OF CONCORD

RESOLUTION NO. 11-766

A RESOLUTION ADOPTING THE REDEVELOPMENT AGENCY BUDGET FOR FISCAL YEAR 2011-2012 AND RECONFIRMING THE USE OF REDEVELOPMENT AGENCY HOUSING SET-ASIDE FUNDS FOR HOUSING-RELATED ACTIVITIES UNDER THE CITY'S NEIGHBORHOOD IMPROVEMENT PROGRAM

WHEREAS, the Redevelopment Agency Executive Director has recommended an Agency Budget for Fiscal Year 2011-2012; and

WHEREAS, the appropriations of $14,620,316 provided in the budget are necessary to forward the goals of the Redevelopment Agency; and

WHEREAS, the administrative expenditures of $4,395,932 include the provision for services provided to the Agency by the City through a Services Agreement approved by the Agency on June 28, 2011; and

WHEREAS, the value of the services provided to the Agency by the City is estimated to be $1,059,095; and

WHEREAS, the Agency has debt and other payment obligations estimated to be $7,749,384; and

WHEREAS, the Redevelopment Agency Budget recognizes the importance and need to support low to moderate-income housing citywide through a $3,130,368 budget transfer to the Low and Moderate-Income Housing Fund which includes $610,008 for services provided to the Agency by the City; and

WHEREAS, pursuant to Section 33334.3(d) of the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.) it is the intent of the California State Legislature that the amount of money spent for planning and general administration from the Low and Moderate-Income Housing Fund not be disproportionate to the amount actually spent for the cost of production: and

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WHEREAS, the Project and Program recommendations reflect the current priorities for the Agency; and

WHEREAS, the Capital expenditures and other financing uses of $2,475,000 reflect the current priorities for the Agency; and

WHEREAS, estimated existing unallocated reserves of $7,823,902 and projected revenues of $11,879,332 are sufficient to cover budget expenses for Fiscal Year 2011-2012, with an estimated balance of $4,690,918 left in the unallocated reserve fund for the Agency at the end of the fiscal year; and

WHEREAS, the recommended Agency Budget is in compliance with the adopted Redevelopment Agency's Ten-Year Implementation Plan; and

WHEREAS, the Redevelopment Agency held public hearings on the budget on June 14, 2011, and June 28, 2011, at which time any and all members of the public were afforded an opportunity to comment on the budget; and

WHEREAS, the Redevelopment Agency adopted Resolution 92-506 authorizing the use of Redevelopment Agency Housing Set-Aside Funds for the City's Neighborhood Improvement Program.

NOW, THEREFORE, THE REDEVELOPMENT AGENCY OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. Approves the Redevelopment Agency's Operating Budget, including debt allocation and low and moderate-income housing payments, Projects and Programs, the Capital expenditures for Fiscal Year 2011-2012, anticipated revenues, work program and comparison between the previous year's achievements and goals as submitted by the Executive Director.

Section 2. Determines that it is necessary to allocate $610,008 of the estimated $3,389,906 2011-2012 Affordable Housing Budget for the planning and administrative expenses necessary for the citywide production, improvement, and/or preservation of low and moderate-income housing during Fiscal Year 2011-12.

Section 3. A copy of the Redevelopment Agency's Budget for Fiscal Year 2011-2012 is on file in the Office of the City Clerk.

Section 4. Reconfirms the authority pursuant to Resolution 92-506 to use Redevelopment Agency Housing Set-Aside Funds for housing-related activities under the City's Neighborhood Improvement Program.

Section 5. This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the Redevelopment Agency of the City of Concord June 28, 2011, by the following vote:

AYES: Agencymembers - D. Helix, L. Hoffmeister, R. Leone, W. Shinn, T. Grayson

NOES: Agencymembers - None

ABSTAIN: Agencymembers - None

ABSENT: Agencymembers - None

I HEREBY CERTIFY that the foregoing Resolution No. 11-766 was duly and regularly adopted at a regular joint meeting of the City Council and Redevelopment Agency of the City of Concord on June 28, 2011.

Mary Rae Lehman, CMC
Agency Secretary

APPROVED AS TO FORM:

Craig Labadie
Agency Counsel

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City Organization & Functions

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City Organization and Programs

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost effective, and innovative local government services.

Adopted Budget July 1, 2011

Elected Officials

Appointive Advisory Boards, Committees or Commissions

The People of the City of Concord

City Treasurer

Assessment Districts
Bond Service
Deposits
Investments

City Council/Redevelopment Agency

Mayor and Four Council Members

City Attorney

Claims Processing
Legal Council to City Council, Commissions & Committees
Liability Defense
Municipal Code Violation Prosecution
Ordinances, Resolutions, Contracts

City Manager

City Clerk
Council Proceedings
Municipal Elections
Oaths
Public Notices

Assistant City Manager

Police

Administrative Services

Emergency Preparedness

Field Operations

Office of the Chief of Police

Support Operations

Parks & Recreation

Camp Concord

Community Services

Facility Operations & Programs

Golf Course Enterprise

Pavilion Management & Operations Agreement

Senior & Special Recreation Services

Sports & Events

Youth & Family Services

Commission on Aging

Community Services Commission

Human Relations Commission

Parks, Recreation & Open Space Commission

Economic Development & Redevelopment

Business Development

Economic Development Administration

Housing

Redevelopment Agency

Concord Naval Weapons Station Project Office

Conveyance Strategies

Financial Feasibility

Fiscal Sustainability

Public Outreach

Reuse Planning

Community Advisory Committee

Technical Advisory Group

Public Works & Engineering

ADA Compliance Program

Capital Improvement Design, Inspection & Contract Administration

Development Review and Permits

Encroachment Permit Review & Inspection

Floodplain Management & Permits

Grading Permit Review & Inspection

Mitigation Monitoring Condition Compliance Program

Subdivision Maps, Plans & Inspection

Transportation Planning & Traffic Operations

Citywide Streetlight Assessment District & Traffic Signals

Facility Maintenance & Custodial Services

Fleet Management

Graffiti Removal

Landscape & Lighting Assessment Districts

Lease Management

Parks Services

Sewer Enterprise

Storm Water Administration & Drainage Mgnt.

Street Maintenance, Signs & Markings

Street Sweeping

Finance

Budget & Financial Planning

City Treasury

Disbursements

Financial Analysis & Reporting

Purchasing & Materials Management

Revenue Generation

Community Development

Building

Neighborhood Preservation

Planning

Board of Appeals

Design Review Board

Planning Commission

Human Resources

Benefits Administration

Classification & Compensation

Employee Relations

Organizational Training & Development

Recruitment & Selection

Safety & Workers' Compensation

Personnel Board

Retirement Board

City Management

Administrative Services
City Clerk

City Council Services

City Manager's Office

Community Relations

Document Imaging/ Records Management

Elections

Franchise Management

Printing Services

Mail Services

Information Technology

Database Systems & Programming

Desktop & IT Equipment Services

E-Government

Geographic Information Services

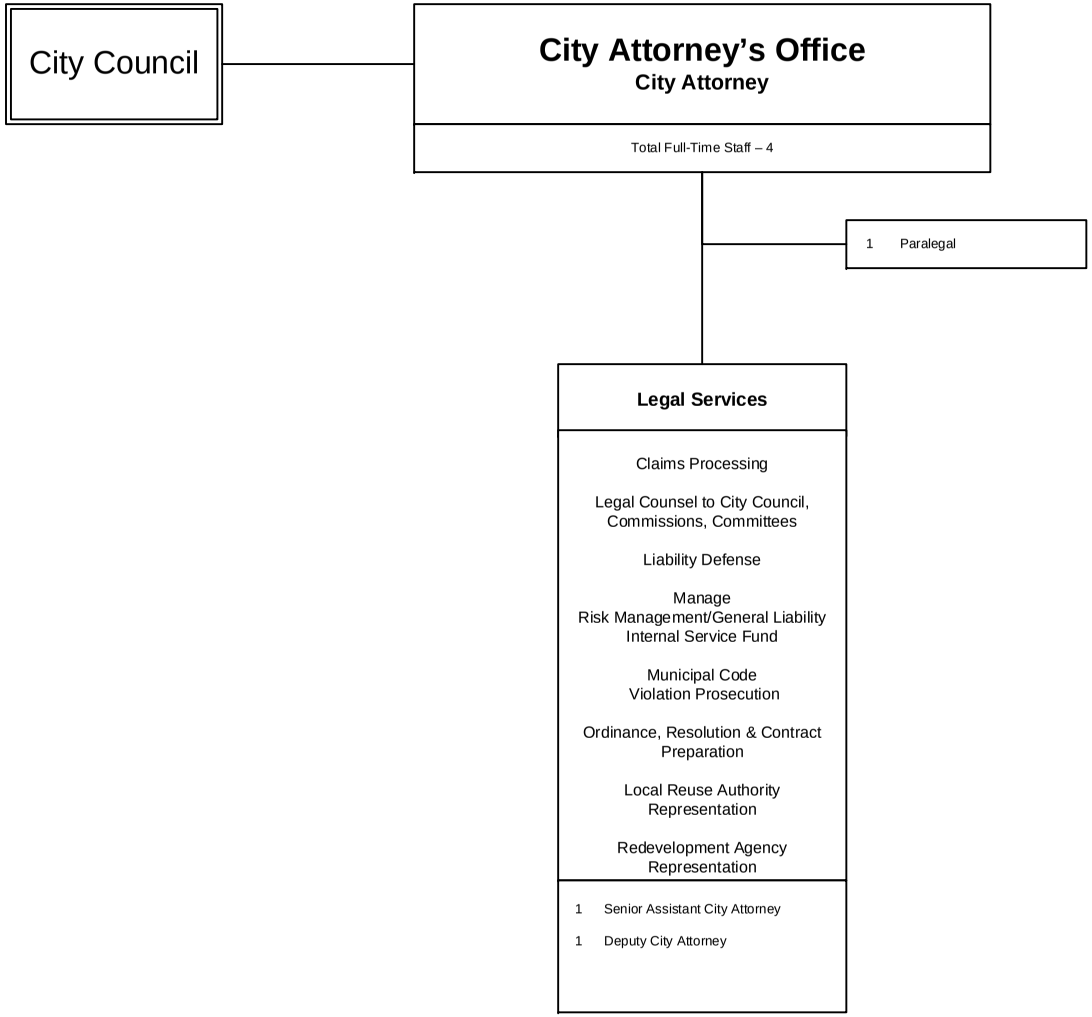
Network Systems

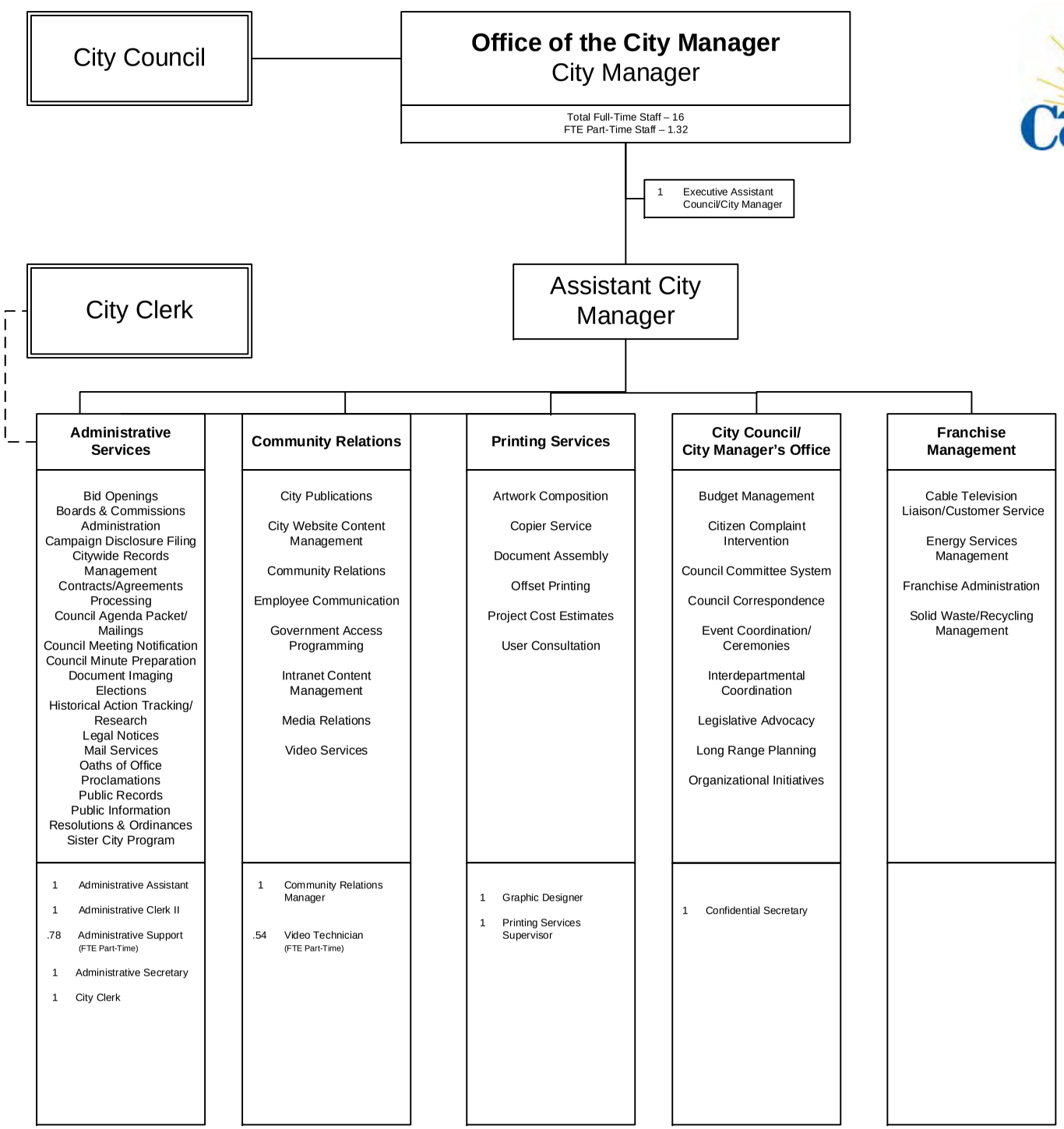
Radio/Wireless Communications

Technology Training

Telecommunications Voice & Data

The City of Concord has a City Council/City Manager form of government. Five Council Members and the City Treasurer are elected. The Council appoints the City Manager and the City Attorney. The City Manager appoints the City Clerk and department heads and hires employees to carry out program services. The City Council appoints qualified citizens from the community to serve on advisory boards and commissions.


City Council
City Attorney's Office
City Attorney
Total Full-Time Staff – 4
1 Paralegal
Legal Services
Claims Processing
Legal Counsel to City Council, Commissions, Committees
Liability Defense
Manage Risk Management/General Liability Internal Service Fund
Municipal Code Violation Prosecution
Ordinance, Resolution & Contract Preparation
Local Reuse Authority Representation
Redevelopment Agency Representation
1 Senior Assistant City Attorney
1 Deputy City Attorney


City Council
Office of the City Manager
City Manager
Total Full-Time Staff – 16
FTE Part-Time Staff – 1.32
1 Executive Assistant Council/City Manager
City Clerk
Assistant City Manager
Administrative Services
Bid Openings
Boards & Commissions Administration
Campaign Disclosure Filing
Citywide Records Management
Contracts/Agreements Processing
Council Agenda Packet/ Mailings
Council Meeting Notification
Council Minute Preparation
Document Imaging
Elections
Historical Action Tracking/ Research
Legal Notices
Mail Services
Oaths of Office
Proclamations
Public Records
Public Information
Resolutions & Ordinances
Sister City Program
1 Administrative Assistant
1 Administrative Clerk II
.78 Administrative Support (FTE Part-Time)
1 Administrative Secretary
1 City Clerk
Community Relations
City Publications
City Website Content Management
Community Relations
Employee Communication
Government Access Programming
Intranet Content Management
Media Relations
Video Services
1 Community Relations Manager
.54 Video Technician (FTE Part-Time)
Printing Services
Artwork Composition
Copier Service
Document Assembly
Offset Printing
Project Cost Estimates
User Consultation
1 Graphic Designer
1 Printing Services Supervisor
City Council/ City Manager's Office
Budget Management
Citizen Complaint Intervention
Council Committee System
Council Correspondence
Event Coordination/ Ceremonies
Interdepartmental Coordination
Legislative Advocacy
Long Range Planning
Organizational Initiatives
1 Confidential Secretary
Franchise Management
Cable Television Liaison/Customer Service
Energy Services Management
Franchise Administration
Solid Waste/Recycling Management

Community Development

Director of Community and Economic Development

Total Full-Time Staff – 28
FTE Part-Time Staff – 3.52

Planning Commission

Design Review Board

Zoning Administrator

Board of Appeals

Planning

Development Review

General Plan Development & Implementation

Land Use Policy Analysis

- 1 Administrative Coordinator
- 1 Assistant Planner
- 1 Planning Manager
- 2 Principal Planners
- 2 Senior Planners
- .21 Admin. Support (FTE Part-Time)
- .67 Professional

Building

Building Inspection

Plan Review

Response to Citizen Complaints

Multi-Family Housing Inspection

- .48 Administrative Support (FTE Part-Time)
- 4 Building Inspectors
- 1 Chief Building Official
- 1 Permit Technician I
- 2 Permit Technician III
- .48 Technician (FTE Part-Time)

Neighborhood Services

Adopt-A Street

Code Enforcement

Neighborhood Cleanup

Neighborhood Partnership

RV Parking

Shopping Cart Retrieval

- .48 Craft Worker (FTE Part-Time)
- 4 Neighborhood Preservation
- 1 Permit Technician I

Economic Development & Redevelopment

Assisted Housing Development

Economic Development Strategy

Housing Rehabilitation

Redevelopment Ten-Year Implementation Plan

- 1 Administrative Assistant
- 1 Administrative Secretary
- 1.2 Administrative Support (FTE Part-Time)
- 1 Community Services Officer
- 1 Econ. Development Spec.
- 1 Senior Planner
- 1 Downtown Program Manager
- 1 Redevelopment & Housing Manager

Parks and Recreation

Director of Parks & Recreation

Total Full-Time Staff - 15
FTE Part-Time Staff - 54.6

Commission on Aging

Community Services Commission

Parks, Recreation and Open Space Commission

Community Services

Community Development Block Grant (CDBG) Administration

1	Recreation Program Manager
.48	Administrative Support (FTE Part-Time)

Recreation Services

Adult Sports

Aquatics

Camp Concord

Centre Concord

Willow Pass Community Center

Recreation Classes

Senior Center

Youth and Teen Programs

1	Camp Director (Contractual)
1	Camp Facility Specialist (Contractual)
6.32	Camp Specialist (FTE Part-Time)
5	Program Coordinators
1	Recreation Program Coordinator (Contractual)
3	Recreation Program Managers
47.80	Recreation Specialist (FTE Part-Time)
1	Senior Program Managers

Golf Course & Pavilion Management

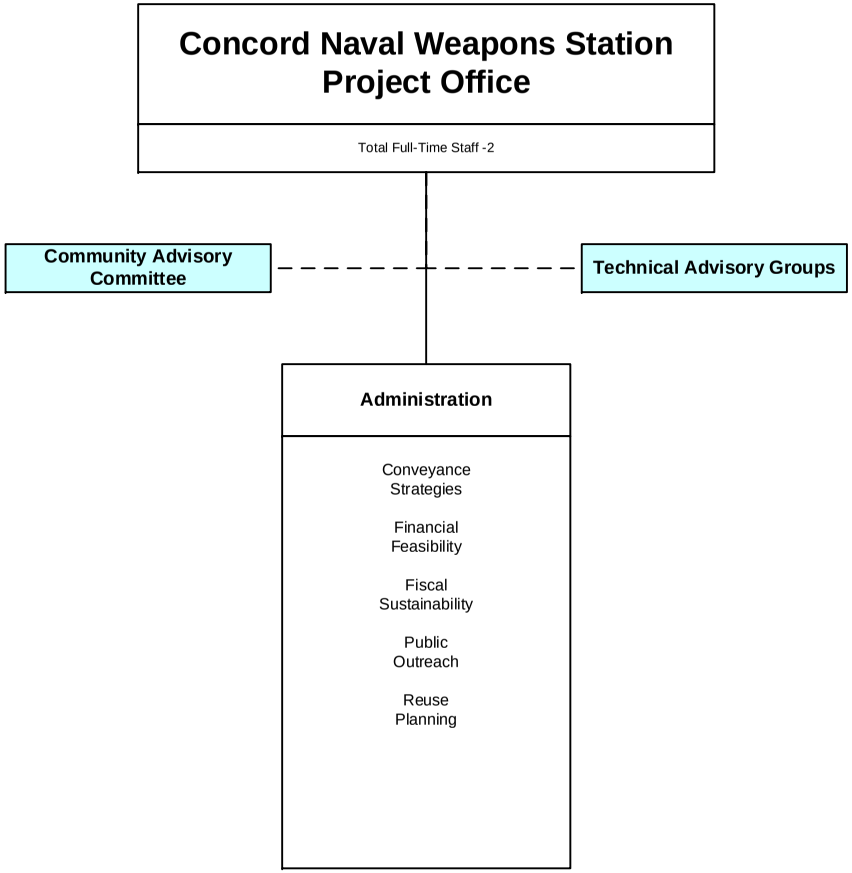
Administration

Golf Course Food/Beverage Services Agreement

Golf Professional Services Agreement

Golf Course Maintenance Agreement

Pavilion Contract Management


Concord Naval Weapons Station Project Office
Total Full-Time Staff -2
Community Advisory Committee
Technical Advisory Groups
Administration
Conveyance Strategies
Financial Feasibility
Fiscal Sustainability
Public Outreach
Reuse Planning

Finance

Director of Finance

Total Full-Time Staff – 18
FTE Part-Time Staff - .60

1 Central Storekeeper

City Treasurer

Treasury

Accounts Receivable

Assessment District Administration

Bond Service Program

Business License/Permits

Investments

Revenue Collection

Small Claims Administration

1 Account Clerk III

1 Revenue Generation Team Leader

1 Treasury Manager

1 Treasury Technician

.60 Administrative Support (FTE Part-Time)

Financial Operations

Accounting

Accounts Payable

Financial Reporting

Grants

Payroll

3 Accountant II

2 Account Clerk III

1 Accounts Payable Team Leader

1 Financial Operations Manager

1 Payroll Specialist

1 Payroll Technician

Purchasing & Materials Management

Goods & Services Procurement

Public Project Procurement

Surplus Property Storage & Disposal

1 Purchasing Agent

Budget & Financial Planning

10-Year Financial Plan

Capital Improvement Program (CIP) & Traffic Improvement Program (TIP) Support

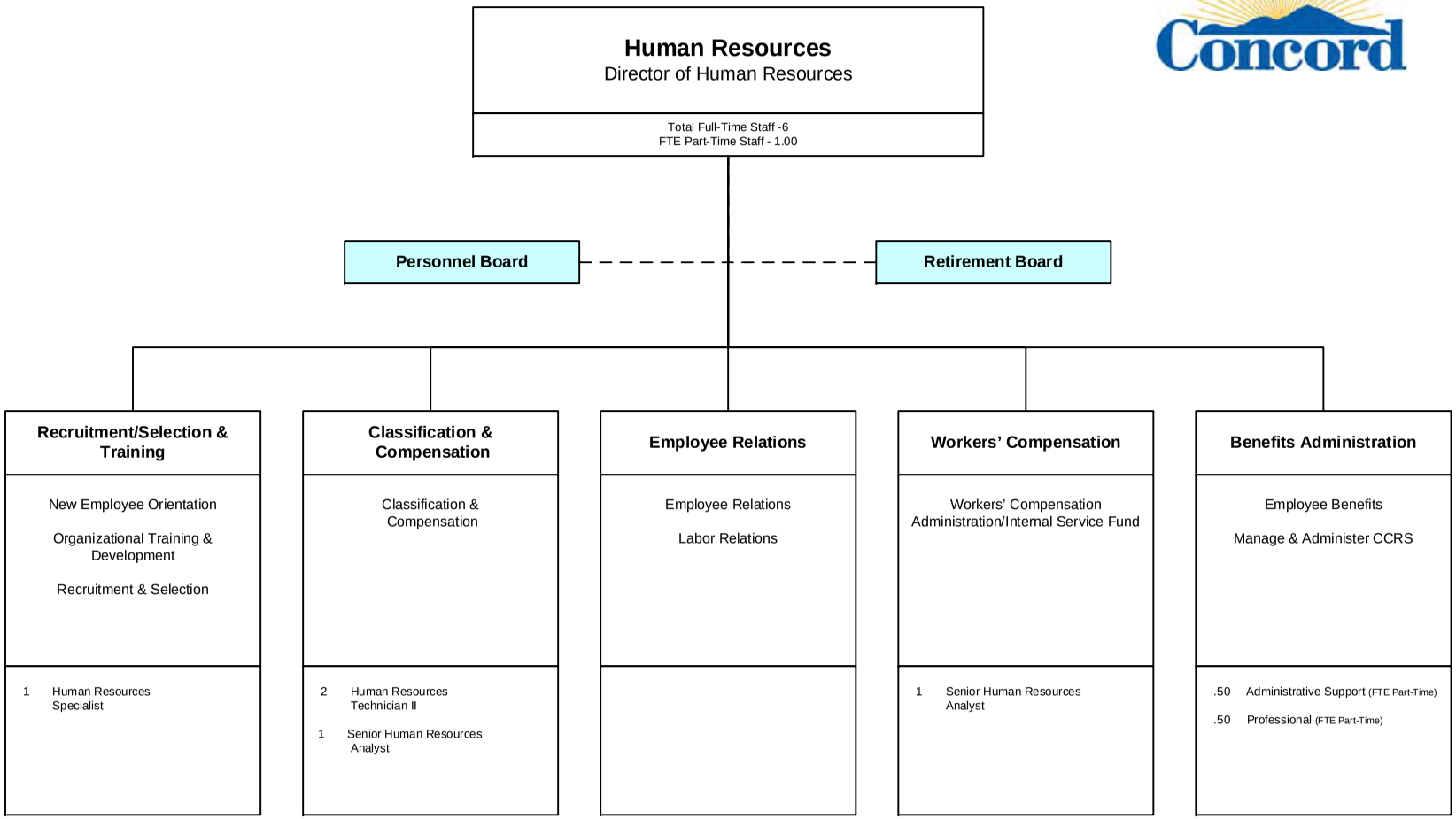
Financial Analysis

Operating Budget

Performance-Based Budget

1 Accountant II

1 Budget Officer


Human Resources
Director of Human Resources
Total Full-Time Staff -6
FTE Part-Time Staff - 1.00
Personnel Board
Retirement Board
Recruitment/Selection & Training
New Employee Orientation
Organizational Training & Development
Recruitment & Selection
1 Human Resources Specialist
Classification & Compensation
Classification & Compensation
2 Human Resources Technician II
1 Senior Human Resources Analyst
Employee Relations
Employee Relations
Labor Relations
Workers' Compensation
Workers' Compensation Administration/Internal Service Fund
1 Senior Human Resources Analyst
Benefits Administration
Employee Benefits
Manage & Administer CCRS
.50 Administrative Support (FTE Part-Time)
.50 Professional (FTE Part-Time)

Information Technology

Director of Information Technology

Total Full-Time Staff - 11
FTE Part-Time Staff – .97

Applications & Project Management

Benefits Realization in Partnership with Customer

Delivery of Approved Projects to Approved Scope and Fully Loaded Project Budget Including Change Control

Delivery of Specified Functionality to Customer, Operations, and Support Stake Holders

Project Collection, Definition, Scoping, Budget Development, Benefits Identification

Project Prioritization / Governance / Architectural Compliance

1 Applications and Projects Manager
1 Microcomputer Coordinator
1 Senior Programmer Analyst
1 Systems & Programming Managers

Geographic Information Systems (GIS)

Large Format Copy/Print Services for City

Office of Record for All Land Records

Parcel Maintenance for Ownership, Merging and Splitting, Economic Zone, Flood Zone, and Planning Designations

Police Dispatch System for Maps, Parcels, Streets, Addresses, GPS Routing

Spatial Analysis Services

Storm & Sanitary Sewer System Mapping and Analysis

Street Addressing

1 Program Manager
1 GIS Technician

Customer Service

Computer Training Program Coordination and Delivery

City of Clayton Police Department and Telephone/ Voice Mail Support

Desktop Support of Computers, Printers/Copiers, Large Scale Applications for Entire City

Document Services

Telephone Support and Cellular Services Provisioning

Website Design, Administration and Development Services for 5 Public Sites and 2 internal Sites

1 Customer Service Manager
1 Programmer
1 Web Coordinator
.97 Professional (FTE Part-Time)
.10 Technician (FTE Part-Time)

IT Operations

City of Clayton Police Department Support

Enterprise Application and Database Hosting, On-going Support, and Data Retention

Internet, Network and Application Security and Compliance (DOJ, PCI)

Radio and Telephone Systems Support

Server and Network Provisioning and On-going Administration and Support

Video Surveillance Systems Support

1 Operations Manager

Administration

Budget Development and Financial Analysis

Coordination and Tracking of Council Authorizations for Department

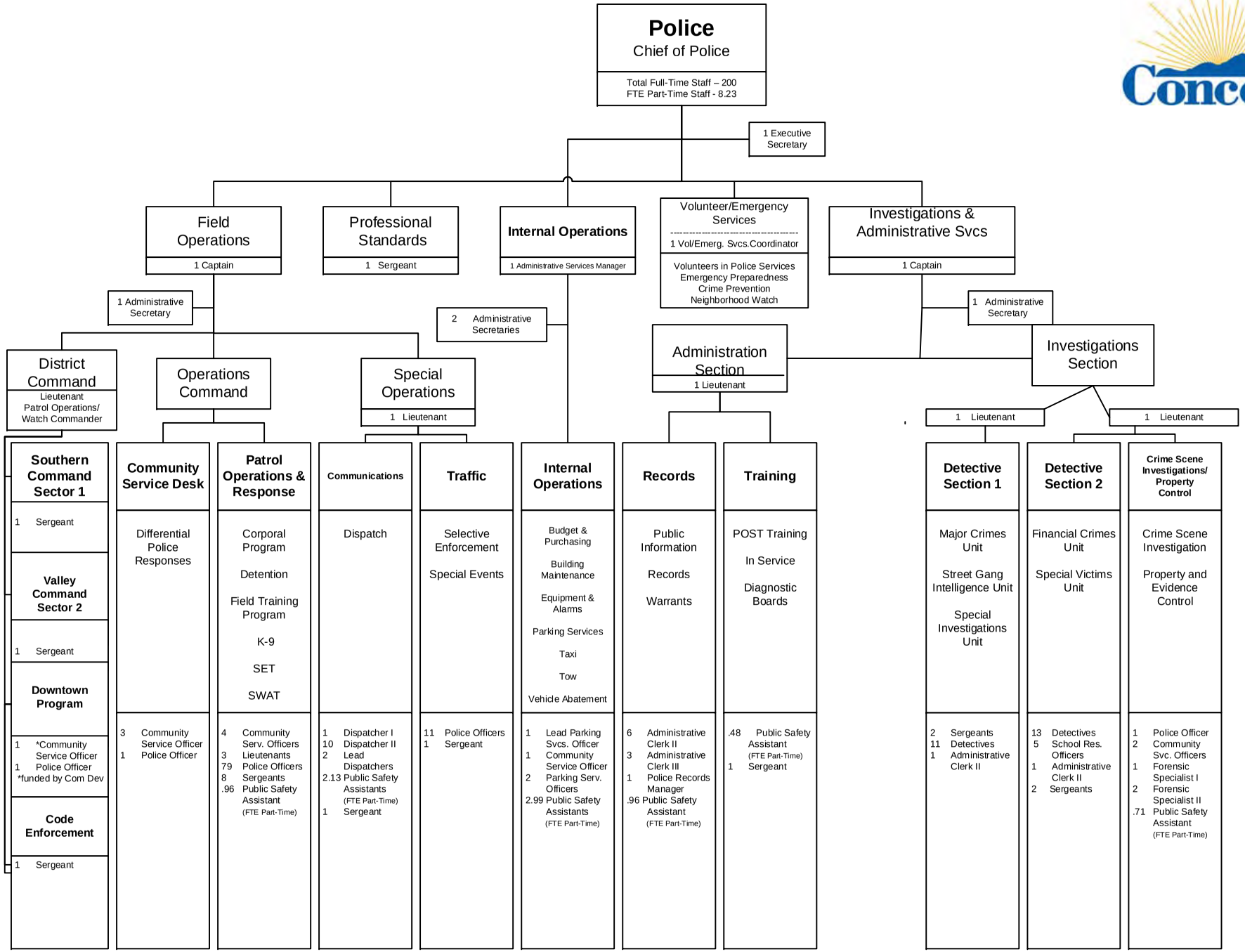
Department Records Keeping

Internal Service Fund Administration

Vendor Billing Coordination

Vendor Contract Tracking and Coordination

1 Director of Info. Technology


Police
Chief of Police
Total Full-Time Staff – 200
FTE Part-Time Staff - 8.23
1 Executive Secretary
Field Operations
1 Captain
Professional Standards
1 Sergeant
Internal Operations
1 Administrative Services Manager
Volunteer/Emergency Services
1 Vol/Emerg. Svcs.Coordinator
Volunteers in Police Services
Emergency Preparedness
Crime Prevention
Neighborhood Watch
Investigations & Administrative Svcs
1 Captain
1 Administrative Secretary
2 Administrative Secretaries
1 Administrative Secretary
District Command
Lieutenant
Patrol Operations/ Watch Commander
Operations Command
Special Operations
1 Lieutenant
Administration Section
1 Lieutenant
Investigations Section
1 Lieutenant
1 Lieutenant
Southern Command Sector 1
1 Sergeant
Valley Command Sector 2
1 Sergeant
Downtown Program
1 *Community Service Officer
1 Police Officer
*funded by Com Dev
Code Enforcement
1 Sergeant
Community Service Desk
Differential Police Responses
3 Community Service Officer
1 Police Officer
Patrol Operations & Response
Corporal Program
Detention
Field Training Program
K-9
SET
SWAT
4 Community Serv. Officers
3 Lieutenants
79 Police Officers
8 Sergeants
.96 Public Safety Assistant (FTE Part-Time)
Communications
Dispatch
1 Dispatcher I
10 Dispatcher II
2 Lead Dispatchers
2.13 Public Safety Assistants (FTE Part-Time)
1 Sergeant
Traffic
Selective Enforcement
Special Events
11 Police Officers
1 Sergeant
Internal Operations
Budget & Purchasing
Building Maintenance
Equipment & Alarms
Parking Services
Taxi
Tow
Vehicle Abatement
1 Lead Parking Svcs. Officer
1 Community Service Officer
2 Parking Serv. Officers
2.99 Public Safety Assistants (FTE Part-Time)
Records
Public Information
Records
Warrants
6 Administrative Clerk II
3 Administrative Clerk III
1 Police Records Manager
.96 Public Safety Assistant (FTE Part-Time)
Training
POST Training
In Service
Diagnostic Boards
.48 Public Safety Assistant (FTE Part-Time)
1 Sergeant
Detective Section 1
Major Crimes Unit
Street Gang Intelligence Unit
Special Investigations Unit
2 Sergeants
11 Detectives
1 Administrative Clerk II
Detective Section 2
Financial Crimes Unit
Special Victims Unit
13 Detectives
5 School Res. Officers
1 Administrative Clerk II
2 Sergeants
Crime Scene Investigations/ Property Control
Crime Scene Investigation
Property and Evidence Control
1 Police Officer
2 Community Svc. Officers
1 Forensic Specialist I
2 Forensic Specialist II
.71 Public Safety Assistant (FTE Part-Time)

Public Works & Engineering

Director of Public Works & Engineering

Total Full-Time Staff – 91
FTE Part-Time Staff – 31.81

Administration

Administrative Support

Clerical Support

Lease Management

Lighting Assessment Districts

Special Projects

Storm Water Management

- 1 Administrative Analyst
- 2 Administrative Clerk III
- 1 Administrative Secretary

Fleet Management

1 Program Manager

Fleet Management

Garage Operations

Manage Fleet Internal Service Fund

Vehicle Maintenance, Repairs & Replacement

Vehicle Repair Contracts

- 1 Auto Parts Worker
- 3 Equipment Mechanics

Transportation

1 Transportation Manager

Traffic Operations

Pavement Markings

Street Lights

Traffic Modifications

Traffic Signs

Traffic Signals

- 3.04 General Laborers (FTE Part-Time)
- 2 Lead Worker
- 2 Maintenance Worker II
- 1 Senior Traffic Signal Technician
- 2 Traffic Signal Technicians
- 1 Transportation Program Manager II

Transportation Planning

Geometric Design

Transportation Planning

Current Development

1 Senior Civil Engineer

Permit Center

Development Review

Encroachment Permit Review

Floodzone Regulations

Grading Permit Review

Public Improvement Plan Review

Public Information

Sewer Permits

Subdivision Map Review

- .13 Administrative Support (FTE Part-Time)
- 1 Permit Technician II
- 2 Permit Technician III
- .60 Technician (FTE Part-Time)

Citizens Disability Advisory Committee

Infrastructure Maintenance

City Engineer

Capital Improvement Program

Contract Administration

Design, Construction & Inspection

Development Inspection

Encroachment & Grading Permit Inspections

Grant Program

Mitigation Monitoring

- .96 Administrative Support (FTE Part-Time)
- 3 Associate Civil Engineers
- 1 Sr. Civil Engineer
- 1 Construction Inspector Supervisor
- .48 Professional (FTE Part-Time)
- .48 Technician (FTE Part-Time)
- 1 Confidential Secretary
- 1 Administrative Clerk II

Sewers, Streets & Drainage

Central Contra Costs Sanitary District Contract Maintenance

Sewer Pipe Maintenance

Underground Service Alerts (USA) Locates

- 1 Infrastructure Lead Worker
- 8 Maintenance Worker II
- 1 Sr. Maintenance Team Leader
- .73 Gen Laborer

Streets & Drainage

Curb, Gutter & Sidewalk Repair

Storm Drainage

Storm Water Management

Street Maintenance

Street Sweeping

- .77 General Laborer (FTE Part-Time)
- 3 Heavy Equipment Operator I
- 1 Heavy Equipment Operator II
- 5 Maintenance Worker II
- 2 Senior Maintenance Team Leaders
- 2 Sweeper Operators
- 1 Maint. Worker I

Parks Services

1 Horticultural Advisor

Parks

Community Action Team

Landscape Assessment Districts

Medians

Open Space, Pest & Weed Control

Parks Maintenance

Trees Maintenance

- 2 Environmental Maintenance Tech.
- 6 General Laborers
- 23.18 General Laborers (FTE Part-Time)
- 1 Heavy Equipment Operator I
- 6 Landscape Grdnrs.
- 2 Maint. Gardeners
- 3 Maintenance Team Leaders
- 1 Maint. Worker II
- 1 Parks Lead Wrkr.
- 1 Senior Maintenance Team Leaders
- 1 Tree Lead Worker

Facility Maintenance

1 Facilities Mt. Manager

Facility Maintenance

ADA Compliance Program

Custodial Services

Facility Maintenance

Graffiti Removal

Hazardous Materials Management

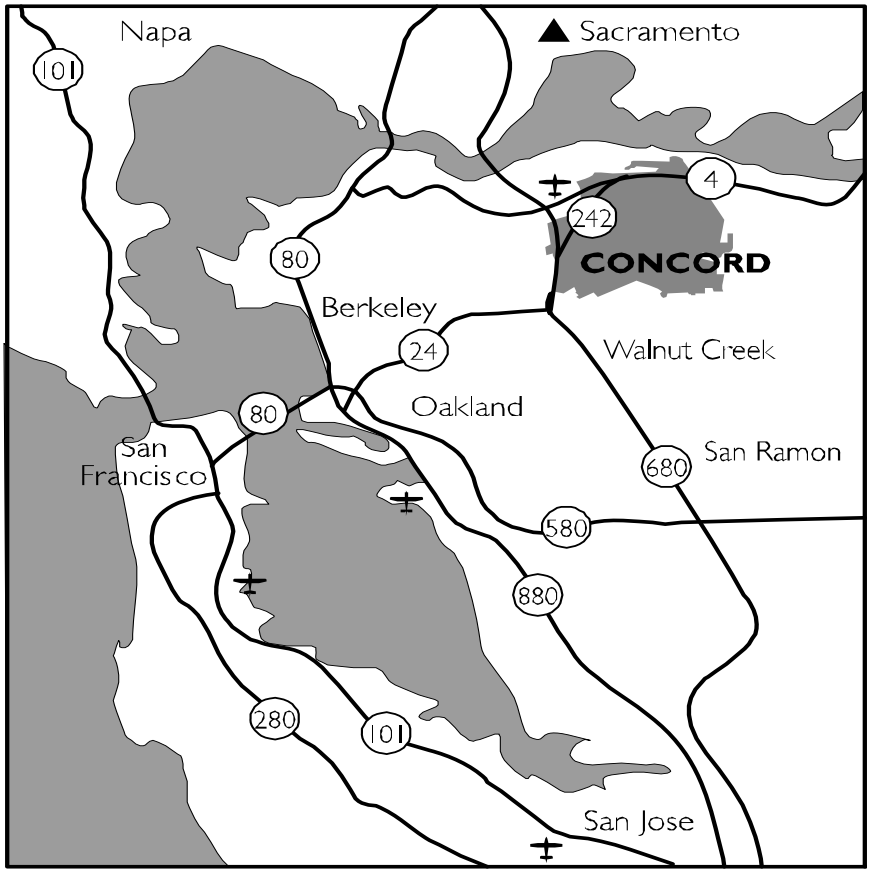
Manage Building Internal Service Fund

Repairs & Alterations Security & Alarms

- .24 Technician
- 1.2 General Laborer (FTE Part-Time)
- 1 Facility Maint Tech
- 1 Maint. Electrician
- 1 Maint. Painter
- 2 Maintenance Utility Mechanics
- 1 Maint.Worker I
- 1 Senior Maintenance Team Leaders
- 2 Lead Custodian
- 1 Custodian

CITY OF CONCORD
COMPARATIVE SUMMARY OF
AUTHORIZED FULL-TIME POSITIONS
FOR THE YEAR ENDING JUNE 30, 2012

	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	Incr. <Decr.>
	A	B	C	D	E = D - C
GENERAL FUND					
City Attorney	6.0	4.0	4.0	4.0	0.0
City Council	6.0	6.0	6.0	6.0	0.0
Community Development	37.5	25.0	23.0	22.0	(1.0)
Concord Community Reuse Project	4.0	0.0	0.0	2.0	2.0
Finance	27.0	21.0	18.0	18.0	0.0
Human Resources	8.0	8.0	6.0	6.0	0.0
Information Technology	18.0	12.0	11.0	11.0	0.0
Office of the City Manager	14.5	12.0	11.0	10.0	(1.0)
Parks and Recreation	20.0	17.0	15.0	15.0	0.0
Police	220.0	203.0	200.0	200.0	0.0
Public Works & Engineering	119.0	89.0	82.0	79.0	(3.0)
Total General Fund	480.0	397.0	376.0	373.0	(3.0)
ENTERPRISE FUNDS					
Storm Water Management	4.0	3.0	3.0	2.0	(1.0)
Sewer	9.0	8.0	8.0	10.0	2.0
Total Enterprise Funds	13.0	11.0	11.0	12.0	1.0
GRAND TOTAL CITY AUTHORIZED POSITIONS	493.0	408.0	387.0	385.0	(2.0)
REDEVELOPMENT AGENCY	6.0	7.0	6.0	6.0	0.0
TOTAL CITY AND REDEVELOPMENT AGENCY	499.0	415.0	393.0	391.0	(2.0)



Nestled in the foothills of Mt. Diablo, Concord is the largest city in Contra Costa County with approximately 125,864 residents occupying 31.1 square miles. Its central location offers easy access to San Francisco, Oakland, the Silicon Valley, the redwoods of Northern California, the wineries of Napa Valley, the rugged coastline of Monterey, and the astonishing beauty of the the Sierra mountain range. Bay Area Rapid Transit (BART) high-speed trains, local bus services, Amtrak, ferries and international airports provide transportation options for residents, commuters and visitors.

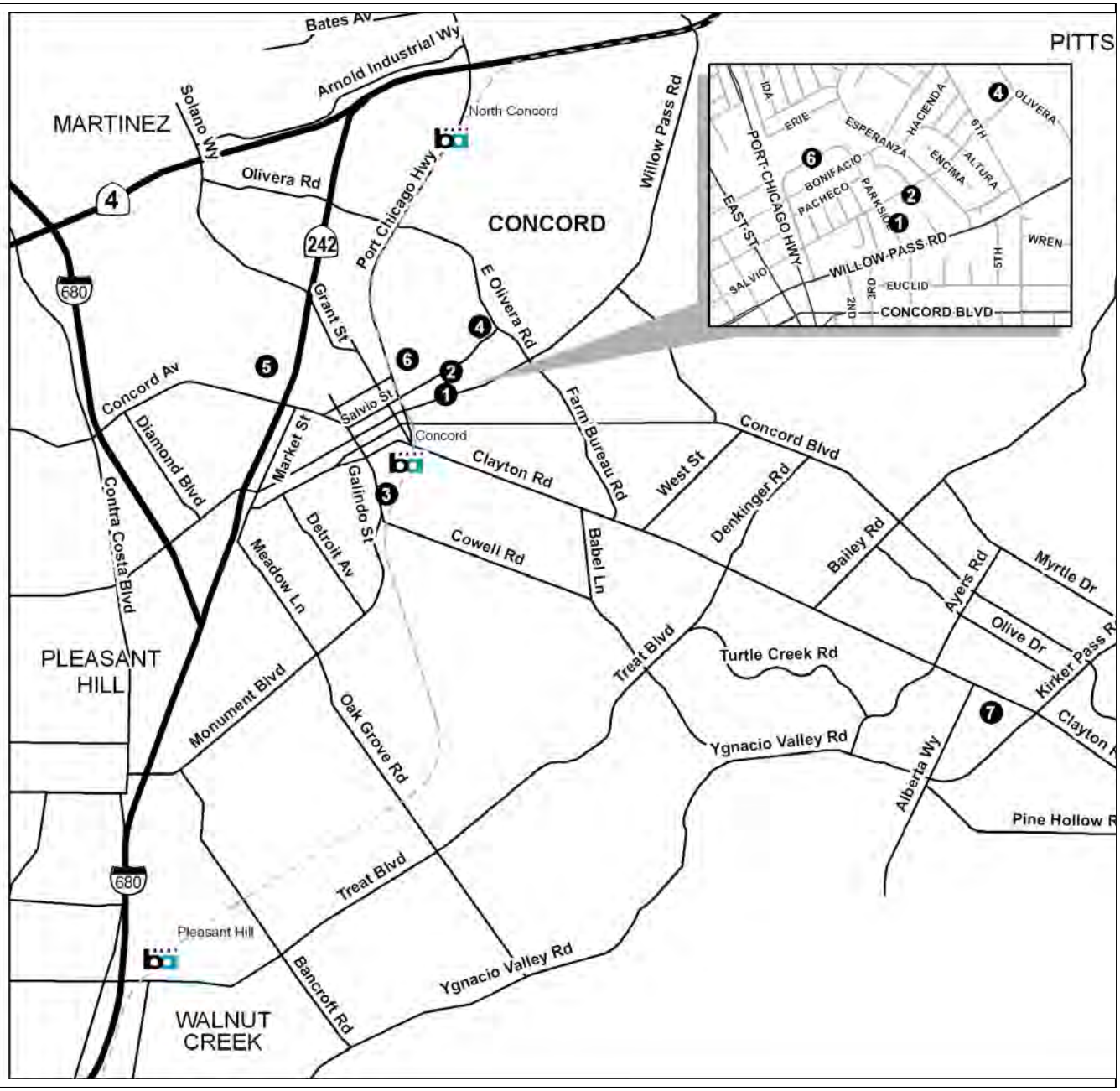
Concord has attracted some of the country's leading financial and commercial businesses. Affordability, accessibilty and a proficient workforce contribute to Concord's appeal. Concord's varied housing choices include new homes, apartments, established neighborhoods and townhouses in a broad spectrum of price ranges. Eighteen City parks, a state-of-the-art hospital, a wide variety of restaurants, regional shopping centers, two community centers, a senior center and first-rate weather join the list of Concord's assets.

Concord is a General Law City and operates under the Council-Manager form of government. The five members of the City Council are elected at large for four-year staggered terms. The Council selects representatives to serve as Mayor and Vice-Mayor for what has traditionally been a one-year term. Under this system, the Council appoints the City Manager and the City Attorney. The departments that make up the city government include, City Attorney, Community Development, Community & Recreation Services, Finance, Human Resources, Information Technology, Office of the City Manager, Police and Public Works & Engineering.

Concord

Location of City of Concord Offices

1. **Civic Center**
   1950 Parkside Dr.
   (925) 671-3300
2. **Human Resources**
   2974 Salvio St.
   (925) 671-3308
3. **Police Headquarters**
   1350 Galindo St.
   (925) 671-3200
4. **Willow Pass Center**
   2748 East Olivera Rd
   (925) 671-3423
5. **Corporation Yard**
   1455 Gasoline Alley
   (925) 671-3448
6. **Senior Center**
   2727 Parkside Dr.
   (925) 671-3320
7. **Centre Concord**
   5298 Clayton Rd
   (925) 671-3466



An Early History of Concord, California

Once the Town of Todos Santos on the Land Grant of Monte Del Diablo

- A small tribelet of Chupcan (Bay Miwok) Indians were the first know inhabitants of the valley. Dominated by a great mountain to their south, the Chupcan lived along the valley's streams, which flowed north to the wide tule marshes on the edge of the Bay. They shared the valley and the oak-covered hills with tremendous herds of elk, deer and antelope. Salmon filled the streams; grizzly bears roamed foothills.

- In 1772, Spanish explorers, led by Captain Pedro Fages and Father Juan Crespi, became the first Europeans to cross this area. For the next 50 to 60 years, the Spanish would explore, but not settle in our valley.

- In 1828, Don Salvio Pacheco petitioned the Mexican government for lands in the valley and received the "Monte del Diablo" land grant in 1834. The 17,921-acre grant covered our valley from the Walnut Creek channel east to the hills and generally from the Mt. Diablo foothills north to Suisun Bay.

- The name "Monte del Diablo" originally had been used by Spanish soldiers to describe a dense thicket (monte) of willows at the north end of our valley. The soldiers believed the thicket was possessed by evil, devilish Man spirits, hence the name "Monte del Diablo," thicket of the devil.

- Don Salvio's son, Fernando Pacheco, was sent immediately to occupy the grant and begin cattle operations on the Pacheco family's new Rancho that he managed from an adobe still standing in Hillcrest Park. The family joined him in 1846. Don Salvio's grand adobe, which is still located in downtown Concord, became the business, social and cultural center of the region.

- Don Francisco Galindo married Don Salvio's daughter, Maria Dolores Manuela. The Galindo's wood frame home, also on the national register, stands today near the Clayton Road extension and Galindo Street.

- A new town called Pacheco, adjacent to the Rancho, prospered as an industrial and shipping center. Its prosperity,though, was short lived due to fires, flooding and the 1868 earthquake.

- In 1868, Don Salvio Pacheco, his son Fernando, and his son-in-law Francisco Galindo created a new town at the center of their Rancho. They called their new town Todos Santos (All Saints), and, in 1869, offered lots free to the merchants and residents of Pacheco. Bonifacio Street marked its perimeter on the northwest, East Street on the northeast, Contra Costa Street on the southeast, and Galindo Street on the southwest.

- The name Todos Santos would not identify the new town for long. Within months after Todos Santos had been recorded as the official name of the subdivision, Concord was heralded by the Contra Costa Gazette as the actual name of the town. In an article dated April 17, 1869, the paper congratulated the residents of Concord for adopting such a meaningful name for their new village. They highlighted the harmonious spirit and euphony of this fine name. Despite later published reminders and protests by Fernando Pacheco, Concord became the name of our new town.

- By 1879, a population of 300 was reported. It would double by February 1905, when incorporation of the "Town of Concord" was approved by a local eight vote margin.

- It would take 35 years for the population to double again. At the beginning of World War II, small town Concord had an extraordinary high school, a modern hospital, five churches, two railroads, a fine library, a central plaza, two cinemas, a full-service downtown commercial area, tree-lined streets, comfortable homes, and a population of only 1,400. The war years brought exposure; the postwar years began a population boom. By 1948, the population had grown to 6,500.

- Today, the farms, orchards, and the old Rancho are neighborhoods; the classic old downtown has a multistory skyline. Concord has a diverse population approaching 130,000 and is the largest city in Contra Costa County. Confident of its future, Concord is especially proud of its rich history.

Concord

MISCELLANEOUS STATISTICS
FY2011-2012

Population

Population	122,676	Date of incorporation	February 9, 1905
Registered voters	54,850	Form of government	Council-City Manager (General Law)
		Area	31.13

Police Protection

Number of stations	1
Number of sworn personnel	152

Fire Protection

The City of Concord is part of Contra Costa County Fire Protection District

Number of stations	5
Number of firefighters	45

Sewer Services

Sewer system in miles	502
Number of households	38,683
Average daily pumping in gallons	9.0 Million

Education

Number of public schools (Elementary/Jr. High)	21
Number of public schools (High School)	5
Number of Universities/Colleges(California State East Bay,Chapman&Heald)	3
Number of students in public schools	15,922

Culture and Leisure

Number of theaters	2
Number of performing arts centers	1
Number of libraries	1
Number of City parks	18
Number of art galleries	1
Number of swimming pools	2
Golf Course	1

City Employees

Full-time	391
Part-time (varies seasonally)	166-399

SOURCE: VARIOUS CITY, STATE AND MT. DIABLO UNIFIED SCHOOL DISTRICTS RECORDS

Demographic Characteristics for Concord

FY2011-2012

What is the total population of...?

Concord?	122,676
Contra Costa County?	1,056,064
California?	37,510,766

What percentage of the total population in Concord is under 18?

23.8% (29,254)

What is the total number of people age 55 and older?

29,508 people (24.1%)

What is the total number of people age 65 and older?

14,922 people (12.2%)

What is the median age in the City of Concord?

37.96 years

What percentage of the total population is Hispanic or Latino?

30.5% (37,465)

What is the breakdown of males and females for the total population of Concord?

61,166 male (49.9%)/ 61,510 female (50.1%)

What is the total number of...?

Households?	44,314
Families?	29,557
Families with Children?	14,002

What is the average...?

Household size?	2.76
Family size?	3.24

What is the total number of housing units?

47,083

What is the breakdown of owner occupied vs. renter occupied?

Owner	29,182	62.0%
Renter	17,901	38.0%

Sources: 2010 Census and 2011 Nielsen Inc. Site Report.

City of Concord Labor Force

Labor Force Participation

There is above average labor force participation in the Concord trade area.

	1 mile ring	3 mile ring	5 mile ring
Percent of population 16+ Years in Labor Force	68.1%	67.1%	67.2%

Percent of Total Workers by Occupation

Over two-thirds of the Concord trade area labor force is white collar.

White Collar:	1 mile ring	3 mile ring	5 mile ring	Blue Collar:	1 mile ring	3 mile ring	5 mile ring
Managerial/Executive	12.4%	14.8%	15.4%	Craftsmen	19.8%	17.2%	16.7%
Professional	15.5%	17.5%	18.0%	Services	15.4%	15.3%	14.9%
Sales	24.8%	25.3%	25.2%	Other Blue Collar	12.1%	9.9%	9.8%
Percent White Collar	52.7%	57.6%	58.6%	Percent Blue Collar	47.3%	42.4%	41.4%

Education

Over half of Concord's trade area residents have a college education.

	1 mile ring	3 mile ring	5 mile ring
Percent of Population 25+ Years with college education	58.3%	61.4%	62.7%

Tenure

The stability of Concord's trade area labor force is evidenced in high rates of home ownership.

	1 mile ring	3 mile ring	5 mile ring
Percentage of total homes owner-occupied	48.9%	58.4%	62.0%
Percentage of total homes renter-occupied	51.1%	41.6%	38.0%

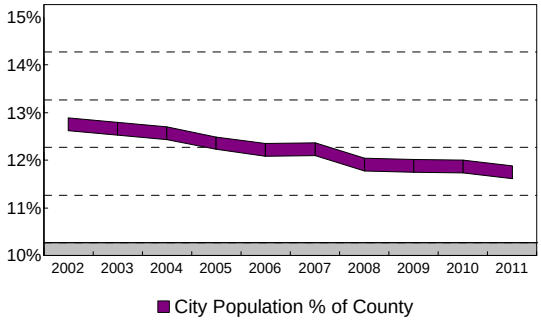
City of Concord Age Distribution - 2011

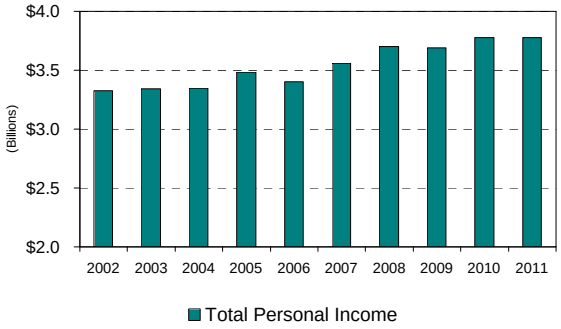
The majority of Concord residents are in the prime employment age between 25 and 54 years.

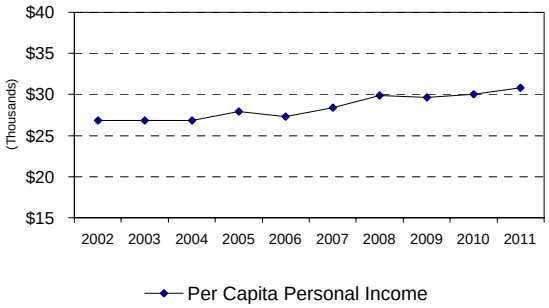
	Number	Percent
Under 5 Years	7,998	6.40%
6 to 17 Years	21,256	16.97%
18 to 24 years	10,219	8.98%
25 to 34 years	16,328	14.10%
35 to 44 years	18,708	15.20%
45 to 54 years	18,659	14.86%
55 to 64 years	14,586	11.76%
65 years and above	14,922	11.73%
Total Population	122,676	100.00%

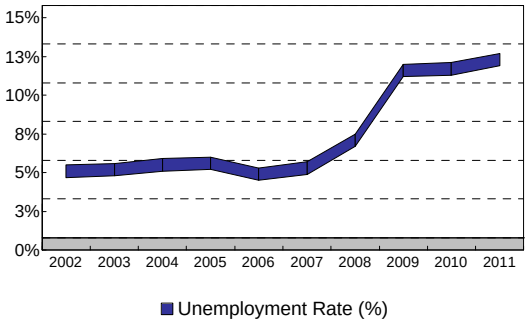
*All statistics except for age distribution are based on 1, 3, and 5 mile rings from the intersection of Concord Avenue and Salvio Streets. Age distribution counts residents within the city boundary. Sources: 2010 Census and 2011 Nielsen Inc. Site Report.

CITY OF CONCORD
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS









Fiscal Year	City Population	Total Personal Income	Per Capita Personal Income	Unemployment Rate (%)	Contra Costa County Population	City Population % of County
2002	123,935	3,324,533,759	26,825	4.7%	981,600	12.63%
2003	124,655	3,343,847,628	26,825	4.8%	994,900	12.53%
2004	124,856	3,349,239,416	26,825	5.1%	1,003,800	12.44%
2005	124,798	3,484,323,723	27,920	5.2%	1,020,898	12.22%
2006	124,436	3,400,903,754	27,331	4.5%	1,029,377	12.09%
2007	125,203	3,559,134,392	28,427	4.9%	1,034,874	12.10%
2008	123,776	3,699,669,661	29,890	6.7%	1,051,674	11.77%
2009	124,599	3,692,159,331	29,632	11.2%	1,060,435	11.75%
2010	125,864	3,778,680,839	30,022	11.3%	1,073,055	11.73%
2011	122,676 (E)	3,778,680,839 (E)	30,802 (E)	11.9%	1,056,064	11.62%

Source: California State Department of Finance. 2011 is estimated.

Concord

Jurisdictional Comparison
Fiscal Year 2012

	City of Concord	City of Walnut Creek	City of Pleasant Hill
Year Incorporated	1905	1914	1961
Form of Government	Council/Manager General Law City	Council/Manager General Law City	Council/Manager General Law City
Physical Area	31.13 square miles	19.5 square miles	8.2 square miles
Population	122,676	64,707	33,279
Full Time Employees	391	331	118
Population per Employee	314	195	282
Sworn Personnel	152	78	45
Population per Sworn Personnel	807	830	740
Ethnic Make-up of Population			
White	59,817	49,824	22,863
Hispanic or Latino (of any race)	37,465	4,724	3,361
Asian and Native Hawaiian and Pacific Islander	14,255	7,700	4,692
Black or African American	3,877	1,100	732
American Indian and Alaska Native	638	129	33
Some Other Race	6,624	1,230	1,598
Registered Voters	55,244	40,819	18,633
Party Affiliation			
Democrat	26,646	18,422	8,764
Republican	14,536	12,920	4,847
Other	14,062	9,477	5,022
Number of Housing Units	47,083	32,832	14,322
Median Household Income	$64,323	$76,522	$80,737
Persons per Household	2.76	2.09	2.42
Financial Comparisons			
Budgeted General Fund Revenues	$76,465,915	$60,312,117	$18,806,290
Budgeted General Fund Expenditures	$71,336,000	$62,742,577	$19,649,796
Expenditures per Capita	$581	$970	$590

BUDGET PREPARATION

1. PURPOSE

To establish procedures for the development and computation of budget data, including the formulation and updates of work programs and standards of service for the following fiscal year and ten-year financial plan.

2. GENERAL

The budget adopted by the City Council is the financial plan of the city government of Concord. As such, it is a significant document, and its preparation is one of the most important duties performed by City personnel. Time schedules and deadlines indicated in the budget calendar for submission and review of the various phases of the budget are extremely critical and shall be adhered to by all personnel.

Departmental requests for appropriations must be realistic and based on work programs, analysis of needs, and past experience. Each year a comprehensive review of each department's programs and proposals for enhancements is performed. The approved annual budget is an operating plan that establishes expenditure allocations for each program and projections of expenditure allocations for the next nine years. The City of Concord prepares a ten-year financial plan for all City services.

3. PROCEDURE

The budget process is presented in separate stages to permit specialized analysis in each particular area. Preparers must keep in mind the final product as they prepare each phase, so that all phases, although they are prepared independently, can be coordinated into a final budget.

3.1 Budget Kickoff

3.11 This meeting is held early in November to present the budget calendar, distribute information on preparation for both the Operating and Capital Improvement Projects budgets, and position allocation listings for all currently authorized full-time positions.

3.2 Personnel Services

3.21 The Finance Department will calculate full-time personnel salaries and related benefits in accordance with current memoranda of understanding. Requests for new positions or classification change of a vacant position will be included in the projection if they are approved by the City Manager. Any capital outlay

3.22 required in conjunction with a new position must be submitted in accordance with section 3.32 below. Requests to exchange or upgrade filled positions must be done in accordance with the procedure outlined by the Human Resources Department.

3.23 Position allocations for full-time employees must be submitted to the Finance Department by mid-November. Position allocations shall be in accordance with the tasks in the Performance Based Budget (PBB) system.

3.24 Limited service and overtime requests must be completed and include job classification, hours or dollars requested, and position allocations. These requests are then submitted to the Finance Department by mid-November. Finance will include these requests for salary and benefits in projections of personnel costs for all ten-years in the financial plan. Position allocations shall be in accordance with the tasks in the PBB system.

3.3 Operating Expenditures and Capital Equipment Requests

3.31 The Finance Department will provide a report to assist each department in completing this phase of budget preparation. The report will contain last year's projection for this budget year by account unit (or task) and account.

Each department will make necessary changes on an exception basis and notify Finance of changes made. Finance will adjust the next nine years with the appropriate inflation factor. Each department will review and update their performance indicators and tasks in the PBB system prior to their budget meeting.

3.32 Requests for capital equipment cost or any equipment impacting internal service funds must be justified on a special "Capital Request" form to be forwarded to the Finance Department by September 15 each year. Budget for capital equipment should be recorded with the correct account code in the "1Z" task, unless the equipment is so specialized as to apply to a single performance task.

3.4 Internal Service Funds

3.41 Capital equipment requests which impact any of the internal service funds shall be submitted to the Finance Department with copies to the appropriate fund manager so those requests can be included in the internal service fund manager's proposal to the City Manager. Such requests must be submitted by September 15th of each year.

3.42 The internal service fund managers will prepare and submit their proposed ten-year replacement and operation plans to the City Manager no later than October 31st of each year for the following fiscal year budget. Any required changes for service charges will be reflected in departmental budgets and reviewed as part of the budget process.

3.5 Departmental Meetings

3.51 Prior to the departmental meetings, the City Manager and the appointed budget review committee will meet to discuss the preliminary ten-year financial forecast. The Finance Director will present and explain assumptions and forecasts for the City's major revenue sources.

3.52 Meetings with departments will begin early in January. At this time, the City Manager and the budget review committee will review each department's revenue projections (if applicable), expenditure requests, Performance Based Budgeting (PBB) performance measures (indicators and tasks), service level changes, new program requests and ten-year financial forecasts (if applicable).

3.53 Departments will make required changes and schedule a revisit meeting if necessary. Departments will update the section in the PBB system describing services performed during the current year, initiatives for the next fiscal year, and any significant changes proposed before the first of March.

3.6 Budget Presentation

3.61 The proposed budget will be presented to the City Council for preliminary review no later than the middle of May. The public is invited to the preliminary review, however, this review is intended to be a formal presentation by the City Manager and Department Heads highlighting accomplishments, proposed program enhancements, and significant changes. In June, the City Council will hold two public hearings at which they will review budgets, budget policies and changes. The budget is scheduled for adoption at the second public hearing council meeting in June.

3.62 The proposed budget will be available for public review at three locations: City Clerk's Office, Finance Department, and the public library. The proposed budget will be posted to the City's website. A taped two-hour presentation of the proposed budget will be shown on the City's public access station several times before adoption. The City solicits and welcomes all public comments.

Concord

POLICY & PROCEDURE

CITY OF CONCORD

Number:	31
Authority:	Res. 05-76
Effective:	4-02-73
Revised:	10-25-05
Reviewed:	2005
Initiating Dept.:	FI

BUDGET APPROPRIATION TRANSFER CONTROLS

1. PURPOSE

To provide a procedure allowing for efficient and cost effective transfers of budgeted funds between City programs, capital projects and line item accounts.

2. POLICY

The City Council recognizes the benefit of adopting a policy for the processing of budget transfers that not only provides for strong internal financial controls, but also encourages improved accountability and budgetary estimates from Department Heads. An integral part of the process should be increased responsiveness, cost effectiveness and elimination of redundant tasks.

3. BUDGET TRANSFER CATEGORIES

3.1 Department Groups

Budget amounts which are assigned to a specific organizational function consisting of programs related in nature or purpose.

3.11 Examples: Departments covered by this section include such functions as City Management, City Attorney, Human Resources, Finance, Information Technology, Community & Recreation Services, Public Works – Maintenance Services, Public Works-Engineering Services, Planning & Economic Development, Building & Neighborhood Services and Police Services.

3.2 Program Groups

Budget amounts which are assigned to a specific organizational function within a department directed to attaining specific purposes or objectives.

3.21 Examples: Programs covered by this section include such functions as City Council, Recruitment and Selection, Network Systems, Finance Administration, Sports and Events, Traffic Operations, Design, Police Operations, Planning, Housing, etc.

3.3 Projects

Budget amounts assigned to projects approved by the City Council. Projects are classified into two general categories; Capital Projects and Other Projects. Capital Projects are projects related to City infrastructure assets. Other Projects are projects not related to City infrastructure assets.

3.31 Capital Projects consist of Specific Projects and Master Projects.

3.311 Specific Projects are one-time projects. An example is the construction of a new police facility which becomes a City asset.

3.312 Master Projects are related to programs that receive annual funding for a particular purpose, such as street rehabilitation or building maintenance. The programs are implemented through specific projects. The schedule for implementing specific projects is based on the prioritization criteria established by the appropriate department. An example of a Master Project is "Arterial/collector Street Overlay/Pavement Management System". An example of a specific project is "Willow Pass Pavement Rehabilitation.

3.32 Other Projects are not related to infrastructure asset. An example would be the California Symphony production.

3.4 Group Appropriation and Accounts

Budgeted amounts within programs which are categorized by nature or purpose within four groups:

Personnel Services (Wages & Benefits)

Materials and Supplies

Fixed Expenses

Capital Outlay

3.41 Examples: Line item accounts addressed in this section include but are not limited to Overtime, Office Supplies, Meetings and Conferences, Small Equipment, etc.

3.5 Appropriations of Money Received for Specific Purposes

Money received for specific purposes requires the establishment of an appropriation and revenue account of equal value. Purposes include a study for a possible or pending improvement or to construct a possible or pending improvement or other designated purposes.

3.51 Example: A developer payment to fund a traffic study.

4. PROCEDURE – LEVEL AND TYPES OF BUDGET TRANSFERS

4.1 General

4.11 All transfers of appropriations are to be processed through the Finance Director for certification as to availability of the budget appropriation, for transfer and account correctness and to ensure that the new use of funds remains consistent with underlying authority.

4.12 Department Heads shall ensure that Performance Based Budgeting (PBB) objectives are maintained on all transfers of appropriations.

4.13 All transfers of appropriations affecting Personnel Services type accounts require the approval of the Human Resources Director.

4.14 The City Manager may add requirements that may abrogate any or all of the authority delegated to Department Heads under this policy.

4.2 Program Group Appropriation Transfers (Accounts)

4.21 These transfers are between the groups defined in Paragraph 3.2. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.22 City Council approval is not required for program group transfers.

4.23 Program group transfers of Personnel services type accounts within the same fund and department require Department Head and City Manager approval.

4.24 Program group transfers of Personnel services type accounts between funds within the same department require Department Head and City Manager approval.

4.25 Program group transfers of Materials and Supplies type accounts within the same fund and department require Department Head approval.

4.26 Program group transfers of Materials and Supplies type accounts between funds within the same department require Department Head and City Manager approval.

4.27 Department Heads may approve requests within their department's budget to convert operating line item accounts into project accounts provided no addition is made to the original appropriation approved by the City Council and no changes are made to the funding source or purpose for which the appropriation was originally made.

4.28 Department Heads may spend more than is budgeted in a line item account provided the budget for the entire program is not exceeded in total.

4.29 Department Heads may substitute the purchase of a capital equipment item for another originally approved during the budget process provided the cost of the substitute item is less than or equal to the amount approved by the City Council. Items greater than that amount require the approval of the City Manager.

4.3 Department Appropriation Transfers

These transfers are between the departments defined in Paragraph 3.1. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.31 Department Heads may transfer budget appropriations between departments. The approval of all Department Heads involved in the transfer is required.

4.32 Department budget appropriation transfers between departments require the approval of the City Manager.

4.4 Appropriations of Money Received for Specific Purpose

These offsetting budget adjustments are defined in Paragraph 3.5

4.41 Offsetting budget appropriation adjustments required as a result of the receipt of money for specific purposes require Department Head approval.

4.42 Budget appropriation adjustments greater than the money received for specific purposes require City Manager and City Council approval.

4.5 Project Appropriation Transfers

Paragraph 3.3 describes these transfers.

4.51 All Project appropriation transfers require City Manager approval.

4.52 Additional appropriations of $20,000 or more for projects require City Council approval.

4.53 Transfer of savings on a project of $20,000 or more to another project requires City Council approval.

4.54 Any unspent funds on a completed Project will be returned to reserves at year-end.

4.6 Special Revenue Appropriation

4.61 Budget appropriations based on funds provided by donations, contributions or special grants.

4.62 The special revenue appropriation is limited to the exact amount received or to be received.

4.63 The City Manager must approve special revenue budget appropriations.

4.64 Budget appropriations engendered by grants, donations or contributions require City Council approval.

POLICY & PROCEDURE

CITY OF CONCORD

Number:	129
Authority:	Council Motion
Effective:	02/02/2009
Revised:	02/02/2009
Reviewed:	2009
Initiating Dept.:	FN

BUDGET AND FISCAL POLICIES

1. PURPOSE

To guide City budget decisions toward maintaining long-term financial stability, to ensure that basic City services are delivered, and to protect past and future investments in the City's infrastructure and facilities.

2. ADOPTION AND REVIEW

A set of policies were originally adopted in 1995 with the initiation of long-term financial planning for the City. The policies set a course to achieve financial stability. With implementation of the original policies, financial stability for the City has been attained and this document revised to establish a more comprehensive approach to budget and fiscal policies to ensure that the City maintains its financial stability long into the future. Each year at the time the City budget is considered, the City Council shall review the Budget and Fiscal Policies and conduct a review of the proposed budget for consistency with these Budget and Fiscal Policies.

3. POLICIES

3.1 10-Year Financial Planning

3.11 City Manager will present a budget (Capital and Operating) that is balanced over the 10-year planning period for all funds.

3.12 Utilize the 10-Year Plan as the basis for making long-range financial planning decisions.

3.13 Maintain a contingency and reserves as a percentage of designated operating expenses for the General Fund and the Enterprise funds.

3.14 Maintain a capital and operational reserve to address unforecasted needs.

3.15 The aggregate of contingencies and reserves shall be 15% of designated operating expenses for the General Fund;

3.16 The aggregate total shall be reviewed on an annual basis and shall revert to an aggregate 30% when economic conditions improve.

3.17 Develop and maintain a revenue monitoring and forecasting system to assist in trend analysis and revenue forecasting for the 10-year planning period.

3.18 Document all assumptions for revenue and expenditure forecasts each year.

3.19 Establish a financial plan for the Redevelopment Agency that ensures a positive cash balance at the end of the life of the Agency.

3.110 Seek reimbursement for State and Federal mandated programs and projects.

3.111 Conduct periodic audits for sales tax (point-of-sale), franchises and concessions, and transient occupancy tax (TOT).

3.112 Carefully review and discourage grants that may expand or add services without a reliable replacement revenue after the grant period ends.

3.113 Maintain an aggressive collection system for all accounts receivable.

3.114 Be alert to potential development of new revenue sources.

3.2 Performance-Based Budgeting (PBB)

3.21 Establish the PBB as the City Council's service delivery policy document.

3.22 Establish a PBB that measures service levels, efficiency and effectiveness.

3.23 Follow the principles of outcome management in utilizing the PBB.

3.24 Ensure all costs (direct and indirect) are charged against each program budget.

3.25 Measure work efficiency and effectiveness to ensure an optimal allocation of human and fiscal resources to budget approved services and programs.

3.26 Ensure all operating programs have measurable performance objectives which identify the service and level of service, and the resources required to accomplish the objectives.

3.27 Complete year-end reports and audits to measure the work accomplished against what was planned at the beginning of the fiscal year and evaluate future service levels.

3.3 Capital Improvement Program (CIP)

3.31 Develop a 10-year plan for CIP.

3.32 Seek grants for needed capital projects which can offset use of other City funds, which can then be utilized for other needed projects.

3.33 Maintain capital improvements to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.

3.34 Include resources required to maintain and operate new capital improvements commencing the year the project is completed and continuing through the balance of the 10-Year Plan.

3.35 Ensure capital budgets contain all costs to complete the project (design, right-of-way, construction, inspection, contract management, contingency).

3.36 Ensure all proposed projects in the 10-Year Plan have a viable source of funding for both construction and maintenance.

3.37 Fund projects proposed for Enterprise programs by revenues derived from user fees.

3.37 Encourage pay-as-you-go financing of capital improvements where feasible.

3.4 Internal Service Funds

3.41 Maintain Internal Service Funds for Workers' Compensation, Risk Management, Storm Water, Fleet Maintenance and Replacement, Technology Maintenance and Replacement (including all computer/software and communications equipment), Building Maintenance and Replacement, and Miscellaneous/Office Equipment Maintenance and Replacement.

3.42 Maintain a 10-year financial plan for all Internal Service Funds.

3.43 Include cost of operation, maintenance and replacement in the 10-year financial plans.

3.44 All costs (operation, maintenance and replacement) associated with each Internal Service Fund will be charged to the appropriate user department.

3.45 Maintain equipment and facilities to the level required to adequately protect the City's investment and to minimize future maintenance and replacement costs.

3.5 Enterprise Funds

3.51 Maintain a 10-year financial plan for all Enterprise Funds.

3.52 All costs associated with providing administrative support (finance, personnel, legal, etc.) shall be charged to the appropriate Enterprise Fund.

3.53 Periodically review market driven enterprise operations for partnerships, sponsorships and other mutually beneficial business development opportunities.

3.54 The cost of each enterprise shall be completely offset by user charges and fees derived from the enterprise activity. Costs shall include operating, maintenance, capital, debt service, contingency and administrative costs.

3.55 Periodically review and adjust user fees in order to avoid large one-time fee increases. For Golf the review should include the market established for similar services.

3.56 Periodically review concession agreements, lease agreements and all other revenue generating agreements in order to determine if the City is receiving a return that reflects the market for similar agreements.

3.6 Investment Policies/Financial Practices

3.61 Maintain an Investment Policy consistent with established regulations and guidelines. Said policy is to be reviewed each year by the City Council.

3.62 The Investment Policy shall address safety, liquidity and yield.

3.63 Limit use of debt to minimize future commitment of the fiscal resources of the City and its taxpayers.

3.64 Debt payment should not exceed the anticipated useful life of an improvement, and in no case should it exceed 30 years.

3.65 Maintain accounting systems and financial management practices in accordance with generally accepted accounting principles, so as to result in an unqualified opinion from the City's independent auditor.

3.7 Review and Adopt a Performance Based Budget

3.71 The budget will be adopted as shown in the operating and Performance Based Budget document annually.

3.72 Full review of revenue assumptions and preparation of the Capital Improvement Program and Ten-Year Plans on all funds will be done annually.

3.73 The City Council will hold public hearings and formally approve a budget for the City annually.

3.8 Reserve Funds

3.81 An aggregate reserve, consisting of operating contingency and reserves, will be established and maintained at a level not less than equal to 15% of the General Fund designated operating expenditures. The contingency and reserve shall be determined to be fully funded when 15% of the General Fund designated operating expenditures can be maintained as the reserve projected balance at the end of each fiscal year and funded within the approved General Fund Ten-Year Plan.

3.82 As economic conditions warrant the 10% operating contingency and the aggregate 20% reserves will be re-instituted.

3.83 Reserve funds will have four subaccounts: the Economic Contingency Reserve, the Unforecasted Reserve, the Capital/Maintenance Reserve, and the Benefits Reserve.

3.84 Reserve funds will be built and replenished as necessary to maintain full funding of the minimum reserve through regular annual contributions at least equal to 4% of the General Fund operating budget. The City Council will annually review and approve the distribution of reserve contributions among the four subaccounts as part of the budget process.

3.85 The City Council may act to override the individual purposes of some or all of the four subaccount reserves in the face of a major economic crisis of calamitous dimensions and draw on reserves to maintain the City's fiscal stability. In such a case the Council will take formal action determining that multiple adverse factors exist that warrant this exceptional use of one or more of the subaccount reserve funds.

3.86 The Economic Contingency Reserve is to be made available by Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

3.87 The Unforecasted Reserve is to be made available by Council appropriation to continue services if State, Federal or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

3.88 The Capital/Maintenance Reserve is to be made available by Council appropriation to meet unanticipated, unscheduled and or unprogrammed capital and maintenance needs of City infrastructure and facilities. This reserve is intended to be used for major capital repair where facility failure, unexpected hazards, or destruction of City property has occurred and where repair or replacement is not planned within the established capital, operations or internal replacement funds. The threshold for work

meeting this intent will be the same dollar amount as the threshold set for inclusion of projects in the City Capital Improvement Program.

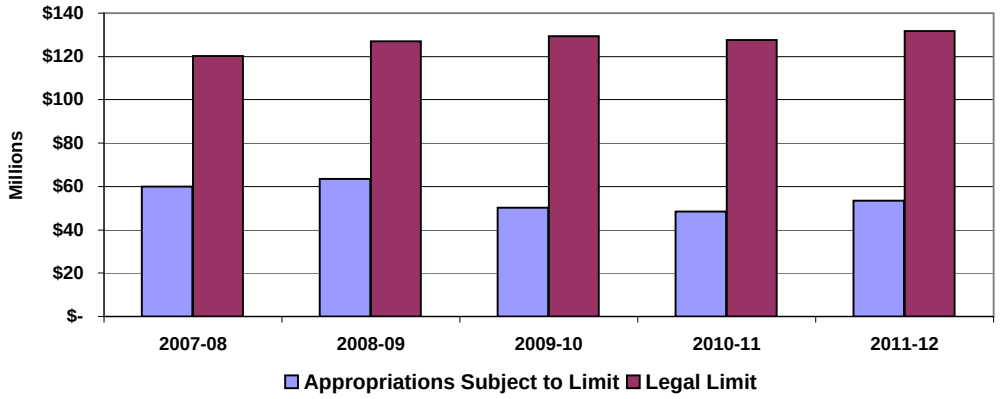
In exceptional circumstances and where adequate funding sources are not available, the City Council may consider appropriation of Capital/Maintenance Reserve funds for a new capital improvement. When making such an appropriation, the City Council will first determine that the maintenance and operating costs of the new project can be fully supported in the Ten-Year Plan in accordance with Policy 3.33.

3.89 The Benefits Reserve Fund is available to support unplanned costs and obligations of existing employment benefits. The Benefits Reserve is not intended for use to enhance benefits negotiated through the collective bargaining process that require City Council approval.

Annual Appropriation Limit

Article XIIIB of the State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, and subsequent implementation legislation requires that the City of Concord limit each fiscal year's appropriations of the proceeds of taxes to the amount of such appropriations in Fiscal Year 1978-79 as adjusted by growth in per California per capita income and the greater of the growth in City or County population. Government Code Section 37200 requires that the appropriation limit and the total appropriations subject to the limitation be published in the annual budget. The City's limitation is calculated every year and it is established by City Council resolution as part of the Annual Operating Budget Process. Resolution No. 11-48 was approved on June 28, 2011 establishing the City of Concord's appropriation limit. Below is the calculation.

City of Concord Spending Limit Calculation Fiscal Year 2011-2012		
Appropriations subject to limit		
Fiscal Year 2011-2012 Revenues (all funds)		$ 87,549,752
Less: Non proceeds of tax		(31,330,293)
Less: Exclusions		(2,753,036)
Plus User Fees in excess of costs		-
Total appropriations subject to limit		**$ 53,466,423**
Appropriation limit		
Fiscal Year 2010-2011 appropriation limit		$ 127,486,026
A = Cost of living adjustment - CPI	1.0251	
(Based on change in California per capita income)		
B = Population adjustment	1.0077	
(Based on Contra Costa County's population growth change)		
Change Factor = (A multiplied by B)	**1.03299327**	
Increase in appropriation limit		4,206,181
Fiscal Year 2011-2012 appropriation limit		**$ 131,692,207**
Remaining appropriation capacity (deficit)		$ 78,225,784
Available capacity as a percent of appropriation limit		**59.40%**



Appropriations subject to the limit in the FY 2011-12 budget total $53,466,423. This is $78,225,784 less than the computed limit. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources are subject to the appropriations limit and could not exceed the $78,225,784 variance. Any overall actual receipts from tax sources greater than the variance would result in taxes in excess of the appropriations limit and would require refunds of the excess in the next two years or voter approval of an increase in the appropriations limit. A request of voters to authorize an increase in the appropriations limit is not anticipated in the future due to the significant margin between the limit and tax revenue.

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General Fund Ten Year Plan

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Concord's Historic Beebe House

The Beebe House was built circa 1870 as the residence of Benjamin and Fannie Beebe and their children. It was originally located about a quarter of a mile west of the town of Todos Santos (Concord) on "The Road to Pacheco", now Concord Ave. Water for farm irrigation was raised by a windmill, and the water used by the family was stored in an adjacent Tank House. Success at farming allowed Mr. Beebe to finance the Navas and Beebe General Merchandise Store, which opened in Todos Santos in 1871. The City of Concord took temporary possession of the house in 1992, when the location was needed for expansion of Highway 242. The house was moved to 2401 Bisso Lane, where it remained until 1996, when a buyer was found and the current location selected. It has been restored and is used for commercial purposes.

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CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - GENERAL FUND
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ 59,653,471	$ 55,544,816	$ 52,029,983	$ 51,027,000	$ 60,749,759
Licenses and permits	1,149,753	1,262,916	1,127,709	1,214,799	1,291,005
Intergovernmental	959,923	808,849	647,813	687,500	650,500
Charges for current services	8,140,100	8,217,030	7,547,808	7,482,733	7,413,982
Fines and forfeitures	993,105	1,044,448	826,816	1,096,392	1,037,238
Use of money and property	1,532,614	1,040,208	187,346	646,100	649,080
Other	4,292,399	2,358,356	2,117,236	2,695,103	4,570,351
Total Revenues	$ 76,721,365	$ 70,276,623	$ 64,484,711	$ 64,849,627	$ 76,361,915
EXPENDITURES:					
Current:					
Salaries and benefits	$ 54,671,333	$ 56,159,797	$ 53,531,437	$ 51,351,574	$ 52,550,894
Operating expenditures	11,477,918	8,932,889	9,080,225	9,370,393	9,306,770
Fixed charges	12,404,731	12,553,730	11,218,890	10,174,619	9,006,215
Capital projects	-	-	-	-	-
Debt services	-	-	-	-	-
Total Expenditures	$ 78,553,982	$ 77,646,416	$ 73,830,552	$ 70,896,586	$ 70,863,879
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,832,617)	$ (7,369,793)	$ (9,345,841)	$ (6,046,959)	$ 5,498,036
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 4,609,991	$ 1,193,540	$ (888,295)	$ 2,000,393	$ -
Transfers in	174,856	2,482,510	680,927	17,050	104,000
Transfers (out)	(2,339,427)	(1,136,854)	(955,493)	(95,484)	(472,122)
Total Other Financing Sources (Uses)	$ 2,445,420	$ 2,539,196	$ (1,162,861)	$ 1,921,959	$ (368,122)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 612,803	$ (4,830,597)	$ (10,508,702)	$ (4,125,000)	$ 5,129,914
Fund balance at beginning of year	25,086,497	25,699,300	20,868,703	10,360,001	6,235,001
Fund balance at end of year	$ 25,699,300	$ 20,868,703	$ 10,360,001	$ 6,235,001	$ 11,364,915

City of Concord
General Fund Ten Year Projection
For the Year Ending June 30, 2012
(000's)

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Beginning Fund Balance 7/01	$ 6,235	$ 11,365	$ 16,146	$ 21,228	$ 26,729	$ 30,325	$ 26,681	$ 23,366	$ 20,398	$ 16,958
General fund Revenues	$ 68,386	$ 69,609	$ 72,108	$ 74,530	$ 77,232	$ 80,130	$ 83,038	$ 86,141	$ 89,354	$ 92,726
Measure Q Use Tax	8,080	8,242	8,406	8,575	6,560	-	-	-	-	-
Operating Revenues	$ 76,466	$ 77,851	$ 80,514	$ 83,105	$ 83,792	$ 80,130	$ 83,038	$ 86,141	$ 89,354	$ 92,726
Appropriations										
Operating Expenditures	$ 70,962	72,938	75,432	77,504	80,146	83,724	86,303	89,059	92,744	94,900
Phase In Expenditure Reductions	-	-	-	-	-	-	-	-	-	-
Capital Improvement Projects (CIP)	374	132	-	100	50	50	50	50	50	50
Total Appropriations	$ 71,336	$ 73,070	$ 75,432	$ 77,604	$ 80,196	$ 83,774	$ 86,353	$ 89,109	$ 92,794	$ 94,950
Revenue Over(Under) Appropriations	$ 5,130	$ 4,781	$ 5,082	$ 5,501	$ 3,596	$ (3,644)	$ (3,315)	$ (2,968)	$ (3,440)	$ (2,224)
Ending Fund Balance 6/30	$ 11,365	$ 16,146	$ 21,228	$ 26,729	$ 30,325	$ 26,681	$ 23,366	$ 20,398	$ 16,958	$ 14,734
General Fund Reserves as a % of Operating Expenditures	16.0%	22.1%	28.1%	34.5%	37.8%	31.9%	27.1%	22.9%	18.3%	15.5%

City of Concord
General Fund
Summary of Program Expenditures
For Year Ending June 30, 2012

	Salaries & Benefits	Operating Expenditures	Fixed Charges	Other Financing Uses	Totals
CITY ATTORNEY	$ 767,150	$ 336,098	$ 44,993	$ (178,217)	$ 970,024
COMMUNITY DEVELOPMENT					
Administration	$ -	$ 5,747	$ 63,127	$ 79,347	$ 148,221
Planning	967,505	440,995	40,910	(204,860)	1,244,550
Building	831,326	239,574	80,685	(42,312)	1,109,273
Multi-Family Inspection Program	159,900	10,895	4,576	(27,931)	147,440
Neighborhood Preservation	515,381	27,067	28,238	(92,107)	478,579
Total Planning and Economic Development	$ 2,474,112	$ 724,278	$ 217,536	$ (287,863)	$ 3,128,063
PARKS & RECREATION					
Administration	$ 225,545	$ 136,603	$ 163,041	$ (58,058)	$ 467,131
Camp Concord	241,738	168,301	83,678	(108,603)	385,114
Facility Operations and Programs	1,308,287	661,068	578,280	$ 100,122	2,647,757
Sports and Events	104,200	204,178	4,232		312,610
Youth Services	-	-	286,850		286,850
Senior & Special Recreation Services	462,027	196,935	199,591		858,553
Community Services	-	86,231	-	-	86,231
Total Parks & Recreation	$ 2,341,797	$ 1,453,316	$ 1,315,672	$ (66,539)	$ 5,044,246

continued

City of Concord
General Fund
Summary of Program Expenditures
For Year Ending June 30, 2012

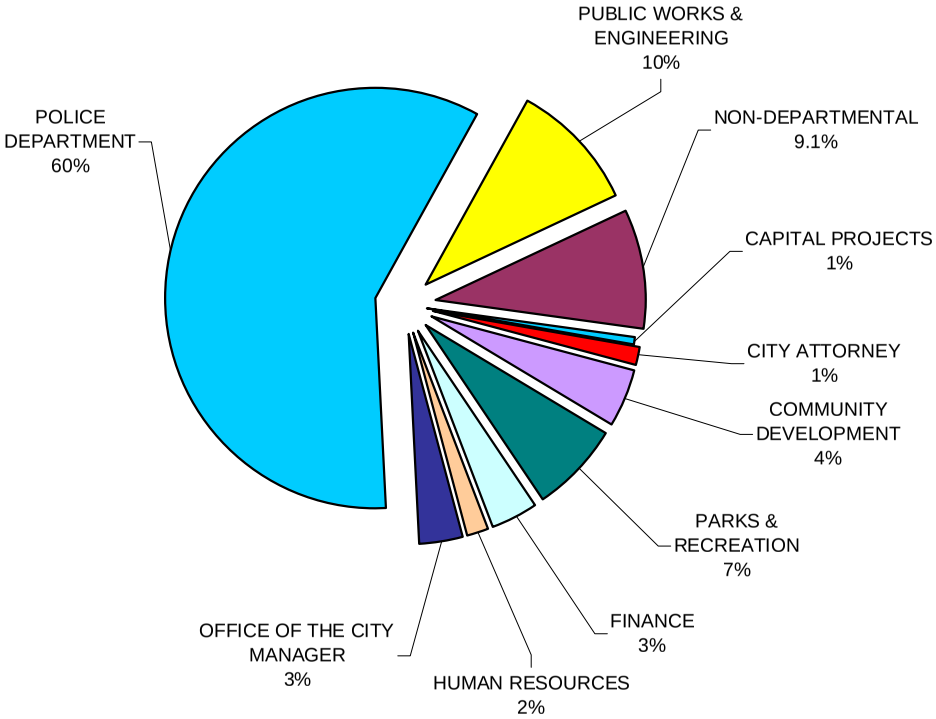
	Salaries & Benefits	Operating Expenditures	Fixed Charges	Other Financing Uses	Totals
FINANCE					
Administration	$ 287,087	$ 6,607	$ 32,217		$ 325,911
Financial Analysis & Reporting	461,060	127,798	9,116		597,974
Disbursements	493,582	8,921	15,628		518,131
Budget & Financial Planning	306,711	9,103	3,907	(49,204)	270,517
Purchasing & Materials Management	156,538	5,122	95,074		256,734
City Treasury	180,789	18,218	8,140	-	207,147
Revenue Generation	266,728	19,200	5,209	-	291,137
Total Department Expenditures	$ 2,152,495	$ 194,969	$ 169,291	$ (49,204)	$ 2,467,551
FINANCE - NON-DEPARTMENTAL					
Miscellaneous Payments	$ 1,386,448	$ 1,420,465	$ 2,851,079	$ 830,531	$ 6,488,523
Capital Projects	-	-	-	$ 373,500	373,500
Reserve Funds	-	-	-	-	-
Total Non-Department Expenditures	$ 1,386,448	$ 1,420,465	$ 2,851,079	$ 1,204,031	$ 6,862,023
Total Finance	$ 3,538,943	$ 1,615,434	$ 3,020,370	$ 1,154,827	$ 9,329,574
HUMAN RESOURCES					
Employee Relations	$ 271,391	$ 233,011	$ 34,982		$ 539,384
Labor Relations	92,094	60,000	-		152,094
Recruitment and Selection	148,947	53,124	-		202,071
Risk Management	37,934	-	-		37,934
Benefit Administration	32,262	37,757	-		70,019
Organizational Training and Development	41,058	63,240	-		104,298
Classification and Compensation	143,515	11,037	-	-	154,552
Total Human Resources	$ 767,201	$ 458,169	$ 34,982	$ -	$ 1,260,352

continued

City of Concord
General Fund
Summary of Program Expenditures
For Year Ending June 30, 2012

	Salaries & Benefits	Operating Expenditures	Fixed Charges	Other Financing Uses	Totals
OFFICE OF THE CITY MANAGER					
City Council	$ 224,169	$ 67,533	$ 31,643		$ 323,345
City Management	906,288	200,945	47,082	(165,681)	988,634
Administrative Services	626,670	225,759	105,089		957,518
Franchise Management	25,667	86,134	-	-	111,801
Total Office of the City Manager	$ 1,782,794	$ 580,371	$ 183,814	$ (165,681)	$ 2,381,298
POLICE DEPARTMENT					
Office of the Chief of Police	$ 1,224,455	$ 1,086,179	$ 828,074		$ 3,138,708
Field Operations	25,126,603	692,540	1,581,983		27,401,126
Investigations and Administrative Services	9,613,283	1,127,583	767,739	-	11,508,605
Total Police Department	$ 35,964,341	$ 2,906,302	$ 3,177,796	$ -	$ 42,048,439
PUBLIC WORKS & ENGINEERING					
Administration	$ 701,848	$ 72,741	$ 151,957	$ (120,302)	$ 806,244
Engineering Services	422,969	51,716	51,060		$ 525,745
Transportation	919,002	171,634	296,189	(163,364)	1,223,461
Parks Services, Street Trees and Medians	2,870,737	1,227,068	485,698	(203,214)	4,380,289
Graffiti Removal	-	31,119	26,148	180,998	238,265
Total Public Works	$ 4,914,556	$ 1,554,278	$ 1,011,052	$ (305,882)	$ 7,174,004
GENERAL FUND TOTALS	$ 52,550,894	$ 9,628,246	$ 9,006,215	$ 150,645	$ 71,336,000

City of Concord
General Fund
Comparision of Expenditures by Department
For Year Ending June 30, 2012



CITY ATTORNEY	$ 970,024
COMMUNITY DEVELOPMENT	3,128,063
PARKS & RECREATION	5,044,246
FINANCE	2,467,551
HUMAN RESOURCES	1,260,352
OFFICE OF THE CITY MANAGER	2,381,298
POLICE DEPARTMENT	42,048,439
PUBLIC WORKS & ENGINEERING	7,174,004
NON-DEPARTMENTAL	6,488,523
CAPITAL PROJECTS	373,500
GENERAL FUND TOTALS	$ 71,336,000

Concord

City of Concord
General Fund
Expenditures by Program
For Year Ending June 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21
CITY ATTORNEY	$ 1,440,000	$ 1,551,835	$ 1,321,553	$ 1,006,735	$ 970,024	$ 1,014,104	$ 1,059,112	$ 1,093,257	$ 1,145,392	$ 1,192,286	$ 1,240,938	$ 1,291,721	$ 1,341,147	$ 1,394,400
COMMUNITY DEVELOPMENT														
Administration	$ 193,096	$ 233,719	$ 305,777	$ 61,032	$ 148,221	$ 173,421	$ 181,474	$ 184,266	$ 195,631	$ 200,191	$ 206,556	$ 211,073	$ 218,566	$ 222,565
Planning	1,644,905	1,502,937	1,180,688	1,097,350	1,244,550	1,369,481	941,484	974,503	1,027,028	1,071,541	1,118,665	1,167,847	1,216,233	1,268,180
Building	2,159,765	1,851,488	1,530,236	1,362,349	1,109,273	1,153,869	1,197,299	1,232,107	1,281,997	1,322,299	1,363,782	1,412,594	1,448,994	1,496,004
Multi-Family Inspection Program	364,052	372,850	259,610	240,867	147,440	210,678	219,036	225,778	236,074	244,009	251,171	259,141	264,849	271,462
Neighborhood Preservation	880,399	990,321	874,156	875,539	478,579	503,009	521,026	537,768	561,019	577,834	594,738	615,540	629,494	648,579
Total Community Development	$ 5,242,217	$ 4,951,315	$ 4,150,467	$ 3,637,137	$ 3,128,063	$ 3,410,458	$ 3,060,319	$ 3,154,422	$ 3,301,749	$ 3,415,874	$ 3,534,912	$ 3,666,195	$ 3,778,136	$ 3,906,790
PARKS & RECREATION														
Administration	$ 653,714	$ 636,485	$ 631,930	$ 429,540	$ 467,131	$ 481,440	$ 500,439	$ 508,434	$ 522,863	$ 525,657	$ 530,101	$ 547,290	$ 538,876	$ 548,949
Camp Concord	683,202	672,363	591,199	428,780	385,114	396,045	419,827	430,489	448,240	471,558	494,353	518,652	537,494	561,795
Facility Operations and Programs	3,421,320	3,372,218	3,065,091	2,944,491	2,647,757	2,593,858	2,730,607	2,739,079	2,815,975	2,923,158	3,025,722	3,136,673	3,205,992	3,302,969
Sports and Events	367,137	382,773	372,329	265,365	312,610	322,965	333,447	343,270	355,145	366,680	378,546	390,822	403,167	416,113
Youth Services	1,175,795	1,099,246	788,290	559,651	286,850	274,726	311,977	283,707	283,088	299,575	312,348	328,293	323,358	330,707
Senior & Special Recreation Services	889,315	897,230	819,890	792,318	858,553	874,473	921,785	925,374	953,743	991,484	1,027,590	1,066,796	1,092,409	1,127,608
Community Services	162,805	137,232	173,318	86,231	86,231	-	-	-	-	-	-	-	-	-
Total Parks & Recreation	$ 7,353,288	$ 7,197,547	$ 6,442,047	$ 5,506,376	$ 5,044,246	$ 4,943,507	$ 5,218,082	$ 5,230,353	$ 5,379,054	$ 5,578,112	$ 5,768,660	$ 5,988,526	$ 6,101,296	$ 6,288,141
FINANCE														
Administration	$ 369,084	$ 387,699	$ 523,409	$ 369,670	$ 325,911	$ 341,186	$ 355,529	$ 367,507	$ 385,139	$ 396,301	$ 412,067	$ 428,460	$ 444,857	$ 462,252
Financial Analysis & Reporting	798,706	850,328	714,100	733,666	597,974	624,880	649,187	671,015	701,641	728,672	756,627	785,636	814,985	845,870
Disbursements	725,098	760,560	664,568	636,113	518,131	542,518	564,908	583,272	611,143	635,602	660,821	687,077	713,102	740,851
Budget & Financial Planning	344,800	410,131	382,644	348,193	270,517	285,214	297,993	309,329	326,428	340,766	355,659	371,133	386,891	403,482
Purchasing & Materials Management	646,900	654,213	500,621	373,474	256,734	261,036	280,391	277,658	287,035	300,448	312,963	326,823	334,076	345,764
City Treasury	395,195	420,529	374,397	352,054	207,147	215,708	224,512	231,267	241,593	250,918	260,489	270,466	280,181	290,631
Revenue Generation	366,146	385,314	356,101	363,150	291,137	303,976	315,490	325,942	340,881	354,017	367,593	381,690	395,891	410,876
Non-Departmental Miscellaneous Payments	1,098,221	(1,299)	3,914,077	3,049,426	6,488,523	7,164,886	7,509,405	7,687,410	7,092,213	8,087,052	7,691,097	7,708,471	8,810,620	7,899,620
Total Finance	$ 4,744,150	$ 3,867,475	$ 7,429,917	$ 6,225,746	$ 8,956,074	$ 9,739,404	$ 10,197,415	$ 10,453,400	$ 9,986,073	$ 11,093,776	$ 10,817,316	$ 10,959,756	$ 12,180,603	$ 11,399,346
HUMAN RESOURCES														
Employee Relations	$ 848,689	$ 518,503	$ 474,533	$ 567,099	$ 539,384	$ 555,472	$ 574,590	$ 588,956	$ 609,271	$ 628,997	$ 649,668	$ 671,244	$ 691,564	$ 713,706
Labor Relations	88	54,700	87,939	151,704	152,094	158,116	163,230	168,269	174,935	180,750	186,780	193,002	199,431	206,092
Recruitment and Selection	404,300	233,976	128,710	222,149	202,071	210,590	217,816	224,850	234,365	242,557	251,059	259,844	268,927	278,349
Risk Management	287,616	56,035	44,621	54,633	37,934	39,931	41,556	43,121	45,366	47,235	49,184	51,201	53,292	55,470
Benefits Administration	219,516	190,301	175,739	99,574	70,019	72,375	74,445	76,504	79,088	81,410	83,811	86,283	88,831	91,465
Organizational Training and Development	48,277	56,921	42,948	64,919	104,298	66,857	69,048	71,193	74,046	76,524	79,094	81,748	84,491	87,332
Classification and Compensation	241,679	251,100	226,986	181,182	154,552	162,073	168,280	174,334	182,739	189,878	197,307	204,994	212,957	221,235
Total Human Resources	$ 2,050,165	$ 1,361,536	$ 1,181,476	$ 1,341,260	$ 1,260,352	$ 1,265,414	$ 1,308,965	$ 1,347,227	$ 1,399,810	$ 1,447,351	$ 1,496,903	$ 1,548,316	$ 1,599,493	$ 1,653,649

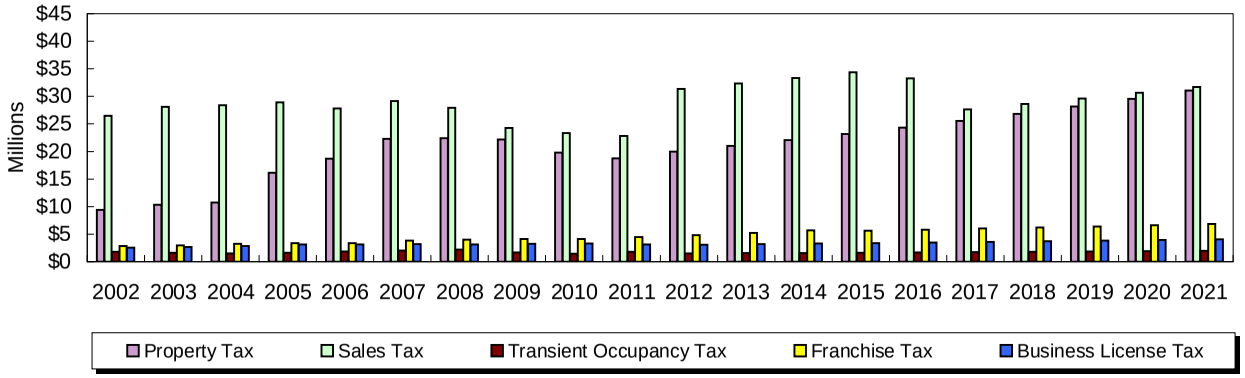
continued

City of Concord
General Fund
Expenditures by Program
For Year Ending June 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21
OFFICE OF THE CITY MANAGER														
City Council	$ 335,368	$ 309,388	$ 340,353	$ 355,136	$ 323,345	$ 335,927	$ 349,365	$ 356,073	$ 368,387	$ 380,580	$ 393,274	$ 406,653	$ 418,277	$ 431,586
City Management	1,449,300	1,499,010	1,284,476	903,123	988,634	1,006,717	1,068,498	1,075,389	1,139,526	1,153,844	1,207,557	1,220,036	1,266,562	1,270,558
Administrative Services	1,618,843	1,728,660	1,371,424	1,449,606	957,518	992,230	1,031,158	1,059,397	1,100,964	1,140,543	1,180,120	1,222,655	1,260,721	1,304,203
Franchise Management	81,325	92,390	206,695	111,381	111,801	115,671	119,393	123,146	127,428	131,549	135,804	140,194	144,722	149,400
Total Office of the City Manager	$ 3,484,836	$ 3,629,448	$ 3,202,948	$ 2,819,246	$ 2,381,298	$ 2,450,545	$ 2,568,414	$ 2,614,005	$ 2,736,305	$ 2,806,516	$ 2,916,755	$ 2,989,538	$ 3,090,282	$ 3,155,747
POLICE DEPARTMENT														
Office of the Chief of Police	$ 925,973	$ 981,690	$ 900,850	$ 3,535,104	$ 3,138,708	$ 3,029,917	$ 3,001,664	$ 3,066,350	$ 3,322,822	$ 3,418,251	$ 3,718,677	$ 3,581,375	$ 3,571,794	$ 3,678,955
Administrative Services	6,489,690	7,598,057	6,329,486	-	-	-	-	-	-	-	-	-	-	-
Field Operations	22,642,949	24,418,165	24,859,450	26,926,420	27,401,126	27,971,616	29,147,634	30,075,805	31,519,734	32,694,019	33,975,223	35,305,271	36,661,507	38,054,732
Support Operations	9,931,758	9,606,428	9,086,340	11,126,875	11,508,605	11,763,004	12,258,261	12,639,728	13,227,191	13,731,351	14,262,524	14,815,418	15,360,826	15,943,338
Total Police Department	$ 39,990,370	$ 42,604,340	$ 41,176,126	$ 41,588,399	$ 42,048,439	$ 42,764,537	$ 44,407,559	$ 45,781,883	$ 48,069,747	$ 49,843,621	$ 51,956,424	$ 53,702,064	$ 55,594,127	$ 57,677,025
PUBLIC WORKS & ENGINEERING														
Administration	$ 1,320,749	$ 1,428,641	$ 1,527,652	$ 793,731	$ 806,244	$ 800,591	$ 834,445	$ 853,909	$ 886,200	$ 891,772	$ 917,218	$ 941,484	$ 960,809	$ 978,457
Engineering Services	2,207,011	1,638,470	1,328,269	858,460	525,745	568,079	595,889	610,862	642,863	668,643	690,576	720,988	738,635	794,412
Transportation	1,742,014	1,923,089	1,540,264	1,576,348	1,223,461	1,204,769	1,255,410	1,285,813	1,333,339	1,366,241	1,397,696	1,459,457	1,469,482	1,524,607
Parks Services, Street Trees and Medians	6,147,946	6,176,418	5,196,739	5,408,965	4,380,289	4,529,562	4,671,971	4,807,757	4,977,716	5,112,335	5,239,669	5,435,177	5,508,687	5,705,305
Graffiti Removal/Lease Management	240,943	265,181	288,588	229,667	238,265	247,189	254,124	270,700	287,589	307,192	326,306	355,950	381,127	422,173
Total Public Works & Engineering	$ 11,658,663	$ 11,431,799	$ 9,881,512	$ 8,867,171	$ 7,174,004	$ 7,350,190	$ 7,611,839	$ 7,829,041	$ 8,127,707	$ 8,346,183	$ 8,571,465	$ 8,913,056	$ 9,058,740	$ 9,424,954
INTRA FUND TRANSFERS OUT														
Reserve Funds	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Projects	756,069	-	-	-	373,500	132,253	-	100,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Intra Fund Transfers Out	$ 956,069	$ -	$ -	$ -	$ 373,500	$ 132,253	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
GENERAL FUND TOTALS	$ 76,919,758	$ 76,595,295	$ 74,786,046	$ 70,992,070	$ 71,336,000	$ 73,070,412	$ 75,431,705	$ 77,603,588	$ 80,195,837	$ 83,773,719	$ 86,353,373	$ 89,109,172	$ 92,793,824	$ 94,950,052

Concord

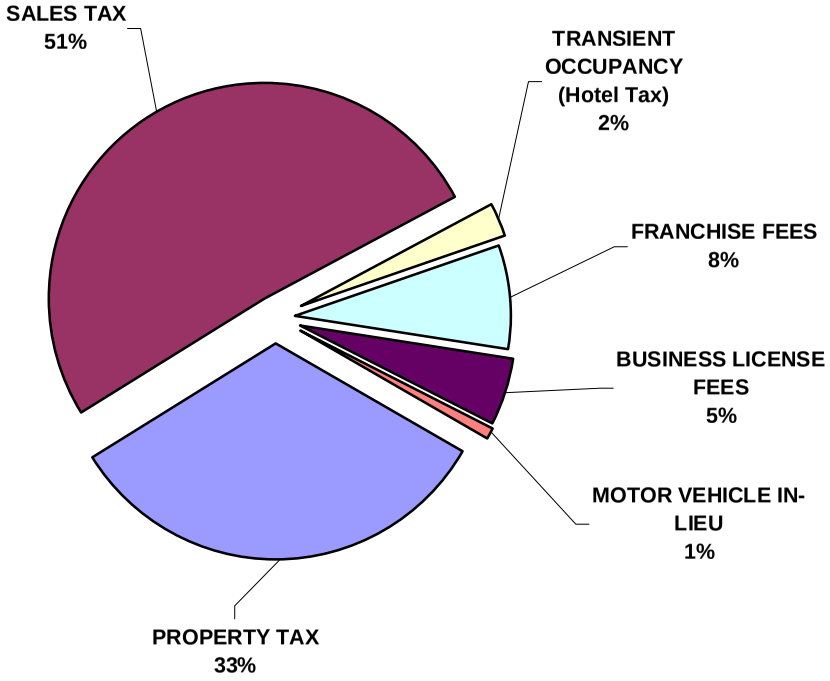
CITY OF CONCORD MAJOR GENERAL FUND TAX REVENUE BY TYPE
ACTUAL AND PROJECTED



Fiscal Year	Property Tax	Sales Tax	Transient Occupancy Tax	Franchise Tax	Business License Tax	Total
2002	$ 9,415,843	$ 26,502,378	$ 1,786,852	$2,838,336	$2,573,401	$ 43,116,810
2003	10,320,110	28,089,988	1,630,747	2,950,503	2,682,819	45,674,167
2004	10,743,130	28,377,531	1,528,836	3,256,347	2,817,342	46,723,186
2005	16,154,746	28,893,867	1,629,388	3,368,778	3,153,959	53,200,738
2006	18,681,188	27,832,962	1,836,002	3,347,905	3,107,600	54,805,657
2007	22,290,227	29,139,858	2,057,241	3,853,558	3,218,553	60,559,437
2008	22,400,622	27,911,233	2,193,085	3,991,356	3,157,176	59,653,472
2009	22,188,775	24,253,986	1,710,767	4,128,525	3,262,763	55,544,816
2010	19,809,805	23,370,649	1,427,813	4,097,706	3,324,011	52,029,984
2011	18,780,000	22,844,000	1,800,000	4,445,000	3,158,000	51,027,000
2012	19,986,759	31,360,000	1,500,000	4,805,000	3,098,000	60,749,759
2013	21,019,000	32,326,550	1,545,000	5,249,000	3,190,940	63,330,490
2014	22,072,000	33,343,749	1,591,000	5,703,000	3,286,668	65,996,417
2015	23,177,000	34,386,620	1,639,000	5,654,000	3,385,268	68,241,888
2016	24,333,000	33,274,187	1,688,000	5,834,000	3,486,826	68,616,013
2017	25,551,000	27,649,474	1,739,000	6,019,000	3,591,430	64,549,904
2018	26,832,000	28,617,506	1,791,000	6,210,000	3,699,172	67,149,678
2019	28,172,000	29,619,309	1,845,000	6,408,000	3,810,147	69,854,456
2020	29,579,000	30,655,910	1,900,000	6,613,000	3,924,451	72,672,361
2021	$ 31,062,000	$ 31,729,337	$ 1,957,000	$6,825,000	$4,042,184	$ 75,615,521

Actual shown through Fiscal Year 2010 and Planned through Fiscal Year 2021. Source: City Concord Financial Statements
In Fiscal Year 2002 the City restated sales tax revenues in accordance with GASB33.

City of Concord
General Fund Revenue
Comparison of Tax Revenue by Source
For the Fiscal Year Ending June 30, 2012



PROPERTY TAX	$ 19,986,759
SALES TAX	31,360,000
TRANSIENT OCCUPANCY	1,500,000
FRANCHISE FEES	4,805,000
BUSINESS LICENSE FEES	3,098,000
MOTOR VEHICLE IN-LIEU	439,000
	$ 61,188,759

City of Concord
General Fund
Comparison of Revenues by Source
For the Fiscal Year Ending June 30, 2012

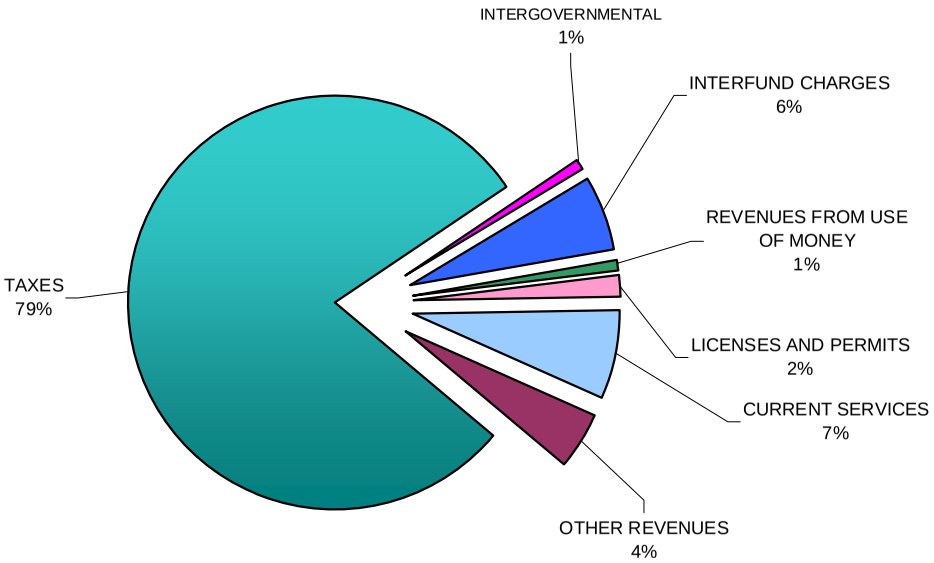
	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21
TAXES														
Property	$ 22,400,621	$ 22,188,774	$ 19,809,805	$ 18,780,000	$ 19,986,759	$ 21,019,000	$ 22,072,000	$ 23,177,000	$ 24,333,000	$ 25,551,000	$ 26,832,000	$ 28,172,000	$ 29,579,000	$ 31,062,000
Sales	27,911,233	24,253,987	23,370,649	22,844,000	31,360,000	32,326,550	33,343,749	34,386,620	33,274,187	27,649,474	28,617,506	29,619,309	30,655,910	31,729,337
Transient Occupancy Tax	2,193,085	1,710,768	1,427,813	1,800,000	1,500,000	1,545,000	1,591,000	1,639,000	1,688,000	1,739,000	1,791,000	1,845,000	1,900,000	1,957,000
Business License	3,157,176	3,262,762	3,324,011	3,158,000	3,098,000	3,190,940	3,286,668	3,385,268	3,486,826	3,591,430	3,699,172	3,810,147	3,924,451	4,042,184
Franchise	3,991,357	4,128,526	4,097,706	4,445,000	4,805,000	5,249,000	5,703,000	5,654,000	5,834,000	6,019,000	6,210,000	6,408,000	6,613,000	6,825,000
Total Taxes	$ 59,653,472	$ 55,544,817	$ 52,029,984	$ 51,027,000	$ 60,749,759	$ 63,330,490	$ 65,996,417	$ 68,241,888	$ 68,616,013	$ 64,549,904	$ 67,149,678	$ 69,854,456	$ 72,672,361	$ 75,615,521
LICENSES AND PERMITS														
Building Permits	$ 777,831	$ 828,032	$ 725,627	$ 757,000	$ 734,000	$ 712,000	$ 712,000	$ 712,000	$ 733,000	$ 755,000	$ 778,000	$ 801,000	$ 825,000	$ 850,000
Plumbing Permits	72,757	83,418	58,857	58,200	56,454	54,760	54,760	54,760	56,403	58,095	59,838	61,633	63,482	65,386
Mechanical Permits	62,952	89,623	75,625	67,900	65,863	63,887	63,887	63,887	65,804	67,778	69,811	71,905	74,062	76,284
Electrical Permits	80,530	89,347	82,622	63,050	61,159	59,324	59,324	59,324	61,104	62,937	64,825	66,770	68,773	70,836
Other	155,682	172,496	184,979	268,649	373,529	383,801	394,831	406,192	418,317	430,805	443,968	457,540	471,535	485,967
Total Licenses and Permits	$ 1,149,752	$ 1,262,916	$ 1,127,710	$ 1,214,799	$ 1,291,005	$ 1,273,772	$ 1,284,802	$ 1,296,163	$ 1,334,628	$ 1,374,615	$ 1,416,442	$ 1,458,848	$ 1,502,852	$ 1,548,473
FINES AND FORFEITURES														
Vehicle Code & Parking	$ 804,985	$ 951,876	$ 790,300	$ 1,031,112	$ 970,000	$ 1,002,100	$ 1,013,533	$ 1,047,044	$ 1,059,174	$ 1,094,163	$ 1,107,031	$ 1,143,568	$ 1,157,220	$ 1,195,379
Neighborhood Services	115,470	83,572	36,515	65,280	67,238	69,255	71,332	73,472	75,676	77,946	80,284	82,693	85,174	87,729
Other	72,650	9,000	-	-	-	-	-	-	-	-	-	-	-	-
Total Fines and Forfeitures	$ 993,105	$ 1,044,448	$ 826,815	$ 1,096,392	$ 1,037,238	$ 1,071,355	$ 1,084,865	$ 1,120,516	$ 1,134,850	$ 1,172,109	$ 1,187,315	$ 1,226,261	$ 1,242,394	$ 1,283,108
USE OF MONEY AND PROPERTY														
Investment Earnings	$ 1,168,107	$ 776,298	$ (61,834)	$ 352,100	$ 351,000	$ 351,000	$ 351,000	$ 351,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000
Property Rentals	275,023	239,472	245,881	294,000	298,080	282,242	286,487	290,817	295,233	299,738	304,333	309,020	333,800	338,676
Total Use of Money and Property	$ 1,443,130	$ 1,015,770	$ 184,047	$ 646,100	$ 649,080	$ 633,242	$ 637,487	$ 641,817	$ 645,233	$ 649,738	$ 654,333	$ 659,020	$ 683,800	$ 688,676
INTERGOVERNMENTAL														
Motor Vehicle In-Lieu	$ 553,386	$ 424,423	$ 367,079	$ 424,000	$ 439,000	$ 454,000	$ 470,000	$ 486,000	$ 503,000	$ 521,000	$ 539,000	$ 558,000	$ 578,000	$ 598,000
Off-Highway Vehicle Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Mandated Costs	85,887	58,087	62,331	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Police Officers Standards&Training (POST)	83,134	117,174	31,712	81,500	51,500	83,045	54,636	86,275	57,963	89,702	61,493	93,338	65,238	97,195
Citizens Option for Public Safety (COPS)	237,516	209,165	184,386	122,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Other Grants	-	-	2,306	-	-	-	-	-	-	-	-	-	-	-
Total Intergovernmental	$ 959,923	$ 808,849	$ 647,814	$ 687,500	$ 650,500	$ 697,045	$ 684,636	$ 732,275	$ 720,963	$ 770,702	$ 760,493	$ 811,338	$ 803,238	$ 855,195

continued

City of Concord
General Fund
Comparison of Revenues by Source
For the Fiscal Year Ending June 30, 2012

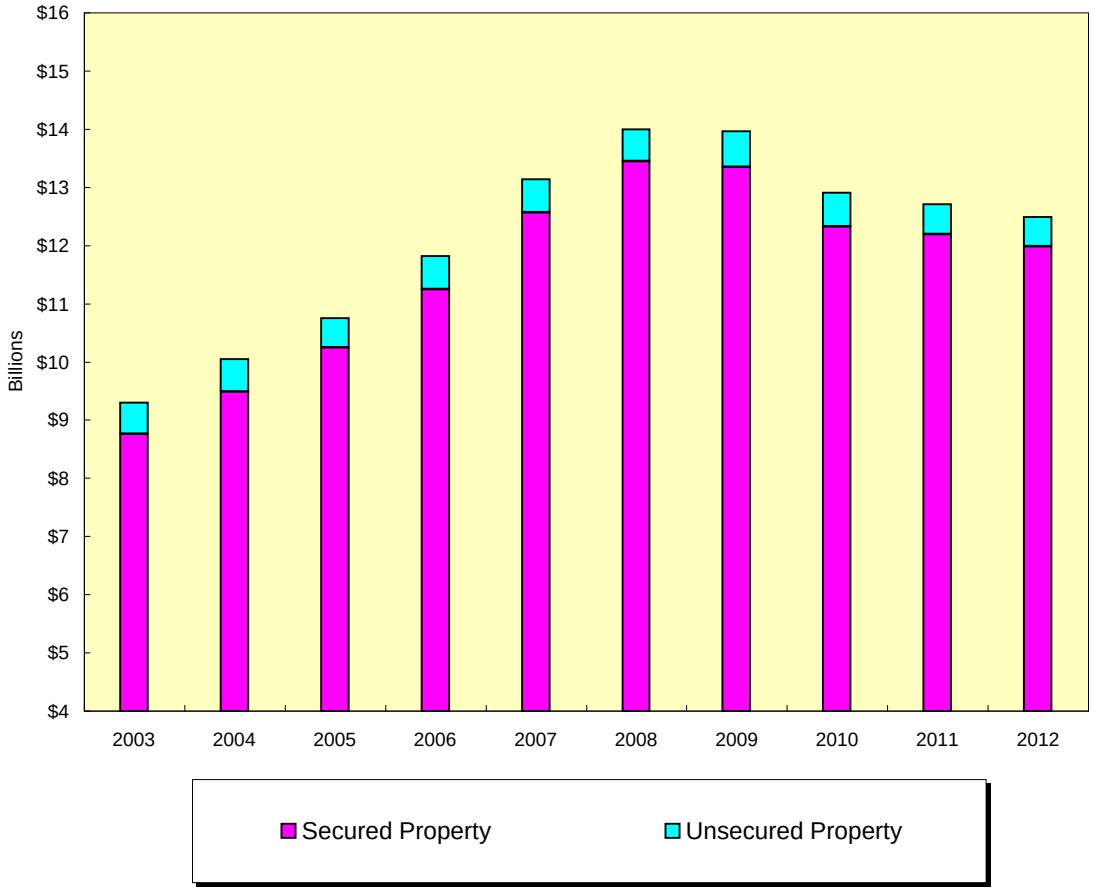
	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12	Projected 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21
CURRENT SERVICES														
City Management	$ 52,741	$ 102,279	$ 80,961	$ 53,780	$ 135,000	$ 138,900	$ 142,917	$ 147,055	$ 151,317	$ 155,707	$ 160,228	$ 164,885	$ 169,682	$ 174,622
Finance Department	18,720	16,117	10,182	13,577	11,000	11,300	11,609	11,927	12,255	12,593	12,941	13,299	13,668	14,048
Parks & Recreation-Summer Camp	511,149	341,305	503,983	456,035	254,413	261,820	269,360	277,036	284,852	292,813	300,922	310,185	319,606	329,189
Parks & Recreation-Aquatics	265,228	262,447	264,011	261,086	284,573	293,110	301,904	310,961	320,289	329,898	339,794	349,988	360,488	371,302
Parks & Recreation-Facility Rental	1,020,320	981,934	875,685	1,088,140	881,871	900,078	918,831	938,146	958,041	978,532	999,638	1,021,377	1,043,768	1,066,832
Parks & Recreation-Youth & Family Services	614,882	636,428	544,284	601,456	573,915	590,923	608,441	626,484	645,068	664,210	683,927	704,235	725,152	746,696
Parks & Recreation-League Fees	362,505	371,209	394,883	381,883	393,290	405,088	417,241	429,758	442,651	455,930	469,608	483,696	498,206	513,153
Parks & Recreation-Senior Services	184,687	202,830	248,399	219,000	249,332	257,106	265,138	273,438	282,013	290,874	300,030	309,491	319,267	329,369
Public Works-Special Event Services	1,605	-	-	-	-	-	-	-	-	-	-	-	-	-
PW-Engineering	1,240,809	1,142,535	712,761	670,696	738,234	735,288	745,176	755,361	778,021	801,361	833,237	866,460	901,091	937,192
Building	651,685	718,368	700,801	641,238	623,742	607,602	608,030	608,471	623,069	640,023	657,532	675,569	694,150	713,291
Neighborhood Services	271,826	340,251	267,856	275,815	283,820	292,065	300,557	309,304	318,313	327,592	337,150	346,995	357,134	367,579
Public Safety Services	601,442	612,216	774,646	673,930	694,325	713,655	733,566	754,072	775,195	796,951	819,360	842,441	866,215	890,700
Planning	451,606	382,695	240,757	277,148	283,951	291,030	299,049	307,308	316,498	325,965	336,198	346,763	357,673	368,936
Total Current Services	$ 6,249,205	$ 6,110,614	$ 5,619,209	$ 5,613,784	$ 5,407,466	$ 5,497,965	$ 5,621,819	$ 5,749,321	$ 5,907,582	$ 6,072,449	$ 6,250,565	$ 6,435,384	$ 6,626,100	$ 6,822,909
INTERFUND SERVICE CHARGES														
Golf Course Enterprise	$ 279,680	$ 335,328	$ -	$ (98,224)	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,644	$ 41,367	$ 291,369	$ 291,369
Sewer Enterprise	1,611,215	1,771,089	1,928,601	1,967,173	2,006,516	2,046,646	2,087,579	2,129,331	2,171,918	2,215,356	2,259,663	2,304,856	2,350,953	2,397,972
Redevelopment Agency	1,291,943	1,517,782	1,548,137	1,636,375	1,669,103	1,702,485	1,736,535	1,771,266	1,806,691	1,842,825	1,879,682	1,917,276	1,955,899	1,980,717
Stormwater	398,455	406,424	414,552	422,843	431,300	439,926	448,725	457,700	466,854	476,191	485,715	495,429	505,338	515,445
Maintenance Districts	197,470	203,394	303,135	321,163	312,886	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400
Total Interfund Service Charges	$ 3,778,763	$ 4,234,017	$ 4,194,425	$ 4,249,330	$ 4,419,805	$ 4,525,552	$ 4,616,223	$ 4,708,776	$ 4,803,250	$ 4,899,686	$ 4,970,516	$ 5,033,103	$ 5,385,959	$ 5,467,903
OTHER REVENUES														
Other	$ 246,173	$ 434,108	$ 154,543	$ 160,191	$ 558,248	$ 639,033	$ 173,887	$ 179,133	$ 186,538	$ 192,104	$ 193,837	$ 201,742	$ 209,824	$ 214,088
Sale of Real/Personal Property	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Revenues	$ 246,173	$ 434,108	$ 154,543	$ 160,191	$ 558,248	$ 639,033	$ 173,887	$ 179,133	$ 186,538	$ 192,104	$ 193,837	$ 201,742	$ 209,824	$ 214,088
OTHER FINANCING SOURCES														
Graffitti	$ 16,450	$ -	$ -	$ 17,976	$ 18,515	$ 19,070	$ 19,642	$ 20,231	$ 20,838	$ 21,463	$ 22,107	$ 22,770	$ 23,453	$ 24,157
Traffic Safety Management	5,948	2,881	1,399	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Metroplex/Parklands/Other	675,980	2,276,250	376,392	149,605	1,680,299	159,809	390,359	411,257	417,705	423,036	428,526	434,181	200,007	202,073
Reserve Funds	-	1,824,256	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources	$ 698,378	$ 4,103,387	$ 377,791	$ 171,581	$ 1,702,814	$ 182,879	$ 414,001	$ 435,488	$ 442,543	$ 448,499	$ 454,633	$ 460,951	$ 227,460	$ 230,230
TOTAL GENERAL FUND	$ 75,171,901	$ 74,558,926	$ 65,162,338	$ 64,866,677	$ 76,465,915	$ 77,851,333	$ 80,514,137	$ 83,105,377	$ 83,791,600	$ 80,129,806	$ 83,037,812	$ 86,141,103	$ 89,353,988	$ 92,726,103

City of Concord
General Fund Revenue
Comparison of Revenue by Source
For the Year Ending June 30, 2012



TAXES	$ 60,749,759
INTERGOVERNMENTAL	650,500
INTERFUND CHARGES	4,419,805
REVENUES FROM USE OF MONEY	649,080
LICENSES AND PERMITS	1,291,005
CURRENT SERVICES	5,407,466
OTHER REVENUES	3,298,300
	$ 76,465,915

City of Concord
Assessed and Estimated Value of all Property
Last Ten Fiscal Years

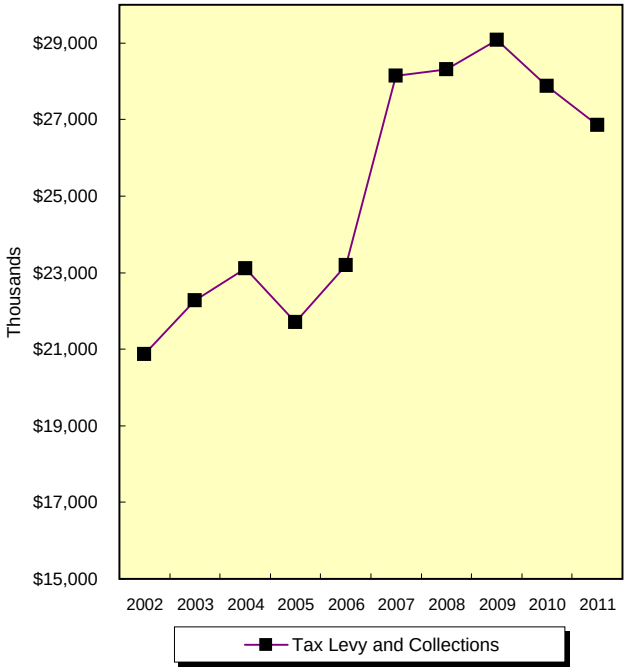


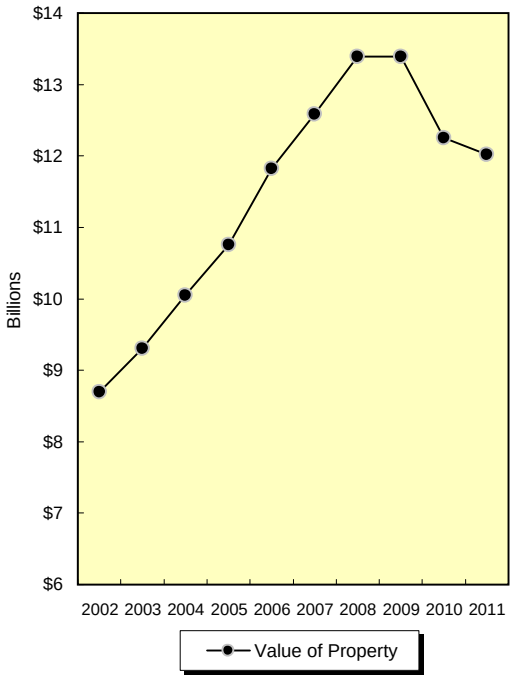
Fiscal Year	Secured Property	Unsecured Property	Total Assessed Valuation (a)	Estimated Full Market Valuation (a)	Total Direct Tax Rate (b)
2002	$ 8,178,122,205	$ 520,828,043	$ 8,698,950,248	$ 8,698,950,248	1%
2003	8,765,865,678	537,720,228	9,303,585,906	9,303,585,906	1%
2004	9,485,673,075	560,749,296	10,046,422,371	10,046,422,371	1%
2005	10,250,194,759	508,157,337	10,758,352,096	10,758,352,096	1%
2006	11,249,270,301	576,005,523	11,825,275,824	11,825,275,824	1%
2007	12,570,797,655	567,282,828	13,138,080,483	13,138,080,483	1%
2008	13,446,070,714	556,719,852	14,002,790,566	14,002,790,566	1%
2009	13,349,188,381	615,317,575	13,964,505,956	13,964,505,956	1%
2010	12,330,388,573	580,130,554	12,910,519,127	12,910,519,127	1%
2011	12,189,473,098	524,036,274	12,713,509,372	12,713,509,372	1%
2012	$ 11,990,243,594	$ 502,406,363	$ 12,492,649,957	$ 12,492,649,957	1%

(a) The state constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.

(b) California cities do not set their own direct tax rate. The constitution establishes the rate at 1% and allocates a portion of that amount, by annual calculation, to all the taxing entities within a tax rate area. The City of Concord encompasses more than 15 tax rate areas.

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year	Total Secured Tax Levy	General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2002	$20,874,360	$ 9,415,843	$ -	$ 11,458,517	$ 20,874,360	100.00%	8,698,950,248
2003	22,268,670	10,320,110	-	11,948,560	22,268,670	100.00%	9,303,585,906
2004	23,117,284	10,743,130	-	12,374,154	23,117,284	100.00%	10,046,422,371
2005	21,710,945	(A) 10,652,549	-	11,058,396	21,710,945	100.00%	10,758,352,096
2006	23,202,024	(A) 11,773,593	-	11,428,431	23,202,024	100.00%	11,825,275,824
2007	28,151,765	(A) 14,247,381	-	13,904,384	28,151,765	100.00%	12,581,572,120
2008	28,304,789	(A) 13,706,176	-	14,598,613	28,304,789	100.00%	13,394,577,419
2009	29,074,531	(A) 12,987,563	-	16,086,968	29,074,531	100.00%	13,388,154,607
2010	$27,872,031	(A) $ 11,379,519		$ 16,492,512	$ 27,872,031	100.00%	$12,254,962,478
2011	$26,862,265	(A) $ 11,307,275		$ 15,554,990	$ 26,862,265	100.00%	$12,020,887,030

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department. Information available in October, 2010

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2011 are net of pass-thru payment and educational revenue augmentation fund withholding.

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Summary by Fund & Department

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ACCOUNTING BASIS

All governmental fund type annual operating budgets are adopted on a basis of accounting consistent with generally accepted governmental accounting principles except for the Capital Improvement Program/Transportation Improvement Program (CIP/TIP) projects which are reviewed annually and adopted on a project by project basis.

Basis of accounting refers to when revenues and expenditures or expenses are recognized and reported in the financial statements, regardless of the measurement focus applied. All governmental and agency funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Measurable means the amount of the transaction can be determined and is available, i.e., collectible within the current period or soon enough thereafter (generally sixty days) to be used to pay liabilities of the current period. Amounts which cannot be measured or are not available are not accrued as revenue in the current year.

Those revenues susceptible to accrual are sales and franchise taxes, interest revenue and some charges for services. Fines, licenses and permits revenues are not susceptible to accrual because they are generally not measurable until received. Long-term notes receivable have been offset with an entry to deferred revenue or a reservation of fund balance to reflect interest and principal, respectively, and the fact that these revenues are not currently available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include accumulated unpaid vacation, sick pay and other employee amounts which are accrued in the general long-term obligation account group, and principal and interest on general long-term debt which is recognized when due. Financial resources usually are appropriated in other funds for transfer to a debt service fund in the period in which maturing debt principal and interest must be paid. Such amounts are therefore not current liabilities of the debt service fund, as their settlement will not require expenditure of existing fund assets.

All proprietary funds, the internal service funds, and the pension trust fund are budgeted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Depreciation and amortization are charged, but they are not reflected in the budget.

PROGRAM STRUCTURE

A number of Departments have reconfigured their program structure from the prior year as a result of developing their Performance-Based Budgets. As such, prior year comparisons cannot be made in the individual program summaries. For those individual programs, a N/A (not applicable) is noted in the prior year columns.

The material in this section is intended to assist the reader by giving an overall summary of each Department's expenditures and personnel allocations proposed for FY 2011-12 as compared to actual or budgeted amounts in the four preceding fiscal years. Comparisons are made at the Department level and include all funding sources.

A brief summary is given if the proposed budget contains any significant changes for the prior year that affect expenditures and personnel. Rental charges for equipment and facilities are now proportionately assigned to each Department as an expense. Also expensed to each Department are the operational costs for each Internal Service Fund. These charges are shown under the "Fixed Charges" category. The total operational and replacement expense is offset equally by revenue to the appropriate Internal Service Fund.

Operations for the Internal Service Funds are shown in the appropriate Departmental Summary. The Information Technology Replacement Fund, shown in the Information Technology Department, includes computers and peripherals, telecommunications and other office equipment. The Building Maintenance and Fleet Replacement Funds are included with the Public Works & Engineering Department. The Workers' Compensation, Risk Management and Post Retirement Healthcare Benefits Funds are considered non-departmental and are not included in any departments' totals.

CITY OF CONCORD
DEPARTMENTAL SUMMARIES
FUND STRUCTURE
FOR YEAR ENDING JUNE 30, 2012

GOVERNMENTAL FUNDS

Governmental funds are accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid and the difference between governmental fund assets and liabilities is referred to as "Fund Balance".

- **General Fund -** This is the main operating fund of the City. It is used to account for all financial resources not required to be accounted for in another fund. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, motor vehicle in-lieu fees, interest income, fines and charges for services. Expenditures are made for public safety, parks, recreation, and general governmental operations.

- **Special Revenue Funds -** To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes. The City maintains eight Special Revenue Funds.
  1. State Gas Tax - Revenue apportioned to the City from State-collected gasoline taxes and expended for construction and maintenance of city streets.
  2. Storm Water Management - To account for the activities necessary to comply with the Federal Clean Water Act.
  3. Maintenance Districts - Revenue from assessments on property owners within the districts expended for street lighting and landscape maintenance within these areas.
  4. Art in Public Places - Fees collected from new construction permits expended for the purchase and installation of art objects in the City. This fee has been rescinded and the funds available are earmarked in the Capital Improvement Program for a specific project.
  5. Traffic System Management (TSM) - Monies from in-lieu Parking fees expended for off-street parking facilities, mass transit equipment and TSM projects.
  6. RDA Housing Set-Aside - Tax increment allocations set aside for the purpose of increasing or improving the City's supply of low or moderate income housing.
  7. Monument Community Partnership - Monies from partnership between the Contra Costa First 5 children and Monument Community Partnership.
  8. Housing & Community Services - Monies from the Department of Housing and Urban Development expended for programs to assist low and moderate-income residents. Developer's fees support the City's childcare program.

- **Debt Service Funds -** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City maintains the following types of Debt Service Funds.
  1. Tax Allocation Bonds - Accounts for accumulation of property taxes for payment of principal and interest on the Redevelopment Agency tax allocation bonds.
  2. Revenue Bonds - Accounts for payment of principal and interest of the Police Facility, Parking Structure and the Performing Arts Structure.
  3. Certificates of Participation - Accounts for transfers from the General Fund for payment of principal and interest on Association of bay Area Government (ABAG) certificates of participation.
  4. Assessment Districts - Accounts for accumulation of special assessment taxes for payment of principal and interest on special assessment bonds.

- **Capital Projects Funds -**To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund and trust funds). The City maintains nine Capital Project Funds.
  1. Measure C/J - Accounts for transportation improvements funded by 19% of the ½% sales tax approved by Contra Costa voters in 1988.
  2. Measure C I-680 - Accounts for highway improvements funded by 81% of the ½% sales tax approved by Contra Costa voters in 1988.

- **Capital Projects Funds Continued**
  3. Developer Fees for Parkland Zones - Accounts for fees collected from developers expended for parks and recreational areas.
  4. Developer Fees for Off-Site Street Improvement Program (O.S.I.P.) - Accounts for fees collected from developers expended for General Plan street improvements.
  5. Developer Fees for Storm Drain Zones/Traffic Mitigation - Account for fees collected from developers expended for storm drains and traffic mitigation.
  6. Federal Street Assistance - Accounts for approved capital projects funded by Federal Government revenues.
  7. Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.
  8. Assessment Districts - Accounts for specific public improvements such as streets, sewers, storm drains, or sidewalks or other amenities funded by special assessments against benefited properties.
  9. General Reimbursable Projects Fund - Accounts for the costs of acquisition and construction of general purpose public facilities that are reimbursable from grants or from General Fund transfers.

PROPRIETARY FUNDS/ENTERPRISE FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges and that the activity be self supporting. The City operates two Enterprise Funds.

1. Golf Course Fund - Accounts for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.
2. Sewer Fund - Accounts for activities associated with sewage collection, transmission and treatment.

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department to other departments of the governmental unit on a cost reimbursement basis. The City maintains six Internal Service Funds.

1. Worker's Compensation Fund - Accounts for worker's compensation expenses.
2. Risk Management/Liability Fund - Provides for the uninsured portion of claims and judgments.
3. Post Retirement Healthcare - Accounts for contributions and benefits paid in relation to the Post-Retirement Health Care Program.
4. Fleet Maintenance Fund - Accounts for the replacement, maintenance and operations of City licensed vehicles and motorized equipment.
5. Information Technology Equipment Fund - Accounts for the replacement, maintenance and operations of computers and peripherals, network systems, telecommunications, data base systems and office equipment.
6. Building Maintenance Fund - Accounts for the replacement, maintenance and operations for facility upkeep and custodial services.

FIDUCIARY FUNDS

To account for assets held by the City as a trustee agent for other governmental units, private organizations, other or individuals. The Employee Retirement System Trust Fund, the only Fiduciary fund of the City, accounts for accumulation of resources to be used for retirement annuity payments at appropriate amounts and times in the future.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ 77,692,324	$ 75,189,695	$ 72,007,901	$ 68,089,597	$ 79,006,047
Licenses and permits	1,599,886	3,552,004	1,964,479	1,377,891	1,316,005
Intergovernmental	8,265,306	12,411,998	15,221,106	18,795,549	14,309,544
Charges for current services	44,289,939	44,748,197	42,402,973	43,854,381	44,567,147
Fines and forfeitures	1,055,807	1,108,677	1,021,932	1,096,392	1,037,238
Use of money and property	11,710,574	7,889,953	6,130,116	6,027,345	6,317,830
Other	9,323,598	5,939,904	13,780,295	4,354,382	6,080,163
Total Revenues	$ 153,937,434	$ 150,840,428	$ 152,528,802	$ 143,595,537	$ 152,633,974
EXPENDITURES:					
Current:					
Salaries and benefits	$ 69,958,375	$ 74,361,342	$ 67,774,586	$ 64,748,236	$ 66,911,221
Operating expenditures	54,110,772	35,130,170	54,565,784	50,888,399	50,467,497
Fixed charges	14,449,901	14,593,929	13,095,576	11,587,713	11,238,554
Capital projects	21,638,676	31,119,301	17,383,263	19,194,854	17,587,503
Debt services	10,903,210	11,014,657	23,217,348	11,151,302	11,884,298
Total Expenditures	$ 171,060,934	$ 166,219,399	$ 176,036,558	$ 157,570,504	$ 158,089,073
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (17,123,500)	$ (15,378,971)	$ (23,507,756)	$ (13,974,967)	$ (5,455,099)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 3,067,143	$ 13,509,448	$ (13,466,917)	$ 4,282,809	$ -
Transfers in	14,085,217	15,166,374	32,678,670	11,188,135	13,185,874
Transfers (out)	(14,085,217)	(15,166,374)	(32,678,670)	(11,188,135)	(13,185,874)
Total Other Financing Sources (Uses)	$ 3,067,143	$ 13,509,448	$ (13,466,917)	$ 4,282,809	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (14,056,357)	$ (1,869,523)	$ (36,974,673)	$ (9,692,158)	$ (5,455,099)
Fund balance at beginning of year	167,914,534	153,858,177	151,988,654	115,013,981	105,321,823
Fund balance at end of year	$153,858,177	$151,988,654	$115,013,981	$105,321,823	$99,866,724

CITY OF CONCORD

FUND BALANCE SUMMARY BY FUND

FOR THE YEAR ENDING JUNE 30, 2012

	Estimated Fund Balance 07/01/2011	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 06/30/2012
GENERAL FUND	$ 6,235,000	$ 76,361,915	$ 70,863,878	$ 104,000	$ 472,122	$ 11,364,915
PAVILION FUND	$ (8,422,264)	$ 214,371	$ 81,253	$ -	$ -	$ (8,289,146)
SPECIAL REVENUE FUNDS						
Gas Tax	$ 1,837,807	$ 3,433,500	$ 3,539,240	$ -	$ -	$ 1,732,067
Storm Water Management	2,170,713	1,993,330	1,815,797	-	-	2,348,246
Maintenance Districts	2,949,990	1,828,157	1,985,793	-	-	2,792,354
Art in Public Places	121,131	-	-	-	-	121,131
Traffic System Management	-	-	39,029	103,350	4,000	60,321
RDA Housing Set-Aside	4,906,981	205,000	3,187,635	3,130,368	-	5,054,714
Monument Community Partnership	588	-	-	-	-	588
Housing & Community Services	2,706,226	1,159,623	1,024,900	-	-	2,840,949
Total Special Revenue	$ 14,693,436	$ 8,619,610	$ 11,592,394	$ 3,233,718	$ 4,000	$ 14,950,370
DEBT SERVICE FUNDS						
RDA Tax Allocation Bonds	$ -	$ 20,000	$ 6,348,671	$ 6,897,647		$ 568,976
RDA Revenue Bonds	-	-	501,425	509,425		8,000
RDA Parking Structure Bonds	-	4,000	740,641	746,641		10,000
Concord Pavilion Revenue Bonds	252,118	1,109,000	866,528	-		494,590
Lease Agreements	-	-	1,122,321	1,122,321		-
Certifications of Participation	-	-	98,622	98,622	-	-
Total Debt Service	$ 252,118	$ 1,133,000	$ 9,678,208	$ 9,374,656	$ -	$ 1,081,566
CAPITAL PROJECTS FUNDS						
Measure J	$ 634,273	$ 1,311,108	$ 1,488,763	$ -	$ 100,000	$ 356,618
Measure J Streets/Ramps & Bond	-	4,443,000	4,443,000	-	-	-
Measure WW	-	257,000	257,000	-	-	-
Developers' Fees Parkland	31,150	-	-	-	-	31,150
Developers' Fees O.S.I.P.	135,316	20,671	140,316	-	-	15,671
Developers' Fees Storm Drain/TM	497,407	7,000	-	-	-	504,407
Prop. 1B (LSR)	878,630	2,237	880,867	-	-	-
General Reimbursable Projects	-	3,256,027	3,629,527	373,500	-	-
Total Capital	$ 2,176,776	$ 9,297,042	$ 10,839,473	$ 373,500	$ 100,000	$ 907,845
ENTERPRISE FUNDS						
Sewer	$ 14,236,925	$ 19,531,000	$ 21,663,988	$ -	$ -	$ 12,103,937
Golf Course	170,949	1,616,296	1,549,797	-	-	237,448
Total Enterprise	$ 14,407,874	$ 21,147,296	$ 23,213,785	$ -	$ -	$ 12,341,385
INTERNAL SERVICE FUNDS						
Workers' Compensation	$ 4,227,788	$ 3,034,537	$ 2,582,539	$ -	$ 100,000	$ 4,579,786
Risk Management/ Liability	2,560,318	1,106,799	1,285,303	100,000	-	2,481,814
Post Retirement Healthcare	10,921,435	2,630,573	3,444,749	-	-	10,107,259
Fleet Maintenance	3,112,797	2,694,787	3,089,714	-	600,000	2,117,870
Information Technology	3,971,949	4,561,387	5,607,522	-	-	2,925,814
Building Maintenance	2,228,020	3,276,955	3,143,320	-	1,030,000	1,331,655
Total Internal Service	$ 27,022,307	$ 17,305,038	$ 19,153,147	$ 100,000	$ 1,730,000	$ 23,544,198
FIDUCIARY FUNDS						
Pension Trust	$ 41,132,673	$ 3,546,000	$ 5,796,000	$ -	$ -	$ 38,882,673
REDEVELOPMENT AGENCY	$ 7,823,902	$ 15,009,700	$ 6,870,932	$ -	$ 10,879,752	$ 5,082,918
TOTAL CITY	$ 105,321,822	$ 152,633,972	$ 158,089,070	$ 13,185,874	$ 13,185,874	$ 99,866,724

CITY OF CONCORD
REVENUE SUMMARY BY FUND (INCLUDES TRANSFERS IN)
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
GENERAL FUND	$ 74,696,220	$ 72,759,133	$ 64,165,643	$ 64,866,677	$ 76,465,915
PAVILION FUND	$ 318,663	$ 149,565	$ 1,304,584	$ 214,371	$ 214,371
SPECIAL REVENUE FUNDS					
Gas Tax	$ 2,291,064	$ 2,052,686	$ 2,071,670	$ 2,023,000	$ 3,433,500
Storm Water Management	2,037,338	2,108,112	2,094,213	1,986,330	1,993,330
Maintenance Districts	1,583,558	1,772,233	1,776,317	1,767,607	1,828,157
Art in Public Places	6,159	3,426	4,920	2,000	-
Traffic System Management	6,367	2,573	1,567	4,000	103,350
RDA Housing Set-Aside	3,380,393	3,712,684	3,748,850	3,323,368	3,335,368
Monument Community Partnership	262,230	277,696	357,209	2,000	-
Housing & Community Services	1,504,047	1,913,688	2,235,242	1,271,148	1,159,623
Total Special Revenue	$ 11,071,156	$ 11,843,098	$ 12,289,988	$ 10,379,453	$ 11,853,328
DEBT SERVICE FUNDS					
RDA Tax Allocation Bonds	$ 6,481,844	$ 5,522,516	$ 6,204,476	$ 6,453,783	$ 6,917,647
RDA Revenue Bonds	706,193	698,865	4,280,114	634,083	509,425
RDA Parking Structure Bonds	729,757	757,924	744,882	753,021	750,641
Concord Pavilion Revenue Bonds	1,820,681	1,729,537	10,592,361	1,101,000	1,109,000
Lease Agreements	-	-	5,143,057	-	1,122,321
Assessment Districts	69,535	68,954	69,249	67,500	-
Certifications of Participation	99,981	91,245	97,045	95,484	98,622
Total Debt Service	$ 9,907,991	$ 8,869,041	$ 27,131,184	$ 9,104,871	$ 10,507,656
CAPITAL PROJECTS FUNDS					
Measure C/J	$ 16,332	$ 1,488,379	$ 1,346,982	$ 1,322,000	$ 1,311,108
Measure C I-680	259	167,881	359,261	-	-
Measure J Streets/Ramps	-	-	2,161,891	1,342,400	4,443,000
Measure WW	-	-	208,126	-	257,000
Developers' Fees Parkland	216,187	12,742	9,878	298,525	-
Developers' Fees O.S.I.P.	223,388	1,938,333	128,640	34,452	20,671
Developers' Fees Storm Drain/TM	33,346	90,899	25,897	7,190	7,000
Federal Street Assistance	(78,214)	41,447	112,422	-	-
Traffic Congestion Relief/Prop 1B	2,015,295	1,122,714	3,006,293	3,130,838	2,237
General Reimbursable Projects	3,144,928	6,367,334	4,350,434	9,246,944	3,629,527
Total Capital	$ 5,571,521	$ 11,229,729	$ 11,709,824	$ 15,382,349	$ 9,670,542
ENTERPRISE FUNDS					
Sewer	$ 19,408,949	$ 19,221,102	$ 19,342,835	$ 18,674,000	$ 19,531,000
Golf Course	1,656,296	1,502,299	1,383,468	1,542,705	1,616,296
Total Enterprise	$ 21,065,245	$ 20,723,401	$ 20,726,303	$ 20,216,705	$ 21,147,296
INTERNAL SERVICE FUNDS					
Workers' Compensation	$ 2,289,443	$ 2,208,949	$ 2,761,539	$ 2,933,628	$ 3,034,537
Risk Management/ Liability	1,556,193	2,353,433	7,371,087	1,175,631	1,206,799
Post Retirement Healthcare	3,235,889	1,543,525	3,196,926	2,379,767	2,630,573
Fleet Maintenance	2,986,915	2,968,727	2,984,242	2,642,596	2,694,787
Information Technology	6,486,963	7,038,696	6,011,951	5,287,733	4,561,387
Building Maintenance	5,309,390	4,265,483	3,526,847	3,129,018	3,276,955
Total Internal Service	$ 21,864,793	$ 20,378,813	$ 25,852,592	$ 17,548,373	$ 17,405,038
FIDUCIARY FUNDS					
Pension Trust	$ 4,284,349	$ 3,047,365	$ 4,068,989	$ 3,047,000	$ 3,546,000
REDEVELOPMENT AGENCY	$ 16,641,485	$ 17,106,730	$ 16,958,377	$ 14,023,873	$ 15,009,700
TOTAL CITY	$ 165,421,423	$ 166,106,875	$ 184,207,484	$ 154,783,672	$ 165,819,846

CITY OF CONCORD
EXPENDITURES SUMMARY BY FUND (INCLUDES TRANSFERS OUT)
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
GENERAL FUND	$ 78,693,410	$ 78,783,267	$ 73,786,084	$ 70,992,070	$ 71,336,000
PAVILION FUND	$ 124,997	$ 61,125	$ 9,386,989	$ 78,886	$ 81,253
SPECIAL REVENUE FUNDS					
Gas Tax	$ 3,290,481	$ 2,130,984	$ 2,058,097	$ 1,626,160	$ 3,539,240
Storm Water Management	2,009,636	2,067,887	1,936,686	1,807,496	1,815,797
Maintenance Districts	1,119,152	1,359,330	1,198,461	1,624,081	1,985,793
Art in Public Places	-	-	6,000	-	-
Traffic System Management	12,131	63,388	45,688	48,646	43,029
RDA Housing Set-Aside	1,676,442	2,057,300	1,769,296	3,488,863	3,187,635
Monument Community Partnership	262,350	277,696	357,209	-	-
Housing & Community Services	1,253,818	1,479,752	1,976,129	1,060,981	1,024,900
Total Special Revenue	$ 9,624,010	$ 9,436,337	$ 9,347,566	$ 9,656,227	$ 11,596,394
DEBT SERVICE FUNDS					
RDA Tax Allocation Bonds	$ 6,385,537	$ 6,435,170	$ 6,352,972	$ 6,354,171	$ 6,348,671
RDA Revenue Bonds	694,120	690,659	4,802,932	629,083	501,425
RDA Parking Structure Bonds	744,340	743,224	742,862	738,021	740,641
Concord Pavilion Revenue Bonds	1,784,417	1,782,514	10,474,619	964,732	866,528
Lease Agreements	-	-	5,141,816	-	1,122,321
Assessment Districts	108,613	39,292	36,760	37,240	-
Certifications of Participation	98,915	98,374	97,452	95,484	98,622
Total Debt Service	$ 9,815,942	$ 9,789,233	$ 27,649,413	$ 8,818,731	$ 9,678,208
CAPITAL PROJECTS FUNDS					
Measure C/J	$ 2,121,040	$ 894,024	$ 959,235	$ 462,930	$ 1,588,763
Measure C I-680	82,334	235,081	292,796	-	-
Measure J Streets/Ramps	-	296,056	2,099,355	1,342,400	4,443,000
Measure WW	-	84,092	457,571	1,511,333	257,000
Developers' Fees Parkland	389,561	398,176	74,389	188,885	-
Developers' Fees O.S.I.P.	1,295,180	1,468,817	812,380	217,955	140,316
Developers' Fees Storm Drain/TM	-	14,566	-	-	-
Federal Street Assistance	15,183	52,366	13,022	-	-
Traffic Congestion Relief/Prop 1B	834,950	3,032,687	85,956	2,042,794	880,867
Assessment Districts	23,343	-	-	-	-
General Reimbursable Projects	4,422,560	5,702,821	5,264,845	9,246,944	3,629,527
Total Capital	$ 9,184,151	$ 12,178,686	$ 10,059,549	$ 15,013,241	$ 10,939,473
ENTERPRISE FUNDS					
Sewer	$ 24,868,475	$ 18,697,498	$ 21,303,268	$ 22,136,843	$ 21,663,988
Golf Course	1,601,983	1,679,995	1,323,074	1,521,705	1,549,797
Total Enterprise	$ 26,470,458	$ 20,377,493	$ 22,626,342	$ 23,658,548	$ 23,213,785
INTERNAL SERVICE FUNDS					
Workers' Compensation	$ 1,962,481	$ 2,830,383	$ 2,661,916	$ 2,583,260	$ 2,682,539
Risk Management/ Liability	760,219	1,820,515	6,147,605	1,257,228	1,285,303
Post Retirement Healthcare	5,264,441	4,778,922	4,537,335	3,147,476	3,444,749
Fleet Maintenance	2,438,794	2,711,986	2,309,973	2,245,570	3,689,714
Information Technology	5,569,306	7,082,748	4,934,047	5,619,891	5,607,522
Building Maintenance	6,048,596	5,730,184	4,914,005	3,320,746	4,173,320
Total Internal Service	$ 22,043,837	$ 24,954,738	$ 25,504,881	$ 18,174,171	$ 20,883,147
FIDUCIARY FUNDS					
Pension Trust	$ 5,724,465	$ 7,599,549	$ 5,680,339	$ 5,510,000	$ 5,796,000
REDEVELOPMENT AGENCY	$ 20,868,153	$ 18,300,919	$ 23,673,853	$ 16,856,765	$ 17,750,684
TOTAL CITY	$ 182,549,423	$ 181,481,347	$ 207,715,016	$ 168,758,639	$ 171,274,944

Concord

OPERATING EXPENDITURES SUMMARY BY ORGANIZATION
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
General Government:					
City Attorney	1,440,000	1,551,835	1,321,553	1,006,735	970,024
Community Development	21,495,450	21,439,117	27,030,494	22,947,731	21,150,662
Parks & Recreation	8,672,225	8,642,369	8,133,441	6,784,737	6,270,135
Finance	4,546,080	5,038,723	5,617,175	5,848,685	9,136,229
Reserve Funds-Intra Fund Transfers	398,070	-	-	377,061	1,249,983
General Fund Capital Projects	756,069	759,511	-	-	373,500
Human Resources	2,073,163	1,454,988	1,246,144	1,439,520	1,340,766
Information Technology	4,283,411	6,057,924	4,029,117	5,619,891	5,312,522
Office of the City Manager	3,484,835	3,629,448	3,202,948	2,819,246	2,546,979
Police	39,990,371	42,604,339	41,176,126	41,588,399	42,048,439
Public Works and Engineering	22,319,792	21,392,095	17,221,393	18,853,209	19,052,770
Storm Water Management	2,007,058	2,067,887	1,936,687	1,807,496	1,774,577
Total General Government	$ 111,466,524	$ 114,638,236	$ 110,915,078	$ 109,092,710	$ 111,226,586
Enterprise Funds:					
Golf Course Enterprise	$ 1,078,326	$ 1,399,456	$ 1,175,223	$ 1,471,705	$ 1,472,233
Sewer Enterprise	13,562,650	13,283,066	12,964,630	19,036,842	18,004,176
Total Enterprise Fund	$ 14,640,976	$ 14,682,522	$ 14,139,853	$ 20,508,547	$ 19,476,409
Total Operating Budget by Organization	$ 126,107,500	$ 129,320,758	$ 125,054,931	$ 129,601,257	$ 130,702,995
Add:					
Capital Improvement Projects (1)	$ 40,901,966	$ 34,771,807	$ 49,330,333	$ 24,828,651	$ 25,097,741
Debt Service Payment	9,815,492	9,789,233	27,649,413	8,818,731	9,678,208
Pension Trust	5,724,465	7,599,549	5,680,339	5,510,000	5,796,000
Total Organization	$ 182,549,423	$ 181,481,347	$ 207,715,016	$ 168,758,639	$ 171,274,944

(1) Not all Capital Improvement Projects, Debt Service payments and book depreciation were included in the the department's operating budget.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
City Attorney

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 679,956	$ 683,534	$ 613,855	$ 507,624	$ 505,911
Part-time	3,653	406	22,993	-	-
Overtime	-	-	-	-	-
Benefits	319,153	346,836	297,590	255,205	261,239
Total Salaries and Benefits	$ 1,002,762	$ 1,030,776	$ 934,438	$ 762,829	$ 767,150
Operating Expenses	$ 318,659	$ 399,110	$ 281,223	$ 326,550	$ 336,098
Fixed Charges:					
Fleet	$ -	$ -	$ -	$ -	$ -
Information Technology	60,012	61,813	55,042	49,145	-
Buildings	55,609	53,084	43,738	40,662	42,653
Risk Mgmt./Liability	2,958	7,052	7,112	2,272	2,340
Total Fixed Charges	$ 118,579	$ 121,949	$ 105,892	$ 92,079	$ 44,993
Other Financing Uses	$ -	$ -	$ -	$ (174,723)	$ (178,217)
Total Expenditures	$ 1,440,000	$ 1,551,835	$ 1,321,553	$ 1,006,735	$ 970,024
Funding Sources					
General Fund	$ 1,440,000	$ 1,551,835	$ 1,321,553	$ 1,006,735	$ 970,024
RDA Set Aside	-	-	-	-	-
	$ 1,440,000	$ 1,551,835	$ 1,321,553	$ 1,006,735	$ 970,024
Personnel Allocation					
Full-time	6.00	6.00	4.00	4.00	4.00
Part-time (FTE)	0.00	0.05	0.36	0.00	0.00

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Community Development

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 3,125,721	$ 3,468,607	$ 2,462,530	$ 2,272,067	$ 2,061,345
Part-time	315,648	126,399	165,099	165,611	227,891
Overtime	65,433	45,754	28,570	19,035	19,034
Benefits	1,776,108	1,928,287	1,645,671	1,357,314	1,269,371
Total Salaries and Benefits	$ 5,282,910	$ 5,569,047	$ 4,301,870	$ 3,814,027	$ 3,577,641
Operating Expenses	$ 2,275,019	$ 1,870,506	$ 8,215,187	$ 4,666,737	$ 4,456,707
Fixed Charges:					
Fleet	$ 89,318	$ 80,302	$ 75,937	$ 73,491	$ 48,194
Information Technology	1,177,438	1,212,761	1,081,666	965,031	50,341
Buildings	198,663	189,644	156,254	145,266	152,379
Risk Mgmt./Liability	62,653	59,345	60,629	48,121	49,573
Total Fixed Charges	$ 1,528,072	$ 1,542,052	$ 1,374,486	$ 1,231,909	$ 300,487
Other Financing Uses	$ 12,409,449	$ 12,457,512	$ 13,138,951	$ 13,235,058	$ 12,815,827
Total Expenditures	$ 21,495,450	$ 21,439,117	$ 27,030,494	$ 22,947,731	$ 21,150,662
Funding Sources					
General Fund	$ 5,242,217	$ 4,951,315	$ 4,150,467	$ 3,637,137	$ 3,128,063
RDA Set Aside	1,535,646	1,537,961	1,456,569	3,272,159	3,072,187
Housing Assistance	45,716	24,865	22,707	41,201	28,229
Housing Conservation	115,264	93,620	57,364	91,003	55,713
Cal HFA HEIP Program	26,667	30,000	30,966	-	-
HUD Lead Based Grant	-	-	1,717	-	-
C.D.B.G.	95,280	101,500	102,187	38,678	92,107
RDA Programs	14,434,660	14,699,856	21,208,517	15,867,553	14,774,363
	$ 21,495,450	$ 21,439,117	$ 27,030,494	$ 22,947,731	$ 21,150,662
Personnel Allocation					
Full-time	49.00	43.50	32.00	29.00	30.00
Part-time (FTE)	2.18	1.92	2.64	2.64	3.49

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Parks & Recreation

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 1,384,630	$ 1,434,802	$ 1,195,585	$ 1,040,990	$ 1,069,289
Part-time	1,254,357	1,368,347	1,311,754	1,233,954	1,354,442
Overtime	3,721	2,896	1,687	-	-
Benefits	1,013,063	1,076,301	1,073,426	834,305	884,350
Total Salaries and Benefits	$ 3,655,771	$ 3,882,346	$ 3,582,452	$ 3,109,249	$ 3,308,081
Operating Expenses	$ 2,554,607	$ 2,367,027	$ 2,476,416	$ 1,958,241	$ 1,686,863
Fixed Charges:					
Fleet	$ 60,855	$ 60,959	$ 57,927	$ 56,276	$ 55,858
Computer/Equipment	643,887	669,434	596,379	534,131	19,906
Buildings	1,579,539	1,507,848	1,242,381	1,155,002	1,187,144
Liability	67,090	63,547	64,921	51,528	53,083
Total Fixed Charges	$ 2,351,371	$ 2,301,788	$ 1,961,608	$ 1,796,937	$ 1,315,991
Other Financing Uses	$ 110,476	$ 91,208	$ 112,965	$ (79,690)	$ (40,800)
Total Expenditures	$ 8,672,225	$ 8,642,369	$ 8,133,441	$ 6,784,737	$ 6,270,135
Funding Sources					
General Fund	$ 7,353,288	$ 7,197,547	$ 6,442,047	$ 5,506,376	$ 5,044,246
C.D.B.G.	518,602	437,059	522,716	483,014	352,625
GF Reimbursable Project	483,486	674,178	734,282	730,097	833,728
First Five	262,350	277,696	357,209	-	-
Child Care	54,499	55,889	77,187	65,250	39,536
	$ 8,672,225	$ 8,642,369	$ 8,133,441	$ 6,784,737	$ 6,270,135
Personnel Allocation					
Full-time	20.00	20.00	17.00	15.00	15.00
Part-time (FTE)	79.11	63.73	58.92	54.70	58.23

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Finance

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 1,608,881	$ 1,719,612	$ 1,427,997	$ 1,462,591	$ 1,487,155
Part-time	46	7,047	3,890	106,011	22,500
Overtime	9,937	799	16,379	-	-
Benefits	875,627	973,991	1,925,065	1,994,925	2,029,288
Total Salaries and Benefits	$ 2,494,491	$ 2,701,449	$ 3,373,331	$ 3,563,527	$ 3,538,943
Operating Expenses	$ 1,008,340	$ 1,371,599	$ 1,392,462	$ 1,521,454	$ 1,657,934
Fixed Charges:					
Fleet	$ 96,591	$ 6,892	$ 6,518	$ 6,308	$ 36,166
Information Technology	732,751	754,772	672,087	600,063	3,738,510
Buildings	188,899	180,324	148,578	138,126	144,889
Risk Mgmt./Liability	25,008	23,687	24,199	19,207	19,787
Total Fixed Charges	$ 1,043,249	$ 965,675	$ 851,382	$ 763,704	$ 3,939,352
Total Department Expenditures	$ 4,546,080	$ 5,038,723	$ 5,617,175	$ 5,848,685	$ 9,136,229
Other Financing Uses					
Fund Transfers Out	$ 198,070	$ -	$ -	$ 377,061	$ 1,249,983
Reserve Funds	200,000	-	-	-	-
Capital Projects	756,069	759,511	-	-	373,500
Total Other Financing Uses	$ 1,154,139	$ 759,511	$ -	$ 377,061	$ 1,623,483
Total Expenditures	$ 5,700,219	$ 5,798,234	$ 5,617,175	$ 6,225,746	$ 10,759,712
Funding Sources					
General Fund	$ 5,700,219	$ 5,798,324	$ 5,586,874	$ 6,225,746	$ 9,329,574
Various Funds-Fixed Charges	-	-	-	-	1,430,138
	$ 5,700,219	$ 5,798,324	$ 5,586,874	$ 6,225,746	$ 10,759,712
Personnel Allocation					
Full-time	27.00	27.00	21.00	18.00	18.00
Part-time (FTE)			1.07	2.76	0.60

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Human Resources

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 775,784	$ 557,328	$ 466,094	$ 488,009	$ 482,618
Part-time	32,821	30,148	41,037	73,580	73,580
Overtime	1,486	-	-		
Benefits	370,103	308,462	273,734	294,666	291,417
Total Salaries and Benefits	$ 1,180,194	$ 895,938	$ 780,865	$ 856,255	$ 847,615
Operating Expenses	$ 680,477	$ 343,064	$ 274,639	$ 412,475	$ 458,169
Fixed Charges:					
Information Technology	$ 174,633	$ 179,875	$ 160,157	$ 142,963	$ 5,850
Buildings	33,960	32,418	26,710	24,832	26,047
Risk Mgmt./Liability	3,899	3,693	3,773	2,995	3,085
Total Fixed Charges	$ 212,492	$ 215,986	$ 190,640	$ 170,790	$ 34,982
Total Expenditures	$ 2,073,163	$ 1,454,988	$ 1,246,144	$ 1,439,520	$ 1,340,766
Funding Sources					
General Fund	$ 2,050,165	$ 1,361,537	$ 1,181,476	$ 1,341,260	$ 1,260,352
Post Retirement Health	-	-	-	-	-
Workers' Compensation	22,998	93,451	64,668	98,260	80,414
	$ 2,073,163	$ 1,454,988	$ 1,246,144	$ 1,439,520	$ 1,340,766
Personnel Allocation					
Full-time	9.00	8.00	8.00	6.00	6.00
Part-time (FTE)				1.00	1.00

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Information Technology

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 963,409	$ 1,259,108	$ 1,005,427	$ 994,593	$ 985,003
Part-time	95,450	93,665	115,853	15,444	114,331
Overtime	12,940	14,541	13,095	26,083	26,083
Benefits	637,550	736,444	629,163	637,182	600,096
Total Salaries and Benefits	$ 1,709,349	$ 2,103,758	$ 1,763,538	$ 1,673,302	$ 1,725,513
Operating Expenses	$ 2,501,818	$ 2,884,629	$ 2,206,588	$ 3,893,322	$ 3,524,514
Fixed Charges:					
Information Technology	$ -	$ -	$ -	$ -	$ -
Buildings	60,278	57,542	47,412	44,077	53,027
Risk Mgmt./Liability	11,966	11,334	11,579	9,190	9,468
Total Fixed Charges	$ 72,244	$ 68,876	$ 58,991	$ 53,267	$ 62,495
Other Financing Uses	$ -	$ 1,000,661	$ -	$ -	$ -
Total Expenditures	$ 4,283,411	$ 6,057,924	$ 4,029,117	$ 5,619,891	$ 5,312,522
Funding Sources					
Information Tech. ISF	$ 4,283,411	$ 6,057,924	$ 4,029,117	$ 5,619,891	$ 5,312,522
	$ 4,283,411	$ 6,057,924	$ 4,029,117	$ 5,619,891	$ 5,312,522
Personnel Allocation					
Full-time	18.00	18.00	12.00	11.00	11.00
Part-time (FTE)	1.99	2.14	1.54	0.50	0.97

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Office of the City Manager

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 1,453,340	$ 1,466,654	$ 1,181,555	$ 991,851	$ 1,087,828
Part-time	62,890	34,959	27,117	60,635	60,635
Overtime	6,269	2,700	2,067	-	-
Benefits	686,687	761,446	726,194	597,461	634,331
Total Salaries and Benefits	$ 2,209,186	$ 2,265,759	$ 1,936,933	$ 1,649,947	$ 1,782,794
Operating Expenses	$ 541,088	$ 617,511	$ 608,971	$ 699,808	$ 580,371
Fixed Charges:					
Fleet	$ 4,071	$ 4,250	$ 4,055	$ 3,952	$ 4,554
Information Technology	571,917	590,639	526,145	469,987	57,350
Buildings	146,876	140,209	115,525	107,397	112,655
Risk Mgmt./Liability	11,697	11,080	11,319	8,984	9,255
Total Fixed Charges	$ 734,561	$ 746,178	$ 657,044	$ 590,320	$ 183,814
Other Financing Uses	$ -	$ -	$ -	$ (120,829)	$ -
Total Expenditures	$ 3,484,835	$ 3,629,448	$ 3,202,948	$ 2,819,246	$ 2,546,979
Funding Sources					
General Fund	$ 3,484,835	$ 3,629,448	$ 3,202,948	$ 2,819,246	$ 2,381,298
Redevelopment	-	-	-	-	165,681
	$ 3,484,835	$ 3,629,448	$ 3,202,948	$ 2,819,246	$ 2,546,979
Personnel Allocation					
Full-time	21.00	20.50	18.00	17.00	16.00
Part-time (FTE)	0.90	0.90	0.82	1.32	1.32

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Police

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditure					
Personnel:					
Full-time	$ 17,799,269	$ 19,275,323	$ 18,326,650	$ 19,785,932	$ 19,929,923
Part-time	871,928	814,163	472,808	327,071	327,057
Overtime	1,708,304	1,399,738	1,155,692	1,430,763	1,430,756
Benefits	12,591,904	13,659,392	14,665,478	13,240,800	14,276,605
Total Salaries and Benefits	$ 32,971,405	$ 35,148,616	$ 34,620,628	$ 34,784,566	$ 35,964,341
Operating Expenses	$ 2,141,034	$ 2,380,994	$ 1,928,628	$ 2,625,689	$ 2,906,302
Fixed Charges:					
Fleet	$ 1,223,081	$ 1,282,570	$ 1,215,995	$ 1,179,184	$ 1,096,012
Information Technology	1,679,862	1,941,238	1,759,985	1,569,070	589,004
Buildings	1,437,758	1,372,504	1,130,865	1,051,328	1,102,792
Risk Mgmt./Liability	492,892	466,860	476,958	378,562	389,988
Total Fixed Charges	$ 4,833,593	$ 5,063,172	$ 4,583,803	$ 4,178,144	$ 3,177,796
Other Financing Uses	$ 44,339	$ 11,557	$ 43,067	$ -	$ -
Total Expenditures	$ 39,990,371	$ 42,604,339	$ 41,176,126	$ 41,588,399	$ 42,048,439
Funding Sources					
General Fund	$ 39,990,371	$ 42,604,339	$ 41,176,126	$ 41,588,399	$ 42,048,439
Proposition 172	-	-	-	-	-
Supplemental Law Enforcement	-	-	-	-	-
	$ 39,990,371	$ 42,604,339	$ 41,176,126	$ 41,588,399	$ 42,048,439
Personnel Allocation					
Full-time	219.00	220.00	203.00	200.00	200.00
Part-time (FTE)	23.06	23.40	14.22	8.72	8.23

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Public Works and Engineering

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 5,464,994	$ 5,616,630	$ 4,288,826	$ 3,616,503	$ 3,484,143
Part-time	1,230,111	948,015	913,121	942,046	942,048
Overtime	292,426	238,468	168,623	156,639	160,530
Benefits	4,274,041	4,388,491	3,879,673	3,308,269	3,302,685
Total Salaries and Benefits	$ 11,261,572	$ 11,191,604	$ 9,250,243	$ 8,023,457	$ 7,889,406
Operating Expenses	$ 7,842,586	$ 6,512,110	$ 4,974,077	$ 8,117,724	$ 7,724,884
Fixed Charges:					
Fleet	$ 962,450	$ 995,567	$ 946,696	$ 920,170	$ 862,437
Information Technology	956,661	987,123	880,250	785,781	15,426
Buildings	508,117	485,054	399,657	371,549	407,344
Risk Mgmt./Liability	577,193	546,708	558,533	443,308	456,689
Total Fixed Charges	$ 3,004,421	$ 3,014,452	$ 2,785,136	$ 2,520,808	$ 1,741,896
Other Financing Uses	$ 211,213	$ 673,929	$ 211,937	$ 191,220	$ 1,696,584
Total Expenditures	$ 22,319,792	$ 21,392,095	$ 17,221,393	$ 18,853,209	$ 19,052,770
Funding Sources					
General Fund	$ 11,658,662	$ 11,431,799	$ 9,881,512	$ 8,867,171	$ 7,174,004
State Gas Tax	2,365,559	1,321,887	1,259,263	1,335,594	940,911
State Gas Tax-Prop 111	435,729	388,462	255,531	519,482	626,542
State Gas Tax-Prop 22	-	-	-	-	836,895
Street Lighting	758,627	836,480	732,147	932,723	796,284
Traffic Systems Mgmt.	12,130	63,388	45,687	48,646	43,029
Measure C & J Local	752,426	623,275	512,693	84,353	173,833
Traffic Congestion Relief	782,251	934,591	17,676	464,628	-
OSIP	-	-	1,043	-	-
Prop 1B LSR	-	-	-	616,938	-
Fleet Maintenance	1,905,832	2,028,961	1,647,929	2,245,570	3,668,518
Maintenance Districts	557,996	522,850	466,316	691,358	828,574
Building Maintenance Fund	3,090,580	3,240,402	2,401,596	3,046,746	3,964,180
	$ 22,319,792	$ 21,392,095	$ 17,221,393	$ 18,853,209	$ 19,052,770
Personnel Allocation					
Full-time	120.00	119.00	89.00	82.00	79.00
Part-time (FTE)	43.14	42.74	41.19	31.08	31.08

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Storm Water Management

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 451,027	$ 461,923	$ 380,634	$ 380,796	$ 316,605
Part-time	10,830	13,663	14,403	-	-
Overtime	15,636	15,612	10,115	8,816	8,816
Benefits	302,721	315,026	313,706	299,928	268,009
Total Salaries and Benefits	$ 780,214	$ 806,224	$ 718,858	$ 689,540	$ 593,430
Operating Expenses	$ 554,466	$ 597,273	$ 555,600	$ 460,793	$ 499,204
Fixed Charges:					
Fleet	$ 172,482	$ 179,589	$ 174,034	$ 171,619	$ 177,842
Information Technology	47,409	48,832	43,460	38,744	-
Risk Mgmt./Liability	31,192	29,545	30,183	23,957	24,680
Total Fixed Charges	$ 251,083	$ 257,966	$ 247,677	$ 234,320	$ 202,522
Other Financing Uses	$ 421,295	$ 406,424	$ 414,552	$ 422,843	$ 479,421
Total Expenditures	$ 2,007,058	$ 2,067,887	$ 1,936,687	$ 1,807,496	$ 1,774,577
Funding Sources					
General Fund	$ -	$ -	$ -	$ -	$ -
Storm Water Parcel Tax	2,007,058	2,067,887	1,936,687	1,807,496	1,774,577
	$ 2,007,058	$ 2,067,887	$ 1,936,687	$ 1,807,496	$ 1,774,577
Personnel Allocation					
Full-time	4.00	4.00	3.00	3.00	2.00
Part-time (FTE)					

Note: Positions shown here are allocated to this department but contain charges from other departments and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Golf Course

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 37,201	$ 40,267	$ 39,922	$ 39,849	$ -
Part-time	1,128	-	-	-	-
Overtime	-	-	-	-	-
Benefits	18,665	20,668	19,377	19,969	-
Total Salaries and Benefits	$ 56,994	$ 60,935	$ 59,299	$ 59,818	$ -
Operating Expenses	$ 873,884	$ 1,205,844	$ 995,489	$ 1,047,879	$ 1,282,143
Fixed Charges:					
Fleet	$ -	$ -	$ -	$ -	$ -
Information Technology	31,207	32,142	28,616	25,540	-
Risk Mgmt./Liability	15,462	14,645	14,962	11,875	12,234
Total Fixed Charges	$ 46,669	$ 46,787	$ 43,578	$ 37,415	$ 12,234
Other Financing Uses	$ 100,779	$ 85,890	$ 76,857	$ 326,593	$ 177,856
Total Expenditures	$ 1,078,326	$ 1,399,456	$ 1,175,223	$ 1,471,705	$ 1,472,233
Funding Sources					
User Fees	$ 1,078,326	$ 1,399,456	$ 1,175,223	$ 1,471,705	$ 1,472,233
Personnel Allocation					
Full-time	0.00	0.00	0.00	0.00	0.00
Part-time (FTE)	0.00	0.00	0.00	0.00	0.00

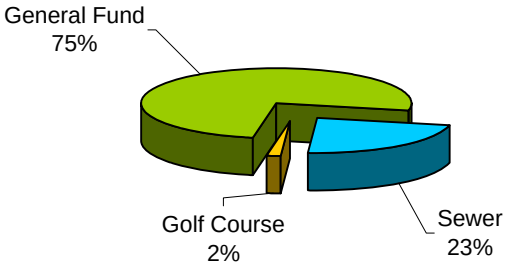
Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2012
Sewer Enterprise

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
Expenditures					
Personnel:					
Full-time	$ 636,325	$ 684,654	$ 420,316	$ 625,813	$ 689,449
Part-time	-	-	22,655	18,336	18,336
Overtime	50,112	70,809	49,787	31,105	31,104
Benefits	459,173	462,798	469,287	536,997	577,418
Total Salaries and Benefits	$ 1,145,610	$ 1,218,261	$ 962,045	$ 1,212,251	$ 1,316,307
Operating Expenses	$ 10,766,451	$ 11,362,353	$ 11,322,697	$ 15,667,837	$ 14,612,493
Fixed Charges:					
Fleet	$ 132,039	$ 130,049	$ 126,218	$ 124,596	$ 284,564
Information Technology	43,809	45,123	40,289	36,278	-
Buildings	35,233	33,635	27,712	25,771	27,025
Risk Mgmt./Liability	42,486	40,240	41,118	32,632	33,617
Total Fixed Charges	$ 253,567	$ 249,047	$ 235,337	$ 219,277	$ 345,206
Other Financing Uses	$ 1,397,022	$ 453,405	$ 444,551	$ 1,937,477	$ 1,730,170
Total Expenditures	$ 13,562,650	$ 13,283,066	$ 12,964,630	$ 19,036,842	$ 18,004,176
Funding Sources					
Sewer Service Fees	$ 13,562,650	$ 13,283,066	$ 12,964,630	$ 19,036,842	$ 18,004,176
Personnel Allocation					
Full-time	9.00	9.00	8.00	8.00	10.00
Part-time (FTE)			0.73	0.73	0.73

Note: Positions shown here are allocated to this department but contain charges from other departments which are reflected as a FTE on the Department's Program Summary.

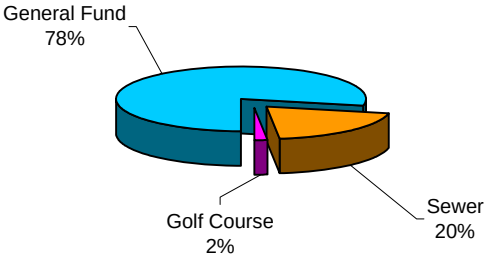
General Fund & Enterprises
Budgeted Capital & Operating Expenditures
June 30, 2012



Total Capital & Operating Budget

General Fund	**$**	**71,336,000**
Sewer		**21,663,987**
Golf Course		**1,549,797**
Total	**$**	**94,549,784**

General Fund & Enterprises
Total Revenues
June 30, 2012



Total Revenues

General Fund	**$**	**76,465,915**
Sewer		**19,531,000**
Golf Course		**1,616,296**
Total	**$**	**97,613,211**

City of Concord
Operating Budgets
For the General Fund and the Enterprise Funds

	General Fund	Sewer Operations	Golf Course	Total
ESTIMATED FUND BALANCE AS OF JUNE 30, 2011	$ 6,235,000	$ 14,236,925	$ 170,949	$ 20,642,874
REVENUES				
Taxes	$ 60,749,759			$ 60,749,759
Licenses & Permits	1,291,005			1,291,005
Fines & Forfeitures	1,037,238			1,037,238
Use of Money & Property	649,080	174,000	2,296	825,376
Intergovernmental	650,500			650,500
Service Charges	9,827,271	19,357,000	1,564,000	30,748,271
Other	558,248	-	50,000	608,248
Total Revenues	$ 74,763,101	$ 19,531,000	$ 1,616,296	$ 95,910,397
EXPENDITURES				
Salaries & Benefits	$ 52,550,894	$ 1,316,307	$ -	$ 53,867,201
Operating Expenditures	9,628,246	14,661,700	1,335,201	25,625,147
Fixed Charges	9,006,215	504,017	39,798	9,550,030
Total Expenditures	$ 71,185,355	$ 16,482,024	$ 1,374,999	$ 89,042,378
OTHER FINANCING SOURCES & (USES)				
Transfers In (Inter & Intra)	$ 1,702,814			$ 1,702,814
Transfers Out (Inter & Intra)	222,855			222,855
Lease/Bond Payment	-	(1,680,963)	(124,798)	(1,805,761)
Total Other Financing Sources and Uses	$ 1,925,669	$ (1,680,963)	$ (124,798)	$ 119,908
Revenues and Other Financing Sources Over (Under) Expenditures	$ 5,503,415	$ 1,368,013	$ 116,499	$ 6,987,927
Less: Contingency Reserve	$ -	$ 1,625,000	$ 137,000	$ 1,762,000
CAPITAL IMPROVEMENT PROJECTS	$ 373,500	$ 3,501,000	$ 50,000	$ 3,924,500
ESTIMATED FUND BALANCE AT JUNE 30, 2012	$ 11,364,915	$ 10,478,938	$ 100,448	$ 21,944,301

City Attorney

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DEPARTMENT SERVICES

The City Attorney Department Provides Service Through the Following Programs.

- City Attorney

INITIATIVES FOR 2011-12

- Actively pursue cost-effective resolution of pending priority litigation matters and continue to process and resolve claims and litigation arising under City's liability defense program
- Prosecute general code enforcement and drug house abatement actions as needed
- Provide legal advice and assistance relating to Concord Naval Weapons Station Reuse Project, including Redevelopment Project Area Formation and Area Plan adoption
- Provide legal advice and assistance to Planning Division relating to Development Code update
- Continue to seek improved efficiencies in the provision of legal services by the City Attorney's Office as necessitated by reduced staff resources due to budget cutbacks

SIGNIFICANT CHANGES FOR 2011-12

- None anticipated at this time

The City Attorney Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	970,024	100%
Total Funding	970,024	

These Funds are Budgeted to the Following Programs

Program	Total Budget
City Attorney	970,024
Total Program Budget	970,024

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$934,438	$762,829	$767,150
Operating Expenses	$281,223	$326,550	$336,098
Internal Service Charges	$105,892	$92,079	$44,993
Other Financing Uses		$-174,723	$-178,217
Total Expenditures	$1,321,553	$1,006,735	$970,024

The City Attorney Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
City Attorney	4.00	4.00			4.00	4.00
	4.00	4.00			4.00	4.00

Program Outcome

To protect the City of Concord from liability arising out of its activities by effectively and efficiently managing various complex legal issues. In addition, to provide legal advice and assistance supporting City programs and projects.

Program Objectives

1A Provide legal advice and assistance for City programs and projects.

1B Represent the City in litigation and administrative proceedings.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	970,024	100%
Total Funding	970,024	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$934,438	$762,829	$767,150
Operating Expenses	$281,223	$326,550	$336,098
Internal Service Charges	$105,892	$92,079	$44,993
Other Financing Uses		$-174,723	$-178,217
Total Expenditures	$1,321,553	$1,006,735	$970,024

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
City Attorney	1.00	1.00			1.00	1.00
Deputy City Attorney	1.00	1.00			1.00	1.00
Paralegal	1.00	1.00			1.00	1.00
Senior Assistant City Attorney	1.00	1.00			1.00	1.00
	4.00	4.00			4.00	4.00

Community Development

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DEPARTMENT SERVICES

The Community Development Department Provides Service Through the Following Programs.

- City Wide Events
- Administration
- Planning
- Econ. Dev., Redev. & Housing Admin.
- Economic Development
- Redevelopment
- Housing
- Building
- Multi-Family Housing Inspection Program
- Neighborhood Preservation

MAJOR ACCOMPLISHMENTS

- Facilitated the creation of a small business incubator called the Business Accelerator Program with John F. Kennedy University and Small Business Development Center.
- Facilitated facade upgrades and the opening of Concord Audi, Grocery Outlet, Orchard Supply Hardware, Chipotle, Fiat, Lexus, and Chevrolet and provided expansion assistance to Las Montanas Supermarket.
- Preserved 48 affordable housing units by providing $300,000 to resources for Community Development to rehabilitate the Riley Court Apartments.
- Adjusted the inclusionary in-lieu fee to the current market (reducing it) to stimulate development of new homes.
- Prepared Notice of Funding Availability to facilitate development and rehabilitation of affordable housing.
- Managed the Development Code Update and General Plan Changes to 50% completion.
- Processed 450 Administrative approvals (including Forever 21, Est. 1812 Sports Lounge, Bravo Bistro, Orchard Supply at CVSC, and Ashby Lumber), responded to 8,629 public inquiries and processed the following major projects: Pop's Bingo, Willows Subdivision, Anthony Estates and Carondelet High School Gymnasium.
- Began developing Park and Shop Center Design Guidelines for a facade and sign improvement program to revitalize this prominent center.
- Completed preparation of the Housing Element Update and obtained state certification.
- Enhance the City's solid waste services to Concord residences with three new programs that include a pharmaceutical waste disposal program, a sharps (needles) drop-off program and a curbside household oil disposal program.
- Met performance standards by issuing 85% of all building permits within 24 hours of application and exceeded performance standards by completing 99% of all major project plan reviews within 18 working days and by completing 99% of all inspection requests within 24 hours of request.
- Updated Municipal Code to include the 2010 California Building Codes.

MAJOR ACCOMPLISHMENTS Cont'd

- Continued Self-Certification Inspection cycle of the Multi-Family Inspection Program. In 2010, over 180 properties and 5,500 units qualified for self-certification.
- Reviewed Multi-Family Inspection Program with the California Apartment Association to review the inspection process, fee recommendations and proposals to expand the self-certification process.
- Processed 451 Recreational Vehicle Permit applications, issued 375 permits, and followed-up with enforcement on 310 addresses where recreational vehicles were documented but no permit application was submitted.
- Collaborated with Community Grants Manager to streamline the new CDBG reporting requirements. Initiated a quarterly report to ensure that we are on target throughout the fiscal year.

INITIATIVES FOR 2011-12

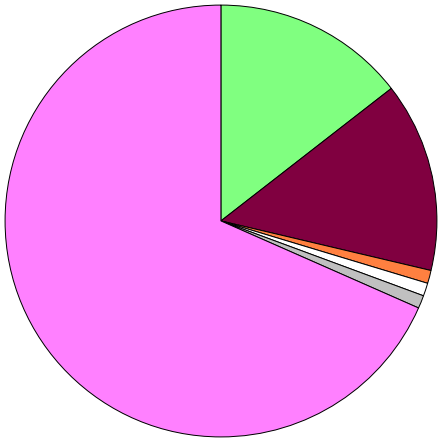
- Expand Economic Development Marketing to include social media, radio and television.
- Facilitate the adoption of a new Affordable Housing Overlay for incorporation into the City's Development Code.
- Create and launch an affordable marketing program to increase the number of loans and grants to low income homeowners.
- Prepare grant-funded City-wide climate Action Plan.
- Prepare Growth Management Element Update to comply with Contra Costa Transportation Authority requirements.
- Obtain a "Priority Development Area" designation from ABAG for downtown to support future grants.
- Work with IT and implementation group to upgrade Accela Automation permit software system. System upgrade will improve efficiency for user of the system and public access.
- Develop soft story ordinance and implementation program for buildings susceptible to increase public safety.
- Re-instated monthly meetings of the Code Enforcement Task Force which meets to discuss difficult cases that affect several departments. Staff from Neighborhood Services, Planning and building Divisions attend, as well as the Community Policing Officers.

SIGNIFICANT CHANGES FOR 2011-12

- None anticipated at this time.

The Community Development Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	3,128,063	14.79%
240-Rda Set-Aside	3,072,187	14.53%
250-Housing Assistance	28,229	.13%
252-Housing Conservation	55,713	.26%
254-Community Dev Block Grant	92,107	.44%
500-Rda Operating & Capital	14,774,363	69.85%
Total Funding	21,150,662	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	178,667
Planning	1,312,348
Econ. Dev., Redev. & Housing Admin.	13,906,411
Economic Development	306,295
Redevelopment	536,001
Housing	3,013,298
Building	1,151,585
Multi-Family Housing Inspection Program	175,371
Neighborhood Preservation	570,686
Total Program Budget	21,150,662

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$4,301,869	$3,814,027	$3,577,641
Operating Expenses	$2,442,950	$4,666,737	$4,456,707
Internal Service Charges	$1,374,488	$1,231,909	$300,487
Other Financing Uses	$13,138,950	$13,251,762	$12,815,827
Total Expenditures	$21,258,257	$22,964,435	$21,150,662

The Community Development Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administration	0.25	0.50			0.25	0.50
Planning	6.90	6.90	0.08	0.96	6.98	7.86
Econ. Dev., Redev. & Housing Admin.	2.01	2.00	0.50	0.51	2.51	2.51
Economic Development	0.97	1.10	0.02	0.02	0.99	1.12
Redevelopment	1.87	1.90	0.72	0.72	2.59	2.62
Housing	2.40	2.00	0.01		2.41	2.00
Building	6.75	6.75	0.98	0.98	7.73	7.73
Multi-Family Housing Inspection Program	2.00	1.25			2.00	1.25
Neighborhood Preservation	6.25	5.00	0.49	0.49	6.74	5.49
	29.40	27.40	2.80	3.68	32.20	31.08

Program Outcome

Manage and administer application process by coordinating with multiple departments to determine if event is supportable and what event services are needed to achieve successful outcomes.

Program Objectives

1A Respond to applicants within 14 business days in order to communicate city services needed and efficiently maximize staff resources to create successful events from city and applicants perspective.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
Total Funding	0	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Total Expenditures			

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
No Staff Assigned						

Program Outcome

To organize, direct, and coordinate the efficient delivery of Planning, Economic Development, Redevelopment, and Housing services.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	123,770	69.27%
500-Rda Operating & Capital	54,897	30.73%
Total Funding	178,667	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$265,282	$23,587	$109,793
Operating Expenses	$5,170	$5,626	$5,747
Internal Service Charges	$35,325	$31,819	$63,127
Total Expenditures	$305,777	$61,032	$178,667

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administrative Assistant	0.25				0.25	
Dir. Of Community/Econ Dev Svc		0.50				0.50
	0.25	0.50			0.25	0.50

Program Outcome

To provide planning services in accordance with the General Plan which enhance and preserve the physical, social, and economic quality of the City.

Program Objectives

1A Provide professional planning review of applications so the City Council, the Planning Commission, the Design Review Board, and the Zoning Administrator are provided high quality information and advice upon which they can make decisions for the betterment of the community within established time frames. Achieve a customer service rating of excellent or good in 90% of customer service surveys.

1B Provide public information, education and technical assistance within the established time frames 90% of the time. Achieve a customer service rating of excellent or good in 90% of customer service surveys.

1C Maintain consistency with the General Plan, both internally and with other planning documents, to ensure that all plans and policies that are developed by the City of Concord as well as by other responsible agencies, preserve and enhance the built environment, open space amenities, improve the residential and economic vitality of the community, and comply with State mandated General Plan policies and objectives, 100% of the time.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,244,550	94.83%
500-Rda Operating & Capital	67,798	5.17%
Total Funding	1,312,348	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$860,163	$979,309	$1,035,303
Operating Expenses	$34,652	$65,047	$440,995
Internal Service Charges	$283,610	$253,837	$40,910
Other Financing Uses		$-200,843	$-204,860
Total Expenditures	$1,178,425	$1,097,350	$1,312,348

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administrative Coordinator	1.00	1.00	0.01	0.01	1.01	1.01
Assistant Planner	1.00	1.00	0.01	0.01	1.01	1.01
Ltd Ser-Admin Support				0.21		0.21
Ltd Ser-Professional				0.67		0.67
Planning Manager	1.00	1.00			1.00	1.00
Principal Planner	1.90	1.90			1.90	1.90
Senior Planner	2.00	2.00	0.06	0.06	2.06	2.06
	6.90	6.90	0.08	0.96	6.98	7.86

Program Outcome

To administer the Economic Development, Redevelopment and Housing Programs efficiently and effectively so as to promote the Economic Vitality of the City of Concord.

Program Objectives

1Z To administer the Economic Development, Redevelopment and Housing programs.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	24,451	.18%
240-Rda Set-Aside	72,588	.52%
500-Rda Operating & Capital	13,809,372	99.30%
Total Funding	13,906,411	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$481,917	$454,842	$324,435
Operating Expenses	$1,391,912	$1,543,339	$1,168,212
Internal Service Charges	$105,047	$93,416	$3,085
Other Financing Uses	$12,530,997	$12,846,715	$12,410,679
Total Expenditures	$14,509,873	$14,938,312	$13,906,411

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Assistant	0.55	1.00	0.02	0.02	0.57	1.02
Administrative Secretary				0.01		0.01
City Manager	0.50				0.50	
Economic/Redevelopment Spec	0.13	0.10			0.13	0.10
Ltd Ser-Admin Support			0.48		0.48	
Ltd Ser-Craft Worker				0.48		0.48
Program Manager	0.13	0.10			0.13	0.10
Redevelopment/Housing Manager	0.70	0.80			0.70	0.80
	2.01	2.00	0.50	0.51	2.51	2.51

Program Outcome

Implement Concord's Economic Vitality Strategy by coordinating activities that encourage a healthy, stable business environment and a strong City revenue base. Coordinate economic development services and activities at a level that promotes business activity in the City and its downtown and retains and creates jobs and revenue.

Program Objectives

1A Implement the attraction, retention and expansion element of the Economic Development Strategy such that 80% of the businesses assisted are satisfied with services provided by Economic Development staff..

1B Provide services to assist business profitability and generate opportunities for businesses to increase labor force.

1C Attract businesses in targeted industries to expand Concord's diverse business community and businesses that generate retail sales to support Concord's revenue base.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
500-Rda Operating & Capital	306,295	100%
Total Funding	306,295	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$156,418	$122,563	$145,896
Operating Expenses	$155,896	$155,727	$160,399
Internal Service Charges	$25,876	$23,117	
Total Expenditures	$338,190	$301,407	$306,295

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Economic/Redevelopment Spec	0.87	0.90	0.02	0.02	0.89	0.92
Redevelopment/Housing Manager	0.10	0.20			0.10	0.20
	0.97	1.10	0.02	0.02	0.99	1.12

Program Outcome

Program Objectives

1A Improve the quality and mix of uses in the project area and encourage business growth, development, and investment in order to eliminate blight and meet tax increment projections.

1B Promote the downtown as the social, cultural, and entertainment center of the community so that the annual number of visitors to the downtown meets or exceeds projected attendance goals and achieve a 90 percent downtown customers satisfaction event rating.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
500-Rda Operating & Capital	536,001	100%
Total Funding	536,001	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$297,124	$236,839	$233,382
Operating Expenses	$183,953	$290,774	$234,570
Internal Service Charges	$109,403	$100,221	$68,049
Total Expenditures	$590,480	$627,834	$536,001

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Community Service Officer	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.72	0.72	0.72	0.72
Program Manager	0.87	0.90			0.87	0.90
	1.87	1.90	0.72	0.72	2.59	2.62

Program Outcome

To provide financial and technical assistance to improve housing stock and provide opportunities for safe and affordable housing in accordance with the Housing Element of the City's General Plan, CDBG Program guidelines, and Redevelopment Agency Housing Set-Aside requirements.

Program Objectives

1A Provide loans and grants so that the supply of safe and affordable housing in the City is improved, increased and/or enhanced by annually approving single family loans (single family and mobile home), and emergency, accessibility, weatherization and lead based paint grants and rebates.

1B Provide grants and rebates so that the supply of safe and affordable housing in the City is improved, increased and enhanced by approving emergency, accessibility, weatherization and lead based paint grants.

1D Provide loans to qualified low and moderate income first time homebuyers. Assist first-time homebuyers by hosting monthly first time homebuyer classes.

1H Provide loans for multi-family acquisition/rehabilitation, and new multi-family construction so that the supply of safe and affordable housing in the City is increased and enhanced by approving multi-family rehabilitation loans.

1I Monitor restricted affordable housing inventory to ensure property owners are meeting the terms of their regulatory agreement.

1J Implement programs and policies included within the City's Housing Element and the Inclusionary Zoning Ordinance.

1K Manage five contracts for outsourcing of technical administrative support for program's objectives and resources.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
240-Rda Set-Aside	2,929,356	97.21%
250-Housing Assistance	28,229	.94%
252-Housing Conservation	55,713	1.85%
Total Funding	3,013,298	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$320,909	$277,758	$222,225
Operating Expenses	$414,926	$2,314,725	$2,169,248
Internal Service Charges	$166,672	$147,542	$11,817
Other Financing Uses	$607,954	$605,890	$610,008
Total Expenditures	$1,510,461	$3,345,915	$3,013,298

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administrative Assistant	0.20				0.20	
Administrative Secretary	1.00	1.00	0.01		1.01	1.00
Redevelopment/Housing Manager	0.20				0.20	
Senior Planner	1.00	1.00			1.00	1.00
	2.40	2.00	0.01		2.41	2.00

Program Outcome

To ensure that buildings are constructed and maintained in accordance with adopted codes, standards, and policies.

Program Objectives

1A Review all plans for compliance with applicable building and fire codes, provide advice, and issue permits. Ensure that plan submittals are checked by all reviewing divisions and agencies and corrections or permits are issued in accordance with the established time frames from date of submittal of a complete application, 90% of the time. Achieve a customer service rating of "Excellent" or "Good" in 90% of customer service surveys and random surveys of customers.

1B Make called construction inspections to review compliance with approved plans, applicable building and fire codes, and issue Certificates of Occupancy. Ensure that inspections are made within 24 hours of the request 90% of the time. Achieve a customer service rating of "Excellent" or "Good" in 90% of customer service surveys and random surveys of customers.

1H Accurately forecast building revenues so that the fees for building services meet or exceed the direct cost of the program. Actual revenue received should equal 100% to 110% of the amount projected.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,109,273	96.33%
240-Rda Set-Aside	42,312	3.67%
Total Funding	1,151,585	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$992,052	$831,938	$831,326
Operating Expenses	$221,809	$248,743	$239,574
Internal Service Charges	$368,689	$330,816	$80,685
Total Expenditures	$1,582,550	$1,411,497	$1,151,585

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Building Inspector	3.00	3.00	0.01	0.01	3.01	3.01
Chief Building Official	0.75	0.75			0.75	0.75
Ltd Ser-Admin Support			0.48	0.48	0.48	0.48
Ltd Ser-Professional			0.48	0.48	0.48	0.48
Permit Center Technician I	1.00	1.00			1.00	1.00
Permit Center Technician III	2.00	2.00	0.01	0.01	2.01	2.01
	6.75	6.75	0.98	0.98	7.73	7.73

Program Outcome

To ensure that all multi-family housing units in the City are safe to occupy and meet the Building Code standards that were in effect at the time the units were constructed.

Program Objectives

1A Administer the Multi-Family Housing Inspection Program in order to rehabilitate deteriorated housing stock that does not meet minimum health and safety standards.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	147,440	84.07%
240-Rda Set-Aside	27,931	15.93%
Total Funding	175,371	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$211,416	$208,774	$159,900
Operating Expenses	$2,534	$10,670	$10,895
Internal Service Charges	$52,210	$47,427	$4,576
Total Expenditures	$266,160	$266,871	$175,371

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Building Inspector	1.00	1.00			1.00	1.00
Chief Building Official	0.25	0.25			0.25	0.25
Permit Center Technician I	0.75				0.75	
	2.00	1.25			2.00	1.25

Program Outcome

To preserve and enhance the quality and appearance of the City's neighborhoods.

Program Objectives

1A Conduct clean-up projects within neighborhoods, removing trash and debris so that the number of code complaints from targeted neighborhoods and the amount of accumulated debris on property is reduced on a neighborhood basis.

1B Provide code enforcement and respond to complaints within two work days 90% of the time; a satisfactory level of compliance is obtained on violations within 30 days of the complaint 50% of the time and within 60 days of the complaint 75% of the time.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	478,579	83.86%
254-Community Dev Block Grant	92,107	16.14%
Total Funding	570,686	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$716,589	$678,417	$515,381
Operating Expenses	$32,098	$32,086	$27,067
Internal Service Charges	$227,656	$203,714	$28,238
Total Expenditures	$976,343	$914,217	$570,686

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Ltd Ser-Admin Support				0.48		0.48
Ltd Ser-Craft Worker			0.48		0.48	
Neighborhood Services Manager	1.00				1.00	
Neighborhood Services Spec	4.00	4.00	0.01	0.01	4.01	4.01
Permit Center Technician I	1.25	1.00			1.25	1.00
	6.25	5.00	0.49	0.49	6.74	5.49

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Parks and Recreation

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DEPARTMENT SERVICES

The Parks and Recreation Department Provides Service Through the Following Programs.

- Administration
- Camp Concord
- Facility Operations Program
- Sports & Events
- Youth and Family Services
- Senior & Special Recreation Services
- Community Services
- Diablo Creek - Administration

MAJOR ACCOMPLISHMENTS

- Reorganized departments functions and staff assignments reflecting retirements of one Program Manager and one Program Aide and the elimination of the positions.
- In cooperation with IT, completed CLASS software System upgrade, resulting in PCI compliance, and greater efficiencies for customer refunds and processing
- Successfully implemented the California Park and Recreation Society research based branding campaign, "Parks make Life Better!" through various department marketing and promotional programs
- Completed a consultant based analysis of business and operational practices at Camp Concord resulting in fundamental changes to the program designed to achieve a greater level of cost recovery
- Collaborated with Facilities Maintenance to identify a qualified vendor to perform service on movable walls at Centre Concord resulting in cost savings, safety improvements and preservation of revenue producing rentals for weekday seminars and small group rental business
- Completed transition of lifeguard certification and training programs from Ellis & Associates to American Red Cross resulting in program savings
- Successfully transitioned Athletic Field Reservations and Administration to the Public Works Department
- Completed several projects at Diablo Creek Golf Course to improve course conditions, safety and aesthetics, including: installation of new yardage markers, bunker renovation, installation of new fence at #10 tee, renovation to tee #14, installation of new lake fountain near hole #7

INITIATIVES FOR 2011-12

- In partnership with the VIPs program, establish a Park Patrol component
- Upon establishment of a Citywide Social Networking and New Media policy, implement marketing strategies to increase program exposure in the new media market
- Implement a new program model for Camp Concord focusing on delivery of high quality family camping programs and off-season rental groups
- Ensure successful completion of Measure WW funded improvements at Camp Concord, including paving of roadway and parking, renovation of Family Camp Bath House, and construction of dining hall deck in partnership with the Concord Lions Club and Friends of Camp Concord

INITIATIVES FOR 2011-12 Cont'd

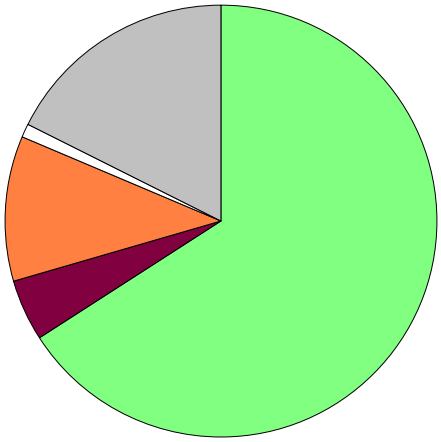
- Complete an inspection and thorough review of Centre Concord's short and long term building and small equipment replacement needs
- In coordination with the Senior Citizen's Club and Senior Citizens Advisory Board, evaluate and address the need for assistive equipment in the Senior Center restrooms
- With the elimination of Community Services General Fund grants in FY 2012/13, assist agencies funded by General Fund grants to apply for CDBG funding in the next grant cycle. Prepare the Community Services Commission for funding decisions with less funding resources available

SIGNIFICANT CHANGES FOR 2011-12

- New program model for Camp Concord
- Elimination of Community Services General Fund Grants effective FY 2012/13

The Parks and Recreation Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	5,044,246	66.22%
254-Community Dev Block Grant	352,625	4.63%
402-Capital Projects- Reimburs	833,728	10.94%
460-Childcare	39,536	.52%
700-Golf Course	1,347,435	17.69%
Total Funding	7,617,570	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	525,189
Camp Concord	385,114
Facility Operations Program	2,647,757
Sports & Events	312,610
Youth and Family Services	1,120,578
Senior & Special Recreation Services	858,553
Community Services	478,392
Diablo Creek - Administration	1,289,377
Total Program Budget	7,617,570

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$3,641,751	$3,169,067	$3,308,081
Operating Expenses	$3,508,406	$3,006,120	$2,964,006
Internal Service Charges	$2,005,186	$1,834,352	$1,328,225
Other Financing Uses	$112,965	$25,037	$17,258
Total Expenditures	$9,268,308	$8,034,576	$7,617,570

The Parks and Recreation Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administration	0.75	1.00			0.75	1.00
Camp Concord	2.45	2.35	0.80	4.73	3.25	7.08
Facility Operations Program	6.24	6.05		20.84	6.24	26.89
Willow Pass Center (400204211)			2.21		2.21	
Centre Concord (400204212)			2.69		2.69	
Aquatics (400204213)			6.87		6.87	
Lifelong Learning & Enrichment (40020421			1.13		1.13	
Middle School Youth Programs (400204215)			0.87		0.87	
Summer Day Camp Programs (400204216)			2.30		2.30	
Preschool (400204217)			4.85		4.85	
Sports & Events	0.31	0.60	0.61	0.61	0.92	1.21
Youth and Family Services	1.00	1.00	25.28	27.23	26.28	28.23
Senior & Special Recreation Services	3.00	3.00	2.31	4.27	5.31	7.27
Community Services	1.00	1.00	0.58	0.48	1.58	1.48
Diablo Creek - Administration	0.28				0.28	
	15.03	15.00	50.50	58.16	65.53	73.16

Program Outcome

To facilitate and direct the effective delivery of programs and services by supporting Departmental operations.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	467,131	88.95%
700-Golf Course	58,058	11.05%
Total Funding	525,189	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$329,343	$168,028	$225,545
Operating Expenses	$136,029	$113,480	$136,603
Internal Service Charges	$166,558	$148,032	$163,041
Total Expenditures	$631,930	$429,540	$525,189

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Dir Community/Recreation Srvcs	0.75	1.00			0.75	1.00
	0.75	1.00			0.75	1.00

Program Outcome

To contribute to the mental and physical well being of children and adults by providing safe, organized camping programs and rental facilities in a well maintained environment while meeting or exceeding cost recovery goals.

Program Objectives

1A Facilitate and conduct a residential camping program in accordance with American Camp Association standards to achieve a 90% good or excellent customer satisfaction rating.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	385,114	100%
Total Funding	385,114	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$220,843	$273,603	$241,738
Operating Expenses	$218,765	$263,479	$168,301
Internal Service Charges	$151,592	$138,698	$83,678
Other Financing Uses		$-247,000	$-108,603
Total Expenditures	$591,200	$428,780	$385,114

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Camp Director	1.00	1.00			1.00	1.00
Camp Facility Specialist	1.00	1.00			1.00	1.00
Ltd Ser-Camp Specialist			0.80	4.73	0.80	4.73
Program Manager	0.40				0.40	
Recreation Program Coordinator		0.25				0.25
Senior Recreation Program Mgr	0.05	0.10			0.05	0.10
	2.45	2.35	0.80	4.73	3.25	7.08

Program Outcome

Program Objectives

1Z Administrative Support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,647,757	100%
Total Funding	2,647,757	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$1,469,788	$744,368	$1,308,287
Operating Expenses	$724,134	$103,642	$661,068
Internal Service Charges	$756,025	$698,076	$578,280
Other Financing Uses	$99,683	$96,984	$100,122
Total Expenditures	$3,049,630	$1,643,070	$2,647,757

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Ltd Ser-Recreation Specialist				20.84		20.84
Program Manager	1.60	1.50			1.60	1.50
Recreation Program Coordinator	3.74	3.75			3.74	3.75
Senior Recreation Program Mgr	0.90	0.80			0.90	0.80
	6.24	6.05		20.84	6.24	26.89

Program Outcome

To provide and facilitate adult sports and events by offering multi sport leagues while meeting or exceeding cost recovery goals.

Program Objectives

1A Conduct adult athletic programs to achieve a 90% good or excellent customer satisfaction rating.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	312,610	100%
Total Funding	312,610	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$128,469	$53,096	$104,200
Operating Expenses	$230,164	$199,882	$204,178
Internal Service Charges	$13,696	$12,387	$4,232
Total Expenditures	$372,329	$265,365	$312,610

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Ltd Ser-Recreation Specialist			0.61	0.61	0.61	0.61
Program Manager		0.50				0.50
Recreation Program Coordinator	0.26				0.26	
Senior Recreation Program Mgr	0.05	0.10			0.05	0.10
	0.31	0.60	0.61	0.61	0.92	1.21

Program Outcome

Program Objectives

1A Provide supervised program activities for elementary and middle school age youth in targeted neighborhoods and achieve measurable improvement in skills which promote positive behavior in 50% of participants.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	286,850	25.60%
402-Capital Projects- Reimburs	833,728	74.40%
Total Funding	1,120,578	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$867,387	$713,205	$809,418
Operating Expenses	$401,356	$19,007	$24,310
Internal Service Charges	$611,038	$557,536	$286,850
Total Expenditures	$1,879,781	$1,289,748	$1,120,578

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Ltd Ser-Recreation Specialist			25.28	27.23	25.28	27.23
Program Coordinator	1.00	1.00			1.00	1.00
	1.00	1.00	25.28	27.23	26.28	28.23

Program Outcome

To promote the health, wellness and independence of older adults and persons with disabilities through the collaborative delivery of programs, services, events and activities.

Program Objectives

1A Facilitate human services so that customers will obtain critical services.

1B Facilitate inclusive activities to achieve a 90% customer satisfaction rating.

1C Facilitate activities and events in collaboration with the Senior Club to achieve an 80% good to excellent rating from participating Club members.

1D Provide supervised activities for the developmentally disabled participants.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	858,553	100%
Total Funding	858,553	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$380,413	$386,240	$462,027
Operating Expenses	$196,652	$181,439	$196,935
Internal Service Charges	$242,825	$224,639	$199,591
Total Expenditures	$819,890	$792,318	$858,553

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Ltd Ser-Recreation Specialist			2.31	4.27	2.31	4.27
Program Manager	1.00	1.00			1.00	1.00
Recreation Program Aide	1.00	1.00			1.00	1.00
Recreation Program Coordinator	1.00	1.00			1.00	1.00
	3.00	3.00	2.31	4.27	5.31	7.27

Program Outcome

To provide community services assistance to low-and-moderate income Concord residents, provide program funding to aid in the prevention of slums and blight, and address urgent community needs such as disaster relief through the administration of the City of Concord's Community Development Block Grant (CDBG) and General Fund Grant Programs.

Program Objectives

1A Develop an annual Community Service program that meets all HUD regulations, annually expends all eligible funds, and achieves a customer service rating of excellent or good, 90% of the time, from agencies and customers served.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	86,231	18.03%
254-Community Dev Block Grant	352,625	73.71%
460-Childcare	39,536	8.26%
Total Funding	478,392	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$173,137	$184,531	$156,866
Operating Expenses	$547,138	$362,069	$295,468
Internal Service Charges	$19,874	$17,569	$319
Other Financing Uses	$13,282	$70,326	$25,739
Total Expenditures	$753,431	$634,495	$478,392

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Ltd Ser-Admin Support			0.48	0.48	0.48	0.48
Ltd Ser-Professional			0.10		0.10	
Program Manager	1.00	1.00			1.00	1.00
	1.00	1.00	0.58	0.48	1.58	1.48

Program Outcome

To manage the Diablo Creek Golf Course in order to maximize revenues while providing an affordable, high quality golf experience.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
700-Golf Course	1,289,377	100%
Total Funding	1,289,377	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$59,298	$59,818	
Operating Expenses	$989,618	$1,047,879	$1,277,143
Internal Service Charges	$43,578	$37,415	$12,234
Other Financing Uses		$104,727	
Total Expenditures	$1,092,494	$1,249,839	$1,289,377

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Dir Community/Recreation Srvcs	0.25				0.25	
Horticultural Advisor	0.03				0.03	
	0.28				0.28	

Finance

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DEPARTMENT SERVICES

The Finance Department Provides Service Through the Following Programs.

- Finance Administration
- Financial Analysis & Reporting
- Disbursements
- Budget & Financial Planning
- Purchasing
- City Treasury
- Revenue Generation

MAJOR ACCOMPLISHMENTS

- Refinanced a portion of the Police Building Lease Revenue Bonds (1993) and the total remaining balance of the Judgment Obligation Bonds to provide a savings for both the General Fund and the Redevelopment Agency of approximately $500,000 per year for the remainder of the bond terms
- Implemented an online Business License Renewal process to compensate for the shortened hours the Finance Department is open for payment
- Assumed management of the City's property leases
- Began accounting system simplification process with the development of a new operating expense chart of accounts
- Staff has learned Crystal Reports to provide City employees with financial reports that they can run from their own computers. This program has allowed the City to retire the PPB software in anticipation of a new performance measurement system.
- Provided significant financial information support both for the continuing budget reduction programs and to support the information provided to the public with regard to Measure Q
- Arranged financing for the ESCO energy efficiency projects

INITIATIVES FOR 2011-12

- Complete the review and revision of the City Municipal Code regarding the purchasing process and the City's purchasing policy instructions
- Implement a web-based Accounts Payable solution which will allow the City to pay vendors online, reducing the need for mailing checks to vendors
- Implement new reports to provide financial information to City staff in such a way that information can be retrieved when needed
- Streamline accounting practices to continue to meet internal control and other financial requirements with reduced staff
- Work together with IT to develop a new system for budget presentation
- Review all Internal Service Charges to ensure appropriate cost allocation after citywide cost and service reductions

SIGNIFICANT CHANGES FOR 2011-12

- None anticipated at this time

The Finance Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,467,551	100%
Total Funding	2,467,551	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Finance Administration	325,911
Financial Analysis & Reporting	597,974
Disbursements	518,131
Budget & Financial Planning	270,517
Purchasing	256,734
City Treasury	207,147
Revenue Generation	291,137
Total Program Budget	2,467,551

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$2,413,464	$2,255,884	$2,152,495
Operating Expenses	$250,994	$204,971	$194,969
Internal Service Charges	$851,382	$763,704	$169,291
Other Financing Uses		$-48,239	$-49,204
Total Expenditures	$3,515,840	$3,176,320	$2,467,551

The Finance Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Finance Administration	1.97	2.00			1.97	2.00
Financial Analysis & Reporting	3.74	3.60			3.74	3.60
Disbursements	4.12	4.40			4.12	4.40
Budget & Financial Planning	1.90	2.00	0.46		2.36	2.00
Purchasing	1.07	1.00			1.07	1.00
City Treasury	2.96	2.50			2.96	2.50
Revenue Generation	2.25	2.50	2.30	0.60	4.55	3.10
	18.01	18.00	2.76	0.60	20.77	18.60

Program Outcome

To direct the City's financial activities by ensuring that funds are safe and available for use.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	325,911	100%
Total Funding	325,911	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$429,458	$290,796	$287,087
Operating Expenses	$9,441	$5,497	$6,607
Internal Service Charges	$84,511	$73,377	$32,217
Total Expenditures	$523,410	$369,670	$325,911

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Central Storekeeper	0.94	1.00			0.94	1.00
Director Of Finance	1.00	1.00			1.00	1.00
Financial Operations Manager	0.03				0.03	
	1.97	2.00			1.97	2.00

Program Outcome

Monitor, record and audit the City's financial activities so that all transactions comply with the requirements of the Governmental Accounting Standards Board (GASB), the City Council and Federal and State regulations.

Program Objectives

1A Monitor, audit and record the City's financial transactions following the guidelines of the adopted budget and Federal and State regulations for financial reporting.

1C Administer all grants, mandated costs and other outside funds, submitting applications, accounting and reports so full payments will be received by the City and no audit findings will be reported.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	597,974	100%
Total Funding	597,974	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$499,258	$488,774	$461,060
Operating Expenses	$77,246	$121,694	$127,798
Internal Service Charges	$137,595	$123,198	$9,116
Total Expenditures	$714,099	$733,666	$597,974

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Accountant II	2.89	2.80			2.89	2.80
Financial Operations Manager	0.85	0.80			0.85	0.80
	3.74	3.60			3.74	3.60

Program Outcome

To provide payment for all the City bills.

Program Objectives

1A Administer bi-weekly payroll so that all City employees are paid by the pay dates, 98% of the time. All reporting of gross pay and benefits shall meet the requirements of Federal and State regulations, PERS's and City MOU's, 100% of the time.

1B Administer accounts payable so that 95% of all bills are paid according to the City's Policy & Procedures and on time, taking discounts whenever possible.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	518,131	100%
Total Funding	518,131	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$407,928	$470,125	$493,582
Operating Expenses	$80,456	$8,129	$8,921
Internal Service Charges	$176,183	$157,859	$15,628
Total Expenditures	$664,567	$636,113	$518,131

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Account Clerk III	2.00	2.00			2.00	2.00
Accountant II		0.20				0.20
Financial Operations Manager	0.12	0.20			0.12	0.20
Payroll Specialist	1.00	1.00			1.00	1.00
Payroll Technician	1.00	1.00			1.00	1.00
	4.12	4.40			4.12	4.40

Program Outcome

To provide and administer a City budget and a ten year financial planning document.

Program Objectives

1A Present a budget for adoption under the direction of the City Manager. Record changes in the budget throughout the fiscal year as directed by the City Council or designee.

1B Prepare the Construction Improvement Plan (CIP)/Transportation Improvement Plan (TIP) document in conjunction with direction given by the City Manager and the CIP committee. Record changes in the CIP/TIP throughout the fiscal year as directed by the City Council.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	270,517	100%
Total Funding	270,517	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$323,210	$337,507	$306,711
Operating Expenses	$3,637	$8,924	$9,103
Internal Service Charges	$55,797	$50,001	$3,907
Other Financing Uses		$-48,239	$-49,204
Total Expenditures	$382,644	$348,193	$270,517

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Accountant II	0.90	1.00			0.90	1.00
Budget Officer	1.00	1.00			1.00	1.00
Ltd Ser-Professional			0.46		0.46	
	1.90	2.00	0.46		2.36	2.00

Program Outcome

To provide purchasing in a timely and efficient manner, ensuring that products and services are available at the most reasonable price.

Program Objectives

1A Issue or amend a minimum of 90% of all purchase orders within 10 working days of their receipt, complete with all documentation, and 75% of all bids within 4 weeks of their receipt so that products and services are delivered when required at a reasonable price.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	256,734	100%
Total Funding	256,734	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$276,226	$159,862	$156,538
Operating Expenses	$16,914	$24,307	$5,122
Internal Service Charges	$207,481	$189,305	$95,074
Total Expenditures	$500,621	$373,474	$256,734

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Central Storekeeper	0.06				0.06	
Purchasing Agent	1.01	1.00			1.01	1.00
	1.07	1.00			1.07	1.00

Program Outcome

To manage the cash flow of the city efficiently keeping the financial assets safe and available for use in accordance with the requirements of California Government code and the City's adopted investment policy.

Program Objectives

1A To invest the surplus cash to meet projected estimated expenditures, in accordance with the Investment Policy.

1B Expedient processing of all collections resulting in a higher percentage of funds collected.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	207,147	100%
Total Funding	207,147	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$263,110	$250,441	$180,789
Operating Expenses	$17,635	$17,714	$18,218
Internal Service Charges	$93,652	$83,899	$8,140
Total Expenditures	$374,397	$352,054	$207,147

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
City Treasurer	1.00	1.00			1.00	1.00
Treasury Manager	0.96	0.50			0.96	0.50
Treasury Technician	1.00	1.00			1.00	1.00
	2.96	2.50			2.96	2.50

Program Outcome

To provide revenue billing and collection services for the City of Concord.

Program Objectives

1A Administer the Business License Ordinance such that 95% of all eligible businesses have a current business license.

1C All revenue is processed correctly within 48 hours of receipt, 95% of the time. All customers inquiries and/or questions are responded to in a timely manner.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	291,137	100%
Total Funding	291,137	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$214,274	$258,379	$266,728
Operating Expenses	$45,665	$18,706	$19,200
Internal Service Charges	$96,163	$86,065	$5,209
Total Expenditures	$356,102	$363,150	$291,137

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Account Clerk III	1.00	1.00			1.00	1.00
Accountant II	0.21				0.21	
Ltd Ser-Admin Support			2.30	0.60	2.30	0.60
Revenue Generation Team Leader	1.00	1.00			1.00	1.00
Treasury Manager	0.04	0.50			0.04	0.50
	2.25	2.50	2.30	0.60	4.55	3.10

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Human Resources

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DEPARTMENT SERVICES

The Human Resources Department Provides Service Through the Following Programs.

- Human Resources Administration
- Labor Relations
- Recruitment and Selection
- Workers' Compensation
- Benefits Administration
- Organizational Training and Development
- Classification & Compensation

MAJOR ACCOMPLISHMENTS

- Implemented budget reduction strategies as directed by the City Council and achieved in the negotiations process including: increased contribution by all employees and retirees to medical insurance premiums, increased contribution by all employees to retirement costs, and executed a contract amendment with CalPERS to implement a lower tiered, 2% @55 retirement formula for non-sworn new hires.
- Researched, evaluated and contracted with NEOGOV to install a full service on-line employment application process to enhance the City's image as an innovative organization emphasizing customer service and minimize HR staff paper processing.
- Successfully recruited a new Chief of Police.
- Introduced an injury prevention program including back safety and worker's compensation training to promote wellness and safer work habits among all city employees and reduce worker's compensation costs.
- Implemented health care reform legislation including dependent verification and eligibility.

INITIATIVES FOR 2011-12

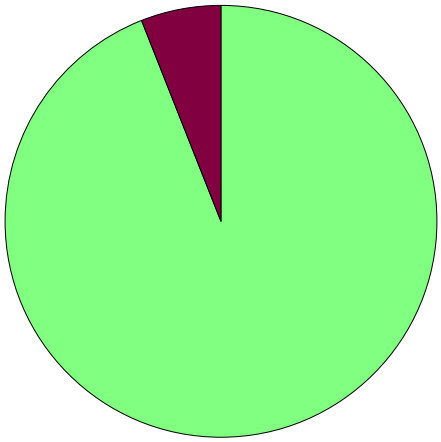
- Successfully recruit a new Director of Public Works.
- Install NEOGOV, a full service on-line employment application process to enhance the City's image as an innovative organization emphasizing customer service and minimize HR staff paper processing.
- Successfully complete labor contract negotiations with OPEIU Local 29 and PEU Local One.

SIGNIFICANT CHANGES FOR 2011-12

- None are anticipated at this time.

The Human Resources Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,260,352	94%
610-Workers' Compensation	80,414	6%
Total Funding	1,340,766	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Human Resources Administration	539,384
Labor Relations	152,094
Recruitment and Selection	202,071
Workers' Compensation	118,348
Benefits Administration	70,019
Organizational Training and Development	104,298
Classification & Compensation	154,552
Total Program Budget	1,340,766

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$780,866	$856,255	$847,615
Operating Expenses	$274,639	$412,475	$458,169
Internal Service Charges	$190,640	$170,790	$34,982
Other Financing Uses	$200,000		
Total Expenditures	$1,446,145	$1,439,520	$1,340,766

The Human Resources Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Human Resources Administration	1.31	1.31	1.00	1.00	2.31	2.31
Labor Relations	0.43	0.43			0.43	0.43
Recruitment and Selection	1.32	1.32			1.32	1.32
Workers' Compensation	0.90	0.90			0.90	0.90
Benefits Administration	0.28	0.28			0.28	0.28
Organizational Training and Development	0.32	0.32			0.32	0.32
Classification & Compensation	1.44	1.44			1.44	1.44
	6.00	6.00	1.00	1.00	7.00	7.00

Program Outcome

To deliver exceptional services to the organization on a wide range of human resources issues in a responsive, cost effective and innovative manner.

Program Objectives

1D Provide general consulting services to Management, confidential employees and individuals to create and maintain an organizational structure and a climate to provide all employees and the organization the guidance needed to maximize all aspects of MVV, COG and PBB .

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	539,384	100%
Total Funding	539,384	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$220,615	$272,859	$271,391
Operating Expenses	$186,009	$233,003	$233,011
Internal Service Charges	$67,909	$61,237	$34,982
Total Expenditures	$474,533	$567,099	$539,384

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Director Of Human Resources	0.42	0.42			0.42	0.42
Human Resources Specialist		0.15				0.15
Human Resources Technician II	0.60	0.45			0.60	0.45
Ltd Ser-Admin Support			0.50	0.50	0.50	0.50
Ltd Ser-Professional			0.50	0.50	0.50	0.50
Senior Human Resources Analyst	0.29	0.29			0.29	0.29
	1.31	1.31	1.00	1.00	2.31	2.31

Program Outcome

Establish and maintain positive, cooperative employer-employee relations to reduce conflicts, improve employee morale, and encourage employee involvement in achieving organizational effectiveness.

Program Objectives

1A Provide managers and employees with accurate interpretations of the various MOUs and general City Policies and Procedures to assure consistent, fair and equitable treatment of all employees, and to assist departments in addressing their employee relations needs.

1B Provide advice and support to management regarding discipline, disciplinary appeals, and grievance appeals arising under various MOUs and Personnel Rules to assure appropriate, equitable, and consistent treatment of the work force.

1Z Provide administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	152,094	100%
Total Funding	152,094	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$53,423	$91,704	$92,094
Operating Expenses	$34,515	$60,000	$60,000
Total Expenditures	$87,938	$151,704	$152,094

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Director Of Human Resources	0.34	0.34			0.34	0.34
Senior Human Resources Analyst	0.09	0.09			0.09	0.09
	0.43	0.43			0.43	0.43

Program Outcome

To improve the organization's most valuable asset, its work force and promote the City's image as a premier organization by providing effective recruitment and selection programs designed to attract and employ qualified, service oriented, performance driven employees.

Program Objectives

1A Design, plan and conduct recruitment campaigns that provide a sufficient number of highly qualified applicants for the hiring department's needs. Ensure the selection process measures job-related knowledge, skills and abilities, as well as other pertinent characteristics supportive of the City's MVV that results in a highly qualified pool of candidates from which the hiring authority can choose. Provide employment lists to the hiring department within 85 days of approval to fill the position. Achieve a 90% or better rating in customer surveys.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	202,071	100%
Total Funding	202,071	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$99,195	$139,137	$148,947
Operating Expenses	$348	$56,984	$53,124
Internal Service Charges	$29,167	$26,028	
Total Expenditures	$128,710	$222,149	$202,071

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Director Of Human Resources	0.02	0.02			0.02	0.02
Human Resources Specialist		0.80				0.80
Human Resources Technician II	0.80				0.80	
Senior Human Resources Analyst	0.50	0.50			0.50	0.50
	1.32	1.32			1.32	1.32

Program Outcome

To protect the Organization's resources by providing a workers' compensation insurance program to ensure compliance with established legal requirements and foster a safe and healthy work environment.

Program Objectives

1D To protect the City's resources by administering an effective Workers' Compensation Program so that legal compliance is ensured and lost hours for work-related injuries or illnesses are reduced.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	37,934	32.05%
610-Workers' Compensation	80,414	67.95%
Total Funding	118,348	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$68,568	$127,351	$118,348
Operating Expenses	$12,104		
Internal Service Charges	$28,617	$25,542	
Other Financing Uses	$200,000		
Total Expenditures	$309,289	$152,893	$118,348

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Technician II	0.05	0.05			0.05	0.05
Senior Human Resources Analyst	0.80	0.80			0.80	0.80
	0.90	0.90			0.90	0.90

Program Outcome

To support the Organization's efforts to attract and retain qualified employees by effectively managing a comprehensive benefits program in compliance with labor union agreements, legal requirements and City policies.

Program Objectives

1A Provide benefits assistance and respond to benefit questions quickly and accurately by Human Resources staff members. Receive a 90% or better rating in customer surveys. Accurately process 95% of retirement health and benefit enrollment/changes.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	70,019	100%
Total Funding	70,019	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$112,282	$32,541	$32,262
Operating Expenses	$29,871	$37,017	$37,757
Internal Service Charges	$33,585	$30,016	
Total Expenditures	$175,738	$99,574	$70,019

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Technician II	0.23	0.23			0.23	0.23
	0.28	0.28			0.28	0.28

Program Outcome

To support the Organization's Mission, Vision, Values by providing training modules that develop the skills and competencies needed by City employees to increase the efficiency and effectiveness of service delivery.

Program Objectives

1A Administer an effective New Employee Orientation Program so that 90% of new hires indicate program participation helped them transition into the organization, understand our MVV and customer service philosophy.

1C Provide general and safety training so that organizational initiatives are supported and advanced.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	104,298	100%
Total Funding	104,298	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$21,003	$40,842	$41,058
Operating Expenses	$11,491	$14,755	$63,240
Internal Service Charges	$10,454	$9,322	
Total Expenditures	$42,948	$64,919	$104,298

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Specialist		0.05				0.05
Human Resources Technician II	0.15	0.10			0.15	0.10
Senior Human Resources Analyst	0.12	0.12			0.12	0.12
	0.32	0.32			0.32	0.32

Program Outcome

Design and administer compensation and classification systems and pay and performance recognition programs that advance the organization's culture and enhance the contributions of employees toward achieving the City's MVV.

Program Objectives

1A Develop and implement compensation and performance recognition programs that promote job performance, performance feedback, and performance accountability and encourage desired organizational outcomes. Conduct and present compensation analysis in support of grade assignment, pay adjustment recommendations, labor negotiations, and staffing levels. Achieve a 90% or better rating in customer surveys. Accurately process 95% of compensation analysis and data report requests within established deadlines.

1B Develop classifications and conduct classification reviews. Complete 90% of classification reviews within 90 days of requests received, measured as completed.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	154,552	100%
Total Funding	154,552	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$205,778	$151,821	$143,515
Operating Expenses	$300	$10,716	$11,037
Internal Service Charges	$20,908	$18,645	
Total Expenditures	$226,986	$181,182	$154,552

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Director Of Human Resources	0.07	0.07			0.07	0.07
Human Resources Technician II	1.17	1.17			1.17	1.17
Senior Human Resources Analyst	0.20	0.20			0.20	0.20
	1.44	1.44			1.44	1.44

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Information Technology

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DEPARTMENT SERVICES

The Information Technology Department Provides Service Through the Following Programs.

- Administration
- Project Management Office
- Operations
- Customer Service
- Geographic Information Services

MAJOR ACCOMPLISHMENTS

- Moved first applications to Cloud/ hosted environment
- Implemented HELP Desk & Desktop support contract
- Relaunched project prioritization and approval process
- Civic Center security improvements - Card keys, "Panic Buttons", cameras at public service counters
- Completed support of Dispatch remodel project
- Upgraded CLASS system to meet Payment Card Industry security requirements
- Transitioned Public Works to cell phones in place of radios as cost savings measure
- Launched upgrade of Permit/Code enforcement system to reduce operational costs
- Automating Accounts Payable process and capturing a percentage of spending to reduce operating costs and increase revenues
- Replacement of telephone system
- Begin requirements gathering for replacing Police Records Management System
- Continue preparations and support of East Bay Regional Radio System
- Supported closure or transition of several facilities as part of City-wide cost reductions
- Implemented Cell Phone Stipend program in response to IRS requirements and also reductions in support staffing
- Implemented Printer Management contract to reduce the total cost of hardcopy production across the City
- Launch of new internal web site - iConcord
- Replacement of Police radios
- Replacement of computers in Police vehicles (MDCs)
- Improved process to updated agendas and schedules to the website
- Updated approximately 50% of the sanitary sewer and 80% of the storm sewer system maps with more accurate information
- Provided pre-Census information through the LUCA process
- Provided on-going support for the Housing element, Zoning and General Plan updates
- Supported FEMA Flood Zone analysis and Flood Insurance Rate Map (FIRM) updates and studies

INITIATIVES FOR 2011-12

- Implement New Voice Logging System
- Implement Disaster Recovery Fail-Over System for virtualized systems at PD and Astound
- Virtualize Lawson or migrate to the Cloud and integrate with Disaster Recovery environment
- Research and plan technology upgrade for data backups using de-duplication and tape-less equipment
- Implement Clean-Access Security system to enforce security policies across City and PD
- Revise Strategic plans to reflect new performance measures
- Collaborate with Finance to develop process to verify savings from tech projects
- Continue implementation of Council approved cost reduction strategies
- Partner with departments to identify opportunities for reducing costs through automation

The Information Technology Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	5,312,522	100%
Total Funding	5,312,522	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	1,071,503
Project Management Office	1,307,985
Operations	1,545,585
Customer Service	1,117,883
Geographic Information Services	269,566
Total Program Budget	5,312,522

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$1,756,835	$1,673,302	$1,725,513
Operating Expenses	$2,185,999	$3,893,322	$3,524,514
Internal Service Charges	$58,991	$53,267	$62,495
Total Expenditures	$4,001,825	$5,619,891	$5,312,522

The Information Technology Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administration	1.00	1.00			1.00	1.00
Project Management Office	4.00	4.00	0.12		4.12	4.00
Operations	1.00	1.00			1.00	1.00
Customer Service	3.00	3.00	0.68	1.27	3.68	4.27
Geographic Information Services	2.00	2.00			2.00	2.00
	11.00	11.00	0.80	1.27	11.80	12.27

Program Outcome

To provide cost effective, accurate and compliant administrative support services to the Information Technology Department including contract administration, records management, financial analysis supporting projects and asset acquisition.

Program Objectives

1A Contract and vendor administration. On time contract renewals/terminations. Records management. Budget administration and invoice coding. Financial/cost analysis.

1B On time contract renewals/terminations.

1C Records management.

1D Budget administration and invoice coding. Financial/cost analysis.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,071,503	100%
Total Funding	1,071,503	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$326,581	$421,271	$357,885
Operating Expenses	$125,988	$1,055,458	$651,123
Internal Service Charges	$58,991	$53,267	$62,495
Total Expenditures	$511,560	$1,529,996	$1,071,503

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Director Of Info. Technology	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To provide the City with a Project Management Office for delivery of technology enabled projects that meet stated requirements and benefits within predictable timeframes, budgets, and provide communications to project sponsors and stakeholders. To provide ongoing support for applications and database systems implemented by the City and used by the public and city departments 24 hours a day, 7 days and week.

Program Objectives

1A To provide predictable cost effective solutions for new project initiatives.

1B To provide database and application maintenance.

1C To provide integration and application support.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,307,985	100%
Total Funding	1,307,985	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$201,587	$502,261	$492,241
Operating Expenses	$21,439	$772,613	$815,744
Total Expenditures	$223,026	$1,274,874	$1,307,985

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Information Technology Manager	1.00	1.00			1.00	1.00
Microcomputer Coordinator	1.00	1.00	0.10		1.10	1.00
Senior Programmer Analyst	1.00	1.00	0.02		1.02	1.00
Systems & Programming Manager	1.00	1.00			1.00	1.00
	4.00	4.00	0.12		4.12	4.00

Program Outcome

To deliver high quality, cost effective and reliable network, desktop and telecommunications services 24 hours a day, 7 days a week by operating and monitoring hardware and software and by responding to user requests for services.

Program Objectives

1A Conduct systems operations to deliver continuously available business support systems.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,545,585	100%
Total Funding	1,545,585	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$598,219	$159,806	$160,998
Operating Expenses	$1,627,966	$1,511,727	$1,384,587
Total Expenditures	$2,226,185	$1,671,533	$1,545,585

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Information Technology Manager	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To provide high quality, cost effective customer communications, services and support to the City. Strategic goal is to increase the number of calls closed on first contact to 85%.

Program Objectives

1A Help Desk Services (Application, Telecom, Desktop Services).

1B Web services.

1C Business Systems Training.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,117,883	100%
Total Funding	1,117,883	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$415,852	$378,865	$501,370
Operating Expenses	$384,360	$500,830	$616,513
Total Expenditures	$800,212	$879,695	$1,117,883

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Information Technology Manager	1.00	1.00			1.00	1.00
Ltd Ser-Professional				0.97		0.97
Ltd Ser-Technician			0.50		0.50	
Microcomputer Coordinator				0.10		0.10
Programmer	1.00	1.00	0.12	0.12	1.12	1.12
Senior Programmer Analyst				0.02		0.02
Web Coordinator	1.00	1.00	0.06	0.06	1.06	1.06
	3.00	3.00	0.68	1.27	3.68	4.27

Program Outcome

Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate geographic information.

Program Objectives

1A Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate Geographic Information Services.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	269,566	100%
Total Funding	269,566	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$214,596	$211,099	$213,019
Operating Expenses	$26,246	$52,694	$56,547
Total Expenditures	$240,842	$263,793	$269,566

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Gis Technician	1.00	1.00			1.00	1.00
Program Manager	1.00	1.00			1.00	1.00
	2.00	2.00			2.00	2.00

Office of the City Manager

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DEPARTMENT SERVICES

The Office of the City Manager Department Provides Service Through the Following Programs.

- City Council Services
- City Management
- Community Relations
- Administrative Services & City Clerk
- Elections
- Printing Services
- Franchise Management

MAJOR ACCOMPLISHMENTS

- Led the City's Measure Q education campaign
- Guided the City's employee negotiations and budget reduction process
- Replaced the print version of the employee newsletter (City talk) with a monthly online publication to reduce labor and costs
- Instituted a new monthly City eNewsletter to communicate with residents about general City topics by email on a monthly basis
- Coordinated with various departments and outside agencies to promote the Nixle Emergency Alert option on the home page of the City website, the opening of the John Muir Medical Center's new Cardiac Institute and Emergency Services, Cambridge Park Boundless Playground and activities around events in Todos Santos Plaza
- Used replacement funds to purchase microfilm conversion equipment and to digitize microfilm and microfiche into a searchable format
- Coordinated a successful November Election and February application and appointment process that welcomed three new Councilmembers
- Provided leadership to the Concord Ambassadors supporting their efforts to host and entertain 20 visitors for three days
- Partnered with the Mt. Diablo Unified School Districts Workability Program to train students in print production while they contribute additional assistance in job production at no cost to the City of Concord
- Generated over $130,000 in revenues from outside printing, an increase of over $70,000 over FY 09/10
- Successfully re-certified the Print Shop as a Green Business through the Contra Costa Green Business Program

INITIATIVES FOR 2011-12

- Increase revenues in Print Services by 6%, to $137,000
- Improve communication with residents, stakeholders and employees through greater use of social media tools
- Guide the organization to provide excellent customer service to the public, the Council and Commissions, and the City organization

INITIATIVES FOR 2011-12 Cont'd

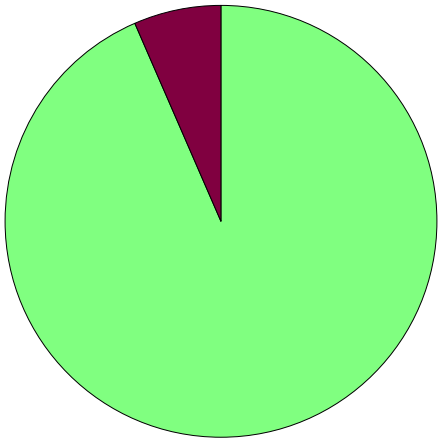
- Lead citywide organizational effort to effectively adjust to reduced staffing and resource levels

SIGNIFICANT CHANGES FOR 2011-12

- None anticipated at this time

The Office of the City Manager Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,381,298	93.49%
500-Rda Operating & Capital	165,681	6.51%
Total Funding	2,546,979	



These Funds are Budgeted to the Following Programs

Program	Total Budget
City Council Services	323,345
City Management	855,049
Community Relations	299,266
Administrative Services & City Clerk	593,046
Printing Services	364,472
Franchise Management	111,801
Total Program Budget	2,546,979

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$1,936,933	$1,649,947	$1,782,794
Operating Expenses	$608,971	$699,808	$580,371
Internal Service Charges	$657,044	$590,320	$183,814
Other Financing Uses		$-120,829	
Total Expenditures	$3,202,948	$2,819,246	$2,546,979

The Office of the City Manager Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
City Council Services	5.69	5.71			5.69	5.71
City Management	2.66	3.13	0.09	0.09	2.75	3.22
Community Relations	1.06	1.06	0.54	0.54	1.60	1.60
Administrative Services & City Clerk	4.00	4.00	0.57	0.57	4.57	4.57
Elections	1.00				1.00	
Printing Services	2.00	2.00	0.13	0.13	2.13	2.13
Franchise Management	0.20	0.20			0.20	0.20
	16.61	16.10	1.33	1.33	17.94	17.43

Program Outcome

Establish policies and ensure the City's long term financial stability for provision of effective and efficient public services so that Concord is recognized as a city of the highest quality in which to live and do business.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	323,345	100%
Total Funding	323,345	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$213,244	$222,343	$224,169
Operating Expenses	$59,516	$71,601	$67,533
Internal Service Charges	$67,593	$61,192	$31,643
Total Expenditures	$340,353	$355,136	$323,345

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Confidential Secretary	0.15	0.15			0.15	0.15
Council Member	3.00	3.00			3.00	3.00
Exec.assistant - Council/Mgr.	0.54	0.56			0.54	0.56
Mayor	1.00	1.00			1.00	1.00
Vice Mayor	1.00	1.00			1.00	1.00
	5.69	5.71			5.69	5.71

Program Outcome

To support and implement City Council polices to make Concord a City of the highest quality.

Program Objectives

1A Assist and support the City Council in developing and implementing its policy decisions and other related functions, so that 95% of Council policy and action items can be accomplished as initially scheduled, and so that 90% of City Manager recommended actions are approved by the City Council.

1Z Administrative support for the program to provide responsive follow-up to citizen contacts and accountability of City services.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	689,368	80.62%
500-Rda Operating & Capital	165,681	19.38%
Total Funding	855,049	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$830,546	$568,077	$713,351
Operating Expenses	$72,657	$86,810	$94,616
Internal Service Charges	$59,724	$53,504	$47,082
Other Financing Uses		$-120,829	
Total Expenditures	$962,927	$587,562	$855,049

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Assistant City Manager	1.00	1.00			1.00	1.00
City Manager	0.50	1.00			0.50	1.00
Confidential Secretary	0.69	0.69			0.69	0.69
Exec.assistant - Council/Mgr.	0.47	0.44			0.47	0.44
Ltd Ser-Admin Support			0.09	0.09	0.09	0.09
	2.66	3.13	0.09	0.09	2.75	3.22

Program Outcome

To provide information to internal and external communities about City programs and policies in order to encourage two-way communication and participation in making Concord a city of the highest quality.

Program Objectives

1A Provide information to the public to maintain the City's image as a community of the highest quality so that 50% of citizens surveyed recognize City publications and other informational programming.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	299,266	100%
Total Funding	299,266	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$218,056	$191,895	$192,937
Operating Expenses	$92,491	$113,858	$106,329
Internal Service Charges	$11,001	$9,808	
Total Expenditures	$321,548	$315,561	$299,266

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Community Relations Manager	1.00	1.00			1.00	1.00
Confidential Secretary	0.06	0.06			0.06	0.06
Ltd Ser-Technician			0.54	0.54	0.54	0.54
	1.06	1.06	0.54	0.54	1.60	1.60

Program Outcome

To provide public information, conduct municipal elections, and maintain the public record as required by the City Clerk to comply with Municipal, State, and Federal laws; to provide effective administrative and support services to City operating departments by delivering, mail services, records management, forms management, flow process analysis; and to administer the boards, committees, and commissions process for the City Council.

Program Objectives

1A Respond to research requests from the City's internal and external customers by providing public information in a timely manner for overall customer satisfaction 90% of the time.

1B To ensure that all processes and support activities are completed to effectively create, preserve, access, and maintain the public record and official City documents in conjunction with City Clerk guidelines 95% of the time, and with legal requirements as established by State, Federal and local laws, 100% of the time.

1H To administer a records management system that includes the analysis, retention, preservation, storage, destruction and retrieval of City-wide records that complies with State, Federal and local laws and meets the internal customer's needs for storage and retrieval at least 85% of the time.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	593,046	100%
Total Funding	593,046	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$436,376	$436,071	$425,374
Operating Expenses	$105,812	$137,257	$127,303
Internal Service Charges	$341,865	$306,936	$40,369
Total Expenditures	$884,053	$880,264	$593,046

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Assistant	1.00	1.00			1.00	1.00
Administrative Clerk II	1.00	1.00			1.00	1.00
Administrative Secretary	1.00	1.00			1.00	1.00
City Clerk		1.00				1.00
Ltd Ser-Admin Support			0.57	0.57	0.57	0.57
Program Manager	1.00				1.00	
	4.00	4.00	0.57	0.57	4.57	4.57

Program Outcome

To effectively conduct municipal elections and ensure processes are completed according to schedule and as prescribed by State and local laws.

Program Objectives

1A To effectively conduct bi-annual municipal elections and ensure processes are completed according to schedule and as prescribed by State and local laws 100% of the time. The activities in this objective include ordinances, legal publications, oaths of office; legal filings for statements of economic interests, municipal election nominations, candidate statements, campaign filings, petitions, and initiatives. Oversee other activities performed by the County Elections Office for consolidated elections.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
Total Funding	0	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits		$10,293	
Operating Expenses		$120,000	
Internal Service Charges	$6,065	$5,445	
Total Expenditures	$6,065	$135,738	

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
City Clerk	1.00				1.00	
	1.00				1.00	

Program Outcome

To provide graphic design, printing and bindery services, user consultation for composition and materials, and brokering services for outsourced printing.

Program Objectives

1A To provide graphic design, printing and bindery services, user consultation for composition and materials, and brokering services for outsourced printing to the customer's satisfaction, at least 85% of the time.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	364,472	100%
Total Funding	364,472	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$208,117	$195,725	$201,296
Operating Expenses	$104,750	$86,634	$98,456
Internal Service Charges	$168,438	$151,245	$64,720
Total Expenditures	$481,305	$433,604	$364,472

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Graphic Designer	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.13	0.13	0.13	0.13
Printing Services Supervisor	1.00	1.00			1.00	1.00
	2.00	2.00	0.13	0.13	2.13	2.13

Program Outcome

To negotiate and manage franchises so that services to Concord's 38,000 cable television and 28,000 solid waste/recycling franchise customers are delivered at the lowest cost with an appropriate range of service type and quality in compliance with local, State and federal laws and regulations. As electricity deregulation is implemented by the California Public Utilities Commission, Franchise Management shall facilitate the lowest possible electrical and natural gas rates to residences, businesses, and industries located in Concord.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	111,801	100%
Total Funding	111,801	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$30,593	$25,543	$25,667
Operating Expenses	$173,744	$83,648	$86,134
Internal Service Charges	$2,358	$2,190	
Total Expenditures	$206,695	$111,381	$111,801

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Confidential Secretary	0.10	0.10			0.10	0.10
Principal Planner	0.10	0.10			0.10	0.10
	0.20	0.20			0.20	0.20

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Police

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DEPARTMENT SERVICES

The Police Department Provides Service Through the Following Programs.

- Office of the Chief of Police
- Field Operations
- Investigations & Administrative Services

MAJOR ACCOMPLISHMENTS

- Restructured Entertainment Permit process - streamlined and made consistent which allows greater input and control by the Police Department, as well as includes a security/safety plan component
- Dispatch remodel completed with assistance of Information Technology and Engineering Services
- Traffic Safety Grant received from the Office of Traffic Safety (OTS) for DUI Enforcement and Awareness -$258,213 to complete 10 DUI/drivers license checkpoints and 2 court stings
- Concord was one of four cities in the County to hold an H1N1 vaccination clinic for the public. Three vaccination clinics were held with CC Public over the course of the year.
- A Care & Shelter drill was held with 150 City of Concord staff and volunteers from the following agencies: CCC office of Emergency, CCC Health and Human Services, CCC Animal Services, Salvation Army, Volunteer Center of East Bay, Volunteers in Police Services (VIPS) Community Emergency Response Teams (CERT), Concord Amateur Radio Emergency Service (CARES).
- Community Emergency Response Team (CERT) created a Neighborhood Team Captain class and organized 11 neighborhoods to be disaster ready. CERT wrote a Family Radio Service (FRS) plan for all CERT programs in CCC and participated in CCC first multi-city CERT drill with Con Fire.
- Concord Amateur Radio Emergency Service (CARES) held a city-wide drill to learn where radio service available in Concord for CARES and CERT.
- Volunteers in Police Services assisted the Finance Dept. with the implementation of a Business License verification and Citation program. VIPS checked over 2,000 Concord businesses to identify those that were out of compliance with Business License. Then the Neighborhood Patrol Program issued citations where necessary. A total of $

INITIATIVES FOR 2011-12

- Exploration and inclusion of a SWAT team physician volunteer sponsorship through a partnership with John Muir Hospital Staff, to include limits to liability and risk management oversight
- Further expand the On-line Reporting System and capabilities, working with City Information Technology and the vendor to interface with EZ-Writer
- Work with the Fleet Manager to maintain and replace aging patrol fleet and maintain acceptable safety levels for fleet vehicles
- Develop a franchise fee for rotational tow operators. This will memorialize an agreement between the City and its rotation tow providers, mandating each company pay the City a fee to compensate the City for its cost.
- Continue development and work on Homeless strategy, outreach, education and enforcement of chronic inebriates/criminal offenders along with Mental Health Team Outreach.

INITIATIVES FOR 2011-12 Cont'd

- In early 2011. a grant-funded STAND domestic violence advocate will be placed part-time within Investigations, Special Victims Unit. This will be an on-site referral resource for domestic violence and sexual assault investigators with bilingual capability.
- The Records Bureau will work with Information Technology staff and vendor to allow access to public to accident reports online and to import online reports in to RMS system for access by department members.
- Work will move forward with Information Technology for the implementation of a new Police Records Management System.

SIGNIFICANT CHANGES FOR 2011-12

- Potential closure of up to five Concord schools and impact on Police operations
- Engage in potential regionalization of SWAT discussion and Efficacy/cost/benefit analysis

The Police Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	42,048,439	100%
Total Funding	42,048,439	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Office of the Chief of Police	3,138,708
Field Operations	27,401,126
Investigations & Administrative Services	11,508,605
Total Program Budget	42,048,439

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$34,620,628	$34,784,566	$35,964,341
Operating Expenses	$1,955,321	$2,625,689	$2,906,302
Internal Service Charges	$4,583,802	$4,178,144	$3,177,796
Total Expenditures	$41,159,751	$41,588,399	$42,048,439

The Police Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Office of the Chief of Police	10.10	9.10	3.13	3.18	13.23	12.28
Field Operations	134.90	134.95	10.19	10.60	145.09	145.55
Investigations & Administrative Services	55.00	55.95	5.91	4.91	60.91	60.86
	200.00	200.00	19.23	18.69	219.23	218.69

Program Outcome

The Office of the Chief of Police is responsible for the effective and efficient management and direction of the department in providing an environment of safety in the City of Concord.

Program Objectives

1C Professional Standards - Provide quality control of Police Services by assuring the department is responsive to all expressions of public concern.

1D Provide emergency preparedness training, such that 90% of all new City employees are trained, and increase community awareness by responding to 80% of all neighborhood requests received.

1G Ensure safety of pedestrians, bicycle and vehicular traffic by providing patrol and radar enforcement to achieve a 0% increase per year in accidents; Parking Enforcement & Vehicle Abatement.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	3,138,708	100%
Total Funding	3,138,708	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$811,405	$1,440,460	$1,224,455
Operating Expenses	$20,753	$828,825	$1,086,179
Internal Service Charges	$68,692	$1,265,819	$828,074
Total Expenditures	$900,850	$3,535,104	$3,138,708

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Secretary	1.00	1.00			1.00	1.00
Administrative Svcs Manager	1.00	1.00			1.00	1.00
Chief Of Police	1.00	1.00			1.00	1.00
Community Service Officer	2.00	2.00	0.05	0.05	2.05	2.05
Exec Secretary - Confidential	1.00	1.00	0.01	0.01	1.01	1.01
Ltd Ser-Public Safety Asst			2.99	2.99	2.99	2.99
Parking Services Officer	2.00	2.00			2.00	2.00
Police Captain	0.10	0.10			0.10	0.10
Police Officer				0.05		0.05
Police Sergeant	1.00		0.08	0.08	1.08	0.08
Volunteer Services Coordinator	1.00	1.00			1.00	1.00
	10.10	9.10	3.13	3.18	13.23	12.28

Program Outcome

To provide effective and efficient police services to the City of Concord 24 hours a day including: protection of life and property; maintenance of order; investigation of criminal events; prevention of crime; orderly flow and parking of vehicles in the City; field evidence collection; support services for all emergency communications between department and community; and delivery of a myriad of assigned municipal services.

Program Objectives

1D Provide police services for the protection of life and property by handling of citizen demands.

1F Provide flexible teams of officers (SET team) that address community impact crime issues and serve as a resource to other work units.

1G Ensure safety of pedestrians, bicycle and vehicular traffic by providing patrol and radar enforcement to achieve a 0% increase per year in accidents.

1I Provide Community Services Desk services so that 25% of the total number of incidents requiring a police report are handled by taking telephonic reports, on line reports or using other alternatives to dispatching a police officer.

1K Provide emergency communication services 24 hours per day, so that priority one calls for services are ready for dispatch within 5 minutes, 85% of the time.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	27,401,126	100%
Total Funding	27,401,126	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$22,140,673	$24,275,500	$25,126,603
Operating Expenses	$568,610	$696,440	$692,540
Internal Service Charges	$2,150,167	$1,954,480	$1,581,983
Total Expenditures	$24,859,450	$26,926,420	$27,401,126

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administrative Clerk III	1.00	1.00			1.00	1.00
Administrative Secretary	1.00	1.00			1.00	1.00
Community Service Officer	3.00	7.00	0.16	0.35	3.16	7.35
Community Service Officer-Det	4.00		0.19		4.19	
Lead Dispatcher	2.00	2.00	0.96	0.96	2.96	2.96
Ltd Ser-Public Safety Asst			2.90	3.09	2.90	3.09
Police Captain	0.95	0.95			0.95	0.95
Police Dispatcher I	2.00	2.00			2.00	2.00
Police Dispatcher II	9.00	9.00			9.00	9.00
Police Lieutenant	6.00	5.00			6.00	5.00
Police Officer	92.00	94.00	5.23	5.44	97.23	99.44
Police Sergeant	13.95	13.00	0.75	0.76	14.70	13.76
	134.90	134.95	10.19	10.60	145.09	145.55

Program Outcome

To provide essential support services efficiently and effectively for line operations of the Department including Youth Services and Investigations.

Program Objectives

1B School Resource Officers (SROs) will provide a visible presence at Concord's high schools and middle schools resulting in a reduction in reported incidence of violent crimes and possession of weapons on campus compared to prior fiscal year.

1C The Youth Services Unit will conduct thorough investigation of child abuse cases so that criminal charges are filed by the District Attorney's office on no less than 60% of the cases submitted requesting criminal complaints.

1D Provide youth crime prevention programs and strategies so that the occurrence of youth/gang related crime is reduced by 10% from a base year (1995).

1F Provide crime scene investigations in the collection, identification and presentation of physical evidence so that physical evidence has a direct impact in resolving 50% of cases investigated.

1H Achieve clearance rates as noted in Performance Indicators on the four major FBI index crime categories above the national average for cities of population between 100,000 to 250,000.

1I Provide In-Service Training and professional development to sworn and non-sworn personnel so that mandatory training requirements are accomplished, 100% of the time.

1J Provide Records Management services so that at least 85% of reporting and procedural time deadlines are achieved each month.

1K Fill vacant positions.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	11,508,605	100%
Total Funding	11,508,605	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$7,252,361	$9,068,606	$9,613,283
Operating Expenses	$786,036	$1,100,424	$1,127,583
Internal Service Charges	$1,047,942	$957,845	$767,739
Total Expenditures	$9,086,339	$11,126,875	$11,508,605

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Administrative Clerk II	8.00	8.00	0.14	0.14	8.14	8.14
Administrative Clerk III	2.00	2.00			2.00	2.00
Administrative Secretary	2.00	2.00			2.00	2.00
Community Service Officer	2.00	2.00			2.00	2.00
Forensic Specialist I	1.00	1.00	0.19	0.19	1.19	1.19
Forensic Specialist II	2.00	2.00			2.00	2.00
Ltd Ser-Public Safety Asst			2.86	2.15	2.86	2.15
Police Captain	0.95	0.95			0.95	0.95
Police Lieutenant	2.00	3.00			2.00	3.00
Police Officer	30.00	28.00	2.60	2.31	32.60	30.31
Police Records Manager	1.00	1.00			1.00	1.00
Police Sergeant	4.05	6.00	0.12	0.12	4.17	6.12
	55.00	55.95	5.91	4.91	60.91	60.86

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Public Works & Engineering

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DEPARTMENT SERVICES

The Public Works & Engineering Department Provides Service Through the Following Programs.

- Administration
- Engineering Administration
- Current Development
- Capital Improvement Program
- Transportation Planning & Administration
- Traffic Operations
- Traffic Signals Maintenance
- City-wide Street Light District
- Sewer Operations
- Central Contra Costa Sanitary District
- Signs & Markings
- Storm Water Administration
- Drainage Management
- Street Cleaning
- Street Maintenance
- Curbs, Gutters, and Sidewalk Maintenance
- CIP/TIP Engineering Support
- Fleet Management
- Parks and Medians Services
- City Maintained Trees and Open Space
- Landscape Maintenance
- Building Maintenance
- Custodial Services
- Graffiti Removal

MAJOR ACCOMPLISHMENTS

- ESCO Savings - The City entered into an Agreement with Chevron Energy Solutions Company (ESCO), to conduct a comprehensive energy audit and identify improvements that will save energy, water and operational expenses at several facilities. The results of Chevron's Energy Audit Analysis identified six types of viable energy efficiency projects: HVAC Retrofit and improvements, Concord Community Pool Pump and Boiler Retrofit, Replacement of Police Station Building Management System, Interior/exterior Lighting retrofits, Street Lighting Retrofit, and Solar Photovoltaic at Concord Community Park.
- Utilities Inspection - Increased inspection for utility encroachment permits resulted in significant revenue gain.
- OSIP Fees Update - Completed Offsite Street Improvement Fee (OSIP) study which will be included in FY 11-12 budget.
- PMS Update - Citywide Pavement Management Strategy study was conducted and the results were used to update the maintenance and repair schedule as well as implementation of cost-savings measures.

MAJOR ACCOMPLISHMENTS Cont'd

- Grants - MTC grant, 10 electric vehicles; CalRecycle Grant, $34,890 (Used Oil Recycling); CMA Grant, $2.1M (Local Streets & Roads); CMA Grant, $666k (bicycle); STIP-TE Grant, $944k; and TDA Grant, $110k.
- Newhall Park Vietnam Memorial - Replacement of the Memorial plaque after it was vandalized including rebuilding monument.
- Diesel-Fueled Vehicles Emissions Reduction - Implementation of Diesel Particulate Matter Control Measure for on-Road Heavy Duty Diesel-Fueled Vehicles is complete and in compliance as required.
- CIP Project Completion - Total Projects =15
- Fleet Reduction - Vehicles that were turned in by departments for non-use were rotated into the fleet if they were in good condition or sold at auction to create revenue.
- Median Turf Conversion Project - Replacement of median grass with new flowering shrubs and plants that are approved by the CCWD for low-water use, eliminate mowing, and make medians more attractive and better able to survive future droughts. Projects also included an upgrade to the irrigation system to increase water efficiency. (Winner of the California Park & Recreation Society's 2010 Award of Excellence for Maintenance, Management & Operations.)

INITIATIVES FOR 2011-12

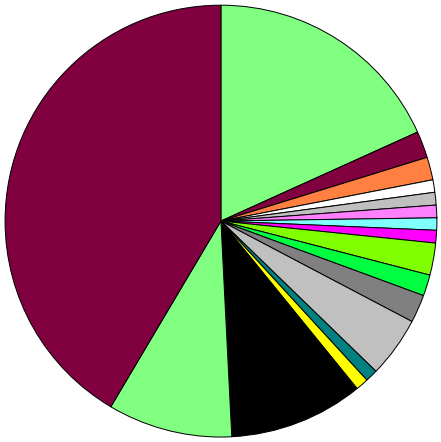
- Interdepartmental Cross-training - Due to personnel reductions, there is not adequate staffing available to perform duties as we had in the past. It's become necessary to cross-train employees on the different responsibilities and duties in other PW & E divisions (i.e. Streets crews are training with the Sewers crews, as well as the Current Development Division.)
- EOC Education - Staff is attending courses to educate employees on first-responder, as well as department responsibilities and duties.

SIGNIFICANT CHANGES FOR 2011-12

- CIP Relocation Corp Yard - In order to continue to partnership between Public Works and Engineering staff, the CIP division will be relocating to the Purchasing building at the Corp Yard.
- Smart Maintenance Upgrade - Conversion to a web-based preventative maintenance and work order program to reduce operational and replacement costs.

The Public Works & Engineering Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	7,174,004	19.31%
200-Street Lighting Maintenanc	796,284	2.14%
210-Downtown Maintenance Distr	660,024	1.78%
211-Pinehollow Landscape Maint	87,947	.24%
212-Kirkwood Landscape Mainten	67,252	.18%
213-Ygnacio Woods Landscape Ma	11,905	.03%
214-Balhan Terrace Landscape M	719	.00%
215-Valley Terrace Landscape M	727	.00%
260-State Gas Tax	940,911	2.53%
261-State Gas Tax - Prop. 111	626,542	1.69%
262-State Gas Tax-Section 2103	836,895	2.25%
270-Storm Water Management	1,774,577	4.78%
280-Traffic Systems Management	43,029	.12%
475-Measure J Local	173,833	.47%
630-Building Maintenance Fund	3,964,180	10.67%
633-Fleet Maintenance Fund	3,668,518	9.87%
710-Sewer Operating	16,323,214	43.94%
Total Funding	37,150,561	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	606,378
Engineering Administration	320,168
Current Development	496,697

Capital Improvement Program	220,633
Transportation Planning & Administration	480,629

These Funds are Budgeted to the Following Programs cont'd

Traffic Operations	171,803
Traffic Signals Maintenance	589,249
City-wide Street Light District	796,284
Sewer Operations	7,691,033
Central Contra Costa Sanitary District	8,560,000
Signs & Markings	666,484
Storm Water Administration	1,053,465
Drainage Management	249,620
Street Cleaning	423,371
Street Maintenance	957,016
Curbs, Gutters, and Sidewalk Maintenance	142,595
Fleet Management	3,668,518
Parks and Medians Services	3,273,703
City Maintained Trees and Open Space	1,996,803
Landscape Maintenance	775,252
Building Maintenance	3,318,416
Custodial Services	645,764
Graffiti Removal	238,265
Total Program Budget	37,342,146

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$11,616,382	$10,492,632	$10,376,565
Operating Expenses	$16,860,872	$23,781,726	$22,813,608
Internal Service Charges	$3,268,151	$2,974,405	$2,289,624
Other Financing Uses	$94,581	$298,679	$1,670,764
Total Expenditures	$31,839,986	$37,547,442	$37,150,561

The Public Works & Engineering Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administration	3.60	3.05	0.05	0.05	3.65	3.10
Engineering Administration		1.70				1.70
Current Development	3.37	3.28	0.73	0.77	4.10	4.05
Capital Improvement Program	0.63	1.28			0.63	1.28
Transportation Planning & Administration	1.98	1.30	0.01	0.01	1.99	1.31
Traffic Operations	0.63	0.61			0.63	0.61
Traffic Signals Maintenance	1.71	1.70	0.29	0.29	2.00	1.99
City-wide Street Light District	1.68	1.67			1.68	1.67
Sewer Operations	12.26	14.06	1.13	1.14	13.39	15.20
Signs & Markings	5.12	4.12	0.94	0.94	6.06	5.06
Storm Water Administration	1.53	1.08			1.53	1.08
Drainage Management	2.58	2.30	0.06	0.11	2.64	2.41
Street Cleaning	2.50	2.46	0.05		2.55	2.46
Street Maintenance	5.73	5.89	3.26	3.26	8.99	9.15
Curbs, Gutters, and Sidewalk Maintenance	1.24	1.19			1.24	1.19
Construction (600406400)	0.64				0.64	
CIP/TIP Engineering Support	1.51	1.85	1.92	1.92	3.43	3.77
Fleet Management	5.01	4.70			5.01	4.70
Parks and Medians Services	15.10	14.78	14.03	20.15	29.13	34.93
City Maintained Trees and Open Space	10.10	10.10	6.48	0.23	16.58	10.33
Landscape Maintenance	1.12	1.12	3.64	3.64	4.76	4.76
Building Maintenance	8.03	8.00	0.57	1.70	8.60	9.70
Custodial Services	3.00	3.00	0.25	0.06	3.25	3.06
Graffiti Removal	1.65		0.77		2.42	
	90.72	89.24	34.18	34.27	124.90	123.51

Program Outcome

Develop and provide a variety of customer driven maintenance services and programs. Protect the City's investment of infrastructure and public facilities. Ensure the health and safety of Concord's community in the most efficient and cost effective manner.

Program Objectives

1A Provide support to Special Events and Programs outside of Public Works & Engineering.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	606,378	100%
Total Funding	606,378	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$369,872	$452,692	$406,680
Operating Expenses	$41,371	$134,786	$47,741
Internal Service Charges	$77,159	$206,253	$151,957
Total Expenditures	$488,402	$793,731	$606,378

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Analyst	0.20	0.20			0.20	0.20
Administrative Clerk II	0.35				0.35	
Administrative Clerk III	1.20	1.20			1.20	1.20
Administrative Secretary	0.50	0.65	0.05	0.05	0.55	0.70
Confidential Secretary	0.35				0.35	
Dir. Of Public Works/Engineer	1.00				1.00	
Director Of Public Works		1.00				1.00
	3.60	3.05	0.05	0.05	3.65	3.10

Program Outcome

To provide oversight to ensure the cost-effective and timely delivery of services related to the Capital Improvement Program (CIP), Current Development, Storm Water Operations and Sewer Enterprise.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	199,866	62.43%
270-Storm Water Management	48,121	15.03%
710-Sewer Operating	72,181	22.54%
Total Funding	320,168	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$784,953		$295,168
Operating Expenses	$88,782		$25,000
Internal Service Charges	$165,516		
Total Expenditures	$1,039,251		$320,168

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Clerk II		0.35				0.35
City Engineer		1.00				1.00
Confidential Secretary		0.35				0.35
		1.70				1.70

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Clerk II		0.35				0.35
City Engineer		1.00				1.00
Confidential Secretary		0.35				0.35
		1.70				1.70

Program Outcome

To review and inspect land developments for compliance with the State Subdivision Map Act, Floodplain requirements, the Federal Clean Water Act, applicable codes, policies, standards, and/or permit requirements.

Program Objectives

1A Ensure that review of initial application submittals for encroachment permit, grading permit, and building permit applications are completed on time , and that re-submittals are processed within 5 working days. Provide public works information to internal and external customers.

1B Provide accurate flood zone information; meet Floodplain requirements, and investigate drainage complaints.

1D Ensure that review of Planning applications are completed, and conditions of approval are prepared within the deadline. Process improvement plans, grading plans and map documents for subdivisions and large developments in accordance with conditions of approval and applicable codes and standards.

1H Inspection activities for all non-CIP Grading and Encroachment Permit activity and investigation of flooding and drainage issues.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	496,697	100%
Total Funding	496,697	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$675,596	$426,087	$430,899
Operating Expenses	$29,990	$29,470	$29,210
Internal Service Charges	$307,848	$276,823	$36,588
Total Expenditures	$1,013,434	$732,380	$496,697

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Associate Civil Engineer	0.10	0.10			0.10	0.10
Construction Inspection Sprvsr	0.40	0.40			0.40	0.40
Construction Inspector				0.04		0.04
Ltd Ser-Admin Support			0.13	0.13	0.13	0.13
Ltd Ser-Technician			0.60	0.60	0.60	0.60
Permit Center Technician II	0.70	0.70			0.70	0.70
Permit Center Technician III	1.47	1.47			1.47	1.47
Senior Civil Engineer	0.70	0.61			0.70	0.61
	3.37	3.28	0.73	0.77	4.10	4.05

Program Outcome

To ensure that Capital projects are designed and constructed in conformance with applicable standards, codes and policies, on time and under budget.

Program Objectives

1Z Manage the Capital Improvement Program (CIP) projects within budget and on time.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	220,633	100%
Total Funding	220,633	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$97,931	$93,084	$184,799
Operating Expenses	$33,739	$37,499	$21,362
Internal Service Charges	$20,358	$18,158	$14,472
Total Expenditures	$152,028	$148,741	$220,633

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Assistant City Engineer	0.19				0.19	
Associate Civil Engineer	0.44	0.82			0.44	0.82
Construction Inspection Sprvsr		0.22				0.22
Senior Civil Engineer		0.24				0.24
	0.63	1.28			0.63	1.28

Program Outcome

Coordinate effectively with neighboring jurisdictions on regional transportation planning issues and maintain a safe and efficient multi-modal transportation system within the City.

Program Objectives

1A Provide support for TRANSPAC and CCTA on regional transportation cooperation and conduct transportation review of all development projects with potential impacts to the City.

1B Respond promptly to traffic-related citizen requests.

1C Maintain traffic safety by reviewing high accident locations and updating traffic speed surveys.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	350,814	72.99%
260-State Gas Tax	12,523	2.61%
280-Traffic Systems Management	43,029	8.95%
475-Measure J Local	74,263	15.45%
Total Funding	480,629	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$307,199	$327,741	$245,925
Operating Expenses	$116,496	$148,150	$129,784
Internal Service Charges	$131,668	$109,270	$100,920
Other Financing Uses	$1,399	$4,000	$4,000
Total Expenditures	$556,762	$589,161	$480,629

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Assistant Engineer	0.98	0.30	0.01	0.01	0.99	0.31
Transportation Manager	1.00	1.00			1.00	1.00
	1.98	1.30	0.01	0.01	1.99	1.31

Program Outcome

Provide efficient and effective traffic signal systems within the City.

Program Objectives

1A Minimize traffic delays on City streets and monitor safety for all system users.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	171,803	100%
Total Funding	171,803	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$122,696	$110,414	$108,139
Operating Expenses	$8,939	$14,793	$15,215
Internal Service Charges	$24,307	$22,907	$48,449
Total Expenditures	$155,942	$148,114	$171,803

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Assistant Engineer	0.02				0.02	
Transportation Program Mgr. II	0.61	0.61			0.61	0.61
	0.63	0.61			0.63	0.61

Program Outcome

Provide efficient and cost-effective maintenance and repair of all traffic signals in the City.

Program Objectives

1A Provide preventative maintenance of all traffic signals on a regular basis and perform timely troubleshooting of reported signal malfunctions.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	433,107	73.50%
260-State Gas Tax	67,389	11.44%
261-State Gas Tax - Prop. 111	88,753	15.06%
Total Funding	589,249	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$245,731	$262,672	$260,756
Operating Expenses	$227,588	$353,702	$283,089
Internal Service Charges	$53,330	$50,425	$45,404
Total Expenditures	$526,649	$666,799	$589,249

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Senior Traffic Signal Tech	0.92	0.92	0.12	0.12	1.04	1.04
Traffic Signal Technician	0.60	0.60	0.17	0.17	0.77	0.77
Transportation Program Mgr. II	0.19	0.18			0.19	0.18
	1.71	1.70	0.29	0.29	2.00	1.99

Program Outcome

Provide efficient and cost-effective maintenance and repair of City-owned streetlights.

Program Objectives

1A Administer the City-wide Street Lighting Assessment District so that the District meets legal requirements of the 1972 Lighting and Landscaping Act and Proposition 218.

1B Provide regular monitoring and maintenance of City-owned streetlights, and perform timely troubleshooting of reported streetlight malfunctions.

1C Coordinate closely with PG&E on proposed changes to street lighting design.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
200-Street Lighting Maintenanc	796,284	100%
Total Funding	796,284	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$111,917	$191,284	$188,383
Operating Expenses	$599,513	$721,507	$606,731
Internal Service Charges	$20,717	$19,932	$1,170
Total Expenditures	$732,147	$932,723	$796,284

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Analyst	0.10	0.10			0.10	0.10
Senior Traffic Signal Tech	0.08	0.08			0.08	0.08
Traffic Signal Technician	1.41	1.40			1.41	1.40
Transportation Program Mgr. II	0.09	0.09			0.09	0.09
	1.68	1.67			1.68	1.67

Program Outcome

Perform preventive maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the cities of Clayton and Concord in an efficient cost effective manner.

Program Objectives

1A Maintain sewer collection system to minimize overflows of greater than 1,000 gallons to a maximum of 3 per year. Minimize overflows of under 1,000 gallons to a maximum of 50 per year.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
710-Sewer Operating	7,691,033	100%
Total Funding	7,691,033	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$1,058,179	$1,212,251	$1,316,307
Operating Expenses	$2,631,461	$6,370,537	$6,029,520
Internal Service Charges	$235,337	$219,277	$345,206
Other Financing Uses		$252,000	
Total Expenditures	$3,924,977	$8,054,065	$7,691,033

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Analyst	0.70	0.70			0.70	0.70
Administrative Clerk II	0.30	0.30			0.30	0.30
Administrative Clerk III	0.80	0.80			0.80	0.80
Administrative Secretary	0.15	0.35			0.15	0.35
Assistant City Engineer	0.10				0.10	
Confidential Secretary	0.50	0.15			0.50	0.15
Heavy Equipment Operator I	0.33				0.33	
Heavy Equipment Operator II	0.20	0.33			0.20	0.33
Ltd Ser-Maint. Laborer			0.73	0.73	0.73	0.73
Maintenance Worker I	2.00	1.00			2.00	1.00
Maintenance Worker II	4.60	7.65	0.32	0.32	4.92	7.97
Permit Center Technician II	0.10	0.10			0.10	0.10
Permit Center Technician III	0.33	0.33			0.33	0.33
Pw Lead Worker-Infra Maint.	1.00	1.00	0.05	0.05	1.05	1.05
Senior Civil Engineer	0.15	0.15			0.15	0.15
Senior Maintenance Team Leader	1.00	1.20	0.03	0.04	1.03	1.24
	12.26	14.06	1.13	1.14	13.39	15.20

Program Outcome

Manage yearly payments to Central Contra Costa Sanitary District for treatment Capital Improvement and plan operations and maintenance to ensure Concord ratepayers pay the appropriate amount of expenses.

Program Objectives

1Z Admin Support

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
710-Sewer Operating	8,560,000	100%
Total Funding	8,560,000	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Operating Expenses	$8,664,668	$9,282,000	$8,560,000
Total Expenditures	$8,664,668	$9,282,000	$8,560,000

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
No Staff Assigned						

Program Outcome

Install and maintain all roadway signs and markings so that regulatory, warning and guide messages are conveyed efficiently and effectively to drivers, pedestrians and bicyclists.

Program Objectives

1A Provide timely replacement of missing or damaged signs, and install new signs to enhance traffic safety.

1B Provide timely maintenance and improvement of pavement markings, and implement a gradual transition to thermoplastic markings for enhanced traffic safety.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	267,737	40.17%
261-State Gas Tax - Prop. 111	398,747	59.83%
Total Funding	666,484	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$367,986	$476,586	$423,940
Operating Expenses	$139,468	$138,357	$141,128
Internal Service Charges	$116,135	$108,399	$101,416
Total Expenditures	$623,589	$723,342	$666,484

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Ltd Ser-Maint. Laborer			0.77	0.77	0.77	0.77
Maintenance Worker I	1.00				1.00	
Maintenance Worker II	2.00	2.00	0.08	0.08	2.08	2.08
Public Works Lead Worker	2.00	2.00	0.09	0.09	2.09	2.09
Transportation Program Mgr. II	0.12	0.12			0.12	0.12
	5.12	4.12	0.94	0.94	6.06	5.06

Program Outcome

To reduce storm water pollution to the maximum extent practicable by implementing Concord's National Pollutant Discharge Elimination System (NPDES) permit, thereby enhancing the environment of local waterways and the San Francisco Bay.

Program Objectives

1A Maintain Performance Standards in Concord's Storm Water Management Plan, as required by the NPDES permit.

1C Conduct and participate in informational outreach to raise public awareness of the storm water pollution program.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	1,053,465	100%
Total Funding	1,053,465	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$215,818	$219,228	$140,435
Operating Expenses	$514,650	$419,466	$457,050
Internal Service Charges	$51,092	$42,602	$24,680
Other Financing Uses	$414,552	$422,843	$431,300
Total Expenditures	$1,196,112	$1,104,139	$1,053,465

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Permit Center Technician II	0.20	0.20			0.20	0.20
Permit Center Technician III	0.20	0.20			0.20	0.20
Program Manager		0.28				0.28
Senior Administrative Analyst	0.98				0.98	
Senior Civil Engineer	0.15	0.40			0.15	0.40
	1.53	1.08			1.53	1.08

Program Outcome

Provide storm drainage maintenance operations to reduce pollutants from entering into the storm drain system and major waterways in compliance with the Federal Clean Water Act.

Program Objectives

1A Operate and maintain the City's storm drains to carry required flows on the City's 150 miles of storm drain pipe, 11 miles of drainage channels and open roadside ditches, and 2.5 miles of concrete lined swales.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	249,620	100%
Total Funding	249,620	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$270,301	$241,231	$230,111
Operating Expenses	$18,968	$19,126	$19,509
Internal Service Charges	$58,921	$54,771	
Total Expenditures	$348,190	$315,128	$249,620

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Heavy Equipment Operator I	0.87	0.64	0.02	0.02	0.89	0.66
Heavy Equipment Operator II	0.39	0.23			0.39	0.23
Maintenance Team Leader	0.22				0.22	
Maintenance Worker II	0.87	0.81	0.03	0.03	0.90	0.84
Senior Maintenance Team Leader	0.23	0.62	0.01	0.01	0.24	0.63
Sweeper Operator				0.05		0.05
	2.58	2.30	0.06	0.11	2.64	2.41

Program Outcome

Provide Street Sweeping Operations that enhance the community environment and reduce pollutants from entering into the storm drain system in compliance with the Federal Clean Water Act.

Program Objectives

1A Maintain a regular sweeping program to provide clean streets to minimize debris from entering the City's storm drain system. This program ensures that the City's 689 curb miles are swept, utilizing a standard of 3 sweeping miles per hour.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	423,371	100%
Total Funding	423,371	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$232,739	$229,081	$222,884
Operating Expenses	$21,981	$22,201	$22,645
Internal Service Charges	$137,665	$136,947	$177,842
Total Expenditures	$392,385	$388,229	$423,371

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Heavy Equipment Operator I	0.04	0.02			0.04	0.02
Maintenance Team Leader	0.02				0.02	
Maintenance Worker II	0.39	0.40			0.39	0.40
Program Manager		0.02				0.02
Senior Administrative Analyst	0.02				0.02	
Senior Maintenance Team Leader	0.03	0.02			0.03	0.02
Sweeper Operator	2.00	2.00	0.05		2.05	2.00
	2.50	2.46	0.05		2.55	2.46

Program Outcome

Provide preventative maintenance programs to ensure rehabilitation/reconstructs are at the optimal program level on the City's 305 street miles per year.

Program Objectives

1A Provide preventive maintenance programs to ensure City streets are kept at an optimum level.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
260-State Gas Tax	718,404	75.07%
261-State Gas Tax - Prop. 111	139,042	14.53%
475-Measure J Local	99,570	10.40%
Total Funding	957,016	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$607,576	$668,464	$611,445
Operating Expenses	$697,662	$851,910	$57,314
Internal Service Charges	$329,863	$294,359	$288,257
Total Expenditures	$1,635,101	$1,814,733	$957,016

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Assistant City Engineer	0.10				0.10	
Heavy Equipment Operator I	1.63	1.25			1.63	1.25
Heavy Equipment Operator II	0.36	0.37	0.05	0.05	0.41	0.42
Ltd Ser-Maint. Laborer			3.04	3.04	3.04	3.04
Maintenance Team Leader	0.73				0.73	
Maintenance Worker I		1.00	0.03	0.03	0.03	1.03
Maintenance Worker II	2.25	2.26	0.11	0.11	2.36	2.37
Senior Maintenance Team Leader	0.66	1.01	0.03	0.03	0.69	1.04
	5.73	5.89	3.26	3.26	8.99	9.15

Program Outcome

Maintain curbs, gutters, and sidewalks to ensure safe walking surfaces and efficient surface runoff on the 875 curb miles of City frontage improvements.

Program Objectives

1A Provide an annual Preventative Maintenance Program that identifies and corrects defective curb, gutter, and sidewalk.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
260-State Gas Tax	142,595	100%
Total Funding	142,595	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$115,232	$103,423	$114,307
Operating Expenses	$10,129	$28,891	$28,288
Internal Service Charges	$7,710	$6,898	
Total Expenditures	$133,071	$139,212	$142,595

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Heavy Equipment Operator I	0.17	0.09			0.17	0.09
Heavy Equipment Operator II	0.05	0.07			0.05	0.07
Maintenance Team Leader	0.04				0.04	
Maintenance Worker II	0.88	0.88			0.88	0.88
Senior Maintenance Team Leader	0.10	0.15			0.10	0.15
	1.24	1.19			1.24	1.19

Program Outcome

Engineering based technical and administrative support of the CIP/TIP program.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	-191,585	100%
Total Funding	-191,585	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$432,038	$351,877	$384,693
Operating Expenses	$36,188	$6,176	$1,144
Internal Service Charges	$1,176	$1,051	
Other Financing Uses	$-530,865	$-567,384	$-577,422
Total Expenditures	$-61,463	$-208,280	$-191,585

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Administrative Clerk II	0.35	0.35			0.35	0.35
Administrative Secretary	0.35				0.35	
Assistant City Engineer	0.42				0.42	
Associate Civil Engineer		0.62				0.62
Confidential Secretary		0.50				0.50
Construction Inspection Sprvsr	0.39	0.38			0.39	0.38
Ltd Ser-Admin Support			0.96	0.96	0.96	0.96
Ltd Ser-Professional			0.48	0.48	0.48	0.48
Ltd Ser-Technician			0.48	0.48	0.48	0.48
	1.51	1.85	1.92	1.92	3.43	3.77

Program Outcome

To provide efficient and timely maintenance of City vehicles to ensure staff has vehicles available when necessary.

Program Objectives

1A Provide maintenance and repair services for 163 standard City fleet, 22 heavy duty fleet and 135 emergency vehicles and assure overall availability.

1D Provide maintenance, repair and build-up services for outside agency vehicles.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
633-Fleet Maintenance Fund	3,668,518	100%
Total Funding	3,668,518	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$552,811	$552,262	$478,794
Operating Expenses	$845,131	$1,468,593	$2,439,746
Internal Service Charges	$240,686	$224,715	$149,978
Other Financing Uses			$600,000
Total Expenditures	$1,638,628	$2,245,570	$3,668,518

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Automotive Parts Worker	1.00	1.00			1.00	1.00
Equipment Mechanic	3.00	3.00			3.00	3.00
Fleet Manager	1.01				1.01	
Program Manager		0.70				0.70
	5.01	4.70			5.01	4.70

Program Outcome

Provide safe, aesthetically pleasing parks designed and maintained to meet the diverse needs for active and passive recreation and leisure activities.

Program Objectives

1A Maintain approximately 379 acres of developed parkland to meet criteria contained in standard operating procedures.

1B Maintain 52 acres of traffic medians within established maintenance program.

1C Playground equipment, group picnic areas, and other park furnishings such as benches, drinking fountains, wells, and pumps are safe, well maintained and operational.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	3,273,703	100%
Total Funding	3,273,703	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$1,956,771	$1,813,836	$1,948,735
Operating Expenses	$656,840	$835,759	$839,270
Internal Service Charges	$702,974	$635,589	$485,698
Other Financing Uses		$-28,560	
Total Expenditures	$3,316,585	$3,256,624	$3,273,703

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Environmental Maintenance Tech	0.85	0.85	0.06	0.06	0.91	0.91
General Laborer	3.98	4.00	0.16	0.16	4.14	4.16
Heavy Equipment Operator I	0.98	0.98			0.98	0.98
Horticultural Advisor	0.49	0.50			0.49	0.50
Landscape Gardener	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			13.29	19.55	13.29	19.55
Maintenance Carpenter	0.01				0.01	
Maintenance Electrician	0.02		0.01		0.03	
Maintenance Gardener	2.00	2.00	0.09	0.09	2.09	2.09
Maintenance Painter	0.07		0.08		0.15	
Maintenance Team Leader	2.70	2.70	0.08	0.08	2.78	2.78
Maintenance Utility Mechanic	0.06		0.03		0.09	
Maintenance Worker I	0.02		0.03	0.02	0.05	0.02
Maintenance Worker II	0.36	0.27	0.03	0.02	0.39	0.29
Parks Lead Worker	1.00	1.00			1.00	1.00
Senior Maintenance Team Leader	1.08	1.00	0.17	0.17	1.25	1.17
Tree Lead Worker	0.48	0.48			0.48	0.48
	15.10	14.78	14.03	20.15	29.13	34.93

Program Outcome

Provide a variety of programs to maintain streetscapes; including street trees and traffic medians, open space areas and public right-of-way in an aesthetically pleasing condition and achieve mandated requirements for public safety in the most cost effective and efficient manner.

Program Objectives

1A To maintain City maintained trees on major arterials and collector streets by providing an annual maintenance program.

1H Provide a pest and weed abatement program to 1080 acres of open space, 306 miles of public right-of-way and all City maintained landscaped areas (436 acres) so that mandated Fire District requirements, public safety standards, and plant disease control objectives are met.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,106,586	55.42%
210-Downtown Maintenance Distr	40,000	2%
211-Pinehollow Landscape Maint	10,000	.50%
213-Ygnacio Woods Landscape Ma	3,322	.17%
262-State Gas Tax-Section 2103	836,895	41.91%
Total Funding	1,996,803	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$1,188,725	$1,084,563	$922,002
Operating Expenses	$451,311	$938,893	$895,281
Internal Service Charges	$240,118	$228,885	$179,520
Total Expenditures	$1,880,154	$2,252,341	$1,996,803

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Environmental Maintenance Tech	1.15	1.15	0.05	0.05	1.20	1.20
General Laborer	2.02	2.00	0.05	0.07	2.07	2.07
Heavy Equipment Operator I	0.02	0.02			0.02	0.02
Horticultural Advisor	0.48	0.50			0.48	0.50
Landscape Gardener	4.00	4.00			4.00	4.00
Ltd Ser-Maint. Laborer			6.25		6.25	
Maintenance Gardener			0.02		0.02	
Maintenance Team Leader	0.30	0.30	0.09	0.09	0.39	0.39
Maintenance Worker II	0.73	0.73			0.73	0.73
Parks Lead Worker			0.02	0.02	0.02	0.02
Senior Maintenance Team Leader	0.88	0.88			0.88	0.88
Tree Lead Worker	0.52	0.52			0.52	0.52
	10.10	10.10	6.48	0.23	16.58	10.33

Program Outcome

Concord Landscape Maintenance Districts provide the highest quality service level to landscaped areas as specified in maintenance contract specifications and annual budget documents.

Program Objectives

1A Concord's Landscape Maintenance Districts achieve the highest quality service levels by accomplishing established maintenance programs.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
210-Downtown Maintenance Distr	620,024	79.98%
211-Pinehollow Landscape Maint	77,947	10.05%
212-Kirkwood Landscape Mainten	67,252	8.67%
213-Ygnacio Woods Landscape Ma	8,583	1.11%
214-Balhan Terrace Landscape M	719	.09%
215-Valley Terrace Landscape M	727	.10%
Total Funding	775,252	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$122,134	$223,425	$220,464
Operating Expenses	$117,071	$236,417	$241,902
Internal Service Charges	$17,615	$15,736	
Other Financing Uses	$209,495	$215,780	$312,886
Total Expenditures	$466,315	$691,358	$775,252

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Landscape Gardener	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			3.64	3.64	3.64	3.64
Senior Maintenance Team Leader	0.12	0.12			0.12	0.12
	1.12	1.12	3.64	3.64	4.76	4.76

Program Outcome

Deliver building maintenance services to 69 buildings and 373,539 square feet of building area which preserve and protect the City's investment in public facilities and meet the needs of internal and external customers for safe, functional, and presentable public facilities.

Program Objectives

1A Provide building maintenance on City-owned/leased facilities to ensure that they are operational.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
630-Building Maintenance Fund	3,318,416	100%
Total Funding	3,318,416	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$917,333	$959,850	$957,137
Operating Expenses	$543,058	$1,320,326	$1,538,473
Internal Service Charges	$163,760	$150,273	$103,804
Other Financing Uses			$719,002
Total Expenditures	$1,624,151	$2,430,449	$3,318,416

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Facilities Maintenance Manager	0.93	1.00			0.93	1.00
Facilities Maintenance Tech		1.00				1.00
Ltd Ser-Maint. Laborer			0.24	1.20	0.24	1.20
Ltd Ser-Technician			0.24	0.24	0.24	0.24
Maintenance Carpenter	0.99		0.03		1.02	
Maintenance Electrician	0.98	1.00	0.01		0.99	1.00
Maintenance Painter	0.43	1.00	0.01	0.09	0.44	1.09
Maintenance Utility Mechanic	1.94	2.00	0.02	0.09	1.96	2.09
Maintenance Worker I	0.22	1.00			0.22	1.00
Maintenance Worker II	1.94		0.02	0.08	1.96	0.08
Senior Maintenance Team Leader	0.60	1.00			0.60	1.00
	8.03	8.00	0.57	1.70	8.60	9.70

Program Outcome

Provide custodial services for a healthy and safe environment to our diverse customer base in the most cost effective and efficient manner.

Program Objectives

1A Provide custodial services on all City-owned/leased facilities so that buildings are cleaned per standard operating procedures by visual inspection.

1Z Administrative support for objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
630-Building Maintenance Fund	645,764	100%
Total Funding	645,764	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$465,244	$225,923	$284,562
Operating Expenses	$280,890	$343,350	$353,087
Internal Service Charges	$51,562	$47,024	$8,115
Total Expenditures	$797,696	$616,297	$645,764

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2010-11	2011-12	2010-11	2011-12	2010-11	2011-12
Custodian	1.00	1.00	0.02	0.06	1.02	1.06
Lead Custodian	2.00	2.00	0.04		2.04	2.00
Ltd Ser-Maint. Laborer			0.19		0.19	
	3.00	3.00	0.25	0.06	3.25	3.06

Program Outcome

Provide an environment of zero tolerance for graffiti to illustrate Concord's uniqueness and define Concord as California's premier community.

Program Objectives

1A Remove graffiti within a 24 hour period.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	238,265	100%
Total Funding	238,265	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2009-10 Actual	2010-11 Budgeted	2011-12 Proposed
Salaries and Benefits	$208,281	$172,188	
Operating Expenses	$51,665	$30,486	$31,119
Internal Service Charges	$28,641	$26,993	$26,148
Other Financing Uses			$180,998
Total Expenditures	$288,587	$229,667	$238,265

Position Authorization By Classification

Classification	Full-Time Number of Positions 2010-11	Full-Time Number of Positions 2011-12	Part-Time & Overtime Full-Time Equivalent 2010-11	Part-Time & Overtime Full-Time Equivalent 2011-12	Total Number of Positions 2010-11	Total Number of Positions 2011-12
Facilities Maintenance Manager	0.07				0.07	
Ltd Ser-Maint. Laborer			0.77		0.77	
Maintenance Painter	0.50				0.50	
Maintenance Worker I	0.76				0.76	
Senior Maintenance Team Leader	0.32				0.32	
	1.65		0.77		2.42	

Special Revenue

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Concord's Historic Galindo House

This home was built in 1856 for Don Francisco Galindo and his wife, Maria Dolores Manuela (Pacheco) Galindo, Don Salvio's second daughter. At that time, it was one of the few Victorian ranch houses in the county. When their oldest son, Juan "John" Galindo and his bride Marina "Sarah" (Amador) Galindo took up residence in 1880, the original six-room house was expanded to ten rooms. After their eldest child Frederick and Catherine (Hittman) Galindo were married in 1911, title was transferred to the next generation. Since Mrs. Catherine Galindo's death in 1966, the home was maintained by her children. After the death of Ms. Ruth Galindo, the home became the property of the City of Concord. It is presently being restored as the Galindo House and Gardens.

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Special Revenue Funds are used to account for revenue sources that are restricted by law or administrative action for a specific purpose. The City of Concord has the following Special Revenue Funds:

State Gas Tax – Revenue apportioned to the City from State collected gasoline taxes. Funds are to be used for construction and maintenance of City Streets.

Storm Water Management -To account for activities necessary to comply with the Federal Clean Water Act.

Maintenance Districts - Revenue from property tax and annual assessments against property owners within districts used for maintenance.

Citywide Street Lighting District – Formed in 1988 for the purpose of funding the installation and maintenance of public lighting facilities in public places. In 2005, the City consummated the purchase of the street lighting system from the local utility and included its operations in this district.

Downtown Landscape Maintenance District – Formed in 1983 to maintain and service landscaping in the public places of the downtown area.

Pine Hollow Landscape Maintenance District – Formed in 1986 to maintain and service landscaping in the public places of the Pine Hollow subdivision.

Landscaping & Lighting District #3 – This district is comprised of four subdivisions, Kirkwood, Ygnacio Woods, Balhan and Valley Terrace.

Art in Public Places – To account for fees applied to new construction and expended for the purchase and installation of art objects in the City. This fee is no longer assessed.

Traffic System Management (TSM) - Monies from in-lieu parking fees used for traffic system management facilities.

Redevelopment Agency Housing Set-Aside - Funds from the Concord Redevelopment Agency used to support low and moderate income housing.

Monument Community Partnership - Monies for capital projects resulting from the partnership between the Contra Costa First 5 children and Monument community partnership.

Housing & Community Services – Monies received from the Federal Department of Housing and Urban Development and other sources used for development of jobs and suitable housing for low-income residents.

Housing Assistance – Funds from the Concord Redevelopment Agency and developers' contributions used for low-income housing loans.

Community Development Block Grant (CDBG) – Monies received from the Department of Housing & Urban Development used for programs assisting low and moderate income residents.

Housing Conservation – Funds from CDBG and repayments of previous loans used for loans rehabilitating housing.

Childcare – Monies from developers' fees committed to the Concord Childcare program.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ 3,440,240	$ 3,557,910	$ 3,485,407	$ 3,464,626	$ 3,429,127
Licenses and permits	176,600	335,588	759,380	5,000	5,000
Intergovernmental	3,223,925	3,500,399	3,629,136	3,099,867	4,402,017
Charges for current services	19,211	17,836	17,336	77,750	77,750
Fines and forfeitures	-	-	-	-	-
Use of money and property	668,427	333,874	472,261	311,375	361,974
Other	353,593	202,903	49,245	247,121	343,742
Total Revenues	$ 7,881,996	$ 7,948,510	$ 8,412,765	$ 7,205,739	$ 8,619,610
EXPENDITURES:					
Current:					
Salaries and benefits	$ 2,434,801	$ 2,507,141	$ 2,270,157	$ 1,684,838	$ 2,226,878
Operating expenditures	5,131,398	4,285,873	4,171,515	5,532,266	7,042,891
Fixed charges	878,074	878,175	824,830	454,078	845,898
Capital projects	1,044,703	1,352,466	1,816,701	1,967,995	1,476,727
Debt Services	-	-	-	-	-
Total Expenditures	$ 9,488,976	$ 9,023,655	$ 9,083,203	$ 9,639,177	$ 11,592,394
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,606,980)	$ (1,075,145)	$ (670,438)	$ (2,433,438)	$ (2,972,784)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (1,836,024)	$ 2,260,181	$ (2,380,128)	$ 329,232	
Transfers in	3,189,158	3,799,012	3,877,222	3,173,714	3,233,718
Transfers (out)	(135,030)	(317,108)	(264,362)	(17,050)	(4,000)
Total Other Financing Sources (Uses)	$ 1,218,104	$ 5,742,085	$ 1,232,732	$ 3,485,896	$ 3,229,718
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (388,876)	$ 4,666,940	$ 562,294	$ 1,052,458	$ 256,934
Fund balance at beginning of year	8,800,620	8,411,744	13,078,684	13,640,978	14,693,436
Fund balance at end of year	$ 8,411,744	$ 13,078,684	$ 13,640,978	$ 14,693,436	$ 14,950,370

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Fund	State Gas Tax	Storm Water Management	Art in Public Places	Maintenance Districts
FUND BALANCE AS OF JULY 1, 2011	$ 1,837,807	$ 2,170,713	$ 121,131	$ 2,949,990
REVENUE				
Taxes	$ -	$ 1,959,330	$ -	$ 1,469,797
Licenses & Permits				
Use of Money & Property	47,000	34,000	-	45,474
Intergovernmental	3,386,500			
Fees				
Other	-	-	-	312,886
Total Revenues	$ 3,433,500	$ 1,993,330	$ -	$ 1,828,157
APPROPRIATIONS				
Operating	$ 2,632,348	$ 1,815,797	$ -	$ 1,558,396
Capital Projects	906,892	-	-	-
Contractual Services				
Loan/Rebates				
Incidental Expenses	-	-	-	427,397
Total Expenditures	$ 3,539,240	$ 1,815,797	$ -	$ 1,985,793
OTHER FINANCING SOURCES (USES)				
Transfer In	-			-
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing	(105,740)	177,533	-	(157,636)
FUND BALANCE - 6/30	$ 1,732,067	$ 2,348,246	$ 121,131	$ 2,792,354
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ 182,000	$ -	$ 142,113
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of June 30, 2011)	$ 918,375	$ 145	$ -	$ -

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Fund	Traffic System Management	RDA Housing Set Aside	Monument Community Partnership	Other Housing & Community Services
FUND BALANCE AS OF JULY 1, 2011	$ -	$ 4,906,981	$ 588	$ 2,706,226
REVENUE				
Taxes	$ -	$ -	$ -	$ -
Licenses & Permits				5,000
Use of Money & Property	-	205,000	-	30,500
Intergovernmental				1,015,517
Fees				77,750
Other	-	-	-	30,856
Total Revenues	$ -	$ 205,000	$ -	$ 1,159,623
APPROPRIATIONS				
Operating	$ 39,029	$ 1,207,955	$ -	$ 390,026
Capital Projects		-		341,835
Contractual Services		245,664		193,039
Loan/Rebates		1,734,016		100,000
Incidental Expenses	-	-	-	-
Total Expenditures	$ 39,029	$ 3,187,635	$ -	$ 1,024,900
OTHER FINANCING SOURCES (USES)				
Transfer In	103,350	$ 3,130,368		-
Transfer Out	$ (4,000)	-	-	-
Total Other Financing Sources (Uses	$ 99,350	$ 3,130,368	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing	60,321	147,733	-	134,723
FUND BALANCE - 6/30	$ 60,321	$ 5,054,714	$ 588	$ 2,840,949
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ 124,000	$ -	$ -
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of June 30, 2011)	$ -	$ 238,046	$ -	$ 620,111

City of Concord
Special Revenue Fund
State Gas Tax Fund
Ten Year Projection
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
FUND BALANCE - 7/1	$ 1,837,807	$ 1,732,067	$ 2,009,582	$ 2,194,298	$ 2,291,289	$ 2,274,725	$ 2,167,493	$ 1,890,708	$ 1,464,291	$ 1,012,393
Add Revenues:										
Intergovernmental	$ 3,386,500	$ 3,291,909	$ 3,291,909	$ 3,291,909	$ 3,291,909	$ 3,291,909	$ 3,291,909	$ 3,291,909	$ 3,291,909	$ 3,291,909
Use of Money & Property	47,000	62,000	67,000	70,000	70,000	68,000	64,000	58,000	48,000	38,000
Total Revenue	$ 3,433,500	$ 3,353,909	$ 3,358,909	$ 3,361,909	$ 3,361,909	$ 3,359,909	$ 3,355,909	$ 3,349,909	$ 3,339,909	$ 3,329,909
Less Appropriations:										
Operating	$ 2,632,348	$ 2,504,945	$ 2,582,601	$ 2,652,579	$ 2,744,764	$ 2,811,421	$ 2,954,302	$ 3,074,583	$ 3,066,012	$ 3,173,862
Capital Projects	906,892	571,449	591,592	612,339	633,709	655,720	678,392	701,743	725,795	750,569
Total Appropriations	$ 3,539,240	$ 3,076,394	$ 3,174,193	$ 3,264,918	$ 3,378,473	$ 3,467,141	$ 3,632,694	$ 3,776,326	$ 3,791,807	$ 3,924,431
Excess (Deficiency) of Revenue Over (Under) Expenditures	$ (105,740)	$ 277,515	$ 184,716	$ 96,991	$ (16,564)	$ (107,232)	$ (276,785)	$ (426,417)	$ (451,898)	$ (594,522)
FUND BALANCE - 6/30	$ 1,732,067	$ 2,009,582	$ 2,194,298	$ 2,291,289	$ 2,274,725	$ 2,167,493	$ 1,890,708	$ 1,464,291	$ 1,012,393	$ 417,871

CITY OF CONCORD
SPECIAL REVENUE FUNDS
HOUSING & COMMUNITY SERVICES
FOR THE YEAR ENDING JUNE 30, 2012

	Housing Assistance	Housing Conservation	CDBG	Housing Inclusionary Fees	Childcare	Total
FUND BALANCE - 7/1	$ 434,981	$ 158,115	$ 507,351	$ 1,461,993	$ 143,786	$ 2,706,226
REVENUES						
Use of Money & Property	$ 7,500	$ -	$ -	$ 20,000	$ 3,000	$ 30,500
Licenses & Permits				5,000		5,000
Grants		228,950	786,567	-		1,015,517
Fees	2,750	75,000				77,750
Other	-	-	5,856	-	25,000	30,856
Total Revenues	$ 10,250	$ 303,950	$ 792,423	$ 25,000	$ 28,000	$ 1,159,623
APPROPRIATIONS						
Operating	$ 43,084	$ 55,713	$ 283,322	$ -	$ 7,907	$ 390,026
Contracting Services			161,410		31,629	193,039
Capital Projects			341,835			341,835
Loan/Rebates	-	100,000	-	-	-	100,000
Total Expenditures	$ 43,084	$ 155,713	$ 786,567	$ -	$ 39,536	$ 1,024,900
OTHER FINANCING SOURCES (USES)						
Transfer in	$ -	$ -	$ -	$ -	$ -	$ -
Transfer out	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues over (under) expenditures and Other Financing Source (Uses)	(32,834)	148,237	5,856	25,000	(11,536)	134,723
FUND BALANCE - 6/30	$ 402,147	$ 306,352	$ 513,207	$ 1,486,993	$ 132,250	$ 2,840,949

City of Concord
Special Revenue Fund
RDA Housing Set-Aside Fund
Ten Year Projection
For The Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 4,906,981	$ 5,054,714	$ 5,172,657	$ 5,259,242	$ 5,251,373	$ 5,195,380	$ 5,181,225	$ 5,238,452	$ 5,409,935	$ 5,610,662
Revenue										
Low & Moderate Income Housing Set-Aside	$ 3,130,368	$ 3,130,368	$ 3,130,368	$ 3,130,368	$ 3,130,368	$ 3,241,568	$ 3,356,168	$ 3,535,000	$ 3,656,600	$ 3,781,800
Use of Money & Property	55,000	67,000	78,000	85,000	88,000	90,000	93,000	90,000	92,000	92,000
Scheduled Loan Repayment-Principal & Interest	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Total Revenues	$ 3,335,368	$ 3,347,368	$ 3,358,368	$ 3,365,368	$ 3,368,368	$ 3,481,568	$ 3,599,168	$ 3,775,000	$ 3,898,600	$ 4,023,800
Expenditures										
Operating Expenditures:										
Salary / Staff Dev / Supplies	$ 384,858	$ 399,883	$ 415,667	$ 436,221	$ 455,706	$ 493,742	$ 504,669	$ 528,602	$ 582,125	$ 601,351
Consultant/Contract Services	245,664	254,462	263,553	272,946	282,651	292,678	303,036	313,737	324,789	336,207
City Provided Admin. & General Services	610,008	622,208	634,652	647,345	660,292	673,498	686,968	700,708	715,000	715,000
Housing Programs:										
Housing Loans	1,734,016	1,734,016	1,734,016	1,784,016	1,784,016	1,784,016	1,784,016	1,784,016	1,784,016	1,784,016
Building Inspection	70,243	73,153	75,278	81,120	87,075	94,076	102,385	112,370	124,577	139,548
Plaza Tower Repayment	142,846	145,703	148,617	151,589	154,621	157,713	160,867	164,084	167,366	170,713
Total Expenditures	$ 3,187,635	$ 3,229,425	$ 3,271,783	$ 3,373,237	$ 3,424,361	$ 3,495,723	$ 3,541,941	$ 3,603,517	$ 3,697,873	$ 3,746,835
Revenues Over (Under) Expenditures	$ 147,733	$ 117,943	$ 86,585	$ (7,869)	$ (55,993)	$ (14,155)	$ 57,227	$ 171,483	$ 200,727	$ 276,965
Contingency Reserve	$ 124,000	$ 128,000	$ 131,000	$ 136,000	$ 140,000	$ 146,000	$ 149,000	$ 154,000	$ 162,000	$ 165,000
Other Finance Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Finance Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ 4,930,714	$ 5,044,657	$ 5,128,242	$ 5,115,373	$ 5,055,380	$ 5,035,225	$ 5,089,452	$ 5,255,935	$ 5,448,662	$ 5,722,627

City of Concord
Special Revenue Fund
Street Lighting Maintenance District
Ten Year Projection
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 1,627,482	$ 1,531,229	$ 1,464,071	$ 1,427,225	$ 1,375,644	$ 1,304,481	$ 1,216,957	$ 1,183,645	$ 1,119,573	$ 1,019,456
Revenues										
Taxes	$ 1,020,000	$ 1,020,000	$ 1,020,000	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620
Use of Money & Property	24,000	30,000	36,000	35,000	40,000	43,000	47,000	51,000	52,000	46,000
Total Revenue	$ 1,044,000	$ 1,050,000	$ 1,056,000	$ 1,082,620	$ 1,087,620	$ 1,090,620	$ 1,094,620	$ 1,098,620	$ 1,099,620	$ 1,093,620
Expenditures										
Street Lighting (Electricity)	$ 492,994	$ 434,783	$ 404,854	$ 413,680	$ 419,810	$ 422,105	$ 434,768	$ 447,811	$ 460,792	$ 471,264
Street Lighting (Consult./Contract)	30,775	31,698	32,649	33,628	34,637	35,676	36,746	37,848	38,983	40,152
Street Lighting (Personnel)	188,383	197,640	204,944	212,264	222,348	230,952	239,901	249,160	258,750	268,716
Street Lighting (Supplies)	31,836	32,473	33,122	33,784	34,460	35,149	35,852	36,569	37,300	38,046
Assessment Engineering	17,167	17,510	17,860	18,217	18,581	18,953	19,332	19,719	20,113	20,515
County Collection Fees	33,959	34,638	35,331	36,038	36,759	37,494	38,244	39,009	39,789	40,585
Other Fixed Charges	6,483	6,675	6,977	7,285	7,391	8,073	7,634	7,657	8,890	8,300
Debt Service Lease Purchase Agree	235,306	262,366	261,709	287,880	297,347	306,267	315,455	324,919	335,120	348,525
Loan Repayment w/Interest	103,350	99,375	95,400	91,425	87,450	83,475				
Total Expenditures	$ 1,140,253	$ 1,117,158	$ 1,092,846	$ 1,134,201	$ 1,158,783	$ 1,178,144	$ 1,127,932	$ 1,162,692	$ 1,199,737	$ 1,236,103
Revenues Over (Under)	$ (96,253)	$ (67,158)	$ (36,846)	$ (51,581)	$ (71,163)	$ (87,524)	$ (33,312)	$ (64,072)	$ (100,117)	$ (142,483)
Contingency Reserve	$ 80,000	$ 76,000	$ 74,000	$ 75,000	$ 77,000	$ 79,000	$ 81,000	$ 84,000	$ 86,000	$ 89,000
Fund Balance 6/30	$ 1,451,229	$ 1,388,071	$ 1,353,225	$ 1,300,644	$ 1,227,481	$ 1,137,957	$ 1,102,645	$ 1,035,573	$ 933,456	$ 787,973

City of Concord
Special Revenue Fund
Downtown Landscape Maintenance District
Ten Year Projection
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 754,646	$ 712,069	$ 671,159	$ 631,814	$ 592,255	$ 551,699	$ 507,464	$ 462,680	$ 415,847	$ 361,134
Revenue										
Taxes	$ 310,000	$ 319,300	$ 328,879	$ 338,745	$ 348,907	$ 359,374	$ 370,155	$ 381,260	$ 392,698	$ 404,479
Other Revenues	312,886	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400
Use of Money & Property	11,000	14,000	16,000	18,000	20,000	21,000	21,000	21,000	19,000	16,000
Total Revenue	$ 633,886	$ 669,795	$ 688,263	$ 707,224	$ 726,694	$ 745,688	$ 701,967	$ 676,435	$ 694,098	$ 702,879
Expenditures										
Landscape Maintenance	$ 249,708	$ 257,008	$ 263,267	$ 271,494	$ 281,281	$ 290,431	$ 299,896	$ 309,661	$ 319,739	$ 330,158
Gas & Electricity	6,956	7,165	7,380	7,601	7,829	8,064	8,306	8,555	8,812	9,076
Water & Miscellaneous	36,765	37,868	39,004	40,174	41,379	42,620	43,899	45,216	46,572	47,969
City Provided Admin. & General Services	312,886	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400
Assessment Engineering	6,898	7,036	7,177	7,321	7,467	7,616	7,768	7,923	8,081	8,243
County Collection Fees	773	788	804	820	836	853	870	887	905	923
Postage & Mailing	574	591	609	627	646	665	685	706	727	749
Consultant/Contract Services	5,464	5,628	5,797	5,971	6,150	6,335	6,525	6,721	6,923	7,131
Other Fixed Charges	56,439	58,126	60,186	62,296	63,875	68,025	67,990	69,424	74,652	74,273
Total Expenditures	$ 676,463	$ 710,705	$ 727,608	$ 746,783	$ 767,250	$ 789,923	$ 746,751	$ 723,268	$ 748,811	$ 760,922
Revenue Over (Under) Expenditures	$ (42,577)	$ (40,910)	$ (39,345)	$ (39,559)	$ (40,556)	$ (44,235)	$ (44,784)	$ (46,833)	$ (54,713)	$ (58,043)
Contingency Reserve	$ 45,000	$ 48,000	$ 49,000	$ 50,000	$ 52,000	$ 53,000	$ 48,000	$ 45,000	$ 47,000	$ 48,000
Fund Balance 6/30	$ 667,069	$ 623,159	$ 582,814	$ 542,255	$ 499,699	$ 454,464	$ 414,680	$ 370,847	$ 314,134	$ 255,091

City of Concord
Special Revenue Fund
Pine Hollow Landscape Maintenance District
Ten Year Projections
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 298,919	$ 278,649	$ 257,264	$ 235,712	$ 212,939	$ 188,887	$ 163,499	$ 136,717	$ 107,481	$ 74,729
Revenue										
Taxes	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677
Use of Money & Property	6,000	7,000	9,000	10,000	11,000	12,000	13,000	13,000	12,000	11,000
Total Revenue	$ 67,677	$ 68,677	$ 70,677	$ 71,677	$ 72,677	$ 73,677	$ 74,677	$ 74,677	$ 73,677	$ 72,677
Expenditures										
Landscape Contract	$ 21,389	$ 21,817	$ 22,253	$ 22,698	$ 23,152	$ 23,615	$ 24,087	$ 24,569	$ 25,060	$ 25,561
Landscape Extra Work	10,612	11,129	11,657	12,195	12,744	13,304	13,875	14,458	15,053	15,642
Contract Administration	1,437	1,466	1,495	1,525	1,556	1,587	1,619	1,651	1,684	1,735
Gas & Electricity	1,012	1,042	1,073	1,105	1,138	1,172	1,207	1,243	1,280	1,318
Capital Replacement Reserve	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270
Water & Miscellaneous	24,122	24,846	25,591	26,359	27,150	27,965	28,804	29,668	30,558	31,475
Assessment Engineering	3,183	3,247	3,312	3,378	3,446	3,515	3,585	3,657	3,730	3,805
Printing, Publishing & Mailing	481	495	510	525	541	557	574	591	609	627
County Collection Fees	441	450	459	468	477	487	497	507	517	527
Other Fixed Charges	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
Total Expenditures	$ 87,947	$ 90,062	$ 92,229	$ 94,450	$ 96,729	$ 99,065	$ 101,459	$ 103,913	$ 106,429	$ 109,008
Revenue Over (Under) Expenditures	$ (20,270)	$ (21,385)	$ (21,552)	$ (22,773)	$ (24,052)	$ (25,388)	$ (26,782)	$ (29,236)	$ (32,752)	$ (36,331)
Contingency Reserve	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 11,000	$ 11,000
Fund Balance 6/30	$ 269,649	$ 248,264	$ 226,712	$ 203,939	$ 178,887	$ 153,499	$ 126,717	$ 97,481	$ 63,729	$ 27,398

City of Concord
Special Revenue Fund
Landscape & Lighting Maintenance District No. 3
Ten Year Projection
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 268,943	$ 270,407	$ 272,083	$ 274,551	$ 276,321	$ 277,366	$ 276,506	$ 274,326	$ 271,015	$ 267,583
Revenue										
Taxes	$ 78,120	$ 78,374	$ 78,635	$ 78,904	$ 79,181	$ 79,467	$ 79,761	$ 80,064	$ 80,376	$ 80,697
Other Revenues	-	-	2,500	2,625	2,756	2,894	3,039	3,191	3,351	3,519
Use of Money & Property	4,474	6,469	6,609	7,696	8,778	8,798	8,830	9,875	10,881	10,906
Total Revenue	$ 82,594	$ 84,843	$ 87,744	$ 89,225	$ 90,715	$ 91,159	$ 91,630	$ 93,130	$ 94,608	$ 95,122
Expenditures										
Landscape Contract	$ 23,715	$ 24,175	$ 24,644	$ 25,169	$ 25,704	$ 26,251	$ 26,811	$ 27,383	$ 27,966	$ 28,563
Landscape Extra Work	5,575	5,746	5,921	6,100	6,282	6,468	6,657	6,850	7,047	7,248
Landscape Supplies	1,104	1,126	1,149	1,172	1,195	1,219	1,243	1,268	1,293	1,319
Water	36,725	37,827	38,962	40,131	41,335	42,575	43,853	45,168	46,523	47,919
Gas & Electricity	2,229	2,295	2,365	2,436	2,510	2,586	2,664	2,744	2,827	2,911
Capital Replacement Reserve	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Assessment Engineering	3,190	3,254	3,319	3,385	3,452	3,522	3,593	3,665	3,738	3,813
Printing, Publishing & Mailing	1,159	1,193	1,228	1,264	1,301	1,340	1,380	1,421	1,463	1,506
County Collection Fees	584	596	608	620	633	646	659	672	686	700
Other Fixed Charges	3,849	3,955	4,080	4,178	4,258	4,412	3,950	4,270	3,497	3,560
Total Expenditures	$ 81,130	$ 83,167	$ 85,276	$ 87,455	$ 89,670	$ 92,019	$ 93,810	$ 96,441	$ 98,040	$ 100,539
Revenue Over (Under) Expenditures	$ 1,464	$ 1,676	$ 2,468	$ 1,770	$ 1,045	$ (860)	$ (2,180)	$ (3,311)	$ (3,432)	$ (5,417)
Contingency Reserve	$ 8,113	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000	$ 10,000	$ 10,000
Fund Balance 6/30	$ 262,294	$ 264,083	$ 265,551	$ 267,321	$ 268,366	$ 267,506	$ 265,326	$ 261,015	$ 257,583	$ 252,166

City of Concord
Special Revenue Fund
Storm Water Fund Ten Year Projection
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance - 7/01	$ 2,170,713	$ 2,348,246	$ 2,481,366	$ 2,575,466	$ 2,614,829	$ 2,602,611	$ 2,528,113	$ 2,457,234	$ 2,301,025	$ 2,145,703
Revenues										
Taxes - Parcel Fees	$ 1,959,330	$ 1,961,330	$ 1,963,330	$ 1,965,330	$ 1,967,330	$ 1,969,330	$ 1,971,330	$ 1,973,330	$ 1,975,330	$ 1,977,330
Other Revenue	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	34,000	47,800	62,000	64,000	77,000	76,000	86,000	93,000	98,000	99,000
Total Revenues	$ 1,993,330	$ 2,009,130	$ 2,025,330	$ 2,029,330	$ 2,044,330	$ 2,045,330	$ 2,057,330	$ 2,066,330	$ 2,073,330	$ 2,076,330
Expenditures										
Operations	$ 1,092,806	$ 1,125,519	$ 1,157,588	$ 1,192,659	$ 1,229,324	$ 1,265,693	$ 1,301,087	$ 1,341,206	$ 1,390,806	$ 1,432,726
MRP Requirement	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Drainage System	249,620	260,596	269,364	278,382	290,378	300,826	311,675	322,888	334,483	346,515
Street Cleaning	423,371	439,895	454,278	468,926	486,846	503,309	465,447	508,445	453,363	474,475
Total Expenditures	$ 1,815,797	$ 1,876,010	$ 1,931,230	$ 1,989,967	$ 2,056,548	$ 2,119,828	$ 2,128,209	$ 2,222,539	$ 2,228,652	$ 2,303,716
Excess of Revenue Over (Under) Expenditures	$ 177,533	$ 133,120	$ 94,100	$ 39,363	$ (12,218)	$ (74,498)	$ (70,879)	$ (156,209)	$ (155,322)	$ (227,386)
Less 10% Reserves	$ 182,000	$ 188,000	$ 193,000	$ 199,000	$ 206,000	$ 212,000	$ 213,000	$ 222,000	$ 223,000	$ 230,000
Capital Projects										
Drainage Improvement	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CCCWP Requirements	-	-	-	-	-	-	-	-	-	-
Total Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,166,246	$ 2,293,366	$ 2,382,466	$ 2,415,829	$ 2,396,611	$ 2,316,113	$ 2,244,234	$ 2,079,025	$ 1,922,703	$ 1,688,317

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Debt Service

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Concord's Historic Bibber House

This house was built in 1912-13 by L.V. Perry for Charles and Carrie (Beebe) Bibber at a cost of $3,733. In addition to its large size and prominent architecture, the house is known for its exquisite wood paneling and beautifully finished staircase. Charles Bibber was the Deputy County Assessor. The house remained in his family for two generations. It has since been reconfigured for commercial purposes and is used as professional offices.

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Debt Service Funds are used to account for accumulation of resources for payment of interest and principal on the City's general bond debt. Debt Service Funds include:

TAX ALLOCATION BONDS

Redevelopment Agency Fund - Accounts for the accumulation of property taxes for payment of interest and principal on the Redevelopment Agency tax allocation bonds issued in 2004.

REVENUE BONDS

Police Facilities Revenue Bonds - To account for the accumulation of lease revenue for payment of interest and principal on the Police Facility lease revenue bonds issued in 1993 by the Redevelopment Agency.

Parking Structure Revenue Bonds - To account for the accumulation of resources for payment of interest and principal on the Parking Structure lease revenue bonds issued in 2001 by the Redevelopment Agency.

Performing Arts Revenue Bonds - To account for the accumulation of revenue provided by Bill Graham Presents (a subsidiary of Clear Channel) for payment of interest and principal on the Pavilion lease revenue bonds issued in 1995.

CERTIFICATES OF PARTICIPATION

ABAG Fund - To account for transfers of revenue from the General Fund for payment of interest and principal on Association of Bay Area Governments (ABAG) certificates of participation.

ASSESSMENT DISTRICTS

Assessment Districts Fund - To account for the accumulation of special assessment taxes for payment of special assessment bond interest and principal.

LEASE AGREEMENTS

Refunding Lease - To account for the accumulation of resources for payment of interest and principal for a lease repurchase secured by the Corporation Yard. The proceeds of the Refunding Lease, issued in 2010, retired a portion of the Police Facilities Revenue Bonds listed above and retired the 1999 Judgment Obligation Bonds.

Lease Purchase - To account for the accumulation of resources for payment of interest and principal for a lease issued to fund various energy efficiency improvements in 2011.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures	-	-	-	-	-
Use of money and property	1,798,787	1,544,335	1,020,552	1,141,500	1,133,000
Other	65,610	67,052	5,138,701	66,000	-
Total Revenues	$ 1,864,397	$ 1,611,387	$ 6,159,253	$ 1,207,500	$ 1,133,000
EXPENDITURES:					
Current:					
Salaries and benefits	$ -	$ -	$ -	$ -	$ -
Operating expenditures	11,087	-	-	-	-
Fixed charges	-	-	-	-	-
Capital projects	-	-	-	-	-
Debt service	9,804,857	9,789,232	22,055,915	8,818,731	9,678,208
Total Expenditures	$ 9,815,944	$ 9,789,232	$ 22,055,915	$ 8,818,731	$ 9,678,208
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (7,951,547)	$ (8,177,845)	$ (15,896,662)	$ (7,611,231)	$ (8,545,208)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (7,932,654)	$ 920,191	$ 626,084	$ (141,872)	$ -
Transfers in	8,043,593	7,257,654	20,971,928	7,897,371	9,374,656
Transfers (out)	-	-	(5,593,500)	-	-
Total Other Financing Sources (Uses)	$ 110,939	$ 8,177,845	$ 16,004,512	$ 7,755,499	$ 9,374,656
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (7,840,608)	$ -	$ 107,850	$ 144,268	$ 829,448
Fund balance at beginning of year	7,840,608	0	0	107,850	252,118
Fund balance at end of year	$ -	$ -	$ 107,850	$ 252,118	$ 1,081,566

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Annual debt service requirements to maturity for long-term debt, including interest payments, are as follow:

	Tax Allocation Bonds	Revenue Bonds			Certificates of Participation	Lease Agreements		Total
		Redevelopment Agency	Parking Structure	Concord Pavilion		Refunding Lease	Lease Purchase	
YEAR ENDING JUNE 30								
2011-12	$ 6,348,671	$ 501,425	$ 740,641	$ 866,528	$ 98,622	$ 534,015	$ 588,306	$ 9,678,208
2012-13	6,342,271	502,669	741,966	782,032	-	535,790	654,919	9,559,647
2013-14	6,339,671	497,731	736,956	700,832	-	531,115	674,184	9,480,489
2014-15	6,337,774	-	740,581	622,928	-	995,003	694,546	9,390,832
2015-16	6,329,888	-	737,425	553,114	-	567,379	716,213	8,904,019
2016-17	6,315,585	-	737,675	490,978	-	568,667	732,085	8,844,990
2017-18	6,312,473	-	741,675	431,314	-	568,780	750,217	8,804,459
2018-19	6,310,500	-	738,488	374,122	-	566,754	777,751	8,767,615
2019-20	6,293,928	-	739,019	324,196	-	568,044	806,559	8,731,746
2020-21	3,158,788	-	738,013	281,124	-	-	836,755	5,014,680
Thereafter	$ 15,752,673	$ -	$ 1,481,599	$ -	$ -	$ -	$ 5,201,213	$ 22,435,485
Total	$ 75,842,222	$ 1,501,825	$ 8,874,038	$ 5,427,168	$ 98,622	$ 5,435,547	$ 12,432,748	$ 109,612,170

Funding Sources:

Tax Allocation Bonds are paid by the incremental property taxes received by the Redevelopment Agency Capital Projects Fund.

Redevelopment Agency and Parking Structure Revenue Bonds are paid by the lease revenue received by the Redevelopment Agency Capital Project Fund.

Concord Pavilion Revenue Bonds will continue to be paid from operating revenues as part of the management agreement between the City of Concord and Live Nation.

Certificates of Participation are paid by General Fund revenues ($98,622) in the ABAG Debt Service Fund.

Refunding Lease is paid by the General Fund and Redevelopment Agency.

Lease Purchase is paid by a number of funds in the City.

CITY OF CONCORD
TAX ALLOCATION BONDS
FOR THE YEAR ENDING JUNE 30, 2012

Redevelopment Agency Tax Allocation Bonds

Resolution 04-430 of the City of Concord and Resolution 04-667 of the Redevelopment Agency of the City of Concord approved the Issuance of Tax Allocation Bonds by The Redevelopment Agency to defease the 1988 Current Interest Term Bonds, and the 1993 Subordinate Term Bonds.

Principal Borrowed	
Series 2004 due 7/1/2025	$ 72,310,000

Payment Required	Principal	Interest	Total
Series 2004	$ 3,835,000	$ 2,513,671	$ 6,348,671
Total	$ 3,835,000	$ 2,513,671	$ 6,348,671

Principal Outstanding as of June 30, 2012	
Series 2004	$ 53,370,000
	-
Total	$ 53,370,000

CITY OF CONCORD
REVENUE BONDS
FOR THE YEAR ENDING JUNE 30, 2012

Redevelopment Agency Revenue Bonds

Redevelopment Agency Lease Revenue Bonds were issued in 1993 to finance a portion of the Police Facilities Project leased by the City. A portion of these bonds were refinanced in June, 2010

Principal Borrowed			
Series 1993 due 8/1/2019	$ 9,700,000		
Payment Required	Principal	Interest	Total
Series 1993	$ 440,000	$ 61,425	$ 501,425
Principal Outstanding as of June 30, 2012			
Series 1993	$ 950,000		

Redevelopment Agency Parking Structure Bonds

Redevelopment Agency Lease Revenue Bonds were issued in 2001 to finance the Todos Santos Parking Center in the downtown area.

Principal Borrowed			
Series 2001 due 3/1/2023	$ 9,580,000		
Payment Required	Principal	Interest	Total
Series 2001	$ 415,000	$ 325,641	$ 740,641
Principal Outstanding as of June 30, 2012			
Series 2001	$ 6,115,000		

Performing Arts Center Lease Revenue Bonds

Performing Arts Center Lease Revenue Bonds were issued in 1995 to finance a portion of the renovation and expansion of Concord Pavilion leased by the City. A portion of these bonds were called in September, 2009.

Principal Borrowed			
Series 1995 due 8/1/2020	$ 18,700,000		
Payment Required	Principal	Interest	Total
Series 1995	$ 560,000	$ 306,528	$ 866,528
Principal Outstanding as of June 30, 2012			
Series 1995	$ 3,440,000		

CITY OF CONCORD
CERTIFICATES OF PARTICIPATION
FOR THE YEAR ENDING JUNE 30, 2012

City of Concord Certificates of Participation

ABAG 41 - Certificates of Participation were issued in 1998 to fund Diablo Creek Golf Course improvements (Enterprise Fund) and to defease outstanding ABAG 23 Certificates of Participation (Debt Service Fund) for renovation of Centre Concord.

Principal Borrowed

ABAG 41 - Centre Concord due 8/1/2011	$ 810,000
ABAG 41 - Diablo Creek Golf Course due 8/1/2018	2,750,000
Total ABAG 41	$ 3,560,000

Payment Required	Principal	Interest	Total
ABAG 41 - Centre Concord	$ 95,000	$ 3,622	$ 98,622
ABAG 41 - Diablo Creek Golf Course	55,000	64,798	$ 119,798
Total	$ 150,000	$ 68,420	$ 218,420

Principal Outstanding as of June 30, 2012

ABAG 41 - Centre Concord	$ -
ABAG 41 - Diablo Creek Golf Course	1,320,000
Total principal outstanding - ABAG 41	$ 1,320,000

CITY OF CONCORD
LEASE AGREEMENTS
FOR THE YEAR ENDING JUNE 30, 2012

Refunding Lease Agreement

The City entered into a Refunding Lease Agreement in 2010 to retire a portion of the outstanding 1993 Lease Revenue Bonds and to repay the 1999 Judgment Obligation bonds.

Principal Borrowed	
Refunding Lease Agreement due 9/1/2019	$ 5,075,000

Payment Required	Principal	Interest	Total
Refunding Lease Agreement	$ 373,500	$ 160,515	$ 534,015

Principal Outstanding as of June 30, 2012	
Refunding Lease Agreement	$ 4,272,000

Lease Purchase Agreement

The City entered into a Lease Purchase Agreement in 2011 to finance various energy efficiency improvements.

Principal Borrowed	
Lease Purchase Agreement due 12/1/2026	$ 8,384,040

Payment Required	Principal	Interest	Total
Lease Purchase Agreement	$ 123,690	$ 464,616	$ 588,306

Principal Outstanding as of June 30, 2012	
Lease Purchase Agreement	$ 8,260,350

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT
June 30, 2012 (1)

JURISDICTION	Net Debt Outstanding	Percentage Applicable to City of Concord	Amount Applicable to City of Concord
2009-10 Assessed Valuation, Direct and Overlapping Bonded Debt			$ 12,417,810,378
OVERLAPPING TAX AND ASSESSMENT DEBT			
Bay Area Rapid Transit District	$ 420,000,000	2.465%	$ 10,353,000
Contra Costa Community College District	245,795,000	8.340%	20,499,303
Mt. Diablo Unified School District	207,525,000	39.995%	82,999,624
Mt. Diablo Unified School District Community Facilities District No. 1	60,080,000	39.995%	24,028,996
Contra Costa County Reassessment District	2,855,000	7.513%	214,496
East Bay Regional Park District	196,775,000	3.756%	7,390,869
City of Concord Special Assessment District 1915 Act Bonds	112,000	100.000%	112,000
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	$ 1,133,142,000		$ 145,598,288
DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			
City of Concord General Fund Obligations	15,050,000	100.000%	15,050,000
Contra Costa County General Fund Obligations	296,478,318	8.309%	24,634,383
Contra Costa County Pension Obligations	435,310,000	8.309%	36,169,908
Contra Costa County Fire Protection District Pension Obligations	120,180,000	18.728%	22,507,310
Contra Costa Community College District Certificates of Participation	990,000	8.340%	82,566
Mt. Diablo Unified School District Certificates of Participation	5,440,000	39.995%	2,175,728
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND OBL	$ 873,448,318		$ 100,619,895
Less: Contra Costa County self supporting obligation			10,474,520
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			$ 90,145,375
GROSS COMBINED TOTAL DEBT	$ 2,006,590,318 (2)		$ 246,218,183
NET COMBINED TOTAL DEBT			$ 235,743,663

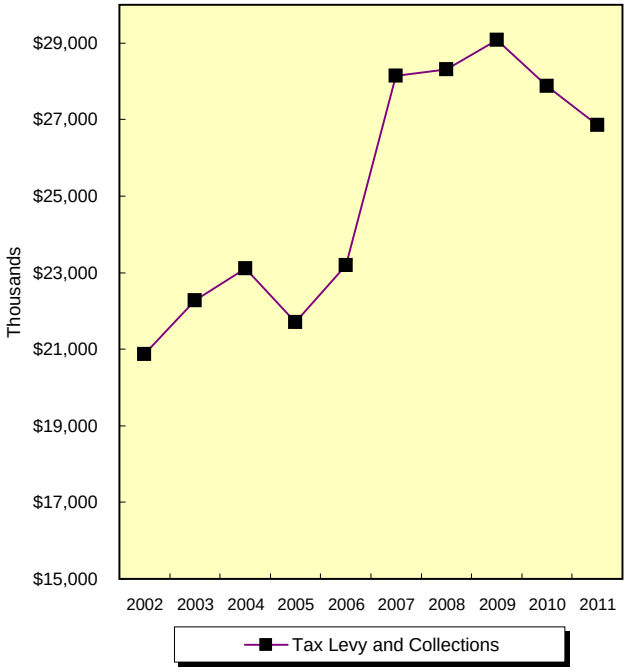
(1) Actual through June 30, 2010.

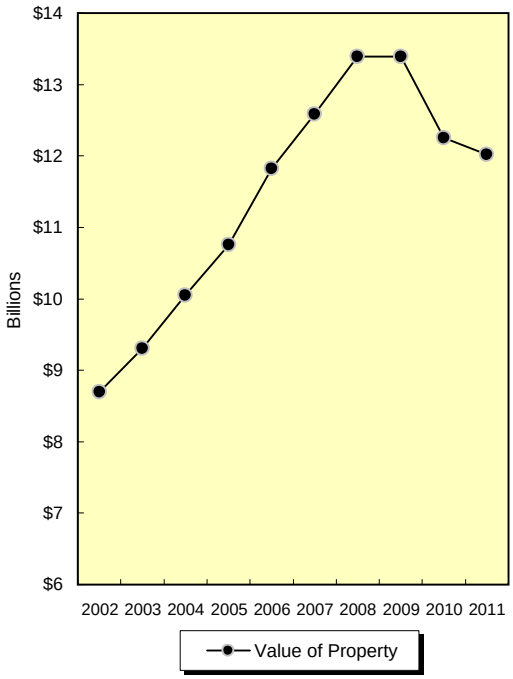
(2) Excludes tax and revenue anticipation notes, Enterprise revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations. Ratios to Assessed Valuation: Combined Direct Debt .12% Total Gross Debt % 1.17%.

SOURCE: California Municipal Statistics, Inc.

SOURCE: CAFR FY10, Statistical Section p. 109

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year	Total Secured Tax Levy		General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2002	$20,874,360		$ 9,415,843	$ -	$ 11,458,517	$ 20,874,360	100.00%	8,698,950,248
2003	22,268,670		10,320,110	-	11,948,560	22,268,670	100.00%	9,303,585,906
2004	23,117,284		10,743,130	-	12,374,154	23,117,284	100.00%	10,046,422,371
2005	21,710,945	(A)	10,652,549	-	11,058,396	21,710,945	100.00%	10,758,352,096
2006	23,202,024	(A)	11,773,593	-	11,428,431	23,202,024	100.00%	11,825,275,824
2007	28,151,765	(A)	14,247,381	-	13,904,384	28,151,765	100.00%	12,581,572,120
2008	28,304,789	(A)	13,706,176	-	14,598,613	28,304,789	100.00%	13,394,577,419
2009	29,074,531	(A)	12,987,563	-	16,086,968	29,074,531	100.00%	13,388,154,607
2010	$27,872,031	(A)	$ 11,379,519		$ 16,492,512	$ 27,872,031	100.00%	$12,254,962,478
2011	$26,862,265	(A)	$ 11,307,275		$ 15,554,990	$ 26,862,265	100.00%	$12,020,887,030

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department. Information available in October, 2010

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2011 are net of pass-thru payment and educational revenue augmentation fund withholding.

Capital Projects

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Concord's Historic Elworthy House

The house was built in 1912-13 for Herbert H. Elworthy, who was then Mayor of Concord, his wife Annie (Brawand) Elworthy, and their four sons. During the 1970s and 1980s, it was converted for use as a church and child-care facility, but was restored to its original configuration in 1988-89 and is currently used for commercial purposes.

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Capital Projects Funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital facilities financed by Proprietary or Special Revenue Funds. Capital Projects Funds include:

Measure J – Accounts for transportation improvements funded by Contra Costa County's ½% sales tax. Measure J was approved in 2004. Measure J continues the ½% sales tax approved in 1988 by Measure C for 2010 and beyond.

Special Developers Fund - To account for capital projects within the City funded by various fees collected from developers.

> Parkland Fee – Residential developers are responsible for providing park land and recreation sources for Concord's citizens (Chapter 3 (2), Article IV of the City Concord Municipal Code).
>
> Off-site Street Improvement Program (OSIP) – the method used by the City to fund base-level General Plan street improvements.
>
> Storm Drain Zones/Traffic Mitigation – The ongoing development of real property in the city has placed a serious demand upon existing storm drains and certain streets. In order to provide an equitable manner of apportionment of the cost of future development of these facilities, the city has established local drainage areas and traffic mitigation areas.

Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.

Proposition 1B (LSR) - Accounts for projects financed by the State of California Transportation Bond Act passed in 2006. It includes a Local Streets and Roads (LSR) component to help relieve traffic congestion, facilitate movement of goods, improve air quality, and enhance safety and security of the transportation system.

General Reimbursable Projects – Accounts for projects financed by grants, donations, or reimbursed to the City from developers and for General Fund transfers expended for acquisition and construction of general purpose public facilities and improvements.

Measure WW – Accounts for the projects financed by bonds approved by voters in 2008 issued by the East Bay Regional Parks District.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	273,533	1,953,500	77,390	158,092	20,000
Intergovernmental	4,081,458	8,102,750	10,944,157	15,008,182	9,257,027
Charges for current services	8,923	(71,094)	22,919	-	-
Fines and forfeitures	62,702	64,229	195,116	-	-
Use of money and property	223,795	166,375	152,433	56,190	20,016
Other	422,672	22,998	0	159,885	-
Total Revenues	$ 5,073,083	$ 10,238,758	$ 11,392,015	$ 15,382,349	$ 9,297,043
EXPENDITURES:					
Current:					
Salaries and benefits	$ 522,165	$ 724,361	$ 778,770	$ 713,205	$ 809,418
Operating expenditures	1,489,396	1,500,883	479,817	1,486,388	240,280
Fixed charges	6,602	6,799	6,065	-	-
Capital Projects	6,868,060	9,230,080	8,112,487	12,813,648	9,789,776
Debt Services	-	-	-	-	-
Total Expenditures	$ 8,886,223	$ 11,462,123	$ 9,377,139	$ 15,013,241	$ 10,839,474
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (3,813,140)	$ (1,223,365)	$ 2,014,876	$ 369,108	$ (1,542,431)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 4,632,599	$ 5,514,853	$ (10,416,334)	$ 2,892,732	$ -
Transfers in	875,005	990,972	317,803	-	373,500
Transfers (out)	(674,498)	(716,561)	(682,403)	-	(100,000)
Total Other Financing Sources (Uses)	$ 4,833,106	$ 5,789,264	$ (10,780,934)	$ 2,892,732	$ 273,500
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 1,019,966	$ 4,565,899	$ (8,766,058)	$ 3,261,840	$ (1,268,931)
Fund balance at beginning of year	2,095,129	3,115,095	7,680,994	(1,085,064)	2,176,776
Fund balance at end of year	$ 3,115,095	$ 7,680,994	$ (1,085,064)	$ 2,176,776	$ 907,845

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Fund	Measure J	Measure J Ramps/Streets	Measure J Bond	Dev Fees O.S.I.P.	Dev. Fees Parkland
FUND BALANCE AS OF JULY 1, 2011	$ 634,273	$ -	$ -	$ 135,316	$ 31,150
REVENUES					
Taxes	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	10,108	-	-	671	-
Intergovernmental	1,301,000	1,000,000	3,443,000	20,000	-
Other	-	-	-	-	-
Total Revenues	$ 1,311,108	$ 1,000,000	$ 3,443,000	$ 20,671	$ -
EXPENDITURES					
Capital Projects	$ 1,277,794	$ 1,000,000	$ 3,443,000	$ 135,316	$ -
Other	210,969	-	-	5,000	-
Total Expenditures	$ 1,488,763	$ 1,000,000	$ 3,443,000	$ 140,316	$ -
OTHER FINANCING SOURCES (USES)					
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ -	$ -
Transfer Out	$ (100,000)	-	-	-	-
Total Other Financing Sources (Uses)	$ (100,000)	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	(277,655)	-	-	(119,645)	-
FUND BALANCE JUNE 30, 2012	$ 356,618	$ -	$ -	$ 15,671	$ 31,150
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as June 30,2011	$ 288,718	$ 800,000	$ 943,876	$ 1,443,995	$ 195,617

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Fund	Storm Drain & Traffic Mit.	Measure WW	Prop 1B (LSR)	General Reimbursable Projects
FUND BALANCE AS OF JULY 1, 2011	$ 497,407	$ -	$ 878,630	$ -
REVENUES				
Taxes	$ -	$ -	$ -	$ -
Use of Money & Property	7,000	-	2,237	-
Intergovernmental	-	257,000	-	3,256,027
Other	-	-	-	-
Total Revenues	$ 7,000	$ 257,000	$ 2,237	$ 3,256,027
EXPENDITURES				
Capital Projects	$ -	$ 257,000	$ 880,867	$ 3,629,527
Other	-	-	-	-
Total Expenditures	$ -	$ 257,000	$ 880,867	$ 3,629,527
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ 373,500
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ 373,500
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	7,000	-	(878,630)	-
FUND BALANCE JUNE 30, 2012	$ 504,407	$ -	$ -	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as June 30,2011	$ 191,151	$ 2,337,379	$ 379,642	$ 8,345,995

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Measure J	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ 634,273	$ 356,618	$ 337,886	$ 319,887	$ 338,139	$ 331,442	$ 550,548	$ 787,938	$ 1,077,583	$ 1,377,832
Add Revenues										
Intergovernmental	$ 1,301,000	$ 1,301,000	$ 1,301,000	$ 1,340,030	$ 1,340,030	$ 1,380,231	$ 1,380,231	$ 1,421,638	$ 1,421,638	$ 1,464,287
Use of Money & Property	10,108	9,231	11,046	11,499	13,616	19,474	30,613	40,405	57,528	70,897
Total Revenues	$ 1,311,108	$ 1,310,231	$ 1,312,046	$ 1,351,529	$ 1,353,646	$ 1,399,705	$ 1,410,844	$ 1,462,043	$ 1,479,166	$ 1,535,184
Less Appropriations										
Capital Projects	$ 1,277,794	$ 1,005,104	$ 998,849	$ 994,559	$ 1,015,135	$ 814,300	$ 803,068	$ 794,460	$ 784,707	$ 790,551
Operations	210,969	223,859	231,196	238,718	245,208	266,299	270,386	277,938	294,210	297,989
Total Appropriations	$ 1,488,763	$ 1,228,963	$ 1,230,045	$ 1,233,277	$ 1,260,343	$ 1,080,599	$ 1,073,454	$ 1,072,398	$ 1,078,917	$ 1,088,540
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (177,655)	$ 81,268	$ 82,001	$ 118,252	$ 93,303	$ 319,106	$ 337,390	$ 389,645	$ 400,249	$ 446,644
Other Financing Sources CIP Supp	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)	$ (100,000)
Fund Balance - 6/30	$ 356,618	$ 337,886	$ 319,887	$ 338,139	$ 331,442	$ 550,548	$ 787,938	$ 1,077,583	$ 1,377,832	$ 1,724,476

Measure J Major Ramps/Streets	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	$ -	-	-	-	-	-	-	-	-	-
Total Revenues	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	$ -	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Developer Fees OSIP	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ 135,316	$ 15,671	$ 11,256	$ 58,088	$ 54,190	$ 49,069	$ 41,871	$ 53,115	$ 46,030	$ 50,356
Add Revenues										
Intergovernmental	$ 20,000	$ 50,000	$ 150,000	$ 200,000	$ 250,000	$ 300,000	$ 450,000	$ 450,000	$ 500,000	$ 500,000
Use of Money & Property	671	419	2,138	2,733	3,168	3,163	4,195	4,105	4,561	4,734
Total Revenues	$ 20,671	$ 50,419	$ 152,138	$ 202,733	$ 253,168	$ 303,163	$ 454,195	$ 454,105	$ 504,561	$ 504,734
Less Appropriations										
Capital Projects	135,316	49,684	100,000	200,000	250,000	300,000	430,000	445,000	480,000	480,000
Other	5,000	5,150	5,305	6,631	8,289	10,361	12,951	16,189	20,236	25,295
Total Appropriations	$ 140,316	$ 54,834	$ 105,305	$ 206,631	$ 258,289	$ 310,361	$ 442,951	$ 461,189	$ 500,236	$ 505,295
Excess (Deficiency) of Revenues Over (Under) Expenditures	(119,645)	(4,415)	46,833	(3,898)	(5,121)	(7,198)	11,244	(7,084)	4,325	(561)
Fund Balance - 6/30	$ 15,671	$ 11,256	$ 58,088	$ 54,190	$ 49,069	$ 41,871	$ 53,115	$ 46,030	$ 50,356	$ 49,795

Developer Fees Parkland	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 275,150
Add Revenues										
Licenses & Permits	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Loan from GF	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	-	-	-	-	-	-	-	-	4,000	8,000
Total Revenues	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 244,000	$ 248,000
Less Appropriations										
GF Repayment	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ -	$ -
Capital Projects	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	-	-	-	244,000	248,000
Fund Balance - 6/30	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 31,150	$ 275,150	$ 523,150

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Storm Drainage Zones	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ 497,407	$ 504,407	$ 512,407	$ 520,407	$ 528,407	$ 536,407	$ 544,407	$ 552,407	$ 560,407	$ 568,407
Add Revenues										
Licenses & Permits	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	7,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	9,000
Total Revenues	$ 7,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 9,000
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Sources										
Proceeds from Debt Issuance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	7,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	9,000
Fund Balance - 6/30	$ 504,407	$ 512,407	$ 520,407	$ 528,407	$ 536,407	$ 544,407	$ 552,407	$ 560,407	$ 568,407	$ 577,407

Traffic Mitigation	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Measure J Bond	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 3,443,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 3,443,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 3,443,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 3,443,000	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Measure WW Projects	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 257,000	$ 938,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 257,000	$ 938,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 257,000	$ 938,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ 257,000	$ 938,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Sources										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Prop. 1B LSR	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ 878,630	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	2,237	-	-	-	-	-	-	-	-	-
Total Revenues	$ 2,237	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 880,867	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 880,867	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	(878,630)	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Reimbursable Projects	**2011-12**	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 3,256,027	$ 2,409,493	$ 3,956,072	$ 3,648,026	$ 773,000	$ 773,000	$ 5,773,000	$ 773,000	$ 773,000	$ 773,000
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 3,256,027	$ 2,409,493	$ 3,956,072	$ 3,648,026	$ 773,000	$ 773,000	$ 5,773,000	$ 773,000	$ 773,000	$ 773,000
Less Appropriations										
Capital Projects	$ 3,256,027	$ 2,409,493	$ 3,956,072	$ 3,648,026	$ 773,000	$ 773,000	$ 5,773,000	$ 773,000	$ 773,000	$ 773,000
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 3,256,027	$ 2,409,493	$ 3,956,072	$ 3,648,026	$ 773,000	$ 773,000	$ 5,773,000	$ 773,000	$ 773,000	$ 773,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

General Fund Projects	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 373,500	$ 132,253	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Total Appropriations	$ 373,500	$ 132,253	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Other Financing Sources/Uses										
Transfers In	$ 373,500	$ 132,253	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Financing Sources/Uses	$ 373,500	$ 132,253	$ -	$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	-	-	-	-	-
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

ITP Project ITP-1203 Telephones for the Library $16,000 is included as an appropriation in Information Technology and as a replacement charge in General Fund.

A detailed description of each capital project can be found in the Capital and Transportation Improvement Program section. Below are projects receiving funding appropriations in FY 2012 with a brief description of their purpose. Additional deta regarding funding sources, future operating costs, and prior and future appropriations can be found in the Capital anc Transportation Program section. Projects have been prioritized in accordance with the City's Mission, Vision and Values criteria: (1) public safety, (2) neighborhood preservation and enhancement, (3) revenue enhancement, and (4) infrastructure preservation-enhancement.

The projects listed below are by funding source and include the new allocations for Fiscal Year 2012

Measure J

1173	**Citywide Sidewalk Improvement Annual Program** Permanent sidewalk repairs for pedestrian access that is in compliance with State and Federal disability laws.	$	93,494
1284	**Citywide Accessibility Improvements** Add curb ramps to provide access to sidewalks for the mobility impaired.	$	60,000
2060	**Citywide Bridge Repair Program** Project will provide maintenance work to 22 of 31 local bridges identified in the BPMP submitted to Caltrans in 2006. Work may include replacing joint seals and unsound concrete, repairing concrete spalling and slope protection and performing deck sealing.	$	416,000
2144	**Clayton Road/Treat Blvd. Intersection Capacity Improvements** Upgrade the traffic signal at the Clayton Rd./Treat Blvd. intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during peak periods.	$	200,000
2157	**Pavement Management Annual Program** Develop a long-range program of specific projects.		200000
2188	**Concord Boulevard Pavement Rehabilitation (Sixth to Bailey)** Rehabilitate approximately 12,000 linear feet of roadway on Concord Boulevard between Sixth Street and Glazier Drive by grinding and replacing the top 2.5 inches of asphalt concrete from gutter lip to gutter lip.	$	58,000
2189	**Clayton Road/The Alameda Traffic Signal** Enhance the safety of vehicular and pedestrian traffic by installing a traffic signal. The traffic signal is warranted based on traffic volume Warrants 1, 2, and 3 of the State guidelines.	$	125,000
2192	**Citywide Accessibility Improvements II** Add curb ramps to provide access to sidewalks for the mobility impaired.	$	30,000
2194	**Citywide Bicycle Striping** Address bicycle circulation issues along San Miguel Rd.,Systron Dr., Ayers Rd. and Turtle Creek Dr.	$	47,300
2204	**Port Chicago Highway Pavement Rehabilitation** The project will rehabilitate approximately 4,000 linear feet segment of Port Chicago Highway from Olivera Road to Panoramic Drive; and 3,000 linear feet of Arnold Industrial Way from Port Chicago Highway to Industrial Way.	$	48,000
	Total Measure J	$	1,277,794

Measure J - Ramps

2145	**Willow Pass Road / SR 4 Freeway Ramp Reconstruction Study** Conduct studies to properly scope an implementing project to accommodate traffic growth including the CNWS.	$	1,000,000

Measure J - Major Streets

2053	**Waterworld Parkway Bridge over Walnut Creek** Construct a two-lane bridge over Walnut Creek connecting Waterworld Parkway with Meridian Park Boulevard.	$	2,000,000
2144	**Clayton Road/Treat Blvd. Intersection Capacity Improvements** Upgrade the traffic signal at the Clayton Rd./Treat Blvd. intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during peak periods.	$	1,443,000
	Total Measure J - Major Ramps & Streets	$	4,443,000

Developer Fees - Offsite Street Improvement Program (OSIP)

2144	**Clayton Road/Treat Blvd. Intersection Capacity Improvements** Upgrade the traffic signal at the Clayton Rd./Treat Blvd. intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during peak periods.	$	135,316
	Total Developer Fees - Offsite Street Improvement Program (OSIP)	$	135,316

Measure WW

2205	**Ygnacio Valley Park Electrical Service Upgrade**	$	157,000
	This project will correct a deficient electrical cable installation and bring an old electrical installation into compliance with current electrical code requirements.		
2206	**ADA Barrier Removal for City Facilities (Park Facilities)**		100,000
	The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.		
	Total Measure WW	$	257,000

Proposition 1B - Local Streets & Roads (LSR)

1173	**Citywide Sidewalk Improvement Annual Program**	$	28,867
	Permanent sidewalk repairs for pedestrian access that is in compliance with State and Federal disability laws.		
2157	**Arterial Pavement Overlay Holding Account**		852,000
	Develop a long-range program of specific pavement repair/construction projects.		
	Total Proposition 1B LSR and Traffic Congestion Relief	$	880,867

General Fund Projects

General Fund Capital Reserves contributed toward:

2146	**Replace Irrigation Main Line, Valves and Irrigation Controller at Sun Terrace Park**	$	10,000
	Replace approximately 600' of 3" irrigation water main, valves and controller. The controller is to connect to existing base computer controller.		
2205	**Ygnacio Valley Park Electrical Service Upgrade**	$	13,500
	This project will correct a deficient electrical cable installation and bring an old electrical installation into compliance with current electrical code requirements.	$	350,000
2207	**Golf Course Irrigation Improvements**		
	Design and construct the replacement of irrigation main lines and laterals for holes #3 - #7.		
	Total General Fund Projects	$	373,500

Reimbursable Projects (Other Fees, Grants and Donations)

California Strategic Growth Council

2011	**Concord Re Use Planning**	$	859,970
	Grant will be used to prepare a City-wide Climate Action Plan and a Natural Resource Conservation Strategy for the Concord Naval Weapons Station.		

Congestion Management Agency Bike Program

2169	**Monument Corridor Pedestrian and Bikeway Network Improvements**	$	666,000
	Construct a 1.1-mile long, 12-foot wide, asphalt-paved pedestrian and Class 1 Bikeway within the County right-of-way starting at Monument Blvd., just west of Carey Drive, and ending at Mayette Avenue.		

Developer Fees

2133	**Arnold Industrial Way/SR 4 Westbound Ramps**	$	13,057
	Enhance safety of traffic flow and pedestrians crossing the street by installing a new traffic signal.		

Rule 20 A (Utility Company Provided Funds, not appropriated)

1228	**Utility Undergrounding Project**	$	773,000
	Identify specific project locations and determine revenue source to supplement Rule 20A funds.		

State Transportation Improvement Program STIP- TE

2169	**Monument Corridor Pedestrian and Bikeway Network Improvements**	$	944,000
	Construct a 1.1-mile long, 12-foot wide, asphalt-paved pedestrian and Class 1 Bikeway within the County right-of-way starting at Monument Blvd., just west of Carey Drive, and ending at Mayette Avenue.		
	Total Reimbursable Projects (Other Fees, Grants and Donations)	$	3,256,027

City of Concord
General Fund
Capital Project Ten-Year Projection
For the Year Ending June 30, 2012

PJ #	ProjectName	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	**Total**
	General Fund Project											
GC-303	Golf Course Irrigation Improvements	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 350,000
PR-1101	Ygnacio Valley Park Electrical Service Upgrade	13,500										13,500
2146	Replace Irrigation Main Line @ Sun Terrace Park	10,000										10,000
PR-1114	Replace Pump System Components at 4 Park Locations		123,253									123,253
PR-1107	Install Split Rail Fence at Hillcrest Park		9,000									9,000
GC-003	Golf Course Greens Replacement				100,000							100,000
PR-1109	ADA Barrier Removal for City Facilities (Park Facilities)					50,000	50,000	50,000	50,000	50,000	50,000	300,000
	General Fund Project Total	$ 373,500	$132,253	$ -	$100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 905,753

City of Concord
Capital Project Operating & Maintenance Costs
For the Year Ending June 30, 2012

	Project #	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Operating Costs:												
Meadow Homes Spray Park	1288	-	8,742	9,004	9,274	9,552	9,839	10,134	10,438	10,751	11,073	88,807
Commerce Bridge at Pine Creek	1761	-	4,589	4,727	4,869	5,015	5,165	5,320	5,480	5,644	5,813	46,622
Baily Road Traffic Improvements	2049	-	-	-	-	-	6,144	6,328	6,518	6,714	6,915	32,619
Arnold Industrial Way/ Laura Alice Way/ Peralta Drive Traffic Signal	2054	-	-	-	4,637	4,776	4,919	5,067	5,219	5,376	5,537	35,531
Arnold Industrial Way/SR4 Westbound	2133	-	-	-	4,502	4,637	4,776	4,919	5,067	5,219	5,375	34,495
Total Operating Cost		**$ -**	**$ 13,331**	**$ 13,731**	**$ 23,282**	**$ 23,980**	**$ 30,843**	**$ 31,768**	**$ 32,722**	**$ 33,704**	**$ 34,713**	**$ 238,074**

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Enterprise

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Concord's Historic Keller House

Built in 1902-03 by L.V. Perry for Henry (Harry) and Elodia Keller, the house was initially located at the southeast corner of Galindo and Clayton Rd. Paul and Marie Keller acquired the house in 1912 when his brother, Harry, purchased a large ranch in Clayton. Paul was founder of the P.L. Keller Hardware store, was City Clerk (1910-1914), and was very active in civic and cultural affairs. In the late 1970s, the house was converted to a real estate office and restored. In 1984, it was moved to its current Ellis Lake Park location where it is used for community service activities.

CITY OF CONCORD
ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Enterprise Funds are used to account for the City Of Concord operations which provide services to the public and are financed and operated like private business enterprises. Revenues are generated through user fees and are used to pay for all costs, including depreciation, on a continuing basis. Enterprise funds include:

Golf Course Fund – To account for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.

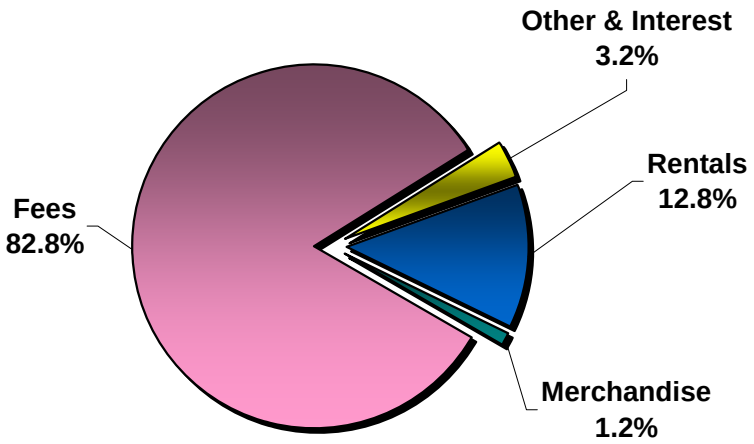
Sewer Fund – Accounts for activities pertaining to sewage collection, transmission and treatment.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

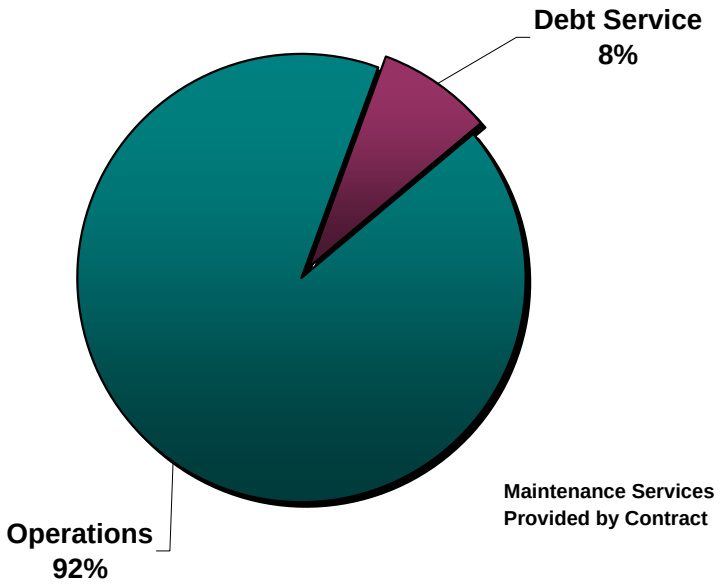
	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	19,453,653	19,718,232	19,744,261	19,992,000	20,921,000
Fines and forfeitures	-	-	-	-	-
Use of money and property	1,535,066	861,609	976,433	174,705	176,296
Other	76,526	117,915	5,608	50,000	50,000
Total Revenues	$ 21,065,245	$ 20,697,756	$ 20,726,302	$ 20,216,705	$ 21,147,296
EXPENDITURES:					
Current:					
Salaries and benefits	$ 1,202,602	$ 1,279,197	$ 1,021,345	$ 1,272,069	$ 1,316,307
Operating expenditures	15,610,304	7,168,665	15,996,204	17,072,444	16,024,876
Fixed charges	300,236	295,834	278,915	256,692	543,815
Capital projects	8,436,121	10,561,727	4,299,549	3,150,000	3,551,000
Debt service	921,196	1,062,828	1,030,329	1,907,343	1,777,787
Total Expenditures	$ 26,470,459	$ 20,368,251	$ 22,626,342	$ 23,658,548	$ 23,213,785
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (5,405,214)	$ 329,505	$ (1,900,040)	$ (3,441,843)	$ (2,066,489)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 5,313,484	$ 2,763,095	$ 2,581,210	$ (7,011)	$ -
Transfers in	-	25,645	-	-	-
Transfers (out)	-	(9,244)	-	-	-
Total Other Financing Sources (Uses)	$ 5,313,484	$ 2,779,496	$ 2,581,210	$ (7,011)	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (91,730)	$ 3,109,001	$ 681,170	$ (3,448,854)	$ (2,066,489)
Fund balance at beginning of year	14,158,287	14,066,557	17,175,558	17,856,728	14,407,874
Fund balance at end of year	$ 14,066,557	$ 17,175,558	$ 17,856,728	$ 14,407,874	$ 12,341,385

City of Concord
Golf Course
Revenues and Expenses
For the Year Ending June 30, 2012

Revenue by Source



Expenses by Program

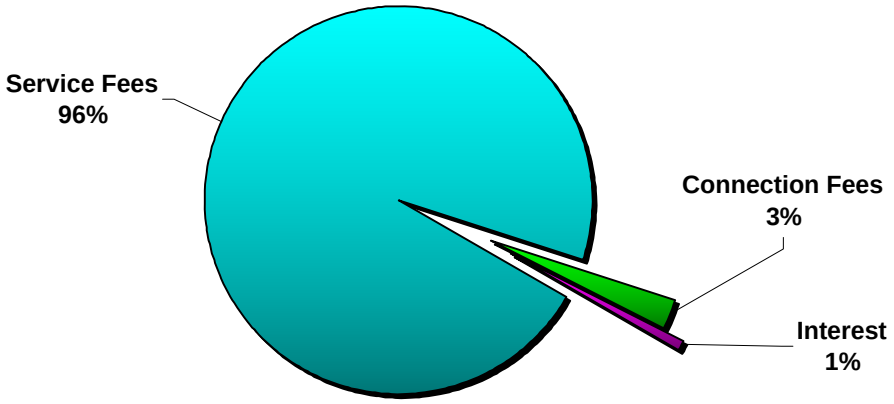


City of Concord
Golf Course
Ten Year Projection
For the Year Ending June 30, 2012

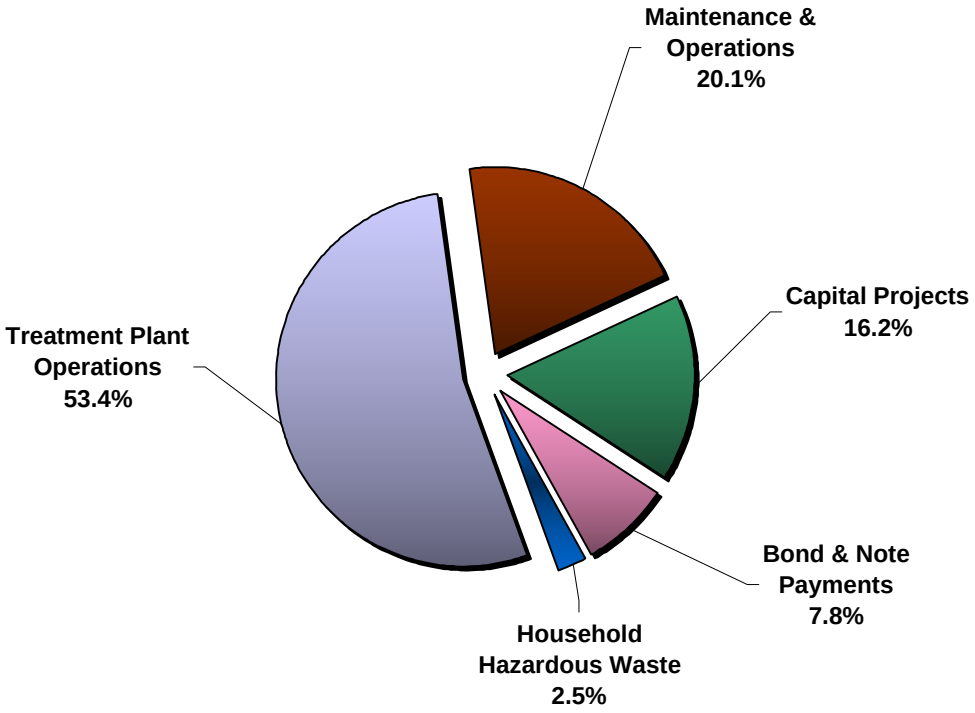
	Fee Inc. **2011-12**	**2012-13**	Fee Inc. **2013-14**	**2014-15**	Fee Inc. **2015-16**	**2016-17**	Fee Inc. **2017-18**	**2018-19**	Fee Inc. **2019-20**	Fee Inc. **2020-21**
Fund Balance 7/01	$ 170,949	$ 237,448	$ 235,000	$ 241,000	$ 242,000	$ 250,000	$ 251,000	$ 259,000	$ 259,000	$ 289,000
Add Revenues:										
Fees	$ 1,338,000	$ 1,338,000	$ 1,405,000	$ 1,405,000	$ 1,475,000	$ 1,475,000	$ 1,549,000	$ 1,549,000	$ 1,626,000	$ 1,626,000
Rentals	207,000	211,000	219,000	223,000	231,000	235,000	243,000	248,000	258,000	258,000
Merchandise Sales	19,000	20,000	21,000	22,000	23,000	24,000	25,000	26,000	27,000	27,000
Other Revenues	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Interest	2,296	2,698	2,733	4,182	4,315	4,448	4,581	4,700	5,143	5,616
Total Revenues	$ 1,616,296	$ 1,621,698	$ 1,697,733	$ 1,704,182	$ 1,783,315	$ 1,788,448	$ 1,871,581	$ 1,877,700	$ 1,966,143	$ 1,966,616
Operating Expenditures										
Operations	$ 1,273,978	$ 1,319,611	$ 1,346,130	$ 1,386,743	$ 1,427,325	$ 1,471,551	$ 1,513,388	$ 1,560,122	$ 1,616,131	$ 1,666,131
General Fund Admin. Services	312,444	318,693	325,067	331,568	338,200	344,964	351,863	358,900	366,078	373,399
General Fund (Subsidy)/Payback	(211,423)	(290,253)	(257,679)	(294,854)	(265,993)	(305,442)	(278,045)	(326,947)	(96,066)	(124,914)
Maintenance	-	-	-	-	-	-	-	-	-	-
Debt Service	124,798	226,095	228,215	229,725	225,783	226,375	226,375	235,625	-	-
Total Expenditures	$ 1,499,797	$ 1,574,146	$ 1,641,733	$ 1,653,182	$ 1,725,315	$ 1,737,448	$ 1,813,581	$ 1,827,700	$ 1,886,143	$ 1,914,616
Net Income (Loss)	$ 116,499	$ 47,552	$ 56,000	$ 51,000	$ 58,000	$ 51,000	$ 58,000	$ 50,000	$ 80,000	$ 52,000
10 % Contingency Reserves	$ 137,000	$ 135,000	$ 141,000	$ 142,000	$ 150,000	$ 151,000	$ 159,000	$ 159,000	$ 189,000	$ 191,000
Less Capital Expenses:										
Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Capital Expenses	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Fund Balance 6/30	$ 100,448	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000

City of Concord
Sewer Enterprise
Revenues and Expenses
For the Year Ending June 30, 2012

Revenues by Source



Expenses by Program



Sewer Enterprise
Twenty Year Projection
for the Year Ending June 30, 2012

	Fee Inc $18		Fee Inc $30	Fee Inc $30	Fee Inc $36		Fee Inc $36		Fee Inc $36	
	2011-12	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**
Fund Balance 7/01	$ 14,236,925	$ 12,103,937	$ 9,618,867	$ 10,166,457	$ 11,555,873	$ 15,442,775	$ 16,767,553	$ 18,340,560	$ 16,701,315	$ 12,774,928
Revenues										
Sewer Service Fees	$ 18,857,000	$ 18,895,000	$ 20,632,500	$ 22,373,500	$ 24,458,000	$ 24,507,000	$ 26,596,000	$ 26,649,000	$ 28,856,000	$ 28,914,000
Sewer Connection Fees	500,000	500,000	700,000	700,000	900,000	927,000	955,000	984,000	1,014,000	1,044,000
Interest	174,000	197,000	236,000	277,000	321,000	408,000	361,000	234,000	140,000	158,000
Loan Repayment	-	-	-	100,000	100,000	100,000	100,000	100,000	50,000	-
Total Revenues	$ 19,531,000	$ 19,592,000	$ 21,568,500	$ 23,450,500	$ 25,779,000	$ 25,942,000	$ 28,012,000	$ 27,967,000	$ 30,060,000	$ 30,116,000
Operating Expenditures										
City of Concord Costs:										
Maintenance & Operations	$ 4,132,626	$ 4,136,006	$ 4,247,039	$ 4,374,179	$ 4,494,624	$ 4,638,808	$ 4,708,626	$ 4,886,318	$ 4,935,124	$ 5,103,814
Sanitary Sewer Repairs	230,647	255,538	269,475	277,372	302,289	410,815	380,413	385,087	397,000	408,910
Subtotal City of Concord Costs	4,363,273	4,391,544	4,516,514	4,651,551	4,796,913	5,049,623	5,089,039	5,271,405	5,332,124	5,512,724
City of Concord Debt Service										
Rehab Bond Payment-Priority 1	834,186	836,775	833,070	833,189	836,903	834,406	835,860	836,028	834,872	837,351
Bond Paymnt-Gravity Connectio In Lieu of Pumping To CCCSD	846,777	847,806	848,704	848,543	847,787	847,472	851,601	849,984	851,648	852,517
Subtotal City of Concord Debt Service	1,680,963	1,684,581	1,681,773	1,681,731	1,684,689	1,681,878	1,687,461	1,686,012	1,686,520	1,689,868
CCCSD Costs:										
CCCSD- Household Hazardous Waste	539,752	555,945	572,623	589,802	607,496	625,721	644,493	663,828	683,743	704,255
CCCSD Capital Projects 30% Reimbursement	3,019,000	2,450,000	2,979,000	3,124,000	2,608,000	3,884,000	5,236,000	7,718,000	10,650,000	11,050,000
CCCSD - Treatment Plant Operations	8,560,000	9,852,000	10,106,000	10,826,000	10,983,000	12,340,000	12,721,000	13,180,000	14,520,000	15,066,000
Subtotal CCCSD Costs	12,118,752	12,857,945	13,657,623	14,539,802	14,198,496	16,849,721	18,601,493	21,561,828	25,853,743	26,820,255
Tota Operating Expenditures	$ 18,162,988	$ 18,934,070	$ 19,855,910	$ 20,873,084	$ 20,680,098	$ 23,581,222	$ 25,377,993	$ 28,519,245	$ 32,872,387	$ 34,022,847
Net Income(Loss)	$ 1,368,012	$ 657,930	$ 1,712,590	$ 2,577,416	$ 5,098,902	$ 2,360,778	$ 2,634,007	$ (552,245)	$ (2,812,387)	$ (3,906,847)
10% Contingency Reserves	$ 1,625,000	$ 1,699,000	$ 1,790,000	$ 1,891,000	$ 1,869,000	$ 2,149,000	$ 2,331,000	$ 2,645,000	$ 3,079,000	$ 3,192,000
Capital Projects:										
City Projects	$ 3,501,000	$ 3,143,000	$ 1,165,000	$ 1,188,000	$ 1,212,000	$ 1,036,000	$ 1,061,000	$ 1,087,000	$ 1,114,000	$ 1,141,000
Total Capital Projects	$ 3,501,000	$ 3,143,000	$ 1,165,000	$ 1,188,000	$ 1,212,000	$ 1,036,000	$ 1,061,000	$ 1,087,000	$ 1,114,000	$ 1,141,000
Other Financing Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 10,478,937	$ 7,919,867	$ 8,376,457	$ 9,664,873	$ 13,573,775	$ 14,618,553	$ 16,009,560	$ 14,056,315	$ 9,695,928	$ 4,535,081

Sewer Enterprise
Twenty Year Projection
for the Year Ending June 30, 2012

	Fee Inc $36 **2021-22**	**2022-23**	Fee Inc $36 **2023-24**	**2024-25**	Fee Inc $36 **2025-26**	**2026-27**	Fee Inc $36 **2027-28**	**2028-29**	Fee Inc $36 **2029-30**	**2030-2031**
Fund Balance 7/01	$ 7,727,081	$ 8,660,213	$ 10,555,860	$ 11,331,847	$ 12,974,774	$ 13,379,849	$ 14,525,105	$ 14,302,943	$ 14,675,463	$ 13,522,866
Revenues										
Sewer Service Fees	$ 28,972,000	$ 31,070,000	$ 31,132,000	$ 33,234,000	$ 33,300,000	$ 35,407,000	$ 35,478,000	$ 37,589,000	$ 37,664,000	$ 37,739,000
Sewer Connection Fees	1,075,000	1,107,000	1,140,000	1,174,000	1,209,000	1,245,000	1,282,000	1,320,000	1,360,000	1,401,000
Interest	172,000	215,000	261,000	307,000	352,000	392,000	425,000	448,000	458,000	442,000
Loan Repayment	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 30,219,000	$ 32,392,000	$ 32,533,000	$ 34,715,000	$ 34,861,000	$ 37,044,000	$ 37,185,000	$ 39,357,000	$ 39,482,000	$ 39,582,000
Operating Expenditures										
Maintenance & Operations	$ 5,257,000	$ 5,415,000	$ 5,577,000	$ 5,744,000	$ 5,916,000	$ 6,093,000	$ 6,276,000	$ 6,464,000	$ 6,658,000	$ 6,858,000
Sanitary Sewer Replacement	421,000	434,000	447,000	460,000	474,000	488,000	503,000	518,000	534,000	550,000
	5,678,000	5,849,000	6,024,000	6,204,000	6,390,000	6,581,000	6,779,000	6,982,000	7,192,000	7,408,000
Rehab Bond Payment-Priority 1	837,351	838,761	838,666	837,331	839,903	840,500	839,753	836,762	837,389	837,389
Bond Paymnt-Gravity Connectio In Lieu of Pumping To CCCSD	852,517	852,592	851,347	848,742	850,022	850,244	849,409	851,718	850,208	850,208
	1,689,868	1,691,353	1,690,013	1,686,073	1,689,925	1,690,744	1,689,162	1,688,480	1,687,597	1,687,597
Household Hazardous Waste	725,000	747,000	769,000	792,000	816,000	840,000	865,000	891,000	918,000	946,000
CCCSD Capital Projects Reimbursements	2,955,000	3,100,000	3,252,000	3,411,000	3,578,000	3,753,000	3,937,000	4,130,000	4,332,000	4,544,000
Payment to CCCSD for Treatment Plant Operations	17,063,000	17,899,000	18,776,000	19,696,000	20,661,000	21,673,000	22,735,000	23,849,000	25,018,000	26,244,000
	20,743,000	21,746,000	22,797,000	23,899,000	25,055,000	26,266,000	27,537,000	28,870,000	30,268,000	31,734,000
Tota Operating Expenditures	$ 28,110,868	$ 29,286,353	$ 30,511,013	$ 31,789,073	$ 33,134,925	$ 34,537,744	$ 36,005,162	$ 37,540,480	$ 39,147,597	$ 40,829,597
Net Income(Loss)	$ 2,108,132	$ 3,105,647	$ 2,021,987	$ 2,925,927	$ 1,726,075	$ 2,506,256	$ 1,179,838	$ 1,816,520	$ 334,403	$ (1,247,597)
10% Contingency Reserves	$ 2,600,000	$ 2,716,000	$ 2,837,000	$ 2,964,000	$ 3,097,000	$ 3,236,000	$ 3,381,000	$ 3,533,000	$ 3,693,000	$ 3,859,000
Capital Projects:										
City Projects	$ 1,175,000	$ 1,210,000	$ 1,246,000	$ 1,283,000	$ 1,321,000	$ 1,361,000	$ 1,402,000	$ 1,444,000	$ 1,487,000	$ 1,532,000
Total Capital Projects	$ 1,175,000	$ 1,210,000	$ 1,246,000	$ 1,283,000	$ 1,321,000	$ 1,361,000	$ 1,402,000	$ 1,444,000	$ 1,487,000	$ 1,532,000
Other Financing Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 6,060,213	$ 7,839,860	$ 8,494,847	$ 10,010,774	$ 10,282,849	$ 11,289,105	$ 10,921,943	$ 11,142,463	$ 9,829,866	$ 6,884,269

Internal Service

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Concord's Historic Maltby McKinnon House

Built in the 1890's off what was then the east end of Bonifacio St, this wood-frame house was used as the original, local residence for the A. W. Maltby family while their "mansion" at 3033 Bonifacio St. was being constructed. The house was moved to 2390 East St. circa 1915, then to its current site in 1979. The house now provides office space for a social service agency.

CITY OF CONCORD
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Internal Service Funds are used to finance and account for goods and/or services provided by one City department to other City departments on a fee for service basis. The City of Concord has the following internal service funds:

Workers' Compensation Fund - Accounts for workers' compensation expenses.

Risk Management/Liability Fund - To account for the non-reimbursable portion of insurance claims and judgments.

Post Retirement Healthcare Benefits Fund - Accounts for the contributions and benefits paid in relation to the Post-Retirement Health Care Program.

Fleet Maintenance Replacement Fund - Accumulates resources to fund the operations and replacement of City licensed vehicles and motorized equipment.

Information Technology Replacement Fund - Accumulates resources to fund the operations and replacement of computers, software and office equipment used by City staff.

Building Maintenance Replacement Fund - Accumulates resources required to maintain City facilities. Also includes facility upkeep, repair and custodial services.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - INTERNAL SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	16,668,052	16,866,193	15,070,649	16,301,898	16,154,415
Fines and forfeitures	-	-	-	-	-
Use of money and property	1,500,584	418,734	510,725	1,074,475	1,076,464
Other	2,696,158	2,478,806	3,687,721	72,000	74,160
Total Revenues	$ 20,864,794	$ 19,763,733	$ 19,269,095	$ 17,448,373	$ 17,305,039
EXPENDITURES:					
Current:					
Salaries and benefits	$ 4,554,083	$ 4,828,270	$ 3,749,593	$ 3,499,306	$ 3,526,420
Operating expenditures	14,658,869	15,727,407	15,934,076	13,390,067	14,467,572
Fixed charges	585,803	583,716	526,550	485,570	435,853
Capital projects	2,063,423	1,539,194	689,187	274,000	295,000
Debt service	177,157	162,597	131,104	425,228	428,303
Total Expenditures	$ 22,039,335	$ 22,841,184	$ 21,030,510	$ 18,074,171	$ 19,153,148
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,174,541)	$ (3,077,451)	$ (1,761,415)	$ (625,798)	$ (1,848,109)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ -	$ 2,972,179	$ (1,157,962)	$ (692,655)	
Transfers in	1,000,000	610,581	6,583,500	100,000	100,000
Transfers (out)	-	(2,113,554)	(4,474,625)	(100,000)	(1,730,000)
Total Other Financing Sources (Uses)	$ 1,000,000	$ 1,469,206	$ 950,913	$ (692,655)	$ (1,630,000)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (174,541)	$ (1,608,245)	$ (810,502)	$ (1,318,453)	$ (3,478,109)
Fund balance at beginning of year	30,934,048	30,759,507	29,151,262	28,340,760	27,022,307
Fund balance at end of year	$ 30,759,507	$ 29,151,262	$ 28,340,760	$ 27,022,307	$ 23,544,198

CITY OF CONCORD
WORKERS' COMPENSATION
INTERNAL SERVICE FUND (610)
FOR THE YEAR ENDING JUNE 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 4,227,788	$ 4,579,786	$ 4,927,620	$ 5,240,262	$ 5,558,945	$ 5,882,324	$ 6,310,355	$ 6,717,655	$ 7,097,117	$ 7,475,159
Add Revenues:										
Interest	$ 88,000	$ 119,000	$ 153,000	$ 188,000	$ 225,000	$ 265,000	$ 279,000	$ 290,000	$ 333,000	$ 344,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	2,946,537	3,018,931	3,064,816	3,156,760	3,251,464	3,349,010	3,449,479	3,552,957	3,659,550	3,769,335
Total Revenue	$ 3,034,537	$ 3,137,931	$ 3,217,816	$ 3,344,760	$ 3,476,464	$ 3,614,010	$ 3,728,479	$ 3,842,957	$ 3,992,550	$ 4,113,335
Less Appropriations:										
Operations	$ 223,539	$ 231,097	$ 238,174	$ 245,077	$ 253,085	$ 261,979	$ 268,179	$ 275,495	$ 285,508	$ 291,879
Med. Benefits/Pmts.	2,212,000	2,312,000	2,416,000	2,525,000	2,639,000	2,758,000	2,882,000	3,012,000	3,148,000	3,290,000
Insurance	147,000	147,000	151,000	156,000	161,000	166,000	171,000	176,000	181,000	186,000
Total Appropriations	$ 2,582,539	$ 2,690,097	$ 2,805,174	$ 2,926,077	$ 3,053,085	$ 3,185,979	$ 3,321,179	$ 3,463,495	$ 3,614,508	$ 3,767,879
Revenue Over (Under) Appropriations	451,998	447,834	412,642	418,683	423,379	428,031	407,300	379,462	378,042	345,456
Reserve for Liability on Open Claims	$ 3,829,000	$ 4,028,000	$ 4,237,000	$ 4,457,000	$ 4,689,000	$ 4,933,000	$ 5,190,000	$ 5,460,000	$ 5,744,000	$ 6,043,000
Other Finance Source										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	100,000	100,000	100,000	100,000	100,000	-	-	-	-	-
Fund Balance 6/30	$ 750,786	$ 899,620	$ 1,003,262	$ 1,101,945	$ 1,193,324	$ 1,377,355	$ 1,527,655	$ 1,637,117	$ 1,731,159	$ 1,777,615

CITY OF CONCORD
LIABILITY
INTERNAL SERVICE FUND (620)
FOR THE YEAR ENDING JUNE 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 2,560,318	$ 2,481,814	$ 2,420,453	$ 2,382,637	$ 2,359,364	$ 2,768,243	$ 2,870,037	$ 2,980,410	$ 3,100,750	$ 3,215,457
Add Revenues:										
Interest	$ 43,000	$ 55,000	$ 68,000	$ 80,000	$ 93,000	$ 116,000	$ 135,000	$ 156,000	$ 162,000	$ 167,000
Service Fees	1,063,799	1,095,717	1,128,587	1,162,442	1,179,879	978,794	998,373	1,018,340	1,038,707	1,059,481
Total Revenue	$ 1,106,799	$ 1,150,717	$ 1,196,587	$ 1,242,442	$ 1,272,879	$ 1,094,794	$ 1,133,373	$ 1,174,340	$ 1,200,707	$ 1,226,481
Less Appropriations:										
Debt Service	$ 428,303	$ 430,078	$ 425,403	$ 429,715	$ -	$ -	$ -	$ -	$ -	$ -
Premium Payments	245,000	252,000	260,000	268,000	276,000	284,000	293,000	302,000	311,000	320,000
Claims and Judgments	612,000	630,000	649,000	668,000	688,000	709,000	730,000	752,000	775,000	798,000
Total Appropriations	$ 1,285,303	$ 1,312,078	$ 1,334,403	$ 1,365,715	$ 964,000	$ 993,000	$ 1,023,000	$ 1,054,000	$ 1,086,000	$ 1,118,000
Revenue Over (Under) Appropriations	(178,504)	(161,361)	(137,816)	(123,273)	308,879	101,794	110,373	120,340	114,707	108,481
Liability on Open Claims	$ 1,749,000	$ 1,814,000	$ 1,881,000	$ 1,950,000	$ 2,022,000	$ 2,097,000	$ 2,174,000	$ 2,254,000	$ 2,337,000	$ 2,423,000
Other Finance Source										
Transfers In	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Finance Source	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 732,814	$ 606,453	$ 501,637	$ 409,364	$ 746,243	$ 773,037	$ 806,410	$ 846,750	$ 878,457	$ 900,938

City of Concord
Post Retirement Healthcare (OPEB) Obligation
Twenty-Six Year Projection (7.75% Discount Rate/30 Year Amortization)
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Fund Balance 7/01	$ 10,921,435	$ 10,107,259	$ 9,248,257	$ 8,330,760	$ 7,424,451	$ 6,549,289	$ 5,716,220	$ 4,964,072
Add Revenues:								
Interest	$ 784,464	$ 722,047	$ 655,776	$ 587,740	$ 521,283	$ 457,558	$ 398,422	$ 347,311
Service Fees	1,846,109	2,164,990	2,493,138	2,871,643	3,270,537	3,690,701	4,133,052	4,598,545
Total Revenue	$ 2,630,573	$ 2,887,037	$ 3,148,914	$ 3,459,383	$ 3,791,820	$ 4,148,259	$ 4,531,474	$ 4,945,856
Less Appropriations:								
Benefit Payments	$ 3,430,000	$ 3,730,000	$ 4,049,000	$ 4,347,000	$ 4,647,000	$ 4,960,000	$ 5,261,000	$ 5,540,000
Administrative Costs	14,749	16,039	17,411	18,692	19,982	21,328	22,622	23,822
Total Appropriations	$ 3,444,749	$ 3,746,039	$ 4,066,411	$ 4,365,692	$ 4,666,982	$ 4,981,328	$ 5,283,622	$ 5,563,822
Revenue Over (Under) Appropriations	$ (814,176)	$ (859,002)	$ (917,497)	$ (906,309)	$ (875,162)	$ (833,069)	$ (752,148)	$ (617,966)
Net OPEB Obligation	$ 8,976,265	$ 9,705,498	$ 10,183,512	$ 10,498,709	$ 10,653,136	$ 10,637,958	$ 10,469,469	$ 10,174,090
Other Funding Sources								
General Fund Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance Adjusted for Net OPEB Obligation	$ 1,130,994	$ (457,241)	$ (1,852,752)	$ (3,074,258)	$ (4,103,847)	$ (4,921,738)	$ (5,505,397)	$ (5,827,984)

City of Concord
Post Retirement Healthcare (OPEB) Obligation
Twenty-Six Year Projection (7.75% Discount Rate/30 Year Amortization)
For the Year Ending June 30, 2012

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Fund Balance 7/01	$ 4,346,106	$ 4,058,438	$ 3,816,423	$ 3,627,739	$ 3,500,916	$ 3,445,407	$ 3,471,673	$ 3,591,267	$ 3,815,890
Add Revenues:									
Interest	$ 313,527	$ 293,767	$ 277,700	$ 265,931	$ 259,129	$ 258,038	$ 263,479	$ 276,320	$ 297,517
Service Fees	5,088,165	5,281,124	5,481,081	5,688,283	5,902,983	6,125,447	6,355,945	6,594,760	6,842,184
Total Revenue	$ 5,401,692	$ 5,574,891	$ 5,758,781	$ 5,954,214	$ 6,162,112	$ 6,383,485	$ 6,619,424	$ 6,871,080	$ 7,139,701
Less Appropriations:									
Benefit Payments	$ 5,665,000	$ 5,792,000	$ 5,922,000	$ 6,055,000	$ 6,191,000	$ 6,330,000	$ 6,472,000	$ 6,618,000	$ 6,767,000
Administrative Costs	24,360	24,906	25,465	26,037	26,621	27,219	27,830	28,457	29,098
Total Appropriations	$ 5,689,360	$ 5,816,906	$ 5,947,465	$ 6,081,037	$ 6,217,621	$ 6,357,219	$ 6,499,830	$ 6,646,457	$ 6,796,098
Revenue Over (Under) Appropriations	$ (287,668)	$ (242,015)	$ (188,684)	$ (126,823)	$ (55,509)	$ 26,266	$ 119,594	$ 224,623	$ 343,603
Net OPEB Obligation	$ 9,910,373	$ 9,681,695	$ 9,489,916	$ 9,337,044	$ 9,225,236	$ 9,156,804	$ 9,134,219	$ 9,159,116	$ 9,234,300
Other Funding Sources									
General Fund Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance Adjusted for Net OPEB Obligation	$ (5,851,935)	$ (5,865,272)	$ (5,862,177)	$ (5,836,128)	$ (5,779,829)	$ (5,685,131)	$ (5,542,952)	$ (5,343,226)	$ (5,074,807)

City of Concord
Post Retirement Healthcare (OPEB) Obligation
Twenty-Six Year Projection (7.75% Discount Rate/30 Year Amortization)
For the Year Ending June 30, 2012

	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37
Fund Balance 7/01	$ 4,159,493	$ 4,637,423	$ 5,265,497	$ 6,062,137	$ 7,046,494	$ 8,180,901	$ 9,480,223	$ 10,960,697	$ 11,922,391
Add Revenues:									
Interest	$ 328,164	$ 369,423	$ 422,571	$ 489,010	$ 568,050	$ 658,839	$ 762,537	$ 853,641	$ 916,663
Service Fees	7,098,518	7,364,074	7,639,175	7,924,154	8,161,878	8,406,735	8,658,937	8,227,819	8,113,579
Total Revenue	$ 7,426,682	$ 7,733,497	$ 8,061,746	$ 8,413,164	$ 8,729,928	$ 9,065,574	$ 9,421,474	$ 9,081,460	$ 9,030,242
Less Appropriations:									
Benefit Payments	$ 6,919,000	$ 7,075,000	$ 7,234,000	$ 7,397,000	$ 7,563,000	$ 7,733,000	$ 7,907,000	$ 8,085,000	$ 8,267,000
Administrative Costs	29,752	30,423	31,106	31,807	32,521	33,252	34,000	34,766	35,548
Total Appropriations	$ 6,948,752	$ 7,105,423	$ 7,265,106	$ 7,428,807	$ 7,595,521	$ 7,766,252	$ 7,941,000	$ 8,119,766	$ 8,302,548
Revenue Over (Under) Appropriations	$ 477,930	$ 628,074	$ 796,640	$ 984,357	$ 1,134,407	$ 1,299,322	$ 1,480,474	$ 961,694	$ 727,694
Net OPEB Obligation	$ 9,362,749	$ 9,546,622	$ 9,789,261	$ 10,093,199	$ 10,462,165	$ 10,899,090	$ 11,407,113	$ 11,989,587	$ 12,650,085
Other Funding Sources									
General Fund Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance Adjusted for Net OPEB Obligation	$ (4,725,326)	$ (4,281,125)	$ (3,727,124)	$ (3,046,705)	$ (2,281,264)	$ (1,418,867)	$ (446,416)	$ (67,196)	$ -

CITY OF CONCORD
FLEET
INTERNAL SERVICE FUND (633)
FOR THE YEAR ENDING JUNE 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 3,112,797	$ 2,117,870	$ 1,521,556	$ 1,091,711	$ 760,078	$ 1,081,368	$ 1,379,717	$ 1,615,688	$ 1,742,891	$ 1,850,367
Add Revenues:										
Interest	$ 55,000	$ 42,000	$ 35,000	$ 24,000	$ 28,000	$ 39,000	$ 41,000	$ 47,000	$ 51,000	$ 58,000
Service Fees	2,565,627	2,642,596	2,721,874	2,803,530	2,887,636	2,974,265	2,946,240	3,167,887	2,817,420	2,959,874
Supplemental Service Fees		-	-	-	-	-	-	-	-	-
Other Revenues	74,160	76,385	78,677	81,037	83,468	85,972	88,551	91,208	93,944	96,762
Total Revenue	$ 2,694,787	$ 2,760,981	$ 2,835,551	$ 2,908,567	$ 2,999,104	$ 3,099,237	$ 3,075,791	$ 3,306,095	$ 2,962,364	$ 3,114,636
Less Appropriations:										
Maintenance & Operat	$ 1,639,314	$ 1,669,895	$ 1,726,096	$ 1,755,700	$ 1,803,614	$ 1,856,188	$ 1,905,220	$ 1,959,192	$ 2,010,788	$ 2,061,999
Replacement	1,450,400	1,687,400	1,539,300	1,484,500	874,200	944,700	934,600	1,219,700	844,100	957,600
Total Appropriations	$ 3,089,714	$ 3,357,295	$ 3,265,396	$ 3,240,200	$ 2,677,814	$ 2,800,888	$ 2,839,820	$ 3,178,892	$ 2,854,888	$ 3,019,599
Revenues Over (Under) Appropriations	(394,927)	(596,314)	(429,845)	(331,633)	321,290	298,349	235,971	127,203	107,476	95,037
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (Out)-Rep	(600,000)	-	-	-	-	-	-	-	-	-
Total Financing Source	$ (600,000)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,117,870	$ 1,521,556	$ 1,091,711	$ 760,078	$ 1,081,368	$ 1,379,717	$ 1,615,688	$ 1,742,891	$ 1,850,367	$ 1,945,404

CITY OF CONCORD
INFORMATION TECHNOLOGY
INTERNAL SERVICE FUND (634)
FOR THE YEAR ENDING JUNE 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 3,971,949	$ 2,925,814	$ 2,635,757	$ 2,522,588	$ 2,513,539	$ 2,270,335	$ 2,184,326	$ 2,069,826	$ 1,892,901	$ 1,700,386
Add Revenues:										
Interest	$ 85,000	$ 69,000	$ 76,000	$ 99,000	$ 94,000	$ 98,000	$ 104,000	$ 97,000	$ 89,000	$ 82,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	4,476,387	5,210,517	5,632,528	6,575,246	5,831,389	6,880,146	6,370,828	6,316,925	7,487,347	6,941,727
Total Revenue	$ 4,561,387	$ 5,279,517	$ 5,708,528	$ 6,674,246	$ 5,925,389	$ 6,978,146	$ 6,474,828	$ 6,413,925	$ 7,576,347	$ 7,023,727
Less Appropriations:										
Administration	$ 750,604	$ 773,225	$ 804,509	$ 1,441,084	$ 856,598	$ 885,897	$ 917,417	$ 950,620	$ 981,551	$ 1,015,729
Project Management Office	1,319,425	1,368,207	1,413,288	1,459,506	1,515,266	1,566,986	1,620,538	1,675,834	1,732,947	1,792,063
Operations	1,545,585	1,679,898	1,704,003	1,741,084	1,780,697	1,811,105	1,836,400	1,893,358	1,905,804	1,950,497
Customer Service	1,106,443	1,125,977	1,152,791	1,174,988	1,209,719	1,249,398	1,282,506	1,306,039	1,341,179	1,366,581
Geographic Information Services	269,566	279,229	292,002	299,552	315,635	324,774	339,541	349,476	365,170	375,961
Capital Equipment Replacement	615,899	343,038	455,104	567,081	490,678	1,225,995	592,926	415,523	1,442,211	640,943
Total Appropriations	$ 5,607,522	$ 5,569,574	$ 5,821,697	$ 6,683,295	$ 6,168,593	$ 7,064,155	$ 6,589,328	$ 6,590,850	$ 7,768,862	$ 7,141,774
Revenues Over (Under) Appropriations	(1,046,135)	(290,057)	(113,169)	(9,049)	(243,204)	(86,009)	(114,500)	(176,925)	(192,515)	(118,047)
Other Funding Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
(Transfer to)/from Replacement	-	-	-	-	-	-	-	-	-	-
Total Other Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,925,814	$ 2,635,757	$ 2,522,588	$ 2,513,539	$ 2,270,335	$ 2,184,326	$ 2,069,826	$ 1,892,901	$ 1,700,386	$ 1,582,339

CITY OF CONCORD
BUILDING MAINTENANCE
INTERNAL SERVICE FUND (630)
FOR THE YEAR ENDING JUNE 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 2,228,020	$ 1,331,655	$ 1,308,652	$ 1,292,780	$ 1,271,434	$ 1,264,684	$ 1,269,949	$ 1,283,361	$ 1,299,337	$ 1,319,864
Add Revenues:										
Interest	$ 21,000	$ 27,000	$ 34,000	$ 42,000	$ 57,000	$ 67,000	$ 78,000	$ 81,000	$ 86,000	$ 90,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	3,255,955	3,118,333	3,541,175	3,220,282	3,213,260	3,402,830	3,545,375	3,726,368	3,670,353	3,753,767
Total Revenue	$ 3,276,955	$ 3,145,333	$ 3,575,175	$ 3,262,282	$ 3,270,260	$ 3,469,830	$ 3,623,375	$ 3,807,368	$ 3,756,353	$ 3,843,767
Less Appropriations:										
Building Maintenance	$ 1,703,518	$ 1,751,160	$ 1,798,707	$ 1,859,362	$ 1,920,776	$ 1,977,381	$ 2,028,852	$ 2,077,543	$ 2,137,581	$ 2,168,198
Custodial Services	645,764	669,977	691,559	713,511	739,975	764,515	793,606	819,928	847,097	874,926
Building Component Repl.	$ 794,038	$ 597,581	$ 936,201	$ 551,895	$ 452,633	$ 554,134	$ 613,914	$ 715,122	$ 566,985	$ 585,685
Total Appropriations	$ 3,143,320	$ 3,018,718	$ 3,426,467	$ 3,124,768	$ 3,113,384	$ 3,296,030	$ 3,436,372	$ 3,612,593	$ 3,551,663	$ 3,628,809
Revenues Over (Under) Appropriations	133,635	126,615	148,708	137,514	156,876	173,800	187,003	194,775	204,690	214,958
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (Out)-Replace. *	(1,030,000)	(149,618)	(164,580)	(158,860)	(163,626)	(168,535)	(173,591)	(178,799)	(184,163)	(190,899)
Total Financing Sources(Uses)	$ (1,030,000)	$ (149,618)	$ (164,580)	$ (158,860)	$ (163,626)	$ (168,535)	$ (173,591)	$ (178,799)	$ (184,163)	$ (190,899)
Fund Balance 6/30	$ 1,331,655	$ 1,308,652	$ 1,292,780	$ 1,271,434	$ 1,264,684	$ 1,269,949	$ 1,283,361	$ 1,299,337	$ 1,319,864	$ 1,343,923

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Fiduciary

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Concord's Historic Nunez House

Built in the 1890s on the south side of Salvio Street between Grant and Colfax Streets, this home was adjacent to the Nunez family's saloon in the original Todos Santos Village. When that block was reconstructed during the late 1930s to accommodate the new Enea Theater, the Nunez house was moved to this location. The architecture of the house distinguishes it as the most prominent expression of the popular Queen Anne-style which still exists in Concord. The house is a private residence

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

Fiduciary Funds - Trust funds are used to account for assets held by the City as trustee or agent for other governmental units, private organizations or individuals. The financial activities of these funds are excluded from the City-wide financial statements, but are presented in separate Fiduciary financial statements. The City has one fiduciary fund.

City of Concord Retirement System Plan - The retirement system is a closed plan and is a single employer defined benefit pension plan covering all full-time employees of the City retired prior to June 28, 1999. The plan provides retirement and death benefits for general and police employees as well as disability benefits for police employees. General employees are eligible for retirement benefits at age 50, provided the employee has completed 20 years of service or has accumulated contributions in excess of $500 and as was employed before June 30, 1990 or has completed 5 years of service and was terminated after July 1, 1991. Sworn police employees are eligible for retirement at age 50, provided the employee has completed 20 years of service or has accumulated contributions exceeding $500. Retirement benefits are determined based on the employee's length of service, highest one-year compensation upon retirement, and age at retirement.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures					
Use of money and property	2,963,605	2,507,470	2,734,405	2,507,000	2,734,000
Other	1,345,406	539,895	1,334,585	540,000	812,000
Total Revenues	$ 4,309,011	$ 3,047,365	$ 4,068,990	$ 3,047,000	$ 3,546,000
EXPENDITURES:					
Current:					
Salaries and benefits	$ 5,724,465	$ 7,502,883	$ 5,490,089	$ 5,413,000	$ 5,600,000
Operating expenditures	24,663	96,666	190,251	97,000	196,000
Fixed charges	-	-	-	-	-
Capital projects	-	-	-	-	-
Debt service	-	-	-	-	-
Total Expenditures	$ 5,749,128	$ 7,599,549	$ 5,680,340	$ 5,510,000	$ 5,796,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,440,117)	$ (4,552,184)	$ (1,611,350)	$ (2,463,000)	$ (2,250,000)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ -	$ -	$ -	$ -	$ -
Transfers in	-	-	-	-	-
Transfers (out)	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (1,440,117)	$ (4,552,184)	$ (1,611,350)	$ (2,463,000)	$ (2,250,000)
Fund balance at beginning of year	51,199,324	49,759,207	45,207,023	43,595,673	41,132,673
Fund balance at end of year	$ 49,759,207	$ 45,207,023	$ 43,595,673	$ 41,132,673	$ 38,882,673

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Pension* Trust
FUND BALANCE - EMPLOYEES RETIREMENT SYSTEM AS JULY 1, 2011	$ 41,132,673
REVENUES	
Contributions	$ 812,000
Use of Money & property	2,734,000
Total Revenues	$ 3,546,000
EXPENSES	
Retirement and other benefits	$ 5,600,000
Management and Custodial expenses	196,000
Total Expenses	$ 5,796,000
OTHER FINANCING SOURCES	
Transfers out	-
Excess of Revenues and Other Financing sources Over (Under) Expenses	(2,250,000)
FUND BALANCE - EMPLOYEES RETIREMENT SYSTEM AS JULY 1, 2012	$ 38,882,673

* Assets shown on this page are for the City of Concord Retirement System. As of June 20, 1993, Concord entered the California Public Employees Retirement System (PERS) on a prospective basis. In May, 1999 the City purchased from PERS prior service credit for all active employees. The funds shown on this page represent funding of benefit payments for retirees under the City of Concord Retirement System and for those terminated employees who have left deposits and will be entitled to retirement benefits.

Redevelopment Agency

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Concord's Historic Perry House

Built in 1911 by its original owner, the well-known contractor Laurence V. Perry, the building faced Clayton Rd. off Colfax St., near the present location of the Tishman Building. Constructed as a wood-frame, two-flat structure, Laurence and Isabelle (Nunez) Perry and their daughter Laurine occupied the upstairs; the lower flat was rented to local high school teachers. The house was moved to its present location in 1981. It has been restored and remodeled, and is currently in use as a law office.

CITY OF CONCORD
REDEVELOPMENT AGENCY
FOR THE YEAR ENDING JUNE 30, 2012

The Central Concord Redevelopment Area was adopted on November 25, 1974 by Ordinance No. 991 of the City Council pursuant to the California Community Redevelopment Law. The Redevelopment Agency is a locally controlled public entity, governed by the Concord City Council that serves as the Agency's Board of Directors. The original project area encompassed Downtown Concord east of State Highway 242. Subsequent amendments in 1976 and 1979 added the area between State Highway 242 and Interstate 680, expanding the Redevelopment Area to include all of Central Concord and incorporating the City's Central Business District, the downtown Concord BART station, 2 major shopping centers, 2 hotels, and approximately 4 million square feet of office space. A Plan Amendment approved in October 2006 added an additional 400 acres to the Project Area in portions of North Concord, Willow Pass Road corridor, and Monument Boulevard Corridor. The Redevelopment Project Area now consists of a total of 1,072 acres.

The Central Concord Redevelopment Plan is governed by state mandated time limits governing the receipt of tax increment and the limit on Redevelopment Plan activities. These time limits within the Redevelopment Area correspond to the phasing of amendments that added area to the Plan and are summarized below.

Redevelopment Plan Sub-Area	Time Limit on Activities	Time Limit on Debt Issuance	Time Limit on Receipt of Tax Increment	Time Limit for Eminent Domain
Parcel I - Central Concord –Downtown Business District	11/24/2017	None	11/24/2027	11/22/2010
Parcel II and III - Central Concord –West Concord and small parcel adjacent to Parcel	11/21/2019	None	11/21/2029	11/22/2010
Parcel IV - Central Concord –Commerce Avenue Area	7/8/2022	None	7/8/2032	11/22/2010
Parcel V - 2006 Added Area –North Concord, Willow Pass Road, Monument Corridor Sub-Areas	10/24/2036	10/24/2026	10/24/2051	10/24/2018

Concord's redevelopment program was formed with the goal of removing blighting influences in the Redevelopment Area and alleviating adverse conditions. The Agency's annual budget that is submitted separately includes the Redevelopment Agency's goals and objectives and identifies the programs and projects that are planned to meet these goals and objectives. The budget sets forth a statement of estimated fund sources, appropriations, and fund balance for Fiscal Year 2011-12.

The Concord Community Reuse Redevelopment Project was adopted by Ordinance No. on April 26, 2011. The Project Area consists of all areas within the boundaries of the inland portion of the former Concord Naval Weapons Station base area and certain parcels adjacent to the Base Area commonly known as the City-owned portion of the Diablo Creek Golf Course, the Coast Guard Property and the North Concord BART Station Property.

The Redevelopment Plan for the Project Area provides the Agency with powers, duties, and obligations to implement and further the program generally formulated in this Plan for the redevelopment, rehabilitation, and revitalization of the Project Area.

Some of the key goals and objectives of the Redevelopment Plan are to:

- Help eliminate blighting conditions that prevent the effective reuse of the Project Area.
- Facilitate conversion of the Base Area from military to civilian uses.
- Implement the Reuse Plan and help realize the community's goals for the Base Area's reuse.
- Ensure that new development in the Project Area is a logical extension of and is integrated with the surrounding community.
- Enhance the health, safety and welfare of the community through upgraded and/or new infrastructure.
- Enhance overall quality of life for all residents of Concord through public facilities and community amenities, including recreational, environmental and cultural facilities.

Project Area Time limits

Time Limits	
Eminent Domain	12 years from County Auditor certification date
Incurring Debt	12 years from county Auditor certification date
Plan effectiveness	30 years from County Auditor certification date
Tax increment Collection	45 years from County Auditor certification date

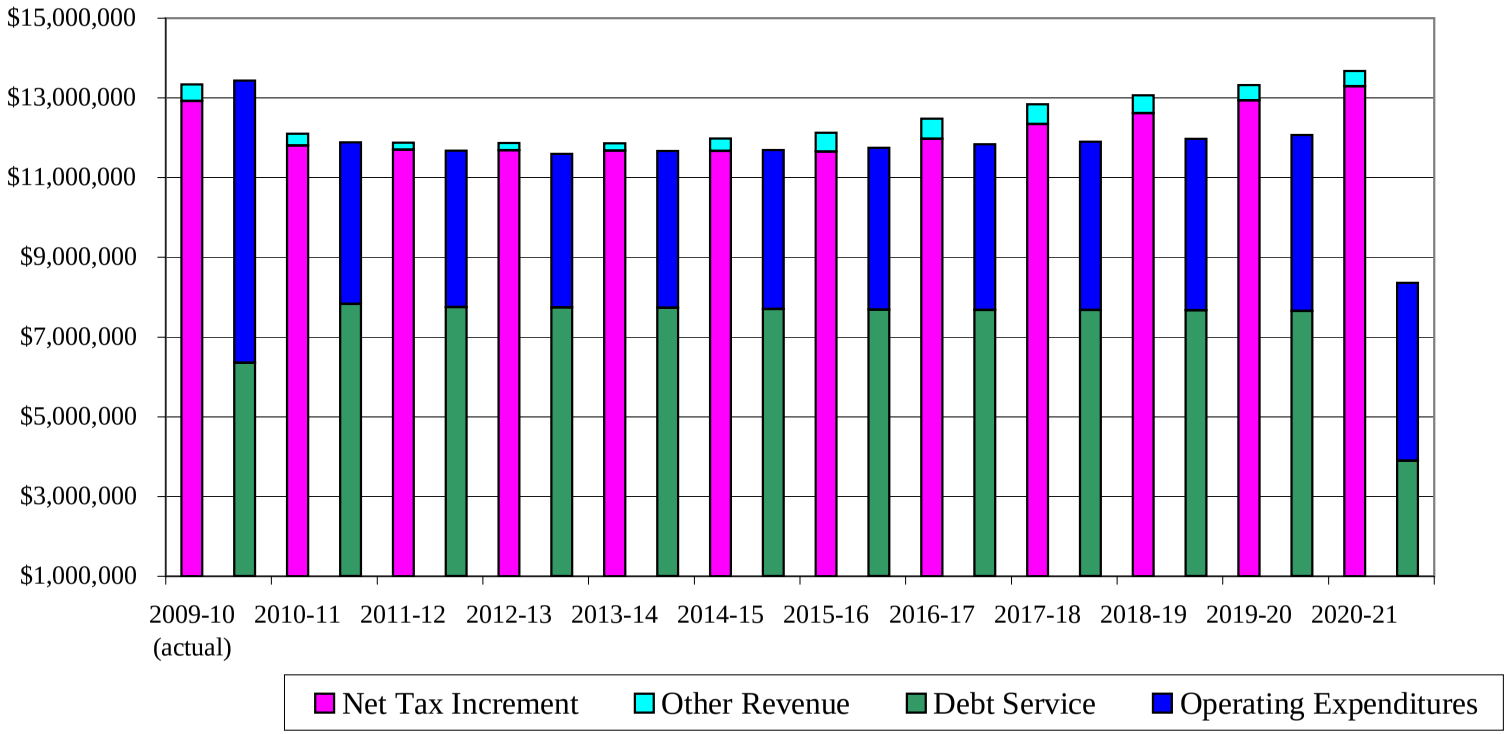
CITY OF CONCORD
REVENUE SUMMARY - REDEVELOPMENT AGENCY FUNDS
FOR THE YEAR ENDING JUNE 30, 2012

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Adopted Budget 2010-11	Adopted Budget 2011-12
REVENUES:					
Taxes	$ 14,598,613	$ 16,086,969	$ 16,492,511	$ 13,597,971	$ 14,827,161
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures	-	-	-	-	-
Use of money and property	1,448,823	974,215	28,128	116,000	167,000
Other	157,886	45,547	190,448	309,902	15,539
Total Revenues	$ 16,205,322	$ 17,106,731	$ 16,711,087	$ 14,023,873	$ 15,009,700
EXPENDITURES:					
Current:					
Salaries and benefits	$ 848,926	$ 1,359,693	$ 933,196	$ 814,244	$ 881,304
Operating expenditures	5,585,140	(2,643,338)	8,444,180	3,860,955	3,107,855
Fixed charges	274,455	275,675	240,326	216,754	406,773
Capital projects	3,223,369	8,435,834	2,465,339	989,211	2,475,000
Debt service	-	-	-	-	-
Total Expenditures	$ 9,931,890	$ 7,427,864	$ 12,083,041	$ 5,881,164	$ 6,870,932
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ 6,273,432	$ 9,678,867	$ 4,628,046	$ 8,142,709	$ 8,138,768
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (1,720,253)	$ (2,914,591)	$ (884,410)	$ (245,726)	$ -
Transfers in	436,163	-	247,290	-	-
Transfers (out)	(10,936,262)	(10,873,053)	(11,590,814)	(10,975,601)	(10,879,752)
Total Other Financing Sources (Uses)	$ (12,220,352)	$ (13,787,644)	$ (12,227,934)	$ (11,221,327)	$ (10,879,752)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (5,946,920)	$ (4,108,777)	$ (7,599,888)	$ (3,078,618)	$ (2,740,984)
Fund balance at beginning of year	28,558,105	22,611,185	18,502,408	10,902,520	7,823,902
Fund balance at end of year	$ 22,611,185	$ 18,502,408	$ 10,902,520	$ 7,823,902	$ 5,082,918

City of Concord
Redevelopment Agency
Ten Year Projection
For the Year Ending June 30, 2012

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Fund Balance 7/01	$ 7,823,902	$ 5,082,918	$ 4,344,417	$ 3,989,485	$ 3,662,928	$ 3,351,522	$ 3,211,403	$ 3,265,314	$ 1,290,548	$ 1,046,582
Operating Revenues										
Net Tax Increment	$ 11,696,793	$ 11,686,747	$ 11,676,458	$ 11,666,135	$ 11,655,661	$ 11,975,488	$ 12,345,227	$ 12,613,941	$ 12,933,972	$ 13,288,409
Use of Money & Property	112,000	123,000	131,000	258,000	414,000	447,000	438,000	391,000	327,000	327,000
Other	70,539	55,825	56,662	57,512	58,375	59,251	60,140	61,042	61,958	62,887
Total Operating Revenue	$ 11,879,332	$ 11,865,572	$ 11,864,120	$ 11,981,647	$ 12,128,036	$ 12,481,739	$ 12,843,367	$ 13,065,983	$ 13,322,930	$ 13,678,296
Less Appropriations:										
Operations	$ 4,395,932	$ 4,357,557	$ 4,484,099	$ 4,608,673	$ 4,752,539	$ 4,946,678	$ 5,112,210	$ 7,369,603	$ 5,909,394	$ 5,977,009
Capital Projects	2,475,000	500,000	-	-	-	-	-	-	-	2,493,000
Debt Service	7,749,384	7,746,516	7,734,953	7,699,531	7,686,903	7,675,180	7,677,246	7,671,146	7,657,502	3,896,802
Total Appropriations	$ 14,620,316	$ 12,604,073	$ 12,219,052	$ 12,308,204	$ 12,439,442	$ 12,621,858	$ 12,789,456	$ 15,040,749	$ 13,566,896	$ 12,366,811
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,740,984)	$ (738,501)	$ (354,932)	$ (326,557)	$ (311,406)	$ (140,119)	$ 53,911	$ (1,974,766)	$ (243,966)	$ 1,311,485
10% Contingency Reserve	$ 392,000	$ 385,000	$ 393,000	$ 400,000	$ 407,000	$ 417,000	$ 422,000	$ 430,000	$ 441,000	$ 447,000
Fund Balance - 6/30	$ 4,690,918	$ 3,959,417	$ 3,596,485	$ 3,262,928	$ 2,944,522	$ 2,794,403	$ 2,843,314	$ 860,548	$ 605,582	$ 1,911,067

RDA Comparison of Operating Revenue to Operating Expense



Positions

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CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	Number of Authorized Positions			
	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget
City Attorney				
Assistant City Attorney	1.0	1.0		
City Attorney	1.0	1.0	1.0	1.0
Deputy City Attorney	1.0	1.0	1.0	1.0
Executive Legal Secretary	1.0			
Paralegal	1.0	1.0	1.0	1.0
Senior Assistant City Attorney	1.0		1.0	1.0
Total City Attorney	6.0	4.0	4.0	4.0
City Council				
Confidential Secretary	1.0	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0	3.0
Mayor	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0
Total City Council	6.0	6.0	6.0	6.0
Community Development (1)				
Administrative Analyst	1.0	1.0		
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk III	1.0			
Administrative Coordinator	1.0	1.0	1.0	1.0
Administrative Secretary	1.5	1.0	1.0	1.0
Assistant Planner	1.0	1.0	1.0	1.0
Building Inspector	5.0	4.0	4.0	4.0
Building Inspector Supervisor	1.0			
Building Plans Engineer	1.0			
Chief Building Official	1.0	1.0	1.0	1.0
Community Service Officer	1.0	1.0	1.0	1.0
Economic Development Manager	1.0	1.0		
Director of Planning and Economic Development	1.0	1.0		
Director of Community Development				1.0
Downtown Coordinator	1.0			
Economic/Redevelopment Specialist	1.0	1.0	1.0	1.0
Neighborhood Preservation Specialist	4.0	3.0	4.0	4.0
Neighborhood Preservation Supervisor	2.0	1.0		
Neighborhood Services Manager	1.0	1.0	1.0	
Permit Center Technician I	2.0	3.0	3.0	2.0
Permit Center Technician III	3.0	2.0	2.0	2.0
Planning Manager	1.0	1.0	1.0	1.0
Planning Technician	1.0			
Program Manager		1.0	1.0	1.0
Principal Planner	2.0	2.0	2.0	2.0
Redevelopment & Housing Manager	1.0	1.0	1.0	1.0
Senior Administrative Analyst	1.0			
Senior Building Inspector	3.0			
Senior Planner	3.0	3.0	3.0	3.0
Total Community Development	43.5	32.0	29.0	28.0

(1) The Redevelopment Agency funds 6 positions assigned to this department.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	Number of Authorized Positions			
	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget	2011-12 Budget
Concord Community Reuse Project				
Concord Weapons Station Reuse Executive Assistant	1.0			1.0
Concord Weapons Station Reuse Director	1.0			1.0
Concord Weapons Station Reuse Manager	1.0			
Concord Weapons Station Reuse Planner	1.0			
Total Concord Weapons Station Reuse	4.0			2.0
Finance				
Account Clerk II	1.0			
Account Clerk III	5.0	4.0	3.0	3.0
Accountant I	1.0			
Accountant II	4.0	4.0	4.0	4.0
Accounts Payable Team Leader	1.0	1.0		
Administrative Clerk II	1.0			
Administrative Clerk III	1.0			
Budget Analyst	1.0	1.0		
Budget Officer	1.0	1.0	1.0	1.0
Buyer	1.0			
Central Storekeeper	1.0	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0	1.0
Treasury Manager	1.0	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0	1.0
Total Finance	27.0	21.0	18.0	18.0
Human Resources				
Confidential Secretary				
Director of Human Resources	1.0	1.0	1.0	1.0
Employment Services Manager	1.0			
Human Resources Analyst II	1.0	2.0		
Human Resources Specialist				1.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0
Human Resources Technician I	3.0			
Human Resources Technician II		3.0	3.0	2.0
Total Human Resources	8.0	8.0	6.0	6.0
Information Technology				
Administrative Analyst	1.0	1.0		
Director of Information Technology	1.0	1.0	1.0	1.0
GIS Program Supervisor				
GIS Technician	1.0	1.0	1.0	1.0
Information Technology Manager	3.0	3.0	3.0	3.0
Microcomputer Coordinator	1.0	1.0	1.0	1.0
Network and Telecommunications System Manager	1.0			
Network Engineer	1.0			
Programmer		1.0	1.0	1.0
Program Manager	2.0	1.0	1.0	1.0
Senior Network System Engineer	1.0			
Senior Programmer Analyst	2.0	1.0	1.0	1.0
Senior Systems Analyst	1.0			
Systems & Programming Manager	2.0	1.0	1.0	1.0
Web Coordinator	1.0	1.0	1.0	1.0
Total Information Technology	18.0	12.0	11.0	11.0

(1) Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	Number of Authorized Positions			
	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget
Office of the City Manager				
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Secretary	1.5	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
Confidential Secretary				
City Clerk	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0
Community Relations Manager	1.0	1.0	1.0	1.0
Duplicating/Offset Printing Operator	1.0			
Executive Assistant-Council/City Manager	1.0	1.0	1.0	1.0
Graphic Designer	1.0	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	
Senior Offset Duplicating Machine Operator	1.0	0.0	0.0	
Video Services Coordinator	1.0	1.0		
Total City Management	14.5	12.0	11.0	10.0
Parks and Recreation				
Administrative Secretary/Assistant	1.0	1.0		
Camp Director (Contract)	1.0	1.0	1.0	1.0
Camp Facility Specialist (Contract)	1.0	1.0	1.0	1.0
Community Services Manager	1.0	0.0	0.0	
Director of Community & Recreation Services (1)	1.0	1.0	1.0	1.0
Recreation Customer Service Coordinator	1.0	0.0	0.0	
Recreation Program Aide	2.0	1.0	1.0	1.0
Recreation Program Coordinator (Contract)	1.0	1.0	1.0	1.0
Recreation Program Coordinator	5.0	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0	4.0
Senior Recreation Program Manager	2.0	2.0	1.0	1.0
Total Parks and Recreation	20.0	17.0	15.0	15.0
Police Department				
Administrative Clerk II	9.0	9.0	8.0	8.0
Administrative Clerk III	5.0	2.0	3.0	3.0
Administrative Secretary	4.0	4.0	4.0	4.0
Administrative Services Manager		1.0	1.0	1.0
Chief of Police	1.0	1.0	1.0	1.0
Community Service Officer	11.0	7.0	7.0	7.0
Community Service Officer/Detention	5.0	4.0	4.0	4.0
Executive Secretary	1.0	1.0	1.0	1.0
Financial Analyst	1.0			
Forensic Specialist I	4.0	1.0	1.0	1.0
Forensic Specialist II	1.0	2.0	2.0	2.0
Lead Dispatcher	4.0	2.0	2.0	2.0
Parking Services Officer (Contract)		2.0	2.0	2.0
Police Captain	3.0	2.0	2.0	2.0
Police Dispatcher I	2.0	1.0	2.0	2.0
Police Dispatcher II	10.0	10.0	9.0	9.0
Police Lieutenant	9.0	8.0	8.0	8.0
Police Officer	127.0	125.0	122.0	122.0
Police Records Manager	1.0	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0	19.0
Senior Police Crimes Analyst	1.0			
Domestic Violence-Victim Advocate (Contract)	1.0			
Volunteer Services Coordinator (Contract)		1.0	1.0	1.0
Youth Violence Prevention Specialist	1.0			
Total Police	220.0	203.0	200.0	200.0

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	Number of Authorized Positions			
	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget
Public Works & Engineering				
Administrative Analyst	3.0	2.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Clerk III	3.0	2.0	2.0	2.0
Administrative Secretary	1.0	1.0	1.0	1.0
Assistant City Engineer		1.0	1.0	
Assistant Engineer	2.0	1.0	1.0	
Associate Civil Engineer	3.0	3.0	3.0	3.0
Auto Parts Worker	1.0	1.0	1.0	1.0
City Engineer	1.0			1.0
Confidential Secretary	1.0	1.0	1.0	1.0
Construction Inspector	4.0	2.0		
Construction Inspection Supervisor	1.0	1.0	1.0	1.0
Custodian	6.0	1.0	1.0	1.0
Director of Engineering	1.0			
Director of Public Works	1.0			1.0
Director of Public Works & Engineering	1.0	1.0	1.0	
Environmental Maintenance Technician	2.0	2.0	2.0	2.0
Equipment Mechanic	4.0	3.0	3.0	3.0
Facilities Maintenance Manager	1.0	1.0	1.0	1.0
Facilities Maintenance Technician				1.0
Fleet Manager	1.0	1.0	1.0	
Program Manager				1.0
General Laborer	6.0	5.0	6.0	6.0
Heavy Equipment Operator I	4.0	4.0	4.0	3.0
Heavy Equipment Operator II	1.0	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0	1.0
Infrastructure Maintenance Manager	1.0			
Landscape Gardener	6.0	9.0	6.0	6.0
Lead Custodian	2.0	2.0	2.0	2.0
Maintenance Carpenter	3.0	1.0	1.0	
Maintenance Electrician	2.0	1.0	1.0	1.0
Maintenance Gardener	5.0	2.0	2.0	2.0
Maintenance Painter	2.0	1.0	1.0	1.0
Maintenance Sprinkler Fitter	1.0			
Maintenance Team Leader	4.0	3.0	4.0	3.0
Maintenance Utility Mechanic	3.0	3.0	2.0	2.0
Maintenance Worker I	2.0	2.0	3.0	2.0
Maintenance Worker II	11.0	10.0	9.0	8.0
Parks Lead Worker	2.0	2.0	1.0	1.0
Parks Manager	1.0			
Permit Center Technician II	2.0	2.0	1.0	1.0
Permit Center Technician III	1.0	1.0	2.0	2.0
Public Works Lead Worker	1.0	2.0	2.0	2.0
Recreation Utility Worker	1.0			
Senior Civil Engineer	1.0	1.0	1.0	2.0
Senior Construction Inspector	1.0			
Senior Maintenance Team Leader	6.0	5.0	4.0	5.0
Senior Traffic Signal Technician	1.0	1.0	1.0	1.0
Traffic Signal Technician (1)	3.0	2.0	2.0	2.0
Transportation Manager	1.0	1.0	1.0	1.0
Transportation Program Coordinator	2.0			
Transportation Program Manager II	1.0	1.0	1.0	1.0
Tree Lead Worker	1.0	1.0	1.0	1.0
Tree Trimmer	2.0			
Total Public Works & Engineering (2)	119.0	89.0	82.0	79.0
TOTAL GENERAL CITY AND REDEVELOPMENT AGENCY	485.0	404.0	384.0	379.0

(1) Positions partially funded by Lighting Districts.
(2) Some of these positions funded by Storm Water Management.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget	2011-12 Budget
Storm Water Management				
Senior Administrative Analyst	1.0	1.0	1.0	
Sweeper Operator	3.0	2.0	2.0	2.0
Total Storm Water Management	4.0	3.0	3.0	2.0
Sewer Enterprise				
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0	1.0
Maintenance Worker I			1.0	
Maintenance Worker II	6.0	6.0	5.0	8.0
Pump Station Operator	1.0			
Senior Maintenance Team Leader	1.0	1.0	1.0	1.0
Total Sewer	9.0	8.0	8.0	10.0
TOTAL STORM WATER AND ENTERPRISE FUNDS	13.0	11.0	11.0	12.0
GRAND TOTAL CITY	499.0	415.0	393.0	391.0

CITY OF CONCORD
AUTHORIZED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	2008-2009		2009-2010		2010-2011		2011-2012	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
City Attorney								
Administrative Support	104	0.05	749	0.36	-	-	-	-
City Management								
Administrative Support	1,789	0.86	1,622	0.78	1,622	0.78	1,622	0.78
Technician	83	0.04	83	0.04	1,123	0.54	1,123	0.54
Total City Manager	1,872	0.90	1,706	0.82	2,746	1.32	2,746	1.32
Community Development								
Administrative Support	2,496	1.20	3,494	1.68	3,494	1.68	3,931	1.89
Craft Worker	998	0.48	998	0.48	998	0.48	998	0.48
Professional	499	0.24	998	0.48	998	0.48	2,392	1.15
Total Community Development	3,994	1.92	5,491	2.64	5,491	2.64	7,322	3.52
Parks and Recreation								
Administrative Support	998	0.48	1,206	0.58	1,206	0.58	998	0.48
Camp Specialist	17,160	8.25	13,146	6.32	13,146	6.32	9,797	4.71
Professional	-	-	-	-	-	-	208	0.10
Recreation Specialist	114,400	55.00	108,202	52.02	99,424	47.80	110,115	52.94
Total Community & Recreation Serv.	132,558	63.73	122,554	58.92	113,776	54.70	121,118	58.23
Finance								
Administrative Support			2,226	1.07	4,784	2.30	1,248	0.60
Professional	-	-	-	-	957	0.46	-	-
Total Finance	-	-	2,226	1.07	5,741	2.76	1,248	0.60
Human Resources								
Administrative Support					1,040	0.50	1,040	0.50
Professional	-	-	-	-	1,040	0.50	1,040	0.50
Total Human Resources	-	-	-	-	2,080	1.00	2,080	1.00
Information Technology								
Technician	3,120	1.50	1,040	0.50	1,040	0.50	-	-
Professional	1,331	0.64	2,163	1.04	-	-	2,018	0.97
Total Information Technology	4,451	2.14	3,203	1.54	1,040	0.50	2,018	0.97

CITY OF CONCORD
AUTHORIZED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2012

	2008-2009		2009-2010		2010-2011		2011-12	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
Police								
Administrative Support	-		-		-		-	
Crime Analyst	1,560	0.75	-		-		-	
Manager of Volunteer Services	2,080	1.00	-		-		-	
Public Safety Assistant	43,992	21.15	29,578	14.22	18,138	8.72	17,118	8.23
Technician	-		-		-		-	
Violence Victim Advocate	1,040	0.50	-		-		-	
Total Police	48,672	23.40	29,578	14.22	18,138	8.72	17,118	8.23
Public Works & Engineering								
Administrative Support	3,037	1.46	3,515	1.69	2,267	1.09	2,267	1.09
Maintenance Laborer (Parks)	64,314	30.92	64,314	30.92	48,214	23.18	48,214	23.18
Technician	2,746	1.32	2,746	1.32	2,746	1.32	2,746	1.32
Maintenance Laborer	16,411	7.89	14,102	6.78	10,421	5.01	10,421	5.01
Professional	1,352	0.65	998	0.48	998	0.48	998	0.48
Project Manager	1,040	0.50	-		-		-	
Total Public Works & Engineering	88,899	42.74	85,675	41.19	64,646	31.08	64,646	31.08
TOTAL GENERAL CITY AND REDEVELOPMENT	280,550	134.88	251,181	120.76	213,658	102.72	218,296	104.95
Storm Water								
Maintenance Laborer								
Sewer Enterprise								
Maintenance Laborer	-	-	1,518	0.73	1,518	0.73	1,518	0.73
TOTAL STORM WATER AND ENTERPRISE FUNDS	-	-	1,518	0.73	1,518	0.73	1,518	0.73
GRAND TOTAL CITY	280,550	134.88	252,699	121.49	215,176	103.45	219,814	105.68

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Capital & Transportation Improvement Program

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2011/12--2020/21 CIP/TIP Fund Allocations
Adopted CIP

Fund	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	Total
Building Mtc. Fund	$170,000	$0	$0	$0	$0	$0	$0	$0	$82,000	$0	$252,000
CDBG	$341,835	$0	$0	$0	$0	$0	$0	$0	$0	$0	$341,835
Congestion Management Agency	$666,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$666,000
Developer Contribution	$13,057	$136,493	$0	$0	$0	$0	$0	$0	$0	$0	$149,550
Federal Highway Bridge Program	$0	$1,000,000	$500,000	$0	$0	$0	$0	$0	$0	$0	$1,500,000
Fleet Replacement	$20,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,000
Gas Tax	$305,000	$206,000	$212,180	$218,545	$225,101	$231,854	$238,810	$245,974	$253,353	$260,954	$2,397,771
Gas Tax Section 2103	$601,892	$365,449	$379,412	$393,794	$408,608	$423,866	$439,582	$455,769	$472,442	$489,615	$4,430,429
General Fund	$373,500	$132,253	$0	$100,000	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	$905,753
Golf Course Enterprise	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Grant Funds	$859,970	$500,000	$0	$2,041,000	$0	$0	$0	$0	$0	$0	$3,400,970
Measure J	$1,277,794	$1,005,104	$998,849	$994,559	$1,015,135	$814,300	$803,068	$794,460	$784,707	$790,551	$9,278,527
Measure J - Ramps	$1,000,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,000,000
Measure J - Bond	$3,443,000	$0	$0	$0	$1,500,000	$0	$0	$0	$0	$0	$4,943,000
Measure WW	$257,000	$938,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,195,000
Office of Economic Adjustment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
OSIP (420)	$0	$49,684	$100,000	$200,000	$250,000	$300,000	$430,000	$445,000	$480,000	$480,000	$2,734,684
OSIP Prior (410)	$135,316	$0	$0	$0	$0	$0	$0	$0	$0	$0	$135,316
Parkland Fees-Zone A	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Parkland Fees-Zone B	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Parkland Fees-Zone C	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Post Retirement Health	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Prop. 111	$228,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$228,000
Prop. 1 B LSR	$880,867	$0	$0	$0	$0	$0	$0	$0	$0	$0	$880,867
Redevelopment	$2,300,000	$500,000	$0	$0	$0	$0	$0	$0	$0	$2,193,000	$4,993,000
Rule 20A	$773,000	$773,000	$1,473,000	$773,000	$773,000	$773,000	$5,773,000	$773,000	$773,000	$773,000	$13,430,000
Sewer Enterprise	$3,381,000	$3,143,000	$1,165,000	$1,188,000	$1,212,000	$1,036,000	$1,061,000	$1,087,000	$1,114,000	$1,141,000	$15,528,000
STIP-TE	$944,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$944,000
Technology Replacement Fund	$295,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$295,000
Traffic Mitigation Fees	$0	$0	$0	$275,500	$275,500	$0	$0	$0	$0	$0	$551,000
Total	$18,266,231	$8,748,983	$4,828,441	$6,184,398	$5,709,344	$3,629,020	$8,795,460	$3,851,203	$4,009,502	$6,178,120	$70,200,702

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CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Energy Efficiency Lighting Improvements

Project Number: 2141

Funding Source(s): Energy Efficiency Community Block Grant (EE
ESCO Projects
See Pertinent Issue
See Pertinent Issue

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
Prior Year Allocation	Energy Efficiency Community Block Grant (EECBG	ESCO Projects	Citywide Street Lighting District	See Pertinent Issue			
	$920,790	$2,400,000	$224,000	$242,100	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$920,790	$2,400,000	$224,000	$242,100	$0	$0	$0
TOTAL	$3,786,890						

Statement of Need, Service Level, and Issue:

Project Description: Replace over 8200 high pressure sodium (HPS) or metal halide (MH) streetllights to induction lighting, which has a longer life expectancy, and excellent color rendition index, and is less expensive than LED technology lights. The expected life of the induction lamp and generator (similar to flourescent ballast) is 100,000 hours, which is equivalent to nearly 20 years of usage based on current streetlight operational hours.

Service Level: The lights are inefficient and need to be replaced with more efficient technology to provide energy savings.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

The price to retrofit to induction streetlights is approximately $3.5 million which includes $828,710 in EECBG funds, $224,000 from the Street Lighting Maintenance Assessment District (Fund 200), $35,000 from the Redevelopment Agency and $115,000 in PG&E rebates. The remaining $2.3 million construction cost will be financed from the total annual energy and efficiency savings from all of the ESCO projects. The EECBG provides $92,080 for staff costs and inspection.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

The Pertinent Issue Funding includes $237,000 in RDA funds, $2800 in Measure C Local and $2300 in General Funds for a total of $242,100.

This project will contribute approximately $300,000 in annual energy savings.

Need: Maintain City Facilities.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$92,080	Design Costs:	$5,100	Construction Costs:	$3,589,710
Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$3,786,890**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Civic Center ADA Barrier Removal

Project Number: 2158
Funding Source(s): Redevelopment

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: All Departments

District: N/A

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$164,500	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$164,500	$0	$0	$0	$0	$0	$0
TOTAL	$164,500						

Statement of Need, Service Level, and Issue:

Project Description: Perform all barrier removal projects identified in the City's ADA SETP for the Civic Center including Wings A,C,D and E; Civic Center Library; Human Resources building and the Civic Center parking lots.

Service Level: Improve access to all City facilities and programs by performing the tasks mandated by state and federal disability laws.

Pertinent Issue: In early 2009, the City completed its ADA Self Evaluation and Transition Plan Update (SETP). From this SETP, a prioritized list of barrier removal projects in City-owned or operated facilities was developed. These barrier removal projects must be constructed in order for all City programs, services and facilities to be accessible, as required by the ADA. This project will construct the barrier removal projects identified at the Concord Civic Center.

Project No. PR-1109, ADA Barrier Removal for City Facilities (Park Facilities) lists the remaining facilities and estimates the cost for bringing each facility into compliance. As funds become available, individual projects will be spun out of Project No. PR-1109.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$14,000	Design Costs:	$27,000	Construction Costs:	$91,250
Contingency Costs:	$18,250	Other Costs:	$14,000	**Total:**	**$164,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Purchasing Building Remodel

Project Number: 2173

Funding Source(s): General Fund
Building Mtc. Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	General Fund	Building Mtc. Fund					
Prior Year Allocation	$140,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$170,000	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	
2014-15	$0	$0	$0	$0	$0	$0	
2015-16	$0	$0	$0	$0	$0	$0	
2016-17	$0	$0	$0	$0	$0	$0	
2017-18	$0	$0	$0	$0	$0	$0	
2018-19	$0	$0	$0	$0	$0	$0	
2019-20	$0	$0	$0	$0	$0	$0	
2020-21	$0	$0	$0	$0	$0	$0	
Subtotal	$140,000	$170,000	$0	$0	$0	$0	
TOTAL	$310,000						

Statement of Need, Service Level, and Issue:

Project Description: Renovate the previous Purchasing Building at the Public Works Corporation Yard to faciliate relocation of the Engineering Services -CIP Group. The remodel includes ADA upgrades to the access and egress routes around the building, ADA compliant restrooms, interior tenant improvements, new energy efficient HVAC and voice and data cabling and server closet. The project also includes renovation of an office for the Parks Department which is being relocated to consolidate the Parks Divison to one location within the Corp Yard.

Service Level: Utilize existing buildings and enhance collaboration between the Public Works Department and the CIP group of the Engineering Services Department

Pertinent Issue: The CIP group is currently occupying leased spaced at 2151 Salvio Street with the lease expiring in 2013. The capital cost for remodel and updating the space previously occupied by the Purchasing Department is being borrowed against the $120,000 annual lease cost which is currently budgeted. The City Council approved this project at its February 8, 2011 meeting.

Design is currently underway with the renovations expected to be completed in Fall 2011, after which Engineering Services Department will relocate into the renovated spaces. The $30,000 noted in the Other Category reflect IT data cabling and upgrades for a server room adjacent to the CIP building.

Need: The City needs new office space to relocate CIP Engineering. The move to the existing Building will maintain and extend the life of an existing asset.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- [x] New Project
- [x] Continuing Project
- [ ] Preliminary Budget
- [ ] Final Budget
- [ ] Construction
- [x] Preliminary Design
- [ ] Final Design
- [ ] Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$260,000
Contingency Costs:	$20,000	Other Costs:	$30,000	**Total:**	**$310,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Wall Coverings at Centre Concord

Project Number: 2182

Funding Source(s): Building Mtc. Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Building Mtc. Fund						
Prior Year Allocation	$60,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$60,000	$0	$0	$0	$0	$0	$0
TOTAL	$60,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace existing wall coverings at Centre Concord.

Service Level: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City.

Pertinent Issue: Wall coverings in any facility tend to deteriorate over time and need replacement. Providing a facility that is in first class condition is essential for the generation of rental income.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Maintain City facilities.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$2,000	Design Costs:	$2,000	Construction Costs:	$52,000
Contingency Costs:	$2,000	Other Costs:	$2,000	**Total:**	**$60,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Library Electrical Upgrade

Project Number: 2184

Funding Source(s): Building Mtc. Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Building Mtc. Fund						
Prior Year Allocation	$55,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$55,000	$0	$0	$0	$0	$0	$0
TOTAL	$55,000						

Statement of Need, Service Level, and Issue:

Project Description: Upgrade the electrical system at the City Library to provide switches, motion detectors, energy efficient lighting, etc.

Service Level: The Concord Public Library was constructed in 1959 and is part of the Contra Costa Library system. It is open seven days a week to serve the community. This project will reduce operational costs in the City's Library by replacing the obsolete lighting/electrical system with a more efficient one.

Pertinent Issue: The lighting/electrical system at the City's Library is antiquated and inefficient. The lighting and electricity are controlled by circuit breakers rather that switches or motion detectors. Lighting is not energy efficient.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Reduce operational costs in the City's Library by providing more control and energy efficiency for an electrical/lighting system that is out of date.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$7,000	Design Costs:	$5,000	Construction Costs:	$30,000
	Contingency Costs:	$3,000	Other Costs:	$10,000	**Total:**	**$55,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement of HVAC at Various City Buildings

Project Number: 2197

Funding Source(s): ESCO Projects
Building Mtc. Fund
Sewer Enterprise

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: All Departments

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	ESCO Projects	Building Mtc. Fund	Sewer Enterprise				
Prior Year Allocation	$2,100,000	$218,000	$8,000	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$2,100,000	$218,000	$8,000	$0	$0	$0	$0
TOTAL	$2,326,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace 32 package Heating Ventilation and Air Conditioning (HVAC) rooftop units at the Civic Center, Human Resources Building, Library, Centre Concord, Corporation Yard and Mount Diablo Child Care Building. The existing configuration makes it difficult to maintain temperatures in each zone as one thermostat controls air temperature to all the zones. In order to address occupant comfort complaints and increase system efficiencies, the retrofit will include individual control zones with additional temperature sensors for the Human Resource, Centre Concord and Civic Center Buildings.

Replace the 25+ year chiller at the City Council Chambers from a system that utilizes the Council Chambers' fountain as a cooling tower with a high efficiency air-cooled chiller that will be located near the existing emergency generator. This retrofit will end the use of the fountain as a cooling tower, which will reduce maintenance of the system and provide increased system efficiency.

Service Level: The HVAC units are at the end of their usefule life and due for replacement.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Chevron's price to provide a turnkey project for the proposed HVAC retrofits is $2.3 million. There is an estimated $6,500 in rebates available for the proposed equipment. An additional $258,000 of Building Replacement and Sewer funds will be spent. The debt service of the $2.1 million construction cost will be paid from the total annual energy and efficiency savings from all of the ESCO projects. On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

This HVAC project will contribute approximately $24,500 in annual energy savings.

Need: Maintain City Facilities.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$2,226,000
Contingency Costs:	$0	Other Costs:	$100,000	**Total:**	**$2,326,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Police Department Building Management System

Project Number: 2198

Funding Source(s): ESCO Projects Redevelopment

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Police Department

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	ESCO Projects	Redevelopment					
Prior Year Allocation	$440,000	$123,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$440,000	$123,000	$0	$0	$0	$0	$0
TOTAL	$563,000						

Statement of Need, Service Level, and Issue:

Project Description: The Building Management System (BMS) in the Police Station is a Honeywell XL 500 digital control system which is old, difficult to operate and repair, and is becoming unreliable because of general equipment failures and the difficulty of obtaining replacement parts. Generally, the mechanical equipment in the Police Station is in good condition; however the building was never fully commissioned or air balanced after original construction. As a result, more energy is required to maintain a comfortable work environment in the building. The BMS will be replaced with a more efficient model.

Replace the mechanical equipment in the PD server room which is at the end of its useful life.

Service Level: The BMS is inefficent and needs to be replaced with more efficient technology to provide energy savings. The mechanical equipment in the PD server room is due for replacement and is critical in protecting the information technology facility.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

Chevron's price to provide a turnkey project for the BMS is $476,000. PG&E Rebates will provide $13,000 for the proposed equipment. An additional $123,000 of Redevelopment funds will be spent with

the remaining $440,000 coming from the energy lease agreement. The debt service of the $440,000 construction cost will be paid from the total annual energy and efficiency savings from all of the ESCO projects. On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

This project will contribute approximately $12,000 in annual energy savings.

Need: Maintain City Facilities.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$463,000
Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$563,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement Lighting at Various Locations

Project Number: 2199

Funding Source(s): ESCO Projects

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: All Departments

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	ESCO Projects						
Prior Year Allocation	$1,500,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,500,000	$0	$0	$0	$0	$0	$0
TOTAL	$1,500,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace the lighting in several City buildings to take advantage of current lighting technologies which have become more energy efficient in recent years. These new technologies make it possible to retrofit lighting that is only 5 years old and yet provide a very reasonable return on investment.
Lighting retrofits will be upgrades at the following facilities:
Civic Center: City Manager Wing, Permit Center Wing, Finance Wing, Human Resource Building
Civic Center: Library
Civic Center: Council Chambers
Police Department
Concord Community Pool and Park
Centre Concord
Corporation Yard
Mount Diablo Child Care
Baldwin Park Preschool Buildings
Senior Center
Salvio Street Parking Garage
Todos Santos Parking Garage
Willow Pass Recreation Center
Various Parks

Service Level: The Lights are inefficent and need to be replaced with more efficient technology to provide energy savings.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for

accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

Chevron's price for the proposed lighting improvements throughout City Buildings and exterior site lighting is $1.5 million, with an estimated $70,000 in available PG&E lighting rebates. The remaining $1.4 million construction cost will be financed from the total annual energy and efficiency savings from all of the ESCO projects. On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

These lighting retrofits will generate $175,000 annually in energy efficiency savings.

Need: Maintain City Facilities.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$1,400,000	Design Costs:	$100,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$1,500,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Solar at Concord Community Park

Project Number: 2201

Funding Source(s): ESCO Projects
General Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	ESCO Projects						
Prior Year Allocation	$1,300,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,300,000	$0	$0	$0	$0	$0	$0
TOTAL	$1,300,000						

Statement of Need, Service Level, and Issue:

Project Description: Install a 191 kW solar photovoltaic system for the Pool constructed on shade structures at two locations in Concord Community Park. The system consists of two 4-post structures, one located in the tennis courts' parking lot and one system in the adjacent field near the public restroom buildings

Service Level: The energy savings generated by the new solar system will offset energy use by the pool in fifteen years, when the Energy Lease Purchase Agreement has been paid off.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

Chevron's price to provide a turnkey project for the proposed solar array is $1.35 million, which assumes power generation of approximately $43,000 annually. The California Solar Initiative provides for $0.15 per kilowatt-hour as a performance based incentive for the first five years of the project. This incentive is estimated at $170,000 over five years. Because it is earned over five years, it will not be available to offset construction costs. Rather the General Fund will contribute this amount to the construction of the project and then be reimbursed by the incentive. The remaining $1.3 million construction cost will be

financed from the total annual energy and efficiency savings from all of the ESCO projects. This project will contribute approximately $43,000 in annual energy savings.

Need: Provide Energy Savings.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$1,200,000
Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$1,300,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Salvio Street Rolling Gate

Project Number: 2203

Funding Source(s): Redevelopment

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$50,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$0	$0	$0	$0	$0	$0
TOTAL	$50,000						

Statement of Need, Service Level, and Issue:

Project Description: Install key-operated, Heavy Duty Rolling Gate to Salvio Street Parking Garage

Service Level: Enhance safety and reduce maintenance efforts on lower levels of Parking Garage

Pertinent Issue: This project was funded from Building Maintenance Operations funds for FY 2010-11.

Projects managed by Public Works & Engineering include design coordination, construction administration (constructiona coordination, RE and construction inspector) and cost recovery.

Need: Adding a roll down door will reduce access to an area that is used by our City's homeless. The parking spaces are seldom used and primarily only as overflow during busy downtown events. The roll down gate will allow the area to be opened up for events with large attendance.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$5,000	Design Costs:	$0	Construction Costs:	$25,000
Contingency Costs:	$5,000	Other Costs:	$5,000	**Total:**	**$40,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Ballroom Carpet at Centre Concord

Project Number: BG-1207

Funding Source(s): Building Mtc. Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Building Mtc. Fund						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$82,000	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$82,000	$0	$0	$0	$0	$0	$0
TOTAL	$82,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace carpeting in the ballroom at Centre Concord.

Service Level: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City.

Pertinent Issue: Over time, carpeting in any facility deteriorates and needs replacement. Providing a facility that is in first class condition is esential for the generation of rental income.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Maintain City facilities.

Status:
- ☐ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$2,000	Design Costs:	$2,000	Construction Costs:	$70,000
Contingency Costs:	$5,000	Other Costs:	$3,000	**Total:**	**$82,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Accessibility Improvements

Project Number: 1284

Funding Source(s): CDBG
Measure J

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	CDBG	Measure J					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$341,835	$60,000	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$341,835	$60,000	$0	$0	$0	$0	$0
TOTAL	$401,835						

Statement of Need, Service Level, and Issue:

Project Description: Construct curb ramps and other accessibility improvements to serve the mobility-impaired. Priorities will be based on results of the Citywide GPS inventory of City facilities and sidewalks for pedestrian access, and requests by the mobility-impaired.

Service Level: Enhances pedestrian access throughout the City for the mobility-impaired community.

Pertinent Issue:

This project is a holding account for allocated funds from Gas Tax, CDBG, and other funding sources. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Services that improve the quality of life for disabled persons are a priority to the City, and curb ramps provide access to sidewalks for the mobility impaired.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$60,000	Design Costs:	$0	Construction Costs:	$301,835
	Contingency Costs:	$40,000	Other Costs:	$0	**Total:**	**$401,835**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Lead Base Paint Grant 2009-2010

Project Number: 2113
Funding Source(s): CDBG

Project Proponent: Community Development

Project Manager: Redevelopment

User Department: Community Development

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	CDBG						
Prior Year Allocation	$160,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$160,000	$0	$0	$0	$0	$0	$0
TOTAL	$160,000						

Statement of Need, Service Level, and Issue:

Project Description: Provide Lead Based Paint inspection and remediation 7-10 houses for rehabilitation and health and safety reasons.

Service Level: Inspection and remediation for single family and multi-family units for Lead Based Paint.

Pertinent Issue: FY 2009-10 is the second year of the two-year grant cycle. This grant allocation is for citywide use and is unrelated to the HUD three-year grant for Lead Base Paint Abatement in the Monument Corridor.

The cost estimate by category represents the appropriation for fiscal year 2010.

Need: Unfunded federal mandate Lead Based Paint (LBP) inspection and remediation for lower income homeowners who are least able to afford it.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$160,000	**Total:**	**$160,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Detention Basin @ CSU

Project Number: 1833

Funding Source(s): General Fund
Developer Contribution
Grant Funds

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Developer Contribution	General Fund					
Prior Year Allocation	$50,000	$82,204	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$82,204	$0	$0	$0	$0	$0
TOTAL	$132,204						

Statement of Need, Service Level, and Issue:

Project Description: Construct a detention basin at the southwesterly corner of Ygnacio Valley Rd. and Pine Hollow Rd. within the CSU property.

Service Level: Provide a well-maintained creek system.

Pertinent Issue: Over the years, properties along Galindo Creek and Mt. Diablo Creek experienced flooding. In response to the residents' concerns, the City funded the Galindo Creek and Mt. Diablo Creek Study (The Study). The Study identified recommended repairs along the two creeks and determined that constructing a detention basin at the southwesterly corner of the Ygnacio Valley Road and Pine Hollow Road intersection within the CSU property was feasible and advisable. This project funded The Study and will fund the detention basin and most of the creek repairs within the City's rights-of-way and easements.

In FY 2003-2004, the U.S. Army Corps Engineers (The Corps) completed a preliminary assessment (Corps' Assessment of the Upper Galindo Creek Detention Basin. The Corps paid $100,000 for the Corps' Assessment on behalf of the City.

The Corps' Assessment determined that the detention basin would meet requirements for federal funding for design and construction of the basin. However, the federal budget signed in December 2004 did not include funding for the project in federal fiscal year 2005. Accordingly, the project is on hold until funding from the Army Corps' Continuing Authorities Program (CAP) Section 205 (Flood Control Projects) becomes available.

Approximately $1,315,500 in funding is expected from the CAP, but this money is not currently allocated to the project. Additionally, Skyler Estates has contributed $50,000 in anticipation of the detention basin

project. Until the CAP funding is available, there is insufficient funding for construction of the detention basin project. Additionally, staff met with Contra Costa County in May 2008 to reassess the availability of County funding. The County has agreed to provide their share, approximately $500,000 in or about 2013. The $1,851,769 listed under Project Costs as "Grant Funding" is the estimated combined figure of CAP funds and County Funds.

In April 2008, at the Corps' request, staff reaffirmed the City's need for the project. The Corps informed staff that a feasibility study must be performed by the Corps to determine if the benefits of the project outweigh the costs. Based on information form the Corps, the earliest the Feasibility Study might begin is October 2009 (beginning of FY 2010). The Corps has agreed to pay half the cost of the feasibility study. The City Manager has concurred with staff's recommendation for the City to provide the other $100,00 for the feasibility study.

This change would mean the City's required 50% funding share would increase from $100,000 (as previously estimated) to at least $250,000 (and maybe as much as $500,000).

Due to the proposed 2013 County funding, the project is considered on hold. The estimate has increased to reflect the projected cost of the feasibility study.

As of March 2011, there is approximately $132,204 remaining in the project.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To improve the drainage condition along Galindo Creek.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$132,204	**Total:**	**$132,204**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Golf Course Irrigation Improvements

Project Number: 2207

Funding Source(s): Golf Course Enterprise

Project Proponent: Community and Recreation Services

Project Manager: Joan Carrico

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Golf Course Enterprise						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$350,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$350,000	$0	$0	$0	$0	$0	$0
TOTAL	$350,000						

Statement of Need, Service Level, and Issue:

Project Description: Design and construct the replacement of irrigation main lines and laterals for holes #3 - #7.

Service Level: Maintaining an efficient and effective irrigation system is a critical component for a Golf Course maintenance program.

Pertinent Issue: The balance of the Golf Course irrigation system was replaced as part of the renovation project in 1998. This project was included in the list of potential long term projects reviewed by the City Council Ad-Hoc Golf Committee and the City Manager.

Should Golf Course Enterprise cash flow restrictions dictate, the General Fund will loan the funds necessary to complete this project as scheduled.

Need: Holes #3 - # 7 were improved in 1974. Staff anticipates that the main line and laterals will need to be replaced by 2012.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$20,000	Construction Costs:	$300,000
	Contingency Costs:	$30,000	Other Costs:	$0	**Total:**	**$350,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Golf Course Greens Replacement

Project Number: GC-003

Funding Source(s): Golf Course Enterprise

Project Proponent: Community and Recreation Services

Project Manager: Joan Carrico

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Golf Course Enterprise						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$100,000	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$0	$0	$0	$0	$0	$0
TOTAL	$100,000						

Statement of Need, Service Level, and Issue:

Project Description: Design and replace the green on hole #9 (FY2014-15). Project would build the green to USGA specifications.

Service Level: Replacement will enhance play for customers and reduce periodic aeration during height of season, which causes service reduction.

Pertinent Issue: Increased play causes additional traffic on green. The green was constructed with 30-year old designs which have changed dramatically with the growth of golf.

Should Golf Course Enterprise cash flow restrictions dictate, the General Fund will loan the funds necessary to complete this project as scheduled.

Need: Green will be 30+ years old at replacement. Recommended green will improve grounds and play at Golf Course.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$100,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$100,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Parking Garage Video Replacement

Project Number: 2210
Funding Source(s): Redevelopment

Project Proponent: Information Technology

Project Manager: Information Technology

User Department: Police Department

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment				Redevelopment		
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$175,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$12,000	$0	$0
2013-14	$0	$0	$0	$0	$12,600	$0	$0
2014-15	$0	$0	$0	$0	$13,230	$0	$0
2015-16	$0	$0	$0	$0	$13,892	$0	$0
2016-17	$0	$0	$0	$0	$14,587	$0	$0
2017-18	$0	$0	$0	$0	$15,316	$0	$0
2018-19	$0	$0	$0	$0	$16,082	$0	$0
2019-20	$0	$0	$0	$0	$16,886	$0	$0
2020-21	$0	$0	$0	$0	$17,730	$0	$0
Subtotal	$175,000	$0	$0	$0	$132,323	$0	$0
TOTAL	$175,000						

Statement of Need, Service Level, and Issue:

Project Description: Video System Replacement for:
New parking structure, 2051 Salvio St:
Install, terminate, test and label (5) Cat 5e data cables for IP cameras.
Install (5) IP three mega pixel cameras in existing camera locations.
Install (5) IP Stationary Mobotix outdoor megapixel cameras with high resolution to maximize field of view.
Old Parking Structure, 2255 Salvio St:
Install (10) IP three mega pixel cameras in existing camera locations.
Install (10) IP Stationary Mobotix outdoor megapixel cameras with high resolution to maximize field of view.

Service Level:

Pertinent Issue: This project includes:
(1) HP server with 50TB (raw) of storage to support 1 year of activity. The storage requirement is currently under review by our legal department to determine if we are required to retain video for this lenght of time.

Operating and Replacement Costs of $37,000 per year will be funded with RDA monies.

Replacement costs of $25,000 per year to be funded with RDA funds.

Need: Replace aging video equipment no longer eligible for maintenance contracts.
Upgrade the video quality to a higher resolution to allow zooming on images for better identification.
Upgrade equipment to use new network enabled IP cameras.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$5,000	Design Costs:	$10,000	Construction Costs:	$137,000
Contingency Costs:	$16,500	Other Costs:	$6,500	**Total:**	**$175,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer Truck Integration with GBA Database

Project Proponent: Information Technology

Project Number: 2211

Funding Source(s): Sewer Enterprise

Project Manager: Information Technology

User Department: Public Works

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Sewer Enterprise				Sewer Enterprise		
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$120,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$10,000	$0	$0
2013-14	$0	$0	$0	$0	$10,500	$0	$0
2014-15	$0	$0	$0	$0	$11,025	$0	$0
2015-16	$0	$0	$0	$0	$11,576	$0	$0
2016-17	$0	$0	$0	$0	$12,155	$0	$0
2017-18	$0	$0	$0	$0	$12,763	$0	$0
2018-19	$0	$0	$0	$0	$13,401	$0	$0
2019-20	$0	$0	$0	$0	$14,071	$0	$0
2020-21	$0	$0	$0	$0	$14,775	$0	$0
Subtotal	$120,000	$0	$0	$0	$110,266	$0	$0
TOTAL	$120,000						

Statement of Need, Service Level, and Issue:

Project Description: Integrate the current sewer truck and a second new truck into the City's data processing structure including:
Integration with GBA Master Series
Backup data collected on the truck onto the City's shared disk storage
Integrate the data collected on the truck with GIS

Service Level:

Pertinent Issue: In addition to Operating Costs listed above, replacement costs of $6,000 per year will be funded by Sewer Enterprise account.

Need:

Status:
- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$30,000	Design Costs:	$0	Construction Costs:	$0	
Contingency Costs:	$0	Other Costs:	$90,000	**Total:**	**$120,000**	

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Local Government Electric Vehicle Fleet Project

Project Number: 2193

Funding Source(s): Fleet Replacement Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Fleet Replacement Fund				Fleet Replacement Fund		
Prior Year Allocation	$180,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$20,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0	$0
TOTAL	$200,000						

Statement of Need, Service Level, and Issue:

Project Description: Award of ten (10) Electric Vehicles through MTC's Climate Initiatives Grant Program and the purchase and installation of ten (10) charging stations.

Service Level: Citywide fleet used for inter-facility transportation.

Pertinent Issue: Anticipated cost savings to fleet replacement fund through award of vehicles will balance the cost of purchase and installation of EV charging stations.

Projects managed by Public Works & Engineering include design coordination, construction administration (constructiona coordination, RE and construction inspector) and cost recovery.

Need: Supplement Citywide fleet with EVs as a clean transportation solution.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$20,000	Design Costs:	$20,000	Construction Costs:	$150,000
Contingency Costs:	$5,000	Other Costs:	$5,000	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Meadow Homes Spray Park and Restroom Improvements

Project Number: 1288

Funding Source(s): Parkland Fees-Zone B
Healthy Communities Grant
Measure WW
Building Mtc. Fund

Project Proponent: Community and Recreation Services

Project Manager: Engineering

User Department: Community and Recreation Services

District: Southern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Parkland Fees-Zone B	Healthy Communities Grant	Measure WW	Building Mtc. Fund			
Prior Year Allocation	$180,534	$468,000	$1,050,600	$50,000	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$8,742	$0	$0
2013-14	$0	$0	$0	$0	$9,004	$0	$0
2014-15	$0	$0	$0	$0	$9,274	$0	$0
2015-16	$0	$0	$0	$0	$9,552	$0	$0
2016-17	$0	$0	$0	$0	$9,839	$0	$0
2017-18	$0	$0	$0	$0	$10,134	$0	$0
2018-19	$0	$0	$0	$0	$10,438	$0	$0
2019-20	$0	$0	$0	$0	$10,751	$0	$0
2020-21	$0	$0	$0	$0	$11,073	$0	$0
Subtotal	$180,534	$468,000	$1,050,600	$50,000	$88,807	$0	$0
TOTAL	$1,749,134						

Statement of Need, Service Level, and Issue:

Project Description: Demolish the existing swimming pool and construct a spray park and associated water recovery system. Execute major renovations to the existing pool restroom facility and minor renovations to the adjacent park restroom facility. A reservable picnic area and additional turf area will be included if the project budget allows.

Service Level: Provide continued use of a public facility.

Pertinent Issue: Due to high bids, the Council rejected bids on two separate occasions for the Meadow Homes Pool Rehabilitation Project. Following the second rejection, staff recommended the construction of a Spray Park as a viable alternative. This was based on research that community use of the pool is low and that the Spray Park alternative will better complement the existing uses at the park.

The State previously approved a $468,000 State Urban Parks and Healthy Communities grant for the Meadow Homes Pool Rehabilitation Project. Staff held informal discussions with the State in March 2007 regarding the feasibility of changing the work scope to a spray park. The State provided conceptual approval, but stated a formal scope change request and approval was required to enable continued use of the Grant Funds. Staff conducted an extensive public outreach in May and June 2007. No public opposition was raised against the Spray Park project. On August 4, 2007, Council adopted a resolution approving removal of the pool and replacing it with a spray park. Staff submitted a package to the State in August 2007 officially requesting a change of scope and authorization to continue use of the grant funding. The State's final approval has been granted and the official letter was mailed to the City on January 22, 2008.

A Request for Qualifications was issued in August 2008 for design services. Design is underway and is expected to be completed by Fall 2010. This schedule is dependent on the duration of reviews by the Contra Costa County Health Department that is difficult to predict.

A prior allocation of $600,000 in Parkland funds is being replaced by $945,600 in Measure WW funds. Of this $945,000 amount, $345,600 will fund the added scope of work that is the renovation of existing pool restroom facility, which is at the end of its life and it is not ADA compliant, and also minor renovations to the park restroom facility.

The current funding level incorporates two budget transfers: one in FY 2006 of $450,000 for project 2031, Centre Concord Roof Replacement, and one in FY 2008 of approximately $9,500 split among several projects in various parks.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To increase usability of the park.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$165,000	Design Costs:	$210,000	Construction Costs:	$1,269,134
Contingency Costs:	$50,000	Other Costs:	$55,000	**Total:**	**$1,749,134**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pave Loop Road at Camp Concord

Project Number: 2081

Funding Source(s): Measure WW
Parkland Fees-Zone B
Parkland Fees-Zone A
Parkland Fees-Zone C

Project Proponent: Community and Recreation Services

Project Manager: Engineering

User Department: Community and Recreation Services

District: N/A

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B	Parkland Fees-Zone A	Parkland Fees-Zone C			
Prior Year Allocation	$445,000	$180,500	$144,950	$18,065	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$445,000	$180,500	$144,950	$18,065	$0	$0	$0
TOTAL	$788,515						

Statement of Need, Service Level, and Issue:

Project Description: (Phase II/III) Pave approximately 900 feet of existing dirt road and four parking areas at Camp Concord. Install the required number of drainage structures.

Service Level: Provide reduced dust as well as control of sediment erosion in the Lake Tahoe watershed.

Pertinent Issue: The Forest Service has mandated that Camp Concord reduce the pervious surface of the existing dirt loop road via BMP's. The current previous Service deadline for achieving BMP compliance was October 2007. Staff submitted a letter to the Forest Service in February 2007 that presented a plan for compliance and requested an extension of the deadline. The Forest Service granted an extension to October 2008.

Staff submitted a letter to the Forest Service in October 2007 requesting that the Forest Service reconsider the paving requirement. The City would agree to delay the opening of Camp Concord, if required, due to snow on the road.

Forest Service has clarified their letter based on their concern for erosion control as well as dust for rationale for requiring paving. Staff received Forest Service concurrence for proposed phasing. Staff has completed the design for phase I only and has found alternatives to reduce specific requirements for phases 2 and 3 by combining it them as one phase Phase II/III. Phase I was completed in Fall 2008. Staff worked with a consultant to identify cost estimate for Phase II/III (See Cost Estimates by Category).

Staff submitted this project as a Prop WW project in Spring 2009. EBRPD rejected the project as it had no CEQA document included. Staff has since filled the required CEQA document in September 2009 and intends to re-submit the project in Spring 2010 for FY2010-11 execution for which we expect approval. Assuming approval in June 2010, design is estimated to be complete by December 2010. Barring delays

in reviews by the Forest Service, construction would be estimated to begin in May 2011.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Costs" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non-reimbursable design administration, cost recovery and environmental analysis.

Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled.

Need: Pave approximately 1800 feet of existing dirt road and four parking areas at Camp Concord as well as install required number of drainage structures.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$122,000	Design Costs:	$51,000	Construction Costs:	$530,515
Contingency Costs:	$33,000	Other Costs:	$52,000	**Total:**	**$788,515**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Irrigation Main Line, Valves and Irrigation Controller at Sun Terrace Park

Project Number: 2146

Funding Source(s): Measure WW, General Fund

Project Proponent: Public Works & Engineering

Project Manager: Scott Vasquez

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	General Fund					
Prior Year Allocation	$30,000	$10,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$10,000	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$30,000	$20,000	$0	$0	$0	$0	$0
TOTAL	$50,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace approximately 600' of 3" irrigation water main, valves and controller. The controller is to connect to existing base computer controller.

Service Level: Improve conservation of domestic water and lower water costs.

Pertinent Issue: This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Funding consists of EBRPD Measure WW Local Grant Program.

Need: Replace leaking main irrigation line and valves. Upgrade controller to existing main computer based controller.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$20,000	Design Costs:	$0	Construction Costs:	$20,000
Contingency Costs:	$10,000	Other Costs:	$0	**Total:**	**$50,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install Back-up Pump at Concord Community Pool

Project Number: 2148

Funding Source(s): Measure WW
Parkland Fees-Zone B
ESCO Projects

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B	ESCO Projects				
Prior Year Allocation	$200,066	$8,000	$660,000	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$200,066	$8,000	$660,000	$0	$0	$0	$0
TOTAL	$868,066						

Statement of Need, Service Level, and Issue:

Project Description: Replace the existing 50 horsepower pool circulation pump and motor, and add a redundant pump and motor for the 880,000 gallon pool. The redundant pump will improve the reliability of the circulation system and ensure the pool is not closed due to pump failure, as the pool cannot be used without a functional circulation pump.

To prevent the heat exchangers from future failures due to corrosion, an external Titanium or Cupro-Nickel Plate-Frame Heat Exchanger will be installed to separate the pool water loop and the pool heaters loop. Plates within the heat exchanger control water flow in such a way that the mixing of the fluids is not possible. Keeping the pool water from contacting with the pool heaters will extend the life of the existing pool heaters and reduce maintenance of the heating system. The existing 82% efficient natural gas pool water heaters will also be replaced with 90% high efficiency condensing boilers.

Service Level: The pump maintains a continuous flow through an elaborate system of water filtration and chemical-purification process before being returned to the pool. The County's health department requires that all commercial pools have a turnover rate of 6 hours during the time the pool is available for use. The electrical energy required to run the pump can be a large operational expense, especially if operating the pump on a 24/7 basis. The use of a variable frequency drives (VFD) can provide significant reductions in electrical energy use associated with electric motors operating over extended time periods.

Swimming pool water is both high in chlorine and oxygen content. The water chemistry of the pool changes daily due to evaporation of the water and the addition of chemicals. When proper chemical balance of pool water is not maintained, the pool heaters become internally encrusted with scale, thus greatly reducing the efficiency of the heaters. In more serious cases, it can cause rapid corrosion and

damage to the pool heaters. This has recently occurred in each of the water heaters at the Community Pool and has resulted in the costly replacement of the heat exchangers.

Pertinent Issue: This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Funding consists of EBRPD Measure WW Local Grant Program, Energy Lease Purchase Agreement and Parkland Fees. Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled. Project was designed and ready to bid, but combined with a boiler retrofit project to provide a combined energy efficiency project.

On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

This project will contribute approximately $16,000 in annual energy savings.

Need: Provide redundant pool operational infrastructure that meets Health Department codes and provides energy savings.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$18,066	Design Costs:	$25,000	Construction Costs:	$740,000
Contingency Costs:	$85,000	Other Costs:	$0	**Total:**	**$868,066**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Construct Equipment Shelter at Newhall Park

Project Number: 2150

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B					
Prior Year Allocation	$108,400	$11,250	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$108,400	$11,250	$0	$0	$0	$0	$0
TOTAL	$119,650						

Statement of Need, Service Level, and Issue:

Project Description: Demolish existing building and replace with new equipment shelter. Install 6-foot chain link fence around maintenance yard and repave Maintenance yard.

Service Level: Remove existing building, install equipment maintenance shelter, repair yard, install six foot chain link fence.

Pertinent Issue: This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Project funded by EBRPD, Measure WW funding.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled.

Projects managed by Public Works & Engineering include design coordination, construction

administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Parks Division currently has their tractors, spreaders, sprayers and turf equipment exposed to the elements. Storing this equipment under a shelter will prolong the life of this equipment.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$9,000	Design Costs:	$8,000	Construction Costs:	$75,000
Contingency Costs:	$16,400	Other Costs:	$11,250	**Total:**	**$119,650**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Refurbish/Upgrade Camp Concord Family Camp Bathhouse

Project Number: 2155

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Community and Recreation Services

Project Manager: Engineering

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B					
Prior Year Allocation	$395,000	$37,500	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$395,000	$37,500	$0	$0	$0	$0	$0
TOTAL	$432,500						

Statement of Need, Service Level, and Issue:

Project Description: Project will refurbish and upgrade the interior of the 42 year old Family Camp Bathhouse and the Handicap Bathroom/Shower Facility in upper camp.

Service Level: The Family Camp bathhouse provides central toilet, shower and laundry facilities for family camp and off-season group rental participants. The handicap bathhouse is the only ADA compatible shower facility at Camp Concord.

Pertinent Issue: The current Family Camp bathhouse is dilapidated and presents continual maintenance, sanitation, and customer service issues. Program evaluations indicate that the bathhouse facility is the highest priority to improve the overall camping experience which is critical to customer retention and satisfaction. The internal plumbing is subject to leaks and breakage. The cinder block shower walls are subject to mold and the concrete floor is difficult to maintain due to the surface finish.

Project includes removal of the existing cinderblock wall partitions for the toilet and shower stalls and replaces them with modern, restroom and shower stall partitions, installs new sinks, vanity counters, cabinets and attractive water conserving toilets and fixtures. The project will install new flooring and paint the interior walls and ceilings, add shelving for guest convenience and energy efficient lighting. This will apply to both the male and female sides of the bathhouse building. The handicap bathroom facility will be outfitted in the same style for consistency.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design administration cost, construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Refurbish and upgrade the interior of the 42 year old Family Camp Bathhouse and the Handicap Bathroom/Shower Facility in upper camp.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☑ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$75,000	Design Costs:	$40,000	Construction Costs:	$265,000
Contingency Costs:	$27,500	Other Costs:	$25,000	**Total:**	**$432,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install New Playground Equipment at Newhall Park

Project Number: 2176

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Community and Recreation Services

Project Manager: Engineering

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B					
Prior Year Allocation	$150,000	$15,600	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$150,000	$15,600	$0	$0	$0	$0	$0
TOTAL	$165,600						

Statement of Need, Service Level, and Issue:

Project Description: A playground design on the size and scale of similar playgrounds in other parks in the Concord park system should include defined areas for young toddlers that are distinctly separate from play apparatus for older children.

Service Level: Use of Newhall Community Park by a full range of family members has increased over the years. The park fails to address the need of this intergenerational use by failing to provide an amenity for younger family members who are present attending activities by their older siblings, parents and grandparents.

Pertinent Issue: A playground amenity at Newhall Community Park was identified in the Newhall Park Master Plan over twenty years ago. In January 2010, the Parks, Recreation & Open Space Commission requested this as a high priority community amenity to be added to the CIP program in FY 2010-2011. In the previosly adopted plan, it had been approved for FY 2013-14. Assuming project approval by Council and EPRPD, design would start in summer 2011, with construction estimated to be complete by spring of 2013.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Newhall Community Park has grown in popularity and community use. Organized activities in the park range from soccer and baseball league use, to special interests such as the Concord Bocce Federation, use of the Paw Patch dog area, reservable picnic area, and events such as cross country track meets. With the variety of uses as well as the close proximity of apartments, condos, and single family homes, there is an ever increasing need to provide a playground designed for use by both toddlers and older children.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$10,730	Design Costs:	$16,980	Construction Costs:	$104,000
Contingency Costs:	$18,290	Other Costs:	$15,600	**Total:**	**$165,600**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement of Electrical Pull Boxes at Several City Parks

Project Number: 2178

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B					
Prior Year Allocation	$150,000	$15,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$150,000	$15,000	$0	$0	$0	$0	$0
TOTAL	$165,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace approximately 135 existing electrical pull boxes at Willow Pass, Hillcrest, Cambridge, Brubeck and Len Hester Parks with new vandal/entrance resistant boxes.

Service Level: To continue providing nighttime lighting levels presently provided at the City's parks.

Pertinent Issue: Preventing unauthorized persons from removing the lids of existing electrical boxes, entering the boxes and removing wire. Not only is this costly to the City by having to replace the wire, it represents a security problem to those people using these areas of the parks that have no lighting.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: During the past 12 month period the City has experienced losses totalling over $50,000 from the theft of wire from existing park lighting and electrical systems. Electrical pull boxes in existing parks are not vandal proof and can be easily accessed.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$5,000	Design Costs:	$20,000	Construction Costs:	$100,000
Contingency Costs:	$25,000	Other Costs:	$15,000	**Total:**	**$165,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ADA Barrier Removal for Baldwin Park

Project Number: 2179

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: All Departments

District: Southern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	Parkland Fees-Zone B					
Prior Year Allocation	$100,000	$20,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$20,000	$0	$0	$0	$0	$0
TOTAL	$120,000						

Statement of Need, Service Level, and Issue:

Project Description: Modify restrooms; provide accessible paths of travel in sports areas, bleacherss, and picnic areas. Construct ADA curb ramps; improve accessiblity to parking lot. Remove overhanging or protruding objects and install signage.

Service Level: Improve access to Baldwin Park by performing the improvements mandated by state and federal disability laws.

Pertinent Issue: In early 2009, the City completed its ADA Self Evaluation and Transition Plan (SETP). From this SETP, a prioritized list of barrier removal projects in City-owned or operated facilities was developed. These barrier removal projects must be constructed in order for all City programs, services, and facilities to be accessible, as required by the ADA.

This project is a spin-off of PR-1109. PR-1109 is a holding account for ADA Barrier Removal Park Facilities. When new projects are identified (such as this project) funding is transferred for implementation an expenditure tracking purposes.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$20,000	Design Costs:	$0	Construction Costs:	$70,000
Contingency Costs:	$20,000	Other Costs:	$10,000	**Total:**	**$120,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Baldwin Dog Park

Project Number: 2195

Funding Source(s): Measure WW
General Fund

Project Proponent: Community and Recreation Services

Project Manager: Engineering

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	General Fund					
Prior Year Allocation	$104,000	$20,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$104,000	$20,000	$0	$0	$0	$0	$0
TOTAL	$124,000						

Statement of Need, Service Level, and Issue:

Project Description: Construct a fenced-in dog park of approximately 35,000 in the southwest corner of Baldwin Park

Service Level:

Pertinent Issue: To enable the Baldwin Park Canine Contingent to have a place to exercise their dogs off-leash and enhance safety for Park users, Council approved the subject Measure WW project at its meeting of February 22, 2011. This apporval was in conjunction with simultaneous approval of the overall FY 2011-2012 Measure WW funding program.

Design is underway with construction expected in Fall 2011.

Need:

Status:
☐ New Project ☐ Continuing Project ☐ Preliminary Budget ☐ Final Budget
☐ Construction ☐ Preliminary Design ☐ Final Design ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$10,000	Design Costs:	$15,000	Construction Costs:	$70,000
Contingency Costs:	$14,000	Other Costs:	$15,000	**Total:**	**$124,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Parks Lighting Improvements at Willow Pass Park and Pine Hollow Park

Project Number: 2200

Funding Source(s): ESCO Projects
Measure WW

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	ESCO Projects	Measure WW					
Prior Year Allocation	$100,000	$500,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$500,000	$0	$0	$0	$0	$0
TOTAL	$600,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace stadium poles and lights at baseball fields at Willow Pass Park and tennis court light system at Willow Pass Park and Pine Hollow Park subject to corrosion.

Service Level: The energy savings generated by the new lighting system will reduce City energy use while providing adequate lighting levels for play.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

During a severe wind storm in early February 2011, one of the softball light poles fell onto Bundy Field #1 at Willow Pass Park due to corrosion in the light pole standard. Further investigation uncovered, additional poles that were subject to corrosion and later removed.

Need: Provide safe infrastructure that provides energy savings.

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

☐ New Project ☐ Continuing Project ☐ Preliminary Budget ☐ Final Budget
☐ Construction ☐ Preliminary Design ☐ Final Design ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$500,000
Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$600,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Camp Concord Green Room Deck

Project Number: 2202

Funding Source(s): Building Mtc. Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Parks & Recreation

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Building Mtc. Fund						
Prior Year Allocation	$15,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$15,000	$0	$0	$0	$0	$0	$0
TOTAL	$15,000						

Statement of Need, Service Level, and Issue:

Project Description: Construct a wood deck, approximately 1300 square feet in size with associated handrails, seating and accessible paths.

Service Level: Deck will be used for recreational purposes by campers and staff.

Pertinent Issue: City has proposed and Forest Service has approved the installation of a concrete deck for recreational use by campers and staff.

To reduce project expenditures, the Friends of Camp Concord contributed funding to execute the design. Additionally,
the allocated funding will purchase required materials, with the Concord Lion's Club providing the labor at no cost to the City.

The Cost Estimate by category includes no cost recovery or contingency as labor costs will be borne by the Lion' Club. City staff costs will be charged to operating accounts.

Need:

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☑ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$15,000
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$15,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Ygnacio Valley Park Electrical Service Upgrade

Project Number: 2205

Funding Source(s): Measure WW
General Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Community and Recreation Services

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	General Fund					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$157,000	$13,500	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$157,000	$13,500	$0	$0	$0	$0	$0
TOTAL	$170,500						

Statement of Need, Service Level, and Issue:

Project Description: Upgrade electrical cabling providing electrical power to the restrooms, maintenance building and irrigation systems at Ygnacio Valley Park.

Service Level: Upgrade electrical cabling providing electrical power to the restrooms, maintenance building and irrigation systems at Ygnacio Valley Park.

Pertinent Issue: During the final inspection of a restroom renovation project at Ygnacio Valley Park it was determined that the old electrical cabling providing power to the park is sub-standard and does not comply with current code requirements. The existing electrical cables are undersized, do not meet current standards and must be replaced with larger cables. To correct this problem, new power cables will be installed, from the PG&E power pole at the street to the main electrical panel serving the park facilities.

The City of Concord will undertake the remainder of the work which includes all trenching, conduit placement, landscaping restoration, concrete sidewalk repair and related electrical construction. PG&E charges for this work are estimated to be $25,000. The project requires removal of concrete sidewalks, trenching from PG&E power pole at the sidewalk to the park restroom facility electrical panels, installation of new conduits and wiring and repair of sidewalks and landscaping in the area of the trenching work. PG&E will remove and replace existing electrical cables and provide new cables to the main power supply at the main service meter.

Construction must be scheduled through PG&E. PG&E will take at least seven months to schedule this project for completion.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC)

on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: This project will correct a deficient electrical cable installation and bring an old electrical installation into compliance with current electrical code requirements.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$24,000	Design Costs:	$16,000	Construction Costs:	$90,000
Contingency Costs:	$27,000	Other Costs:	$13,500	**Total:**	**$170,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ADA Barrier Removal for City Facilities (Park Facilities)

Project Number: 2206

Funding Source(s): Measure WW
General Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: All Departments

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	General Fund					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$100,000	$0	$0	$0	$0	$0	$0
2012-13	$100,000	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$50,000	$0	$0	$0	$0	$0
2016-17	$0	$50,000	$0	$0	$0	$0	$0
2017-18	$0	$50,000	$0	$0	$0	$0	$0
2018-19	$0	$50,000	$0	$0	$0	$0	$0
2019-20	$0	$50,000	$0	$0	$0	$0	$0
2020-21	$0	$50,000	$0	$0	$0	$0	$0
Subtotal	$200,000	$300,000	$0	$0	$0	$0	$0
TOTAL	$500,000						

Statement of Need, Service Level, and Issue:

Project Description: Perform all barrier removal projects identified in the City's ADA SETP.

Service Level: Improve access to all City facilities and programs by performing the tasks mandated by state and federal disability laws.

Pertinent Issue: In early 2009, the City completed its ADA Self Evaluation and Transition Plan Update (SETP). From this SETP, a prioritized list of barrier removal projects in City-owned or operated facilities was developed. These barrier removal projects must be constructed in order for all City programs, services and facilities to be accessible, as required by the ADA. The attached list summarizes the estimated cost for bringing each facility into compliance. As funds become available, individual projects will be spun out of this master list. These projects will be designed, bid, if necessary and all necessary improvements will be constructed. Project PR-1125 ADA Barrier Removal for Baldwin Park is a spin-off from this project. Upon completion of all work identified in the ADA SETP Update, this project will be closed.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the “Cost Estimate By Category” mean:

“Administrative Cost” – design and construction administration costs (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$500,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$500,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install Split-Rail Fence at Hillcrest Park

Project Number: PR-1107

Funding Source(s): Measure WW
General Fund

Project Proponent: Public Works & Engineering

Project Manager: Scott Vazquez

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	General Fund					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$82,000	$9,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$82,000	$9,000	$0	$0	$0	$0	$0
TOTAL	$91,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace the existing chain link fence at Hillcrest Park with a new Concrete three rail fence adjacent to the Wetlands.

Service Level: The maintenance free concrete three rail fence will define the wetlands from the park and provide a visual barrier.

Pertinent Issue: This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

EBRPD Measure WW Local Grant Program. Project currently targeted for execution n FY 2012-13.

"Other Costs" – represent cost recovery and environmental.

Need: Remove existing temporary chain link fence

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

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Cost Estimate By Category:	Administrative Costs:	$5,000	Design Costs:	$10,000	Construction Costs:	$60,000
	Contingency Costs:	$9,000	Other Costs:	$7,000	**Total:**	**$91,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Pump System Components at 4 Park Locations

Project Number: PR-1114

Funding Source(s): Measure WW, General Fund

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure WW	General Fund					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$756,000	$123,253	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$756,000	$123,253	$0	$0	$0	$0	$0
TOTAL	$879,253						

Statement of Need, Service Level, and Issue:

Project Description: Replace Well Pump System at Ellis Lake.

Service Level: The replacement of well pump components would eliminate having to go to domestic water use at these parks. Reduce maintenance cost of obsolete equipment components.

Pertinent Issue: This project will replace well pump components at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Funding consists of EBRP Measure WW Local Grant Program.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

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"Other Costs" – non reimbursable design administration cost and cost recovery.

Need: Replace deteriorated well pump components.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$16,200	Design Costs:	$21,600	Construction Costs:	$145,283
Contingency Costs:	$7,930	Other Costs:	$28,800	**Total:**	**$219,813**

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Reuse Planning

Project Number: 2011

Funding Source(s): Redevelopment
Office of Economic Adjustment
MTC Grant
See Pertinent Issue

Project Proponent: Community Development

Project Manager: Mike Wright

User Department: Community Development

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment	Office of Economic Adjustment	MTC Grant	See Pertinent Issue			
Prior Year Allocation	$7,675,000	$4,801,448	$750,000	$275,000	$0	$0	$0
Fiscal Year							
2011-12	$500,000	$0	$0	$859,970	$0	$0	$0
2012-13	$500,000	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$8,675,000	$4,801,448	$750,000	$1,134,970	$0	$0	$0
TOTAL	$15,361,418						

Statement of Need, Service Level, and Issue:

Project Description: This project will fund the development of a Disposition Strategy and Base Reuse Plan.

Service Level: Community based planning of the CNWS is leading to successful redevelopment of the CNWS and will deliver broad benefit to the region, resulting in development on the site that is financially self-supportive and that will improve Concord's overall quality of life.

Pertinent Issue: On November 9, 2005, the CNWS was approved for closure. In FY 2006-07, the City, acting as the Local Redevelopment Authority, retained a consultant team, appointed a Citizens Advisory Committee, and initiated the Reuse Planning process. In FY 2009-10, the City Council designated a preferred alternative for review under CEQA and approved a homeless assistance plan.

Adoption of a reuse plan is scheduled for Q1 2010. Amendment of the General Plan to reflect the reuse plan will follow in Q2 2010. The amendment of the General Plan will need to include a climate action plan. Grants from OEA and ABAG/MTC provide partial support of these tasks. A Disposition Strategy will be developed focusing on delivering early financial returns to the City and Navy through a coordinated disposition approach including public bid, public benefit conveyances and limited use of economic development conveyances.

On June 8, 2009 Council Approved the filing of an application for Energy Efficiency and Conservation Block Grant (EECBG) Program Funding to develop and adopt a climate action plan. Adoption of a climate action plan for the CNWS, would lead to adoption of new policy that would support transit oriented development and green planning principles for roughly ¼ of the City and has the potential to

reduce energy consumption, reduce vehicle miles traveled and reduce the generation and emission of green house gases (GHG) for many years to come. The Reuse Project will need to contribute positively towards the State's greenhouse gas emissions target for 2020 (a legally-binding target brought into force under the AB 32: Global Warming Solutions Act legislation) by not emitting more than 6.5 metric tons of greenhouse gases per-resident-plus-job. By way of comparison, it is estimated that Contra Costa County residents currently generate 12.9 metric tons GHG/person.

On January 4, 2011, the Office of Economic Adjustment Amendment #3 to Phase III added $123,864 for continued support of the Project Management Office.

In May 24, 2011 Council appropriated $850,919 for a grant with the Office of Economic Adjustment for Phase IV of the Reuse Project. The funds will be used for the continued support of the Project Management Office and consulting work.

In July 2010, the City Council sitting at the Local Reuse Authority approved Resolution No. 10-11 authorizing staff to submit a grant application to the California Strategic Growth Council. The City submitted an application on August 31, 2010 for a Focus Area 1 Grant to prepare 1) a City-wide Climate Action Plan and 2) a Natural Resources Conservation Strategy for the Concord Naval Weapons Station (CWNS). The Growth Council's purpose in offering these grants is to help communities develop sustainable community plans and incentive programs under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84). The City's grant application was on of 188 applications statewide and one of 44 selected for funding. The City was awarded the total requested funding amount of $859,970 on December 3, 2010 of which $430,000 will be used in the Concord Reuse Project to develop a Natural Resources Conservation Strategy Plan.

The "See Pertinent Issue" funding source consists of a California Strategic Growth Council grant of which $444,417 will be used for the Citywide Climate Action Plan and $415,553 will be used for the Natural Resource Conservation Plan.

Need: The Concord Naval Weapons Station (CNWS) represents a unique opportunity to plan a new mixed-use area that is vital, livable, transit-supportive, and at the cutting edge of ecological and sustainable planning. The CNWS is a pivotal infill site that will provide jobs, housing, and open space for Concord residents.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$15,361,418	**Total:**	**$15,361,418**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monument Boulevard Corridor Streetscape Urban Design Study and Design Guidelines

Project Number: 2068

Funding Source(s): Redevelopment

Project Proponent: Community Development

Project Manager: Redevelopment

User Department: Community Development

District: Southern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$355,800	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$355,800	$0	$0	$0	$0	$0	$0
TOTAL	$355,800						

Statement of Need, Service Level, and Issue:

Project Description: An Urban Design Study and Design Guidelines are needed to develop a master plan for future public circulation, landscaping, and streetscape improvements and to provide a policy framework for evaluating the design of future private improvements along the corridor.

Service Level: Circulation, landscaping, parking, and beautification activities will alleviate adverse conditions along Monument Boulevard by enhancing the walk ability, safety, access, and aesthetics of the community.

Pertinent Issue: In October 2006, the Concord Redevelopment Plan was amended to include the Monument Boulevard Corridor. The purpose of the Plan Amendment was to alleviate adverse conditions in the area that have prevented its proper utilization. Upgrading and improving circulation, landscaping and streetscape in the area is a central objective.

In July 2009, the City Council conducted a study session on this project and received input from the neighborhood community. A traffic study was initiated in March 2010 to address traffic related comments raised at the study session.

Need: The Monument Boulevard Corridor suffers from circulation, landscaping and streetscape deficiencies that prevent the area from reaching its full potential.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$46,800	Design Costs:	$277,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$32,000	**Total:**	**$355,800**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Lead Base Paint Grant

Project Number: 2126

Funding Source(s): H.U.D.
Redevelopment H.S.A.

Project Proponent: Community Development

Project Manager: John Montagh

User Department: Community Development

District: Southern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	H.U.D.	Redevelopment H.S.A.					
Prior Year Allocation	$1,389,228	$600,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,389,228	$600,000	$0	$0	$0	$0	$0
TOTAL	$1,989,228						

Statement of Need, Service Level, and Issue:

Project Description: 60 dwelling units to receive remediation and clearance over three grant periods.

Service Level: Test 100 homes for lead and clear 60 homes of lead paint hazards that are owned or rented by low-income persons in the Monument Corridor, Downtown/Civic Center, and Hillcrest Park area.
Improve public health: Test 100 children for lead poisoning and connect 30 unhealthy children to healthcare.
Provide technical, job training to 75 persons and employment opportunities in lead safe construction projects for low and very-low income persons.

Pertinent Issue: On November 15, 2007, HUD awarded the City of Concord a Lead-Based Paint Hazard Control grant for work to be performed through October 31, 2010. The grant award stipulates matching funds of $673,825, as well as performance objectives to be met. The match is being met through a combination of RDA Set-Aside funds and partner agencies' in-kind contributions including Contra Costa County and Monument Community Partnership. 65% of costs reimbursed by the grant must be for lead-based paint hazard identification and control activities. These activities must be performed by persons trained and certified in HUD approved lead-safe work practices. FY 2010-11 is the last year of funding for the program.

Need: To make homes environmentally safe through the removal of lead paint hazards for children age six and under whose health is at greatest risk due to lead paint hazards.

Secondary needs:
To improve public health through education and outreach on lead poisoning awareness and prevention.
To provide job training and employment opportunities for low and very-low income persons.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$1,989,228	**Total:**	**$1,989,228**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monument Corridor Pedestrian and Bikeway Network Improvements

Project Proponent: Public Works & Engineering

Project Number: 2169

Funding Source(s): Redevelopment, TDA Grant, STIP-TE, Congestion Management Agency Bike Program

Project Manager: Engineering

User Department: Community and Recreation Services

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment	TDA Grant	STIP-TE	Congestion Management			
Prior Year Allocation	$515,000	$110,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$944,000	$666,000	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$515,000	$110,000	$944,000	$666,000	$0	$0	$0
TOTAL	$2,235,000						

Statement of Need, Service Level, and Issue:

Project Description: Construct a 2-mile long, 12-foot wide, asphalt-paved pedestrian and Class 1 Bikeway within the County right-of-way starting at Monument Blvd., just west of Carey Drive, to Mayette Avenue. The trail continues along abandoned Market Street right-of-way, ending at Meadow Lane at an existing tunnel under Highway 242.

Amenities include benches, emergency call boxes, dog pollution control dispensers, security gates at both ends of the trail, and miscellaneous drainage improvements.

Signing improvements plus edge line striping and Sharrows on Walters Way between Monument Blvd and Detroit Avenue, Detroit Avenue between Monument Blvd and Clayton Road, Sunshine Drive between Detroit Avenue and Meadow Lane, Sunshine Drive between Meadow Lane and Linden Drive, on Meadow Lane between Johnson Drive and William Way (near Market Street), on Linden Drive between Sunshine Drive and Brookview Circle, and on Brookview Circle.

Service Level: Improvements will alleviate adverse conditions, enhance safety, will improve pedestrian and bicycle traffic circulation within the Monument Corridor and connectivity with retail, business, school, and shopping destinations.

Pertinent Issue: Staff were notified in November 2009, that Concord will receive the STIP-TE grant. This grant requires partnering with the California Conservation Corps to install some of the trail improvements, including signage, dog waste stations, security gates and benches.

On April 12, 2011, Council consolidated this project with Project No. 2172 (Monument Corridor Shared Use Trail) and transferred $255,000 of the Redevelopment Funds, for a total project budget of $921,000,

to Project 2169.

This project must receive environmental clearances, right-of-way certification and submit a design package to Caltrans by February 1, 2012 to meet the grant funding requirements.
Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Address pedestrian and bicycle traffic circulation issues within the Monument Corridor.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$160,000	Design Costs:	$230,000	Construction Costs:	$1,545,000
Contingency Costs:	$160,000	Other Costs:	$140,000	**Total:**	**$2,235,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Redevelopment Area Strategic Property Acquisition

Project Number: 2215

Funding Source(s): Redevelopment

Project Proponent: Redevelopment

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$800,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$800,000	$0	$0	$0	$0	$0	$0
TOTAL	$800,000						

Statement of Need, Service Level, and Issue:

Project Description: The project will expand roadway sections from two to three travel lanes in order to reduce congestion in the area by acquiring right of way or real property in the Monument Corridor.

Service Level: Follow Redevelopment Agency's Implementation Plan

Pertinent Issue:

Need: Enhance the Redevelopment Area to promote economic development in the Monument Corridor

Status:
- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$150,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$600,000	**Total:**	**$800,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sanitary Sewer Upgrade -Downtown Area

Project Number: 2185

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Sewer Enterprise						
Prior Year Allocation	$2,000,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$2,200,000	$0	$0	$0	$0	$0	$0
2012-13	$2,000,000	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$6,200,000	$0	$0	$0	$0	$0	$0
TOTAL	$6,200,000						

Statement of Need, Service Level, and Issue:

Project Description: Replace sewer mains in the downtown area that are failing and undersized. The project will utilize trenchless technologies such as pipe reaming and pipe bursting wherever possible to reduce disruption to the downtown business area.

Service Level: Replacement of deteriorated sewer lines and collection systems reduce failures and on-going maintenance

Pertinent Issue: "Other Costs" represent Cost Recovery.

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within the downtown area

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs: $160,000 Design Costs: $200,000 Construction Costs: $5,400,000

Contingency Costs: $340,000 Other Costs: $100,000 **Total: $6,200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Holbrook Creek/Grant St. Culvert Sanitary Sewer Replacement

Project Proponent: Public Works & Engineering

Project Number: 2186

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Sewer Enterprise						
Prior Year Allocation	$100,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$60,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$160,000	$0	$0	$0	$0	$0	$0
TOTAL	$160,000						

Statement of Need, Service Level, and Issue:

Project Description: Bore walls of existing concrete box culvert and replace approximately 60 lineal feet of 6-inch carrier pipe and casing with new 12-inch carrier pipe and 18-inch casing. Install new sanitary sewer manholes on each side of the culvert.

Service Level: Improve sanitary sewer flow and reduce the potential for overflows and subsequent discharge into Holbrook Creek.

Pertinent Issue: "Other Costs" represent Cost Recovery

Need: Replace existing flow restriction at Holbrook Creek where the sanitary sewer reduces from 12-inch diameter to 6-inch diameter as it passes through the existing concrete culvert.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$25,000	Design Costs:	$40,000	Construction Costs:	$75,000
Contingency Costs:	$7,500	Other Costs:	$12,500	**Total:**	**$160,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sanitary Sewer Main Extension

Project Number: 2187

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Sewer Enterprise						
Prior Year Allocation	$200,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0	$0
TOTAL	$200,000						

Statement of Need, Service Level, and Issue:

Project Description: Construct sewer mains throughout the City to serve residents not currently connected to the sewer mains system.

Service Level: Increasing the sewer collection system by constructing mains in key locations will allow more residents to hook into the system. Each new hookup will require a sewer connection fee and ongoing sewer fees which will offset the capital cost.

Pertinent Issue: A cost/benefit analysis will be conducted to determine which projects will be constructed.

In the Cost by Category, the Other Category is for the Scoping Study and Bond Costs.

Need: Residents with failing septic systems within 600 feet of a main will be able to connect to the City sewer main system.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$150,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sewer Condition Assessment Study

Project Number: 2208

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Sewer Enterprise						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$200,000	$0	$0	$0	$0	$0	$0
2012-13	$200,000	$0	$0	$0	$0	$0	$0
2013-14	$200,000	$0	$0	$0	$0	$0	$0
2014-15	$200,000	$0	$0	$0	$0	$0	$0
2015-16	$200,000	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,000,000	$0	$0	$0	$0	$0	$0
TOTAL	$1,000,000						

Statement of Need, Service Level, and Issue:

Project Description: Analyze sewer mains in cities of Clayton and Concord for hydraulic capacity and structural defects to develop a Condition Assessment Prioritization list for repairs and rehabilitation.

Service Level: Sewer transmission lines within Concord should be maintained to minimize overflows of any size. A Condition Assessment will assist reduce emergency repairs by providing consistent preventative maintenance.

Pertinent Issue: Each year sewer crews, funded out of operations, will perform CCTV inspections on areas within Concord and Clayton. With two fully trained CCTV inspection crews, the goal is to inspect all lines within five years. This project will utilize these video inspections to evaluate the structural condition and identify defects and perform hydraulic modeling to determine existing and future capacity, based on General Plan and develop a Prioritization List with an Engineer's Estimate to repair.

As projects are identified from the Priorization List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Project which has an allocation of approximately $900,000 per year.

The Cost Allocation by Category represents one year of funding for Sewer Condition Assessment Study.

Need: Perform preventative maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the most efficient cost effective manner.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$150,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer Capital Facility Replacement

Project Number: 2209
Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Sewer Enterprise						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$921,000	$0	$0	$0	$0	$0	$0
2012-13	$943,000	$0	$0	$0	$0	$0	$0
2013-14	$965,000	$0	$0	$0	$0	$0	$0
2014-15	$988,000	$0	$0	$0	$0	$0	$0
2015-16	$1,012,000	$0	$0	$0	$0	$0	$0
2016-17	$1,036,000	$0	$0	$0	$0	$0	$0
2017-18	$1,061,000	$0	$0	$0	$0	$0	$0
2018-19	$1,087,000	$0	$0	$0	$0	$0	$0
2019-20	$1,114,000	$0	$0	$0	$0	$0	$0
2020-21	$1,141,000	$0	$0	$0	$0	$0	$0
Subtotal	$10,268,000	$0	$0	$0	$0	$0	$0
TOTAL	$10,268,000						

Statement of Need, Service Level, and Issue:

Project Description: Maintain the Sewer Rehabilitation Program by implementing projects identified by the Condition Assessment Prioritization list. Projects will strive to use trenchless technologies for rehabilitation including pipe bursting, pipe reaming and Cure-in-Place Pipe (CIPP), but may also implement open cut trenching projects.

Service Level: Sewer transmission lines within Concord should be maintained to minimize overflows of any size. A Condition Assessment will assist reduce emergency repairs by providing consistent preventative maintenance.

Pertinent Issue: As projects are identified from the Priorization List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Project which has an allocation of approximately $900,000 per year. Projects may be bundled by location or repair method.

The Cost Allocation by Category represents FY11-12 funding allocation for Sewer Condition Assessment Study.

Need: Perform preventative maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the most efficient cost effective manner.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$134,000	Design Costs:	$105,000	Construction Costs:	$620,000
Contingency Costs:	$62,000	Other Costs:	$0	**Total:**	**$921,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sidewalk Improvement Annual Program

Project Number: 1173

Funding Source(s): Prop. 1B LSR
Measure J
Measure J
Measure J

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Prop. 1B LSR	Measure J	AB2928	Measure J			
Prior Year Allocation	$54,300	$101,753	$54,300	$0	$0	$0	$0
Fiscal Year							
2011-12	$28,867	$0	$0	$93,494	$0	$0	$0
2012-13	$0	$104,388	$0	$0	$0	$0	$0
2013-14	$0	$107,797	$0	$0	$0	$0	$0
2014-15	$0	$110,210	$0	$0	$0	$0	$0
2015-16	$0	$113,516	$0	$0	$0	$0	$0
2016-17	$0	$116,922	$0	$0	$0	$0	$0
2017-18	$0	$120,429	$0	$0	$0	$0	$0
2018-19	$0	$124,042	$0	$0	$0	$0	$0
2019-20	$0	$127,763	$0	$0	$0	$0	$0
2020-21	$0	$131,595	$0	$0	$0	$0	$0
Subtotal	$83,167	$1,158,415	$54,300	$93,494	$0	$0	$0
TOTAL	$1,389,376						

Statement of Need, Service Level, and Issue:

Project Description: Permanent sidewalk repair is prioritized based on results of the Citywide GPS sidewalk inventory of City facilities and sidewalks, for pedestrian access that is in compliance with State and Federal disability laws.

Service Level: Provide a well maintained system of sidewalks.

Pertinent Issue: This is an annual program to repair sidewalks and curb ramps throughout the City.

Project 1173 is a holding account for Gas Tax, CDBG, and other similar funds. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

The cost estimate by category represents the appropriation for fiscal year 2011. The "Other Cost" in the cost estimate by category is for Cost Recovery.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To maintain the City's sidewalks.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$23,400	Design Costs:	$5,000	Construction Costs:	$73,600
	Contingency Costs:	$0	Other Costs:	$1,287,376	**Total:**	**$1,389,376**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pavement Management Annual Program

Project Number: 2157

Funding Source(s): Gas Tax
Prop. 1B LSR
Measure J
Gas Tax Sect. 2103

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Gas Tax	Prop. 1B LSR	Measure J	Gas Tax Sect. 2103			
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$210,000	$852,000	$200,000	$201,892	$0	$0	$0
2012-13	$206,000	$0	$700,716	$365,449	$0	$0	$0
2013-14	$212,180	$0	$691,052	$379,412	$0	$0	$0
2014-15	$218,545	$0	$684,349	$393,794	$0	$0	$0
2015-16	$225,101	$0	$701,619	$408,608	$0	$0	$0
2016-17	$231,854	$0	$697,378	$423,866	$0	$0	$0
2017-18	$238,810	$0	$682,639	$439,582	$0	$0	$0
2018-19	$245,974	$0	$670,418	$455,769	$0	$0	$0
2019-20	$253,353	$0	$656,944	$472,442	$0	$0	$0
2020-21	$260,954	$0	$658,956	$489,615	$0	$0	$0
Subtotal	$2,302,771	$852,000	$6,344,071	$4,030,429	$0	$0	$0
TOTAL	$13,529,271						

Statement of Need, Service Level, and Issue:

Project Description: Maintain the Pavement Management Program each year by determining which preservation strategy or combination of strategies will be utilized each year including slurry seal, cape seal, microsurfacing, thin hot mix asphalt, mill and fill with hot mix asphalt with rubberized asphalt as appropriate.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "pot holes", rutting, inappropriate surface friction and poor visual appearance.

Pertinent Issue: Pavement Preservation strategies include slurry seal, cape seal (chip seal), microsurfacing, thin hot-mix asphalt (HMA) overlay, mill and fill with HMA and variations thereof which include rubberized asphalt. It is important to use the right treatment at the right time and the right location.

Each year staff will determine what the right strategy of pavement preservation will be utilized depending on the current available funding and the priority roadways. With limited funding, the priority will be to preserve arterial roads, then collector roads and finally residential roads to preserve the investment within the City.

All crack filling and sealing will be done throughout the city by street maintenance crews annually regardless of which pavement strategies are implemented and bid out each year.

As projects are identified, they are spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division.

Need: Provide well maintained roads to facilitate transportation of residents, goods and services for the enhancement of the quality of life and the economic development of the City. Pavement Management is an

important strategy to extend the life of roadways.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$13,529,271	**Total:**	**$13,529,271**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Accessibility Improvements

Project Number: 2192

Funding Source(s): CDBG
AB2928
Measure J

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	CDBG	AB2928	Measure J				
Prior Year Allocation	$341,835	$54,300	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$30,000	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$341,835	$54,300	$30,000	$0	$0	$0	$0
TOTAL	$426,135						

Statement of Need, Service Level, and Issue:

Project Description: Construct curb ramps and other accessibility improvements to serve the mobility-impaired. Priorities will be based on results of the Citywide GPS inventory of City facilities and sidewalks for pedestrian access, and requests by the mobility-impaired.

Service Level: Enhances pedestrian access throughout the City for the mobility-impaired community.

Pertinent Issue: Project Nos. 1173 and 1284 are holding accounts for allocated Gas Tax, CDBG, and other funding sources. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes. Project No. 2192 will implement the funding from Project Nos. 1173 and 1284.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Services that improve the quality of life for disabled persons are a priority to the City; curb ramps provide access to sidewalks for the mobility impaired.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$30,000	Design Costs:	$10,000	Construction Costs:	$371,835
	Contingency Costs:	$10,000	Other Costs:	$4,300	**Total:**	**$426,135**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Commerce Avenue Roadway Extension and Bridge at Pine Creek

Project Number: 1761

Funding Source(s): Federal Transportation Bill Set Aside
Redevelopment
Measure C I-680
See Pertinent Issue

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Federal Transportation Bill Set Aside	Redevelopment	Measure C I-680	See Pertinent Issue	General Fund		
Prior Year Allocation	$1,360,000	$259,800	$4,420,000	$1,466,668	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$4,589	$0	$0
2013-14	$0	$0	$0	$0	$4,727	$0	$0
2014-15	$0	$0	$0	$0	$4,869	$0	$0
2015-16	$0	$0	$0	$0	$5,015	$0	$0
2016-17	$0	$0	$0	$0	$5,165	$0	$0
2017-18	$0	$0	$0	$0	$5,320	$0	$0
2018-19	$0	$0	$0	$0	$5,480	$0	$0
2019-20	$0	$0	$0	$0	$5,644	$0	$0
2020-21	$0	$0	$0	$0	$5,813	$0	$0
Subtotal	$1,360,000	$259,800	$4,420,000	$1,466,668	$46,622	$0	$0
TOTAL	$7,506,468						

Statement of Need, Service Level, and Issue:

Project Description: Extend Commerce Ave from its current terminus,construct a new bridge over Pine Creek; extend the road to the west to connect it to Waterworld Parkway. This project also includes widening of Waterworld Parkway at its northern end, installing a trail, and constructing a pedestrian bridge south of the new road.

Service Level: Increase traffic capacity and reduce traffic congestion on Willow Pass Road.

Pertinent Issue: New connection from Concord Avenue to Willow Pass Road and improved access from southbound Highway 242 was anticipated to be needed when the office complex was built on Waterworld Parkway. The complex is now built and the traffic particular would benefit from improved access to the area. Willow Pass Road flow would be relieved of traffic that currently must use this busy corridor.

The approved Transportation Bill included a $1.6 million Federal Transportation Set Aside for the Commerce Avenue Bridge Project. The guidelines for High Priority Projects (earmarks) allow 15% to be take off of the top by the State and FHWA for administrative costs. Therefore, only $1,360,000 has been allocated to this project.

Staff received NEPA clearance in November 2009 after staff resolved several unforeseen issues that delayed the process. Staff is working on completing design and right-of-way.

Of the $7,288,668 Prior Year Allocations, $1,466,668 was funded with Prior OSIP Funds (funds 410 and 411) and $1,360,000 was funded with Federal Transpiration Set Aside funds. Staff must request authorization from CCTA for all measure C I-680 funds prior to expenditure.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

In the Cost Estimate by Category all categories correspond with Caltrans funding phases. Administrative costs include all environmental clearance work. Other costs include right-of-way acquisitions and environmental work.

This project is included on the 2008 Central County Action Plan Project List.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

After project completion, an additional $5,000 will need to be added to Parks operating costs.

Need: To address projected traffic congestion, particularly with the Metroplex Phase II construction.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$1,589,000	Design Costs:	$960,000	Construction Costs:	$3,335,268
Contingency Costs:	$325,000	Other Costs:	$1,297,200	**Total:**	**$7,506,468**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Marsh Dr Bridge Over Walnut Creek Channel Seismic Retrofit

Project Number: 1854

Funding Source(s): Federal Seismic Funds
Measure C Local
Prop. 1B Local Seismic Retrofit
See Pertinent Issue

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Federal Seismic Funds	Measure C Local	Prop. 1B Local Seismic Retrofit	See Pertinent Issue			
Prior Year Allocation	$2,363,312	$150,000	$256,928	$118,812	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$2,363,312	$150,000	$256,928	$118,812	$0	$0	$0
TOTAL	$2,889,052						

Statement of Need, Service Level, and Issue:

Project Description: Retrofit bridge to meet current seismic standards.

Service Level: Enhance the safety of the Marsh Drive Bridge.

Pertinent Issue: This project was put on hold when the State suspended local matching funds for the Federal Seismic Retrofit Program, which funds 80% of bridge retrofit projects. Environmental studies for the Marsh Drive Bridge project have been completed and the design is being revised to current seismic standards.

Proposition 1B of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, has allocated $125 million towards funding the local match required of local agencies. Staff will pursue this funding to alleviate the City's local match of $178,812 in Gas Tax and Measure C Local funds shown under Prior Year funding category.

The project has been placed on a list to be eligible for Proposition 1B Local Bridge Seismic Retrofit Account which provides local matches for Seismic Retrofit of Bridges. Staff will seek grant funding under Proposition 1B to fund the construction phase.

Council approved an additional AB2928 $50,000 appropriation on February 22, 2011 to complete environmental documentation, permits, and right-of-way certification.

See Pertinent Issue funding consists of Prior Year funds: Gas Tax $28,812 and AB2928 $90,000.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To bring the existing Marsh Drive Bridge to current seismic standards.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☑ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☑ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$165,000	Design Costs:	$225,000	Construction Costs:	$2,260,000
Contingency Costs:	$180,000	Other Costs:	$59,052	**Total:**	**$2,889,052**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Bailey Road Traffic Improvements

Project Number: 2049

Funding Source(s): Traffic Mitigation Fees
Grant Funds

Project Proponent: Public Works & Engineering

Project Manager: Ray Kuzbari

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Traffic Mitigation Fees	Grant Funds					
Prior Year Allocation	$172,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$275,500	$2,041,000	$0	$0	$0	$0	$0
2015-16	$275,500	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$6,144	$0	$0
2017-18	$0	$0	$0	$0	$6,328	$0	$0
2018-19	$0	$0	$0	$0	$6,518	$0	$0
2019-20	$0	$0	$0	$0	$6,714	$0	$0
2020-21	$0	$0	$0	$0	$6,915	$0	$0
Subtotal	$723,000	$2,041,000	$0	$0	$32,619	$0	$0
TOTAL	$2,764,000						

Statement of Need, Service Level, and Issue:

Project Description: Project will construct traffic improvements at the intersections of Bailey Rd/Myrtle Dr and Bailey Rd/Concord Blvd.

Service Level: To improve traffic flow and intersection safety.

Pertinent Issue: The traffic mitigation fees from Pittsburg and Contra Costa County development projects will contribute approximately 25% of the design and construction costs for the intersection improvements. Grants are needed to fund the remaining costs. The Pittsburg and County mitigation fees will be collected and held until all of the funding for the project has been identified. To date developer projects in Pittsburg have contributed $163,498 in mitigation fees. The $172,000 represent the fees plus interest earned.

Bailey Road/Myrtle Drive: new traffic signal would be installed. Bailey Road/Concord Boulevard: both approaches on Bailey Road would be widened to construct a dedicated left-turn lane: traffic signal would be modified; sound walls would be constructed; and landscaping in the Bailey Road Park would be replaced.

The Bailey Road traffic improvements will be coordinated with the Naval Weapons Reuse Plan. The Naval Weapons developer(s) may fund the remaining project costs as part of the conditions to develop the Reuse Area.

This project is included on the 2008 Central County Action Plan Project List.

Need: Traffic improvements at the intersections of Bailey Road/Myrtle Drive and Bailey Road/Concord Boulevard were identified as mitigation measures in Environmental Impact Reports approved by the City

of Pittsburg and Contra Costa County. In the cumulative project scenario for all project EIRs, both intersections degrade to a Level-of-Service "F" without the improvements.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$181,000	Design Costs:	$297,000	Construction Costs:	$1,814,000
Contingency Costs:	$200,000	Other Costs:	$272,000	**Total:**	**$2,764,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Downtown Streetscape and Lighting

Project Number: 2050

Funding Source(s): Redevelopment

Project Proponent: Community Development

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$945,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$700,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,645,000	$0	$0	$0	$0	$0	$0
TOTAL	$1,645,000						

Statement of Need, Service Level, and Issue:

Project Description: Remove and replace existing bricks in sand with new bricks set in concrete, remove bricks in driveways, construct new concrete driveways, and enlarge tree wells within the nine block area around Todos Santos Plaza.

Service Level: Improve pedestrian safety and enhance security in downtown Concord.

Pertinent Issue: A significant portion of the brick hardscape in the downtown area has failed due to normal wear and tear, excessive vehicle loads at driveways, earth movement and expanding tree roots. Other problems in the area include sidewalks and planter areas that are not properly level, and areas where tree movement has made the paving unsafe or unsightly. Ongoing maintenance/replacement of the brick has also presented challenges for the City.

In FY06-07, this project completed a survey and study of the downtown area, starting at Concord Avenue at Pacheco and running east on Pacheco to East Street, then South on East Street to Concord Boulevard, then west on Concord Boulevard to Galindo, then northwest on Galindo back to Concord Avenue. The streetscape program also includes the portion of Salvio Street west of Galindo to Adobe Street and all of Adobe Street. Attachment "A" depicts the downtown areas that are covered by this project.

Following the survey, staff proposed several renovation options for the downtown area that would meet the objectives of the City and the Redevelopment Agency.

This project will remove old bricks set in sand and replace them with new bricks set in mortar, construct new concrete driveways at all locations with brick driveways and enlarge tree wells within the project area to reduce further sidewalk damage from tree roots.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

There are currently three types of lighting in the downtown area: (1) "architectural" lights located in Todos Santos Plaza, (2) taller "hockey puck" lights and (3) shorter "globe" lights designed for pedestrians. The globe lights are not only dated, but many are broken or irregularly spaced, leading to less than desirable light levels. This project is not related to the Downtown Landscape Maintenance District or the Street Lighting Maintenance District.

Other Costs listed in the cost estimate reflect cost recovery charges attributable to this project.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new business through projects which improve the aesthetics of the City and promote safety.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☑ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$150,000	Design Costs:	$175,000	Construction Costs:	$1,050,000
Contingency Costs:	$200,000	Other Costs:	$120,000	**Total:**	**$1,695,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Boulevard Sidewalk (Farm Bureau Road to Sixth Street)

Project Proponent: Public Works & Engineering

Project Number: 2052

Funding Source(s): OSIP (420)
Regional Bicycle & Pedestrian Grant Program
Measure C Local
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	OSIP (420)	Regional Bicycle & Pedestrian Grant Program	Measure C Local	See Pertinent Issue			
Prior Year Allocation	$400,000	$820,000	$160,000	$120,000	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$400,000	$820,000	$160,000	$120,000	$0	$0	$0
TOTAL	$1,500,000						

Statement of Need, Service Level, and Issue:

Project Description: The project will construct a 6-foot wide sidewalk with curb, gutter, and pavement widening between existing segments on the north side of Concord Boulevard between Farm Bureau Road and Sixth Street. The pavement will be widened to accommodate on-street parking and bicycle lanes. Where there is insufficient right-of-way, parking will be restricted to allow adequate room for bicycle facilities.

A bid alternate for constructing 6-foot wide sidewalk with curb, gutter, and pavement widening between existing segments on the south side of Concord Boulevard between Farm Bureau Road and Sixth Street will be constructed if there are sufficient funds.

Service Level: This project will improve pedestrian connectivity from BART and downtown to Kirker Pass Road, provide access to the local transit system and enhance pedestrian safety for the school children along this minor arterial.

Pertinent Issue: The sidewalks along Concord Blvd. have been installed in a piecemeal fashion, mostly as a condition of development for the newer subdivisions.

On January 13, 2006, staff applied for a Regional Bicycle and Pedestrian Program Grant. The application was approved and the local match was appropriated by Council on fiscal years 2007 and 2008.

This project is included on the 2008 Central County Action Plan Project List.

In June 2009, Caltrans issued the construction authorization (E76). Construction started in May 2010 and it is scheduled to be completed in November 2010. Grant guidelines requires expenditures of the grant by

2014.

The See Pertinent Issue funding source consists of $50,000 in Gas Tax and $70,000 in AB2928 which was transferred to the project on March 22, 2011 from completed Project No. 2167 (Whitman Road Pavement Rehabilitation).

The Other Cost in Cost Estimate by Category is for Preliminary Engineering and Environmental to meet Caltrans and grant requirements.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Close the remaining sidewalk gap along Concord Boulevard.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$225,000	Design Costs:	$190,000	Construction Costs:	$870,000
Contingency Costs:	$115,000	Other Costs:	$100,000	**Total:**	**$1,500,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Waterworld Parkway Bridge over Walnut Creek

Project Number: 2053

Funding Source(s): Measure J Bond (Major Streets)
Redevelopment
OSIP (420)

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure J Bond (Major Streets)	Redevelopment	OSIP (420)				
Prior Year Allocation	$0	$75,000	$13,408	$0	$0	$0	$0
Fiscal Year							
2011-12	$2,000,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$1,500,000	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$3,500,000	$75,000	$13,408	$0	$0	$0	$0
TOTAL	$3,588,408						

Statement of Need, Service Level, and Issue:

Project Description: Construct a two-lane bridge over Walnut Creek connecting Waterworld Parkway with Meridian Park Boulevard.

Service Level: Enhances access to I-680 and SR 242. Improves traffic flow on the local street system.

Pertinent Issue: Per the adopted FY 2007-08 CIP Ten-Year Plan, this project has a total allocation of $12.475 million with the following funding breakdown:

Redevelopment	$ 975,000
Measure J – Bond (Major Streets)	$ 9,000,000
OSIP (420)	$ 2,500,000
Total	$ 12,475,000

The CCTA Strategic Plan programmed $9.0 million for this project. Due to higher priority projects that are of more urgent nature, the City requested a CCTA Strategic Plan Amendment to reprogram the $9.0 million as follows:

Ygnacio Valley Rd. Permanent Restoration (Phase 2)	$ 3,500,000
Clayton Rd./Treat Blvd./Denkinger Rd. Intersection Imp.	$2,000,000
Waterworld Parkway Bridge over Walnut Creek (this project).	$ 3,500,000
Total	$ 9,000,000

The City's January 14, 2008 letter to the TRANSPAC Chair requested the above CCTA Strategic Plan

Amendment. On January 24, 2008, the Technical Advisory Committee (TAC) approved the City's proposal. On February 14, 2008, TRANSPAC approved the proposal.

The $500,000 Measure J-Bond amount for the Galindo Creek Trail Gap Closure (to fund the westbound Ygnacio Valley Road landslide repair) per the recommending approval from TRANSPAC has been returned to this project (PJ 2053). This change in funding plan, suggested by CCTA staff, includes: CCTA programming an additional $260,000 in Measure I-680 fund to the Commerce Avenue Project as part of the CCTA Strategic Plan update in July 2008; the City replacing the $500,000 Measure J-Bond for the Galindo Creek Trail Gap Closure Project with local funds; and CCTA allowing the City to access the $3.5 million Measure J fund balance in this project (PJ 2053) to fund any funding deficiencies in the other City projects in the CCTA Strategic Plan. To account for lower Measure J revenues due to the economic recession, the new 2009 update to the Measure J Strategic Plan calls for allocating $2 million of Measure J funds to this project in FY 2011-12 with the remaining $1.5 million to be allocated after FY 2014-15. See the Galindo Creek Trail Gap Closure Project Pertinent Issue for a more expanded discussion on this matter.

This project has been proposed for $3.4 million STIP funding, which would be available in 2014 at the earliest.

This project is included on the 2008 Central County Action Plan Project List.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The project will enhance the economic vitality of the area by providing a critical transportation link over Walnut Creek to connect vacant and underutilized parcels with access to I-680 and SR 242. This link will also reduce traffic congestion on Willow Pass Road and Concord Avenue. The project was identified as a critical transportation link in the Redevelopment Strategic Plan.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$3,588,408	**Total:**	**$3,588,408**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Bridge Repair Program

Project Number: 2060

Funding Source(s): Federal Highway Bridge Program
Measure J

See Pertinent Issue

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Federal Highway Bridge Program	Measure J		See Pertinent Issue			
Prior Year Allocation	$458,691	$0	$0	$103,155	$0	$0	$0
Fiscal Year							
2011-12	$0	$416,000	$0	$0	$0	$0	$0
2012-13	$1,000,000	$0	$0	$0	$0	$0	$0
2013-14	$500,000	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,958,691	$416,000	$0	$103,155	$0	$0	$0
TOTAL	$2,477,846						

Statement of Need, Service Level, and Issue:

Project Description: Project will provide maintenance work to 22 of 31 local bridges identified in the BPMP submitted to Caltrans in 2006. Work may include replacing joint seals and unsound concrete, repairing concrete spalling and slope protection and performing deck sealing.

Service Level: Perform certain maintenance work pre-approved by the Federal Highway Administration (FHWA).

Pertinent Issue: The City received a Bridge Preventive Maintenance Program (BPMP) Grant in the amount of $24,345 in July 2006 to develop a preventive maintenance plan for the 31 bridges in the city limits. The plan was completed and submitted to Caltrans in October 2006. The City will be working with Caltrans to program the design phase of its bridge preventive maintenance plan into the Federal Transportation Improvement Program (FTIP).

The City's BPMP identified approximately $1.9 million in construction repair costs for the bridges. The $416,000 in budget in Fiscal Year 2012 are identified as the required local match. At this time, Caltrans does not have funding information available for the construction phase.

Pertinent Issue funding for Fiscal Year 2009-10 consist of Measure C Local Match $85,000 . The prior year amount includes $3,155 Prop. 111 funds and $15,000 Gas Tax funds.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To extend the life of existing bridges.

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$160,000	Design Costs:	$150,000	Construction Costs:	$1,958,691
Contingency Costs:	$179,155	Other Costs:	$30,000	**Total:**	**$2,477,846**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Commerce Avenue Pavement Rehabilitation

Project Number: 2085

Funding Source(s): Prop. 111
Measure J Bond (Major Streets)
Prop. 1B LSR
Gas Tax

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Prop. 111	Measure J Bond (Major Streets)	Prop. 1B LSR	Gas Tax			
Prior Year Allocation	$13,259	$830,000	$185,000	$35,100	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$13,259	$830,000	$185,000	$35,100	$0	$0	$0
TOTAL	$1,063,359						

Statement of Need, Service Level, and Issue:

Project Description: Project will reconstruct approximately 2,000 linear feet of 40-44 ft wide roadway from Concord Ave to the end of Commerce Ave. The project will also include the reconstruction of 4 existing curb ramps to comply with ADA requirements.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, pot holes, rutting, inappropriate surface friction, and poor visual appearance.

Pertinent Issue: The existing roadway on Commerce Avenue is no longer structurally adequate. It has deteriorated to a point where it requires reconstruction. The construction of this project will begin after the Commerce Avenue Bridge is complete to avoid damaging the new roadway.

This project is a spinout of Project 1363 Pavement Management System. AB2928 Prior Year funds totaling $513,259 were exchanged with Measure C and Prop. 111 Street Maintenance Patch Pave to comply with AB2928 expenditure deadlines.

In January 2010, Council approved a budget transfer of $35,100 from Gas Tax operating funds to this project to cover design costs. The additional $185,000 allocation in FY 2010-11 reflects an update to the costs.

Staff is working with Transpac anc CCTA to approve a Measure J Strategic Plan Amendment to include Commerce Avenue Pavement Project. The $830,000 in Measure J Major Streets originates form Project No. 2109 Ygnacio Valley Slide Repair Phase 2 and represents savings to the project.

"Other Costs" include environmental and cost recovery.

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To create a structurally sufficient roadway connecting to the Commerce Avenue Bridge.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$106,000	Design Costs:	$73,000	Construction Costs:	$660,000
Contingency Costs:	$66,000	Other Costs:	$45,000	**Total:**	**$950,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Highway 680/Burnett Avenue Off Ramp Right Of Way Closeout

Project Number: 2101

Funding Source(s): OSIP Prior Citywide (410)

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	OSIP Prior Citywide (410)						
Prior Year Allocation	$115,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$115,000	$0	$0	$0	$0	$0	$0
TOTAL	$115,000						

Statement of Need, Service Level, and Issue:

Project Description: Completion of the right-of-way acquisition and transfer to Caltrans following the installation of an off ramp at Burnett avenue and Interstate 680.

Service Level: Improve traffic flow on local streets.

Pertinent Issue: This project was constructed under a 1991 cooperative agreement between the City and Caltrans was know as City Project 148. The construction is complete; however, Caltrans informed the City that final closeout of the project is not complete.

Final assurances, record of survey maps, utility agreements, title insurance and acquisition closeout of the 5 parcels acquired must be completed to finalize property to be conveyed to Caltrans. Proper closeout of this project is required by Caltrans, and is advisable to protect the grant money received and maintain the City's eligibility for future transportation grant funding.

The City engaged Caltrans in February of 2008. Closeout process is underway. In January 2010, the City's ROW consultant learned that the two properties in question have not only been sold to new owners, but are also in foreclosure/receivership. The City's ROW consultant is now dealing with new entities in the ROW process to complete and record the proper documents. An additional reason for the funding increase is the need to provide more notification to Caltrans in this regard and is expected to increase the complexity of the closeout process over what was previously anticipated.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: Project will enhance economic vitality by improving access from I-680 into Concord.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$115,000	**Total:**	**$115,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Grant Street/Hwy 242 Landscape Improvements Design

Project Number: 2129

Funding Source(s): Redevelopment

Project Proponent: Community Development

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$50,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$0	$0	$0	$0	$0	$0
TOTAL	$50,000						

Statement of Need, Service Level, and Issue:

Project Description: The landscape modification includes updated landscaping for the Northbound 242 on & off ramps, minor improvements to the landscaping at the end of the Southbound 242 off ramp (East side Grant St), and low plants in the islands on Grant St. south of 242 where there is no Bomanite. Work also includes replacing the gravel landscaping band adjacent the sidewalks between the ramps under the freeway with hardscape.

Service Level: Provide improvements that project a strong, positive statement of Concord as a vital and progressive community.

Pertinent Issue: This project was originally identified in the list of Prior Project No. 949, "Study of Citywide Street Median Landscaping Opportunities". The Grant Street/Highway 242 Landscape Improvement section of the project was moved to the unfunded list as Project UF-806 in 2002. As the entryway to the City's downtown district, the Grant Street / Highway 242 Landscape Improvements project was identified as a high priority project in the original study. Staff is discussing cost participation with John Muir Medical Center as the project contains positive impacts for this facility as well.

The Citywide Entryway Signage and Median Landscape opportunities study was updated in FY 2006-07. This study provides a project prioritization (ranking) of landscape projects.

This project will require the City to obtain an encroachment permit from Caltrans. The encroachment permit will condition the City to enter into a landscape maintenance agreement with Caltrans to allow the City to Landscape areas within Caltrans right-of-way.

Staff presented the project to Caltrans 10/15/09 and followed up with a preliminary design submittal package the following week. Caltrans conceptually approved the design and informed staff that a

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Landscape Maintenance Agreement would be required to be submitted with the Encroachment Permit application when the City is ready to move forward with the project.

If needed, procurement of a 2 1/2" water meter will be added to the project's scope of work at a cost of approximately $55,000. Staff will negotiate with Caltrans to have them provide the meter and irrigation water.

The $50,000 budget provides funding to coordinate with Caltrans to obtain the encroachment permit and lanscape maintenance agreement.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance an entryway into the City from Highway 242.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$50,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$50,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Clayton Rd/Treat Blvd Intersection Capacity Improvements

Project Number: 2144

Funding Source(s): Measure J Bond (Major Streets)
Prop. 111
Measure C Local
See Pertinent Issue

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure J Bond (Major Streets)	Prop. 111	Measure C Local	See Pertinent Issue			
Prior Year Allocation	$517,000	$115,000	$85,000	$0	$0	$0	$0
Fiscal Year							
2011-12	$1,443,000	$0	$0	$335,316	$0	$0	$0
2012-13	$0	$0	$0	$249,684	$0	$0	$0
2013-14	$0	$0	$0	$200,000	$0	$0	$0
2014-15	$0	$0	$0	$200,000	$0	$0	$0
2015-16	$0	$0	$0	$200,000	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,960,000	$115,000	$85,000	$1,185,000	$0	$0	$0
TOTAL	$3,345,000						

Statement of Need, Service Level, and Issue:

Project Description: Upgrade the traffic signal at the Clayton Rd/Treat Blvd intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during the peak periods.

Service Level: Project will improve the intersection level of service during weekday peak hours by increasing its handling capacity to reduce vehicle delay and queuing conditions. The proposed improvements will include widening the northbound Treat Blvd approach to include 2 LT lanes, 2 thru lanes and 1 RT lane, and upgrading the signal design to an 8-phase operation.

Pertinent Issue: The City has proposed to defer implementation of the Waterworld Parkway Bridge project (PJ2053) and shift $2 million in Measure J funds to this project, Clayton Rd./Treat Blvd Intersection Capacity Improvements. This shift in funding has been approved by CCTA and later adjusted to $1.96 million to account for lower Measure J revenues due to the economic recession. The total cost estimate for the proposed project is $2.35 million. The total includes right-of-way costs to widen Treat Blvd and Denkinger Road on the east side of the intersection and cost recovery costs.

CCTA has appropriated $154,600 in Measure J funds to perform preliminary engineering/environmental planning and environmental clearance for the project in 2010. A comprehensive traffic engineering study was completed in 2011 to define the scope of traffic and civil improvements needed on this project and to establish the nexus for requiring additional right-of-way.

"See Pertinent Issue" funding consists of $135,316 in OSIP Prior Citywide (410) and $49,684 in OSIP Citywide (420) and $200,000 in Measure J.

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

This project is included on the 2008 Central County Action Plan Project List.

Need: Project will improve traffic flow and reduce congestion along the Clayton Rd.-Treat Blvd corridor during the commute peak periods. This corridor is a Route of Regional Significance and is highly traveled by local and regional traffic.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$410,000	Design Costs:	$150,000	Construction Costs:	$2,285,000
Contingency Costs:	$250,000	Other Costs:	$250,000	**Total:**	**$3,345,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Willow Pass Road / SR 4 Freeway Ramp Reconstruction Study

Project Number: 2145

Funding Source(s): Measure J - Ramps

Project Proponent: Public Works & Engineering

Project Manager: Ray Kuzbari

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure J - Ramps						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$1,000,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$1,000,000	$0	$0	$0	$0	$0	$0
TOTAL	$1,000,000						

Statement of Need, Service Level, and Issue:

Project Description: Conduct studies to properly scope an implementing project to accommodate traffic growth including the CNWS.

Service Level: Project will enhance access to Highway 4. Improves traffic flow on the local street system.

Pertinent Issue: The $1,000,000 funding for the study comes from Measure J Bond funds. As approved by TRANSPAC, this amount is specifically set aside for "project development" purposes, i.e. to fund the necessary studies to scope the work properly. This amount could be used in concert with the traffic studies required for the Reuse Project to develop a Project Study Report (PSR) in coordination with Caltrans.

At this time, the plan is for CCTA to manage the implementing project (see the Willow Pass Rd./SR 4 Ramp Reconstruction under the Unfunded section of the CIP for details). Note that CCTA has programmed another $1.99 million for the implementing project in Measure J bond funds under the 2009 Strategic Plan. A preliminary assessment of the interchange improvements will be conducted consistent with the EIR analysis for the preferred alternative of the Concord Community Reuse Plan project.

CCTA will initiate the Project Study Report (PSR) using appropriated Measure J funds of up to $1,000,000 in FY 2011-12 at the earliest.

This project is included on the 2008 Central County Action Plan Project List.

Need: Study the need for enhancing the ramp to accommodate the growth in traffic over the past years and the future growth including the development of the former Concord Naval Weapons Station.

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CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$800,000	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$200,000	**Total:**	**$1,000,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Ygnacio Valley Phase 3

Project Number: 2175

Funding Source(s): Measure J Bond (Major Streets)

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure J Bond (Major Streets)						
Prior Year Allocation	$150,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$150,000	$0	$0	$0	$0	$0	$0
TOTAL	$150,000						

Statement of Need, Service Level, and Issue:

Project Description: Complete grading on hillside above Ygnacio Valley Road (Phase III)

Service Level: Maintain uninterrupted two eastbound traffic lanes.

Pertinent Issue: The storms of 2005/2006 caused a landslide which damage the northeast bound curb lane and shoulder of Ygnacio Valley Road near the Walnut Creek city limit line. Damage extended about 1000 feet to the north and east along the roadway and up the slope about 800 feet.

In 2006 emergency work was performed under authorization of FHWA and Caltrans. This work included adding an auxillary lane for north east bound traffic. In addition extensive grading took place on the slide area including the creation of a buttress to counter the slide movement. Surface drainage and subsurface drainage was included. The work on the slide was terminated prior to providing positive drainage for the work on the hillside. The hillside has locations where water may pond which may lead to instability and future sliding. This project will fill in the areas where ponding may occur and grading will allow the entire site to drain to approved drainage facilities.

This project is part of Project 2109, Ygnacio Valley Road Slide Repair, Phase II. Even though Phase II was completed in December 2008, this project could not be executed as it requires a special (Section 10) permit from the US Fish and Wildlife Service. Staff requested this permit in September 2009, but despite periodic followup, the timeframe for receipt is unknown at this time. Funding for Phase III will come from Measure J Bond funds remaining after the completion of Phase II.

Need: Complete grading on hillside above Ygnacio Valley road to limit the possibility of future sliding.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$10,000	Design Costs:	$30,000	Construction Costs:	$50,000
Contingency Costs:	$30,000	Other Costs:	$30,000	**Total:**	**$150,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Boulevard Pavement Rehabilitation (Sixth to Bailey)

Project Number: 2188

Funding Source(s): AB2928
Congestion Management Agency Block Grant
Measure J

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	AB2928	Congestion Management Agency Block Grant	Measure J				
Prior Year Allocation	$532,628	$2,146,872	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$58,000	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$532,628	$2,146,872	$58,000	$0	$0	$0	$0
TOTAL	$2,737,500						

Statement of Need, Service Level, and Issue:

Project Description: Rehablitate approximately 12,000 linear feet of roadway on Concord Boulevard between Sixth Street and Glazier Drive by grinding and replacing the top 2.5 inches of asphalt concrete from gutter lip to gutter lip.

Service Level: Roads within Concord should be free from undersirable characteristics such as poor ride quality, "potholes", "rutting", inappropriate surface friction, and poor visual appearance.

Pertinent Issue: Funding originates from the Local Streets and Roads Shortfall (LSRS) Program of the Congestion Management Agency Block Grant. The project must submit a complete submittal package to Caltrans by February 28, 2011 to meet grant obligation deadlines.

Local funds will be used for the environmental and design phases. An 11.47% match is needed for the Right of Way Clearance and Construction Phases. The project will be bid as a base bid with additive alternatives to utilize the full LSRS grant amount.

Need: In January 2010, the City completed a pavement deflection and structural analysis with recommendations for pavement rehabilitation along Concord Boulevard. The City has received complaints about cracking, poor ride ability, and pot holes from residents.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$287,500	Design Costs:	$150,000	Construction Costs:	$2,020,000
Contingency Costs:	$180,000	Other Costs:	$100,000	**Total:**	**$2,737,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Bicycle Striping

Project Number: 2194
Funding Source(s): Measure J

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure J						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$47,300	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$47,300	$0	$0	$0	$0	$0	$0
TOTAL	$47,300						

Statement of Need, Service Level, and Issue:

Project Description: Install signage and sharrows (pavement markings) on San Miguel Road from Cowell Road to Tioga Road, as well as Systron Drive from Monument Boulevard to San Miguel Road; Enhance pavement markings along Ayers Road and Turtle Creek Drive to be Class 2 and Class 3 Bikeways

Service Level: Improvements will enhance bicycle safety and connectivity with recreational, business, school, and shopping destinations.

Pertinent Issue:

Need: Address bicycle circulation issues along San Miguel Road, Systron Drive, Ayers Road and Turtle Creek Drive.

Status:
- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$10,000	Design Costs:	$0	Construction Costs:	$32,300
Contingency Costs:	$5,000	Other Costs:	$0	**Total:**	**$47,300**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Bailey Guardrail Repair

Project Number: 2196

Funding Source(s): Gas Tax Sect. 2103

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Gas Tax Sect. 2103						
Prior Year Allocation	$60,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$60,000	$0	$0	$0	$0	$0	$0
TOTAL	$60,000						

Statement of Need, Service Level, and Issue:

Project Description: Repair Guardrails on Bailey Road within the Naval Weapons Station

Service Level: Enhance safety of Bailey Road.

Pertinent Issue: This project was approved with a $60,000 funding allocation as part of the mid-year Budget Adjustments approved by City Council on February 22, 2011.

Projects managed by Public Works & Engineering include design coordination, construction administration (constructiona coordination, RE and construction inspector) and cost recovery.

Need: To bring the guardrails on Bailey Road to a serviceable conditon.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$10,000	Design Costs:	$0	Construction Costs:	$40,000
Contingency Costs:	$5,000	Other Costs:	$5,000	**Total:**	**$60,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Port Chicago Highway Pavement Rehabilitation

Project Proponent: Public Works

Project Number: 2204

Funding Source(s): Gas Tax, Prop. 111, Gas Tax Sect. 2103, Measure J

Project Manager: Engineering

User Department: Public Works & Engineering

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Gas Tax	Prop. 111	Gas Tax Sect. 2103	Measure J			
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$95,000	$228,000	$400,000	$48,000	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$95,000	$228,000	$400,000	$48,000	$0	$0	$0
TOTAL	$771,000						

Statement of Need, Service Level, and Issue:

Project Description: The project will rehabilitate approximately 4,000 linear feet segment of Port Chicago Highway from Olivera Road to Panoramic Drive; and 3,000 linear feet of Arnold Industrial Way from Port Chicago Highway to Industrial Way. The work consists of grinding and replacing the top 3 inches of asphalt concrete pavement from gutter-lip to gutter-lip using hot mix asphalt, rubberized hot mix asphalt, asphalt tack coat; cold planning; pavement replacement and dig outs; adjust existing utility covers to grade; traffic striping, markings, and raised pavement markers; loop detectors, etc.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "pot holes", "rutting", inappropriate surface friction, and poor visual appearance.

Pertinent Issue: This project is spun-out from Pavement operations which provided funding for cape seal, and project overlays. This project was identified as part of the pavement management program.

Projects managed by Public Works and Engineering include design coordination, construction administration (construction coordination, RE, and construction inspection) and cost recovery.

Need: In early 2011, the City has completed a pavement deflection and structural analysis with recommendations for pavement rehabilitation along Port Chicago Highway and Arnold Industrial Way. Performing the work will provide well-maintained roads to facilitate transportation of residents, goods, and services for the enhancement of the quality of life and the economic development of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- [x] New Project
- [ ] Continuing Project
- [ ] Preliminary Budget
- [ ] Final Budget
- [ ] Construction
- [ ] Preliminary Design
- [ ] Final Design
- [ ] Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$110,000	Design Costs:	$0	Construction Costs:	$551,000
Contingency Costs:	$55,000	Other Costs:	$55,000	**Total:**	**$771,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Highway 242/Clayton Road Ramps Landscaping

Project Number: RDA-1200

Funding Source(s): Redevelopment

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$338,000	$0	$0	$0	$0	$0	$0
Subtotal	$338,000	$0	$0	$0	$0	$0	$0
TOTAL	$338,000						

Statement of Need, Service Level, and Issue:

Project Description: Improve the landscaping at the State Highway 242 on and off ramps at Clayton Road.

Service Level: Improving the landscaping will help to achieve the goal of improving the image of the City.

Pertinent Issue: Not all the bare areas are Caltrans' responsibility. The freeway ramp corner sites are the City's responsibility to maintain. In the past, they were planted with shrubs and ground cover. During drought years, the plantings died due to the severe reduction in irrigation water supplied by the Contra Costa Water District; the dirt has been covered with wood chips since then. A cooperative agreement needs to be negotiated with Caltrans to get them to upgrade their landscaping as well, and participate in the increased maintenance costs. The indicated operating cost will be from the General Fund and assumes Caltrans will pay for irrigation water only.

The Citywide Entryway Signage and Median Landscape opportunities study was updated in FY 2006-07. This study provides a project prioritization (ranking) of landscape projects.

Total construction cost is $253,500. Operating costs are expected to be $12,500 annually.

Need: Drivers going through the Clayton Road/Market Street intersection see a dramatic difference in the street landscaping. On the freeway side of Market Street, the corner sites and median island between the ramps are virtually bare. The corners across the street are planted with turf and shrubs, the median in Market Street has shrubs, and they are all well-maintained by the City. This is an important gateway to the City, and should exhibit a uniform, high quality appearance on all side of the intersection.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$42,000	Design Costs:	$30,000	Construction Costs:	$253,500
Contingency Costs:	$12,500	Other Costs:	$0	**Total:**	**$338,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Arnold Industrial Way/Laura Alice Way/Peralta Drive Traffic Signal

Project Number: 2054

Funding Source(s): OSIP (420)
OSIP V (417)
Developer Contribution
Prop. 111

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	OSIP (420)	OSIP V (417)	Developer Contribution	Prop. 111			
Prior Year Allocation	$402,000	$199,263	$72,875	$35,019	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$4,637	$0	$0
2015-16	$0	$0	$0	$0	$4,776	$0	$0
2016-17	$0	$0	$0	$0	$4,919	$0	$0
2017-18	$0	$0	$0	$0	$5,067	$0	$0
2018-19	$0	$0	$0	$0	$5,219	$0	$0
2019-20	$0	$0	$0	$0	$5,376	$0	$0
2020-21	$0	$0	$0	$0	$5,537	$0	$0
Subtotal	$402,000	$199,263	$72,875	$35,019	$35,531	$0	$0
TOTAL	$709,157						

Statement of Need, Service Level, and Issue:

Project Description: Construct a traffic signal at the intersection of Arnold Industrial Way/Laura Alice Way/Peralta Drive.

Service Level: Increase service capacity and pedestrian safety.

Pertinent Issue: The intersection was included in the PICNC annexation of 2003. Several new office parks have recently been constructed in the surrounding North Concord area. New commercial centers are proposed to be built along Arnold Industrial Way. Vehicles traverse this intersection to get to and from the SR 4 freeway ramp therefore traffic volumes warrant a signal.

The Lowe's Shopping Center traffic analysis indicates that more than 50% of additional traffic using this intersection by 2030 will be due to this development project. The Lowe's development has paid its fair share of $72,875 which will be used for the first of two phases for this project, installation of the traffic signal. Phase I construction to be completed FY 2010-11.

Fair share contributions from future retail pads and a fast food restaurant for $13,170 are anticipated to be paid within the next two years and the remainder developer fair share contribution of $137,673 to be paid by the second retail anchor is anticipated to be generated within the next five years. The total, $150,843, will be used for Phase II civil improvements approximately 440 feet south of the new signal at the intersection of Arnold Industrial Place/Peralta Road/Marsch Drive when the second retail anchor opens. Phase II construction anticipated FY 2013-14.

The project includes work within CALTRANS right-of-way. Staff is working with CALTRANS to obtain

an encroachment permit and maintenance agreement.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance the safety of automobile and pedestrian traffic by installing new traffic signal.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$161,157	Design Costs:	$75,000	Construction Costs:	$407,000
Contingency Costs:	$41,000	Other Costs:	$25,000	**Total:**	**$709,157**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Arnold Industrial Way/SR 4 Westbound Ramps

Project Number: 2133

Funding Source(s): OSIP (420)
Developer Contribution

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	OSIP (420)	Developer Contribution			General Fund		
Prior Year Allocation	$277,200	$72,250	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$13,057	$0	$0	$0	$0	$0
2012-13	$0	$136,493	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$4,502	$0	$0
2015-16	$0	$0	$0	$0	$4,637	$0	$0
2016-17	$0	$0	$0	$0	$4,776	$0	$0
2017-18	$0	$0	$0	$0	$4,919	$0	$0
2018-19	$0	$0	$0	$0	$5,067	$0	$0
2019-20	$0	$0	$0	$0	$5,219	$0	$0
2020-21	$0	$0	$0	$0	$5,375	$0	$0
Subtotal	$277,200	$221,800	$0	$0	$34,495	$0	$0
TOTAL	$499,000						

Statement of Need, Service Level, and Issue:

Project Description: Install new traffic signal on Arnold Industrial Way at the Highway 4 westbound on and off-ramps.

Service Level: Increase service capacity and pedestrian safety

Pertinent Issue: This intersection has been identified in traffic studies as meeting the traffic volumes warrant for installing a signal. The signal will be needed to support commercial development in the North Concord area. Project will need to be coordinated with Caltrans.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance safety of traffic flow and pedestrians crossing the street by installing a new traffic signal.

Status:
- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☑ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$36,000	Design Costs:	$33,000	Construction Costs:	$330,000
Contingency Costs:	$50,000	Other Costs:	$50,000	**Total:**	**$499,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Clayton Road/The Alameda Traffic Signal

Project Number: 2189

Funding Source(s): Measure J
OSIP (420)

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Measure J	OSIP (420)					
Prior Year Allocation	$75,000	$450,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$125,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$450,000	$0	$0	$0	$0	$0
TOTAL	$650,000						

Statement of Need, Service Level, and Issue:

Project Description: Install a traffic signal at the intersection of Clayton Road and The Alameda with actuated pedestrain push buttons to facilitate pedestrian crossing across Clayton Road.

Service Level: The project will improve the intersection level of service and capacity and will enhance safety for pedestrians as they cross Clayton Road and The Alameda at this intersection.

Pertinent Issue: The intersection is controlled by a one-way stop sign on The Alameda, with no controls on Clayton Road. The intesection has an uncontrolled marked crosswalk across Clayton Road serving pedestrian access to the BART station and other destinations. An adjacent gas station on the northwest corner of the intersection has a driveway access along The Alameda that is located within a very short distance of Clayton Road. As vehicles form a queue inside the gas station to pump gas, the queue extends into the driveway and onto The Alameda, causing physical interference with vehicles and pedestrians traveling through the intersection. This driveway will need to be relocated farther away ffom the intersection, as part of this project, to ensure proper signal operation.

Project design will be prepared in FY 2010-11 using $75,000 in Measure J funds. The full project budget is estimated at $650,000 as shown in the cost by category. The project is funded with $452,000 from Project No. 2156, Commercial Circle Bates Traffic Signal, which was moved to unfunded category. An additional $188,834 in funding was made available from Project No. 2055, Traffic Signal Retiming, and $100,000 from Project No. 2054, Arnold Industrial/Laura Alice Traffic Signal Phase 2, when the OSIP funds were released to fund balance.

Need: Enhance the safety of vehicular and pedestrian traffic by installing a traffic signal. The traffic signal is warranted based on traffic volume Warrants 1, 2, and 3 of the State guidelines.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$70,000	Design Costs:	$75,000	Construction Costs:	$360,000
Contingency Costs:	$60,000	Other Costs:	$85,000	**Total:**	**$650,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: OSIP Update Traffic Impact Fee Study

Project Number: 2190
Funding Source(s): OSIP (420)

Project Proponent: Public Works & Engineering

Project Manager: Ray Kuzbari

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	OSIP (420)						
Prior Year Allocation	$60,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$60,000	$0	$0	$0	$0	$0	$0
TOTAL	$60,000						

Statement of Need, Service Level, and Issue:

Project Description: Conduct a traffic impact fee study to update the City's Off-site Street Improvement Program (OSIP).

Service Level: Update the OSIP program to maintain an equitable Citywide traffic impact fee.

Pertinent Issue: The OSIP program should be updated every 5 to 7 years, and was last updated in 2005. As a result, it is appropriate at this time to update the program again to reflect land use and transportation policies specified in the Concord 2030 Urban Area General Plan and to update the list of transportation improvements needed to support development.

A team of consultants is currently preparing a traffic impact fee study and a cost estimate analysis for applicable CIP projects, as part of updating the OSIP fee schedule. This work does not entail design or construction work per se and, hence, the cost estimate below is shown entirely under the "Administrative" category.

Need: Establish the nexus for updating the OSIP program to adequately support development projects in Concord.

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$60,000	Design Costs:	$0	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$60,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Traffic Signal Annual Program

Project Number: LSR-1201
Funding Source(s): OSIP (420)

Project Proponent: Public Works & Engineering

Project Manager: Public Works & Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	OSIP (420)						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$100,000	$0	$0	$0	$0	$0	$0
2014-15	$200,000	$0	$0	$0	$0	$0	$0
2015-16	$250,000	$0	$0	$0	$0	$0	$0
2016-17	$300,000	$0	$0	$0	$0	$0	$0
2017-18	$430,000	$0	$0	$0	$0	$0	$0
2018-19	$445,000	$0	$0	$0	$0	$0	$0
2019-20	$480,000	$0	$0	$0	$0	$0	$0
2020-21	$480,000	$0	$0	$0	$0	$0	$0
Subtotal	$2,685,000	$0	$0	$0	$0	$0	$0
TOTAL	$2,685,000						

Statement of Need, Service Level, and Issue:

Project Description: Construct traffic signals with geometric improvements at various locations throughout the City. This project helps develop projects, provide preliminary designs and spin out individual projects as funding allows.

Traffic signals are planned to start at the following intersections with design to start (subject to funding):
1) Clayton Road and Sutter Street (FY 2014-15)
2) Arnold Industrial Place/Peralta Road (FY 2016-17)
3) Clayton Road/Schenone Court (FY 2018-19)
4) Detroit Avenue/Sunshine Drive/Lynn Avenue (FY 2019-20)

Service Level: Increase service capacity; and enhance pedestrian and traffic safety.

Pertinent Issue: As projects are identified, they are spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division.

Projects managed by CIP include design coordination, construction administration (construction coordination, RE, and construction inspector) and cost recovery.

Need: Traffic Signal Improvements throughout the city based on General Plan.

Status:
- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$350,000	Design Costs:	$245,000	Construction Costs:	$1,900,000
	Contingency Costs:	$190,000	Other Costs:	$0	**Total:**	**$2,685,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Utility Undergrounding Project

Project Number: 1228
Funding Source(s): Rule 20A

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Revenues	Cost Savings
	Rule 20A						
Prior Year Allocation	$775,000	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$773,000	$0	$0	$0	$0	$0	$0
2012-13	$773,000	$0	$0	$0	$0	$0	$0
2013-14	$773,000	$0	$0	$0	$0	$0	$0
2014-15	$773,000	$0	$0	$0	$0	$0	$0
2015-16	$773,000	$0	$0	$0	$0	$0	$0
2016-17	$773,000	$0	$0	$0	$0	$0	$0
2017-18	$773,000	$0	$0	$0	$0	$0	$0
2018-19	$773,000	$0	$0	$0	$0	$0	$0
2019-20	$773,000	$0	$0	$0	$0	$0	$0
2020-21	$773,000	$0	$0	$0	$0	$0	$0
Subtotal	$8,505,000	$0	$0	$0	$0	$0	$0
TOTAL	$8,505,000						

Statement of Need, Service Level, and Issue:

Project Description: Identify specific project locations and determine revenue source to supplement Rule 20A funds.

Service Level: Through utility undergrounding, there will be less visual clutter.

Pertinent Issue: PG&E "Rule 20A" credits are allocated to the City on January 1 of each year to pay for undergrounding existing overhead utilities. Since Rule 20 A funds may not be used for building, reconnect or street light replacement, the City must identify a funding source such as property owners, to cover these costs. Other revenue sources will be determined as each project is developed.

This project is a holding account project. As matching funds become available, the City considers using the Rule 20A funds to implement a project. For example, when a developer agrees to provide matching funds as part of its development; or Redevelopment Agency agrees to provide matching funds as part of a Redevelopment project. If the City decides to use its Rule 20A funds because of the availability of matching funds, then the needed Rule 20A fund is spun off to fund a specific project.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new business through projects which improve the appearance of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$773,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$773,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Market St Utility Undergrounding (Willow Pass to Fryway)

Project Number: 2111

Funding Source(s): Rule 20A
Developer Contribution

Project Proponent: Public Works & Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Rule 20A	Developer Contribution					
Prior Year Allocation	$388,500	$39,000	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$0	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0	$0
Subtotal	$388,500	$39,000	$0	$0	$0	$0	$0
TOTAL	$427,500						

Statement of Need, Service Level, and Issue:

Project Description: Underground the overhead utility lines along the easterly side of Market St. fronting the Chuck E. Cheese property.

Service Level: Enhance appearance and safety of the City.

Pertinent Issue: This project is a spin off of Project 1228, Utility Undergrounding Project, the holding account for the undergrounding projects.

Market St. is a major arterial street in the downtown area with a high concentration of businesses. The Chuck E. Cheese developer has agreed, via the development Conditions of Approval, to pay for all needed matching funds for the utility undergrounding on the Chuck E. Cheese property. The developer has deposited $20,000 for administrative costs and $19,000 for the cost of the replacement lights.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new businesses by implementing projects that improve the aesthetics of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☐ New Project
- ☑ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$6,000	Design Costs:	$8,000	Construction Costs:	$405,500
Contingency Costs:	$4,000	Other Costs:	$4,000	**Total:**	**$427,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: East Street Undergrounding, Pacheco Street to SR242

Project Number: 2212

Funding Source(s): Redevelopment
Rule 20A

Project Proponent: Community Development

Project Manager: Engineering

User Department: Public Works & Engineering

District: Northern District

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment	Rule 20A					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$100,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$5,000,000	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$740,000	$0	$0	$0	$0	$0	$0
Subtotal	$840,000	$5,000,000	$0	$0	$0	$0	$0
TOTAL	$5,840,000						

Statement of Need, Service Level, and Issue:

Project Description: Underground existing overhead utilities on East Street from Pacheco Street to just beyond SR242.

Service Level: Eliminate overhead on-street utilities to improve the appearance of City streets and enhance private development through utility undergrounding. Developers, business owners, patrons, and the general public will see less visual clutter thus improving the City image.

Pertinent Issue: East Street is a major arterial corridor through the City's downtown commercial district. Overhead utilities can be undergrounded through the expenditure of PG&E Rule 20A funds collected for this purpose and allocated to the City (not appropriated).

The City must fund a replacement streetlight system to replace the streetlights currently located on utility poles. Cobra head type streetlights will be used.

In Cost Estimate by Category, the Construction amount assumes all of the Rule 20A allocation as well as $840000 for the City's streetlight portion. Other Costs Category represents cost recovery.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new business through projects which improve the appearance of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$110,000	Design Costs:	$70,000	Construction Costs:	$5,600,000
Contingency Costs:	$60,000	Other Costs:	$0	**Total:**	**$5,840,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Market St. Utility Undergrounding (Fry Way to Concord Ave.)

Project Number: 2213

Funding Source(s): Redevelopment
Rule 20A

Project Proponent: Community Development

Project Manager: Engineering

User Department: Public Works & Engineering

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment	Rule 20A					
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$50,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$700,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$350,000	$0	$0	$0	$0	$0	$0
Subtotal	$400,000	$700,000	$0	$0	$0	$0	$0
TOTAL	$1,100,000						

Statement of Need, Service Level, and Issue:

Project Description: Underground the overhead utility lines along the easterly side of Market St. between Fry Way and Concord Ave.

Service Level: Enhance appearance and safety of the City.

Pertinent Issue: This project is a spin off of Project 1228, Utility Undergrounding Project, the holding account for the undergrounding projects.

Market Street is a major arterial street in the downtown area with a high concentration of businesses. This project is the second phase of utility undergrounding on Market Street. The first phase, Project 2111, Market St Utility Undergrounding, will underground utilities on Market St. from Willow Pass Rd. to Fry Way.

City project includes administration of Rule 20A project and replacment street lights. Construction costs include all of the Rule 20A allocation plus the estimated costs of replacing 8 streetlights with cobra head style streetlights.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's Competitiveness in attracting new businesses by implementing projects that improve the aesthetics of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$78,000	Design Costs:	$50,000	Construction Costs:	$930,000
Contingency Costs:	$42,000	Other Costs:	$0	**Total:**	**$1,100,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Meridian Park Boulevard Utility Undergrounding

Project Number: 2214

Funding Source(s): Redevelopment

Project Proponent: Community Development

Project Manager: Engineering

User Department: Community Development

District:

	Project Costs				Operating Costs	Revenues	Cost Savings
	Redevelopment						
Prior Year Allocation	$0	$0	$0	$0	$0	$0	$0
Fiscal Year							
2011-12	$100,000	$0	$0	$0	$0	$0	$0
2012-13	$0	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0	$0
2020-21	$765,000	$0	$0	$0	$0	$0	$0
Subtotal	$865,000	$0	$0	$0	$0	$0	$0
TOTAL	$865,000						

Statement of Need, Service Level, and Issue:

Project Description: Underground the overhead utility lines on Meridian Park Boulevard between Concord Avenue and Galaxy Way.

Service Level: Enhance appearance and safety of the City.

Pertinent Issue: Overhead utilities were not undergrounded on Meridian Park Boulevard between Burnett Avenue and Galaxy Way. The surrounding areas were undergrounded as part of other developments, leaving this area on Meridian Park Boulevard an island of 4 overhead utility poles.

No street light replacement is needed for this project because streetlights using underground power have been installed in the median.

Estimate Cost by Category uses 2008 dollars.

Projects managed by Public Works & Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new businesses by implementing projects that improve the aesthetics of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status:

- ☑ New Project
- ☐ Continuing Project
- ☐ Preliminary Budget
- ☐ Final Budget
- ☐ Construction
- ☐ Preliminary Design
- ☐ Final Design
- ☐ Environmental ROW

Cost Estimate By Category:

Administrative Costs:	$60,000	Design Costs:	$100,000	Construction Costs:	$640,000
Contingency Costs:	$65,000	Other Costs:	$0	**Total:**	**$865,000**

Glossary

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Glossary of Terms

Accrual Basis - A basis of accounting in which transactions are recorded when the underlying event occurs, as opposed to when the cash is received or when the bill is paid.

ADA - Acronym used to denote the American Disabilities Act.

Appropriation – Represents the legal authorization granted by the legislative body (i.e., City Council) to incur obligations and to make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Assets - Resources having monetary value which are owned or held by a government.

Available (Undesignated) Fund Balance - Funds remaining at the end of the prior year, which are available for use in the current year.

Balanced Budget – A budget in which current revenues in combination with current fund balances equal or exceed current expenditures.

Benefits Reserve Fund – Reserve fund intended to support unplanned costs and obligations determined in the current negotiated employment benefits.

Bond - A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.

BGP – Acronym us to refer to the company known as Bill Graham Presents. BGP has been consolidated into Live Nation, Inc.

Budget - A plan of financial activity for a specified period of time (fiscal year or bi-annual) indicating all estimated revenues and appropriated expenditures for that time period.

Budget Calendar - The schedule of key dates followed in the preparation and adoption of the City budget.

Budgetary Control - The control or management of the government finances to keep expenditures in accordance with the limitations of available appropriations and resources.

CALEA – Acronym used to denote the Commission on Accreditation for Law Enforcement Agenices.

CalPERS – Acronym used to denote the California Public Employees Retirement System.

Capital Assets - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – A plan of proposed capital outlay projects and the means to finance them.

Capital Improvement Program (CIP) – An appropriation plan for expenditures for capital outlay projects to be incurred each year over a fixed period of years. The City of Concord prepares a ten year CIP.

Capital/Maintenance Reserve – Funds available for Council appropriation to meet unanticipated and unscheduled capital and maintenance needs of City infrastructure and facilities. This reserve is to be used for major capital repair where facility failure, unexpected hazards or destruction of City property has occurred and where repair or replacement is not planned with the established capital, operations, or internal replacement funds.

Capital Outlay – The expenditures for capital projects and equipment with a value of $7,500 or more and a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project – A major construction, acquisition, or renovation activity which adds value to fixed assets or which significantly increases its useful life. Can also be called a capital improvement.

Cash Basis - A basis of accounting in which transactions is recognized only when cash is received or disbursed.

CCE – Acronym used to refer to the Clear Channel Entertainment Company, a subsidiary of Live Nation, Inc.

CCCSD – Acronym used to refer to the Contra Costa County Sanitary District.

CCCWP – Acronym used to denote Contra Costa County Water Pollution.

CDBG – Acronym used to denote the Community Development Block Grant.

COG – Acronym used to refer to Community Oriented Government.

COPS - Acronym used to refer to a grant for Citizens Options for Public Safety.

CPI – Acronym used to refer to the Consumer Priced Index.

CSC – Acronym used to denote the Community Services Commission.

CSMFO – Acronym used to denote the California Society of Municipal Finance Officers.

Debt Service - The cost of paying principal and interest on borrowed money (bonds) according to a predetermined payment schedule.

Department - The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation – Portion of the cost of a fixed asset used up each year of its useful life.

Disbursement – Payment in cash from the City Treasury.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Economic Contingency Reserve – Funds available for Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

Employee (or Fringe) Benefits – Compensation to employees provided in addition to salary and wages. Benefits include, but are not limited to retirement plan contributions and health insurance.

Encumbrance – The estimated amount of expenditures ultimately to result if what has been committed is completed.

Entitlements - Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or the federal government.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense - Costs incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FTE – Refer to the description shown below.

Full-time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund - A fiscal subdivision of the governmental entity financial records including assets, liabilities, and fund balance, held apart for the accounting of a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities. Fund balance may be restricted as to its use or it may be available for any use within the fund specific purpose.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

GASB – Acronym used to refer to the Governmental Accounting Standards Board.

GFOA – Acronym used to refer to the Government Finance Officers Association.

General Fund – Used to account for all financial resources except for those required to be accounted for in other funds.

Goal - A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee or the project.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which is not directly assigned to one service.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - The charges to user departments for services provided by another department, such as fleet maintenance or information technology.

Lapsing Appropriation - An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period, any unexpected or unencumbered balances lapse or end, unless otherwise provided by law.

LSR - Acronym used to denote the Local Streets and Roads component of California Proposition 1B, the Transportation Bond Act passed in 2006

Materials and Supplies – The expendable materials and operating supplies required facilitating departmental operations.

MOU – Acronym used to denote Memorandum of Understanding. This is a contract between the City and employee union.

NPDES – Acronym used to denote the National Pollutant Discharge Elimination System.

OPEB – Acronym used to denote other post employment benefits. For the City of Concord "OPEB" refers to retiree health insurance.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Expenses - The cost for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

PBB – Acronym used to denote Performance Based Budget.

Performance Based Budget - A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

Performance Indicators - Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

RDA – Acronym used to denote the Redevelopment Agency.

Revenue – Refers to the sources of income received to finance the operations of government.

RFP – Acronym used to refer to a “Request for Proposal.”

SFRWQCB – Acronym used to refer to the San Francisco Regional Water Quality Control Board.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out – See Interfund Transfers.

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unforecasted Reserve Fund – Funds available for Council appropriation to continue services if State, Federal, or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

VLF – Acronym used to refer to the Vehicle License Fees.