City of Concord, California

Fiscal Year 2012 - 2013

Adopted Operating Budget

City Council
Ron Leone, Mayor
William D. Shinn, Vice Mayor
Tim Grayson
Daniel C. Helix
Laura Hoffmeister

Prepared By
Valerie Barone, Interim City Manager

On the Cover

Clockwise from top left: City parking garage providing service to businesses near Salvio Pacheco Square and Todos Santos Plaza; new homes near the downtown area; Concord unfolds at the foot of Mt. Diablo; the stage in Todos Santos Plaza; Sleep Train Pavilion during one of many packed performances; Concord Senior Center hosts hundreds of visitors every day.

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Mayor

HONORABLE RONALD E. LEONE

Vice Mayor

WILLIAM D. SHINN

City Council Members

TIMOTHY S. GRAYSON DANIEL C. HELIX LAURA HOFFMEISTER

City Clerk

MARY RAE LEHMAN

City Treasurer

THOMAS J. WENTLING

Interim City Manager

Valerie Barone

Joan Carrico.....Director of Parks and Recreation

Mark Coon ..... City Attorney

Kathy Ito.....Director of Human Resources

Margaret Lefebvre.....Director of Finance

Michael Miller ..... Interim Director of Public Works

Ron Puccinelli .....Director of Information Technology

Guy Swanger .....Chief of Police

Victoria Walker.....Director of Community and Economic Development

Katherine Winer .....Interim Assistant City Manager

Concord

Mission Statement for the Organization

Adopted January 31, 1996

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

Our Vision for the Future

- We will be a customer based, performance driven, results oriented organization, focused on finding the answer, solving the problem, and achieving positive outcomes.
- We will partner with the Concord community to maximize resources, deliver high quality services, and be recognized as setting the standard for excellence.
- We will be trustworthy guardians of the public's resources.
- We will make Concord a premier business location.
- We will collaborate to provide "seamless" services that benefit both our external and internal customers, streamlining our work processes and removing barriers wherever they arise.
- We will accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community.
- We will constantly look for new and better ways to deliver services. We will seek to be innovative, take reasonable risks, learn from our mistakes and always strive for excellence.
- We will welcome diversity in our community and our work place.
- We will conduct our work in an atmosphere of trust, respect and courtesy with open doors and open communication for our customers and each other.
- We will provide ethical, dynamic and effective leadership, establish clear direction and priorities, and model the mission and values in support of our common Vision.
- We will be accountable for our performance and our organization's success, and be recognized for our achievements.

Organizational Values

Integrity and Trust - We say what we mean and mean what we say. We honor our word and keep our commitments. We are worthy of the public's and each other's trust.

Commitment to Service - We put our customers first. We respond to our internal customers and treat them with the same courtesy and respect as our external customers. We facilitate, enable, and problem-solve.

Partnerships - We place a high value on building partnerships with members of our community to assure we understand their needs and continue to deliver the services they desire in the most effective manner possible.

Innovation and Continuous Improvement - We strive for excellence in the quality and productivity of our work. We create a work environment in which we look for new solutions and experiment with innovative ways to do things - even if they don't always work the first time. We recognize the need to be dynamic in meeting the community's changing needs. Each and every employee is given the opportunity to develop and grow.

Performance Accountability - We set measurable performance goals which support the priorities of the City and our individual work groups. We are given the necessary authority, training and resources to enable us to achieve these goals. Performance reviews are conducted in a timely and effective manner. Employee advancement and other incentives are based on performance. We are proud of the professionalism, competency and dedication that exist throughout the organization.

Long Range Planning - We conduct long range strategic and financial planning to maximize service delivery and build the economic stability of the City. We practice sound fiscal management to protect the public's resources.

Team Work - We respect each other as individuals, and we take the time and effort to show it. Although certain positions have more decision-making authority, we treat all members of the organization with the same consideration for their ideas and concerns. We really listen to, and give each other honest feedback. We recognize partnerships among work groups and employees as essential to effectively maximizing resources and delivering high quality services.

Individual Worth and Diversity - We recognize and appreciate the uniqueness of each individual. We value the contribution made and the synergy created by different experiences and perspectives. We are committed to treating each and every person within the organization and the larger community with respect and dignity.

Corporate Goals
Adopted June 23, 1998

Goal 1	Continue to make Concord a desirable place to live, work, and raise a family.
Goal 2	Be responsive to the needs of Concord citizens, maintain a high level of customer satisfaction, and provide quality public information and outreach.
Goal 3	Promote and improve Concord as a premier location for existing, expanding, and new businesses.
Goal 4	Ensure a balanced budget for a ten-year planning period with adequate replacement funds for buildings and equipment.
Goal 5	Preserve and enhance the livability of Concord's residential neighborhoods with opportunities for a broad range of housing options.
Goal 6	Offer an array of recreation, leisure, and cultural events and programs to meet the needs of citizens of all ages, with an emphasis on the well-being of youth.
Goal 7	Maintain a safe and efficient traffic circulation system.
Goal 8	Have Concord be among the safest cities of comparable size in California and have citizens feel safe in their homes, places of work, and throughout the City.
Goal 9	Maintain City parks, recreation facilities, streets, buildings, and other infrastructure to meet high standards of condition and appearance.
Goal 10	Guide Concord's development according to the General Plan and manage physical resources based on sound environmental principles.

The Civic Center is a complex of three buildings where the majority of city services are provided. In the center is the Council Chamber.

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Memorandum

DATE: June 26, 2012

TO: Honorable Mayor Leone and Members of the City Council

FROM: Valerie Barone, Interim City Manager

SUBJECT: **Budget Message for Fiscal Year 2012-13 and Ten-Year Financial Plan for Fiscal Year 2012-13 through Fiscal Year 2021-22**

With this transmittal memo we present the adopted City of Concord Operating Budget for Fiscal Year (FY) 2012-13. Accompanying the budget are the Ten-Year Financial Plans for FY 2012-13 through FY 2021-22 for each of the City of Concord's major funds. Staff presented this budget to the City Council and the public at the Council's May 8 Budget Workshop and at two Public Hearings on June 5th and June 26th. The City Council approved Resolution No. 12-48, Adopting the Municipal Budget, Including a Ten-Year Financial Plan and the 2012-2013 Capital Improvement Program, Including a Ten-Year Capital Improvement Plan for Fiscal Year 2012-2013, after the closing of the second public hearing on June 26, 2012.

For more than three years now, the City has been coping with the impacts of a global slowdown in the economy, now dubbed by many as the "Great Recession." As General Fund revenues declined to levels not seen since the late 1990's, the City has reduced General Fund expenditures by almost 22% from what had been anticipated for FY 2012-13 in FY 2007-08, the last budget written before the severe impacts of the recession began to be felt. The City's full time workforce has been decreased by 119 positions during this same time period, equivalent to a 24% reduction. As a result of negotiations with the City's employee bargaining units, all non-sworn staff continue to participate in a 5% furlough equal to 13 unpaid days each year, and all City staff are now contributing significantly from their paychecks towards their pension and health benefits.

In November 2010, the citizens of the City of Concord approved Measure Q, a ½-cent temporary transactions and use tax. The Measure Q transactions and use tax sunsets on March 31, 2016. The infusion of this temporary revenue stream was intended to protect core services and to rebuild the City's reserves which were depleted as the recession of the past few years deepened. For FY 2011-12, a "status quo" budget was developed in which no budget cuts were made in order to give staff time to strategically develop a plan to resolve the structural deficit. It was, and still is, the hope that the Measure Q revenue stream will be replaced in the future by revenue derived from an improved economy.

The FY 2012-13 Adopted Operating Budget and 10-Year Plan continue the City's efforts to attain structural balance and to mitigate the effect of the dissolution of the Redevelopment Agency (RDA) which removes a major resource for ongoing City operations. Although the passage of Measure Q has temporarily stabilized the City's financial situation, significant external and internal budget challenges remain. Notably:

1. Local economic recovery is slow. Concord is beginning to see some growth in sales tax revenues as reported through December, 2011. Residential foreclosure activity which affects property tax revenues continues, but at a declining rate. Office vacancy rates remain high, although Concord had the strongest leasing activities in the Central County office market this past quarter. While we are continuing to see job losses from the private sector, Concord's unemployment rate has declined by .5 percent from the previous year (current unemployment rate is 10.7 percent compared to last year's rate of 11.2 percent).

2. The State's budget deficit situation has not been resolved despite efforts to close the gap, including, most notably from the City's point of view, the dissolution of Redevelopment as a program throughout the state. The latest estimate of the State structural deficit is still over $15 billion. The State also eliminated Vehicle License Fee payments to local jurisdictions, in what staff believes to be a direct violation of Proposition 22, which was passed by the state voters in November, 2010, to protect local revenue sources. The continuing lack of a political resolution to the State's budget situation passes through to local agencies either directly, through reductions to grants and reimbursements, or indirectly, through new costs passed on to Concord through the County, such as booking fees. At this point, the State is proposing temporary income and sales tax increases on the November, 2012 ballot. This measure's passage or failure will likely have an impact on cities and counties throughout the State.

3. As a part of the State's FY 2011-12 budget, Redevelopment was eliminated as an economic tool for local agencies. A lawsuit was brought by those who fully understand the value of this program and its contribution to the economic vitality of the state. The lawsuit was unsuccessful in reversing the dissolution of Redevelopment. The impact on the City's operating budget and 10-year plan is discussed in further detail as part of the Community and Economic Development Department program reductions and reorganization in the "Proposed Budget Stabilization Measures" section of this report.

4. Before the development of the FY 2012-2013 General Fund budget and 10-year financial plan, a structural deficit of approximately $3.5 million still existed. Staff made a number of budget stabilization recommendations to the City Council to close this gap. The City Council has approved approximately $2.9 million in revenue enhancements or expenditure reductions, leaving a remaining structural deficit of approximately $610,000. The City Council has been very clear in its intention to resolve this remaining structural deficit with the FY 2013-2014 budget cycle.

The use of Measure Q revenues throughout the term of the 10-Year Plan has been instrumental in the balancing that has occurred so that a 15% operating reserve will be maintained as the City eliminates the remaining structural deficit by the end of the 10-Year planning cycle.

To aid your review of this transmittal memo, the information has been organized into the following topics:

1. BACKGROUND
   a. General Fund Proposed Operating Budget and 10-Year Plan
   b. Budget Reductions to Date

2. GENERAL FUND REVENUES
   a. Sales Tax
   b. Property Tax
   c. Franchise Tax
   d. Business License Tax
   e. Transient Occupancy Tax
   f. Fees and Charges for Current Services
   g. Interfund Charges (Transfers from Other Funds)
   h. Licenses, Permit, Fines & Forfeitures
   i. Use of Money, Property and Other

3. EXPENDITURE ASSUMPTIONS
   a. Salaries and Benefits
   b. Operating Expenditures

4. ADOPTED BUDGET STABILIZATION MEASURES

5. OTHER FUNDS AND PROGRAMS
   a. Base Reuse Project
   b. Golf Course
   c. Capital Improvement Project (CIP) Budget

6. MEASURE Q OVERSIGHT COMMITTEE FINDINGS

7. SUMMARY

1. BACKGROUND

a. General Fund Adopted Operating Budget and 10-Year Plan

The General Fund Adopted Operating Budget and 10-Year Plan presented to the City Council are always works in progress. They reflect staff's best estimate of the resources necessary to continue city services for FY 2012-13 and future years and include revenue enhancements and expenditure reductions to provide relief to the General Fund in response to the remaining structural deficit and the dissolution of the Redevelopment Agency. Staff continues to refine the budget figures in the new year even after the budget is adopted. Any changes identified will be presented to the City Council at the mid-year budget review or earlier at a scheduled City Council meeting if necessary.

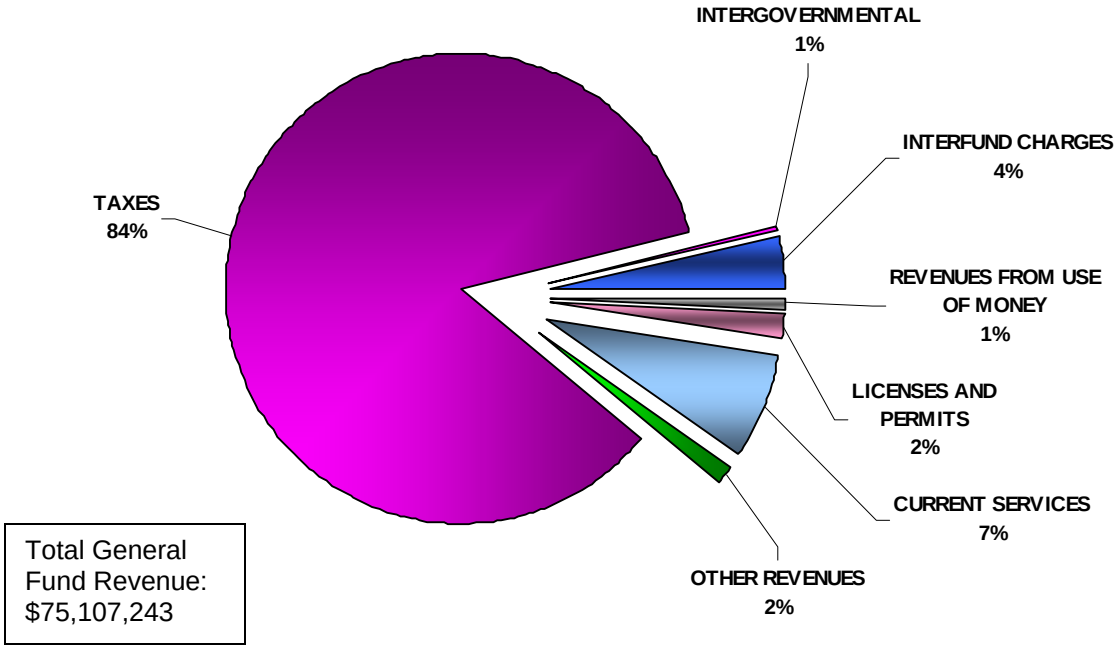
b. Budget Reductions to Date

As stated above, the City has made significant reductions to the budget over the past several years. The table below shows a comparison of operation costs and positions from FY 2007-08, the last year before the "Great Recession," to the adopted FY 2012-13 budget. The table includes operations from various Internal Service Funds which are mostly funded by fees paid from the General Fund. The position changes reflect all allocated positions, including those funded by other funds. The table below also reflects the various reorganization efforts that have taken place as the City has downsized.

Department	Budget Increase/ (Decrease) (000's)	Budget % Change	Full Time Position Increase/ (Decrease)	Position % Change
City Attorney	(404)	(27.6%)	(2)	(33.3%)
CED (2,478)		(35.8%)	(28)	(47.5%)
Finance (669)		(22.3%)	(8)	(30.8%)
Human Resources	(378)	(22.4%)	(3)	(33.3%)
IT (1,056)		(21.1%)	(7)	(38.9%)
City Manager	(250)	(9.2%)	(5)	(23.8%)
Parks & Recreation	(684)	(13.6%)	(6)	(30.0%)
Police +1,884		+5.2%	(21)	(9.3%)
Public Works	(4,116)	(32.8%)	(33)	(30.0%)

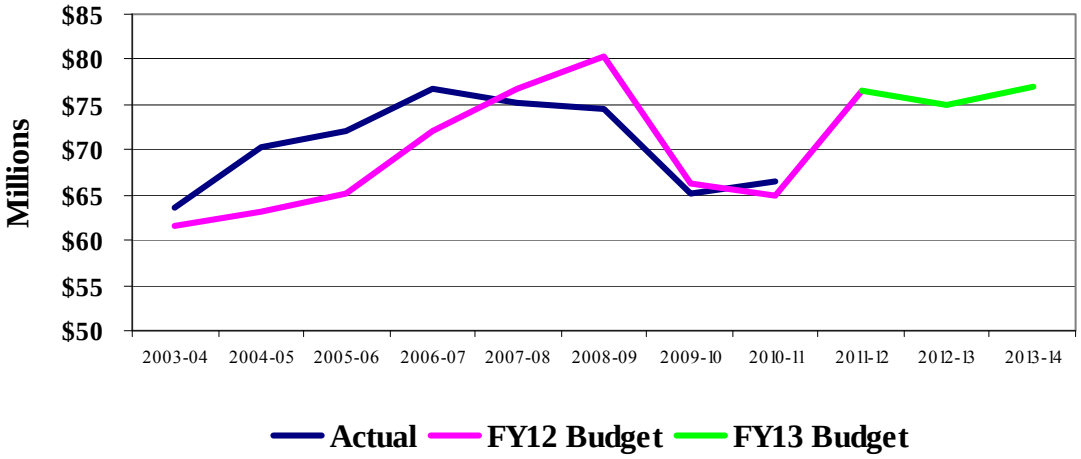
2. GENERAL FUND REVENUES

Taxes provide the majority of General Fund revenues. Property, sales, business license, Measure Q, franchise and transient occupancy taxes comprise 85%, or $63.8 million of the $75.1 million in resources provided to the General Fund. External and internal charges for service make up another 11%, or $8.1 million of the total with the remaining 4%, or $2.9 million, coming from permits, fines, interest, rent and other miscellaneous sources.



The City's revenue remains fairly constant with a small amount of growth. The exception is the revised estimate of the Measure Q transactions and use tax discussed in further detail below. Overall, the City's other main sources of revenue have not grown in any significant manner. Further, dissolution of the RDA has generated a $1.7 million reduction in General Fund revenues. As a result, this budget and the 10-year plan reflect only a small amount of growth outside of Measure Q in the next few years. The graph below shows a general fund revenue increase beginning in FY 2011-12, this jump in revenue is a result of the passage of Measure Q, and consequently is temporary.

General Fund Revenues



Further explanation and analysis of the City's General Fund revenues follow:

a. Sales Tax

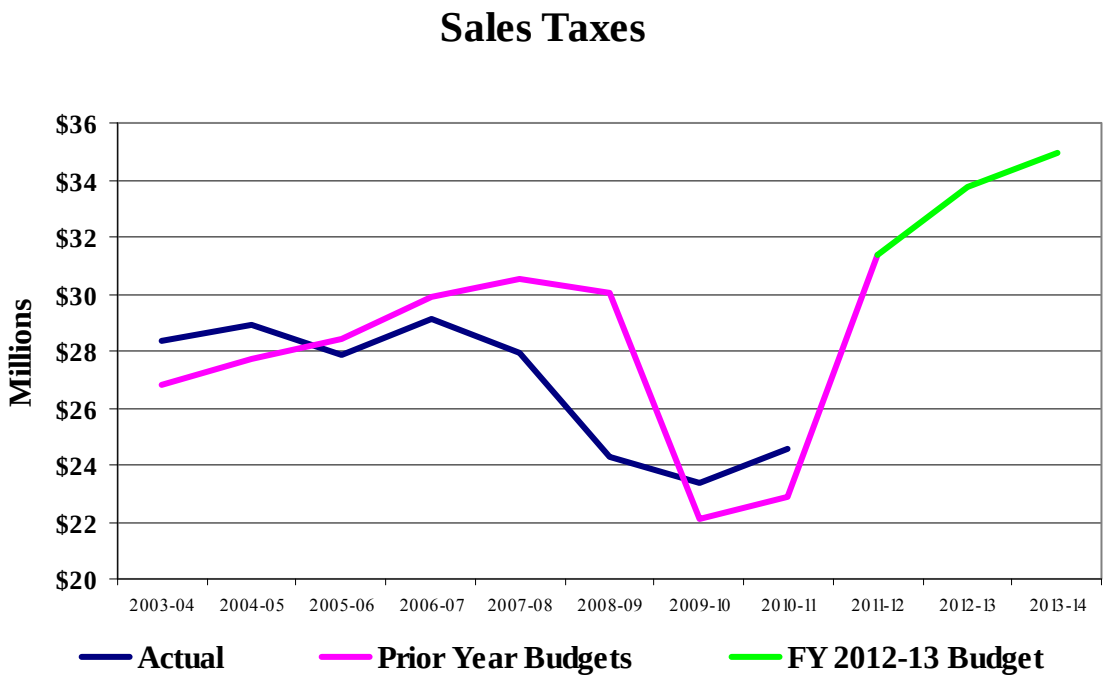
Sales tax and the Measure Q transaction and use tax make up 45% of General Fund revenue. This is an increase of 4% when compared to FY 2011-12. The majority of the increase is due to the receipt of Measure Q transaction and use taxes.

The original Bradley-Burns 1% sales tax is estimated at $24.2 million for FY 2012-13. An increase of approximately 4% has been experienced in this tax when compared with the projected sales tax revenue for FY 2011-12. Future growth is conservatively estimated at approximately 3% per year.

Measure Q, the initiative approved by Concord voters in November, 2010, is bringing much needed revenue to the City. The tax collection began on April 1, 2011, with FY 2011-12 being the first full year of receiving the sales tax. The tax sunsets on March 31, 2016. The original estimates of Measure Q receipts were developed conservatively at $8 million per year. The City's experience in FY 2011-12 indicates that the revenue is more robust with a projected receipt of $9.2 million for the year. Given this improved level of the revenue, staff anticipates FY 2012-13 Measure Q revenue to be approximately $9.4 million, with growth of 3.5% per year until the tax sunsets in 2016. When comparing this growth rate with that of the general Bradley-Burns sales tax, it is important to

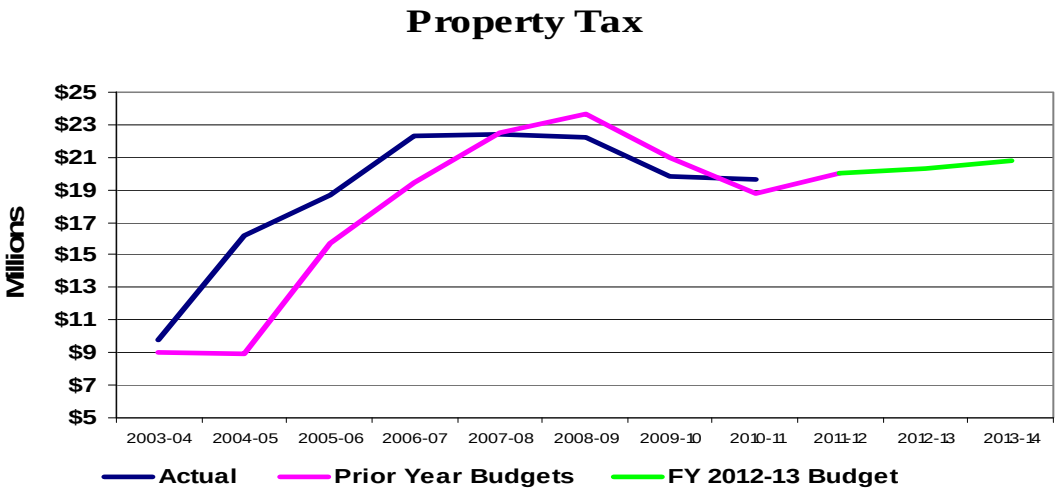
keep in mind that the taxable base is slightly different for each tax, so the growth rates are slightly different.

The General Fund 10-Year Plan presented in the FY 2012-13 Adopted Operating Budget has been developed using the assumption that the Measure Q transaction and use tax will be used throughout the ten years of the plan and not just for the five years of collection in order to conclude with structural balance in FY 2021-22. The impact of Measure Q on sales tax revenues is the cause of the growth shown in the table below, beginning slowly in FY 2010-11 and more significantly in FY 2011-12 (the first full year of Measure Q revenue).



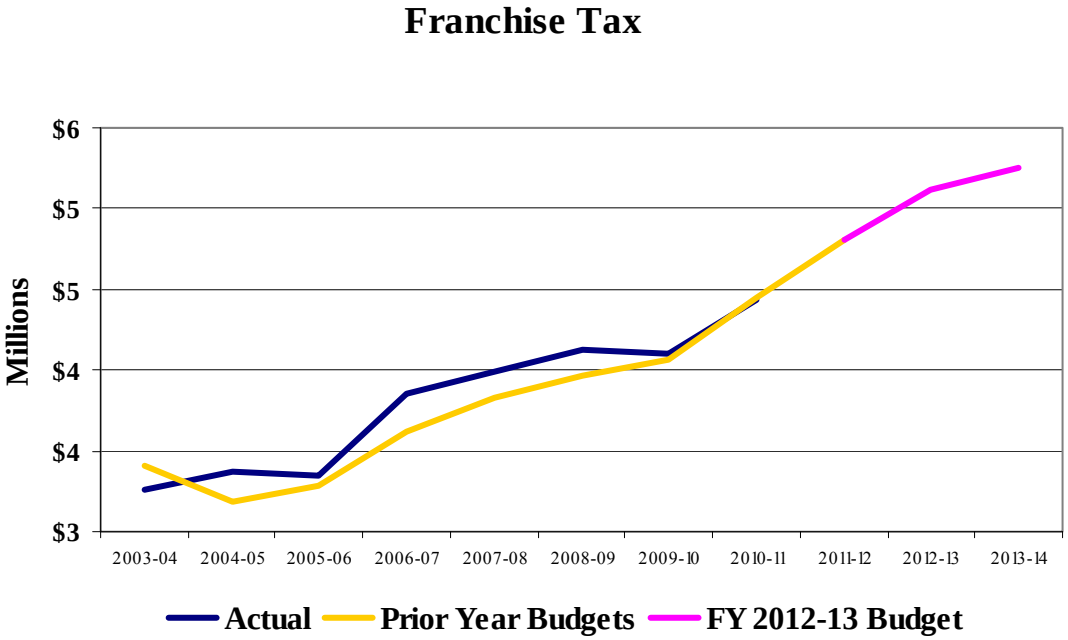
b. Property Tax

Property tax revenues represent 27% of projected General Fund revenues and are estimated to be $20.3 million for FY 2012-13. This revenue is significantly less than it was pre-recession as property taxes were especially hard hit because of lowered assessed values, slumping real estate sales and foreclosures. Property tax revenues in FY 2011-12 reflected a decline based on an overall lowering of assessed value by the Contra Costa County Tax Assessor. This adjustment established a new base from which modest growth is projected. While dissolution of the RDA was devastating on programs that it supported, it does result in an increase to the general property tax received by the City. Consequently, a small $200,000 increase is projected in overall property tax. The City does not expect property taxes as a revenue source to recover quickly; rather, recovery is anticipated at modest rates of about 3% in the out years of the 10-year plan.



c. Franchise Tax

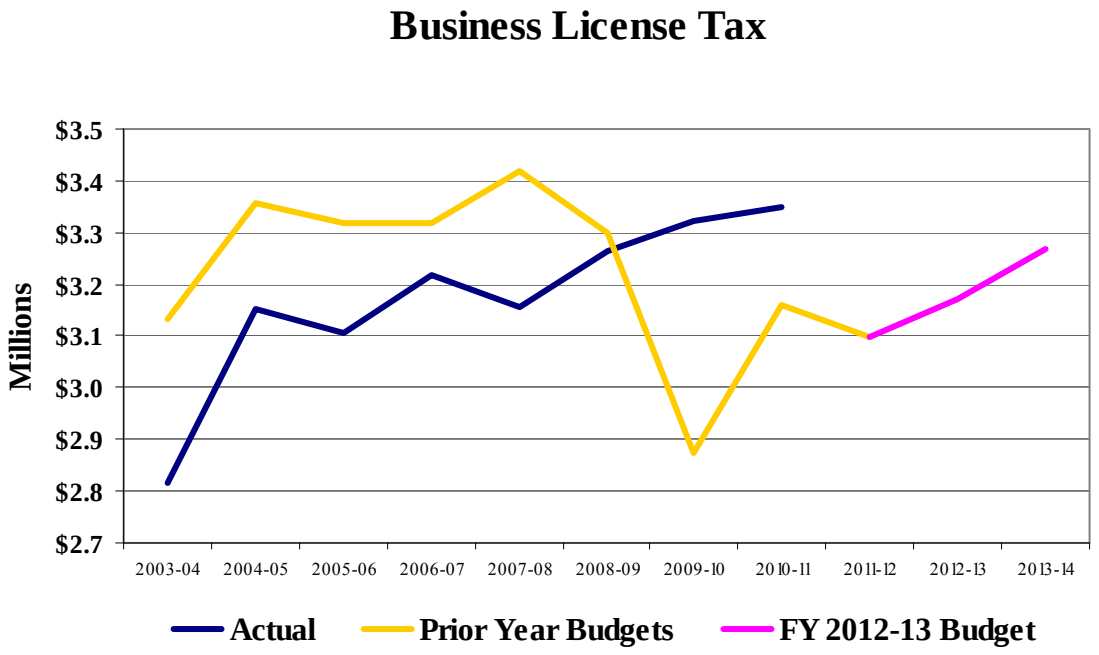
Franchise taxes are estimated to be about $5.1 million, or 7% of General Fund revenue in FY 2012-13. This projection reflects approximately $300,000 of growth, which is consistent with growth levels sustained over the past few years. Ongoing franchise taxes are paid by waste management, cable franchise, electric and gas utility and oil pipeline companies under individual franchise tax agreements.



d. Business License Tax

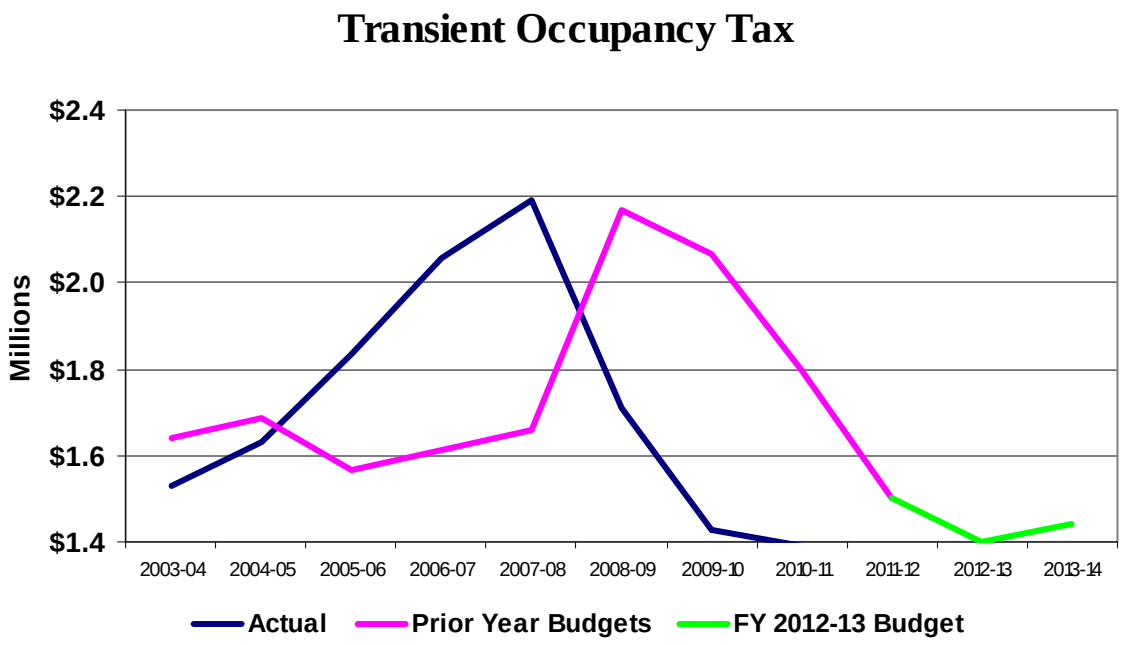
Business License tax revenue is estimated to be approximately $3.3 million, exclusive of penalties and interest, for FY 2012-13. This is an increase in ongoing revenue of approximately $75,000 over the previous year. For the past several years, staff has focused on compliance efforts in order to increase collections. These efforts have been largely successful, with growth in this tax as businesses become and remain compliant with the Concord Municipal Code business license provisions.

Prior year actual receipts included one-time payments from business owners who were in arrears in payments and have become compliant with the business license requirements of the City. These payments have been considered "one-time" in nature and have not been projected in future year estimates.



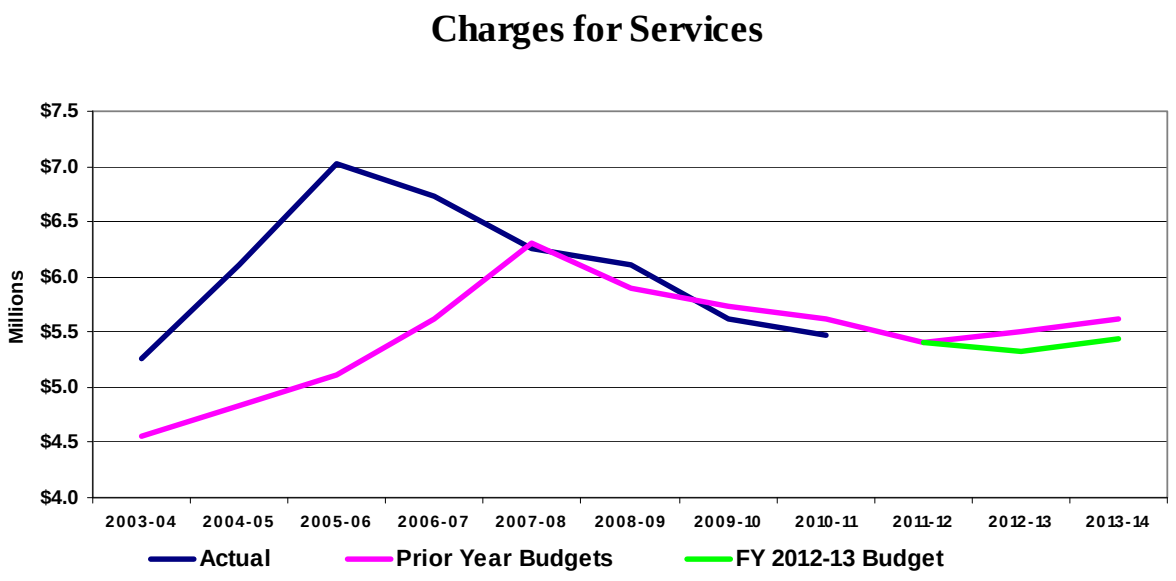
e. Transient Occupancy Tax

The FY 2012-13 budget reflects anticipated collection of Transient Occupancy Tax (TOT) of $1.4 million. This amount has been reduced by $100,000 from the prior year due to continued weakness in the travel industry. Staff has conducted audits over the past few years to ensure that the City is remitted the proper amount of TOT, so the decrease is indicative that this sector of the economy is lagging others in recovery.



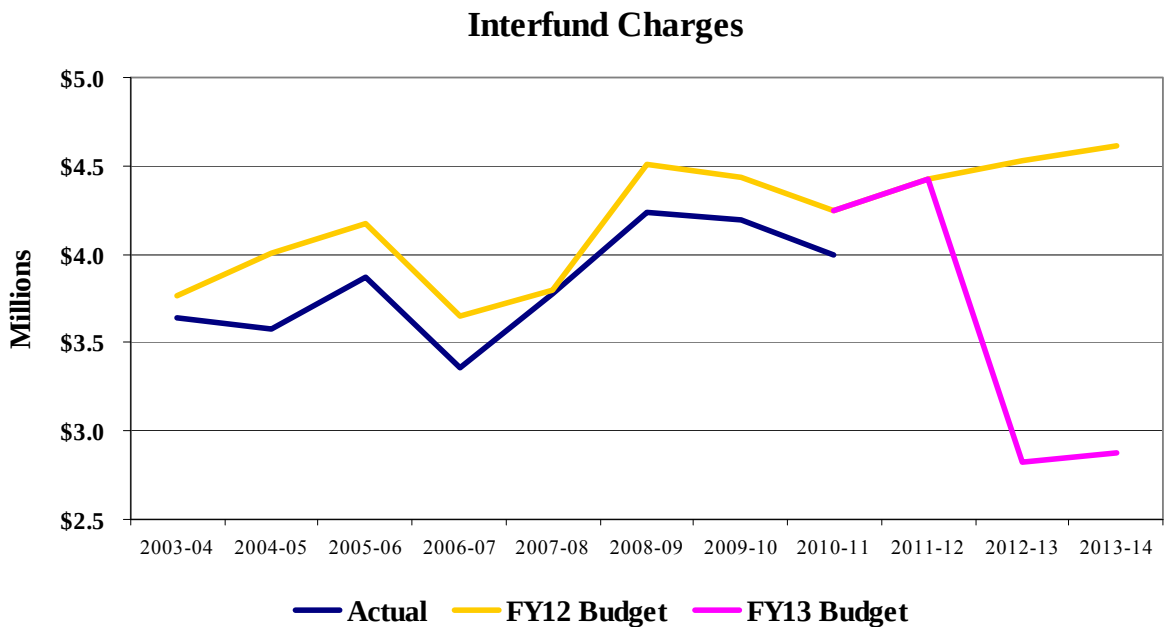
f. Fees and Charges for Current Services

This General Fund revenue category includes the revenues generated by all City departments for services provided. Examples include fees for the use of the community pool, building plan checking and other permit center activities, and special event fees. Current service charges are estimated at $5.3 million, or 7% of General Fund revenues. This is a reduction from FY 2011-12 estimates of approximately $100,000 and reflects the reality of the economy at this time. The fees generated in the Permit Center are generally flat and there is reduced participation in recreation programs and classes. Fees and charges are reviewed each year to ensure that the City is charging appropriately for these services, balancing recovery of the cost of doing business (cost recovery), the market, and the state of the economy. The Finance Department continues to work with each department to ensure that fees are calculated appropriately, using cost factors, the Consumer Price Index (CPI) and marketability.



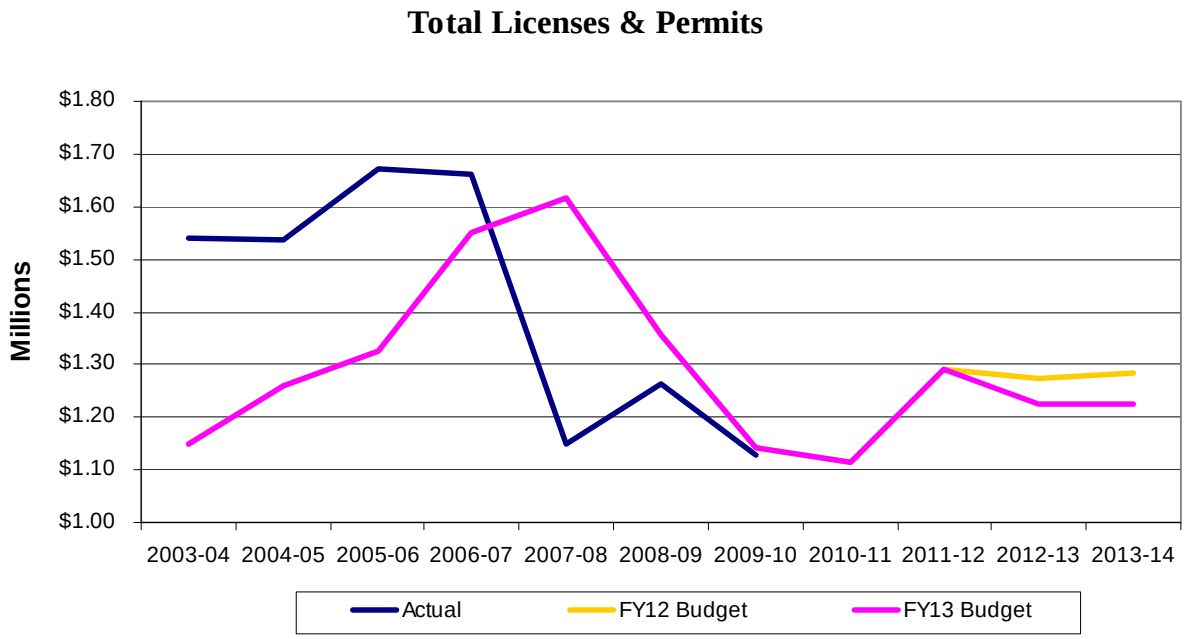
g. Interfund Charges (Transfers from Other Funds)

Transfers are made from other funds (e.g., Enterprise Funds, Storm Water, etc.) under a Cost Allocation Plan to pay for the support provided by General Fund departments to their operations. For FY 2012-13, approximately $2.8 million is budgeted for transfer to repay the General Fund for services provided. This represents approximately 4% of General Fund revenue. The dissolution of the Redevelopment Agency results in a reduction of approximately $1.7 million in interfund charges and accounts for the significant decrease in this funding source. The loss of this funding causes the revenue reduction shown on the chart below.



h. Licenses, Permits, Fines & Forfeitures

This revenue category is estimated to be about $2.1 million or about 3% of the total General Fund revenues. It consists of all types of permit fees (e.g., building, plumbing, electrical) and fines assessed in the Police Department and for code compliance by Neighborhood Services. In FY 2012-13 this revenue source is projected to decrease approximately $200,000.



i. Use of Money, Property and Other

This final category of revenue includes interest, rent and other smaller revenues received annually on a regular basis. The FY 2012-13 estimate for this category is $900,000. This is significantly lower than the amount received in FY 2011-12 because of one- time revenues in that year, e.g. one time transfers from other funds. The singular nature of this revenue was anticipated in the 10-Year Plan and does not negatively impact the long-term balance of the General Fund.

3. EXPENDITURE ASSUMPTIONS

In order to address the structural deficit and the negative budget impact to the General Fund caused by the dissolution of the Redevelopment Agency, staff identified a number of economies and efficiencies to help stabilize the General Fund and 10-Year Plans. These include numerous economies and efficiency measures that enhance revenue and reduce expenditures in the General Fund that are administrative in nature, such as reductions in supply expenditures, overtime, part-time staff costs and the like. These types of changes result in General Fund relief of approximately $1.2 million in the FY 2012-13 General Fund budget. These adjustments are significant in both resolving the structural deficit and in minimizing the increase in projected General Fund expenditure for the coming years. As a result of these efforts, the expenditures in the General Fund are actually projected to decrease $300,000, or less than 1% over FY 2011-12.

a. Salaries and Benefits

The Ten Year Financial Plan is developed each year using the budget year as the base, i.e., FY 2012-13 is the basis for the remaining nine years. As of June 30, 2012, the City was in negotiations with three of its five represented bargaining groups. The proposed operating budget does not make any assumptions as to the results of these negotiations. They will be identified once approved and ratified and amendments to the Municipal Budget after the beginning of the new fiscal year, will be presented for adoption. Thereafter, a 3% inflator is assumed for all miscellaneous employees.

The Memoranda of Understanding with the safety unions (Concord Police Association and Police Management Association) have no pay increases in FY 2012-13 and FY 2013-14 and this is what is reflected in the 10-year plan; a 3% inflator is used thereafter.

b. Operating Expenditures

Operating expenditures were not inflated in FY 2012-13 over the amounts appropriated for FY 2011-12 unless there was a specific reason to increase the

amount budgeted. In future years in the 10-Year Plan, an inflator of 3% is generally used, assumptions are reviewed each year and revisions are made as appropriate.

4. ADOPTED BUDGET STABILIZATION MEASURES

As stated above, the FY 2012-13 Operating Budget and 10-Year Plan reflect a number of measures designed to resolve the structural deficit which still remains despite the receipt of the Measure Q transaction and use tax. As described above, Measure Q is a temporary revenue source which does not resolve the structural deficit, though it does provide the time necessary to implement a thoughtful and strategic plan for budget relief. In addition to the administrative economies and efficiencies discussed above, The City Council approved a number of proposals designed to provide long-term balance to the General Fund. The approved proposals have been included in the adopted budget and provide significant structural deficit relief. The remaining structural deficit of approximately $610,000 will be addressed in the adoption of the FY 2013-2014 General Fund Operating Budget and 10-Year Plan.

The adopted budget stabilization measures included in the FY 2012-2013 Adopted Operating Budget and 10-Year Plan include the following programs changes:

1. School Resource Officers

The original budget stabilization measure proposed that the school district reimburse the City for the costs of the School Resource Officers (SROs) who are assigned to the district's five high schools and who provide ancillary support to School District staff at those sites. The general fund stabilization impact was estimated at approximately $900,000.

Initially, the Clayton Valley Charter School expressed interest in fully funding one school resource officer and the Mt. Diablo School District indicated that, while they place a high value on the school resource officer program, they did not have any ability to identify funding at this time. The District Superintendent did state that he will attempt to identify possible grant funding sources to support the program. The Council, upon hearing this information at the May 8th study session, asked the Police Chief to explore alternatives. On June 5th, the Chief presented an alternative proposal to the Council that assumed that the City would receive payment for one school resource officer from the new Clayton Valley Charter High School ($180,000) and proposed that the four remaining District high schools be staffed by two school resource officers dividing their time among the four schools. Two current school resource officers would be reassigned to other duties and two Police Officer vacant positions would be frozen.

More recently, the Clayton Valley Charter High School has taken formal board action and has determined that they do not have funding available to fund a school resource officer. They are requesting that the City provide a school resource officer in a similar manner as they provide to the other four public high schools within the City.

Consequently, the two school resource officers remaining in this budget will divide their time among all five high schools, based on the public safety needs at each school. The Chief will work with all five principals to decide on an assignment schedule. Policing needs of all five high schools will also be supported through the City's District Command program and through its patrol division.

Budget Stabilization Impact: $540,000

Position Impact: Three of the officers currently serving as SROs will be reassigned to other currently vacant police patrol positions and the three SRO positions left vacant will be frozen vacant

2. Increased Fees for Athletic Field Use by Non-Profit Youth Sports Groups

The fee charged to non-profit youth groups for use of the City's athletic fields is currently $5.00 per hour. Beginning in FY 2013-14, the fee will be raised $1.00 per hour each year until reaching $10.00 per hour in FY 2017-18. The impact of this budget stabilization measure when fully implemented is $50,000 per year, though there is no immediate impact for FY 2012-13.

Budget Stabilization Impact: $50,000

3. Commercial and Residential Annual Alarm Permit Fee

A new fee will be developed and charged to property owners who have alarms on their properties to replace the City's current system of charging just once when the system is first integrated with the Police Department. The purpose of the fee is to more accurately reflect the service costs from the police department for responding to alarms. This fee is charged by many cities in the Bay Area. The fee and its implementation are still in developmental stages and once fully defined will be presented to the City Council for review and approval prior to imposition. The fee is scheduled to start a phase-in period in FY 2014-15 and will generate approximately $500,000 per year when fully implemented. There is no immediate impact for FY 2012-13.

Budget Stabilization Impact: $500,000

4. On-line Technology Fee

In order to support on-line transactions for services such as recreation class registration and facility rentals, staff is proposing that Council implement a fee to support the

hardware, software and maintenance costs associated with supporting on-line interfaces with the public. The fee would be based on a percentage of transaction costs. This is a

common practice used in many cities which allows them to provide more efficient methods of payment. This fee has not yet been developed and will require Council review and approval before implementation. The fee is scheduled to start in FY 2015-16 and would be phased in over several years. The fee does not impact the FY 2012-13 operating budget.

Budget Stabilization Impact: $200,000

5. Shared Services Contract with City of Clayton

Upon the expiration of the current shared services contract with the City of Clayton, staff is proposing to review the services provided by the City of Concord to ensure cost recovery. The proposed revenue increase would not commence until a new contract is executed and adopted, in FY 2014-15. There is no impact on the FY 2012-13 operating budget.

Budget Stabilization Impact: $50,000

6. Crossing Guard Contract

The city has been contracting for crossing guard services since the mid-1990s. The purpose of the school crossing guard services contract is to staff key locations in the City of Concord with crossing guards, providing for the safety of school children as they walk to and from school and cross busy intersections. Since 2003, a private company has been managing the program. This company hires and trains part-time employees to provide crossing guard services to 12 strategic locations throughout the City of Concord. This recommendation eliminates the funding by the City of Concord for these services. Elimination of this contract for crossing guard services places the burden on the Mt. Diablo School District or parents to provide this service to the students.

To ease the transition from a City-provided service, the City Council has directed that the crossing guard contract be fully funded for one more year, i.e., FY 2012-2013 and to begin a phase-out in FY 2013-2014 with 50% funding of $45,000. The program will be eliminated from the City's management and budget by FY 2014-2015, saving $90,000 a year.

Budget Stabilization Impact: $90,000

7. Reorganize the Administration of the Code Enforcement Program

The original proposal to reorganize the administrative functions in the Code Enforcement Program was withdrawn and replaced identification of other revenue totaling $74,000.

The new funding consists of grant funds and savings through implementing a new shopping cart retrieval program (which is currently undergoing a 6-month evaluation period).

Budget Stabilization Impact: $74,000

8. Reduce Custodial Support in Staff Areas

The proposal reflects a reduction in contract services provided to staff in offices and non-public areas of City buildings. The restrooms and the public areas will continue to be cleaned daily; the non-public area cleaning will be reduced to one day per week. The savings projected from this proposal total $51,000.

Budget Stabilization Impact: $51,000

9. Fleet Reduction

The proposal reflects a 10% reduction in vehicles which are underused. The projected savings is $98,000. Fleet staff has been working with departments to identify underutilized vehicles that can be eliminated from the fleet through vehicle sale or through transfer to another department in lieu of purchase of a new vehicle.

Budget Stabilization Impact: $98,000

10. Reduction of Non-Safety Building Maintenance

Non-essential work on city buildings will be deferred under this proposal which will save the City approximately $328,000 annually. The types of maintenance that will not occur include floor coverings, interior painting, window coverings, etc. Maintenance will continue on items such as HVAC, roofing, exterior painting and safety-related items.

Budget Stabilization Impact: $328,000

11. Cease Operations of the Council Chamber Moat

In an effort to save approximately $42,000, the original proposal was to drain the moat surrounding the Council Chambers on a permanent basis. Upon subsequent discussions by the City Council an alternative has been proposed to drain the moat but keep the ability to reactivate it in the future.

Budget Stabilization Impact: $42,000

12. Eliminate the Water Feature around the Stage at Todos Santos Park

This is a proposal to drain the water feature at the stage in Todos Santos Park. The current proposal includes maintaining the plumbing and electrical connections for the fountain so that the water feature could be re-activated in the future. Reactivation may occur when the City's financial condition improves or if a Property Business Improvement District (PBID) program is established downtown and a decision is made to fund this amenity.

Budget Stabilization Impact: $31,000

13. Activity Guide/*City News*

At the June 5 Budget Hearing, the City Council asked for information about the feasibility of combining two publications slated for reduction: *City News* and the Parks & Recreation Department's *Activity Guide*, and the possible cost savings or benefits achieved by this approach. The original proposals (Budget Stabilization Strategies 13 and 16) were to reduce *City News* from four issues a year to two issues and to reduce the mailed circulation of the *Activity Guide* from 29,000 guides to 7,000 guides. These two changes combined would have saved the City $72,000.

Based on Council's feedback, staff explored the idea of combining the two publications and producing a combined City News/Activity Guide publication. Staff is proposing that this new publication (still to be named) be produced three times a year, and distributed city-wide (52,000 addresses). Such an approach is estimated to save approximately $56,000 a year. Additionally, there are other benefits: the *Activity Guide* will achieve greater circulation (from 29,000 addresses to 52,000 addresses), and *City News* would have three printings rather than the original proposal for only two printings a year. Community Relations staff would continue to produce *City News* in Spanish, as an independent document, and mail to the current 5,000 mailing list. Staff proposes making this change for the 2012-13 year as a pilot program to test the effectiveness of this approach.

Budget Stabilization Impact: $56,000

14. Reorganization of the Community and Economic Development Department, Including Dissolution of the Redevelopment Agency (RDA)

Funding for the Community and Economic Development Department and its programs and services has been significantly impacted by the State's dissolution of Redevelopment Agencies. The need to address reduced funding levels and a desire to structure the Department to more effectively deliver services within the available resource levels led to a number of proposed changes in staffing within this Department. The proposed changes

that impact the City's General Fund budget are presented below by Division—first the Planning Division, then the Housing & Economic Development Division.

For the Planning Division, the proposal presented at the May 8th Budget Workshop reflected the downgrade of a Principal Planner position to a ½-time Senior Planner position and the replacement of an Assistant Planner position with a higher-level skilled Associate Planner position. The Associate Planner position will operate more independently than an Assistant Planner and take a stronger project management role for development applications. This change supports other changes being made in the Division, including cross training all of the Permit Technicians to provide "first contact" information for Planning, Building, and Engineering Divisions. Together, these changes support the effective delivery of development review services to the public. In the May 8th report staff identified the savings created by these changes as totaling $65,000. However, as mentioned in the June 5th Council staff report, staff made a calculation error and the actual reduction was $23,000 less. In other words, this proposal created a budget savings of $42,000. Additionally, this proposal results in one lay-off.

For the Housing & Economic Development Division, the proposal presented to Council at the May 8th Budget Workshop reflected a reduction of four regular RDA funded positions, three of which are filled. Specifically, the Economic Development Specialist, Community Services Officer and the Administrative Secretary (vacant) positions were slated to be eliminated in FY 2012-13 and the Downtown Program Manager position was slated to be eliminated for FY 2013-14. As a result of City Council discussion supporting the need for continued commitment to business development and retention, the Economic Development Specialist position was removed from the reduction list. The net impact of this change was to add a $125,000 cost to the General Fund

Additional Council conversation occurred around the Downtown Program Manager position which was originally, and remains, proposed for elimination as part of the FY 2013-14 budget. Council continues to desire to have an active and successful downtown program and wants to use this upcoming fiscal year to discuss how best to operate such a program and have left open the possibility that they may find it necessary to retain the Program Manager position. Staff will begin this conversation with Council shortly after the start of the new Fiscal Year.

Budget Stabilization Impact: Will add $148,000 to General Fund costs

Position Impact: Elimination of five positions, three of which are filled. One of the three filled positions would be eliminated in FY 2013-14.

15. COPS Grant

After the FY 2012-13 Proposed Operating Budget and 10-Year Plan was developed and printed, the City was notified that the COPS Grant remains in the State budget. As a result, an additional $100,000 in revenue was added to the budget and 10-year plan. This

is a conservative approach, since preliminary indications are that the City will receive at least $175,000 annually. By planning the use of the resources in this manner, ongoing eligible expenditures are covered and there are significant funds remaining for new programs and ideas.

Budget Stabilization Impact: $100,000

16. Golf Course Fund Subsidy

Given the downturn in the economy and its effect on leisure activities, including golf, the City's golf course is not able to fully fund its operating expenses and debt service. While over the last six years, the City has treated all use of General Fund money to support the Golf Course Fund as a loan, the current Golf Course 10-year Plan treats the General Fund support as a subsidy with no expectation of repayment to the General Fund. As pointed out by Council at the June 5th meeting, this subsidy represents one of the lowest subsidies of all City recreation programs. The current General Fund 10-Year Plan incorporates a subsidy to the Golf Course Fund ranging from approximately $70,000 to $200,000 a year until the Course's debt is fully retired in FY 2018-19.

SUMMARY OF ALL BUDGET STABILIZATION MEASURES & OTHER CHANGES

The table below summarizes the reductions and adjustments (at full implementation) discussed above. As indicated in the June 5th Public Hearing report, the changes Council has made to the originally proposed budget stabilization measures increased the structural deficit by approximately $1 million, but because of timing issues and flexibility built into the original May 8th proposal, the remaining General Fund structural deficit is approximately $610,000. In other words, the Council will have resolved 83% of the structural deficit of $3.5 million that occurs within the 10-Year Financial Plan model. The proposed budget and 10-year plan have been developed with the intent that the remaining $610,000 structural deficit will be addressed in the FY 2013-14 budget.

BUDGET STABILIZATION MEASURES AND ADJUSTMENTS

Proposal #	Dept	Short Description	Program Adjustment (at full implementation)
			$ (000's)
1	PD	School Resource Officers in High Schools	540
2 PW		Athletic Fields	50
3	IT	Alarm Permit Fee	500
4 IT		Technology Fee	200
5 IT		Clayton Contract	50
6	PD	Crossing Guard Contract	90
7 PD		Code Enforcement Realignment	74
8 PW		Custodial Contract	51
9 PW		Fleet Reduction	98
10 PW		Building Deferred Maintenance	328
11	PW	City Council Chamber Moat	42
12	PW	Todos Santos Fountain	31
13 P&R	/CM	Activity Guide/*City News*	56
14 CED		Reorganization	(148)
15 PD		COPS Grant	100
16	P&R	Golf Course Subsidy	(200)
Totals			1,862

Summary of Positions Impacted

The proposed budget stabilization measures and RDA dissolution measures have an impact on staffing. The FY 2012-13 budget and 10-year plan include the elimination of both vacant and filled positions over the course of the next two years. The following table summarizes the regular employee position changes reflected in the proposed budget stabilization measures:

Proposal #	Short Description	Position	Filled/Vacant	Impact
1	SRO	3 Police Officers	Vacant	Frozen
14	CED Reorganization	Community Services Officer	Filled	Eliminated
14	CED Reorganization	Administrative Secretary	Vacant	Eliminated
14	CED Reorganization	Program Manager	Filled	Eliminated FY 2013-14
14	CED Reorganization	Principal Planner	Vacant	Downgraded to Senior Planner
14	CED Reorganization	Assistant Planner	Filled	Eliminated and Replaced with an Associate Planner

5. OTHER FUNDS AND PROGRAMS

a. Base Reuse Project

The Concord Reuse Project Management Office (PMO) has grant funding from the Office of Economic Adjustment (OEA) (Department of Defense) through April 2013. The grant provides support for City staff, consultants, and legal counsel. It is likely but not guaranteed that funding can be extended to the completion of FY 2012-2013 (June 30, 2013). Starting in FY 2013-14 funding will be required from other sources if these activities are to continue. The LRA's Executive Director, City Manager, and Finance Director will be preparing an analysis of budgeting needs and will bring this information to the Council/LRA Board for review prior to adoption of an annual budget for FY 2013-14.

During FY 2012-13 there will be some limited funding required for specialized consultant and/or legal counsel not covered by the OEA grant scope of work. A budget item of $250,000 is included in the FY 2012-13 budget packet. This funding is a loan and will be repaid to the General Fund, if possible, through as yet undefined mechanism such as development fees or inclusion in a Development and Disposition Agreement. Cost recovery is consistent with Council policy direction for development of the Base to be self sustaining.

b. Golf Course

The Golf Course Enterprise Fund pays for the operation and maintenance of the City-owned Diablo Creek Golf Course, which includes the Legends and Heroes

Restaurant, pro shop, driving range and the 160-acre, 18-hole golf course facility. A major capital improvement was completed in 1999, which included expansion of the parking lot, entryway landscaping, new irrigation system, golf cart paths, reconstruction of several greens, new bathrooms and other pertinent work. These improvements are being financed through bonds which will be paid in full in fiscal year 2018-19.

Concessionaires for the restaurant and pro shop pay for the operational costs associated with the clubhouse building and return a percentage of their gross income to the City as their monthly rent. The remaining operational costs for the golf course are funded through the collection of green fees (rounds of golf

played). In recognition of the "soft" market demand for golf within Northern California, revenue from green fees has been reduced annually throughout the Ten-Year Plan. This condition reflects a trend that has affected golf courses within the region and throughout the United States. Over the past ten to twelve years several new daily fee public courses have opened up within Diablo Creek's market area. Couple this increased supply of golf facilities with a downturn in the economy, and the result is the demand for golf has fallen to the current level.

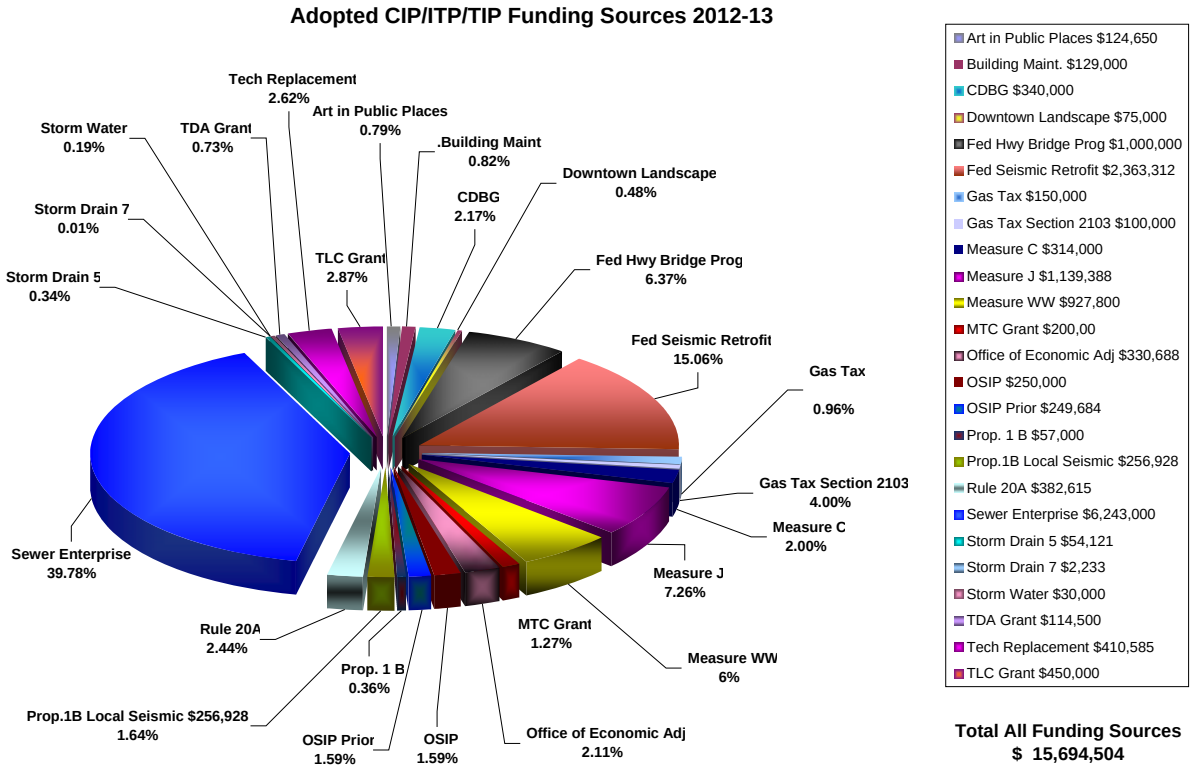
The downward trend in rounds of golf prompted the City Council to continue to find strategies to significantly reduce costs and in FY2005-06 the Council approved an agreement with Valley Crest Golf Course Maintenance to provide maintenance services to the course and grounds. The implementation of contract maintenance has improved the expenditure side of the Golf Course Enterprise Fund. However, the reduction in rounds described above continues to impact revenue projections. The Ten-Year Plan shows the negative fund balance currently reflected based on the reduction in number of rounds sold, resulting in a deficit of about $67,000 in FY 2012-13 which would be advanced from the General Fund.

Staff has met with the contract service providers at the golf course to review the Ten-Year Plan and discuss ideas for reducing expenses and improving revenue to mitigate this shortfall. Some expenditure reduction measures will be considered to reduce the level of maintenance services without significantly impacting the condition of the course. Staff will be reviewing a more aggressive fee structure when fee increases are considered in fiscal year 2013-14. Also a review of the marketing plan implemented by our Golf Course Director from East Bay Golf Center will take place to look for opportunities to attract new customers and increase revenue potential.

c. Capital Improvement Project (CIP) Budget

Given the number and range of properties and public facilities the City is responsible to maintain, the recommended FY 2012-13 Capital Improvement Program (CIP) represents a varied program focused on supporting these facilities

and infrastructure and maintaining them in a high quality condition. The majority of the fifty-eight projects in the CIP are carry-over projects, approved through prior budgets. The total allocation from all funding sources for FY 2012-13 are $15,694,504, with no General Fund used in the CIP.



There are eleven new projects for consideration in three general categories: Grants; Sewer Infrastructure; New Revenues. A brief description of the project and funding is provided below.

Grants

- **Project LSR-1301 (Chalomar Road Sidewalk Gap Closure):** Construct 250 feet of sidewalk and drainage improvements near Ygnacio Valley Elementary School. This project is primarily funded through an $114,500 Transportation Development Authority (TDA) grant with a total appropriation of $146,700.

- **Project LSR-1302 (Central Concord Pedestrian Improvements and Streetscape):** Construct pedestrian improvements in the Downtown area by upgrading the decorative crosswalks and providing streetscape upgrades, installing a new traffic signal and secure crossings on Clayton Road at Sutter Street to connect the Monument Corridor community to the business districts and rehabilitate the pavement and sidewalks along Willow Pass Road. The

purpose of this project is to enhance pedestrian and bicyclist safety in the immediate areas around the vital Downtown and extend the sense of the community to BART riders and the Willow Pass Road businesses which serve as a gateway into Concord. A $2.55 million Transportation for Livable Communities grant combined with $985,000 in Measure J and Measure C Local provide the $3.540 million total project appropriation.

- **Project LSR-1303 (Franquette Pedestrian & Bicycle Trail Connection):** This project will continue the Monument Shared Use Trail from Market Street to Willow Pass Road by constructing a paved trail, curb gutter and sidewalk on Franquette with bike route signage along Waterworld Parkway. The $470,000 CCTA-Pedestrian Bicycle & Trail Facility Grant is programmed for FY 2014-15.

- **Project PR-1114 (Replace Pump System Components at 4 Park Locations):** This Measure WW project was approved by East Bay Regional Parks in 2011, however $756,000 is proposed to be allocated in FY 2012-13. The project will replace and improvement water systems in Ellis Lake, Newhall Park, Cambridge Park and Concord Community Park.

- **Project MSC-1301 (Citywide Infrastructure Grant):** This proposed project will provide funding beyond operational costs for staff, to seek out infrastructure grants and will be used to engage consultants to assist staff in preparing grant applications or initial studies to be more competitive. The project includes $30,000 in Gas Tax and $30,000 in Stormwater funds.

Sewer Infrastructure

- **Project SWR-1302 (Cowell Road Bart Area Sanitary Sewer Upgrade):** Replace failing and undersized sewer mains in the neighborhood bordered by Cowell Road and Clayton Road near the BART station. This $1.9 million project was studied as part of Project 2208 (Sewer Condition Assessment) in 2011 and is scheduled for FY 2013-14.

- **Project SWR-1303 (Monte Gardens/San Vincente Sanitary Sewer Upgrade):** Replace failing sewer mains and laterals to address inflow and infiltration. This $900,000 appropriation from sewer enterprise is estimated at a nine year payback from savings by reducing treatment costs of wastewater for this area.

- **Project SWR-1304 (Sewer Lateral Replacement Program):** This new program would replace approximately 100-120 sewer laterals annually within the right of way and install property line clean outs to reduce infiltration and prevent future maintenance costs in the street. The program would start with a $400,000 annual allocation.

- **Project SWR-1305 (Willow Pass Road Trunk Sewer Upgrade from Galindo Street to Market Street):** Replace the section of 10-inch pipe that serves as an existing flow restriction between 12-inch diameter pipe on either side of Willow Pass Road. This work is scheduled to occur before the Central Concord Pedestrian & Streetscape project to sequence the work ahead of the larger project. This project is funded by sewer enterprise with a $500,000 appropriation.

- **Project SWR-1306 (Downtown Replacement – Priority 3):** Approximately $2 million in Priority 3 sewer replacements will remain after Project No. 2185 (Sanitary Sewer Upgrade Downtown Area) is complete. Therefore this work is scheduled for FY 2014-15.

Other Projects

- **Project No. 1228 (Utility Underground):** The annual allocation was revised from $773,000 to $382,615 to reflect the updated Rule 20A funds based on a recent letter from PG&E. The input sheet also added the $5.8 million accumulation that is currently available for Concord Rule 20A projects. Funds for these utility undergrounding projects are collected by PG&E from rate payers within the local jurisdiction as a percentage of the electric bill. The Rule 20A funding stays within PG&E's control and is programmed according to PG&E workload and as the City requests new project priorities. Typically, these undergrounding projects take between five and seven years to construct.

- **Project No. 2182 (Replace Wall Coverings at Centre Concord):** This project was approved in the FY 2010-11 CIP with an allocation of $60,000 from Building Maintenance Funds. This addendum adds a $50,000 allocation to fully fund this project, which includes $20,000 from Building Maintenance fund balance and $30,000 reallocated from a CIP project (PJ2183 - Moveable Walls @ Centre Concord) that had originally been included in the FY 2012-13 CIP 10-Year Plan, but that has now been deleted.

- **Project No. BG-1411 (Todos Santos Fence on Willow Pass Road):** This is a new project proposed to be added to the CIP. The City Council requested this project at the June 5th public meeting on the CIP. The project is to replace the current temporary Todos Santos Plaza fencing that is adjacent to Willow Pass Road. Council will have the option of replacing the temporary fencing with a basic "off-the shelf" fence design for approximately $50,000 or to explore the opportunity of combining the City's fencing needs in this location with an opportunity to incorporate public art into the fence, which is estimated to cost an additional $75,000, for a total of $125,000. The City does have art in public places money available to it that can only be spent to provide physical displays of public art. Staff proposes to return to the Council after the new fiscal year begins and request the creation of an ad-hoc committee to

explore this option in more detail. Until that occurs, staff is recommending that Project No. BG-1411 be created with the basic fence cost incorporated at $50,000. The City's Downtown Landscape Maintenance District Funds has sufficient fund balance to complete the project without impacting operations.

- **Project No. DSW-1482 (Mt. Diablo Creek Study):** This is a new project with a total allocation of $54,121 from Storm Drain Zone 5 funds and $2,233 from Storm Drain Zone 7 funds. This project will provide funding to engage the Reuse consultants to review the recent Federal Emergency Management Agency (FEMA) study of the Mt. Diablo Creek watershed including hydrological mapping, modeling analysis and identification of flood levels, limits, and hazards. The additional review will evaluate the proposed Reuse mitigation projects and determine if these project scopes can be expanded to accommodate water that normally floods the existing developed properties, south of Mt. Diablo Creek.

6. MEASURE Q OVERSIGHT COMMITTEE FINDINGS

The Measure Q Oversight Committee reviewed the FY 2012-13 Proposed Operating Budget and 10-Year Plan and finds that it is consistent with the principles adopted with the decision to place Measure Q on the ballot in 2010. The Committee has found that:

- The FY 2010-11 Annual Audit Report (CAFR) reflects that Measure Q revenue was appropriately added to the City's General Fund Reserves;
- The FY 2012-13 proposed General Fund Budget protects core services even though significant reductions and economies are necessary;
- The FY 2012-13 proposed General Fund Budget provides for the rebuilding of the General Fund Reserves; and
- The FY 2012-13 proposed General Fund budget provides a plan to resolve the structural deficit within the 10-Year planning period.

A copy of the Measure Q Oversight Committee report to the City Council is included in the Final Adopted Budget and the chair of the Committee addressed the Council at the Council's budget study session on May 8th.

Because of the nature of the Measure Q transactions and use tax and its special relationship to the General Fund, the proposed General Fund 10-Year Plan has been restated in a manner to clarify the use of the Measure Q funds. The proceeds from the transactions and use tax are General Fund revenues and are unrestricted as to their use in the General Fund. This presentation reflects the Measure Q revenues separately and reports their use as needed. The plan shows the increase in fund balance as the revenues are received and the declining use over the 10-year plan to achieve structural balance. Staff considers the minimal use of Measure Q in the final year of the 10-Year Plan (FY

2021-22) to reflect "structural balance," because of the conservative method in which budgets are developed. Given the City's history, even during the Great Recession, staff does not expend all appropriations and usually realizes additional revenue. A gap of less than 2% is not only structural balance, but it is also "sustainable" structural balance.

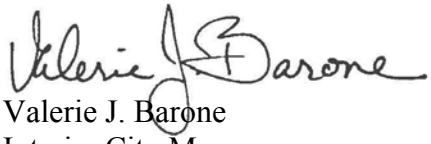
7. SUMMARY

The adopted budget for FY 2012-13 is balanced and reflects the City's continuing efforts to bring the City's budget back into structural balance and provide fiscal stability to the community, even in the face of additional state created obstacles such as the loss of Redevelopment funding. Indisputably, the approval of Measure Q by the voters of Concord has provided the City with additional time to adjust ongoing expenditures to ongoing revenues. Effective use of this additional time and the Measure Q revenues is a critical component of the City's proposed budget. The 10-year plan shows the Measure Q reserves growing and then being depleted as they are gradually replaced with increased revenue stemming from economic growth within the community. The end result is a stable annual budget and 10-year plan in FY 2021-22.

Getting to this point, however, has not been easy. Concord's employees, residents and businesses have all been partners in creating solutions. Employees have experienced decreases in pay and benefits, residents have chosen to approve an additional tax—Measure Q, and the whole community has experienced decreased service levels. Unfortunately, such sacrifices continue in the proposed budget, which reflects additional service reductions and position eliminations. These changes are necessary to maintain the financial integrity of the City over time and to position the City for economic recovery.

Concord's Mission Statement states: *Our Mission is to join with our community to make Concord a City of the highest quality. We do this by providing responsive, cost effective and innovative local government services.* This remains our mission and with the Council's continued leadership; employee support, creativity and hard work; and the Concord community's support and partnership, I have no doubt that we will continue to be successful in achieving our mission.

Respectfully submitted,



Valerie J. Barone
Interim City Manager

City of Concord

May 8, 2012

TO: Honorable Mayor and Councilmembers

FROM: Measure Q Oversight Committee - Guy Bjerke, Chair;
Richard Eber, Vice Chair; Norm Freitas, Bill Gram-Reefer; Beri Kasper;
Dr. Harmesh Kumar; Rosanne Nieto

SUBJECT: Measure Q Oversight Committee's Review of the FY 2010-11 Audit and Evaluation and Report on the City's Proposed Use of Measure Q Revenues in the Fiscal Year 2012-13 General Fund Budget

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The Measure Q Oversight Committee (Committee) met on February 16 and on April 19, 2012. At the February 16 meeting the Committee reviewed the FY 2010-11 Comprehensive Annual Financial Report (CAFR) which includes the annual audit. On April 19 the Committee reviewed the City's proposed Fiscal Year 2012-13 General Fund Budget and its 10-Year Financial Planning Model.

On February 16, the Committee determined that the presentation of the Measure Q Use and Transaction Tax (tax) in the financial statements (pages 12 and 24 of the CAFR) reflect the collection of the tax appropriately. Because the tax had not been included in the FY 2010-11 Adopted Operating Budget and 10-Year Plan, expenditures were not attributed to this revenue and funds were added to General Fund Reserves.

On April 19, the Committee reviewed and evaluated the FY 2012-13 Proposed Operating General Fund Budget and 10-Year Plan to advise the Council as to whether Measure Q revenues are proposed to be spent in a manner consistent with what the voters were told during the election process: to protect core services, to re-build the City's reserves, and to provide more time for the City to address its on-going structural budget deficit. The Committee has made the following findings with regard to its charge in oversight of the tax:

1. **Does the FY 2010-11 Annual Audit reflect that the Measure Q tax was collected and appropriately spent?**

   The Committee finds that the Measure Q tax received was identified clearly in the annual audit (page 24 of the CAFR) and that because it had not been included in the FY 2010-11 Adopted Operating Budget and 10-Year Plan, funds were appropriately added to the General Fund Reserve.

2. **Does the City's proposed General Fund Budget for Fiscal Year 2012-13 protect the City's core services?**

   The Committee finds that within the constraints of resolving the remaining structural deficit and changes to operations caused by changes in State law, most notably the dissolution of the Redevelopment Agency, the proposed General Fund budget for Fiscal Year 2012-13 protects core City services. Staff has included revenue enhancements and cost savings efficiencies totaling approximately $1.2 million in the General Fund operating budget and is proposing measures to the City Council for approval for an additional $1.2 million which will balance the FY 2012-13 budget and continue the City's progress toward eliminating the structural budget deficit.

3. **Does the City's proposed General Fund Budget for Fiscal Year 2012-13 rebuild the City's reserves?**

   The Committee finds that the proposed General Fund budget for Fiscal Year 2012-13 rebuilds the City's reserves. Of the $9 million dollars projected as Measure Q revenue in Fiscal Year 2012-13, $5 million will be used to balance the operating budget and the remainder of approximately $4 million will be deposited into the City's General Fund reserves.

4. **Does the City's proposed General Fund Budget for Fiscal Year 2012-13 make progress toward resolving the City's structural budget deficit within the next 10-years?**

   The Committee finds that the proposed General Fund Budget and 10-Year Plan for FY 2012-13 makes progress to resolve the structural deficit. The Committee recognizes that it is the City Council's responsibility to approve recommended budget stabilization measures and that the resolution of the structural deficit will be dependent on those decisions. The Committee continues to encourage City staff and the Council to think creatively to further enhance efficiencies, reduce spending and raise revenues.

Conclusion

The Committee thanks the City Council for the opportunity to comment and make recommendations on the use of Measure Q revenue. The Committee also wishes to convey concern that some of the recommendations to balance the 2012-13 budget and move to close the structural deficit may result in being seen as reducing core services and the quality of life in Concord. The Committee asks that Council take great care in reviewing the budget reductions as they relate to protection of core services, aesthetics and quality of life.

ORIGINAL

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Adopting the Municipal Budget, Including a Ten-Year Financial Plan and the 2012-2013 Capital Improvement Program, Including a Ten-Year Capital Improvement Plan, for Fiscal Year 2012-2013

Resolution No. 12-48

WHEREAS, the City Manager has recommended a Municipal Budget for Fiscal Year 2012-2013 and a Ten-Year Financial Plan; and

WHEREAS, the City Manager has recommended a Capital Improvement Program Budget for Fiscal Year 2012-2013 and a Ten-Year Capital Improvement Plan; and

WHEREAS, at the May 8, 2012 workshop, the City Manager received comment and direction from Council regarding the proposed budget deficit reduction recommendations and strategy; and

WHEREAS, at the June 26, 2012 hearing the Council conducted its final review of the budget; and

WHEREAS, the expenditures provided in said Budget, together with any revisions to it, are within the expenditure limitations imposed by Article XIII B of the California Constitution; and

WHEREAS, the City Manager has recommended reaffirmation of *Policy & Procedure No. 129, Budget and Fiscal Policies*, which provides the concepts and processes that help protect City resources and long-term fiscal health; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. The City Council approves the Municipal Budget as modified per Council direction for Fiscal Year 2012-2013 and a Ten-Year Financial Plan submitted by the City Manager as adjusted by adopted City Council budget reduction measures.

Section 2. The City Council accepts the Planning Commission's determination that the Fiscal Year 2012-2013 Capital Improvement Program Budget complies with the goals and objectives of the General Plan.

//

Section 3. The City Council approves the Capital Improvement Program Budget for Fiscal Year 2012-2013 and a Ten-Year Capital Improvement Plan as modified.

Section 4. A copy of the Municipal Budget and Ten-Year Financial Plan including Capital Improvement Program Budget and Ten-Year Capital Improvement Plan for Fiscal Year 2012-2013 as modified during the hearings are on file with the City Clerk.

Section 5. The City Council reaffirms *Policy & Procedure No. 129, Budget and Fiscal Policies.*

Section 6. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 26, 2012, by the following vote:

AYES: Councilmembers - T. Grayson, D. Helix, L. Hoffmeister, W. Shinn, R. Leone

NOES: Councilmembers - None

ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - None

I HEREBY CERTIFY that the foregoing Resolution No. 12-48 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 26, 2012.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Mark S. Coon
City Attorney

ORIGINAL

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Establishing the Appropriation Limit for the City of Concord for Fiscal Year 2012-2013 Pursuant to California Constitution Article XIII B

Resolution No. 12-47

WHEREAS, Article XIII B of the California Constitution (Proposition 4) established appropriation limits for cities; and

WHEREAS, Government Code Section 7910 (a portion of the Legislation implementing Proposition 4) requires cities to annually adopt a resolution establishing their appropriation limit; and

WHEREAS, the Director of Finance has made, or caused to be made, calculations in accordance with the provisions of Article XIII B and the implementing legislation to determine the appropriation limit for Fiscal Year 2012-2013; and

WHEREAS, Proposition 111 requires a recorded vote of the Council regarding the limit and the annual adjustment factors selected to calculate it; and

WHEREAS, said calculations were available for public review a minimum of fifteen (15) days prior to the consideration of said calculations by the City Council at its meeting of June 26, 2012.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. Approves and adopts by reference the calculations prepared by the Director of Finance regarding the appropriation limit for the City of Concord for Fiscal Year 2012-2013. Said calculations are available for public review in the Finance Department of the City of Concord.

Section 2. Finds and determines that the total appropriation limit of Article XIII B, Proposition 111, and implementing State Legislation amounts to $137,791,256 for Fiscal Year 2012-2013. The Council further finds and determines that the annual adjustment factors to be applied to the limit calculation are California Per Capita Income and County of Contra Costa's annual population growth.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

//

PASSED AND ADOPTED by the City Council of the City of Concord on June 26, 2012, by the following vote:

AYES: Councilmembers - T. Grayson, D. Helix, L. Hoffmeister, W. Shinn, R. Leone

NOES: Councilmembers - None

ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - None

I HEREBY CERTIFY that the foregoing Resolution No. 12-47 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 26, 2012.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Mark S. Coon
Acting City Attorney

ORIGINAL

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Establishing the Minimum Threshold over which City Council Approval is Required in Accordance with Concord Municipal Code Article VIII, Section 2-644 (a) for Fiscal Year 2012-13

Resolution No. 12-49

WHEREAS, the City Council approves a number of purchasing agreements during the course of the Fiscal Year; and

WHEREAS, in accordance with Concord Municipal Code Section 2-644(a), the City Council is required to establish the threshold over which a purchase requires City Council approval prior to said purchase; and

WHEREAS, the City Council seeks to establish the minimum threshold over which City Council approval is required for FY 2012-13.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. That purchases and contracts in excess of $50,000 are subject to City Council approval before the execution of said purchase or contract.

Section 2. The new purchasing threshold established by this resolution shall become effective on July 1, 2012.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

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PASSED AND ADOPTED by the City Council of the City of Concord on June 26, 2012, by the following vote:

AYES: Councilmembers - T. Grayson, D. Helix, L. Hoffmeister, W. Shinn, R. Leone

NOES: Councilmembers - None

ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - None

I HEREBY CERTIFY that the foregoing Resolution No. 12-49 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 26, 2012.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Mark S. Coon
Acting City Attorney

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City Organization and Programs

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost effective, and innovative local government services.

Adopted Budget July 1, 2012

Elected Officials

Appointive Advisory Boards, Committees or Commissions

The People of the City of Concord

City Treasurer

Assessment Districts
Bond Service
Deposits
Investments

City Council/Successor Agency

Mayor and Four Council Members

City Attorney

Claims Processing
Legal Council to City Council, Commissions & Committees
Liability Defense
Municipal Code Violation Prosecution
Ordinances, Resolutions, Contracts

City Manager

Assistant City Manager

Community & Economic Development

Affordable Housing Programs

Building

Economic Development

Engineering

Multi-Family Rental Inspections

Planning

Redevelopment Successor Agency

Transportation

Board of Appeals

Design Review Board

Planning Commission

Successor Agency Oversight Board

Concord Naval Weapons Station Project Office

Conveyance Strategies

Financial Feasibility

Fiscal Sustainability

Public Outreach

Reuse Planning

Community Advisory Committee

Technical Advisory Group

Police

Field Operations

Internal Operations

Investigations and Administrative Services

Office of the Chief of Police

Professional Standards

Volunteer Emergency Services

Public Works

Citywide Streetlight Assessment District & Traffic Signals

Facility Maintenance & Custodial Services

Fleet Management

Graffiti Removal

Landscape & Lighting Assessment Districts

Parks Services

Sewer Enterprise

Street Maintenance, Signs & Markings

Street Sweeping

Traffic Operations

Finance

Budget & Financial Planning

City Treasury

Disbursements

Financial Analysis & Reporting

Purchasing & Materials Management

Revenue Generation

Lease Management

Human Resources

Benefits Administration

Classification & Compensation

Employee Relations

Organizational Training & Development

Recruitment & Selection

Safety & Workers' Compensation

Personnel Board

Retirement Board

Information Technology

City Boundaries
Parcel Ownership
Land Management
Geospatial Analytics
GIS Data Layers
Street Addressing

Help Desktop Supp
Web Sites
Client-side Security
Technology Training

Enterprise Applications & Data Bases
Application & Data Base Security
Project Management Office (PMO)

Network Services
Telephone Services
Voice Mail Services
Radio/Wireless Communications
Network Security

Parks & Recreation

Camp Concord

Community Services

Facility Operations & Programs

Golf Course Enterprise

Pavilion Management & Operations Agreement

Senior & Special Recreation Services

Sports & Events

Youth & Family Services

Commission on Aging

Community Services Commission

Parks, Recreation & Open Space Commission

Office of the City Manager

City Clerk/ Administrative Services

City Council Support

Community Relations

Document Imaging/ Records Management

Franchise Management

Printing Services

Measure Q Oversight Committee

The City of Concord has a City Council/City Manager form of government. Five Council Members and the City Treasurer are elected. The Council appoints the City Manager and the City Attorney. The City Manager appoints the City Clerk and department heads and hires employees to carry out program services. The City Council appoints qualified citizens from the community to serve on advisory boards and commissions.

City Council

City Attorney's Office

City Attorney

Total Full-Time Staff – 4

1 Paralegal

Legal Services

Claims Processing

Legal Counsel to City Council, Commissions, Committees

Liability Defense

Local Reuse Authority Representation

Manage Risk Management/General Liability Internal Service Fund

Municipal Code Violation Prosecution

Ordinance, Resolution & Contract Preparation

Redevelopment Successor Agency Representation

1 Senior Assistant City Attorney

1 Deputy City Attorney

Community and Economic Development

Director of Community and Economic Development

Total Full-Time Staff – 35
FTE Part-Time Staff – 2.88

Planning Commission

Design Review Board

Zoning Administrator

Board of Appeals

Successor Agency Oversight Board

Planning

Development Review

General Plan Development & Implementation

Land Use Policy Analysis

1 Administrative Coordinator
1 Associate Planner
1 Planning Manager
1 Principal Planners
2.5 Senior Planners

Building

Building Inspection

Plan Review

Response to Citizen Complaints

Multi-Family Housing Inspection

.48 Administrative Support (FTE Part-Time)
4 Building Inspectors
1 Chief Building Official
1 Permit Technician I
2 Permit Technician III
.48 Technician (FTE Part-Time)

Transportation

Traffic Operations

Transportation Planning & Administration

Citizen's Request

1 Transportation Manager
1 Transportation Program Manager II

Engineering City Engineer

Permit Center

Development Review

Encroachment Permit Review

Flood Zone Regulations

Grading Permit Review

Public Improvement Plan Review

Sewer Permits

Subdivision Map Review

2 Permit Technician III
2 Construction Inspectors
1 Construction Inspector Supervisor
1 Senior Civil Engineer
.96 Technician (FTE Part-Time)

Capital Improvement Program

ADA Compliance

CCC Sanitary District CIP and Plant Operations Administration

Contract Administration

Design, Construction & Inspection

Development Inspection

Encroachment & Grading Permit Inspections

Grant Program

Mitigation Monitoring

Storm Water Administration

.48 Administrative Support (FTE Part-time)
1 Administrative Clerk II
3 Associate Civil Engineer
1 City Engineer
1 Confidential Secretary
1 Senior Civil Engineer
.48 Technician (FTE Part-Time)

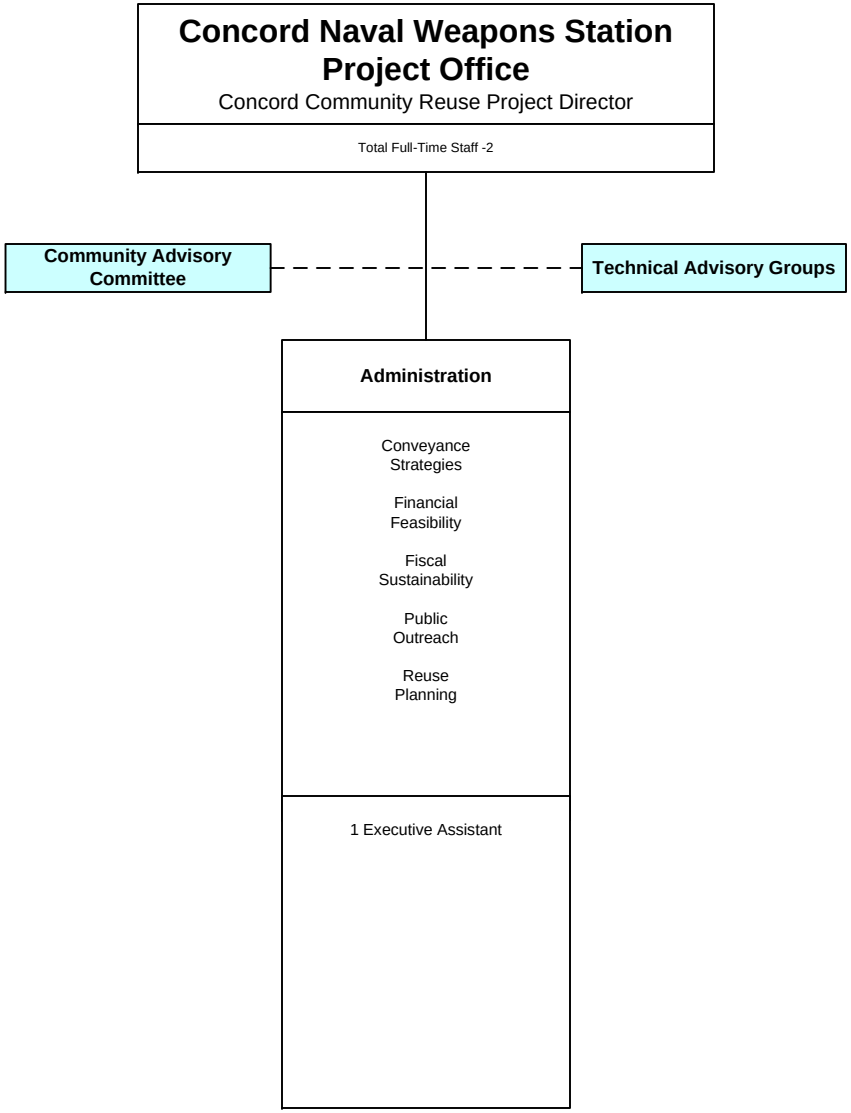
Economic Development & Redevelopment Successor Agency

Affordable Housing Programs

Economic Development Programs

Redevelopment Successor Agency

1 Administrative Assistant
1 Program Manager
1 Economic Development & Housing Manager
1 Economic Development Specialist
.5 Senior Planner


Concord Naval Weapons Station Project Office
Concord Community Reuse Project Director
Total Full-Time Staff -2
Community Advisory Committee
Technical Advisory Groups
Administration
Conveyance Strategies
Financial Feasibility
Fiscal Sustainability
Public Outreach
Reuse Planning
1 Executive Assistant

Finance

Director of Finance

Total Full-Time Staff – 18
FTE Part-Time Staff – 1.18

1 Central Storekeeper

City Treasurer

Treasury

Accounts Receivable

Assessment District Administration

Bond Service Program

Business License/Permits

Investments

Revenue Collection

Small Claims Administration

1 Account Clerk III

.87 Administrative Support (FTE Part-Time)

1 Revenue Generation Team Leader

1 Treasury Manager

1 Treasury Technician

Financial Operations

Accounting

Accounts Payable

Financial Reporting

Grants

Payroll

3 Accountant II

2 Account Clerk III

.31 Administrative Support (FTE Part-Time)

1 Financial Operations Manager

1 Payroll Specialist

1 Payroll Technician

Purchasing & Materials Management

Goods & Services Procurement

Lease Management

Public Project Procurement

Surplus Property Storage & Disposal

1 Purchasing Agent

Budget & Financial Planning

10-Year Financial Plan

Capital Improvement Program (CIP) & Traffic Improvement Program (TIP) Support

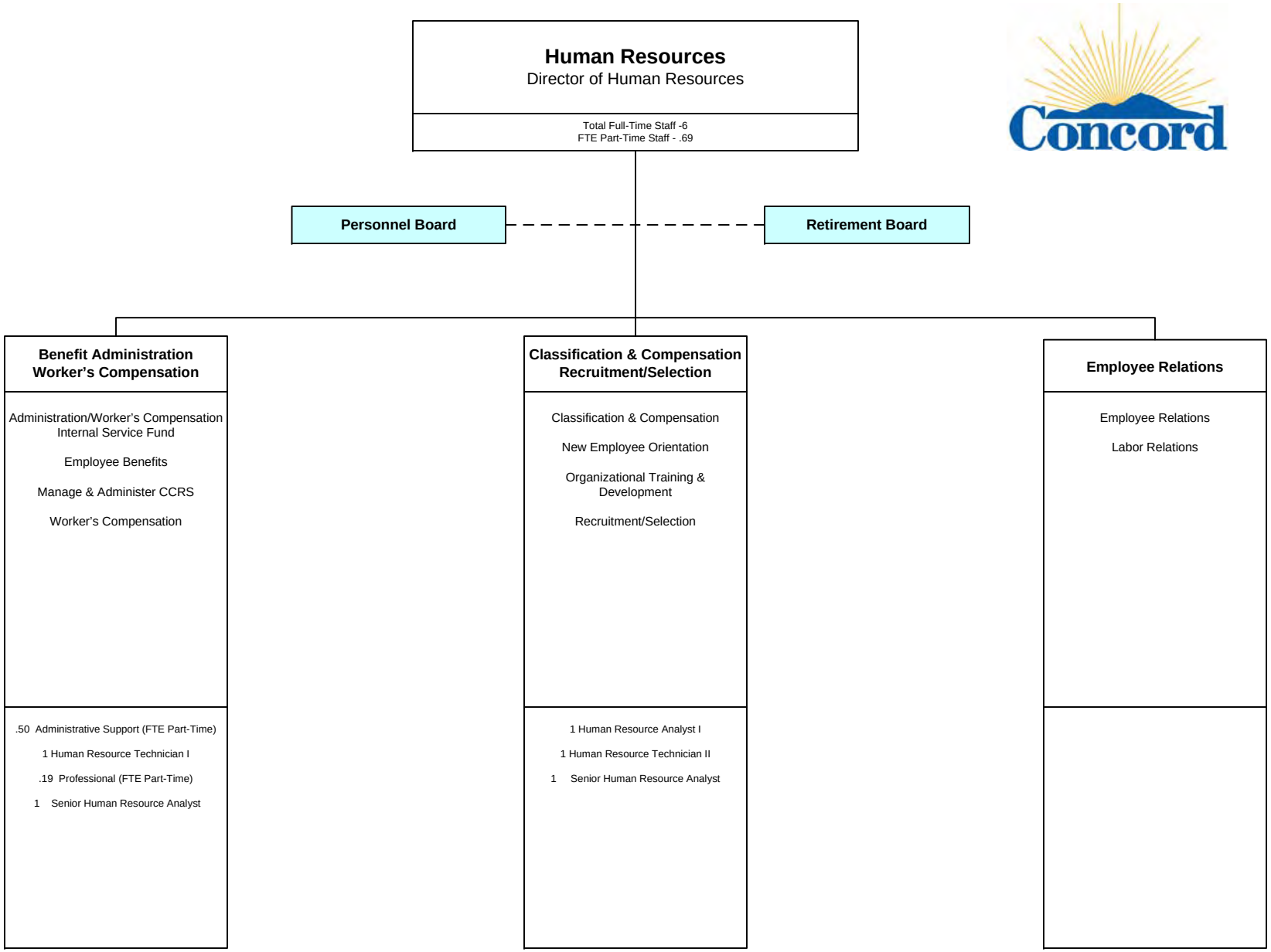
Financial Analysis

Operating Budget

Performance-Based Budget

1 Accountant II

1 Budget Officer


Human Resources
Director of Human Resources
Total Full-Time Staff -6
FTE Part-Time Staff - .69
Personnel Board
Retirement Board
Benefit Administration
Worker's Compensation
Administration/Worker's Compensation Internal Service Fund
Employee Benefits
Manage & Administer CCRS
Worker's Compensation
.50 Administrative Support (FTE Part-Time)
1 Human Resource Technician I
.19 Professional (FTE Part-Time)
1 Senior Human Resource Analyst
Classification & Compensation
Recruitment/Selection
Classification & Compensation
New Employee Orientation
Organizational Training & Development
Recruitment/Selection
1 Human Resource Analyst I
1 Human Resource Technician II
1 Senior Human Resource Analyst
Employee Relations
Employee Relations
Labor Relations

Information Technology

Director of Information Technology

Total Full-Time Staff - 11
FTE Part-Time Staff – .97

Administration

Budget Development and Financial Analysis

Coordination and Tracking of Council Authorizations for Department

Department Records Keeping

Internal Service Fund Administration & 10-Year Plans

Security & Compliance (DOJ PCI) Coordination

Vendor Billing Coordination

Vendor Contract Tracking and Coordination

Applications & Project Management

Benefits Realization in Partnership with Customer

Delivery of Approved Projects to Approved Scope and Fully Loaded Project Budget Including Change Control

Delivery of Specified Functionality to Customer, Operations, and Support Stake Holders

Enterprise Application & Database Hosting, Security & Compliance (PCI,DOJ), On-going Support & Data Retention

Project Collection, Definition, Scoping, Budget Development, Benefits Identification

1 Information Technology Manager

1 Microcomputer Coordinator

1 Senior Programmer Analyst

1 Systems & Programming Manager

.78 Professional (FTE Part-Time)

Customer Service

City of Clayton Police Department & Telephone/Voice Mail Support

Computer Training Program Coordination & Delivery

Desktop Support & Security for Computers, Printers/Copiers

Level 1 Support for All Applications, Telephone/Cell Phone /Voice Mail, Radios for City

Telephone Support & Cellular Services Provisioning

Website Design, Administration & Development Services for 5 Public Sites & 2 internal Sites

1 Information Technology Manager
1 Programmer
1 Web Coordinator
.

Geographic Information Systems (GIS)

Large Format Copy/Print Services for City

Office of Record for All Land Records

Parcel Maintenance for Ownership, Merging & Splitting, Economic Zone, Flood Zone, & Planning Designations

Police Dispatch System for Maps, Parcels, Streets, Addresses, GPS Routing

Spatial Analysis Services

Storm & Sanitary Sewer System Mapping & Analysis

Street Addressing

1 Program Manager
1 GIS Technician

IT Operations

Card-Key System On-going Support & Maintenance

City of Clayton Police Department Network Support

Disaster Recovery/Business Continuity of the Technical Infrastructure

Internet, Network & Application Security & Compliance (DOJ, PCI)

Radio & Telephone Systems Infrastructure & 2nd Level Support

Server & Network Provisioning and On-going Administration & Support

Video Surveillance Systems Support

1 Information Technology Manager

.19 Technician (FTE Part-Time)

City Council

Office of the City Manager
City Manager

Total Full-Time Staff – 16
FTE Part-Time Staff – 1.31

1 Executive Assistant Council/City Manager

Assistant City Manager

Measure Q Committee

City Clerk/Administrative Services

Bid Openings
Boards & Commissions Administration
Campaign Disclosure Filing
Citywide Records Management
Contracts/Agreements Processing
Council Agenda Packet/Mailings
Council Meeting Notification
Council Minute Preparation
Document Imaging
Elections
Historical Action Tracking/ Research
Legal Notices
Mail Services
Oaths of Office
Proclamations
Public Records
Public Information
Resolutions & Ordinances
Sister City Program

1 Administrative Assistant
1 Administrative Clerk II
.77 Administrative Support (FTE Part-Time)
1 Administrative Secretary
1 City Clerk

Community Relations

City Publications
City Website Content Management
Community Relations
Employee Communication
Government Access Programming
Intranet Content Management
Media Relations
Video Services

1 Community Relations Manager
.54 Video Technician (FTE Part-Time)

Printing Services

Artwork Composition
Copier Service
Document Assembly
Offset Printing
Project Cost Estimates
User Consultation

1 Graphic Designer
1 Printing Services Supervisor

City Council/ City Manager's Office

Budget Management
Citizen Complaint Intervention
Council Committee System
Council Correspondence
Event Coordination/Ceremonies
Interdepartmental Coordination
Legislative Advocacy
Long Range Planning
Organizational Initiatives

1 Confidential Secretary

Franchise Management

Cable Television Liaison/Customer Service
Energy Services Management
Franchise Administration
Solid Waste/Recycling Management

Parks and Recreation

Director of Parks & Recreation

Total Full-Time Staff - 14
FTE Part-Time Staff – 59.10

Commission on Aging

Community Services Commission

Parks, Recreation and Open Space Commission

Community Services

Community Development Block Grant (CDBG) Administration

1 Recreation Program Manager

.41 Administrative Support (FTE Part-Time)

Recreation Services

Adult Sports

Aquatics

Camp Concord

Centre Concord

Willow Pass Community Center

Recreation/Enrichment Classes

Senior Center

Youth and Teen Programs

1 Camp Director (Contractual)

1 Camp Facility Specialist (Contractual)

4.81 Camp Specialist (FTE Part-Time)

5 Program Coordinators

1 Recreation Program Coordinator (Contractual)

3 Recreation Program Managers

53.88 Recreation Specialist (FTE Part-Time)

1 Senior Program Managers

Golf Course & Pavilion Management

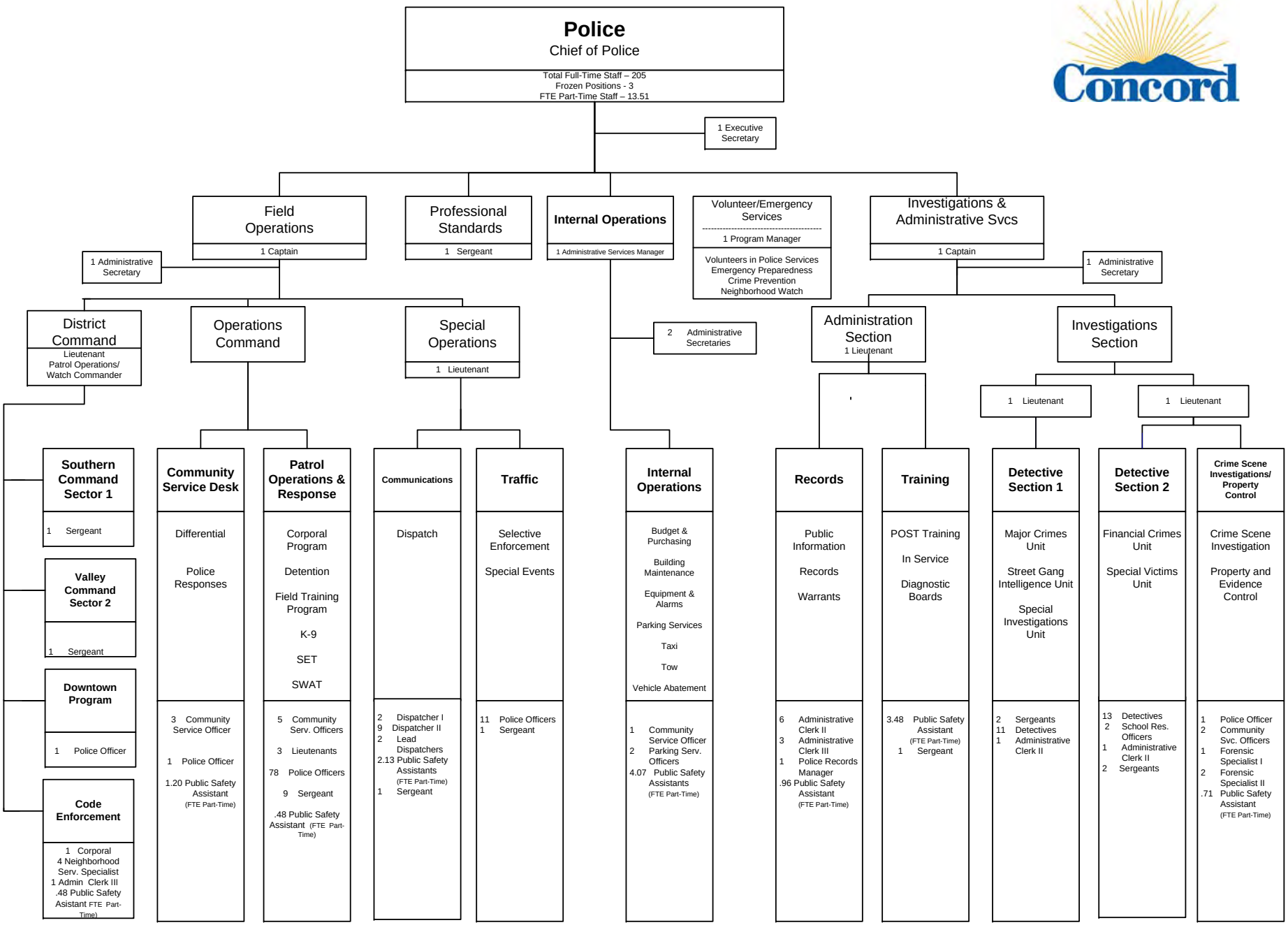
Administration

Golf Course Food/Beverage Services Agreement

Golf Professional Services Agreement

Golf Course Maintenance Agreement

Pavilion Contract Management


Police
Chief of Police
Total Full-Time Staff – 205
Frozen Positions - 3
FTE Part-Time Staff – 13.51
1 Executive Secretary
Field Operations
1 Captain
1 Administrative Secretary
Professional Standards
1 Sergeant
Internal Operations
1 Administrative Services Manager
Volunteer/Emergency Services
1 Program Manager
Volunteers in Police Services
Emergency Preparedness
Crime Prevention
Neighborhood Watch
Investigations & Administrative Svcs
1 Captain
1 Administrative Secretary
District Command
Lieutenant
Patrol Operations/ Watch Commander
Operations Command
Special Operations
1 Lieutenant
2 Administrative Secretaries
Administration Section
1 Lieutenant
Investigations Section
1 Lieutenant
1 Lieutenant
Southern Command Sector 1
1 Sergeant
Valley Command Sector 2
1 Sergeant
Downtown Program
1 Police Officer
Code Enforcement
1 Corporal
4 Neighborhood Serv. Specialist
1 Admin Clerk III
.48 Public Safety Asistant FTE Part-Time)
Community Service Desk
Differential
Police Responses
3 Community Service Officer
1 Police Officer
1.20 Public Safety Assistant (FTE Part-Time)
Patrol Operations & Response
Corporal Program
Detention
Field Training Program
K-9
SET
SWAT
5 Community Serv. Officers
3 Lieutenants
78 Police Officers
9 Sergeant
.48 Public Safety Assistant (FTE Part-Time)
Communications
Dispatch
2 Dispatcher I
9 Dispatcher II
2 Lead Dispatchers
2.13 Public Safety Assistants (FTE Part-Time)
1 Sergeant
Traffic
Selective Enforcement
Special Events
11 Police Officers
1 Sergeant
Internal Operations
Budget & Purchasing
Building Maintenance
Equipment & Alarms
Parking Services
Taxi
Tow
Vehicle Abatement
1 Community Service Officer
2 Parking Serv. Officers
4.07 Public Safety Assistants (FTE Part-Time)
Records
Public Information
Records
Warrants
6 Administrative Clerk II
3 Administrative Clerk III
1 Police Records Manager
.96 Public Safety Assistant (FTE Part-Time)
Training
POST Training
In Service
Diagnostic Boards
3.48 Public Safety Assistant (FTE Part-Time)
1 Sergeant
Detective Section 1
Major Crimes Unit
Street Gang Intelligence Unit
Special Investigations Unit
2 Sergeants
11 Detectives
1 Administrative Clerk II
Detective Section 2
Financial Crimes Unit
Special Victims Unit
13 Detectives
2 School Res. Officers
1 Administrative Clerk II
2 Sergeants
Crime Scene Investigations/ Property Control
Crime Scene Investigation
Property and Evidence Control
1 Police Officer
2 Community Svc. Officers
1 Forensic Specialist I
2 Forensic Specialist II
.71 Public Safety Assistant (FTE Part-Time)

Public Works

Director of Public Works

Total Full-Time Staff – 76
(Includes Storm Water and Sewer Enterprise)
FTE Part-Time Staff – 29.94

Administration

Administrative Support

Clerical Support

Lease Management

Lighting Assessment Districts

Special Projects

Storm Water Management

1 Sr. Administrative Analyst
2 Administrative Clerk III
1 Administrative Secretary

Facility Maintenance

1 Facilities Mt. Manager

Facility Maintenance

Custodial Services

Facility Maintenance

Graffiti Removal

Hazardous Materials Management

Manage Building Internal Service Fund

Repairs & Alterations Security & Alarms

.24 Technician
1.20 General Laborer (FTE Part-Time)
1 Facility Maint Tech
1 Maint. Electrician
1 Maint. Painter
2 Maintenance Utility Mechanics
1 Maint.Worker I
1 Senior Maintenance Team Leaders
2 Lead Custodian
1 Custodian

Fleet Management

1 Program Manager

Fleet Management

Garage Operations

Manage Fleet Internal Service Fund

Vehicle Maintenance, Repairs & Replacement

Vehicle Repair Contracts

1 Auto Parts Worker

3 Equipment Mechanic

Infrastructure Maintenance

1 Infrastructure Manager

Traffic Operations

Pavement Markings

Street Lights

Traffic Modifications

Traffic Signs

Traffic Signals

.77 General Laborers (FTE Part-Time)
1 Lead Worker
2 Maintenance Worker II
1 Senior Traffic Signal Technician
2 Traffic Signal Technicians
1 Senior Maintenance Team Leader

Sewers, Streets & Drainage

Central Contra Costs Sanitary District Contract Maintenance

Sewer Pipe Maintenance

Underground Service Alerts (USA) Locates

1 Infrastructure Lead Worker

2 Maintenance Worker I

6 Maintenance Worker II

1 Sr. Maintenance Team Leader

.73 Gen Laborer

Streets & Drainage

Curb, Gutter & Sidewalk Repair

Storm Drainage

Street Maintenance

Street Sweeping

3.04 General Laborer (FTE Part-Time)
2 Heavy Equipment Operator I
1 Heavy Equipment Operator II
3 Maintenance Worker II
1 Senior Maintenance Team Leaders
2 Sweeper Operators
2 Maint. Worker I

Parks Services

1 Park Manager

Parks

Landscape Assessment Districts

Medians

Open Space, Pest & Weed Control

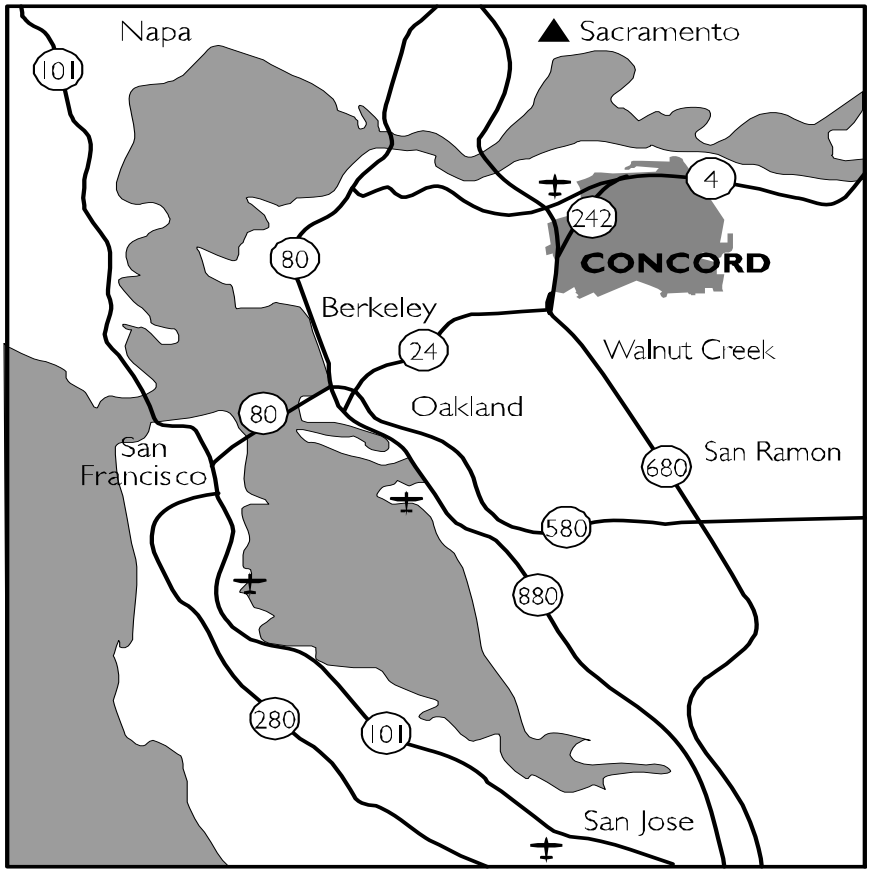
Parks Maintenance

Trees Maintenance

1 Horticultural Advisor
2 Environmental Maintenance Tech.
5 General Laborers
1 Heavy Equipment Operator I
6 Landscape Grdnrs.
3 Maint. Gardeners
3 Maintenance Team Leaders
1 Parks Lead Wrkr.
2 Senior Maintenance Team Leaders
1 Tree Lead Worker
23.96 General Laborers (FTE Part-Time)

CITY OF CONCORD
COMPARATIVE SUMMARY OF
AUTHORIZED FULL-TIME POSITIONS
FOR THE YEAR ENDING JUNE 30, 2013

	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	Incr. <Decr.>
	A	B	C	D	E = D - C
GENERAL FUND					
City Attorney	4.0	4.0	4.0	4.0	0.0
City Council	6.0	6.0	6.0	6.0	0.0
Community and Economic Development	25.0	23.0	22.0	35.0	13.0
Concord Community Reuse Project	0.0	0.0	2.0	2.0	0.0
Finance	21.0	18.0	18.0	18.0	0.0
Human Resources	8.0	6.0	6.0	6.0	0.0
Information Technology	12.0	11.0	11.0	11.0	0.0
Office of the City Manager	12.0	11.0	10.0	10.0	0.0
Parks and Recreation	17.0	15.0	15.0	14.0	(1.0)
Police	203.0	200.0	200.0	205.0	5.0
Public Works	89.0	82.0	79.0	63.0	(16.0)
Total General Fund	397.0	376.0	373.0	374.0	1.0
ENTERPRISE FUNDS					
Storm Water Management	3.0	3.0	2.0	2.0	0.0
Sewer	8.0	8.0	10.0	11.0	1.0
Total Enterprise Funds	11.0	11.0	12.0	13.0	1.0
GRAND TOTAL CITY AUTHORIZED POSITIONS	408.0	387.0	385.0	387.0	2.0
REDEVELOPMENT AGENCY	7.0	6.0	6.0	0.0	(6.0)
TOTAL CITY AND REDEVELOPMENT AGENCY	415.0	393.0	391.0	387.0	(4.0)



Nestled in the foothills of Mt. Diablo, Concord is the largest city in Contra Costa County with approximately 125,864 residents occupying 31.1 square miles. Its central location offers easy access to San Francisco, Oakland, the Silicon Valley, the redwoods of Northern California, the wineries of Napa Valley, the rugged coastline of Monterey, and the astonishing beauty of the the Sierra mountain range. Bay Area Rapid Transit (BART) high-speed trains, local bus services, Amtrak, ferries and international airports provide transportation options for residents, commuters and visitors.

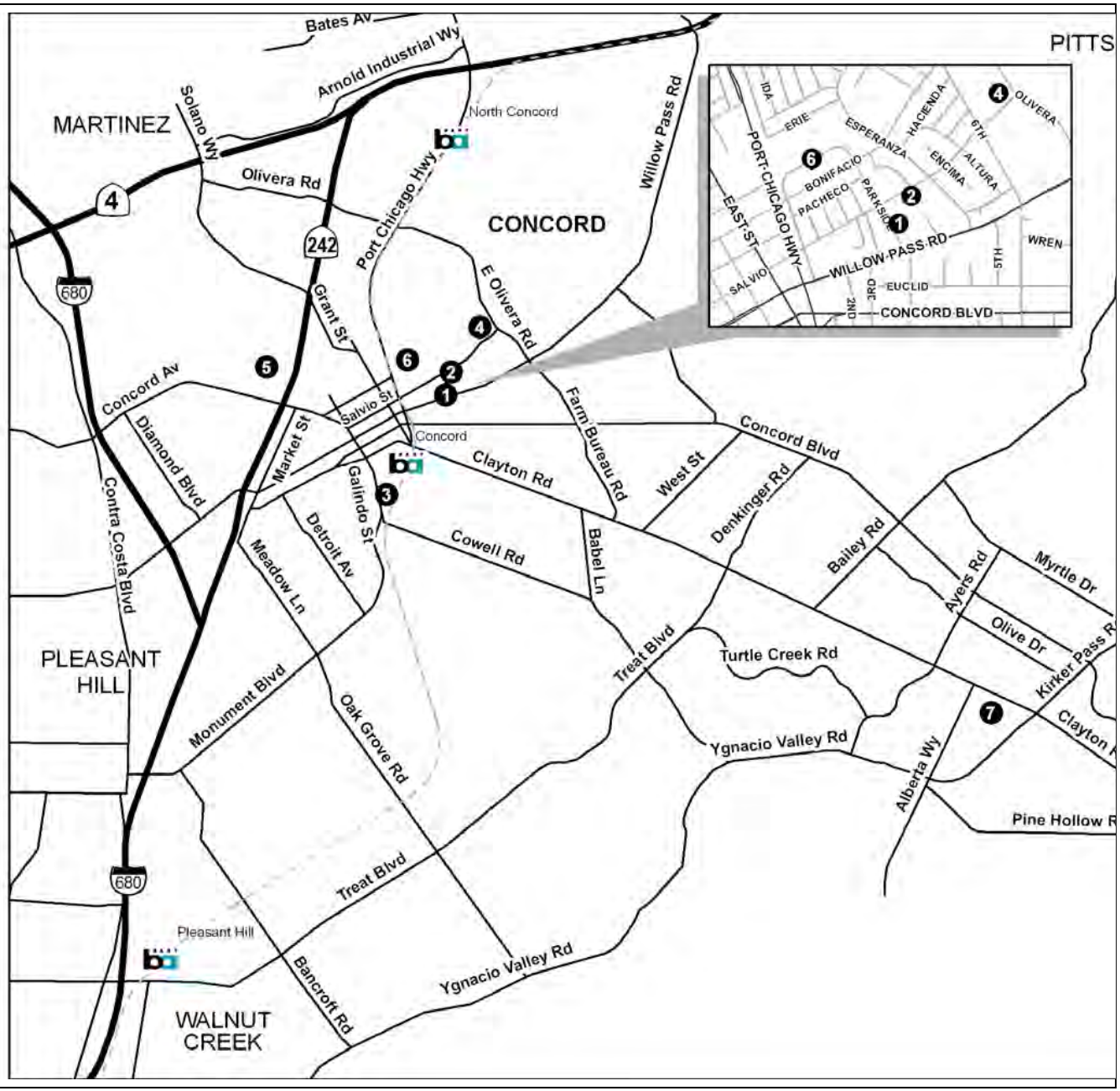
Concord has attracted some of the country's leading financial and commercial businesses. Affordability, accessibilty and a proficient workforce contribute to Concord's appeal. Concord's varied housing choices include new homes, apartments, established neighborhoods and townhouses in a broad spectrum of price ranges. Eighteen City parks, a state-of-the-art hospital, a wide variety of restaurants, regional shopping centers, two community centers, a senior center and first-rate weather join the list of Concord's assets.

Concord is a General Law City and operates under the Council-Manager form of government. The five members of the City Council are elected at large for four-year staggered terms. The Council selects representatives to serve as Mayor and Vice-Mayor for what has traditionally been a one-year term. Under this system, the Council appoints the City Manager and the City Attorney. The departments that make up the city government include, City Attorney, Community Development, Community & Recreation Services, Finance, Human Resources, Information Technology, Office of the City Manager, Police and Public Works & Engineering.

Concord

Location of City of Concord Offices

1. **Civic Center**
   1950 Parkside Dr.
   (925) 671-3300
2. **Human Resources**
   2974 Salvio St.
   (925) 671-3308
3. **Police Headquarters**
   1350 Galindo St.
   (925) 671-3200
4. **Willow Pass Center**
   2748 East Olivera Rd
   (925) 671-3423
5. **Corporation Yard**
   1455 Gasoline Alley
   (925) 671-3448
6. **Senior Center**
   2727 Parkside Dr.
   (925) 671-3320
7. **Centre Concord**
   5298 Clayton Rd
   (925) 671-3466



An Early History of Concord, California

Once the Town of Todos Santos on the Land Grant of Monte Del Diablo

- A small tribelet of Chupcan (Bay Miwok) Indians were the first know inhabitants of the valley. Dominated by a great mountain to their south, the Chupcan lived along the valley's streams, which flowed north to the wide tule marshes on the edge of the Bay. They shared the valley and the oak-covered hills with tremendous herds of elk, deer and antelope. Salmon filled the streams; grizzly bears roamed foothills.

- In 1772, Spanish explorers, led by Captain Pedro Fages and Father Juan Crespi, became the first Europeans to cross this area. For the next 50 to 60 years, the Spanish would explore, but not settle in our valley.

- In 1828, Don Salvio Pacheco petitioned the Mexican government for lands in the valley and received the "Monte del Diablo" land grant in 1834. The 17,921-acre grant covered our valley from the Walnut Creek channel east to the hills and generally from the Mt. Diablo foothills north to Suisun Bay.

- The name "Monte del Diablo" originally had been used by Spanish soldiers to describe a dense thicket (monte) of willows at the north end of our valley. The soldiers believed the thicket was possessed by evil, devilish Man spirits, hence the name "Monte del Diablo," thicket of the devil.

- Don Salvio's son, Fernando Pacheco, was sent immediately to occupy the grant and begin cattle operations on the Pacheco family's new Rancho that he managed from an adobe still standing in Hillcrest Park. The family joined him in 1846. Don Salvio's grand adobe, which is still located in downtown Concord, became the business, social and cultural center of the region.

- Don Francisco Galindo married Don Salvio's daughter, Maria Dolores Manuela. The Galindo's wood frame home, also on the national register, stands today near the Clayton Road extension and Galindo Street.

- A new town called Pacheco, adjacent to the Rancho, prospered as an industrial and shipping center. Its prosperity,though, was short lived due to fires, flooding and the 1868 earthquake.

- In 1868, Don Salvio Pacheco, his son Fernando, and his son-in-law Francisco Galindo created a new town at the center of their Rancho. They called their new town Todos Santos (All Saints), and, in 1869, offered lots free to the merchants and residents of Pacheco. Bonifacio Street marked its perimeter on the northwest, East Street on the northeast, Contra Costa Street on the southeast, and Galindo Street on the southwest.

- The name Todos Santos would not identify the new town for long. Within months after Todos Santos had been recorded as the official name of the subdivision, Concord was heralded by the Contra Costa Gazette as the actual name of the town. In an article dated April 17, 1869, the paper congratulated the residents of Concord for adopting such a meaningful name for their new village. They highlighted the harmonious spirit and euphony of this fine name. Despite later published reminders and protests by Fernando Pacheco, Concord became the name of our new town.

- By 1879, a population of 300 was reported. It would double by February 1905, when incorporation of the "Town of Concord" was approved by a local eight vote margin.

- It would take 35 years for the population to double again. At the beginning of World War II, small town Concord had an extraordinary high school, a modern hospital, five churches, two railroads, a fine library, a central plaza, two cinemas, a full-service downtown commercial area, tree-lined streets, comfortable homes, and a population of only 1,400. The war years brought exposure; the postwar years began a population boom. By 1948, the population had grown to 6,500.

- Today, the farms, orchards, and the old Rancho are neighborhoods; the classic old downtown has a multistory skyline. Concord has a diverse population approaching 130,000 and is the largest city in Contra Costa County. Confident of its future, Concord is especially proud of its rich history.

MISCELLANEOUS STATISTICS
FY2012-2013

Population

Population	123,206	Date of incorporation	February 9, 1905
Registered voters	56,354	Form of government	Council-City Manager (General Law)
		Area	31.13

Police Protection

Number of stations	1
Number of sworn personnel	152

Fire Protection

The City of Concord is part of Contra Costa County Fire Protection District

Number of stations	5
Number of firefighters	45

Sewer Services

Sewer system in miles	383
Number of households	50,166
Average daily pumping in gallons	N/A, pump station eliminated

Education

Number of public schools (Elementary/Jr. High)	21
Number of public schools (High School)	5
Number of Universities/Colleges(California State East Bay,Chapman&Heald)	3
Number of students in public schools	15,819

Culture and Leisure

Number of theaters	2
Number of performing arts centers	1
Number of libraries	1
Number of City parks	18
Number of art galleries	1
Number of swimming pools/spray parks	2
Golf Course	1

City Employees

Full-time	387
Part-time (varies seasonally)	105-399

SOURCE: VARIOUS CITY, STATE AND MT. DIABLO UNIFIED SCHOOL DISTRICTS RECORDS

Demographic Characteristics for Concord

FY2012-2013

What is the total population of...?

Concord?	123,206
Contra Costa County?	1,065,117
California?	37,510,766

What percentage of the total population in Concord is under 18?

23.8% (29,254)

What is the total number of people age 55 and older?

29,508 people (24.1%)

What is the total number of people age 65 and older?

14,922 people (12.2%)

What is the median age in the City of Concord?

37.96 years

What percentage of the total population is Hispanic or Latino?

30.5% (37,465)

What is the breakdown of males and females for the total population of Concord?

61,166 male (49.9%)/ 61,510 female (50.1%)

What is the total number of...?

Households?	44,314
Families?	29,557
Families with Children?	14,002

What is the average...?

Household size?	2.76
Family size?	3.24

What is the total number of housing units?

47,083

What is the breakdown of owner occupied vs. renter occupied?

Owner 29,182	62.0%
Renter 17,901	38.0%

Sources: 2010 Census and 2011 Nielsen Inc. Site Report.

City of Concord Labor Force

Labor Force Participation

There is above average labor force participation in the Concord trade area.

	1 mile ring	3 mile ring	5 mile ring
Percent of population 16+ Years in Labor Force	68.1%	67.1%	67.2%

Percent of Total Workers by Occupation

Over two-thirds of the Concord trade area labor force is white collar.

White Collar:	1 mile ring	3 mile ring	5 mile ring	Blue Collar:	1 mile ring	3 mile ring	5 mile ring
Managerial/Executive	12.4%	14.8%	15.4%	Craftsmen	19.8%	17.2%	16.7%
Professional	15.5%	17.5%	18.0%	Services	15.4%	15.3%	14.9%
Sales	24.8%	25.3%	25.2%	Other Blue Collar	12.1%	9.9%	9.8%
Percent White Collar	52.7%	57.6%	58.6%	Percent Blue Collar	47.3%	42.4%	41.4%

Education

Over half of Concord's trade area residents have a college education.

	1 mile ring	3 mile ring	5 mile ring
Percent of Population 25+ Years with college education	58.3%	61.4%	62.7%

Tenure

The stability of Concord's trade area labor force is evidenced in high rates of home ownership.

	1 mile ring	3 mile ring	5 mile ring
Percentage of total homes owner-occupied	48.9%	58.4%	62.0%
Percentage of total homes renter-occupied	51.1%	41.6%	38.0%

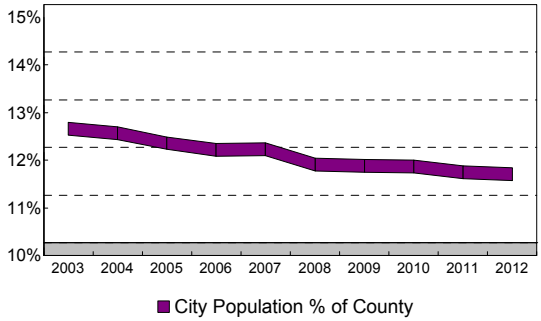
City of Concord Age Distribution - 2011

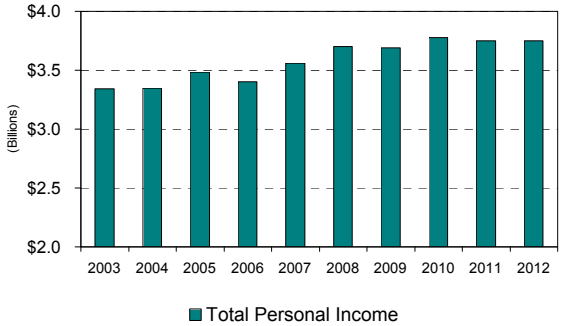
The majority of Concord residents are in the prime employment age between 25 and 54 years.

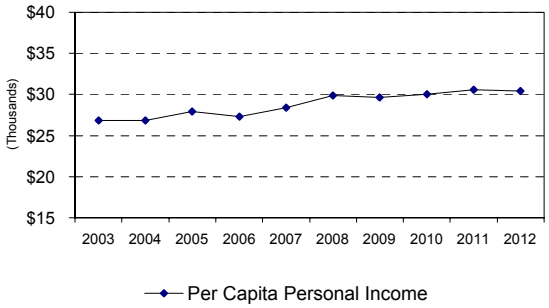
	Number	Percent
Under 5 Years	7,998	6.40%
6 to 17 Years	21,256	16.97%
18 to 24 years	10,219	8.98%
25 to 34 years	16,328	14.10%
35 to 44 years	18,708	15.20%
45 to 54 years	18,659	14.86%
55 to 64 years	14,586	11.76%
65 years and above	14,922	11.73%
Total Population	122,676	100.00%

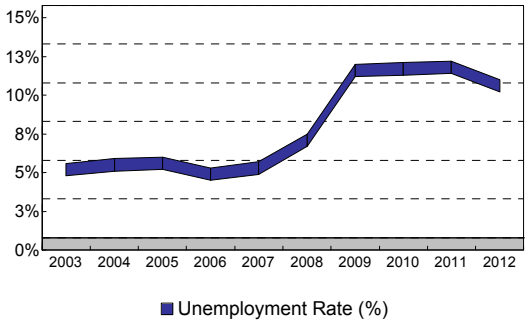
*All statistics except for age distribution are based on 1, 3, and 5 mile rings from the intersection of Concord Avenue and Salvio Streets. Age distribution counts residents within the city boundary. Sources: 2010 Census and 2011 Nielsen Inc. Site Report.

CITY OF CONCORD
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS









Fiscal Year	City Population	Total Personal Income	Per Capita Personal Income	Unemployment Rate (%)	Contra Costa County Population	City Population % of County
2003	124,655	3,343,847,628	26,825	4.8%	994,900	12.53%
2004	124,856	3,349,239,416	26,825	5.1%	1,003,800	12.44%
2005	124,798	3,484,323,723	27,920	5.2%	1,020,898	12.22%
2006	124,436	3,400,903,754	27,331	4.5%	1,029,377	12.09%
2007	125,203	3,559,134,392	28,427	4.9%	1,034,874	12.10%
2008	123,776	3,699,669,661	29,890	6.7%	1,051,674	11.77%
2009	124,599	3,692,159,331	29,632	11.2%	1,060,435	11.75%
2010	125,864	3,778,680,839	30,022	11.3%	1,073,055	11.73%
2011	122,676	3,750,984,044	30,576	11.4%	1,056,064	11.62%
2012	123,206 (E)	3,750,984,044 (E)	30,445 (E)	10.2%	1,065,117	11.57%

Source: California State Department of Finance. 2012 is estimated.

Concord

Jurisdictional Comparison
Fiscal Year 2013

	City of Concord	City of Walnut Creek	City of Pleasant Hill
Year Incorporated	1905	1914	1961
Form of Government	Council/Manager General Law City	Council/Manager General Law City	Council/Manager General Law City
Physical Area	31.13 square miles	19.5 square miles	8.2 square miles
Population	123,206	65,233	33,440
Full Time Employees	387	332	119
Population per Employee	318	196	281
Sworn Personnel	152	78	43
Population per Sworn Personnel	811	836	778
Ethnic Make-up of Population			
White	59,595	49,577	22,906
Hispanic or Latino (of any race)	39,635	3,914	3,377
Asian and Native Hawaiian and Pacific Islander	14,489	7,828	4,200
Black or African American	4,152	1,305	986
American Indian and Alaska Native	333	130	184
Some Other Race	5,002	2,479	1,787
Registered Voters	56,354	41,242	18,813
Party Affiliation			
Democrat	26,788	18,453	8,760
Republican	14,622	12,932	4,842
Other	14,944	9,857	5,211
Number of Housing Units	47,153	32,939	14,321
Median Household Income	$63,620	$78,078	$83,795
Persons per Household	2.76	2.09	2.41
Financial Comparisons			
Budgeted General Fund Revenues	$75,107,243	$60,312,117	$18,806,290
Budgeted General Fund Expenditures	$71,053,093	$62,742,577	$19,649,796
Expenditures per Capita	$577	$962	$588

BUDGET PREPARATION

1. PURPOSE

To establish procedures for the development and computation of budget data, including the formulation and updates of work programs and standards of service for the following fiscal year and ten-year financial plan.

2. GENERAL

The budget adopted by the City Council is the financial plan of the city government of Concord. As such, it is a significant document, and its preparation is one of the most important duties performed by City personnel. Time schedules and deadlines indicated in the budget calendar for submission and review of the various phases of the budget are extremely critical and shall be adhered to by all personnel.

Departmental requests for appropriations must be realistic and based on work programs, analysis of needs, and past experience. Each year a comprehensive review of each department's programs and proposals for enhancements is performed. The approved annual budget is an operating plan that establishes expenditure allocations for each program and projections of expenditure allocations for the next nine years. The City of Concord prepares a ten-year financial plan for all City services.

3. PROCEDURE

The budget process is presented in separate stages to permit specialized analysis in each particular area. Preparers must keep in mind the final product as they prepare each phase, so that all phases, although they are prepared independently, can be coordinated into a final budget.

3.1 Budget Kickoff

3.11 This meeting is held early in November to present the budget calendar, distribute information on preparation for both the Operating and Capital Improvement Projects budgets, and position allocation listings for all currently authorized full-time positions.

3.2 Personnel Services

3.21 The Finance Department will calculate full-time personnel salaries and related benefits in accordance with current memoranda of understanding. Requests for new positions or classification change of a vacant position will be included in the projection if they are approved by the City Manager. Any capital outlay

3.22 required in conjunction with a new position must be submitted in accordance with section 3.32 below. Requests to exchange or upgrade filled positions must be done in accordance with the procedure outlined by the Human Resources Department.

3.23 Position allocations for full-time employees must be submitted to the Finance Department by mid-November. Position allocations shall be in accordance with the tasks in the Performance Based Budget (PBB) system.

3.24 Limited service and overtime requests must be completed and include job classification, hours or dollars requested, and position allocations. These requests are then submitted to the Finance Department by mid-November. Finance will include these requests for salary and benefits in projections of personnel costs for all ten-years in the financial plan. Position allocations shall be in accordance with the tasks in the PBB system.

3.3 Operating Expenditures and Capital Equipment Requests

3.31 The Finance Department will provide a report to assist each department in completing this phase of budget preparation. The report will contain last year's projection for this budget year by account unit (or task) and account.

Each department will make necessary changes on an exception basis and notify Finance of changes made. Finance will adjust the next nine years with the appropriate inflation factor. Each department will review and update their performance indicators and tasks in the PBB system prior to their budget meeting.

3.32 Requests for capital equipment cost or any equipment impacting internal service funds must be justified on a special "Capital Request" form to be forwarded to the Finance Department by September 15 each year. Budget for capital equipment should be recorded with the correct account code in the "1Z" task, unless the equipment is so specialized as to apply to a single performance task.

3.4 Internal Service Funds

3.41 Capital equipment requests which impact any of the internal service funds shall be submitted to the Finance Department with copies to the appropriate fund manager so those requests can be included in the internal service fund manager's proposal to the City Manager. Such requests must be submitted by September 15th of each year.

3.42 The internal service fund managers will prepare and submit their proposed ten-year replacement and operation plans to the City Manager no later than October 31st of each year for the following fiscal year budget. Any required changes for service charges will be reflected in departmental budgets and reviewed as part of the budget process.

3.5 Departmental Meetings

3.51 Prior to the departmental meetings, the City Manager and the appointed budget review committee will meet to discuss the preliminary ten-year financial forecast. The Finance Director will present and explain assumptions and forecasts for the City's major revenue sources.

3.52 Meetings with departments will begin early in January. At this time, the City Manager and the budget review committee will review each department's revenue projections (if applicable), expenditure requests, Performance Based Budgeting (PBB) performance measures (indicators and tasks), service level changes, new program requests and ten-year financial forecasts (if applicable).

3.53 Departments will make required changes and schedule a revisit meeting if necessary. Departments will update the section in the PBB system describing services performed during the current year, initiatives for the next fiscal year, and any significant changes proposed before the first of March.

3.6 Budget Presentation

3.61 The proposed budget will be presented to the City Council for preliminary review no later than the middle of May. The public is invited to the preliminary review, however, this review is intended to be a formal presentation by the City Manager and Department Heads highlighting accomplishments, proposed program enhancements, and significant changes. In June, the City Council will hold two public hearings at which they will review budgets, budget policies and changes. The budget is scheduled for adoption at the second public hearing council meeting in June.

3.62 The proposed budget will be available for public review at three locations: City Clerk's Office, Finance Department, and the public library. The proposed budget will be posted to the City's website. A taped two-hour presentation of the proposed budget will be shown on the City's public access station several times before adoption. The City solicits and welcomes all public comments.

Concord

POLICY & PROCEDURE

CITY OF CONCORD

Number:	31
Authority:	Res. 05-76
Effective:	4-02-73
Revised:	10-25-05
Reviewed:	2005
Initiating Dept.:	FI

BUDGET APPROPRIATION TRANSFER CONTROLS

1. PURPOSE

To provide a procedure allowing for efficient and cost effective transfers of budgeted funds between City programs, capital projects and line item accounts.

2. POLICY

The City Council recognizes the benefit of adopting a policy for the processing of budget transfers that not only provides for strong internal financial controls, but also encourages improved accountability and budgetary estimates from Department Heads. An integral part of the process should be increased responsiveness, cost effectiveness and elimination of redundant tasks.

3. BUDGET TRANSFER CATEGORIES

3.1 Department Groups

Budget amounts which are assigned to a specific organizational function consisting of programs related in nature or purpose.

3.11 Examples: Departments covered by this section include such functions as City Management, City Attorney, Human Resources, Finance, Information Technology, Community & Recreation Services, Public Works – Maintenance Services, Public Works-Engineering Services, Planning & Economic Development, Building & Neighborhood Services and Police Services.

3.2 Program Groups

Budget amounts which are assigned to a specific organizational function within a department directed to attaining specific purposes or objectives.

3.21 Examples: Programs covered by this section include such functions as City Council, Recruitment and Selection, Network Systems, Finance Administration, Sports and Events, Traffic Operations, Design, Police Operations, Planning, Housing, etc.

3.3 Projects

Budget amounts assigned to projects approved by the City Council. Projects are classified into two general categories; Capital Projects and Other Projects. Capital Projects are projects related to City infrastructure assets. Other Projects are projects not related to City infrastructure assets.

3.31 Capital Projects consist of Specific Projects and Master Projects.

3.311 Specific Projects are one-time projects. An example is the construction of a new police facility which becomes a City asset.

3.312 Master Projects are related to programs that receive annual funding for a particular purpose, such as street rehabilitation or building maintenance. The programs are implemented through specific projects. The schedule for implementing specific projects is based on the prioritization criteria established by the appropriate department. An example of a Master Project is "Arterial/collector Street Overlay/Pavement Management System". An example of a specific project is "Willow Pass Pavement Rehabilitation.

3.32 Other Projects are not related to infrastructure asset. An example would be the California Symphony production.

3.4 Group Appropriation and Accounts

Budgeted amounts within programs which are categorized by nature or purpose within four groups:

Personnel Services (Wages & Benefits)

Materials and Supplies

Fixed Expenses

Capital Outlay

3.41 Examples: Line item accounts addressed in this section include but are not limited to Overtime, Office Supplies, Meetings and Conferences, Small Equipment, etc.

3.5 Appropriations of Money Received for Specific Purposes

Money received for specific purposes requires the establishment of an appropriation and revenue account of equal value. Purposes include a study for a possible or pending improvement or to construct a possible or pending improvement or other designated purposes.

3.51 Example: A developer payment to fund a traffic study.

4. PROCEDURE – LEVEL AND TYPES OF BUDGET TRANSFERS

4.1 General

4.11 All transfers of appropriations are to be processed through the Finance Director for certification as to availability of the budget appropriation, for transfer and account correctness and to ensure that the new use of funds remains consistent with underlying authority.

4.12 Department Heads shall ensure that Performance Based Budgeting (PBB) objectives are maintained on all transfers of appropriations.

4.13 All transfers of appropriations affecting Personnel Services type accounts require the approval of the Human Resources Director.

4.14 The City Manager may add requirements that may abrogate any or all of the authority delegated to Department Heads under this policy.

4.2 Program Group Appropriation Transfers (Accounts)

4.21 These transfers are between the groups defined in Paragraph 3.2. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.22 City Council approval is not required for program group transfers.

4.23 Program group transfers of Personnel services type accounts within the same fund and department require Department Head and City Manager approval.

4.24 Program group transfers of Personnel services type accounts between funds within the same department require Department Head and City Manager approval.

4.25 Program group transfers of Materials and Supplies type accounts within the same fund and department require Department Head approval.

4.26 Program group transfers of Materials and Supplies type accounts between funds within the same department require Department Head and City Manager approval.

4.27 Department Heads may approve requests within their department's budget to convert operating line item accounts into project accounts provided no addition is made to the original appropriation approved by the City Council and no changes are made to the funding source or purpose for which the appropriation was originally made.

4.28 Department Heads may spend more than is budgeted in a line item account provided the budget for the entire program is not exceeded in total.

4.29 Department Heads may substitute the purchase of a capital equipment item for another originally approved during the budget process provided the cost of the substitute item is less than or equal to the amount approved by the City Council. Items greater than that amount require the approval of the City Manager.

4.3 Department Appropriation Transfers

These transfers are between the departments defined in Paragraph 3.1. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.31 Department Heads may transfer budget appropriations between departments. The approval of all Department Heads involved in the transfer is required.

4.32 Department budget appropriation transfers between departments require the approval of the City Manager.

4.4 Appropriations of Money Received for Specific Purpose

These offsetting budget adjustments are defined in Paragraph 3.5

4.41 Offsetting budget appropriation adjustments required as a result of the receipt of money for specific purposes require Department Head approval.

4.42 Budget appropriation adjustments greater than the money received for specific purposes require City Manager and City Council approval.

4.5 Project Appropriation Transfers

Paragraph 3.3 describes these transfers.

4.51 All Project appropriation transfers require City Manager approval.

4.52 Additional appropriations of $20,000 or more for projects require City Council approval.

4.53 Transfer of savings on a project of $20,000 or more to another project requires City Council approval.

4.54 Any unspent funds on a completed Project will be returned to reserves at year-end.

4.6 Special Revenue Appropriation

4.61 Budget appropriations based on funds provided by donations, contributions or special grants.

4.62 The special revenue appropriation is limited to the exact amount received or to be received.

4.63 The City Manager must approve special revenue budget appropriations.

4.64 Budget appropriations engendered by grants, donations or contributions require City Council approval.

POLICY & PROCEDURE

CITY OF CONCORD

Number:	129
Authority:	Council Motion
Effective:	02/02/2009
Revised:	02/02/2009
Reviewed:	2009
Initiating Dept.:	FN

BUDGET AND FISCAL POLICIES

1. PURPOSE

To guide City budget decisions toward maintaining long-term financial stability, to ensure that basic City services are delivered, and to protect past and future investments in the City's infrastructure and facilities.

2. ADOPTION AND REVIEW

A set of policies were originally adopted in 1995 with the initiation of long-term financial planning for the City. The policies set a course to achieve financial stability. With implementation of the original policies, financial stability for the City has been attained and this document revised to establish a more comprehensive approach to budget and fiscal policies to ensure that the City maintains its financial stability long into the future. Each year at the time the City budget is considered, the City Council shall review the Budget and Fiscal Policies and conduct a review of the proposed budget for consistency with these Budget and Fiscal Policies.

3. POLICIES

3.1 10-Year Financial Planning

3.11 City Manager will present a budget (Capital and Operating) that is balanced over the 10-year planning period for all funds.

3.12 Utilize the 10-Year Plan as the basis for making long-range financial planning decisions.

3.13 Maintain a contingency and reserves as a percentage of designated operating expenses for the General Fund and the Enterprise funds.

3.14 Maintain a capital and operational reserve to address unforecasted needs.

3.15 The aggregate of contingencies and reserves shall be 15% of designated operating expenses for the General Fund;

3.16 The aggregate total shall be reviewed on an annual basis and shall revert to an aggregate 30% when economic conditions improve.

3.17 Develop and maintain a revenue monitoring and forecasting system to assist in trend analysis and revenue forecasting for the 10-year planning period.

3.18 Document all assumptions for revenue and expenditure forecasts each year.

3.19 Establish a financial plan for the Redevelopment Agency that ensures a positive cash balance at the end of the life of the Agency.

3.110 Seek reimbursement for State and Federal mandated programs and projects.

3.111 Conduct periodic audits for sales tax (point-of-sale), franchises and concessions, and transient occupancy tax (TOT).

3.112 Carefully review and discourage grants that may expand or add services without a reliable replacement revenue after the grant period ends.

3.113 Maintain an aggressive collection system for all accounts receivable.

3.114 Be alert to potential development of new revenue sources.

3.2 Performance-Based Budgeting (PBB)

3.21 Establish the PBB as the City Council's service delivery policy document.

3.22 Establish a PBB that measures service levels, efficiency and effectiveness.

3.23 Follow the principles of outcome management in utilizing the PBB.

3.24 Ensure all costs (direct and indirect) are charged against each program budget.

3.25 Measure work efficiency and effectiveness to ensure an optimal allocation of human and fiscal resources to budget approved services and programs.

3.26 Ensure all operating programs have measurable performance objectives which identify the service and level of service, and the resources required to accomplish the objectives.

3.27 Complete year-end reports and audits to measure the work accomplished against what was planned at the beginning of the fiscal year and evaluate future service levels.

3.3 Capital Improvement Program (CIP)

3.31 Develop a 10-year plan for CIP.

3.32 Seek grants for needed capital projects which can offset use of other City funds, which can then be utilized for other needed projects.

3.33 Maintain capital improvements to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.

3.34 Include resources required to maintain and operate new capital improvements commencing the year the project is completed and continuing through the balance of the 10-Year Plan.

3.35 Ensure capital budgets contain all costs to complete the project (design, right-of-way, construction, inspection, contract management, contingency).

3.36 Ensure all proposed projects in the 10-Year Plan have a viable source of funding for both construction and maintenance.

3.37 Fund projects proposed for Enterprise programs by revenues derived from user fees.

3.37 Encourage pay-as-you-go financing of capital improvements where feasible.

3.4 Internal Service Funds

3.41 Maintain Internal Service Funds for Workers' Compensation, Risk Management, Storm Water, Fleet Maintenance and Replacement, Technology Maintenance and Replacement (including all computer/software and communications equipment), Building Maintenance and Replacement, and Miscellaneous/Office Equipment Maintenance and Replacement.

3.42 Maintain a 10-year financial plan for all Internal Service Funds.

3.43 Include cost of operation, maintenance and replacement in the 10-year financial plans.

3.44 All costs (operation, maintenance and replacement) associated with each Internal Service Fund will be charged to the appropriate user department.

3.45 Maintain equipment and facilities to the level required to adequately protect the City's investment and to minimize future maintenance and replacement costs.

3.5 Enterprise Funds

3.51 Maintain a 10-year financial plan for all Enterprise Funds.

3.52 All costs associated with providing administrative support (finance, personnel, legal, etc.) shall be charged to the appropriate Enterprise Fund.

3.53 Periodically review market driven enterprise operations for partnerships, sponsorships and other mutually beneficial business development opportunities.

3.54 The cost of each enterprise shall be completely offset by user charges and fees derived from the enterprise activity. Costs shall include operating, maintenance, capital, debt service, contingency and administrative costs.

3.55 Periodically review and adjust user fees in order to avoid large one-time fee increases. For Golf the review should include the market established for similar services.

3.56 Periodically review concession agreements, lease agreements and all other revenue generating agreements in order to determine if the City is receiving a return that reflects the market for similar agreements.

3.6 Investment Policies/Financial Practices

3.61 Maintain an Investment Policy consistent with established regulations and guidelines. Said policy is to be reviewed each year by the City Council.

3.62 The Investment Policy shall address safety, liquidity and yield.

3.63 Limit use of debt to minimize future commitment of the fiscal resources of the City and its taxpayers.

3.64 Debt payment should not exceed the anticipated useful life of an improvement, and in no case should it exceed 30 years.

3.65 Maintain accounting systems and financial management practices in accordance with generally accepted accounting principles, so as to result in an unqualified opinion from the City's independent auditor.

3.7 Review and Adopt a Performance Based Budget

3.71 The budget will be adopted as shown in the operating and Performance Based Budget document annually.

3.72 Full review of revenue assumptions and preparation of the Capital Improvement Program and Ten-Year Plans on all funds will be done annually.

3.73 The City Council will hold public hearings and formally approve a budget for the City annually.

3.8 Reserve Funds

3.81 An aggregate reserve, consisting of operating contingency and reserves, will be established and maintained at a level not less than equal to 15% of the General Fund designated operating expenditures. The contingency and reserve shall be determined to be fully funded when 15% of the General Fund designated operating expenditures can be maintained as the reserve projected balance at the end of each fiscal year and funded within the approved General Fund Ten-Year Plan.

3.82 As economic conditions warrant the 10% operating contingency and the aggregate 20% reserves will be re-instituted.

3.83 Reserve funds will have four subaccounts: the Economic Contingency Reserve, the Unforecasted Reserve, the Capital/Maintenance Reserve, and the Benefits Reserve.

3.84 Reserve funds will be built and replenished as necessary to maintain full funding of the minimum reserve through regular annual contributions at least equal to 4% of the General Fund operating budget. The City Council will annually review and approve the distribution of reserve contributions among the four subaccounts as part of the budget process.

3.85 The City Council may act to override the individual purposes of some or all of the four subaccount reserves in the face of a major economic crisis of calamitous dimensions and draw on reserves to maintain the City's fiscal stability. In such a case the Council will take formal action determining that multiple adverse factors exist that warrant this exceptional use of one or more of the subaccount reserve funds.

3.86 The Economic Contingency Reserve is to be made available by Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

3.87 The Unforecasted Reserve is to be made available by Council appropriation to continue services if State, Federal or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

3.88 The Capital/Maintenance Reserve is to be made available by Council appropriation to meet unanticipated, unscheduled and or unprogrammed capital and maintenance needs of City infrastructure and facilities. This reserve is intended to be used for major capital repair where facility failure, unexpected hazards, or destruction of City property has occurred and where repair or replacement is not planned within the established capital, operations or internal replacement funds. The threshold for work

meeting this intent will be the same dollar amount as the threshold set for inclusion of projects in the City Capital Improvement Program.

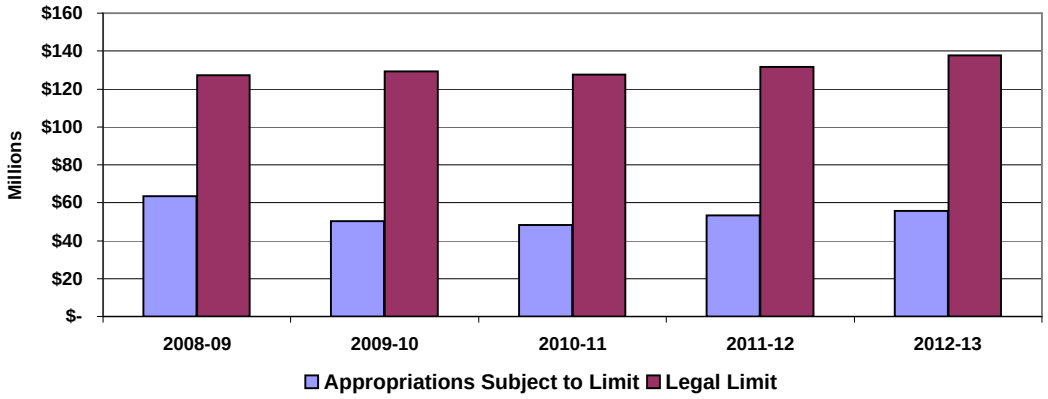
In exceptional circumstances and where adequate funding sources are not available, the City Council may consider appropriation of Capital/Maintenance Reserve funds for a new capital improvement. When making such an appropriation, the City Council will first determine that the maintenance and operating costs of the new project can be fully supported in the Ten-Year Plan in accordance with Policy 3.33.

3.89 The Benefits Reserve Fund is available to support unplanned costs and obligations of existing employment benefits. The Benefits Reserve is not intended for use to enhance benefits negotiated through the collective bargaining process that require City Council approval.

Annual Appropriation Limit

Article XIIIB of the State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, and subsequent implementation legislation requires that the City of Concord limit each fiscal year's appropriations of the proceeds of taxes to the amount of such appropriations in Fiscal Year 1978-79 as adjusted by growth in per California per capita income and the greater of the growth in City or County population. Government Code Section 37200 requires that the appropriation limit and the total appropriations subject to the limitation be published in the annual budget. The City's limitation is calculated every year and it is established by City Council resolution as part of the Annual Operating Budget Process. Resolution No.12-48 was approved on June 26, 2012 establishing the City of Concord's appropriation limit. Below is the calculation.

City of Concord Spending Limit Calculation Fiscal Year 2012-2013		
Appropriations subject to limit		
Fiscal Year 2012-2013 Revenues (all funds)		$ 89,727,509
Less: Non proceeds of tax		(31,322,853)
Less: Exclusions		(2,632,458)
Plus User Fees in excess of costs		-
Total appropriations subject to limit		**$ 55,772,198**
Appropriation limit		
Fiscal Year 2011-2012 appropriation limit		$ 131,692,207
A = Cost of living adjustment - CPI	1.0377	
(Based on change in California per capita income)		
B = Population adjustment	1.0083	
(Based on Contra Costa County's population growth change)		
Change Factor = (A multiplied by B)	**1.04631291**	
Increase in appropriation limit		6,099,049
Fiscal Year 2012-2013 appropriation limit		**$ 137,791,256**
Remaining appropriation capacity (deficit)		$ 82,019,058
Available capacity as a percent of appropriation limit		**59.52%**



Appropriations subject to the limit in the FY 2012-13 budget total $55,772,198. This is $82,019,058 less than the computed limit. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources are subject to the appropriations limit and could not exceed the $ 82,019,058 variance. Any overall actual receipts from tax sources greater than the variance would result in taxes in excess of the appropriations limit and would require refunds of the excess in the next two years or voter approval of an increase in the appropriations limit. A request of voters to authorize an increase in the appropriations limit is not anticipated in the future due to the significant margin between the limit and tax revenue.

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Concord's Historic Beebe House

The Beebe House was built circa 1870 as the residence of Benjamin and Fannie Beebe and their children. It was originally located about a quarter of a mile west of the town of Todos Santos (Concord) on "The Road to Pacheco", now Concord Ave. Water for farm irrigation was raised by a windmill, and the water used by the family was stored in an adjacent Tank House. Success at farming allowed Mr. Beebe to finance the Navas and Beebe General Merchandise Store, which opened in Todos Santos in 1871. The City of Concord took temporary possession of the house in 1992, when the location was needed for expansion of Highway 242. The house was moved to 2401 Bisso Lane, where it remained until 1996, when a buyer was found and the current location selected. It has been restored and is used for commercial purposes.

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CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - GENERAL FUND
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ 55,544,816	$ 52,029,983	$ 53,425,252	$ 60,749,759	$ 63,754,406
Licenses and permits	1,262,916	1,127,709	1,194,146	1,291,005	1,217,272
Intergovernmental	808,849	647,813	939,964	650,500	200,000
Charges for current services	8,217,030	7,547,808	7,443,179	7,413,982	7,366,343
Fines and forfeitures	1,044,448	826,816	775,196	1,037,238	830,000
Use of money and property	1,040,208	187,346	170,199	649,080	653,242
Other	2,358,356	2,117,236	2,463,354	4,570,351	1,075,480
Total Revenues	$ 70,276,623	$ 64,484,711	$ 66,411,290	$ 76,361,915	$ 75,096,743
EXPENDITURES:					
Current:					
Salaries and benefits	$ 56,159,797	$ 53,531,437	$ 49,890,684	$ 52,550,894	$ 51,509,784
Operating expenditures	8,932,889	9,080,225	8,373,420	9,306,770	8,829,987
Fixed charges	12,553,730	11,218,890	10,175,336	9,006,215	9,716,131
Capital projects	-	-	-	-	-
Debt services	-	-	-	-	-
Total Expenditures	$ 77,646,416	$ 73,830,552	$ 68,439,440	$ 70,863,879	$ 70,055,902
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (7,369,793)	$ (9,345,841)	$ (2,028,150)	$ 5,498,036	$ 5,040,841
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 1,193,540	$ (888,295)	$ (14,150,601)	$ 389,086	$ -
Transfers in	2,482,510	680,927	13,816,643	104,000	10,500
Transfers (out)	(1,136,854)	(955,493)	(1,022,893)	(472,122)	(997,191)
Total Other Financing Sources (Uses)	$ 2,539,196	$ (1,162,861)	$ (1,356,851)	$ 20,964	$ (986,691)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (4,830,597)	$ (10,508,702)	$ (3,385,001)	$ 5,519,000	$ 4,054,150
Fund balance at beginning of year	25,699,300	20,868,703	10,360,001	6,975,000	12,494,000
Fund balance at end of year	$ 20,868,703	$ 10,360,001	$ 6,975,000	$ 12,494,000	$ 16,548,150

City of Concord
General Fund Ten Year Projection with Measure Q Reserve
For the Year Ending June 30, 2013
(000's)

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Beginning Fund Balance 7/01	$ 6,975	$ 10,662	$ 10,937	$ 11,211	$ 11,476	$ 11,898	$ 12,219	$ 12,754	$ 12,810	$ 13,473
General fund Revenues	$ 65,660	$ 67,244	$ 69,566	$ 72,231	$ 75,241	$ 78,072	$ 81,022	$ 84,182	$ 87,305	$ 90,658
Measure Q Use Tax	9,080	5,735	4,960	4,255	4,160	3,400	4,210	2,600	2,875	1,444
Operating Revenues	$ 74,740	$ 72,979	$ 74,526	$ 76,486	$ 79,401	$ 81,472	$ 85,232	$ 86,782	$ 90,180	$ 92,102
Appropriations										
Operating Expenditures	$ 71,053	$ 73,314	$ 74,862	$ 76,831	$ 79,589	$ 81,761	$ 85,307	$ 87,336	$ 90,126	$ 92,594
Budget Reductions	-	(610)	(610)	(610)	(610)	(610)	(610)	(610)	(610)	(610)
Total Appropriations	$ 71,053	$ 72,704	$ 74,252	$ 76,221	$ 78,979	$ 81,151	$ 84,697	$ 86,726	$ 89,516	$ 91,984
Revenue Over(Under) Appropriations	$ 3,687	$ 275	$ 274	$ 265	$ 422	$ 321	$ 535	$ 56	$ 664	$ 119
Ending Fund Balance 6/30	$ 10,662	$ 10,937	$ 11,211	$ 11,476	$ 11,898	$ 12,219	$ 12,754	$ 12,810	$ 13,473	$ 13,592
General Fund Reserves as a % of Operating Expenditures	15%	15%	15%	15%	15%	15%	15%	15%	15%	15%
Measure Q Reserve										
Prior Year Balance	$ 5,519	$ 5,886	$ 9,929	$ 15,089	$ 18,689	$ 14,529	$ 11,129	$ 6,919	$ 4,319	$ 1,444
Measure Q Use Tax	9,447	9,778	10,120	7,856	-	-	-	-	-	-
Measure Q Used	(9,080)	(5,735)	(4,960)	(4,255)	(4,160)	(3,400)	(4,210)	(2,600)	(2,875)	(1,444)
Ending Measure Q Reserve	$ 5,886	$ 9,929	$ 15,089	$ 18,689	$ 14,529	$ 11,129	$ 6,919	$ 4,319	$ 1,444	$ 0
Total GF and Measure Q Reserves	$ 16,548	$ 20,865	$ 26,299	$ 30,165	$ 26,427	$ 23,348	$ 19,673	$ 17,129	$ 14,918	$ 13,593
	23%	29%	35%	40%	33%	29%	23%	20%	17%	15%

City of Concord
General Fund
Operating Expenditures
For Year Ending June 30, 2013

	Salaries & Benefits	Operating Expenditures	Fixed Charges	Other Financing Uses	Totals
CITY ATTORNEY	$ 773,769	$ 286,286	$ 15,590	$ -	$ 1,075,645
COMMUNITY & ECONOMIC DEVELOPMENT					
Administration	$ 234,388	$ 80,747	$ 210,137	$ -	$ 525,272
Planning	1,115,661	200,425	20,126		1,336,212
Engineering Services	582,687	215,156	71,524		869,367
Transportation	384,888	10,174	394		395,456
Building	801,821	239,574	77,185		1,118,580
Multi-Family Inspection Program	171,535	5,895	986		178,416
Neighborhood Preservation	-	-	-	-	-
Total Community & Economic Development	$ 3,290,980	$ 751,971	$ 380,352	$ -	$ 4,423,303
PARKS & RECREATION					
Administration	$ 178,097	$ 100,603	$ 126,530	$ (60,939)	$ 344,291
Camp Concord	235,783	108,913	80,669		425,365
Facility Operations and Programs	1,353,300	667,912	327,352		2,348,564
Sports and Events	135,645	204,178	12,963		352,786
Senior & Special Recreation Services	400,996	198,435	73,477		672,908
Community Services	-	-	-	-	-
Total Parks & Recreation	$ 2,303,821	$ 1,280,041	$ 620,991	$ (60,939)	$ 4,143,914

continued

City of Concord
General Fund
Operating Expenditures
For Year Ending June 30, 2013

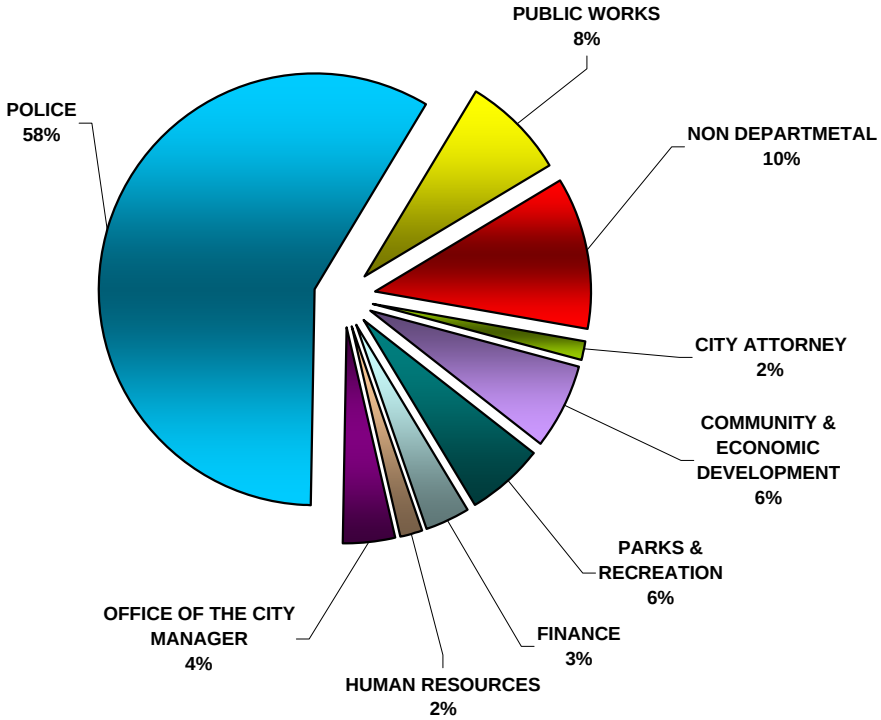
	Salaries & Benefits	Operating Expenditures	Fixed Charges	Other Financing Uses	Totals
FINANCE					
Administration	$ 233,921	$ 6,607	$ 64,295	$ -	$ 304,823
Financial Analysis & Reporting	469,549	128,060	8,658		606,267
Disbursements	523,799	8,921	10,579		543,299
Budget & Financial Planning	268,279	9,103	4,810		282,192
Purchasing & Materials Management	162,714	4,260	2,405		169,379
City Treasury	188,713	15,729	6,013		210,455
Revenue Generation	287,474	19,200	6,013	-	312,687
Total Department Expenditures	$ 2,134,449	$ 191,880	$ 102,773	$ -	$ 2,429,102
FINANCE - NON-DEPARTMENTAL					
Miscellaneous Payments	$ 1,529,215	$ 1,228,879	$ 4,190,394	$ 1,146,568	$ 8,095,056
Capital Projects	-	-	-		-
Reserve Funds	-	-	-	-	-
Total Non-Department Expenditures	$ 1,529,215	$ 1,228,879	$ 4,190,394	$ 1,146,568	$ 8,095,056
Total Finance	$ 3,663,664	$ 1,420,759	$ 4,293,167	$ 1,146,568	$ 10,524,158
HUMAN RESOURCES					
Employee Relations	$ 229,998	$ 233,011	$ 13,229	$ -	$ 476,238
Labor Relations	95,884	60,000	339		156,223
Recruitment and Selection	164,970	57,124	1,041		223,135
Risk Management	-	-	-		-
Benefit Administration	33,850	37,757	221		71,828
Organizational Training and Development	43,676	63,240	252		107,168
Classification and Compensation	154,939	11,037	1,136	-	167,112
Total Human Resources	$ 723,317	$ 462,169	$ 16,218	$ -	$ 1,201,704

continued

City of Concord
General Fund
Operating Expenditures
For Year Ending June 30, 2013

	Salaries & Benefits	Operating Expenditures	Fixed Charges	Other Financing Uses	Totals
OFFICE OF THE CITY MANAGER					
City Council	$ 240,503	$ 67,533	$ 33,322	$ -	$ 341,358
City Management	899,242	168,519	96,342		1,164,103
Administrative Services	648,345	340,759	75,251		1,064,355
Franchise Management	9,751	86,134	158	-	96,043
Total Office of the City Manager	$ 1,797,841	$ 662,945	$ 205,073	$ -	$ 2,665,859
POLICE					
Office of the Chief of Police	$ 1,664,456	$ 651,281	$ 166,963	$ -	$ 2,482,700
Field Operations	24,224,008	802,911	2,520,127		27,547,046
Investigations and Administrative Services	9,403,728	1,173,850	898,345	-	11,475,923
Total Police	$ 35,292,192	$ 2,628,042	$ 3,585,435	$ -	$ 41,505,669
PUBLIC WORKS					
Administration	$ 334,386	$ 47,741	$ 64,317	$ -	$ 446,444
Transportation	356,928	130,214	64,617		551,759
Parks Services, Street Trees and Medians	2,797,528	1,033,062	443,468		4,274,058
Graffiti Removal	175,358	38,319	26,903	-	240,580
Total Public Works	$ 3,664,200	$ 1,249,336	$ 599,305	$ -	$ 5,512,841
GENERAL FUND TOTALS	$ 51,509,784	$ 8,741,549	$ 9,716,131	$ 1,085,629	$ 71,053,093

City of Concord
General Fund
Comparision of Expenditures by Department
For Year Ending June 30, 2013



CITY ATTORNEY	$	1,075,645
COMMUNITY & ECONOMIC DEVELOPMENT		4,423,303
PARKS & RECREATION		4,143,914
FINANCE		2,429,102
HUMAN RESOURCES		1,201,704
OFFICE OF THE CITY MANAGER		2,665,859
POLICE		41,505,669
PUBLIC WORKS		5,512,841
NON-DEPARTMENTAL		8,095,056
GENERAL FUND TOTALS	$	71,053,093

Concord

City of Concord
General Fund
Expenditures by Program
For Year Ending June 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
CITY ATTORNEY	$ 1,551,835	$ 1,321,553	$ 1,107,130	$ 970,024	$ 1,075,645	$ 1,107,884	$ 1,148,739	$ 1,184,615	$ 1,224,932	$ 1,264,711	$ 1,306,143	$ 1,348,883	$ 1,393,685	$ 1,439,838
COMMUNITY & ECONOMIC DEVELOPMENT														
Administration	$ 233,719	$ 305,777	$ 195,919	$ 148,221	$ 525,272	$ 559,097	$ 503,597	$ 472,662	$ 575,938	$ 552,171	$ 550,950	$ 544,750	$ 569,907	$ 587,719
Planning	1,502,937	1,180,688	1,164,819	1,244,550	1,336,212	1,291,920	1,251,750	1,300,940	1,345,301	1,388,431	1,433,455	1,479,874	1,528,749	1,579,043
Engineering Services	2,380,839	2,367,520	1,113,795	725,611	869,367	751,482	778,827	793,713	824,215	848,505	876,083	898,807	928,268	951,811
Transportation	690,820	594,278	566,021	522,617	395,456	405,351	420,893	434,739	449,235	464,264	479,794	495,876	512,571	529,865
Building	1,851,488	1,530,236	1,398,098	1,109,273	1,118,580	1,153,842	1,191,989	1,214,115	1,257,066	1,293,962	1,334,683	1,369,863	1,412,821	1,449,029
Multi-Family Inspection Program	372,850	259,610	198,444	147,440	178,416	183,196	190,068	195,881	202,292	208,907	215,728	222,789	230,122	237,711
Neighborhood Preservation	990,321	874,156	842,638	478,579	-	-	-	-	-	-	-	-	-	-
Total Community Development	$ 8,022,974	$ 7,112,265	$ 5,479,734	$ 4,376,291	$ 4,423,303	$ 4,344,888	$ 4,337,124	$ 4,412,050	$ 4,654,047	$ 4,756,240	$ 4,890,693	$ 5,011,959	$ 5,182,438	$ 5,335,178
PARKS & RECREATION														
Administration	$ 636,485	$ 631,930	$ 424,703	$ 467,131	$ 344,291	$ 360,925	$ 369,083	$ 360,802	$ 375,188	$ 382,447	$ 393,375	$ 394,595	$ 404,711	$ 403,217
Camp Concord	672,363	591,199	630,110	385,114	425,365	435,908	448,233	454,495	476,659	486,925	496,971	510,813	526,161	542,066
Facility Operations and Programs	3,372,218	3,065,091	2,914,913	2,647,757	2,348,564	2,414,714	2,493,921	2,548,388	2,666,971	2,731,289	2,808,464	2,884,134	2,978,223	3,068,934
Sports and Events	382,773	372,329	320,421	312,610	352,786	363,655	375,016	384,374	397,030	408,700	421,272	432,819	446,082	458,074
Senior & Special Recreation Services	1,996,476	1,608,180	1,299,187	1,145,403	672,908	691,646	714,726	731,748	763,431	783,186	805,979	828,622	855,582	881,992
Community Services	137,232	173,318	29,495	86,231	-	-	-	-	-	-	-	-	-	-
Total Parks & Recreation	$ 7,197,547	$ 6,442,047	$ 5,618,829	$ 5,044,246	$ 4,143,914	$ 4,266,848	$ 4,400,979	$ 4,479,807	$ 4,679,279	$ 4,792,547	$ 4,926,061	$ 5,050,983	$ 5,210,759	$ 5,354,283
FINANCE														
Administration	$ 387,699	$ 523,409	$ 341,732	$ 325,911	$ 304,823	$ 312,542	$ 323,076	$ 327,595	$ 338,238	$ 348,131	$ 358,459	$ 369,103	$ 380,307	$ 391,836
Financial Analysis & Reporting	850,328	714,100	745,411	597,974	606,267	623,988	646,948	666,534	689,023	711,168	734,225	758,004	782,943	808,627
Disbursements	760,560	664,568	583,524	518,131	543,299	542,942	563,476	580,105	600,043	619,317	639,438	660,184	682,078	704,604
Budget & Financial Planning	410,131	382,644	310,435	270,517	282,192	290,917	302,901	312,742	324,185	335,438	347,175	359,305	372,084	385,268
Purchasing & Materials Management	654,213	500,621	422,075	256,734	169,379	173,715	180,520	186,232	192,771	199,228	205,968	212,930	220,230	227,767
City Treasury	420,529	374,397	354,324	207,147	210,455	215,910	223,747	229,896	237,809	245,218	252,979	260,957	269,450	278,157
Revenue Generation	385,314	356,101	330,825	291,137	312,687	309,272	320,640	330,012	341,256	352,110	363,436	375,104	387,413	400,069
Non-Departmental Miscellaneous Payments	(1,299)	3,796,756	3,148,278	6,488,523	8,095,056	8,825,777	8,167,493	8,601,233	8,819,982	8,939,393	10,084,326	10,081,174	10,274,129	10,465,147
Total Finance	$ 3,867,475	$ 7,312,596	$ 6,236,604	$ 8,956,074	$ 10,524,158	$ 11,295,063	$ 10,728,801	$ 11,234,349	$ 11,543,307	$ 11,750,003	$ 12,986,006	$ 13,076,761	$ 13,368,634	$ 13,661,475
HUMAN RESOURCES														
Employee Relations	$ 518,503	$ 474,533	$ 367,694	$ 539,384	$ 476,238	$ 490,019	$ 506,239	$ 521,281	$ 537,987	$ 554,475	$ 571,611	$ 589,251	$ 607,686	$ 626,637
Labor Relations	54,700	87,939	48,474	152,094	156,223	160,470	166,244	171,444	176,997	182,669	188,565	194,695	200,976	207,504
Recruitment and Selection	233,976	128,710	204,250	202,071	223,135	229,550	237,836	245,137	253,106	261,321	269,799	278,567	287,659	297,062
Risk Management	56,035	44,621	45,702	37,934	-	-	-	-	-	-	-	-	-	-
Benefits Administration	190,301	175,739	173,560	70,019	71,828	73,812	76,285	78,571	81,022	83,548	86,152	88,839	91,619	94,488
Organizational Training and Development	56,921	42,948	31,036	104,298	107,168	110,205	113,887	117,352	121,031	124,823	128,732	132,768	136,940	141,249
Classification and Compensation	251,100	226,986	202,236	154,552	167,112	171,328	177,625	182,898	188,808	194,901	201,176	207,671	214,419	221,401
Total Human Resources	$ 1,361,536	$ 1,181,476	$ 1,072,952	$ 1,260,352	$ 1,201,704	$ 1,235,384	$ 1,278,116	$ 1,316,683	$ 1,358,951	$ 1,401,737	$ 1,446,035	$ 1,491,791	$ 1,539,299	$ 1,588,341

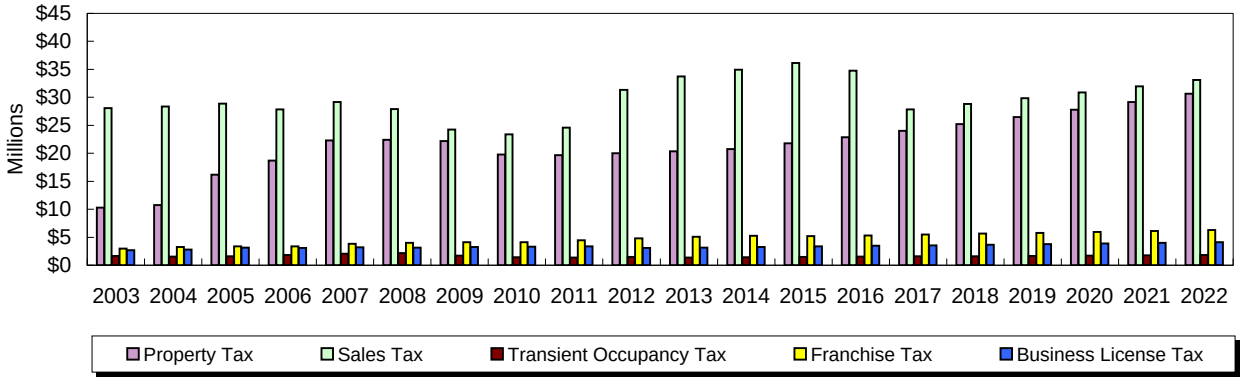
continued

City of Concord
General Fund
Expenditures by Program
For Year Ending June 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
OFFICE OF THE CITY MANAGER														
City Council	$ 309,388	$ 340,353	$ 365,251	$ 323,345	$ 341,358	$ 351,049	$ 363,036	$ 370,772	$ 385,973	$ 396,366	$ 408,019	$ 419,698	$ 433,256	$ 446,688
City Management	1,499,010	1,284,476	985,591	988,634	1,164,103	1,212,385	1,234,134	1,289,344	1,309,650	1,369,819	1,391,590	1,453,710	1,478,802	1,545,306
Administrative Services	1,728,660	1,371,424	1,384,409	957,518	1,064,355	959,080	1,131,586	1,019,537	1,199,651	1,084,371	1,272,593	1,149,984	1,350,397	1,221,194
Franchise Management	92,390	206,695	38,895	111,801	96,043	98,874	101,926	104,959	108,149	111,431	114,811	118,296	121,887	125,588
Total Office of the City Manager	$ 3,629,448	$ 3,202,948	$ 2,774,146	$ 2,381,298	$ 2,665,859	$ 2,621,388	$ 2,830,682	$ 2,784,612	$ 3,003,423	$ 2,961,987	$ 3,187,013	$ 3,141,688	$ 3,384,342	$ 3,338,776
POLICE														
Office of the Chief of Police	$ 981,690	$ 900,850	$ 3,115,530	$ 3,138,708	$ 2,482,700	$ 2,560,880	$ 2,644,289	$ 2,713,962	$ 2,801,458	$ 2,889,410	$ 2,978,847	$ 3,061,889	$ 3,156,675	$ 3,249,591
Administrative Services	7,598,057	6,329,486	-	-	-	-	-	-	-	-	-	-	-	-
Field Operations	24,418,165	24,859,450	26,001,588	27,401,126	27,547,046	28,274,785	29,272,486	30,020,037	31,026,644	32,036,224	33,064,236	34,039,143	35,131,150	36,216,499
Support Operations	9,606,428	9,086,340	10,989,866	11,508,605	11,475,923	11,871,777	12,301,539	12,649,370	13,068,577	13,492,452	13,925,105	14,337,533	14,797,832	15,255,487
Total Police	$ 42,604,340	$ 41,176,126	$ 40,106,984	$ 42,048,439	$ 41,505,669	$ 42,707,442	$ 44,218,314	$ 45,383,369	$ 46,896,679	$ 48,418,086	$ 49,968,188	$ 51,438,565	$ 53,085,657	$ 54,721,577
PUBLIC WORKS														
Administration	$ 686,272	$ 488,401	$ 787,959	$ 606,378	$ 446,444	$ 459,152	$ 474,884	$ 485,614	$ 500,875	$ 516,064	$ 531,801	$ 548,098	$ 565,035	$ 582,514
Transportation	1,232,269	945,986	894,689	700,844	551,759	570,058	587,693	600,504	624,139	646,657	666,060	681,413	702,409	718,436
Parks Services, Street Trees and Medians	6,176,418	5,196,739	4,880,840	4,380,289	4,274,058	4,456,306	4,599,620	4,690,075	4,834,500	4,976,955	5,115,032	5,257,093	5,396,114	5,551,432
Graffiti Removal/Lease Management	265,181	288,588	267,465	238,265	240,580	249,774	256,935	259,371	268,464	275,655	284,317	289,210	297,673	301,652
Total Public Works	$ 8,360,140	$ 6,919,714	$ 6,830,953	$ 5,925,776	$ 5,512,841	$ 5,735,290	$ 5,919,132	$ 6,035,564	$ 6,227,978	$ 6,415,331	$ 6,597,210	$ 6,775,814	$ 6,961,231	$ 7,154,034
INTRA FUND TRANSFERS OUT														
Reserve Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Projects	-	117,321	235,000	373,500	-	-	-	-	-	-	-	-	-	-
Total Intra Fund Transfers Out	$ -	$ 117,321	$ 235,000	$ 373,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL FUND TOTALS	$ 76,595,295	$ 74,786,046	$ 69,462,332	$ 71,336,000	$ 71,053,093	$ 73,314,187	$ 74,861,887	$ 76,831,049	$ 79,588,596	$ 81,760,642	$ 85,307,349	$ 87,336,444	$ 90,126,045	$ 92,593,502

Concord

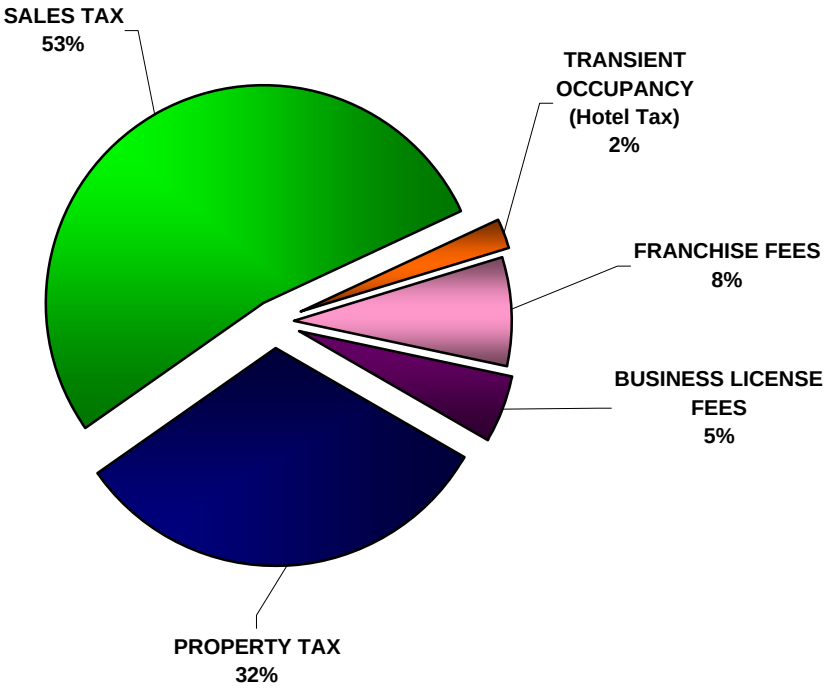
CITY OF CONCORD MAJOR GENERAL FUND TAX REVENUE BY TYPE
ACTUAL AND PROJECTED



Fiscal Year	Property Tax	Sales Tax	Transient Occupancy Tax	Franchise Tax	Business License Tax	Total
2003	$ 10,320,110	$ 28,089,988	$ 1,630,747	$2,950,503	$2,682,819	$ 45,674,167
2004	10,743,130	28,377,531	1,528,836	3,256,347	2,817,342	46,723,186
2005	16,154,746	28,893,867	1,629,388	3,368,778	3,153,959	53,200,738
2006	18,681,188	27,832,962	1,836,002	3,347,905	3,107,600	54,805,657
2007	22,290,227	29,139,858	2,057,241	3,853,558	3,218,553	60,559,437
2008	22,400,622	27,911,233	2,193,085	3,991,356	3,157,176	59,653,472
2009	22,188,775	24,253,986	1,710,767	4,128,525	3,262,763	55,544,816
2010	19,809,805	23,370,649	1,427,813	4,097,706	3,324,011	52,029,984
2011	19,662,098	24,585,811	1,391,107	4,438,806	3,347,429	53,425,251
2012	19,986,759	31,360,000	1,500,000	4,805,000	3,098,000	60,749,759
2013	20,327,228	33,741,518	1,400,000	5,113,000	3,172,660	63,754,406
2014	20,771,356	34,919,973	1,442,000	5,255,200	3,267,840	65,656,369
2015	21,803,562	36,139,597	1,485,260	5,191,763	3,365,875	67,986,057
2016	22,887,241	34,783,316	1,529,818	5,338,135	3,466,852	68,005,362
2017	24,024,807	27,867,512	1,575,712	5,488,969	3,570,857	62,527,857
2018	25,218,801	28,840,061	1,622,984	5,643,369	3,677,982	65,003,197
2019	26,472,888	29,846,566	1,671,673	5,803,439	3,788,322	67,582,888
2020	27,789,866	30,888,211	1,721,823	5,968,293	3,901,971	70,270,164
2021	29,171,673	31,966,223	1,773,478	6,138,041	4,019,030	73,068,445
2022	$ 30,622,495	$ 33,081,875	$ 1,826,682	$6,313,083	$4,139,601	$ 75,983,736

Actual shown through Fiscal Year 2011 and Planned through Fiscal Year 2022. Source: City Concord Financial Statements

City of Concord
General Fund Revenue
Comparison of Tax Revenue by Source
For the Fiscal Year Ending June 30, 2013



PROPERTY TAX	$	20,327,228
SALES TAX		33,741,518
TRANSIENT OCCUPANCY		1,400,000
FRANCHISE FEES		5,113,000
BUSINESS LICENSE FEES		3,172,660
	$	63,754,406

City of Concord
General Fund
Comparison of Revenues by Source
For the Fiscal Year Ending June 30, 2013

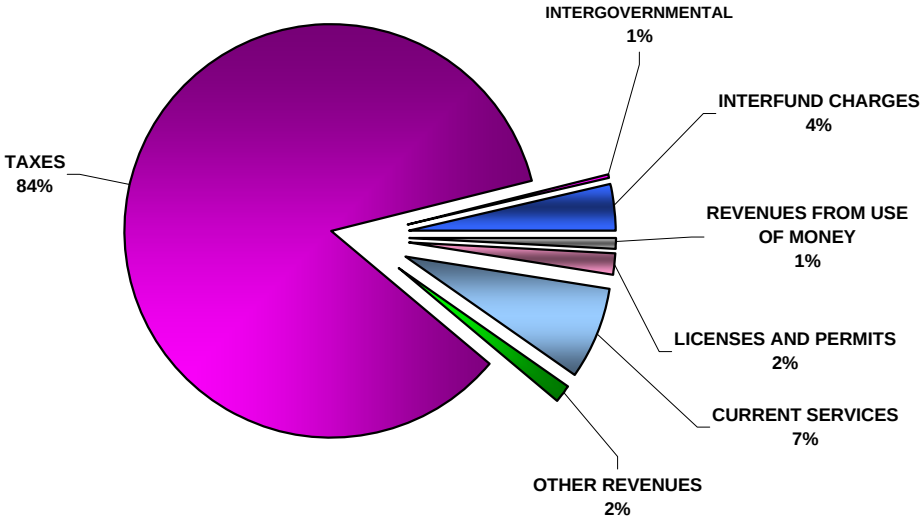
	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
TAXES														
Property	$ 22,188,774	$ 19,809,805	$ 19,662,098	$ 19,986,759	$ 20,327,228	$ 20,771,356	$ 21,803,562	$ 22,887,241	$ 24,024,807	$ 25,218,801	$ 26,472,888	$ 27,789,866	$ 29,171,673	$ 30,622,495
Sales	24,253,987	23,370,649	24,585,811	31,360,000	33,741,518	34,919,973	36,139,597	34,783,316	27,867,512	28,840,061	29,846,566	30,888,211	31,966,223	33,081,875
Transient Occupancy Tax	1,710,768	1,427,813	1,391,107	1,500,000	1,400,000	1,442,000	1,485,260	1,529,818	1,575,712	1,622,984	1,671,673	1,721,823	1,773,478	1,826,682
Business License	3,262,762	3,324,011	3,347,429	3,098,000	3,172,660	3,267,840	3,365,875	3,466,852	3,570,857	3,677,982	3,788,322	3,901,971	4,019,030	4,139,601
Franchise	4,128,526	4,097,706	4,438,806	4,805,000	5,113,000	5,255,200	5,191,763	5,338,135	5,488,969	5,643,369	5,803,439	5,968,293	6,138,041	6,313,083
Total Taxes	$ 55,544,817	$ 52,029,984	$ 53,425,251	$ 60,749,759	$ 63,754,406	$ 65,656,369	$ 67,986,057	$ 68,005,362	$ 62,527,857	$ 65,003,197	$ 67,582,888	$ 70,270,164	$ 73,068,445	$ 75,983,736
LICENSES AND PERMITS														
Building Permits	$ 828,032	$ 725,627	$ 772,852	$ 734,000	$ 785,000	$ 787,000	$ 788,000	$ 812,000	$ 836,000	$ 861,000	$ 887,000	$ 914,000	$ 942,000	$ 970,000
Plumbing Permits	83,418	58,857	59,589	56,454	60,000	60,000	60,000	61,800	63,654	65,564	67,531	69,557	71,644	73,793
Mechanical Permits	89,623	75,625	73,191	65,863	65,863	65,863	65,863	67,839	69,874	71,970	74,129	76,353	78,644	81,003
Electrical Permits	89,347	82,622	97,256	61,159	85,622	85,622	85,622	88,191	90,837	93,562	96,369	99,260	102,238	105,305
Other	172,496	184,979	191,259	373,529	220,787	226,931	233,259	240,197	247,343	254,703	262,284	270,092	278,134	286,418
Total Licenses and Permits	$ 1,262,916	$ 1,127,710	$ 1,194,147	$ 1,291,005	$ 1,217,272	$ 1,225,416	$ 1,232,744	$ 1,270,027	$ 1,307,708	$ 1,346,799	$ 1,387,313	$ 1,429,262	$ 1,472,660	$ 1,516,519
FINES AND FORFEITURES														
Vehicle Code & Parking	$ 951,876	$ 790,300	$ 734,603	$ 970,000	$ 820,000	$ 829,600	$ 854,488	$ 864,673	$ 890,614	$ 904,602	$ 931,740	$ 946,579	$ 974,977	$ 990,720
Neighborhood Services	83,572	36,515	30,481	67,238	10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	13,048
Other	9,000	-	10,113	-	-	-	-	-	-	-	-	-	-	-
Total Fines and Forfeitures	$ 1,044,448	$ 826,815	$ 775,197	$ 1,037,238	$ 830,000	$ 839,900	$ 865,097	$ 875,600	$ 901,869	$ 916,195	$ 943,681	$ 958,878	$ 987,645	$ 1,003,768
USE OF MONEY AND PROPERTY														
Investment Earnings	$ 776,298	$ (61,834)	$ (107,389)	$ 351,000	$ 351,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000
Property Rentals	239,472	245,881	253,715	298,080	302,242	307,087	312,035	317,088	322,248	327,518	332,901	358,397	364,011	368,771
Total Use of Money and Property	$ 1,015,770	$ 184,047	$ 146,326	$ 649,080	$ 653,242	$ 657,087	$ 662,035	$ 667,088	$ 672,248	$ 677,518	$ 682,901	$ 708,397	$ 714,011	$ 718,771
INTERGOVERNMENTAL														
Motor Vehicle In-Lieu	$ 424,423	$ 367,079	$ 574,609	$ 439,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Off-Highway Vehicle Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Mandated Costs	58,087	62,331	81,463	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Police Officers Standards&Training (POST)	117,174	31,712	38,635	51,500	40,000	41,200	42,436	43,709	45,020	46,371	47,762	49,195	50,671	52,191
Citizens Option for Public Safety (COPS)	209,165	184,386	234,386	100,000	100,000	-	-	-	-	-	-	-	-	-
Other Grants	-	2,306	10,871	-	-	-	-	-	-	-	-	-	-	-
Total Intergovernmental	$ 808,849	$ 647,814	$ 939,964	$ 650,500	$ 200,000	$ 101,200	$ 102,436	$ 103,709	$ 105,020	$ 106,371	$ 107,762	$ 109,195	$ 110,671	$ 112,191

continued

City of Concord
General Fund
Comparison of Revenues by Source
For the Fiscal Year Ending June 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13	Projected 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22
CURRENT SERVICES														
City Management	$ 102,279	$ 80,961	$ 141,328	$ 135,000	$ 160,000	$ 164,650	$ 169,440	$ 174,373	$ 179,454	$ 184,688	$ 190,079	$ 195,631	$ 201,350	$ 207,241
Finance Department	16,117	10,182	2,885	11,000	8,000	8,210	8,426	58,649	108,878	159,114	209,357	215,608	222,046	228,677
Parks & Recreation-Summer Camp	341,305	503,983	275,852	254,413	261,820	269,360	277,036	284,852	292,813	300,922	310,185	319,606	329,189	338,940
Parks & Recreation-Aquatics	262,447	264,011	279,802	284,573	276,356	284,647	293,186	301,981	311,040	320,371	329,982	339,882	350,079	360,581
Parks & Recreation-Facility Rental	981,934	875,685	901,272	881,871	874,302	892,282	910,801	929,876	949,522	969,756	990,598	1,012,066	1,034,178	1,056,954
Parks & Recreation-Youth & Family Services	636,428	544,284	543,607	573,915	585,704	603,065	620,948	639,366	658,337	677,877	698,003	718,733	740,085	762,078
Parks & Recreation-League Fees	371,209	394,883	389,687	393,290	395,693	418,663	441,929	465,501	489,388	513,601	529,010	544,879	561,226	578,062
Parks & Recreation-Senior Services	202,830	248,399	239,872	249,332	218,400	224,622	231,031	237,631	244,430	251,432	258,644	266,073	273,725	281,606
Public Works-Special Event Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Engineering	1,142,535	712,761	836,525	738,234	848,350	860,238	873,423	899,076	926,438	954,530	983,376	1,011,997	1,042,416	1,073,658
Building	718,368	700,801	739,271	623,742	590,259	590,491	590,730	605,500	622,795	640,608	658,957	677,856	697,322	717,373
Neighborhood Services	340,251	267,856	185,150	283,820	219,000	225,450	232,094	238,937	245,985	253,245	260,722	268,424	276,357	284,528
Public Safety Services	612,216	774,646	640,721	694,325	657,300	724,769	844,264	914,341	985,022	1,056,321	1,128,262	1,200,860	1,274,136	1,398,108
Planning	382,695	240,757	300,034	283,951	224,513	231,220	238,127	245,242	252,571	260,123	267,899	275,908	284,158	292,654
Total Current Services	$ 6,110,614	$ 5,619,209	$ 5,476,006	$ 5,407,466	$ 5,319,697	$ 5,497,667	$ 5,731,435	$ 5,995,325	$ 6,266,673	$ 6,542,588	$ 6,815,074	$ 7,047,523	$ 7,286,267	$ 7,580,460
INTERFUND SERVICE CHARGES														
Golf Course Enterprise	$ 335,328	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 86,662	$ 30,557	$ 30,849
Sewer Enterprise	1,771,089	1,928,601	1,967,173	2,006,516	2,046,646	2,087,579	2,129,331	2,171,918	2,215,356	2,259,663	2,304,856	2,350,953	2,397,972	2,445,931
Redevelopment Agency	1,517,782	1,548,137	1,579,099	1,669,103	-	-	-	-	-	-	-	-	-	-
Stormwater	406,424	414,552	422,843	431,300	439,926	448,725	457,700	466,854	476,191	485,715	495,429	505,338	515,445	530,908
Maintenance Districts	203,394	303,135	30,422	312,886	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400	290,872
Total Interfund Service Charges	$ 4,234,017	$ 4,194,425	$ 3,999,537	$ 4,419,805	$ 2,823,067	$ 2,879,688	$ 2,937,510	$ 2,996,559	$ 3,056,861	$ 3,056,190	$ 3,074,460	$ 3,225,353	$ 3,226,374	$ 3,298,560
OTHER REVENUES														
Other	$ 434,108	$ 154,543	$ 431,008	$ 558,248	$ 149,059	$ 153,531	$ 158,137	$ 162,881	$ 167,768	$ 172,801	$ 177,986	$ 183,325	$ 188,825	$ 194,489
Sale of Real/Personal Property	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Revenues	$ 434,108	$ 154,543	$ 431,008	$ 558,248	$ 149,059	$ 153,531	$ 158,137	$ 162,881	$ 167,768	$ 172,801	$ 177,986	$ 183,325	$ 188,825	$ 194,489
OTHER FINANCING SOURCES														
Graffitti	$ -	$ -	$ -	$ 18,515	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Traffic Safety Management	2,881	1,399	573	4,000	10,500	10,500	10,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Parklands/Other	2,276,250	376,392	13,816,070	1,680,299	150,000	-	-	-	225,000	240,000	240,000	240,000	240,000	240,000
Reserve Funds	1,824,256	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources	$ 4,103,387	$ 377,791	$ 13,816,643	$ 1,702,814	$ 160,500	$ 10,500	$ 10,500	$ 10,000	$ 235,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000
TOTAL GENERAL FUND	$ 74,558,926	$ 65,162,338	$ 80,204,079	$ 76,465,915	$ 75,107,243	$ 77,021,358	$ 79,685,951	$ 80,086,551	$ 75,241,004	$ 78,071,659	$ 81,022,065	$ 84,182,097	$ 87,304,898	$ 90,658,494

City of Concord
General Fund Revenue
Comparison of Revenue by Source
For the Year Ending June 30, 2013



TAXES	$ 63,754,406
INTERGOVERNMENTAL	200,000
INTERFUND CHARGES	2,823,067
REVENUES FROM USE OF MONEY	653,242
LICENSES AND PERMITS	1,217,272
CURRENT SERVICES	5,319,697
OTHER REVENUES	1,139,559
	$ 75,107,243

City of Concord
Summary of General Fund Adopted Budgets
Population and Assessed Valuations
For Year Ending June 30, 2013

Year	Population	Adopted Budget	Net Assessed Values	Population Increase	Budget Increase
2002-2003	124,655	$ 69,422,375	$ 7,905,764	0.6%	17.5%
2003-2004	124,856	60,336,793	8,578,526	0.2%	-13.1%
2004-2005	124,798	64,965,066	10,272,699	0.0%	7.7%
2005-2006	124,463	68,712,606	11,289,315	-0.3%	5.8%
2006-2007	125,203	72,309,409	12,581,573	0.6%	5.2%
2007-2008	123,776	78,328,992	13,394,577	-1.1%	8.3%
2008-2009	124,599	80,676,425	13,388,155	0.7%	3.0%
2009-2010	125,864	76,304,929	12,254,962	1.0%	-5.4%
2010-2011	122,676	70,992,070	12,020,887	-2.5%	-7.0%
2011-2012	123,206	71,336,000	11,710,084	0.4%	0.5%
2012-2013 *	123,206	$ 71,053,093	$ 11,167,274		-0.4%

ASSESSED VALUATIONS

(in $1,000)	2009-10	2010-11	2011-12	2012-13
Land	$ 4,954,168	$ 4,920,605	$ 4,822,639	$ 4,704,943
Improvements	7,562,783	7,453,490	7,327,549	6,938,011
Personal Property	393,568	339,414	342,462	311,951
	$ 12,910,519	$ 12,713,509	$ 12,492,650	$11,954,905
Exemptions:				
Homeowners	$ 162,848	$ 158,984	$ 154,772	$ 149,403
Other	492,709	533,638	627,350	638,228
Net Total	$ 12,254,962	$ 12,020,887	$ 11,710,528	$11,167,274

* Estimated Population

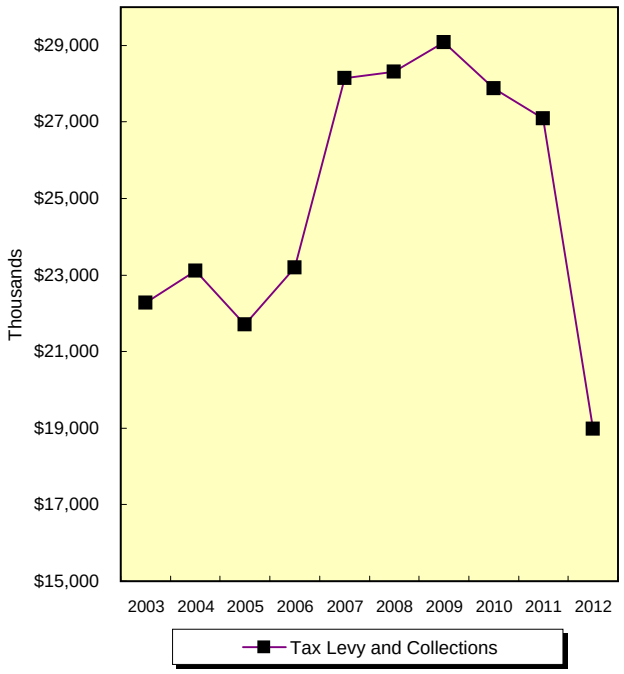
City of Concord
Assessed and Estimated Value of all Property
Last Ten Fiscal Years

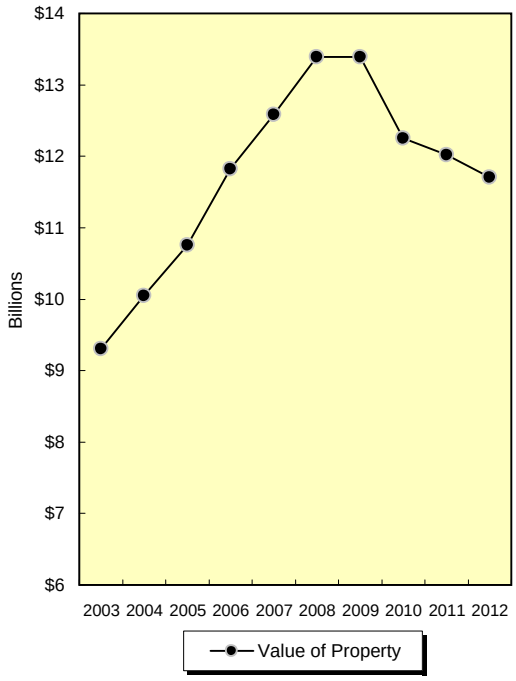
Fiscal Year	Secured Property	Unsecured Property	Total Assessed Valuation (a)	Estimated Full Market Valuation (a)	Total Direct Tax Rate (b)
2003	$ 8,765,865,678	$ 537,720,228	$ 9,303,585,906	$ 9,303,585,906	1%
2004	9,485,673,075	560,749,296	10,046,422,371	10,046,422,371	1%
2005	10,250,194,759	508,157,337	10,758,352,096	10,758,352,096	1%
2006	11,249,270,301	576,005,523	11,825,275,824	11,825,275,824	1%
2007	12,570,797,655	567,282,828	13,138,080,483	13,138,080,483	1%
2008	13,446,070,714	556,719,852	14,002,790,566	14,002,790,566	1%
2009	13,349,188,381	615,317,575	13,964,505,956	13,964,505,956	1%
2010	12,330,388,573	580,130,554	12,910,519,127	12,910,519,127	1%
2011	12,189,473,098	524,036,274	12,713,509,372	12,713,509,372	1%
2012	11,990,243,594	502,406,363	12,492,649,957	12,492,649,957	1%
2013	$ 11,475,225,809	$ 479,678,800	$ 11,954,904,609	$ 11,954,904,609	1%

(a) The state constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.

(b) California cities do not set their own direct tax rate. The constitution establishes the rate at 1% and allocates a portion of that amount, by annual calculation, to all the taxing entities within a tax rate area The City of Concord encompasses more than 15 tax rate areas.

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year	Total Secured Tax Levy	General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2003	$22,268,670	$ 10,320,110	-	$11,948,560	$ 22,268,670	100.00%	$ 9,303,585,906
2004	23,117,284	10,743,130	-	12,374,154	23,117,284	100.00%	10,046,422,371
2005	21,710,945 (A)	10,652,549	-	11,058,396	21,710,945	100.00%	10,758,352,096
2006	23,202,024 (A)	11,773,593	-	11,428,431	23,202,024	100.00%	11,825,275,824
2007	28,151,765 (A)	14,247,381	-	13,904,384	28,151,765	100.00%	12,581,572,120
2008	28,304,789 (A)	13,706,176	-	14,598,613	28,304,789	100.00%	13,394,577,419
2009	29,074,531 (A)	12,987,563	-	16,086,968	29,074,531	100.00%	13,388,154,607
2010	27,872,031 (A)	11,379,519	-	16,492,512	27,872,031	100.00%	12,254,962,478
2011	27,093,100 (A)	11,393,346	-	15,699,754	27,093,100	100.00%	12,020,887,030
2012	$18,973,253 (A)	$ 10,917,466	-	$ 8,055,787 (B)	$ 18,973,253	100.00%	$11,710,527,901

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department.

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2012 are net of pass-thru payment and educational revenue augmentation fund withholding.
(B) Redevelopment Agency dissolved in mid FY2012 resulting in no further tax collections henceforth.

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CITY OF CONCORD
DEPARTMENTAL SUMMARIES
ALL FUNDING SOURCES
FOR YEAR ENDING JUNE 30, 2013

ACCOUNTING BASIS

All governmental fund type annual operating budgets are adopted on a basis of accounting consistent with generally accepted governmental accounting principles except for the Capital Improvement Program/Transportation Improvement Program (CIP/TIP) projects which are reviewed annually and adopted on a project by project basis.

Basis of accounting refers to when revenues and expenditures or expenses are recognized and reported in the financial statements, regardless of the measurement focus applied. All governmental and agency funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Measurable means the amount of the transaction can be determined and is available, i.e., collectible within the current period or soon enough thereafter (generally sixty days) to be used to pay liabilities of the current period. Amounts which cannot be measured or are not available are not accrued as revenue in the current year.

Those revenues susceptible to accrual are sales and franchise taxes, interest revenue and some charges for services. Fines, licenses and permits revenues are not susceptible to accrual because they are generally not measurable until received. Long-term notes receivable have been offset with an entry to deferred revenue or a reservation of fund balance to reflect interest and principal, respectively, and the fact that these revenues are not currently available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include accumulated unpaid vacation, sick pay and other employee amounts which are accrued in the general long-term obligation account group, and principal and interest on general long-term debt which is recognized when due. Financial resources usually are appropriated in other funds for transfer to a debt service fund in the period in which maturing debt principal and interest must be paid. Such amounts are therefore not current liabilities of the debt service fund, as their settlement will not require expenditure of existing fund assets.

All proprietary funds, the internal service funds, and the pension trust fund are budgeted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Depreciation and amortization are charged, but they are not reflected in the budget.

PROGRAM STRUCTURE

A number of Departments have reconfigured their program structure from the prior year as a result of developing their Performance-Based Budgets. As such, prior year comparisons cannot be made in the individual program summaries. For those individual programs, a N/A (not applicable) is noted in the prior year columns.

The material in this section is intended to assist the reader by giving an overall summary of each Department's expenditures and personnel allocations proposed for FY 2012-13 as compared to actual or budgeted amounts in the four preceding fiscal years. Comparisons are made at the Department level and include all funding sources.

A brief summary is given if the proposed budget contains any significant changes for the prior year that affect expenditures and personnel. Rental charges for equipment and facilities are now proportionately assigned to each Department as an expense. Also expensed to each Department are the operational costs for each Internal Service Fund. These charges are shown under the "Fixed Charges" category. The total operational and replacement expense is offset equally by revenue to the appropriate Internal Service Fund.

Operations for the Internal Service Funds are shown in the appropriate Departmental Summary. The Information Technology Replacement Fund, shown in the Information Technology Department, includes computers and peripherals, telecommunications and other office equipment. The Building Maintenance and Fleet Replacement Funds are included with the Public Works Department. The Workers' Compensation, Risk Management and Post Retirement Healthcare Benefits Funds are considered non-departmental and are not included in any departments' totals.

CITY OF CONCORD
DEPARTMENTAL SUMMARIES
FUND STRUCTURE
FOR YEAR ENDING JUNE 30, 2013

GOVERNMENTAL FUNDS

Governmental funds are accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid and the difference between governmental fund assets and liabilities is referred to as "Fund Balance".

- **General Fund -** This is the main operating fund of the City. It is used to account for all financial resources not required to be accounted for in another fund. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, motor vehicle in-lieu fees, interest income, fines and charges for services. Expenditures are made for public safety, parks, recreation, and general governmental operations.

- **Special Revenue Funds -** To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes. The City maintains eight Special Revenue Funds.
  1. State Gas Tax - Revenue apportioned to the City from State-collected gasoline taxes and expended for construction and maintenance of city streets.
  2. Storm Water Management - To account for the activities necessary to comply with the Federal Clean Water Act.
  3. Maintenance Districts - Revenue from assessments on property owners within the districts expended for street lighting and landscape maintenance within these areas.
  4. Art in Public Places - Fees collected from new construction permits expended for the purchase and installation of art objects in the City. This fee has been rescinded and the funds available are earmarked in the Capital Improvement Program for a specific project.
  5. Traffic System Management (TSM) - Monies from in-lieu Parking fees expended for off-street parking facilities, mass transit equipment and TSM projects.
  6. RDA Successor Agency - The Redevelopment Agency of the City of Concord was dissolved on February 1, 2012. The City will serve as the Successor Agency and it has assumed ownership and responsibility for all of the assets, properties, contracts, leases and records of the Redevelopment Agency, and will be responsible for winding down the Agency's contractual and legal obligations and affairs.
  7. Monument Community Partnership - Monies from partnership between the Contra Costa First 5 children and Monument Community Partnership.
  8. Housing & Community Services - Monies from the Department of Housing and Urban Development expended for programs to assist low and moderate-income residents. Developer's fees support the City's childcare program.

- **Debt Service Funds -** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City maintains the following types of Debt Service Funds.
  1. Tax Allocation Bonds - Accounts for accumulation of property taxes for payment of principal and interest on the Redevelopment Agency tax allocation bonds.
  2. Revenue Bonds - Accounts for payment of principal and interest of the Police Facility, Parking Structure and the Performing Arts Structure.
  3. Certificates of Participation - Accounts for transfers from the General Fund for payment of principal and interest on Association of bay Area Government (ABAG) certificates of participation.
  4. Assessment Districts - Accounts for accumulation of special assessment taxes for payment of principal and interest on special assessment bonds.

- **Capital Projects Funds -**To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund and trust funds). The City maintains nine Capital Project Funds.

1. Measure C/J - Accounts for transportation improvements funded by 19% of the ½% sales tax approved by Contra Costa voters in 1988.
2. Measure C I-680 - Accounts for highway improvements funded by 81% of the ½% sales tax approved by Contra Costa voters in 1988.
3. Developer Fees for Parkland Zones - Accounts for fees collected from developers expended for parks and recreational areas.
4. Developer Fees for Off-Site Street Improvement Program (O.S.I.P.) - Accounts for fees collected from developers expended for General Plan street improvements.
5. Developer Fees for Storm Drain Zones/Traffic Mitigation - Account for fees collected from developers expended for storm drains and traffic mitigation.
6. Federal Street Assistance - Accounts for approved capital projects funded by Federal Government revenues.
7. Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.
8. Assessment Districts - Accounts for specific public improvements such as streets, sewers, storm drains, or sidewalks or other amenities funded by special assessments against benefited properties.
9. General Reimbursable Projects Fund - Accounts for the costs of acquisition and construction of general purpose public facilities that are reimbursable from grants or from General Fund transfers.

PROPRIETARY FUNDS/ENTERPRISE FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges and that the activity be self supporting. The City operates two Enterprise Funds.

1. Golf Course Fund - Accounts for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.
2. Sewer Fund - Accounts for activities associated with sewage collection, transmission and treatment.

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department to other departments of the governmental unit on a cost reimbursement basis. The City maintains six Internal Service Funds.

1. Worker's Compensation Fund - Accounts for worker's compensation expenses.
2. Risk Management/Liability Fund - Provides for the uninsured portion of claims and judgments.
3. Post Retirement Healthcare - Accounts for contributions and benefits paid in relation to the Post-Retirement Health Care Program.
4. Fleet Maintenance Fund - Accounts for the replacement, maintenance and operations of City licensed vehicles and motorized equipment.
5. Information Technology Equipment Fund - Accounts for the replacement, maintenance and operations of computers and peripherals, network systems, telecommunications, data base systems and office equipment.
6. Building Maintenance Fund - Accounts for the replacement, maintenance and operations for facility upkeep and custodial services.

FIDUCIARY FUNDS

To account for assets held by the City as a trustee agent for other governmental units, private organizations, other or individuals. The Employee Retirement System Trust Fund, the only Fiduciary fund of the City, accounts for accumulation of resources to be used for retirement annuity payments at appropriate amounts and times in the future.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ 75,189,695	$ 72,007,901	$ 72,687,376	$ 79,006,047	$ 67,244,377
Licenses and permits	3,552,004	1,964,479	1,228,355	1,316,005	1,242,272
Intergovernmental	12,411,998	15,221,106	15,024,491	14,309,544	11,831,462
Charges for current services	44,748,197	42,402,973	41,761,546	44,567,147	45,353,786
Fines and forfeitures	1,108,677	1,021,932	946,446	1,037,238	830,000
Use of money and property	7,889,953	6,130,116	6,843,866	6,317,830	4,918,883
Other	5,939,904	13,780,295	19,060,017	6,080,163	13,048,289
Total Revenues	$ 150,840,428	$ 152,528,802	$ 157,552,097	$ 152,633,974	$ 144,469,069
EXPENDITURES:					
Current:					
Salaries and benefits	$ 74,363,419	$ 67,774,586	$ 63,921,837	$ 66,911,221	$ 65,914,516
Operating expenditures	35,128,093	54,565,784	54,559,564	50,467,497	46,798,478
Fixed charges	14,593,929	13,095,576	11,889,687	11,238,554	11,683,934
Capital projects	31,119,301	17,383,263	16,493,633	17,587,503	14,766,169
Debt services	11,014,657	23,217,348	10,466,332	11,884,298	11,441,891
Total Expenditures	$ 166,219,399	$ 176,036,558	$ 157,331,053	$ 158,089,073	$ 150,604,988
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (15,378,971)	$ (23,507,756)	$ 221,044	$ (5,455,099)	$ (6,135,919)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 13,509,448	$ (13,466,917)	$ 12,888,836	$ (11,641,812)	$ -
Transfers in	15,166,374	32,678,670	26,771,502	13,185,874	9,469,268
Transfers (out)	(15,166,374)	(32,678,670)	(26,771,502)	(13,185,874)	(9,469,268)
Total Other Financing Sources (Uses)	$ 13,509,448	$ (13,466,917)	$ 12,888,836	$ (11,641,812)	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (1,869,523)	$ (36,974,673)	$ 13,109,880	$ (17,096,911)	$ (6,135,919)
Fund balance at beginning of year	153,858,177	151,988,654	115,013,981	128,123,861	111,026,950
Fund balance at end of year	$151,988,654	$115,013,981	$128,123,861	$111,026,950	$104,891,031

CITY OF CONCORD

FUND BALANCE SUMMARY BY FUND
FOR THE YEAR ENDING JUNE 30, 2013

	Estimated Fund Balance 07/01/2012	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 06/30/2013
GENERAL FUND	$ 12,494,000	$ 75,096,743	$ 70,055,902	$ 10,500	$ 997,191	$ 16,548,150
PAVILION FUND	$ 548,343	$ 214,371	$ 89,032	$ -	$ 280,135	$ 393,547
SPECIAL REVENUE FUNDS						
Gas Tax	$ 1,764,348	$ 3,317,344	$ 3,025,081	$ -	$ -	$ 2,056,611
Storm Water Management	2,620,411	2,029,000	1,974,036	-	-	2,675,375
Maintenance Districts	3,161,010	1,892,976	2,003,825	-	-	3,050,161
Art in Public Places	126,805	-	124,650	-	-	2,155
Traffic System Management	81,996	788	39,029	99,375	10,500	132,630
RDA Successor Agency	-	10,373,189	2,541,365	-	7,831,824	-
Successor Arts in Public Places	321,674	-	78,847	-	-	242,827
Monument Community Partnership	-	-	-	-	-	-
Housing & Community Services	2,846,794	1,334,346	1,261,317	134,506	-	3,054,329
Total Special Revenue	$ 10,923,038	$ 18,947,643	$ 11,048,150	$ 233,881	$ 7,842,324	$ 11,214,088
DEBT SERVICE FUNDS						
RDA Tax Allocation Bonds	$ -	$ 10,000	$ 6,342,271	$ 6,342,271	$ -	$ 10,000
RDA Revenue Bonds	-	-	502,669	502,669	-	-
RDA Parking Structure Bonds	-	1,000	741,966	741,966	-	1,000
Concord Pavilion Revenue Bonds	1,897	500,000	782,032	280,135	-	-
Lease Agreements	-	-	1,190,709	1,190,709	-	-
Certifications of Participation	-	-	-	-	-	-
Total Debt Service	$ 1,897	$ 511,000	$ 9,559,647	$ 9,057,750	$ -	$ 11,000
CAPITAL PROJECTS FUNDS						
Measure C/J	$ 936,071	$ 1,368,679	$ 1,748,277	$ -	$ 100,000	$ 456,473
Measure J Streets/Ramps & Bond	-	-	-	-	-	-
Measure WW	-	927,800	927,800	-	-	-
Developers' Fees Parkland	-	-	-	-	-	-
Developers' Fees O.S.I.P.	490,000	40,803	499,684	-	-	31,119
Developers' Fees Storm Drain/TM	598,090	9,348	56,354	-	-	551,084
Prop. 1B & 1B Seismic	57,000	256,928	313,928	-	-	-
General Reimbursable Projects	-	4,841,115	4,841,115	-	-	-
Total Capital	$ 2,081,161	$ 7,444,673	$ 8,387,158	$ -	$ 100,000	$ 1,038,676
ENTERPRISE FUNDS						
Sewer	$ 12,665,508	$ 19,715,475	$ 25,361,937	$ -	$ -	$ 7,019,046
Golf Course	-	1,271,605	1,338,742	67,137	-	-
Total Enterprise	$ 12,665,508	$ 20,987,080	$ 26,700,679	$ 67,137	$ -	$ 7,019,046
INTERNAL SERVICE FUNDS						
Workers' Compensation	$ 5,597,976	$ 2,945,022	$ 2,626,311	$ -	$ 100,000	$ 5,816,687
Risk Management/ Liability	2,192,590	1,273,418	1,330,418	100,000	-	2,235,590
Post Retirement Healthcare	18,020,408	3,172,801	3,342,039	-	-	17,851,170
Fleet Maintenance	2,466,774	2,419,209	3,337,116	-	-	1,548,867
Information Technology	2,644,670	5,997,143	5,800,625	-	-	2,841,188
Building Maintenance	1,571,140	2,528,966	2,502,911	-	149,618	1,447,577
Total Internal Service	$ 32,493,558	$ 18,336,559	$ 18,939,420	$ 100,000	$ 249,618	$ 31,741,079
FIDUCIARY FUNDS						
Pension Trust	$ 39,819,445	$ 2,931,000	$ 5,825,000	$ -	$ -	$ 36,925,445
TOTAL CITY	$ 111,026,950	$ 144,469,069	$ 150,604,988	$ 9,469,268	$ 9,469,268	$ 104,891,031

CITY OF CONCORD
REVENUE SUMMARY BY FUND (INCLUDES TRANSFERS IN)
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
GENERAL FUND	$ 72,759,133	$ 64,165,643	$ 80,227,968	$ 76,465,915	$ 75,107,243
PAVILION FUND	$ 149,565	$ 1,304,584	$ 295,312	$ 214,371	$ 214,371
SPECIAL REVENUE FUNDS					
Gas Tax	$ 2,052,686	$ 2,071,670	$ 3,200,763	$ 3,433,500	$ 3,317,344
Storm Water Management	2,108,112	2,094,213	2,098,255	1,993,330	2,029,000
Maintenance Districts	1,772,233	1,776,317	1,768,703	1,828,157	1,892,976
Art in Public Places	3,426	4,920	2,211	-	-
Traffic System Management	2,573	1,567	450	103,350	100,163
RDA Successor Agency	-	-	-	-	10,373,189
Successor Arts in Public Places	-	-	-	-	-
RDA Housing Set-Aside	3,712,684	3,748,850	3,555,048	3,335,368	-
Monument Community Partnership	277,696	357,209	369,107	-	-
Housing & Community Services	1,913,688	2,235,242	1,988,763	1,159,623	1,468,852
Total Special Revenue	$ 11,843,098	$ 12,289,988	$ 12,983,300	$ 11,853,328	$ 19,181,524
DEBT SERVICE FUNDS					
RDA Tax Allocation Bonds	$ 5,522,516	$ 6,204,476	$ 6,371,818	$ 6,917,647	$ 6,352,271
RDA Revenue Bonds	698,865	4,280,114	507,424	509,425	502,669
RDA Parking Structure Bonds	757,924	744,882	740,820	750,641	742,966
Concord Pavilion Revenue Bonds	1,729,537	10,592,361	814,208	1,109,000	780,135
Lease Agreements	-	5,143,057	735,857	1,122,321	1,190,709
Assessment Districts	68,954	69,249	(1,039)	-	-
Certifications of Participation	91,245	97,045	97,154	98,622	-
Total Debt Service	$ 8,869,041	$ 27,131,184	$ 9,266,242	$ 10,507,656	$ 9,568,750
CAPITAL PROJECTS FUNDS					
Measure C/J	$ 1,488,379	$ 1,346,982	$ 1,363,779	$ 1,311,108	$ 1,368,679
Measure C I-680	167,881	359,261	129,790	-	-
Measure J Streets/Ramps	-	2,161,891	335,588	4,443,000	-
Measure WW	-	208,126	1,170,878	257,000	927,800
Developers' Fees Parkland	12,742	9,878	26,203	-	-
Developers' Fees O.S.I.P.	1,938,333	128,640	52,269	20,671	40,803
Developers' Fees Storm Drain/TM	90,899	25,897	96,856	7,000	9,348
Federal Street Assistance	41,447	112,422	-	-	-
Traffic Congestion Relief/Prop 1B	1,122,714	3,006,293	35,434	2,237	256,928
General Reimbursable Projects	6,367,334	4,350,434	19,114,722	3,629,527	4,841,115
Total Capital	$ 11,229,729	$ 11,709,824	$ 22,325,519	$ 9,670,542	$ 7,444,673
ENTERPRISE FUNDS					
Sewer	$ 19,221,102	$ 19,342,835	$ 18,634,919	$ 19,531,000	$ 19,715,475
Golf Course	1,502,299	1,383,468	1,292,735	1,616,296	1,338,742
Total Enterprise	$ 20,723,401	$ 20,726,303	$ 19,927,654	$ 21,147,296	$ 21,054,217
INTERNAL SERVICE FUNDS					
Workers' Compensation	$ 2,208,949	$ 2,761,539	$ 2,924,935	$ 3,034,537	$ 2,945,022
Risk Management/ Liability	2,353,433	7,371,087	1,875,214	1,206,799	1,373,418
Post Retirement Healthcare	1,543,525	3,196,926	1,664,758	2,630,573	3,172,801
Fleet Maintenance	2,968,727	2,984,242	2,774,976	2,694,787	2,419,209
Information Technology	7,038,696	6,011,951	5,982,371	4,561,387	5,997,143
Building Maintenance	4,265,483	3,526,847	3,150,832	3,276,955	2,528,966
Total Internal Service	$ 20,378,813	$ 25,852,592	$ 18,373,086	$ 17,405,038	$ 18,436,559
FIDUCIARY FUNDS					
Pension Trust	$ 3,047,365	$ 4,068,989	$ 4,812,620	$ 3,546,000	$ 2,931,000
REDEVELOPMENT AGENCY	$ 17,106,730	$ 16,958,377	$ 15,951,438	$ 15,009,700	$ -
TOTAL CITY	$ 166,106,875	$ 184,207,484	$ 184,163,139	$ 165,819,846	$ 153,938,337

CITY OF CONCORD
EXPENDITURES SUMMARY BY FUND (INCLUDES TRANSFERS OUT)
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
GENERAL FUND	$ 78,783,267	$ 73,786,084	$ 69,462,364	$ 71,336,000	$ 71,053,093
PAVILION FUND	$ 61,125	$ 9,386,989	$ 119,358	$ 81,253	$ 369,167
SPECIAL REVENUE FUNDS					
Gas Tax	$ 2,130,984	$ 2,058,097	$ 1,227,227	$ 3,539,240	$ 3,025,081
Storm Water Management	2,067,887	1,936,686	1,617,816	1,815,797	1,974,036
Maintenance Districts	1,359,330	1,198,461	1,466,094	1,985,793	2,003,825
Art in Public Places	-	6,000	5,999	-	124,650
Traffic System Management	63,388	45,688	7,002	43,029	49,529
RDA Successor Agency	-	-	-	-	10,373,189
Successor Arts in Public Places	-	-	-	-	78,847
RDA Housing Set-Aside	2,057,300	1,769,296	1,467,752	3,187,635	-
Monument Community Partnership	277,696	357,209	369,107	-	-
Housing & Community Services	1,479,752	1,976,129	1,591,386	1,024,900	1,261,317
Total Special Revenue	$ 9,436,337	$ 9,347,566	$ 7,752,383	$ 11,596,394	$ 18,890,474
DEBT SERVICE FUNDS					
RDA Tax Allocation Bonds	$ 6,435,170	$ 6,352,972	$ 6,358,371	$ 6,348,671	$ 6,342,271
RDA Revenue Bonds	690,659	4,802,932	508,531	501,425	502,669
RDA Parking Structure Bonds	743,224	742,862	741,521	740,641	741,966
Concord Pavilion Revenue Bonds	1,782,514	10,474,619	967,700	866,528	782,032
Lease Agreements	-	5,141,816	471,128	1,122,321	1,190,709
Assessment Districts	39,292	36,760	366,063	-	-
Certifications of Participation	98,374	97,452	96,149	98,622	-
Total Debt Service	$ 9,789,233	$ 27,649,413	$ 9,509,463	$ 9,678,208	$ 9,559,647
CAPITAL PROJECTS FUNDS					
Measure C/J	$ 894,024	$ 959,235	$ 631,660	$ 1,588,763	$ 1,848,277
Measure C I-680	235,081	292,796	82,942	-	-
Measure J Streets/Ramps	296,056	2,099,355	206,234	4,443,000	-
Measure WW	84,092	457,571	1,333,227	257,000	927,800
Developers' Fees Parkland	398,176	74,389	183,268	-	-
Developers' Fees O.S.I.P.	1,468,817	812,380	217,146	140,316	499,684
Developers' Fees Storm Drain/TM	14,566	-	-	-	56,354
Federal Street Assistance	52,366	13,022	-	-	-
Traffic Congestion Relief/Prop 1B	3,032,687	85,956	1,735,884	880,867	313,928
Assessment Districts	-	-	-	-	-
General Reimbursable Projects	5,702,821	5,264,845	10,006,231	3,629,527	4,841,115
Total Capital	$ 12,178,686	$ 10,059,549	$ 14,396,592	$ 10,939,473	$ 8,487,158
ENTERPRISE FUNDS					
Sewer	$ 18,697,498	$ 21,303,268	$ 21,717,550	$ 21,663,988	$ 25,361,937
Golf Course	1,679,995	1,323,074	1,305,929	1,549,797	1,338,742
Total Enterprise	$ 20,377,493	$ 22,626,342	$ 23,023,479	$ 23,213,785	$ 26,700,679
INTERNAL SERVICE FUNDS					
Workers' Compensation	$ 2,830,383	$ 2,661,916	$ 2,467,755	$ 2,682,539	$ 2,726,311
Risk Management/ Liability	1,820,515	6,147,605	2,887,097	1,285,303	1,330,418
Post Retirement Healthcare	4,778,922	4,537,335	3,954,057	3,444,749	3,342,039
Fleet Maintenance	2,711,986	2,309,973	2,295,540	3,689,714	3,337,116
Information Technology	7,082,748	4,934,047	5,355,190	5,607,522	5,800,625
Building Maintenance	5,730,184	4,914,005	5,376,967	4,173,320	2,652,529
Total Internal Service	$ 24,954,738	$ 25,504,881	$ 22,336,606	$ 20,883,147	$ 19,189,038
FIDUCIARY FUNDS					
Pension Trust	$ 7,599,549	$ 5,680,339	$ 5,708,841	$ 5,796,000	$ 5,825,000
REDEVELOPMENT AGENCY	$ 18,300,919	$ 23,673,853	$ 31,633,000	$ 17,750,684	$ -
TOTAL CITY	$ 181,481,347	$ 207,715,016	$ 183,942,086	$ 171,274,944	$ 160,074,256

OPERATING EXPENDITURES SUMMARY BY ORGANIZATION
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
General Government:					
City Attorney	$ 1,551,835	$ 1,321,553	$ 1,107,127	$ 970,024	$ 1,075,645
Community & Economic Development	21,439,117	27,030,494	21,054,608	21,150,662	7,658,898
Parks & Recreation	8,642,369	8,133,441	7,792,946	6,270,135	5,382,035
Finance	5,038,723	5,617,175	5,546,457	8,175,247	9,377,590
Reserve Funds - Fund Transfers	-	-	925,146	780,827	1,146,568
General Fund Capital Projects	759,511	-	-	373,500	-
Human Resources	1,454,988	1,246,144	1,165,785	1,340,766	1,325,617
Information Technology	6,057,924	4,029,117	4,312,697	5,312,522	5,385,808
Office of the City Manager	3,629,448	3,202,948	2,774,143	2,546,979	2,665,859
Police	42,604,339	41,176,126	41,052,268	42,048,439	41,589,698
Public Works	21,392,095	17,221,393	14,855,347	19,052,770	15,328,498
Storm Water Management	2,067,887	1,936,687	1,616,285	1,774,577	1,944,036
Total General Government	$ 114,638,236	$ 110,915,078	$ 102,202,809	$ 109,796,448	$ 92,880,252
Enterprise Funds:					
Golf Course Enterprise	$ 1,399,456	$ 1,175,223	$ 1,148,861	$ 1,499,797	$ 1,288,742
Sewer Enterprise	13,283,066	12,964,630	17,079,759	18,162,987	19,118,937
Total Enterprise Fund	$ 14,682,522	$ 14,139,853	$ 18,228,620	$ 19,662,784	$ 20,407,679
Total Operating Budget by Organization	$ 129,320,758	$ 125,054,931	$ 120,431,429	$ 129,459,232	$ 113,287,931
Add:					
Capital Improvement Projects (1)	$ 34,771,807	$ 49,330,333	$ 48,292,353	$ 26,341,504	$ 31,401,678
Debt Service Payment	9,789,233	27,649,413	9,509,463	9,678,208	9,559,647
Pension Trust	7,599,549	5,680,339	5,708,841	5,796,000	5,825,000
Total Organization	$ 181,481,347	$ 207,715,016	$ 183,942,086	$ 171,274,944	$ 160,074,256

(1) Not all Capital Improvement Projects, Debt Service payments and book depreciation were included in the the department's operating budget.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
City Attorney

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 683,534	$ 613,855	$ 526,524	$ 505,911	$ 480,229
Part-time	406	22,993	3,417	-	-
Overtime	-	-	-	-	-
Benefits	346,836	297,590	249,778	261,239	293,540
Total Salaries and Benefits	$ 1,030,776	$ 934,438	$ 779,719	$ 767,150	$ 773,769
Operating Expenses	$ 399,110	$ 281,223	$ 235,329	$ 336,098	$ 286,286
Fixed Charges:					
Fleet	$ -	$ -	$ -	$ -	$ -
Information Technology	61,813	55,042	49,145	-	2,101
Buildings	53,084	43,738	40,662	42,653	10,334
Risk Mgmt./Liability	7,052	7,112	2,272	2,340	3,155
Total Fixed Charges	$ 121,949	$ 105,892	$ 92,079	$ 44,993	$ 15,590
Other Financing Uses	$ -	$ -	$ -	$ (178,217)	$ -
Total Expenditures	$ 1,551,835	$ 1,321,553	$ 1,107,127	$ 970,024	$ 1,075,645
Funding Sources					
General Fund	$ 1,551,835	$ 1,321,553	$ 1,107,127	$ 970,024	$ 1,075,645
RDA Set Aside	-	-	-	-	-
	$ 1,551,835	$ 1,321,553	$ 1,107,127	$ 970,024	$ 1,075,645
Personnel Allocation					
Full-time	6.00	4.00	4.00	4.00	4.00
Part-time (FTE)	0.05	0.36	0.00	0.00	0.00

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Community & Economic Development

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 3,468,607	$ 2,462,530	$ 1,992,086	$ 2,061,345	$ 1,875,892
Part-time	126,399	165,099	465,146	227,891	195,000
Overtime	45,754	28,570	69,681	19,034	8,490
Benefits	1,928,287	1,645,671	1,619,777	1,269,371	1,615,989
Total Salaries and Benefits	$ 5,569,047	$ 4,301,870	$ 4,146,690	$ 3,577,641	$ 3,695,371
Operating Expenses	$ 1,870,506	$ 8,215,187	$ 3,535,387	$ 4,456,707	$ 3,367,849
Fixed Charges:					
Fleet	$ 80,302	$ 75,937	$ 103,389	$ 48,194	$ 69,521
Information Technology	1,212,761	1,081,666	1,122,127	50,341	63,946
Buildings	189,644	156,254	197,410	152,379	203,944
Risk Mgmt./Liability	59,345	60,629	110,596	49,573	113,261
Total Fixed Charges	$ 1,542,052	$ 1,374,486	$ 1,533,522	$ 300,487	$ 450,672
Other Financing Uses	$ 12,457,512	$ 13,138,951	$ 11,839,009	$ 12,815,827	$ 145,006
Total Expenditures	$ 21,439,117	$ 27,030,494	$ 21,054,608	$ 21,150,662	$ 7,658,898
Funding Sources					
General Fund	$ 4,951,315	$ 4,150,467	$ 4,637,098	$ 3,128,063	$ 4,423,303
C.D.B.G.	101,500	102,187	-	92,107	-
RDA Set Aside	1,537,961	1,456,569	1,342,348	3,072,187	-
Concord Housing Fund	-	-	-	-	169,472
Housing Assistance	24,865	22,707	19,578	28,229	-
Housing Inclusionary Fees	-	-	-	-	54,503
Housing Conservation	93,620	57,364	63,738	55,713	418
Cal HFA HEIP Program, HUD	30,000	30,966	-	-	-
HUD Lead Base Grant	-	1,717	-	-	-
Measure J	-	-	62,800	-	144,165
Gas Tax	-	-	3,293	-	12,523
Traffic Management System	-	-	7,002	-	49,529
RDA Successor Agency	-	-	-	-	2,726,138
Successor Art in Public Places	-	-	-	-	78,847
RDA Programs	14,699,856	21,208,517	14,918,751	14,774,363	-
	$ 21,439,117	$ 27,030,494	$ 21,054,608	$ 21,150,662	$ 7,658,898
Personnel Allocation					
Full-time	43.50	32.00	29.00	30.00	37.00
Part-time (FTE)	1.92	2.64	2.64	3.52	2.88

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Parks & Recreation

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 1,434,802	$ 1,195,585	$ 1,072,434	$ 1,069,289	$ 960,400
Part-time	1,368,347	1,311,754	1,243,955	1,354,442	1,360,890
Overtime	2,896	1,687	22,077	-	-
Benefits	1,076,301	1,073,426	849,818	884,350	946,827
Total Salaries and Benefits	$ 3,882,346	$ 3,582,452	$ 3,188,284	$ 3,308,081	$ 3,268,117
Operating Expenses	$ 2,367,027	$ 2,476,416	$ 2,211,829	$ 1,691,863	$ 1,553,077
Fixed Charges:					
Fleet	$ 60,959	$ 57,927	$ 56,276	$ 55,858	$ 64,724
Computer/Equipment	669,434	596,379	534,131	19,906	39,543
Buildings	1,507,848	1,242,381	1,155,002	1,187,144	486,609
Liability	63,547	64,921	51,528	53,083	30,904
Total Fixed Charges	$ 2,301,788	$ 1,961,608	$ 1,796,937	$ 1,315,991	$ 621,780
Other Financing Uses	$ 91,208	$ 112,965	$ 595,896	$ (45,800)	$ (60,939)
Total Expenditures	$ 8,642,369	$ 8,133,441	$ 7,792,946	$ 6,270,135	$ 5,382,035
Funding Sources					
General Fund	$ 7,197,547	$ 6,442,047	$ 5,618,840	$ 5,044,246	$ 4,143,914
C.D.B.G.	437,059	522,716	971,948	352,625	374,996
GF Reimbursable Project	674,178	734,282	781,151	833,728	833,125
First Five	277,696	357,209	369,106	-	-
Child Care	55,889	77,187	51,901	39,536	30,000
	$ 8,642,369	$ 8,133,441	$ 7,792,946	$ 6,270,135	$ 5,382,035
Personnel Allocation					
Full-time	20.00	17.00	15.00	15.00	14.00
Part-time (FTE)	63.73	58.92	54.70	58.23	59.10

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Finance

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 1,719,612	$ 1,427,997	$ 1,166,723	$ 1,487,155	$ 1,268,175
Part-time	7,047	3,890	30,886	22,500	45,580
Overtime	799	16,379	25,456	-	-
Benefits	973,991	1,925,065	1,906,712	2,029,288	2,400,097
Total Salaries and Benefits	$ 2,701,449	$ 3,373,331	$ 3,129,777	$ 3,538,943	$ 3,713,852
Operating Expenses	$ 1,371,599	$ 1,392,462	$ 1,652,976	$ 1,615,934	$ 1,370,571
Fixed Charges:					
Fleet	$ 6,892	$ 6,518	$ 6,308	$ 36,166	$ 3,928
Information Technology	754,772	672,087	600,063	2,819,528	3,760,909
Buildings	180,324	148,578	138,126	144,889	411,798
Risk Mgmt./Liability	23,687	24,199	19,207	19,787	116,532
Total Fixed Charges	$ 965,675	$ 851,382	$ 763,704	$ 3,020,370	$ 4,293,167
Total Department Expenditures	$ 5,038,723	$ 5,617,175	$ 5,546,457	$ 8,175,247	$ 9,377,590
Other Financing Uses					
Fund Transfers Out	$ -	$ -	$ 925,146	$ 780,827	$ 1,146,568
Reserve Funds	-	-	-	-	-
Capital Projects	759,511	-	-	373,500	-
Total Other Financing Uses	$ 759,511	$ -	$ 925,146	$ 1,154,327	$ 1,146,568
Total Expenditures	$ 5,798,234	$ 5,617,175	$ 6,471,603	$ 9,329,574	$ 10,524,158
Funding Sources					
General Fund	$ 5,798,324	$ 5,617,175	$ 6,471,603	$ 9,329,074	$ 10,524,158
	$ 5,798,324	$ 5,617,175	$ 6,471,603	$ 9,329,074	$ 10,524,158
Personnel Allocation					
Full-time	27.00	21.00	18.00	18.00	18.00
Part-time (FTE)		1.07	2.76	0.60	1.18

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Human Resources

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 557,328	$ 466,094	$ 444,911	$ 482,618	$ 474,317
Part-time	30,148	41,037	54,132	73,580	43,576
Overtime	1,486	-	3		
Benefits	306,976	273,734	251,136	291,417	328,627
Total Salaries and Benefits	$ 895,938	$ 780,865	$ 750,182	$ 847,615	$ 846,520
Operating Expenses	$ 343,064	$ 274,639	$ 244,813	$ 458,169	$ 462,169
Fixed Charges:					
Information Technology	$ 179,875	$ 160,157	$ 142,963	$ 5,850	$ 8,097
Buildings	32,418	26,710	24,832	26,047	4,099
Risk Mgmt./Liability	3,693	3,773	2,995	3,085	4,732
Total Fixed Charges	$ 215,986	$ 190,640	$ 170,790	$ 34,982	$ 16,928
Total Expenditures	$ 1,454,988	$ 1,246,144	$ 1,165,785	$ 1,340,766	$ 1,325,617
Funding Sources					
General Fund	$ 1,361,537	$ 1,181,476	$ 1,072,955	$ 1,260,352	$ 1,201,704
Post Retirement Health	-	-	-	-	-
Workers' Compensation	93,451	64,668	92,829	80,414	123,913
	$ 1,454,988	$ 1,246,144	$ 1,165,784	$ 1,340,766	$ 1,325,617
Personnel Allocation					
Full-time	8.00	8.00	6.00	6.00	6.00
Part-time (FTE)			1.00	1.00	0.69

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Information Technology

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 1,259,108	$ 1,005,427	$ 965,028	$ 985,003	$ 946,542
Part-time	93,665	115,853	130,029	114,331	113,495
Overtime	14,541	13,095	18,045	26,083	26,082
Benefits	736,444	629,163	605,778	600,096	665,251
Total Salaries and Benefits	$ 2,103,758	$ 1,763,538	$ 1,718,880	$ 1,725,513	$ 1,751,370
Operating Expenses	$ 2,884,629	$ 2,206,588	$ 2,540,550	$ 3,524,514	$ 3,607,984
Fixed Charges:					
Information Technology	$ -	$ -	$ -	$ -	$ -
Buildings	57,542	47,412	44,077	53,027	17,778
Risk Mgmt./Liability	11,334	11,579	9,190	9,468	8,676
Total Fixed Charges	$ 68,876	$ 58,991	$ 53,267	$ 62,495	$ 26,454
Other Financing Uses	$ 1,000,661	$ -	$ -	$ -	$ -
Total Expenditures	$ 6,057,924	$ 4,029,117	$ 4,312,697	$ 5,312,522	$ 5,385,808
Funding Sources					
Information Tech. ISF	$ 6,057,924	$ 4,029,117	$ 4,312,697	$ 5,312,522	$ 5,385,808
	$ 6,057,924	$ 4,029,117	$ 4,312,697	$ 5,312,522	$ 5,385,808
Personnel Allocation					
Full-time	18.00	12.00	11.00	11.00	11.00
Part-time (FTE)	2.14	1.54	0.50	0.97	0.97

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Office of the City Manager

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 1,466,654	$ 1,181,555	$ 997,672	$ 1,087,828	$ 1,031,323
Part-time	34,959	27,117	49,747	60,635	62,421
Overtime	2,700	2,067	4,448	-	-
Benefits	761,446	726,194	583,962	634,331	704,097
Total Salaries and Benefits	$ 2,265,759	$ 1,936,933	$ 1,635,829	$ 1,782,794	$ 1,797,841
Operating Expenses	$ 617,511	$ 608,971	$ 547,994	$ 580,371	$ 662,945
Fixed Charges:					
Fleet	$ 4,250	$ 4,055	$ 3,952	$ 4,554	$ 7,343
Information Technology	590,639	526,145	469,987	57,350	130,138
Buildings	140,209	115,525	107,397	112,655	54,072
Risk Mgmt./Liability	11,080	11,319	8,984	9,255	13,520
Total Fixed Charges	$ 746,178	$ 657,044	$ 590,320	$ 183,814	$ 205,073
Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 3,629,448	$ 3,202,948	$ 2,774,143	$ 2,546,979	$ 2,665,859
Funding Sources					
General Fund	$ 3,629,448	$ 3,202,948	$ 2,774,143	$ 2,381,298	$ 2,665,859
Redevelopment	-	-	-	165,681	-
	$ 3,629,448	$ 3,202,948	$ 2,774,143	$ 2,546,979	$ 2,665,859
Personnel Allocation					
Full-time	20.50	18.00	17.00	16.00	16.00
Part-time (FTE)	0.90	0.82	1.32	1.32	1.31

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Police

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditure					
Personnel:					
Full-time	$ 19,275,323	$ 18,326,650	$ 19,170,591	$ 19,929,923	$ 18,832,399
Part-time	814,163	472,808	483,586	327,057	533,338
Overtime	1,399,738	1,155,692	1,326,451	1,430,756	1,246,384
Benefits	13,659,392	14,665,478	13,597,555	14,276,605	14,680,071
Total Salaries and Benefits	$ 35,148,616	$ 34,620,628	$ 34,578,183	$ 35,964,341	$ 35,292,192
Operating Expenses	$ 2,380,994	$ 1,928,628	$ 2,065,878	$ 2,906,302	$ 2,712,071
Fixed Charges:					
Fleet	$ 1,282,570	$ 1,215,995	$ 1,204,518	$ 1,096,012	$ 748,044
Information Technology	1,941,238	1,759,985	1,737,016	589,004	1,230,841
Buildings	1,372,504	1,130,865	1,051,328	1,102,792	1,131,588
Risk Mgmt./Liability	466,860	476,958	389,714	389,988	474,962
Total Fixed Charges	$ 5,063,172	$ 4,583,803	$ 4,382,576	$ 3,177,796	$ 3,585,435
Other Financing Uses	$ 11,557	$ 43,067	$ 25,631	$ -	$ -
Total Expenditures	$ 42,604,339	$ 41,176,126	$ 41,052,268	$ 42,048,439	$ 41,589,698
Funding Sources					
General Fund	$ 42,604,339	$ 41,176,126	$ 40,949,616	$ 42,048,439	$ 41,505,669
C.D.B.G.	-	-	102,652	-	84,029
Supplemental Law Enforcement	-	-	-	-	-
	$ 42,604,339	$ 41,176,126	$ 41,052,268	$ 42,048,439	$ 41,589,698
Personnel Allocation					
Full-time	220.00	203.00	200.00	200.00	205.00
Part-time (FTE)	23.40	14.22	8.72	8.23	13.51

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Public Works

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 5,616,630	$ 4,288,826	$ 3,227,578	$ 3,484,143	$ 2,971,821
Part-time	948,015	913,121	715,592	942,048	769,759
Overtime	238,468	168,623	190,630	160,530	148,722
Benefits	4,388,491	3,879,673	2,689,319	3,302,685	2,824,010
Total Salaries and Benefits	$ 11,191,604	$ 9,250,243	$ 6,823,119	$ 7,889,406	$ 6,714,312
Operating Expenses	$ 6,512,110	$ 4,974,077	$ 6,066,873	$ 7,724,884	$ 6,897,327
Fixed Charges:					
Fleet	$ 995,567	$ 946,696	$ 722,787	$ 862,437	$ 863,662
Information Technology	987,123	880,250	433,146	15,426	45,633
Buildings	485,054	399,657	319,405	407,344	141,652
Risk Mgmt./Liability	546,708	558,533	269,413	456,689	329,417
Total Fixed Charges	$ 3,014,452	$ 2,785,136	$ 1,744,751	$ 1,741,896	$ 1,380,364
Other Financing Uses	$ 673,929	$ 211,937	$ 220,604	$ 1,696,584	$ 336,495
Total Expenditures	$ 21,392,095	$ 17,221,393	$ 14,855,347	$ 19,052,770	$ 15,328,498
Funding Sources					
General Fund	$ 11,431,799	$ 9,881,512	$ 6,830,951	$ 7,174,004	$ 5,512,841
State Gas Tax	1,321,887	1,259,263	714,958	940,911	908,650
State Gas Tax-Prop 111	388,462	255,531	374,162	626,542	580,121
State Gas Tax-Prop 22	-	-	-	836,895	1,117,175
Street Lighting	836,480	732,147	780,066	796,284	696,809
Traffic Systems Mgmt.	63,388	45,687	-	43,029	-
Measure C & J Local	623,275	512,693	265,376	173,833	150,724
Traffic Congestion Relief	934,591	17,676	261,677	-	-
OSIP	-	1,043	4,824	-	-
Prop 1B LSR	-	-	616,938	-	-
Fleet Maintenance	2,028,961	1,647,929	2,154,197	3,668,518	3,275,775
Maintenance Districts	522,850	466,316	462,027	828,574	835,031
Building Maintenance Fund	3,240,402	2,401,596	2,390,171	3,964,180	2,251,372
	$ 21,392,095	$ 17,221,393	$ 14,855,347	$ 19,052,770	$ 15,328,498
Personnel Allocation					
Full-time	119.00	89.00	82.00	79.00	63.00
Part-time (FTE)	42.74	41.19	31.08	31.08	29.21

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Storm Water Management

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 461,923	$ 380,634	$ 241,289	$ 316,605	$ 336,990
Part-time	13,663	14,403	11,829	-	-
Overtime	15,612	10,115	2,428	8,816	8,817
Benefits	315,026	313,706	208,702	268,009	280,737
Total Salaries and Benefits	$ 806,224	$ 718,858	$ 464,248	$ 593,430	$ 626,544
Operating Expenses	$ 597,273	$ 555,600	$ 494,874	$ 499,204	$ 549,204
Fixed Charges:					
Fleet	$ 179,589	$ 174,034	$ 171,619	$ 177,842	$ 185,697
Information Technology	48,832	43,460	38,744	-	75,989
Risk Mgmt./Liability	29,545	30,183	23,957	24,680	66,676
Total Fixed Charges	$ 257,966	$ 247,677	$ 234,320	$ 202,522	$ 328,362
Other Financing Uses	$ 406,424	$ 414,552	$ 422,843	$ 479,421	$ 439,926
Total Expenditures	$ 2,067,887	$ 1,936,687	$ 1,616,285	$ 1,774,577	$ 1,944,036
Funding Sources					
General Fund	$ -	$ -	$ -	$ -	$ -
Storm Water Parcel Tax	2,067,887	1,936,687	1,616,285	1,774,577	1,944,036
	$ 2,067,887	$ 1,936,687	$ 1,616,285	$ 1,774,577	$ 1,944,036
Personnel Allocation					
Full-time	4.00	3.00	3.00	2.00	2.00
Part-time (FTE)					

Note: Positions shown here are allocated to this department but contain charges from other departments and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Golf Course

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 40,267	$ 39,922	$ 41,489	$ -	$ -
Part-time	-	-	-	-	-
Overtime	-	-	-	-	-
Benefits	20,668	19,377	19,775	-	-
Total Salaries and Benefits	$ 60,935	$ 59,299	$ 61,264	$ -	$ -
Operating Expenses	$ 1,205,844	$ 995,489	$ 982,660	$ 1,277,143	$ 988,406
Fixed Charges:					
Fleet	$ -	$ -	$ -	$ -	$ -
Information Technology	32,142	28,616	25,540	27,564	-
Buildings	-	-	-	-	16,302
Risk Mgmt./Liability	14,645	14,962	11,875	12,234	-
Total Fixed Charges	$ 46,787	$ 43,578	$ 37,415	$ 39,798	$ 16,302
Other Financing Uses	$ 85,890	$ 76,857	$ 67,522	$ 182,856	$ 284,034
Total Expenditures	$ 1,399,456	$ 1,175,223	$ 1,148,861	$ 1,499,797	$ 1,288,742
Funding Sources					
User Fees	$ 1,399,456	$ 1,175,223	$ 1,148,861	$ 1,499,797	$ 1,288,742
Personnel Allocation					
Full-time	0.00	0.00	0.00	0.00	0.00
Part-time (FTE)	0.00	0.00	0.00	0.00	0.00

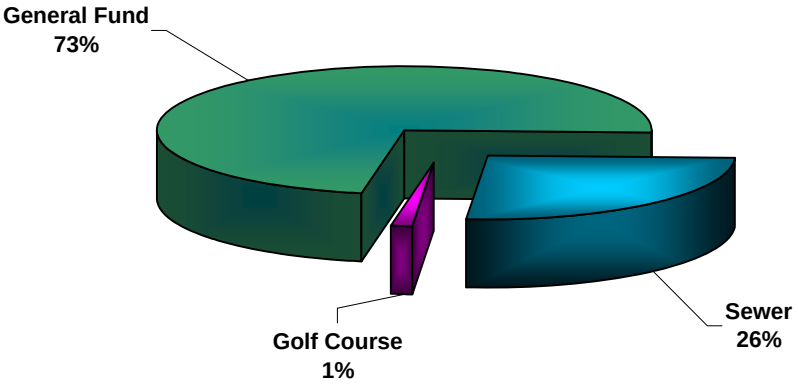
Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2013
Sewer Enterprise

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
Expenditures					
Personnel:					
Full-time	$ 684,654	$ 420,316	$ 518,088	$ 689,449	$ 799,132
Part-time	-	22,655	42,557	18,336	18,336
Overtime	70,809	49,787	54,792	31,104	31,105
Benefits	462,798	469,287	485,634	577,418	698,424
Total Salaries and Benefits	$ 1,218,261	$ 962,045	$ 1,101,071	$ 1,316,307	$ 1,546,997
Operating Expenses	$ 11,362,353	$ 11,322,697	$ 15,305,903	$ 14,612,493	$ 15,347,551
Fixed Charges:					
Fleet	$ 130,049	$ 126,218	$ 124,596	$ 284,564	$ 277,720
Information Technology	45,123	40,289	36,278	158,811	176,536
Buildings	33,635	27,712	25,771	27,025	18,449
Risk Mgmt./Liability	40,240	41,118	32,632	33,617	67,103
Total Fixed Charges	$ 249,047	$ 235,337	$ 219,277	$ 504,017	$ 539,808
Other Financing Uses	$ 453,405	$ 444,551	$ 453,508	$ 1,730,170	$ 1,684,581
Total Expenditures	$ 13,283,066	$ 12,964,630	$ 17,079,759	$ 18,162,987	$ 19,118,937
Funding Sources					
Sewer Service Fees	$ 13,283,066	$ 12,964,630	$ 17,079,759	$ 18,162,987	$ 19,118,937
Personnel Allocation					
Full-time	9.00	8.00	8.00	10.00	11.00
Part-time (FTE)		0.73	0.73	0.73	0.73

Note: Positions shown here are allocated to this department but contain charges from other departments which are reflected as a FTE on the Department's Program Summary.

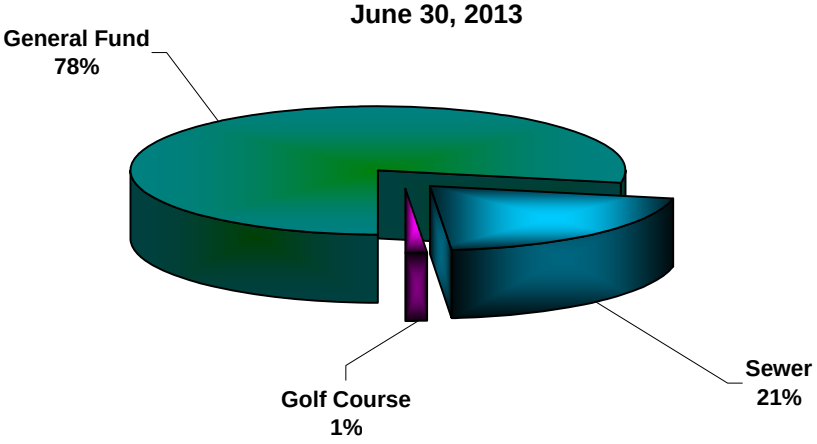
General Fund & Enterprises
Budgeted Capital & Operating Expenditures
June 30, 2013



Total Capital & Operating Budget

General Fund	$	71,053,093
Sewer		25,361,937
Golf Course		1,338,742
Total	$	97,753,772

General Fund & Enterprises
Total Revenues
June 30, 2013



Total Revenues

General Fund	$	75,107,243
Sewer		19,715,475
Golf Course		1,338,742
Total	$	96,161,460

City of Concord
Operating Budgets
For the General Fund and the Enterprise Funds

	General Fund	Sewer Operations	Golf Course	Total
ESTIMATED FUND BALANCE AS OF JUNE 30, 2012	$ 12,494,000	$ 12,665,508	$ -	$ 25,159,508
REVENUES				
Taxes	$ 63,754,406			$ 63,754,406
Licenses & Permits	1,217,272			1,217,272
Fines & Forfeitures	830,000			830,000
Use of Money & Property	653,242	326,000	605	979,847
Intergovernmental	200,000			200,000
Service Charges	8,142,764	19,389,475	1,221,000	28,753,239
Other	149,059	-	50,000	199,059
Total Revenues	$ 74,946,743	$ 19,715,475	$ 1,271,605	$ 95,933,823
EXPENDITURES				
Salaries & Benefits	$ 51,509,784	$ 1,546,997	$ -	$ 53,056,781
Operating Expenditures	8,741,549	15,347,551	1,049,345	25,138,445
Fixed Charges	9,716,131	539,808	16,302	10,272,241
Total Expenditures	$ 69,967,464	$ 17,434,356	$ 1,065,647	$ 88,467,467
OTHER FINANCING SOURCES & (USES)				
Transfers In (Inter & Intra)	$ 160,500		67,137	$ 227,637
Transfers Out (Inter & Intra)	(1,085,629)			(1,085,629)
Lease/Bond Payment	-	(1,684,581)	(223,095)	(1,907,676)
Total Other Financing Sources and Uses	$ (925,129)	$ (1,684,581)	$ (155,958)	$ (2,765,668)
Revenues and Other Financing Sources Over (Under) Expenditures	$ 4,054,150	$ 596,538	$ 50,000	$ 4,700,688
Less: Contingency Reserve	$ -	$ 1,718,000	$ -	$ 1,718,000
CAPITAL IMPROVEMENT PROJECTS	$ -	$ 6,243,000	$ 50,000	$ 6,293,000
ESTIMATED FUND BALANCE AT JUNE 30, 2013	$ 16,548,150	$ 5,301,046	$ -	$ 21,849,196

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DEPARTMENT SERVICES

The City Attorney Department Provides Service Through the Following Programs.

- City Attorney

INITIATIVES FOR 2012-13

- Actively pursue cost-effective resolution of pending priority litigation matters and continue to process and resolve claims and litigation arising under City's liability defense program.
- Prosecute general code enforcement and drug house abatement actions as needed.
- Provide legal advice and assistance relating to Concord Naval Weapons Station Reuse Project.
- Provide legal advice and assistance to Planning Division relating to Development Code update.
- Continue to seek improved efficiencies in the provision of legal services by the City Attorney's Office as necessitated by reduced staff resources due to budget cutbacks.
- Provide ongoing legal advice regarding City of Concord's Successor Agency obligations, compliance with RDA dissolution requirements under AB 1X 26, and interaction with Oversight Board
- Provide ongoing legal advice to Human Resources Department regarding implementation of newly adopted performance evaluation protocols.
- Provide ongoing legal advice regarding Concord's application to establish the Mount Diablo Health Care District (MDHCD) as a subsidiary District of the City of Concord, and renegotiation of the Community Benefit Agreement between John Muir Medical Center and the MDHCD.

SIGNIFICANT CHANGES FOR 2012-13

- None anticipated at this time.

The City Attorney Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,075,645	100%
Total Funding	1,075,645	

These Funds are Budgeted to the Following Programs

Program	Total Budget
City Attorney	1,075,645
Total Program Budget	1,075,645

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$779,720	$767,150	$773,769
Operating Expenses	$235,329	$336,098	$286,286
Internal Service Charges		$44,993	$15,590
Other Financing Uses	$-174,723	$-178,217	
Total Expenditures	$840,326	$970,024	$1,075,645

The City Attorney Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
City Attorney	4.00	4.00			4.00	4.00
	4.00	4.00			4.00	4.00

Program Outcome

To protect the City of Concord from liability arising out of its activities by effectively and efficiently managing various complex legal issues. In addition, to provide legal advice and assistance supporting City programs and projects.

Program Objectives

1A Provide legal advice and assistance for City programs and projects.

1B Represent the City in litigation and administrative proceedings.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,075,645	100%
Total Funding	1,075,645	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$779,720	$767,150	$773,769
Operating Expenses	$235,329	$336,098	$286,286
Internal Service Charges	$92,079	$44,993	$15,590
Other Financing Uses	$-174,723	$-178,217	
Total Expenditures	$932,405	$970,024	$1,075,645

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
City Attorney	1.00	1.00			1.00	1.00
Deputy City Attorney	1.00	1.00			1.00	1.00
Paralegal	1.00	1.00			1.00	1.00
Senior Assistant City Attorney	1.00	1.00			1.00	1.00
	4.00	4.00			4.00	4.00

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DEPARTMENT SERVICES

The Community and Economic Development Department Provides Service Through the Following Programs.

- Engineering Administration
- Administration
- Successor Agency
- Engineering Current Development
- Planning
- Capital Improvement Program
- Economic Development
- Housing
- Transportation Planning & Administration
- Traffic Operations
- Central Contra Costa Sanitary District
- Storm Water Administration
- Building
- CIP/TIP Engineering Support
- Multi-Family Housing Inspection Program

MAJOR ACCOMPLISHMENTS

- Prepared and processed amendments to the Inclusionary Housing Ordinance.
- Secured approval of downtown Concord BART Station PDA as Priority Development Area to ABAG/MTC, making the City eligible for grant funding.
- Secured CDBG funding for Housing Loan and Rehabilitation Programs, receiving $138,132 for Housing Conservation Program and $50,000 for Revolving Loan Fund.
- Facilitated opening of the JFK University Business Accelerator Center, entrepreneurial program for small businesses, in downtown Concord in September 2011.
- Facilitated the attraction of Microbiology & Quality Associates, Inc. (MQA), an independent laboratory and professional consulting company located on Stanwell Drive.
- Conducted the Business Retention Program visiting 27 targeted businesses, hosting two business seminars, publishing an electronic business newsletter monthly to more than 1,100 businesses and honoring businesses through the Business Recognition Program.
- Proactively addressed the loss of special event Redevelopment funding by raising approximately $10,000 through event attendance donations and $39,000 through partnerships and corporate sponsorship and creatively booked a 2012 special events season.
- Completed the formation of a redevelopment project area for the Concord Community Reuse Project Area after more than two years of planning effort.
- Coordinated the City's transition into the Successor Agency of the Former Redevelopment Agency of the City of Concord and accepted the former Redevelopment Agency's housing program assets and obligations.

MAJOR ACCOMPLISHMENTS Cont'd

- Coordinated and staffed the Oversight Board of the City of Concord, including preparation of the Recognized Obligation Payment Schedule (ROPS.)
- Provided Permit Center response to over 4,000 phone calls for service and assisted 1,200 customers.
- Completed and processed approximately 50 land use applications, including 41 Administrative Approvals.
- Processed the Secondary Living Units Municipal Code Amendment.
- Completed or currently processing development review of approximately 24 residential units including Pine Street Townhouses and Grant Street Apartments.
- Implemented new Zoning provisions for Home Based Businesses (home occupations) and issued 209 HBB permits.
- Issued 2,578 building permits (80% being completed over-the-counter), with an additional 206 permits issued online for a total one year permit valuation of $56,934,259, and performed 11,574 building inspections.
- Implemented and reviewed improvements to the Multi-Family Inspection Program with the participation of the California Apartment Association, while over 180 properties and more than 5,500 units were self-certified from March 15, 2011 to March 15, 2012.
- Implemented traffic safety mitigation measures in response to the closure of Holbrook Elementary and Glenbrook Middle schools and relocation of students to other schools in Concord.
- Continued to play a leadership role in the region to advocate for long term planning and development of capacity improvement projects on SR-4 in the Concord/West Pittsburg area.
- Provided support to CCTA on the Project Development Study for the SR-242/Clayton Road Ramps Project and chaired the CCTA Technical Coordinating Committee.
- Completed the Downtown Parking Demand Study in February 2012.
- Installed an advance signal ahead warning sign on northbound Port Chicago Highway on approach to Sunset Avenue, in coordination with Public Works.
- Initiated a Traffic Signal Master Plan study and a traffic safety study on Mt. Diablo Street near the BART station and downtown.
- Successfully competed for the following grants: Measure J TLC $2.55 million for Downtown Improvements; CDBG $340,000 for Citywide ADA improvements; TDA Grant $114,500 for Chalomar Road sidewalk; P-Tap Grant $60,000 to provide pavement condition assessment; Lifeline Transportation Program $311,704 for Monument Neighborhood Shuttle.
- Completed 18 total Capital Improvement Projects.
- Designed and completed construction of the Baldwin Off-Leash Dog Park project within eight months of starting date, opening November 2011.
- Achieved certification of seven Engineering staff as Qualified Stormwater Pollution Prevention Developers (QSD) and PRACTITIONERS (QSP) to meet Regional Water Quality Control Board regulations.
- Facilitated relocation of the Engineering Division Capital Improvement group to rehabilitated offices in the corporation yard and relocation of approximately 38 employees citywide to new offices.
- Coordinated with the Navy to remove 343 railcars from the Reuse property and relocated to a disassembling plant in Pittsburg.

MAJOR ACCOMPLISHMENTS Cont'd

- Prepared five-year updates for the City's Local Hazard Mitigation Plan, Sanitary Sewer Maintenance Plans, and the Federal Emergency Management Agency's (FEMA's) Community Rating System (CRS) recertification.
- Completed a Draft Development Code with input from 16 Planning Commission and/or City Council study sessions and updates, conducted public outreach, implemented a project website, and prepared a Draft Environmental Impact Report that is ready for public hearing and adoption, including General Plan map and text amendments, and a new Citywide Zoning map that is consistent with the 2030 General Plan.

INITIATIVES FOR 2012-13

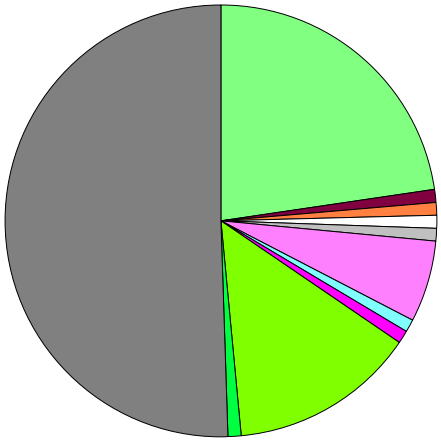
- Initiated cross-training of the Permit Center staff to improve customer service and provide internal efficiencies.
- Revised and reconfigured existing programs that were funded by Redevelopment monies, including: Special Events, Affordable Housing, and Economic Development so the City continues to have meaningful programs to offer the community.
- Coordinated and outreached to key downtown property owners to gain support and funding toward establishment of a Property Based Improvement District.
- Implemented a sponsorship campaign program to generate support for downtown events previously funded through Redevelopment.
- Complete the City's 2010 and 2011 Growth Management Program Compliance Checklist to certify compliance with Measure J during this two-year period, and obtain approval of the CCTA Board.
- Initiated work with CCTA, Caltrans, and Concord Reuse Project staff to secure the ultimate right of way from the Navy for future SR-4 widening improvements.
- Applied for $480,000 in grant funds for preparation of a Specific Plan and associated environmental impact report for the downtown Concord BART Station Priority Development Area, allowing the City to continue significant long range planning efforts.
- Implement the new Development Code including training, public outreach, and preparation of new forms and handouts to implement new procedures.

SIGNIFICANT CHANGES FOR 2012-13

- Created the Community and Economic Development Department through reorganization to incorporate the Engineering Division and relocate the Code Enforcement Division to the Police Department.
- State legislative action (effective February 1, 2012) resulted in the dissolution of the Redevelopment Agency and the loss of redevelopment funding, creating a significant financial gap for existing programs.

The Community and Economic Development Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	4,423,303	23.66%
245-Concord Housing Fund	169,472	.91%
251-Housing Inclusionary Fees	54,503	.29%
252-Housing Conservation	418	.00%
260-State Gas Tax	12,523	.07%
270-Storm Water Management	1,187,728	6.35%
280-Traffic Systems Management	49,529	.26%
475-Measure J Local	144,165	.77%
500-Rda Successor Agency	2,726,138	14.58%
506-Rda Art In Public Places	78,847	.42%
710-Sewer Operating	9,852,000	52.69%
Total Funding	18,698,626	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Engineering Administration	309,925
Administration	604,119
Successor Agency	2,726,138
Engineering Current Development	515,294
Planning	1,015,361
Capital Improvement Program	211,633
Economic Development	320,851
Housing	224,393
Transportation Planning & Administration	503,659
Traffic Operations	98,014

Central Contra Costa Sanitary District	9,852,000

These Funds are Budgeted to the Following Programs cont'd

Storm Water Administration	1,187,728
Building	1,118,580
CIP/TIP Engineering Support	-167,485
Multi-Family Housing Inspection Program	178,416
Total Program Budget	18,698,626

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$4,710,371	$4,852,318	$4,319,299
Operating Expenses	$11,966,494	$13,668,405	$13,739,422
Internal Service Charges	$1,576,124	$497,358	$451,958
Other Financing Uses	$12,798,580	$12,669,705	$187,947
Total Expenditures	$31,051,569	$31,687,786	$18,698,626

The Community and Economic Development Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Engineering Administration	1.70	1.00			1.70	1.00
Administration	0.50	1.80		0.02	0.50	1.82
Successor Agency		1.15				1.15
Engineering Current Development	3.28	3.54	0.77	0.99	4.05	4.53
Planning	6.90	6.50	0.96		7.86	6.50
Capital Improvement Program	1.28	1.14			1.28	1.14
Econ. Dev., Redev. & Housing Admin. (800	2.00		0.51		2.51	
Economic Development	1.10	1.75	0.02		1.12	1.75
Redevelopment (800308320)	1.90		0.72		2.62	
Housing	2.00	0.80			2.00	0.80
Transportation Planning & Administration	1.30	1.50	0.01		1.31	1.50
Traffic Operations	0.61	0.50			0.61	0.50
Storm Water Administration	1.08	1.63			1.08	1.63
Building	6.75	6.75	0.98	0.98	7.73	7.73
CIP/TIP Engineering Support	1.85	1.69	1.92	0.96	3.77	2.65
Multi-Family Housing Inspection Program	1.25	1.25			1.25	1.25
	33.50	31.00	5.89	2.95	39.39	33.95

Program Outcome

To provide oversight to ensure the cost-effective and timely delivery of services related to the Capital Improvement Program (CIP), Current Development, Storm Water Operations and Sewer Enterprise.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	309,925	100%
Total Funding	309,925	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$3,379	$295,168	$128,705
Operating Expenses	$2,054	$25,000	$163,440
Internal Service Charges			$17,780
Total Expenditures	$5,433	$320,168	$309,925

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Administrative Clerk II	0.35	0.35			0.35	0.35
City Engineer	1.00	0.30			1.00	0.30
Confidential Secretary	0.35	0.35			0.35	0.35
	1.70	1.00			1.70	1.00

Program Outcome

To organize, direct, and coordinate the efficient delivery of Planning, Economic Development, Redevelopment, and Housing services.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	525,272	86.95%
506-Rda Art In Public Places	78,847	13.05%
Total Funding	604,119	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$163,464	$109,793	$309,235
Operating Expenses	$635	$5,747	$84,747
Internal Service Charges	$31,819	$63,127	$210,137
Total Expenditures	$195,918	$178,667	$604,119

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Administrative Assistant		0.50		0.02		0.52
Dir. Of Community/Econ Dev Svc	0.50	0.80			0.50	0.80
Program Manager		0.50				0.50
	0.50	1.80		0.02	0.50	1.82

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
500-Rda & Successor Agency	2,726,138	100%
Total Funding	2,726,138	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	* 2010-11 Actual	* 2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	N/A	N/A	$192,586
Operating Expenses			$2,399,046
Other Financing Uses			$134,506
Total Expenditures			$2,726,138

**Program Reconfigured-No Comparable Data*

Position Authorization By Classification

Classification	Full-Time Number of Positions * 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent * 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions * 2011-12	Total Number of Positions 2012-13
Administrative Assistant	N/A	0.45	N/A		N/A	0.45
Dir. Of Community/Econ Dev Svc		0.20				0.20
Redevelopment/Housing Manager		0.50				0.50
		1.15				1.15

**Program Reconfigured-No Comparable Data*

Program Outcome

To review and inspect land developments for compliance with the State Subdivision Map Act, Floodplain requirements, the Federal Clean Water Act, applicable codes, policies, standards, and/or permit requirements.

Program Objectives

1A Ensure that review of initial application submittals for encroachment permit, grading permit, and building permit applications are completed on time , and that re-submittals are processed within 5 working days. Provide public works information to internal and external customers.

1B Provide accurate flood zone information; meet Floodplain requirements, and investigate drainage complaints.

1D Ensure that review of Planning applications are completed, and conditions of approval are prepared within the deadline. Process improvement plans, grading plans and map documents for subdivisions and large developments in accordance with conditions of approval and applicable codes and standards.

1H Inspection activities for all non-CIP Grading and Encroachment Permit activity and investigation of flooding and drainage issues.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	515,294	100%
Total Funding	515,294	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$513,417	$430,899	$456,052
Operating Expenses	$143,994	$29,210	$29,210
Internal Service Charges	$276,823	$36,588	$30,032
Total Expenditures	$934,234	$496,697	$515,294

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Associate Civil Engineer	0.10	0.05			0.10	0.05
Construction Inspection Sprvsr	0.40	0.25			0.40	0.25
Construction Inspector		1.54	0.04	0.03	0.04	1.57
Ltd Ser-Admin Support			0.13		0.13	
Ltd Ser-Technician			0.60	0.96	0.60	0.96
Permit Center Technician II	0.70				0.70	
Permit Center Technician III	1.47	1.20			1.47	1.20
Senior Civil Engineer	0.61	0.50			0.61	0.50
	3.28	3.54	0.77	0.99	4.05	4.53

Program Outcome

To provide planning services in accordance with the General Plan which enhance and preserve the physical, social, and economic quality of the City.

Program Objectives

1A Provide professional planning review of applications so the City Council, the Planning Commission, the Design Review Board, and the Zoning Administrator are provided high quality information and advice upon which they can make decisions for the betterment of the community within established time frames. Achieve a customer service rating of excellent or good in 90% of customer service surveys.

1B Provide public information, education and technical assistance within the established time frames 90% of the time. Achieve a customer service rating of excellent or good in 90% of customer service surveys.

1C Maintain consistency with the General Plan, both internally and with other planning documents, to ensure that all plans and policies that are developed by the City of Concord as well as by other responsible agencies, preserve and enhance the built environment, open space amenities, improve the residential and economic vitality of the community, and comply with State mandated General Plan policies and objectives, 100% of the time.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,015,361	100%
Total Funding	1,015,361	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$874,161	$1,035,303	$870,120
Operating Expenses	$43,612	$440,995	$125,115
Internal Service Charges	$253,837	$40,910	$20,126
Other Financing Uses	$-200,843	$-204,860	
Total Expenditures	$970,767	$1,312,348	$1,015,361

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Coordinator	1.00	1.00	0.01		1.01	1.00
Assistant Planner	1.00		0.01		1.01	
Associate Planner		1.00				1.00
Ltd Ser-Admin Support			0.21		0.21	
Ltd Ser-Professional			0.67		0.67	
Planning Manager	1.00	1.00			1.00	1.00
Principal Planner	1.90	1.00			1.90	1.00
Senior Planner	2.00	2.50	0.06		2.06	2.50
	6.90	6.50	0.96		7.86	6.50

Program Outcome

To ensure that Capital projects are designed and constructed in conformance with applicable standards, codes and policies, on time and under budget.

Program Objectives

1Z Manage the Capital Improvement Program (CIP) projects within budget and on time.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	211,633	100%
Total Funding	211,633	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$100,619	$184,799	$167,892
Operating Expenses	$27,818	$21,362	$21,362
Internal Service Charges	$18,158	$14,472	$22,379
Total Expenditures	$146,595	$220,633	$211,633

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Associate Civil Engineer	0.82	0.68			0.82	0.68
Construction Inspection Sprvsr	0.22	0.22			0.22	0.22
Senior Civil Engineer	0.24	0.24			0.24	0.24
	1.28	1.14			1.28	1.14

Program Outcome

Implement Concord's Economic Vitality Strategy by coordinating activities that encourage a healthy, stable business environment and a strong City revenue base. Coordinate economic development services and activities at a level that promotes business activity in the City and its downtown and retains and creates jobs and revenue.

Program Objectives

1A Implement the attraction, retention and expansion element of the Economic Development Strategy such that 80% of the businesses assisted are satisfied with services provided by Economic Development staff..

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	320,851	100%
Total Funding	320,851	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$140,095	$145,896	$245,541
Operating Expenses	$59,482	$160,399	$75,310
Internal Service Charges	$23,117		
Total Expenditures	$222,694	$306,295	$320,851

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Economic/Redevelopment Spec	0.90	1.00	0.02		0.92	1.00
Program Manager		0.50				0.50
Redevelopment/Housing Manager	0.20	0.25			0.20	0.25
	1.10	1.75	0.02		1.12	1.75

Program Outcome

To provide financial and technical assistance to improve housing stock and provide opportunities for safe and affordable housing in accordance with the Housing Element of the City's General Plan, CDBG Program guidelines, and Redevelopment Agency Housing Set-Aside requirements.

Program Objectives

1A Provide loans and grants so that the supply of safe and affordable housing in the City is improved, increased and/or enhanced by annually approving single family loans (single family and mobile home), and emergency, accessibility, weatherization and lead based paint grants and rebates.

1B Provide grants and rebates so that the supply of safe and affordable housing in the City is improved, increased and enhanced by approving emergency, accessibility, weatherization and lead based paint grants.

1D Provide loans to qualified low and moderate income first time homebuyers. Assist first-time homebuyers by hosting monthly first time homebuyer classes.

1H Provide loans for multi-family acquisition/rehabilitation, and new multi-family construction so that the supply of safe and affordable housing in the City is increased and enhanced by approving multi-family rehabilitation loans.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
245-Concord Sa Housing Fund	169,472	75.52%
251-Housing Inclusionary Fees	54,503	24.29%
252-Housing Conservation	418	.19%
Total Funding	224,393	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$236,613	$222,225	$124,435
Operating Expenses	$357,632	$2,169,248	$99,540
Internal Service Charges	$147,542	$11,817	$418
Other Financing Uses	$608,318	$610,008	
Total Expenditures	$1,350,105	$3,013,298	$224,393

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Administrative Assistant		0.05				0.05
Administrative Secretary	1.00				1.00	
Redevelopment/Housing Manager		0.25				0.25
Senior Planner	1.00	0.50			1.00	0.50
	2.00	0.80			2.00	0.80

Program Outcome

Coordinate effectively with neighboring jurisdictions on regional transportation planning issues and maintain a safe and efficient multi-modal transportation system within the City.

Program Objectives

1A Provide support for TRANSPAC and CCTA on regional transportation cooperation and conduct transportation review of all development projects with potential impacts to the City.

1B Respond promptly to traffic-related citizen requests.

1C Maintain traffic safety by reviewing high accident locations and updating traffic speed surveys.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	297,442	59.06%
260-State Gas Tax	12,523	2.49%
280-Traffic Systems Management	49,529	9.83%
475-Measure J Local	144,165	28.62%
Total Funding	503,659	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$322,279	$245,925	$293,473
Operating Expenses	$69,290	$129,784	$129,784
Internal Service Charges	$109,270	$100,920	$69,902
Other Financing Uses	$573		$10,500
Total Expenditures	$501,412	$476,629	$503,659

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Assistant Engineer	0.30		0.01		0.31	
Transportation Manager	1.00	1.00			1.00	1.00
Transportation Program Mgr. II		0.50				0.50
	1.30	1.50	0.01		1.31	1.50

Program Outcome

Provide efficient and effective traffic signal systems within the City.

Program Objectives

1A Minimize traffic delays on City streets and monitor safety for all system users.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	98,014	100%
Total Funding	98,014	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$106,703	$108,139	$91,415
Operating Expenses	$8,094	$15,215	$6,205
Internal Service Charges	$22,907	$48,449	$394
Total Expenditures	$137,704	$171,803	$98,014

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Transportation Program Mgr. II	0.61	0.50			0.61	0.50
	0.61	0.50			0.61	0.50

Program Outcome

Manage yearly payments to Central Contra Costa Sanitary District for treatment Capital Improvement and plan operations and maintenance to ensure Concord ratepayers pay the appropriate amount of expenses.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
710-Sewer Operating	9,852,000	100%
Total Funding	9,852,000	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Operating Expenses	$9,224,952	$8,560,000	$9,852,000
Total Expenditures	$9,224,952	$8,560,000	$9,852,000

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
No Staff Assigned						

Program Outcome

To reduce storm water pollution to the maximum extent practicable by implementing Concord's National Pollutant Discharge Elimination System (NPDES) permit, thereby enhancing the environment of local waterways and the San Francisco Bay.

Program Objectives

1A Maintain Performance Standards in Concord's Storm Water Management Plan, as required by the NPDES permit.

1C Conduct and participate in informational outreach to raise public awareness of the storm water pollution program.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	1,187,728	100%
Total Funding	1,187,728	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$61,381	$140,435	$239,466
Operating Expenses	$446,027	$457,050	$507,050
Internal Service Charges	$42,602	$24,680	$1,286
Other Financing Uses	$422,843	$431,300	$439,926
Total Expenditures	$972,853	$1,053,465	$1,187,728

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
City Engineer		0.35				0.35
Construction Inspector		0.20				0.20
Permit Center Technician II	0.20				0.20	
Permit Center Technician III	0.20	0.40			0.20	0.40
Program Manager	0.28	0.28			0.28	0.28
Senior Civil Engineer	0.40	0.40			0.40	0.40
	1.08	1.63			1.08	1.63

Program Outcome

To ensure that buildings are constructed and maintained in accordance with adopted codes, standards, and policies.

Program Objectives

1A Review all plans for compliance with applicable building and fire codes, provide advice, and issue permits. Ensure that plan submittals are checked by all reviewing divisions and agencies and corrections or permits are issued in accordance with the established time frames from date of submittal of a complete application, 90% of the time. Achieve a customer service rating of "Excellent" or "Good" in 90% of customer service surveys and random surveys of customers.

1B Make called construction inspections to review compliance with approved plans, applicable building and fire codes, and issue Certificates of Occupancy. Ensure that inspections are made within 24 hours of the request 90% of the time. Achieve a customer service rating of "Excellent" or "Good" in 90% of customer service surveys and random surveys of customers.

1H Accurately forecast building revenues so that the fees for building services meet or exceed the direct cost of the program. Actual revenue received should equal 100% to 110% of the amount projected.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,118,580	100%
Total Funding	1,118,580	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$891,746	$831,326	$801,821
Operating Expenses	$224,575	$239,574	$239,574
Internal Service Charges	$330,816	$80,685	$77,185
Total Expenditures	$1,447,137	$1,151,585	$1,118,580

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Building Inspector	3.00	3.00	0.01	0.01	3.01	3.01
Chief Building Official	0.75	0.75			0.75	0.75
Ltd Ser-Admin Support			0.48	0.48	0.48	0.48
Ltd Ser-Professional			0.48	0.48	0.48	0.48
Permit Center Technician I	1.00	1.00			1.00	1.00
Permit Center Technician III	2.00	2.00	0.01	0.01	2.01	2.01
	6.75	6.75	0.98	0.98	7.73	7.73

Program Outcome

Engineering based technical and administrative support of the CIP/TIP program.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	-167,485	100%
Total Funding	-167,485	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$357,345	$384,693	$227,023
Operating Expenses	$24,762	$1,144	$1,144
Internal Service Charges	$1,051		$1,333
Other Financing Uses	$-502,300	$-577,422	$-396,985
Total Expenditures	$-119,142	$-191,585	$-167,485

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Clerk II	0.35	0.60			0.35	0.60
Associate Civil Engineer	0.62	0.24			0.62	0.24
Confidential Secretary	0.50	0.60			0.50	0.60
Construction Inspection Sprvsr	0.38	0.25			0.38	0.25
Ltd Ser-Admin Support			0.96	0.48	0.96	0.48
Ltd Ser-Professional			0.48		0.48	
Ltd Ser-Technician			0.48	0.48	0.48	0.48
	1.85	1.69	1.92	0.96	3.77	2.65

Program Outcome

To ensure that all multi-family housing units in the City are safe to occupy and meet the Building Code standards that were in effect at the time the units were constructed.

Program Objectives

1A Administer the Multi-Family Housing Inspection Program in order to rehabilitate deteriorated housing stock that does not meet minimum health and safety standards.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	178,416	100%
Total Funding	178,416	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$175,966	$159,900	$171,535
Operating Expenses	$1,570	$10,895	$5,895
Internal Service Charges	$47,427	$4,576	$986
Total Expenditures	$224,963	$175,371	$178,416

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Building Inspector	1.00	1.00			1.00	1.00
Chief Building Official	0.25	0.25			0.25	0.25
	1.25	1.25			1.25	1.25

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DEPARTMENT SERVICES

The Parks and Recreation Department Provides Service Through the Following Programs.

- Administration
- Camp Concord
- Facility Operations Program
- Sports & Events
- Youth and Family Services
- Senior & Special Recreation Services
- Community Services
- Diablo Creek - Administration

MAJOR ACCOMPLISHMENTS

- In partnership with the Police Department's VIPS program, developed guidelines, training and implemented a Park Steward Patrol.
- Implemented social networking and new media marketing strategies in compliance with the City's social media policy.
- Implemented a new program model for Camp Concord focusing on delivery of high quality family camping programs and group rentals resulting in 100% of customers rating their experience as good or excellent.
- Installed assistive equipment in the Senior Center restroom facilities in coordination with the Senior Citizen's Club and the Senior Citizen's Advisory Board.
- Guided the Community Services Commission through the grant review process resulting in funding recommendations for fiscal year 2012-13 with reduced CDBG funding and the elimination of general funds for public service grants.
- Over 100 senior citizens received gifts through the "Be a Santa to a Senior" program in partnership with the Commission on Aging, CVS Stores and Home Instead Senior Care.
- Through restructuring of the Senior Center staffing, the Center was able to revive the Healthy Lifestyle and Resource Fair and the Older American's Month-90 & Better Birthday Party programs.
- Trained four new Community Services Commission members on the CDBG grant process.
- Collaborated with the Terrapins Swim Team to secure a $5,000 grant from Pacific Swimming Pool Improvement Grant Program to purchase new long-course lane lines for Concord Community Pool.
- Updated and streamlined the main department customer service phone tree resulting in enhanced efficiencies and improved customer service. Created and implemented a new adult softball league phone tree enabling customers to obtain more detailed program information 24 hours a day.
- Despite the loss of field lights on two of the four ball diamonds at Willow Pass Park, the Adult Softball Program was able to maintain the cost recovery level through creative scheduling of the fields.
- A part of the overall City reorganization, completed transition of the department name change to Parks & Recreation.

MAJOR ACCOMPLISHMENTS Cont'd

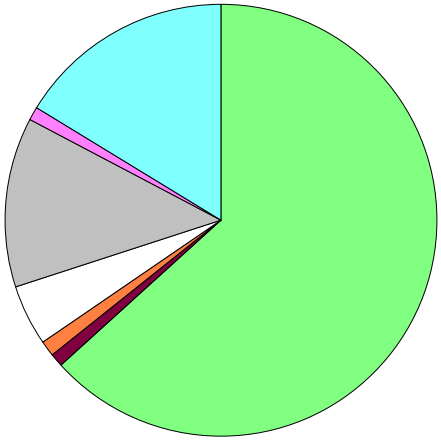
- Completed several maintenance projects at Centre Concord in cooperation with Facilities Maintenance Division which included thorough painting of the interior and exterior walls, replacement of exterior awnings, and refinished interior cabinets.
- Department Head is serving as the Executive Sponsor for the Community Oriented Government Adaptive Change Initiative Team.
- Collaborated with several community organizations on events such as the Gold Star Memorial, and the grand opening of the Baldwin Dog Park and Baldwin Bocce Courts.

INITIATIVES FOR 2012-13

- Develop a plan for social media use to market special events and volunteer opportunities at the Concord Senior Center.
- Prepare for transition of oversight of housing grant programs and development of a grant process from dissolution of the Mt. Diablo Health Care District.
- Develop a strategic marketing plan to increase rentals at Willow Pass Community Center.
- In collaboration with Pleasant Hill Recreation & Park District, expand the aquatics safety appraisal program to include the cities of Martinez and Walnut Creek.
- Complete an inspection and thorough review of Centre Concord's short and long-term building and small equipment replacement needs. (carry over)
- Investigate potential uses for the Markham Nature Science Center building during the school year.
- Determine alternative operational strategies for Camp Concord.

The Parks and Recreation Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	4,143,914	64.22%
120-Pavilion	5,341	.08%
252-Housing Conservation	76,899	1.19%
254-Community Dev Block Grant	298,097	4.62%
402-Capital Projects- Reimburs	833,125	12.91%
460-Childcare	30,000	.46%
700-Golf Course	1,065,647	16.52%
Total Funding	6,453,023	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	405,230
Camp Concord	425,365
Facility Operations Program	2,348,564
Sports & Events	352,786
Youth and Family Services	833,125
Senior & Special Recreation Services	672,908
Community Services	404,996
400704810	5,341
Diablo Creek - Administration	1,004,708
Total Program Budget	6,453,023

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$3,249,548	$3,308,081	$3,268,117
Operating Expenses	$3,217,600	$2,931,506	$2,541,483
Internal Service Charges	$1,834,352	$1,328,225	$643,423
Capital Outlay	$-2,450	$32,500	
Other Financing Uses	$595,896	$17,258	
Total Expenditures	$8,894,946	$7,617,570	$6,453,023

The Parks and Recreation Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Administration	1.00	1.00			1.00	1.00
Camp Concord	2.35	2.10	4.73	4.81	7.08	6.91
Facility Operations Program	6.05	6.05	20.84	21.30	26.89	27.35
Sports & Events	0.60	0.85	0.61	0.61	1.21	1.46
Youth and Family Services	1.00	1.00	27.23	27.72	28.23	28.72
Senior & Special Recreation Services	3.00	2.00	4.27	4.25	7.27	6.25
Community Services	1.00	1.00	0.48	0.41	1.48	1.41
	15.00	14.00	58.16	59.10	73.16	73.10

Program Outcome

To facilitate and direct the effective delivery of programs and services by supporting Departmental operations.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	344,291	84.96%
700-Golf Course	60,939	15.04%
Total Funding	405,230	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$158,337	$225,545	$178,097
Operating Expenses	$118,336	$136,603	$100,603
Internal Service Charges	$148,032	$163,041	$126,530
Total Expenditures	$424,705	$525,189	$405,230

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Dir Community/Recreation Srvcs	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To contribute to the mental and physical well being of children and adults by providing safe, organized camping programs and rental facilities in a well maintained environment while meeting or exceeding cost recovery goals.

Program Objectives

1A Facilitate and conduct a residential camping program in accordance with American Camp Association standards to achieve a 90% good or excellent customer satisfaction rating.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	425,365	100%
Total Funding	425,365	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$232,361	$241,738	$235,783
Operating Expenses	$259,053	$168,301	$108,913
Internal Service Charges	$138,698	$83,678	$80,669
Other Financing Uses		$-108,603	
Total Expenditures	$630,112	$385,114	$425,365

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Camp Director	1.00	1.00			1.00	1.00
Camp Facility Specialist	1.00	1.00			1.00	1.00
Ltd Ser-Camp Specialist			4.73	4.81	4.73	4.81
Recreation Program Coordinator	0.25				0.25	
Senior Recreation Program Mgr	0.10	0.10			0.10	0.10
	2.35	2.10	4.73	4.81	7.08	6.91

Program Outcome

Program Objectives

1Z Administrative Support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,348,564	100%
Total Funding	2,348,564	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$763,626	$1,308,287	$1,353,300
Operating Expenses	$383,190	$661,068	$667,912
Internal Service Charges	$698,076	$578,280	$327,352
Other Financing Uses	$97,747	$100,122	
Total Expenditures	$1,942,639	$2,647,757	$2,348,564

Position Authorization By Classification

Classification	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Ltd Ser-Recreation Specialist			20.84	21.30	20.84	21.30
Program Manager	1.50	1.50			1.50	1.50
Recreation Program Coordinator	3.75	3.75			3.75	3.75
Senior Recreation Program Mgr	0.80	0.80			0.80	0.80
	6.05	6.05	20.84	21.30	26.89	27.35

Program Outcome

To provide and facilitate adult sports and events by offering multi sport leagues while meeting or exceeding cost recovery goals.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	352,786	100%
Total Funding	352,786	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$102,587	$104,200	$135,645
Operating Expenses	$205,447	$204,178	$204,178
Internal Service Charges	$12,387	$4,232	$12,963
Total Expenditures	$320,421	$312,610	$352,786

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Ltd Ser-Recreation Specialist			0.61	0.61	0.61	0.61
Program Manager	0.50	0.50			0.50	0.50
Recreation Program Coordinator		0.25				0.25
Senior Recreation Program Mgr	0.10	0.10			0.10	0.10
	0.60	0.85	0.61	0.61	1.21	1.46

Program Outcome

Program Objectives

1A Provide supervised program activities for elementary and middle school age youth in targeted neighborhoods and achieve measurable improvement in skills which promote positive behavior in 50% of participants.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
402-Capital Projects- Reimburs	833,125	100%
Total Funding	833,125	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$752,876	$809,418	$808,815
Operating Expenses	$397,163	$24,310	$24,310
Internal Service Charges	$557,536	$286,850	
Total Expenditures	$1,707,575	$1,120,578	$833,125

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Ltd Ser-Recreation Specialist			27.23	27.72	27.23	27.72
Program Coordinator	1.00	1.00			1.00	1.00
	1.00	1.00	27.23	27.72	28.23	28.72

Program Outcome

To promote the health, wellness and independence of older adults and persons with disabilities through the collaborative delivery of programs, services, events and activities.

Program Objectives

1A Facilitate human services so that customers will obtain critical services.

1B Facilitate inclusive activities to achieve a 90% customer satisfaction rating.

1C Facilitate activities and events in collaboration with the Senior Club to achieve an 80% good to excellent rating from participating Club members.

1D Provide supervised activities for the developmentally disabled participants.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	672,908	100%
Total Funding	672,908	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$357,187	$462,027	$400,996
Operating Expenses	$160,045	$196,935	$198,435
Internal Service Charges	$224,639	$199,591	$73,477
Total Expenditures	$741,871	$858,553	$672,908

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Ltd Ser-Recreation Specialist			4.27	4.25	4.27	4.25
Program Manager	1.00	1.00			1.00	1.00
Recreation Program Aide	1.00				1.00	
Recreation Program Coordinator	1.00	1.00			1.00	1.00
	3.00	2.00	4.27	4.25	7.27	6.25

Program Outcome

To provide community services assistance to low-and-moderate income Concord residents, provide program funding to aid in the prevention of slums and blight, and address urgent community needs such as disaster relief through the administration of the City of Concord's Community Development Block Grant (CDBG) and General Fund Grant Programs.

Program Objectives

1A Develop an annual Community Service program that meets all HUD regulations, annually expends all eligible funds, and achieves a customer service rating of excellent or good, 90% of the time, from agencies and customers served.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
252-Housing Conservation	76,899	18.99%
254-Community Dev Block Grant	298,097	73.60%
460-Childcare	30,000	7.41%
Total Funding	404,996	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$180,446	$156,866	$155,481
Operating Expenses	$334,893	$295,468	$248,726
Internal Service Charges	$17,569	$319	$789
Other Financing Uses	$498,149	$25,739	
Total Expenditures	$1,031,057	$478,392	$404,996

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Ltd Ser-Admin Support			0.48		0.48	
Ltd Ser-Recreation Specialist				0.41		0.41
Program Manager	1.00	1.00			1.00	1.00
	1.00	1.00	0.48	0.41	1.48	1.41

Program Outcome

To manage the Diablo Creek Golf Course in order to maximize revenues while providing an affordable, high quality golf experience.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
700-Golf Course	1,004,708	100%
Total Funding	1,004,708	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$61,264		
Operating Expenses	$968,150	$1,244,643	$988,406
Internal Service Charges	$37,415	$12,234	$16,302
Capital Outlay	$-2,450	$32,500	
Total Expenditures	$1,064,379	$1,289,377	$1,004,708

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
No Staff Assigned						

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DEPARTMENT SERVICES

The Finance Department Provides Service Through the Following Programs.

- Finance Administration
- Financial Analysis & Reporting
- Disbursements
- Budget & Financial Planning
- Purchasing
- City Treasury
- Revenue Generation

MAJOR ACCOMPLISHMENTS

- Completed the review and revision of the City Municipal Code regarding the purchasing process and the City's purchasing policy instructions.
- Provided training to City staff on the changes to the City Municipal Code regarding the purchasing process and the City's purchasing policy instructions.
- Implemented a web-based Accounts Payable solution which allows the City to pay vendors online, reducing the need for mailing checks to vendors while earning revenue
- Instituted Image Depositing with Bank of America eliminating the need for armored transport services or daily trips to the bank
- Hired a new Financial Operations Manager
- Successfully coordinated efforts with various departments to implement the Successor Agency to the Redevelopment Agency.
- Reviewed Internal Service Charges to allocate appropriately citywide to departments utilizing services.

INITIATIVES FOR 2012-13

- Review electronic and other methods for surplus property disposal which will allow for timely disposal with minimum staff time.
- Review electronic and other methods for purchasing record storage while complying with records management requirements.
- Provide additional training to accounts payable staff to enhance skills and knowledge of accounting principles.
- Develop efficient workflows for accounting processes and accounts payable processes.
- Work with the Information Technology Department to develop a new system for budget presentation.
- Together with I.T. assist in the design and implementation between Accela and the Accounts Receivable integration
- Cross-train Revenue Generation staff on Treasury Function

The Finance Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,429,102	100%
Total Funding	2,429,102	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Finance Administration	304,823
Financial Analysis & Reporting	606,267
Disbursements	543,299
Budget & Financial Planning	282,192
Purchasing	169,379
City Treasury	210,455
Revenue Generation	312,687
Total Program Budget	2,429,102

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$1,946,354	$2,152,495	$2,184,637
Operating Expenses	$378,267	$194,969	$141,692
Internal Service Charges	$763,704	$169,291	$102,773
Other Financing Uses	$-48,239	$-49,204	
Total Expenditures	$3,040,086	$2,467,551	$2,429,102

The Finance Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Finance Administration	2.00	2.00			2.00	2.00
Financial Analysis & Reporting	3.60	3.60			3.60	3.60
Disbursements	4.40	4.40		0.31	4.40	4.71
Budget & Financial Planning	2.00	2.00			2.00	2.00
Purchasing	1.00	1.00			1.00	1.00
City Treasury	2.50	2.50			2.50	2.50
Revenue Generation	2.50	2.50	0.60	0.87	3.10	3.37
	18.00	18.00	0.60	1.18	18.60	19.18

Program Outcome

To direct the City's financial activities by ensuring that funds are safe and available for use.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	304,823	100%
Total Funding	304,823	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$246,214	$287,087	$233,921
Operating Expenses	$22,143	$6,607	$6,607
Internal Service Charges	$73,377	$32,217	$64,295
Total Expenditures	$341,734	$325,911	$304,823

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Central Storekeeper	1.00	1.00			1.00	1.00
Director Of Finance	1.00	1.00			1.00	1.00
	2.00	2.00			2.00	2.00

Program Outcome

Monitor, record and audit the City's financial activities so that all transactions comply with the requirements of the Governmental Accounting Standards Board (GASB), the City Council and Federal and State regulations.

Program Objectives

1A Monitor, audit and record the City's financial transactions following the guidelines of the adopted budget and Federal and State regulations for financial reporting.

1C Administer all grants, mandated costs and other outside funds, submitting applications, accounting and reports so full payments will be received by the City and no audit findings will be reported.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	606,267	100%
Total Funding	606,267	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$400,749	$461,060	$469,549
Operating Expenses	$221,463	$127,798	$128,060
Internal Service Charges	$123,198	$9,116	$8,658
Total Expenditures	$745,410	$597,974	$606,267

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Accountant II	2.80	2.80			2.80	2.80
Financial Operations Manager	0.80	0.80			0.80	0.80
	3.60	3.60			3.60	3.60

Program Outcome

To provide payment for all the City bills.

Program Objectives

1A Administer bi-weekly payroll so that all City employees are paid by the pay dates, 98% of the time. All reporting of gross pay and benefits shall meet the requirements of Federal and State regulations, PERS's and City MOU's, 100% of the time.

1B Administer accounts payable so that 95% of all bills are paid according to the City's Policy & Procedures and on time, taking discounts whenever possible.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	543,299	100%
Total Funding	543,299	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$369,685	$493,582	$523,799
Operating Expenses	$55,976	$8,921	$8,921
Internal Service Charges	$157,859	$15,628	$10,579
Total Expenditures	$583,520	$518,131	$543,299

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Account Clerk III	2.00	2.00			2.00	2.00
Accountant II	0.20	0.20			0.20	0.20
Financial Operations Manager	0.20	0.20			0.20	0.20
Ltd Ser-Admin Support				0.31		0.31
Payroll Specialist	1.00	1.00			1.00	1.00
Payroll Technician	1.00	1.00			1.00	1.00
	4.40	4.40		0.31	4.40	4.71

Program Outcome

To provide and administer a City budget and a ten year financial planning document.

Program Objectives

1A Present a budget for adoption under the direction of the City Manager. Record changes in the budget throughout the fiscal year as directed by the City Council or designee.

1B Prepare the Construction Improvement Plan (CIP)/Transportation Improvement Plan (TIP) document in conjunction with direction given by the City Manager and the CIP committee. Record changes in the CIP/TIP throughout the fiscal year as directed by the City Council.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	282,192	100%
Total Funding	282,192	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$259,035	$306,711	$318,467
Operating Expenses	$1,399	$9,103	$-41,085
Internal Service Charges	$50,001	$3,907	$4,810
Other Financing Uses	$-48,239	$-49,204	
Total Expenditures	$262,196	$270,517	$282,192

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Accountant II	1.00	1.00			1.00	1.00
Budget Officer	1.00	1.00			1.00	1.00
	2.00	2.00			2.00	2.00

Program Outcome

To provide purchasing in a timely and efficient manner, ensuring that products and services are available at the most reasonable price.

Program Objectives

1A Issue or amend a minimum of 90% of all purchase orders within 10 working days of their receipt, complete with all documentation, and 75% of all bids within 4 weeks of their receipt so that products and services are delivered when required at a reasonable price.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	169,379	100%
Total Funding	169,379	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$225,932	$156,538	$162,714
Operating Expenses	$6,843	$5,122	$4,260
Internal Service Charges	$189,305	$95,074	$2,405
Total Expenditures	$422,080	$256,734	$169,379

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Purchasing Agent	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To manage the cash flow of the city efficiently keeping the financial assets safe and available for use in accordance with the requirements of California Government code and the City's adopted investment policy.

Program Objectives

1A To invest the surplus cash to meet projected estimated expenditures, in accordance with the Investment Policy.

1B Expedient processing of all collections resulting in a higher percentage of funds collected.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	210,455	100%
Total Funding	210,455	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$253,838	$180,789	$188,713
Operating Expenses	$16,583	$18,218	$15,729
Internal Service Charges	$83,899	$8,140	$6,013
Total Expenditures	$354,320	$207,147	$210,455

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
City Treasurer	1.00	1.00			1.00	1.00
Treasury Manager	0.50	0.50			0.50	0.50
Treasury Technician	1.00	1.00			1.00	1.00
	2.50	2.50			2.50	2.50

Program Outcome

To provide revenue billing and collection services for the City of Concord.

Program Objectives

1A Administer the Business License Ordinance such that 95% of all eligible businesses have a current business license.

1C All revenue is processed correctly within 48 hours of receipt, 95% of the time. All customers inquiries and/or questions are responded to in a timely manner.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	312,687	100%
Total Funding	312,687	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$190,900	$266,728	$287,474
Operating Expenses	$53,860	$19,200	$19,200
Internal Service Charges	$86,065	$5,209	$6,013
Total Expenditures	$330,825	$291,137	$312,687

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Account Clerk III	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.60	0.87	0.60	0.87
Revenue Generation Team Leader	1.00	1.00			1.00	1.00
Treasury Manager	0.50	0.50			0.50	0.50
	2.50	2.50	0.60	0.87	3.10	3.37

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DEPARTMENT SERVICES

The Human Resources Department Provides Service Through the Following Programs.

- Human Resources Administration
- Labor Relations
- Recruitment and Selection
- Workers' Compensation
- Benefits Administration
- Organizational Training and Development
- Classification & Compensation

MAJOR ACCOMPLISHMENTS

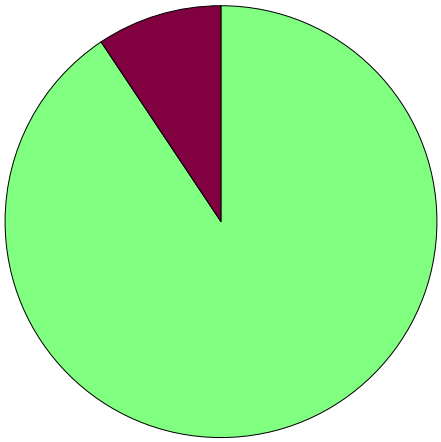
- Implemented NeoGov, a full service on-line employment application process that has enhanced the City's image as an innovative organization emphasizing customer service and minimized Human Resources staff paper processing.
- Successfully recruited for a new Director of Public Works.
- Successfully recruited for a new City Attorney.
- Implemented an online new hire orientation process for part-time employees that has streamlined the hiring process for departments.
- Implemented a City-wide Wellness Program designed to create a culture of wellness among employees and increase presenteeism.

INITIATIVES FOR 2012-13

- Successfully recruit for and hire a new City Manager.
- Successfully recruit for and hire a new Director of Public Works Maintenance Services.
- Implement a job analysis program to improve job specifications for all currently active positions.

The Human Resources Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,201,704	90.65%
610-Workers' Compensation	123,913	9.35%
Total Funding	1,325,617	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Human Resources Administration	476,238
Labor Relations	156,223
Recruitment and Selection	223,135
Workers' Compensation	123,913
Benefits Administration	71,828
Organizational Training and Development	107,168
Classification & Compensation	167,112
Total Program Budget	1,325,617

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$750,182	$847,615	$846,520
Operating Expenses	$244,813	$458,169	$462,169
Internal Service Charges	$170,790	$34,982	$16,928
Total Expenditures	$1,165,785	$1,340,766	$1,325,617

The Human Resources Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Human Resources Administration	1.31	1.31	1.00	0.69	2.31	2.00
Labor Relations	0.43	0.43			0.43	0.43
Recruitment and Selection	1.32	1.32			1.32	1.32
Workers' Compensation	0.90	0.90			0.90	0.90
Benefits Administration	0.28	0.28			0.28	0.28
Organizational Training and Development	0.32	0.32			0.32	0.32
Classification & Compensation	1.44	1.44			1.44	1.44
	6.00	6.00	1.00	0.69	7.00	6.69

Program Outcome

To deliver exceptional services to the organization on a wide range of human resources issues in a responsive, cost effective and innovative manner.

Program Objectives

1D Provide general consulting services to Management, confidential employees and individuals to create and maintain an organizational structure and a climate to provide all employees and the organization the guidance needed to maximize all aspects of MVV, COG and PBB .

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	476,238	100%
Total Funding	476,238	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$248,509	$271,391	$229,998
Operating Expenses	$57,947	$233,011	$233,011
Internal Service Charges	$61,237	$34,982	$13,229
Total Expenditures	$367,693	$539,384	$476,238

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Director Of Human Resources	0.42	0.42			0.42	0.42
Human Resources Analyst I		0.15				0.15
Human Resources Specialist	0.15				0.15	
Human Resources Technician II	0.45	0.45			0.45	0.45
Ltd Ser-Admin Support			0.50	0.50	0.50	0.50
Ltd Ser-Professional			0.50	0.19	0.50	0.19
Senior Human Resources Analyst	0.29	0.29			0.29	0.29
	1.31	1.31	1.00	0.69	2.31	2.00

Program Outcome

Establish and maintain positive, cooperative employer-employee relations to reduce conflicts, improve employee morale, and encourage employee involvement in achieving organizational effectiveness.

Program Objectives

1A Provide managers and employees with accurate interpretations of the various MOUs and general City Policies and Procedures to assure consistent, fair and equitable treatment of all employees, and to assist departments in addressing their employee relations needs.

1B Provide advice and support to management regarding discipline, disciplinary appeals, and grievance appeals arising under various MOUs and Personnel Rules to assure appropriate, equitable, and consistent treatment of the work force.

1Z Provide administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	156,223	100%
Total Funding	156,223	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$17,422	$92,094	$95,884
Operating Expenses	$31,052	$60,000	$60,000
Internal Service Charges			$339
Total Expenditures	$48,474	$152,094	$156,223

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Director Of Human Resources	0.34	0.34			0.34	0.34
Senior Human Resources Analyst	0.09	0.09			0.09	0.09
	0.43	0.43			0.43	0.43

Program Outcome

To improve the organization's most valuable asset, its work force and promote the City's image as a premier organization by providing effective recruitment and selection programs designed to attract and employ qualified, service oriented, performance driven employees.

Program Objectives

1A Design, plan and conduct recruitment campaigns that provide a sufficient number of highly qualified applicants for the hiring department's needs. Ensure the selection process measures job-related knowledge, skills and abilities, as well as other pertinent characteristics supportive of the City's MVV that results in a highly qualified pool of candidates from which the hiring authority can choose. Provide employment lists to the hiring department within 85 days of approval to fill the position. Achieve a 90% or better rating in customer surveys.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	223,135	100%
Total Funding	223,135	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$79,272	$148,947	$164,970
Operating Expenses	$98,950	$53,124	$57,124
Internal Service Charges	$26,028		$1,041
Total Expenditures	$204,250	$202,071	$223,135

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Director Of Human Resources	0.02	0.02			0.02	0.02
Human Resources Analyst I		0.80				0.80
Human Resources Specialist	0.80				0.80	
Senior Human Resources Analyst	0.50	0.50			0.50	0.50
	1.32	1.32			1.32	1.32

Program Outcome

To protect the Organization's resources by providing a workers' compensation insurance program to ensure compliance with established legal requirements and foster a safe and healthy work environment.

Program Objectives

1D To protect the City's resources by administering an effective Workers' Compensation Program so that legal compliance is ensured and lost hours for work-related injuries or illnesses are reduced.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
610-Workers' Compensation	123,913	100%
Total Funding	123,913	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$101,197	$118,348	$123,203
Operating Expenses	$11,793		
Internal Service Charges	$25,542		$710
Total Expenditures	$138,532	$118,348	$123,913

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Technician II	0.05	0.05			0.05	0.05
Senior Human Resources Analyst	0.80	0.80			0.80	0.80
	0.90	0.90			0.90	0.90

Program Outcome

To support the Organization's efforts to attract and retain qualified employees by effectively managing a comprehensive benefits program in compliance with labor union agreements, legal requirements and City policies.

Program Objectives

1A Provide benefits assistance and respond to benefit questions quickly and accurately by Human Resources staff members. Receive a 90% or better rating in customer surveys. Accurately process 95% of retirement health and benefit enrollment/changes.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	71,828	100%
Total Funding	71,828	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$108,706	$32,262	$33,850
Operating Expenses	$34,839	$37,757	$37,757
Internal Service Charges	$30,016		$221
Total Expenditures	$173,561	$70,019	$71,828

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Technician II	0.23	0.23			0.23	0.23
	0.28	0.28			0.28	0.28

Program Outcome

To support the Organization's Mission, Vision, Values by providing training modules that develop the skills and competencies needed by City employees to increase the efficiency and effectiveness of service delivery.

Program Objectives

1A Administer an effective New Employee Orientation Program so that 90% of new hires indicate program participation helped them transition into the organization, understand our MVV and customer service philosophy.

1C Provide general and safety training so that organizational initiatives are supported and advanced.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	107,168	100%
Total Funding	107,168	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$12,808	$41,058	$43,676
Operating Expenses	$8,907	$63,240	$63,240
Internal Service Charges	$9,322		$252
Total Expenditures	$31,037	$104,298	$107,168

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Analyst I		0.05				0.05
Human Resources Specialist	0.05				0.05	
Human Resources Technician II	0.10	0.10			0.10	0.10
Senior Human Resources Analyst	0.12	0.12			0.12	0.12
	0.32	0.32			0.32	0.32

Program Outcome

Design and administer compensation and classification systems and pay and performance recognition programs that advance the organization's culture and enhance the contributions of employees toward achieving the City's MVV.

Program Objectives

1A Develop and implement compensation and performance recognition programs that promote job performance, performance feedback, and performance accountability and encourage desired organizational outcomes. Conduct and present compensation analysis in support of grade assignment, pay adjustment recommendations, labor negotiations, and staffing levels. Achieve a 90% or better rating in customer surveys. Accurately process 95% of compensation analysis and data report requests within established deadlines.

1B Develop classifications and conduct classification reviews. Complete 90% of classification reviews within 90 days of requests received, measured as completed.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	167,112	100%
Total Funding	167,112	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$182,267	$143,515	$154,939
Operating Expenses	$1,324	$11,037	$11,037
Internal Service Charges	$18,645		$1,136
Total Expenditures	$202,236	$154,552	$167,112

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Director Of Human Resources	0.07	0.07			0.07	0.07
Human Resources Technician II	1.17	1.17			1.17	1.17
Senior Human Resources Analyst	0.20	0.20			0.20	0.20
	1.44	1.44			1.44	1.44

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DEPARTMENT SERVICES

The Information Technology Department Provides Service Through the Following Programs.

- Administration
- Project Management Office
- Operations
- Customer Service
- Geographic Information Services

MAJOR ACCOMPLISHMENTS

- Mobile Radio Replacement for Police Department
- Mobile Digital Computer Replacement for Police Department.
- Compliance with new PERS pay & benefits reporting package for Human Resources.
- Automated accounts payable - Revenue of ~$20K for Finance.
- Environmental controls - HVAC.
- Physical Security at Civic Center - Card Keys, Panic Buttons, Cameras.
- Provide infrastructure for JFK Business Accelerator Program.
- Achieved goal of "No successful hacking attempts".
- 911 and Emergency call recording system replacement for Police.
- WEB: CRDS Brand Campaign (Parks Make Life Better).
- WEB: Neighborhood Services website redesign.
- WEB: ConcordCode.org support.
- Completed telephone system replacement.
- Sewer Levy: Assisted Public Works with sewer Levy process.
- PD surveillance video retrieval for major crimes, special victims, and financial crimes bureaus.
- Supported General Plan amendment.
- Supported zoning ordinance update.
- Permit system replacement.
- FEMA flood zone updates & support.
- Completed 2010 Census Phase II.
- Pilot LTE wireless for Police cars/Cornerstone
- Online recruiting system for Human Resources.
- Police Interview Rooms recording equipment replacement.
- Windows 7 and Microsoft Office 2010 upgrades

INITIATIVES FOR 2012-13

- Automated agenda processing.

INITIATIVES FOR 2012-13 Cont'd

- Police records system - CIP
- Timecard System replacement.
- Sewer truck integration with Sanitary and Storm Water Sewer Management System.
- Alarm permit study.
- Paperless paychecks for City Employees.
- Communications Van: 1) Volunteers 2) Tactical Negotiations Team 3) Command Vehicle.
- Desktop Computer Virtualization.
- California State DOJ security compliance in PD vehicles.
- Traffic signal server replacement.
- Concord website redesign.
- MS Office 2010 - Rollout citywide.
- Create new GIS tools for PD field use.
- Provide maps and graphics in support of the Reuse Project in conjunction with ARUP.
- Publish layer naming conventions for electronic final map submission to City Engineering and Public Works Departments.
- EBRCS Radio System go live.
- Library support
- Inet - Replacement Plan Completed.

The Information Technology Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	5,385,808	100%
Total Funding	5,385,808	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	617,297
Project Management Office	1,386,260
Operations	1,869,510
Customer Service	1,247,885
Geographic Information Services	264,856
Total Program Budget	5,385,808

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$1,690,432	$1,725,513	$1,751,370
Operating Expenses	$2,335,564	$3,203,615	$3,607,984
Internal Service Charges	$53,267	$62,495	$26,454
Capital Outlay	$348,254	$320,899	
Total Expenditures	$4,427,517	$5,312,522	$5,385,808

The Information Technology Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administration	1.00	1.00			1.00	1.00
Project Management Office	4.00	4.00		0.90	4.00	4.90
Operations	1.00	1.00			1.00	1.00
Customer Service	3.00	3.00	1.27	0.36	4.27	3.36
Geographic Information Services	2.00	2.00			2.00	2.00
	11.00	11.00	1.27	1.26	12.27	12.26

Program Outcome

To provide cost effective, accurate and compliant administrative support services to the Information Technology Department including contract administration, records management, financial analysis supporting projects and asset acquisition.

Program Objectives

1A Contract and vendor administration. On time contract renewals/terminations. Records management. Budget administration and invoice coding. Financial/cost analysis.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	617,297	100%
Total Funding	617,297	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$305,476	$357,885	$330,506
Operating Expenses	$174,853	$330,224	$268,224
Internal Service Charges	$53,267	$62,495	$18,567
Capital Outlay	$348,254	$320,899	
Total Expenditures	$881,850	$1,071,503	$617,297

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Director Of Info. Technology	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To provide the City with a Project Management Office for delivery of technology enabled projects that meet stated requirements and benefits within predictable timeframes, budgets, and provide communications to project sponsors and stakeholders. To provide ongoing support for applications and database systems implemented by the City and used by the public and city departments 24 hours a day, 7 days and week.

Program Objectives

1A To provide predictable cost effective solutions for new project initiatives.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,386,260	100%
Total Funding	1,386,260	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$512,614	$492,241	$625,854
Operating Expenses	$602,915	$815,744	$757,251
Internal Service Charges			$3,155
Total Expenditures	$1,115,529	$1,307,985	$1,386,260

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Information Technology Manager	1.00	1.00			1.00	1.00
Ltd Ser-Professional				0.78		0.78
Microcomputer Coordinator	1.00	1.00		0.10	1.00	1.10
Senior Programmer Analyst	1.00	1.00		0.02	1.00	1.02
Systems & Programming Manager	1.00	1.00			1.00	1.00
	4.00	4.00		0.90	4.00	4.90

Program Outcome

To deliver high quality, cost effective and reliable network, desktop and telecommunications services 24 hours a day, 7 days a week by operating and monitoring hardware and software and by responding to user requests for services.

Program Objectives

1A Conduct systems operations to deliver continuously available business support systems.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,869,510	100%
Total Funding	1,869,510	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$256,176	$160,998	$167,576
Operating Expenses	$1,051,519	$1,384,587	$1,701,145
Internal Service Charges			$789
Total Expenditures	$1,307,695	$1,545,585	$1,869,510

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Information Technology Manager	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To provide high quality, cost effective customer communications, services and support to the City. Strategic goal is to increase the number of calls closed on first contact to 85%.

Program Objectives

1A Help Desk Services (Application, Telecom, Desktop Services).

1B Web services.

1C Business Systems Training.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,247,885	100%
Total Funding	1,247,885	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$400,727	$501,370	$405,702
Operating Expenses	$471,785	$616,513	$839,817
Internal Service Charges			$2,366
Total Expenditures	$872,512	$1,117,883	$1,247,885

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Information Technology Manager	1.00	1.00			1.00	1.00
Ltd Ser-Professional			0.97	0.18	0.97	0.18
Microcomputer Coordinator			0.10		0.10	
Programmer	1.00	1.00	0.12	0.12	1.12	1.12
Senior Programmer Analyst			0.02		0.02	
Web Coordinator	1.00	1.00	0.06	0.06	1.06	1.06
	3.00	3.00	1.27	0.36	4.27	3.36

Program Outcome

Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate geographic information.

Program Objectives

1A Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate Geographic Information Services.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	264,856	100%
Total Funding	264,856	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$215,439	$213,019	$221,732
Operating Expenses	$34,492	$56,547	$41,547
Internal Service Charges			$1,577
Total Expenditures	$249,931	$269,566	$264,856

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Gis Technician	1.00	1.00			1.00	1.00
Program Manager	1.00	1.00			1.00	1.00
	2.00	2.00			2.00	2.00

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DEPARTMENT SERVICES

The Office of the City Manager Department Provides Service Through the Following Programs.

- City Council Services
- City Management
- Community Relations
- Administrative Services & City Clerk
- Elections
- Printing Services
- Franchise Management

MAJOR ACCOMPLISHMENTS

- With the departure of City Manager in the second half of FY 11-12, facilitated a transition for the Assistant City Manager to assume the City Manager's duties on an interim basis and engaged services of a retired executive to assume key Assistant City Manager duties
- Implemented additional organizational restructuring changes in Public Works, Parks and Recreation and Community and Economic Development to enhance operational efficiencies and to accommodate the loss of redevelopment agency programmatic funds
- Completed the initial year's participation in the International City Management Association (ICMA) Center for Performance Measurement Project and facilitated completion of the companion Community and Employee Surveys
- Guided the development of a new ten-year financial plan, budget development and labor negotiations processes; provided support to the Measure Q Oversight Committee
- Developed a comprehensive internal process for recruitment, training and selection of a new City Clerk as a professional development opportunity and to ensure a smooth transition
- Provided year-round public communication and outreach support to special projects such as Helen Putnam award booth for "Penny for Your Thoughts" at League of California Cities, "Save Our Series" benefit for downtown events, ESCO energy efficiency projects, etc.
- Maintained communication with employees, residents and businesses by distributing 3 issues of City News, Annual Report, 12 eNewsletters and 12 electronic versions of City Talk, the employee newsletter
- Launched first City Council-supported Employee Thank You Luncheon held at Centre Concord in November 2011
- Participated in the City's Leadership and Community Oriented Government pilot teams, as well as Wellness Committee
- Printing Services generated over $135,000 in revenues from outside government agencies and partnered with the Mt. Diablo Unified School District's Workability Program that trained students in print production

MAJOR ACCOMPLISHMENTS Cont'd

- City Council approved the 11th amendment of a franchise agreement with Concord Disposal Services (CDS) on February 7, 2012 for a 15-year period that would renew automatically each year. The annual renewing process provides CDS with the ability to demonstrate to financial institutions a contract term sufficient to pay off any funds that it may borrow in order to respond to new State mandates. CDS provided a one-time $50,000 community benefit donation as a consideration for the Council's approval of the 11th Amendment

INITIATIVES FOR 2012-13

- Continue to identify opportunities for additional organizational streamlining and efficiency measures
- Lead second year participation in ICMA's Center for Performance Measurement; continue to explore a supplemental or new performance measurement tool that is more tailored to measure Concord's delivery of core services
- Successfully transition to a new City Clerk
- Design and implement an automated Council agenda system
- Increase Printing Services revenue by 3% to $139,000
- Continue to provide communication and outreach to the community and to employees through a variety of media
- Continue to lead and participate in Leadership and Community Oriented Government (COG) team projects, including COG completion of Hillcrest Park homeless initiative and launch of NextDoor, a web-based neighborhood communication tool

SIGNIFICANT CHANGES FOR 2012-13

- None anticipated at this time

The Office of the City Manager Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,665,859	100%
Total Funding	2,665,859	

These Funds are Budgeted to the Following Programs

Program	Total Budget
City Council Services	341,358
City Management	890,188
Community Relations	273,915
Administrative Services & City Clerk	566,918
Elections	130,000
Printing Services	367,437
Franchise Management	96,043
Total Program Budget	2,665,859

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$1,635,829	$1,782,794	$1,797,841
Operating Expenses	$547,994	$580,371	$662,945
Internal Service Charges	$590,320	$183,814	$205,073
Other Financing Uses	$-120,829		
Total Expenditures	$2,653,314	$2,546,979	$2,665,859

The Office of the City Manager Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
City Council Services	5.71	5.71			5.71	5.71
City Management	3.13	3.13	0.09	0.09	3.22	3.22
Community Relations	1.06	1.06	0.54	0.54	1.60	1.60
Administrative Services & City Clerk	4.00	4.00	0.57	0.57	4.57	4.57
Printing Services	2.00	2.00	0.13	0.13	2.13	2.13
Franchise Management	0.20	0.10			0.20	0.10
	16.10	16.00	1.33	1.33	17.43	17.33

Program Outcome

Establish policies and ensure the City's long term financial stability for provision of effective and efficient public services so that Concord is recognized as a city of the highest quality in which to live and do business.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	341,358	100%
Total Funding	341,358	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$222,617	$224,169	$240,503
Operating Expenses	$81,442	$67,533	$67,533
Internal Service Charges	$61,192	$31,643	$33,322
Total Expenditures	$365,251	$323,345	$341,358

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Confidential Secretary	0.15	0.15			0.15	0.15
Council Member	3.00	3.00			3.00	3.00
Exec.assistant - Council/Mgr.	0.56	0.56			0.56	0.56
Mayor	1.00	1.00			1.00	1.00
Vice Mayor	1.00	1.00			1.00	1.00
	5.71	5.71			5.71	5.71

Program Outcome

To support and implement City Council polices to make Concord a City of the highest quality.

Program Objectives

1A Assist and support the City Council in developing and implementing its policy decisions and other related functions, so that 95% of Council policy and action items can be accomplished as initially scheduled, and so that 90% of City Manager recommended actions are approved by the City Council.

1Z Administrative support for the program to provide responsive follow-up to citizen contacts and accountability of City services.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	890,188	100%
Total Funding	890,188	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$579,451	$713,351	$700,066
Operating Expenses	$114,188	$94,616	$94,616
Internal Service Charges	$53,504	$47,082	$95,506
Other Financing Uses	$-120,829		
Total Expenditures	$626,314	$855,049	$890,188

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Assistant City Manager	1.00	1.00			1.00	1.00
City Manager	1.00	1.00			1.00	1.00
Confidential Secretary	0.69	0.69			0.69	0.69
Exec.assistant - Council/Mgr.	0.44	0.44			0.44	0.44
Ltd Ser-Admin Support			0.09	0.09	0.09	0.09
	3.13	3.13	0.09	0.09	3.22	3.22

Program Outcome

To provide information to internal and external communities about City programs and policies in order to encourage two-way communication and participation in making Concord a city of the highest quality.

Program Objectives

1A Provide information to the public to maintain the City's image as a community of the highest quality so that 50% of citizens surveyed recognize City publications and other informational programming.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	273,915	100%
Total Funding	273,915	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$176,980	$192,937	$199,176
Operating Expenses	$51,658	$106,329	$73,903
Internal Service Charges	$9,808		$836
Total Expenditures	$238,446	$299,266	$273,915

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Community Relations Manager	1.00	1.00			1.00	1.00
Confidential Secretary	0.06	0.06			0.06	0.06
Ltd Ser-Technician			0.54	0.54	0.54	0.54
	1.06	1.06	0.54	0.54	1.60	1.60

Program Outcome

To provide public information, conduct municipal elections, and maintain the public record as required by the City Clerk to comply with Municipal, State, and Federal laws; to provide effective administrative and support services to City operating departments by delivering, mail services, records management, forms management, flow process analysis; and to administer the boards, committees, and commissions process for the City Council.

Program Objectives

1A Respond to research requests from the City's internal and external customers by providing public information in a timely manner for overall customer satisfaction 90% of the time.

1B To ensure that all processes and support activities are completed to effectively create, preserve, access, and maintain the public record and official City documents in conjunction with City Clerk guidelines 95% of the time, and with legal requirements as established by State, Federal and local laws, 100% of the time.

1H To administer a records management system that includes the analysis, retention, preservation, storage, destruction and retrieval of City-wide records that complies with State, Federal and local laws and meets the internal customer's needs for storage and retrieval at least 85% of the time.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	566,918	100%
Total Funding	566,918	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$433,955	$425,374	$441,337
Operating Expenses	$57,695	$127,303	$107,303
Internal Service Charges	$306,936	$40,369	$18,278
Total Expenditures	$798,586	$593,046	$566,918

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Administrative Assistant	1.00	1.00			1.00	1.00
Administrative Clerk II	1.00	1.00			1.00	1.00
Administrative Secretary	1.00	1.00			1.00	1.00
City Clerk	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.57	0.57	0.57	0.57
	4.00	4.00	0.57	0.57	4.57	4.57

Program Outcome

To effectively conduct municipal elections and ensure processes are completed according to schedule and as prescribed by State and local laws.

Program Objectives

1A To effectively conduct bi-annual municipal elections and ensure processes are completed according to schedule and as prescribed by State and local laws 100% of the time. The activities in this objective include ordinances, legal publications, oaths of office; legal filings for statements of economic interests, municipal election nominations, candidate statements, campaign filings, petitions, and initiatives. Oversee other activities performed by the County Elections Office for consolidated elections.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	130,000	100%
Total Funding	130,000	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$3,135		
Operating Expenses	$82,899		$130,000
Internal Service Charges	$5,445		
Total Expenditures	$91,479		$130,000

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
No Staff Assigned						

Program Outcome

To provide graphic design, printing and bindery services, user consultation for composition and materials, and brokering services for outsourced printing.

Program Objectives

1A To provide graphic design, printing and bindery services, user consultation for composition and materials, and brokering services for outsourced printing to the customer's satisfaction, at least 85% of the time.

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	367,437	100%
Total Funding	367,437	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$206,585	$201,296	$207,008
Operating Expenses	$136,513	$98,456	$103,456
Internal Service Charges	$151,245	$64,720	$56,973
Total Expenditures	$494,343	$364,472	$367,437

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Graphic Designer	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.13	0.13	0.13	0.13
Printing Services Supervisor	1.00	1.00			1.00	1.00
	2.00	2.00	0.13	0.13	2.13	2.13

Program Outcome

To negotiate and manage franchises so that services to Concord's 38,000 cable television and 28,000 solid waste/recycling franchise customers are delivered at the lowest cost with an appropriate range of service type and quality in compliance with local, State and federal laws and regulations. As electricity deregulation is implemented by the California Public Utilities Commission, Franchise Management shall facilitate the lowest possible electrical and natural gas rates to residences, businesses, and industries located in Concord.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	96,043	100%
Total Funding	96,043	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$13,107	$25,667	$9,751
Operating Expenses	$23,599	$86,134	$86,134
Internal Service Charges	$2,190		$158
Total Expenditures	$38,896	$111,801	$96,043

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Confidential Secretary	0.10	0.10			0.10	0.10
Principal Planner	0.10				0.10	
	0.20	0.10			0.20	0.10

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DEPARTMENT SERVICES

The Police Department Provides Service Through the Following Programs.

- Police IA
- Police Parking
- Police Abatement
- PD Emergency Prepared
- Police Volunteer
- Police Administration
- Field Ops Patrol
- Field Ops SWAT
- Field Ops Detentions
- Field Ops Reserves
- Field Ops Traffic
- Field Ops Special Events
- Field Ops SET
- Field Ops Comm Serv Desk
- Field Ops Dispatch
- Field Ops Community Policing
- Field Ops Code Enforcement
- Field Ops Administration
- Support SRO
- Support Special Victim Unit
- Support CSI
- Support Property
- Support Financial Crimes
- Support SIB
- Support Major Crimes
- Support Training
- Support Records
- Support Recruiting
- Support Administration

MAJOR ACCOMPLISHMENTS

- Development of an intelligence sharing model for the Patrol and Investigations Divisions that not only streamlines the flow of information regarding criminals and criminal activity, but ensures more positive results through directed enforcement.
- Operation Aflac culminated in the successful identification and arrest of the responsible in a series of highly publicized animal cruelty cases in a week's time, despite the lack of known suspects.

MAJOR ACCOMPLISHMENTS Cont'd

- Successful planning for, and management of "Occupy Concord", which included a full activation of the Emergency Operation Center, and resulted in a perfect "end state", to include no injuries to officers, occupiers, or the public, no property damage, no arrests, and no complaints.
- Provision of division-wide training in the proper handling of intoxicated subjects, after an internal audit demonstrated potential non-compliance issues which could have resulted in liability to the Department and the City. A post-training audit has confirmed the success of this training.
- The Department of Corrections completed its Biennial Inspection of the Jail. The inspection covered 106 compliance areas, with the Jail receiving a 100% compliance rating.
- Addition of the telephone tree at the Community Service Desk to better manage incoming calls and enhance customer service, while relieving some of the workload demand from Dispatch and CSD personnel.
- Participation in two National Prescription Drug Take-Back programs, yielding a combined total of approximately 1000 pounds of dangerous drugs.
- Despite losing several members, reducing the number to 9, the Reserve Police Officer Program's 2011 Report announced the highest number of hours recorded (6,177), since 2006, when the program was 22-strong. The Reserve hours represent a cost-savings of approximately $236,023 to the City of Concord.
- The Traffic Bureau obtained two grants totaling $519,219. The grants supported DUI checkpoints and saturation patrols, stakeouts and court sting operations that resulted in 246 arrests, 352 citations and 195 vehicles impounded.
- Acquired four police vehicles for free up-front cost. This included an armored personnel vehicle, twenty-two foot bus outfitted as a Mobile Command Post, a Tactical Negotiation Team van, and a twenty-two foot transport bus for personnel.
- The Adopt A Street program has 11 active groups participating in the program. One Saturday each month, the clean-up involved 220 volunteers and removed over 2300 pounds of litter from the City's main thoroughfares.
- Catholic Charities and Community Violence Solutions have collocated victim advocates to the Police Department to better serve their clients.
- The Daytime Curfew Ordinance is fully operational.
- Increased hours of the Community Service Desk from 5 p.m. to 8 p.m. on weekdays and Saturdays from 10 a.m. to 2 p.m., to enhance internal/external customer service, and to reduce the workload on Patrol, Dispatch and the Records Bureau.
- Modified the Taxi Municipal Code which had not been modified since the 1960s. Better oversight was added to the process and fees were adjusted downward to reflect the efficiencies that were added to the permitting process.
- Police Department Budget management was modified to improve tracking and managing fiscal accountability by splitting the department's budget into programs.
- Transitioned the maintenance and acquisition of all police motorcycles from Fleet Services to Police Department oversight. This includes managing repairs and purchasing new bikes.

MAJOR ACCOMPLISHMENTS Cont'd

- Implemented the use of new handheld ticket writers in the Parking Services Unit. The new units allow for photos to be taken for each citation.

- Local Hazard Mitigation Plan was adopted by the City Council on March 13, 2012.
- The volunteer program continues to accommodate 86 active volunteer members. In FY 2011 the volunteers contributed 16,119 hours for a service delivery totaling $378,635 in manpower savings. Our volunteers consistently devote 1000 - 2000 hours of service a month to the city.
- Over 100 citizens were trained in CERT this past year. A total of over 500 citizens are now CERT trained. Twelve (12) Community Emergency Response Team (CERT) neighborhoods in conjunction with the Concord Auxiliary Radio Emergency Service (CARES) group held Concord's first neighborhood drill in November of 2011 where CERT volunteers scanned over 70 homes in the Bishop Estates complex to hone their search and rescue skills. This drill will now be held bi-annually throughout different neighborhoods in Concord.

INITIATIVES FOR 2012-13

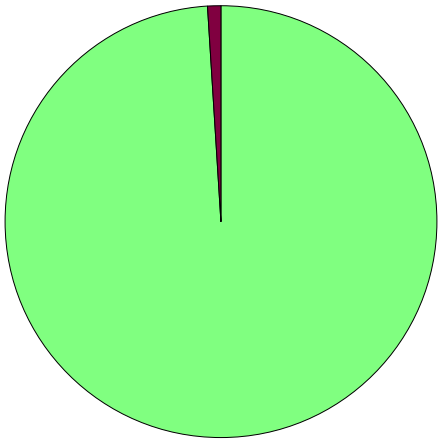
- Hosting of "Law Enforcement Leadership Training" to supervisors and managers, resulting in improved ability to deal with problems impacting individuals, teams, and/or the department as a whole.
- Provision of Ipads to the Field Operations Staff officers for enhanced field management capabilities, and remote access productivity.
- Expansion of the Police Reserve Program from nine officers to eighteen, for improved response to organizational needs, and to create an internal candidate pool for Police Officer.
- Fully implemented SWAT Team Physician program with the addition of two John Muir doctors.
- Jointly applied for a UASI grant, requesting two CBRN robots capable of being used by SWAT.
- The Community Oriented Government Team was created in 2011 to address citywide problems. First project was Hillcrest Park and will expand to possibly coordinating citywide neighborhood organizational efforts.
- A nine point recruitment and hiring plan will be implemented which reaches diversity hiring standards, maintains a high emphasis on education, and meets attrition needs to calendar 2015.
- Implementation of franchise fee for rotational tow operators. In summary, the franchise fee program will memorialize an agreement between the City of Concord and its rotation tow providers, mandating each company pay the city a fee to compensate the City for its cost.
- The Police Department will be implementing the use of Tow Management Software which will allow better management of towed vehicles. This web based software will not require any city resources (neither personnel nor hardware) to use.
- Working with the City Attorney's Office to modify the False Alarm Municipal Code to allow for re-permitting every two years. This will allow the Police Department to better manage false alarm response.
- Working with the City Attorney's Office to create a municipal code section regarding fraudulent handicap placard usage. The new municipal code will allow non-sworn staff to issue citations for individuals that fraudulently use a handicap placard.

INITIATIVES FOR 2012-13 Cont'd

- Development of an undercover car program for sworn staff that allows for rotation of un-marked non-city vehicles.
- Conduct Emergency Preparedness outreach to 197 State licensed facilities in Concord that provide services to people with disabilities, the elderly, children and people with functional access needs.
- Implement the Park Stewardship program. Park Stewards maintain a presence in Concord Parks for the purpose of public outreach and public education to improve the Park experience for all Concord citizens. Park Stewards support legitimate use of the Parks, and they also identify and report non-legitimate use.

The Police Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	41,505,669	99.80%
254-Community Dev Block Grant	84,029	.20%
Total Funding	41,589,698	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Police IA	237,012
Police Parking	275,727
Police Abatement	116,716
PD Emergency Prepared	89,106
Police Volunteer	70,852
Police Administration	1,693,287
Field Ops Patrol	13,931,348
Field Ops SWAT	198,359
Field Ops Detentions	439,797
Field Ops Reserves	24,000
Field Ops Traffic	2,148,409
Field Ops Special Events	200,158
Field Ops SET	1,340,852
Field Ops Comm Serv Desk	497,822
Field Ops Dispatch	1,818,430
Field Ops Community Policing	646,335
Field Ops Code Enforcement	760,265
Field Ops Administration	5,625,300
Support SRO	624,788
Support Special Victim Unit	1,492,932

These Funds are Budgeted to the Following Programs cont'd

Support CSI	1,239,313
Support Property	95,468
Support Financial Crimes	1,335,317
Support SIB	1,508,452
Support Major Crimes	1,293,317
Support Training	503,534
Support Records	863,412
Support Recruiting	73,441
Support Administration	2,445,949
Total Program Budget	41,589,698

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$34,578,183	$36,479,722	$35,292,192
Operating Expenses	$2,055,029	$2,933,369	$2,562,071
Internal Service Charges	$4,382,576	$3,206,034	$3,585,435
Capital Outlay	$10,849		$150,000
Other Financing Uses	$25,631		
Total Expenditures	$41,052,268	$42,619,125	$41,589,698

The Police Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Office of the Chief of Police (700107100	9.10		3.18		12.28	
Police IA		1.00		0.08		1.08
Police Parking		3.00		1.06		4.06
Police Abatement				3.09		3.09
PD Emergency Prepared		0.50				0.50
Police Volunteer		0.50				0.50
Police Administration		6.00		0.77		6.77
Field Operations (700307300)	134.95		10.60		145.55	
Field Ops Patrol		82.00		1.29		83.29
Field Ops SWAT				0.70		0.70
Field Ops Detentions		4.00		0.67		4.67
Field Ops Traffic		11.00		0.28		11.28
Field Ops Special Events		1.00		0.72		1.72
Field Ops SET		7.00		0.30		7.30
Field Ops Comm Serv Desk		4.00		1.31		5.31
Field Ops Dispatch		14.00		3.09		17.09
Field Ops Community Policing		3.00				3.00
Field Ops Code Enforcement		5.00		0.49		5.49
Field Ops Administration		8.00		1.02		9.02
Neighborhood Preservation (700308720)	5.00		0.49		5.49	
Investigations & Administrative Services	55.95		4.91		60.86	
Support SRO		4.00		0.05		4.05
Support Special Victim Unit		8.00		0.31		8.31
Support CSI		4.00		0.90		4.90
Support Property		1.00		0.02		1.02
Support Financial Crimes		7.00		0.31		7.31
Support SIB		7.00		0.45		7.45
Support Major Crimes		6.00		0.61		6.61
Support Training		1.00		3.85		4.85
Support Records		10.00		1.10		11.10
Support Recruiting				0.06		0.06
Support Administration		7.00				7.00
	205.00	205.00	19.18	22.53	224.18	227.53

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	237,012	100%
Total Funding	237,012	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$231,223
Operating Expenses			$5,000
Internal Service Charges			$789
Total Expenditures			$237,012

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Sergeant		1.00		0.08		1.08
		1.00		0.08		1.08

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	275,727	100%
Total Funding	275,727	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$265,861
Operating Expenses			$7,500
Internal Service Charges			$2,366
Total Expenditures			$275,727

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Community Service Officer		1.00		0.04		1.04
Ltd Ser-Public Safety Asst				1.02		1.02
Parking Services Officer		2.00				2.00
		3.00		1.06		4.06

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	116,716	100%
Total Funding	116,716	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$114,216
Operating Expenses			$2,500
Total Expenditures			$116,716

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Community Service Officer				0.01		0.01
Ltd Ser-Public Safety Asst				3.08		3.08
				3.09		3.09

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	89,106	100%
Total Funding	89,106	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$61,602
Operating Expenses			$27,110
Internal Service Charges			$394
Total Expenditures			$89,106

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Program Manager		0.50				0.50
		0.50				0.50

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	70,852	100%
Total Funding	70,852	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$61,606
Operating Expenses			$8,852
Internal Service Charges			$394
Total Expenditures			$70,852

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Program Manager		0.50				0.50
		0.50				0.50

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,693,287	100%
Total Funding	1,693,287	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$929,948
Operating Expenses			$600,319
Internal Service Charges			$163,020
Total Expenditures			$1,693,287

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Secretary		2.00				2.00
Administrative Svcs Manager		1.00				1.00
Chief Of Police		1.00				1.00
Community Service Officer		1.00				1.00
Exec Secretary - Confidential		1.00		0.01		1.01
Police Officer				0.64		0.64
Police Sergeant				0.12		0.12
		6.00		0.77		6.77

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	13,931,348	100%
Total Funding	13,931,348	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$13,800,672
Operating Expenses			$66,000
Internal Service Charges			$64,676
Total Expenditures			$13,931,348

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		74.00		0.93		74.93
Police Sergeant		8.00		0.36		8.36
		82.00		1.29		83.29

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	198,359	100%
Total Funding	198,359	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$125,359
Operating Expenses			$73,000
Total Expenditures			$198,359

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer				0.55		0.55
Police Sergeant				0.15		0.15
				0.70		0.70

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	439,797	100%
Total Funding	439,797	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$349,542
Operating Expenses			$87,100
Internal Service Charges			$3,155
Total Expenditures			$439,797

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Community Service Officer		4.00				4.00
Community Service Officer-Det				0.19		0.19
Ltd Ser-Public Safety Asst				0.48		0.48
		4.00		0.67		4.67

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	24,000	100%
Total Funding	24,000	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Operating Expenses			$24,000
Total Expenditures			$24,000

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
No Staff Assigned						

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,148,409	100%
Total Funding	2,148,409	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$2,119,733
Operating Expenses			$20,000
Internal Service Charges			$8,676
Total Expenditures			$2,148,409

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		10.00		0.23		10.23
Police Sergeant		1.00		0.05		1.05
		11.00		0.28		11.28

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	200,158	100%
Total Funding	200,158	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$197,369
Operating Expenses			$2,000
Internal Service Charges			$789
Total Expenditures			$200,158

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Community Service Officer		1.00		0.05		1.05
Police Officer				0.56		0.56
Police Sergeant				0.11		0.11
		1.00		0.72		1.72

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,340,852	100%
Total Funding	1,340,852	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,325,831
Operating Expenses			$9,500
Internal Service Charges			$5,521
Total Expenditures			$1,340,852

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		6.00		0.24		6.24
Police Sergeant		1.00		0.06		1.06
		7.00		0.30		7.30

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	497,822	100%
Total Funding	497,822	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$487,167
Operating Expenses			$7,500
Internal Service Charges			$3,155
Total Expenditures			$497,822

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Community Service Officer		3.00		0.11		3.11
Ltd Ser-Public Safety Asst				1.20		1.20
Police Officer		1.00				1.00
		4.00		1.31		5.31

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,818,430	100%
Total Funding	1,818,430	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,769,888
Operating Expenses			$37,500
Internal Service Charges			$11,042
Total Expenditures			$1,818,430

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Lead Dispatcher		2.00		0.96		2.96
Ltd Ser-Public Safety Asst				2.13		2.13
Police Dispatcher I		2.00				2.00
Police Dispatcher II		9.00				9.00
Police Sergeant		1.00				1.00
		14.00		3.09		17.09

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	646,335	100%
Total Funding	646,335	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$638,969
Operating Expenses			$5,000
Internal Service Charges			$2,366
Total Expenditures			$646,335

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		1.00				1.00
Police Sergeant		2.00				2.00
		3.00				3.00

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	676,236	88.95%
254-Community Dev Block Grant	84,029	11.05%
Total Funding	760,265	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$650,014
Operating Expenses			$104,585
Internal Service Charges			$5,666
Total Expenditures			$760,265

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Ltd Ser-Public Safety Asst				0.48		0.48
Neighborhood Services Spec		4.00		0.01		4.01
Police Officer		1.00				1.00
		5.00		0.49		5.49

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	5,625,300	100%
Total Funding	5,625,300	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$2,759,464
Operating Expenses			$300,755
Internal Service Charges			$2,415,081
Capital Outlay			$150,000
Total Expenditures			$5,625,300

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Clerk III		1.00				1.00
Administrative Secretary		1.00				1.00
Police Captain		1.00				1.00
Police Lieutenant		5.00				5.00
Police Officer				0.93		0.93
Police Sergeant				0.09		0.09
		8.00		1.02		9.02

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	624,788	100%
Total Funding	624,788	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$617,133
Operating Expenses			$4,500
Internal Service Charges			$3,155
Total Expenditures			$624,788

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		4.00		0.05		4.05
		4.00		0.05		4.05

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,492,932	100%
Total Funding	1,492,932	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,470,622
Operating Expenses			$16,000
Internal Service Charges			$6,310
Total Expenditures			$1,492,932

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		7.00		0.24		7.24
Police Sergeant		1.00		0.07		1.07
		8.00		0.31		8.31

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,239,313	100%
Total Funding	1,239,313	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$520,858
Operating Expenses			$715,300
Internal Service Charges			$3,155
Total Expenditures			$1,239,313

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Forensic Specialist I		1.00		0.19		1.19
Forensic Specialist II		2.00				2.00
Ltd Ser-Public Safety Asst				0.71		0.71
Police Officer		1.00				1.00
		4.00		0.90		4.90

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	95,468	100%
Total Funding	95,468	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$75,179
Operating Expenses			$19,500
Internal Service Charges			$789
Total Expenditures			$95,468

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Community Service Officer		1.00		0.02		1.02
		1.00		0.02		1.02

Program Outcome

Program Objectives

1Z01

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,335,317	100%
Total Funding	1,335,317	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,314,546
Operating Expenses			$15,250
Internal Service Charges			$5,521
Total Expenditures			$1,335,317

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		6.00		0.24		6.24
Police Sergeant		1.00		0.07		1.07
		7.00		0.31		7.31

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,508,452	100%
Total Funding	1,508,452	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,410,781
Operating Expenses			$92,150
Internal Service Charges			$5,521
Total Expenditures			$1,508,452

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		6.00		0.34		6.34
Police Sergeant		1.00		0.11		1.11
		7.00		0.45		7.45

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,293,317	100%
Total Funding	1,293,317	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,284,335
Operating Expenses			$4,250
Internal Service Charges			$4,732
Total Expenditures			$1,293,317

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer		5.00		0.47		5.47
Police Sergeant		1.00		0.14		1.14
		6.00		0.61		6.61

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	503,534	100%
Total Funding	503,534	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$453,245
Operating Expenses			$49,500
Internal Service Charges			$789
Total Expenditures			$503,534

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Ltd Ser-Public Safety Asst				3.48		3.48
Police Officer				0.32		0.32
Police Sergeant		1.00		0.05		1.05
		1.00		3.85		4.85

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	863,412	100%
Total Funding	863,412	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$832,025
Operating Expenses			$23,500
Internal Service Charges			$7,887
Total Expenditures			$863,412

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Clerk II		6.00		0.14		6.14
Administrative Clerk III		3.00				3.00
Ltd Ser-Public Safety Asst				0.96		0.96
Police Records Manager		1.00				1.00
		10.00		1.10		11.10

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	73,441	100%
Total Funding	73,441	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$9,541
Operating Expenses			$63,900
Total Expenditures			$73,441

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Police Officer				0.06		0.06
				0.06		0.06

Program Outcome

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,445,949	100%
Total Funding	2,445,949	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits			$1,415,463
Operating Expenses			$170,000
Internal Service Charges			$860,486
Total Expenditures			$2,445,949

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Clerk II		2.00				2.00
Administrative Secretary		1.00				1.00
Police Captain		1.00				1.00
Police Lieutenant		3.00				3.00
		7.00				7.00

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DEPARTMENT SERVICES

The Public Works Department Provides Service Through the Following Programs.

- Administration
- Traffic Signals Maintenance
- City-wide Street Light District
- Sewer Operations
- Signs & Markings
- Drainage Management
- Street Cleaning
- Street Maintenance
- Curbs, Gutters, and Sidewalk Maintenance
- Fleet Management
- Parks and Medians Services
- City Maintained Trees and Open Space
- Landscape Maintenance
- Building Maintenance
- Custodial Services
- Graffiti Removal

MAJOR ACCOMPLISHMENTS

- FY 2010-11 - The Graffiti Program removed a total of 347,016 square feet of graffiti from the City of Concord which is a monthly average of 28,918 square feet. FY 2011-12 as of January 2012 the Graffiti Program has removed 311,852 square feet with a monthly average of 44,550 square feet. Graffiti is on the increase while the budget has remained constant.
- Implemented the conversion to cloud web-based software for handling Maintenance Work Orders and Preventative Maintenance for routine work.
- Supported the ESCO Chevron energy projects.
- Completed Willow Pass and Todos Santos Plaza light pole corrosion survey and removed six poles from Willow Pass Park. Supported installation of new light poles for Willow Pass Park Field #1.
- Supported the Spray Park Project at Meadow Homes Park.
- Supported the Concord Community Pool equipment upgrade along with interior painting.
- Supported the Police Department IT Server room upgrades.
- Achieved total compliance with all regulatory agency inspections of City Underground Storage Fuel Tanks, Emergency Generators, Hazardous Materials and Life Safety Systems.
- The Arbor Day Foundation designated Concord as a TREE CITY USA for a superior urban forest and with the Growth Award to recognize environmental improvement and high levels of tree care. This award is designed not only to recognize achievement, but also to communicate new ideas and help the leaders of all TREE CITY USAs plan for improving community tree care.

MAJOR ACCOMPLISHMENTS Cont'd

- Completed irrigation system upgrades at Cambridge Park and Clayton Road/Market Street decorative green space areas. New central computer based irrigation controls are automated based on current weather conditions resulting in water savings and increased staff efficiency by reducing the need for on-site manual calibration. When resources are available, system wide upgrades will provide similar benefits.
- The Traffic Signal Division has started to install the new red LED's. The existing ones have been in for close to ten years and are ready for replacement. To date, 400 new LED's have been installed.
- Implemented a new random drug testing program for Class A & Class B truck drivers.
- Secured grant funds to buy 100 streetlight pole banners promoting used motor oil recycling.
- Replaced eleven law enforcement patrol and four investigations sedans that had reached the end of their useful life.
- Replaced twenty one year old dump truck with new, fuel efficient, low-emissions dump truck.
- Replaced a 2002 Tymco regenerative air street sweeper that was no longer serviceable with a new 2013 sweeper that meets or exceeds all the latest state-mandated air quality standards.
- Integrated the Phoenix Fuel Management System and the FASTER Vehicle Management System to better track vehicle performance and improve fuel utilization.
- Supported joint Cape Seal project with Engineering (713,000 sq. ft.).
- Supported joint Patch Paving project with Engineering (76,000 sq. ft.).
- Repaired/filled approximately 500 potholes on City streets.
- Repaired 3,059 sidewalk areas with tripping hazards by either ramping, grinding or brick replacement.
- Removed 236 yards of debris from three major creeks (Mt. Diablo, Galindo & Holbrook Channel).
- Hydro cleaned 149 miles of sewer lines.
- Closed Circuit TV (CCTV) or 41 miles of sewer lines.
- Completed 130 Fats, Oils and Grease (FOG) inspections with 15 enforcement actions taken.
- Updated Sewer System Management Plan (SSMP) to meet Bay Area Clean Water Act (BACWA) Standards.
- Several joint projects with Engineering including downtown sewer project.

INITIATIVES FOR 2012-13

- Interdepartmental cross training due to reductions.
- Maintain City Assets.
- Meet individually with staff in each division to survey vehicle needs and wants. Also assess thoughts on customer service, ways to improve fleet services, ideas for saving money, alternative transportation, etc.
- Ordering and installation of 30 - 60"x18" Auto Row Signs and 30 - 60"x18" Street Name Signs.
- Layout, map out, order and install Spray Park Signs.
- Support joint 1,200,000 sq. ft. Cape Seal Project.
- Continue proactive and reactive mitigation of trip hazards.

INITIATIVES FOR 2012-13 Cont'd

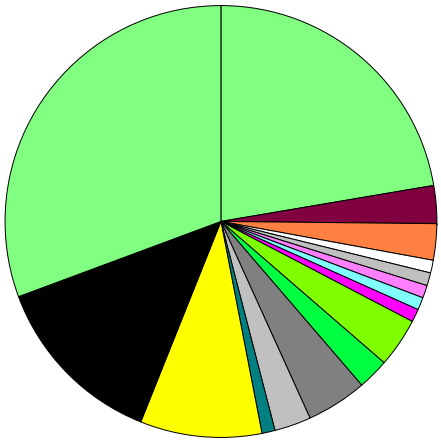
- Continue pothole eradication.
- Continue creek maintenance of three major creeks in Concord.
- Goal for the next year is to increase the number of miles of lines that we hydro-clean and CCTV.

SIGNIFICANT CHANGES FOR 2012-13

- None - due to cost savings and reductions.

The Public Works Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	5,512,841	23.39%
200-Street Lighting Maintenanc	696,809	2.96%
210-Downtown Maintenance Distr	671,029	2.85%
211-Pinehollow Landscape Maint	84,947	.36%
212-Kirkwood Landscape Mainten	67,252	.29%
213-Ygnacio Woods Landscape Ma	10,357	.04%
214-Balhan Terrace Landscape M	719	.00%
215-Valley Terrace Landscape M	727	.00%
260-State Gas Tax	908,650	3.86%
261-State Gas Tax - Prop. 111	580,121	2.46%
262-State Gas Tax-Section 2103	1,117,175	4.74%
270-Storm Water Management	678,009	2.88%
475-Measure J Local	150,724	.64%
630-Building Maintenance Fund	2,251,372	9.55%
633-Fleet Maintenance Fund	3,275,775	13.90%
710-Sewer Operating	7,561,713	32.08%
Total Funding	23,568,220	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	446,444
Traffic Signals Maintenance	590,291
City-wide Street Light District	696,809
Sewer Operations	7,561,713

Sewer Operations	7,560,213
Signs & Markings	628,820

These Funds are Budgeted to the Following Programs cont'd

Drainage Management	183,650
Street Cleaning	494,359
Street Maintenance	863,639
Curbs, Gutters, and Sidewalk Maintenance	108,504
Fleet Management	3,275,775
Parks and Medians Services	3,125,912
City Maintained Trees and Open Space	2,265,321
Landscape Maintenance	835,031
Building Maintenance	1,698,155
Custodial Services	553,217
Graffiti Removal	240,580
Total Program Budget	23,568,220

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$8,302,945	$8,586,507	$8,648,387
Operating Expenses	$11,526,920	$11,081,488	$10,254,040
Internal Service Charges	$2,426,476	$2,064,515	$2,148,306
Capital Outlay	$664,209	$2,493,355	$2,180,992
Other Financing Uses	$235,076	$1,812,886	$336,495
Total Expenditures	$23,155,626	$26,038,751	$23,568,220

The Public Works Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administration	3.05	3.05	0.05	0.05	3.10	3.10
Traffic Signals Maintenance	1.70	1.52	0.29	0.29	1.99	1.81
City-wide Street Light District	1.67	1.58			1.67	1.58
Sewer Operations	14.06	15.09	1.14	1.14	15.20	16.23
Signs & Markings	4.12	4.00	0.94	0.86	5.06	4.86
Drainage Management	2.30	1.70	0.11	0.11	2.41	1.81
Street Cleaning	2.46	2.37			2.46	2.37
Street Maintenance	5.89	5.03	3.26	3.26	9.15	8.29
Curbs, Gutters, and Sidewalk Maintenance	1.19	0.94			1.19	0.94
Fleet Management	4.70	4.70			4.70	4.70
Parks and Medians Services	14.78	14.30	20.15	14.66	34.93	28.96
City Maintained Trees and Open Space	10.10	10.58	0.23	6.49	10.33	17.07
Landscape Maintenance	1.12	1.12	3.64	3.64	4.76	4.76
Building Maintenance	8.00	6.39	1.70	0.93	9.70	7.32
Custodial Services	3.00	3.04	0.06	0.02	3.06	3.06
Graffiti Removal		1.61		0.77		2.38
	78.14	77.02	31.57	32.22	109.71	109.24

Program Outcome

Develop and provide a variety of customer driven maintenance services and programs. Protect the City's investment of infrastructure and public facilities. Ensure the health and safety of Concord's community in the most efficient and cost effective manner.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	446,444	100%
Total Funding	446,444	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$346,923	$406,680	$334,386
Operating Expenses	$234,781	$47,741	$47,741
Internal Service Charges	$206,253	$151,957	$64,317
Total Expenditures	$787,957	$606,378	$446,444

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Administrative Analyst	0.20				0.20	
Administrative Clerk III	1.20	1.20			1.20	1.20
Administrative Secretary	0.65	0.65	0.05	0.05	0.70	0.70
Dir. Of Public Works	1.00	1.00			1.00	1.00
Senior Administrative Analyst		0.20				0.20
	3.05	3.05	0.05	0.05	3.10	3.10

Program Outcome

Program Objectives

1A Provide preventative maintenance of all traffic signals on a regular basis and perform timely troubleshooting of reported signal malfunctions.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	374,149	63.38%
260-State Gas Tax	127,389	21.58%
261-State Gas Tax - Prop. 111	88,753	15.04%
Total Funding	590,291	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$256,692	$260,756	$217,620
Operating Expenses	$193,525	$283,089	$344,289
Internal Service Charges	$50,425	$45,404	$28,382
Total Expenditures	$500,642	$589,249	$590,291

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Senior Traffic Signal Tech	0.92	0.92	0.12	0.12	1.04	1.04
Traffic Signal Technician	0.60	0.60	0.17	0.17	0.77	0.77
Transportation Program Mgr. II	0.18				0.18	
	1.70	1.52	0.29	0.29	1.99	1.81

Program Outcome

Provide efficient and cost-effective maintenance and repair of City-owned streetlights.

Program Objectives

1A Administer the City-wide Street Lighting Assessment District so that the District meets legal requirements of the 1972 Lighting and Landscaping Act and Proposition 218.

1B Provide regular monitoring and maintenance of City-owned streetlights, and perform timely troubleshooting of reported streetlight malfunctions.

1C Coordinate closely with PG&E on proposed changes to street lighting design.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
200-Street Lighting Maintenanc	696,809	100%
Total Funding	696,809	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$81,828	$188,383	$164,049
Operating Expenses	$678,306	$606,731	$498,520
Internal Service Charges	$19,932	$1,170	$34,240
Total Expenditures	$780,066	$796,284	$696,809

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Analyst	0.10				0.10	
Senior Administrative Analyst		0.10				0.10
Senior Traffic Signal Tech	0.08	0.08			0.08	0.08
Traffic Signal Technician	1.40	1.40			1.40	1.40
Transportation Program Mgr. II	0.09				0.09	
	1.67	1.58			1.67	1.58

Program Outcome

Perform preventive maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the cities of Clayton and Concord in an efficient cost effective manner.

Program Objectives

1A Maintain sewer collection system to minimize overflows of greater than 1,000 gallons to a maximum of 3 per year. Minimize overflows of under 1,000 gallons to a maximum of 50 per year.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
710-Sewer Operating	7,560,213	100%
Total Funding	7,560,213	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$1,097,450	$1,316,307	$1,546,997
Operating Expenses	$6,054,384	$5,798,873	$5,238,513
Internal Service Charges	$219,277	$345,206	$519,165
Capital Outlay	$10,649	$230,647	$255,538
Other Financing Uses	$19,296		
Total Expenditures	$7,401,056	$7,691,033	$7,560,213

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Administrative Analyst	0.70				0.70	
Administrative Clerk II	0.30	0.05			0.30	0.05
Administrative Clerk III	0.80	0.80			0.80	0.80
Administrative Secretary	0.35	0.35			0.35	0.35
City Engineer		0.35				0.35
Confidential Secretary	0.15	0.05			0.15	0.05
Construction Inspector		0.26				0.26
Heavy Equipment Operator II	0.33	0.33			0.33	0.33
Infrastructure Maint. Manager		1.00				1.00
Ltd Ser-Maint. Laborer			0.73	0.73	0.73	0.73
Maintenance Worker I	1.00	2.00			1.00	2.00
Maintenance Worker II	7.65	6.65	0.32	0.32	7.97	6.97
Permit Center Technician II	0.10				0.10	
Permit Center Technician III	0.33	0.40			0.33	0.40
Pw Lead Worker-Infra Maint.	1.00	1.00	0.05	0.05	1.05	1.05
Senior Administrative Analyst		0.70				0.70
Senior Civil Engineer	0.15	0.15			0.15	0.15
Senior Maintenance Team Leader	1.20	1.00	0.04	0.04	1.24	1.04
	14.06	15.09	1.14	1.14	15.20	16.23

Program Outcome

Install and maintain all roadway signs and markings so that regulatory, warning and guide messages are conveyed efficiently and effectively to drivers, pedestrians and bicyclists.

Program Objectives

1A Provide timely replacement of missing or damaged signs, and install new signs to enhance traffic safety.

1B Provide timely maintenance and improvement of pavement markings, and implement a gradual transition to thermoplastic markings for enhanced traffic safety.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	177,610	28.24%
261-State Gas Tax - Prop. 111	451,210	71.76%
Total Funding	628,820	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$434,691	$423,940	$405,245
Operating Expenses	$125,511	$141,128	$141,128
Internal Service Charges	$108,399	$101,416	$82,447
Total Expenditures	$668,601	$666,484	$628,820

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Ltd Ser-Maint. Laborer			0.77	0.77	0.77	0.77
Maintenance Worker II	2.00	2.00	0.08		2.08	2.00
Public Works Lead Worker	2.00	1.00	0.09	0.09	2.09	1.09
Senior Maintenance Team Leader		1.00				1.00
Transportation Program Mgr. II	0.12				0.12	
	4.12	4.00	0.94	0.86	5.06	4.86

Program Outcome

Provide storm drainage maintenance operations to reduce pollutants from entering into the storm drain system and major waterways in compliance with the Federal Clean Water Act.

Program Objectives

1A Operate and maintain the City's storm drains to carry required flows on the City's 150 miles of storm drain pipe, 11 miles of drainage channels and open roadside ditches, and 2.5 miles of concrete lined swales.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	183,650	100%
Total Funding	183,650	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$177,971	$230,111	$162,635
Operating Expenses	$18,119	$19,509	$19,509
Internal Service Charges	$54,771		$1,506
Total Expenditures	$250,861	$249,620	$183,650

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Heavy Equipment Operator I	0.64	0.64	0.02	0.02	0.66	0.66
Heavy Equipment Operator II	0.23	0.23			0.23	0.23
Maintenance Worker I		0.18				0.18
Maintenance Worker II	0.81	0.42	0.03	0.03	0.84	0.45
Senior Maintenance Team Leader	0.62	0.23	0.01	0.01	0.63	0.24
Sweeper Operator			0.05	0.05	0.05	0.05
	2.30	1.70	0.11	0.11	2.41	1.81

Program Outcome

Provide Street Sweeping Operations that enhance the community environment and reduce pollutants from entering into the storm drain system in compliance with the Federal Clean Water Act.

Program Objectives

1A Maintain a regular sweeping program to provide clean streets to minimize debris from entering the City's storm drain system. This program ensures that the City's 689 curb miles are swept, utilizing a standard of 3 sweeping miles per hour.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	494,359	100%
Total Funding	494,359	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$224,898	$222,884	$224,443
Operating Expenses	$30,727	$22,645	$22,645
Internal Service Charges	$136,947	$177,842	$247,271
Total Expenditures	$392,572	$423,371	$494,359

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Heavy Equipment Operator I	0.02	0.02			0.02	0.02
Maintenance Worker I		0.08				0.08
Maintenance Worker II	0.40	0.23			0.40	0.23
Program Manager	0.02	0.02			0.02	0.02
Senior Maintenance Team Leader	0.02	0.02			0.02	0.02
Sweeper Operator	2.00	2.00			2.00	2.00
	2.46	2.37			2.46	2.37

Program Outcome

Provide preventative maintenance programs to ensure rehabilitation/reconstructs are at the optimal program level on the City's 305 street miles per year.

Program Objectives

1A Provide preventive maintenance programs to ensure City streets are kept at an optimum level.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
260-State Gas Tax	672,757	77.90%
261-State Gas Tax - Prop. 111	40,158	4.65%
475-Measure J Local	150,724	17.45%
Total Funding	863,639	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$660,243	$611,445	$536,768
Operating Expenses	$887,607	$57,314	$67,154
Internal Service Charges	$294,359	$288,257	$259,717
Total Expenditures	$1,842,209	$957,016	$863,639

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Heavy Equipment Operator I	1.25	1.25			1.25	1.25
Heavy Equipment Operator II	0.37	0.37	0.05	0.05	0.42	0.42
Ltd Ser-Maint. Laborer			3.04	3.04	3.04	3.04
Maintenance Worker I	1.00	1.54	0.03	0.03	1.03	1.57
Maintenance Worker II	2.26	1.22	0.11	0.11	2.37	1.33
Senior Maintenance Team Leader	1.01	0.65	0.03	0.03	1.04	0.68
	5.89	5.03	3.26	3.26	9.15	8.29

Program Outcome

Maintain curbs, gutters, and sidewalks to ensure safe walking surfaces and efficient surface runoff on the 875 curb miles of City frontage improvements.

Program Objectives

1A Provide an annual Preventative Maintenance Program that identifies and corrects defective curb, gutter, and sidewalk.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
260-State Gas Tax	108,504	100%
Total Funding	108,504	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$78,897	$114,307	$79,317
Operating Expenses	$416	$28,288	$28,288
Internal Service Charges	$6,898		$899
Total Expenditures	$86,211	$142,595	$108,504

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Heavy Equipment Operator I	0.09	0.09			0.09	0.09
Heavy Equipment Operator II	0.07	0.07			0.07	0.07
Maintenance Worker I		0.20				0.20
Maintenance Worker II	0.88	0.48			0.88	0.48
Senior Maintenance Team Leader	0.15	0.10			0.15	0.10
	1.19	0.94			1.19	0.94

Program Outcome

To provide efficient and timely maintenance of City vehicles to ensure staff has vehicles available when necessary.

Program Objectives

1A Provide maintenance and repair services for 163 standard City fleet, 22 heavy duty fleet and 135 emergency vehicles and assure overall availability.

1D Provide maintenance, repair and build-up services for outside agency vehicles.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
633-Fleet Maintenance Fund	3,275,775	100%
Total Funding	3,275,775	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$578,585	$478,794	$476,740
Operating Expenses	$990,984	$989,346	$1,045,634
Internal Service Charges	$224,715	$149,978	$56,884
Capital Outlay	$362,031	$1,450,400	$1,696,517
Other Financing Uses		$600,000	
Total Expenditures	$2,156,315	$3,668,518	$3,275,775

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Automotive Parts Worker	1.00	1.00			1.00	1.00
Equipment Mechanic	3.00	3.00			3.00	3.00
Program Manager	0.70	0.70			0.70	0.70
	4.70	4.70			4.70	4.70

Program Outcome

Provide safe, aesthetically pleasing parks designed and maintained to meet the diverse needs for active and passive recreation and leisure activities.

Program Objectives

1A Maintain approximately 379 acres of developed parkland to meet criteria contained in standard operating procedures.

1C Playground equipment, group picnic areas, and other park furnishings such as benches, drinking fountains, wells, and pumps are safe, well maintained and operational.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	3,125,912	100%
Total Funding	3,125,912	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$1,758,147	$1,948,735	$1,862,234
Operating Expenses	$693,422	$839,270	$826,717
Internal Service Charges	$635,589	$485,698	$436,961
Total Expenditures	$3,087,158	$3,273,703	$3,125,912

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Environmental Maintenance Tech	0.85	0.85	0.06	0.06	0.91	0.91
General Laborer	4.00	3.00	0.16	0.16	4.16	3.16
Heavy Equipment Operator I	0.98	0.98			0.98	0.98
Horticultural Advisor	0.50	0.50			0.50	0.50
Landscape Gardener	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			19.55	13.60	19.55	13.60
Ltd Ser-Recreation Specialist				0.46		0.46
Maintenance Gardener	2.00	2.27	0.09	0.09	2.09	2.36
Maintenance Team Leader	2.70	2.50	0.08	0.08	2.78	2.58
Maintenance Worker I			0.02	0.02	0.02	0.02
Maintenance Worker II	0.27		0.02	0.02	0.29	0.02
Parks Lead Worker	1.00	1.00			1.00	1.00
Parks Program Manager		0.50				0.50
Senior Maintenance Team Leader	1.00	1.00	0.17	0.17	1.17	1.17
Tree Lead Worker	0.48	0.70			0.48	0.70
	14.78	14.30	20.15	14.66	34.93	28.96

Program Outcome

Provide a variety of programs to maintain streetscapes; including street trees and traffic medians, open space areas and public right-of-way in an aesthetically pleasing condition and achieve mandated requirements for public safety in the most cost effective and efficient manner.

Program Objectives

1A To maintain City maintained trees on major arterials and collector streets by providing an annual maintenance program.

1H Provide a pest and weed abatement program to 1080 acres of open space, 306 miles of public right-of-way and all City maintained landscaped areas (436 acres) so that mandated Fire District requirements, public safety standards, and plant disease control objectives are met.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,148,146	50.68%
262-State Gas Tax-Section 2103	1,117,175	49.32%
Total Funding	2,265,321	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$1,059,074	$922,002	$1,218,683
Operating Expenses	$535,862	$895,281	$819,929
Internal Service Charges	$228,885	$179,520	$226,709
Total Expenditures	$1,823,821	$1,996,803	$2,265,321

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Environmental Maintenance Tech	1.15	1.15	0.05	0.05	1.20	1.20
General Laborer	2.00	2.00	0.07	0.05	2.07	2.05
Heavy Equipment Operator I	0.02	0.02			0.02	0.02
Horticultural Advisor	0.50	0.50			0.50	0.50
Landscape Gardener	4.00	4.00			4.00	4.00
Ltd Ser-Maint. Laborer				6.26		6.26
Maintenance Gardener		0.73		0.02		0.75
Maintenance Team Leader	0.30	0.50	0.09	0.09	0.39	0.59
Maintenance Worker II	0.73				0.73	
Parks Lead Worker			0.02	0.02	0.02	0.02
Parks Program Manager		0.50				0.50
Senior Maintenance Team Leader	0.88	0.88			0.88	0.88
Tree Lead Worker	0.52	0.30			0.52	0.30
	10.10	10.58	0.23	6.49	10.33	17.07

Program Outcome

Concord Landscape Maintenance Districts provide the highest quality service level to landscaped areas as specified in maintenance contract specifications and annual budget documents.

Program Objectives

1A Concord's Landscape Maintenance Districts achieve the highest quality service levels by accomplishing established maintenance programs.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
210-Downtown Maintenance Distr	671,029	80.36%
211-Pinehollow Landscape Maint	84,947	10.17%
212-Kirkwood Landscape Mainten	67,252	8.05%
213-Ygnacio Woods Landscape Ma	10,357	1.24%
214-Balhan Terrace Landscape M	719	.09%
215-Valley Terrace Landscape M	727	.09%
Total Funding	835,031	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$101,769	$220,464	$223,959
Operating Expenses	$128,741	$223,632	$223,632
Internal Service Charges	$15,736		$32,675
Capital Outlay		$18,270	$18,270
Other Financing Uses	$215,780	$312,886	$336,495
Total Expenditures	$462,026	$775,252	$835,031

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Landscape Gardener	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			3.64	3.64	3.64	3.64
Senior Maintenance Team Leader	0.12	0.12			0.12	0.12
	1.12	1.12	3.64	3.64	4.76	4.76

Program Outcome

Deliver building maintenance services to 69 buildings and 373,539 square feet of building area which preserve and protect the City's investment in public facilities and meet the needs of internal and external customers for safe, functional, and presentable public facilities.

Program Objectives

1A Provide building maintenance on City-owned/leased facilities to ensure that they are operational.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
630-Building Maintenance Fund	1,698,155	100%
Total Funding	1,698,155	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$888,742	$957,137	$789,700
Operating Expenses	$569,559	$744,435	$588,435
Internal Service Charges	$150,273	$103,804	$109,353
Capital Outlay	$291,529	$794,038	$210,667
Other Financing Uses		$719,002	
Total Expenditures	$1,900,103	$3,318,416	$1,698,155

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Facilities Maintenance Manager	1.00	0.97			1.00	0.97
Facilities Maintenance Tech	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			1.20	0.43	1.20	0.43
Ltd Ser-Technician			0.24	0.24	0.24	0.24
Maintenance Electrician	1.00	1.00		0.02	1.00	1.02
Maintenance Painter	1.00	0.50	0.09	0.09	1.09	0.59
Maintenance Utility Mechanic	2.00	2.00	0.09	0.09	2.09	2.09
Maintenance Worker I	1.00	0.24			1.00	0.24
Maintenance Worker II			0.08	0.06	0.08	0.06
Senior Maintenance Team Leader	1.00	0.68			1.00	0.68
	8.00	6.39	1.70	0.93	9.70	7.32

Program Outcome

Provide custodial services for a healthy and safe environment to our diverse customer base in the most cost effective and efficient manner.

Program Objectives

1A Provide custodial services on all City-owned/leased facilities so that buildings are cleaned per standard operating procedures by visual inspection.

1Z Administrative support for objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
630-Building Maintenance Fund	553,217	100%
Total Funding	553,217	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$359,807	$284,562	$230,253
Operating Expenses	$322,859	$353,087	$302,087
Internal Service Charges	$47,024	$8,115	$20,877
Total Expenditures	$729,690	$645,764	$553,217

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Custodian	1.00	1.00	0.06	0.02	1.06	1.02
Lead Custodian	2.00	2.04			2.00	2.04
	3.00	3.04	0.06	0.02	3.06	3.06

Program Outcome

Provide an environment of zero tolerance for graffiti to illustrate Concord's uniqueness and define Concord as California's premier community.

Program Objectives

1A Remove graffiti within a 24 hour period.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	240,580	100%
Total Funding	240,580	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2010-11 Actual	2011-12 Budgeted	2012-13 Proposed
Salaries and Benefits	$194,274		$175,358
Operating Expenses	$46,198	$31,119	$38,319
Internal Service Charges	$26,993	$26,148	$26,903
Other Financing Uses		$180,998	
Total Expenditures	$267,465	$238,265	$240,580

Position Authorization By Classification

Classification	Full-Time Number of Positions 2011-12	Full-Time Number of Positions 2012-13	Part-Time & Overtime Full-Time Equivalent 2011-12	Part-Time & Overtime Full-Time Equivalent 2012-13	Total Number of Positions 2011-12	Total Number of Positions 2012-13
Facilities Maintenance Manager		0.03				0.03
Ltd Ser-Maint. Laborer				0.77		0.77
Maintenance Painter		0.50				0.50
Maintenance Worker I		0.76				0.76
Senior Maintenance Team Leader		0.32				0.32
		1.61		0.77		2.38

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Concord's Historic Galindo House

This home was built in 1856 for Don Francisco Galindo and his wife, Maria Dolores Manuela (Pacheco) Galindo, Don Salvio's second daughter. At that time, it was one of the few Victorian ranch houses in the county. When their oldest son, Juan "John" Galindo and his bride Marina "Sarah" (Amador) Galindo took up residence in 1880, the original six-room house was expanded to ten rooms. After their eldest child Frederick and Catherine (Hittman) Galindo were married in 1911, title was transferred to the next generation. Since Mrs. Catherine Galindo's death in 1966, the home was maintained by her children. After the death of Ms. Ruth Galindo, the home became the property of the City of Concord. It is presently being restored as the Galindo House and Gardens.

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CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Special Revenue Funds are used to account for revenue sources that are restricted by law or administrative action for a specific purpose. The City of Concord has the following Special Revenue Funds:

State Gas Tax – Revenue apportioned to the City from State collected gasoline taxes. Funds are to be used for construction and maintenance of City Streets.

Storm Water Management and Storm Water Infrastructure Fund. -To account for activities necessary to comply with the Federal Clean Water Act.

Maintenance Districts - Revenue from property tax and annual assessments against property owners within districts used for maintenance.

Citywide Street Lighting District – Formed in 1988 for the purpose of funding the installation and maintenance of public lighting facilities in public places. In 2005, the City consummated the purchase of the street lighting system from the local utility and included its operations in this district.

Downtown Landscape Maintenance District – Formed in 1983 to maintain and service landscaping in the public places of the downtown area.

Pine Hollow Landscape Maintenance District – Formed in 1986 to maintain and service landscaping in the public places of the Pine Hollow subdivision.

Landscaping & Lighting District #3 – This district is comprised of four subdivisions, Kirkwood, Ygnacio Woods, Balhan and Valley Terrace.

Art in Public Places – To account for fees applied to new construction and expended for the purchase and installation of art objects in the City. This fee is no longer assessed.

Traffic System Management (TSM) - Monies from in-lieu parking fees used for traffic system management facilities.

Redevelopment Successor Agency - The Redevelopment Agency of the City of Concord was dissolved on January 31, 2012. The City will serve as the Successor Agency and it has assumed ownership and responsibility for all of the assets, properties, contracts, leases and records of the Redevelopment Agency, and will be responsible for winding down the Agency's contractual and legal obligations and affairs.

Monument Community Partnership - Monies for capital projects resulting from the partnership between the Contra Costa First 5 children and Monument community partnership.

Housing & Community Services – Monies received from the Federal Department of Housing and Urban Development and other sources used for development of jobs and suitable housing for low-income residents.

Housing Assistance – Funds from developers' contributions used for low-income housing loans.

Community Development Block Grant (CDBG) – Monies received from the Department of Housing & Urban Development used for programs assisting low and moderate income residents.

Housing Conservation – Funds from CDBG and repayments of previous loans used for loans rehabilitating housing.

Special Revenue Funds (continued)

Childcare – Monies from developers' fees committed to the Concord Childcare program.

Concord Housing Fund- As part of the dissolution of the City of Concord Redevelopment Agency on January 31, 2012, the City elected to retain the Redevelopment Agency's housing assets and functions responsible for assuring compliance with the Agency's covenants and restrictions. By retaining the Agency's housing assets and functions, the City will be able to preserve some of the Agency's existing housing programs.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ 3,557,910	$ 3,485,407	$ 3,562,370	$ 3,429,127	$ 3,489,971
Licenses and permits	335,588	759,380	-	5,000	-
Intergovernmental	3,500,399	3,629,136	5,401,922	4,402,017	4,219,686
Charges for current services	17,836	17,336	22,771	77,750	9,750
Fines and forfeitures	-	-	-	-	-
Use of money and property	333,874	472,261	367,774	361,974	219,798
Other	202,903	49,245	68,569	343,742	11,008,438
Total Revenues	$ 7,948,510	$ 8,412,765	$ 9,423,406	$ 8,619,610	$ 18,947,643
EXPENDITURES:					
Current:					
Salaries and benefits	$ 2,507,141	$ 2,270,157	$ 2,029,527	$ 2,226,878	$ 2,727,312
Operating expenditures	4,285,873	4,171,515	3,655,638	7,042,891	6,315,151
Fixed charges	878,175	824,830	484,605	845,898	997,905
Capital projects	1,352,466	1,816,701	1,351,973	1,476,727	1,007,782
Debt Services	-	-	-	-	-
Total Expenditures	$ 9,023,655	$ 9,083,203	$ 7,521,743	$ 11,592,394	$ 11,048,150
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,075,145)	$ (670,438)	$ 1,901,663	$ (2,972,784)	$ 7,899,493
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 2,260,181	$ (2,380,128)	$ (691,733)	$ (7,514,049)	$ -
Transfers in	3,799,012	3,877,222	3,595,312	3,233,718	233,881
Transfers (out)	(317,108)	(264,362)	(266,067)	(4,000)	(7,842,324)
Total Other Financing Sources (Uses)	$ 5,742,085	$ 1,232,732	$ 2,637,512	$ (4,284,331)	$ (7,608,443)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 4,666,940	$ 562,294	$ 4,539,175	$ (7,257,115)	$ 291,050
Fund balance at beginning of year	8,411,744	13,078,684	13,640,978	18,180,153	10,923,038
Fund balance at end of year	$ 13,078,684	$ 13,640,978	$ 18,180,153	$ 10,923,038	$ 11,214,088

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Fund	State Gas Tax	Storm Water Management	Art in Public Places	Maintenance Districts
FUND BALANCE AS OF JULY 1, 2012	$ 1,764,348	$ 2,620,411	$ 126,805	$ 3,161,010
REVENUE				
Taxes	$ -	$ 1,983,000	$ -	$ 1,506,971
Licenses & Permits	-	-	-	-
Use of Money & Property	48,000	46,000	-	49,510
Intergovernmental	3,269,344	-	-	-
Fees	-	-	-	-
Other	-	-	-	336,495
Total Revenues	$ 3,317,344	$ 2,029,000	$ -	$ 1,892,976
APPROPRIATIONS				
Operating	$ 2,775,081	$ 1,944,036	$ -	$ 1,434,522
Capital Projects	250,000	30,000	124,650	75,000
Contractual Services	-	-	-	-
Loan/Rebates	-	-	-	-
Incidental Expenses/Debt Services	-	-	-	494,303
Total Expenditures	$ 3,025,081	$ 1,974,036	$ 124,650	$ 2,003,825
OTHER FINANCING SOURCES (USES)				
Transfer In	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing	292,263	54,964	(124,650)	(110,849)
FUND BALANCE - 6/30	$ 2,056,611	$ 2,675,375	$ 2,155	$ 3,050,161
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ 194,000	$ -	$ 156,906
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of June 30, 2012)	$ 1,603,895	$ 35,025	$ -	$ -

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Fund	Traffic System Management	RDA Successor Agency	Successor Art in Public Places	Other Housing & Community Services
FUND BALANCE AS OF JULY 1, 2012	$ 81,996	$ -	$ 321,674	$ 2,846,794
REVENUE				
Taxes	$ -	$ -	$ -	$ -
Licenses & Permits	-	-	-	-
Use of Money & Property	788	-	-	30,500
Intergovernmental	-	-	-	950,342
Fees	-	-	-	100,750
Other	-	10,373,189	-	252,754
Total Revenues	$ 788	$ 10,373,189	$ -	$ 1,334,346
APPROPRIATIONS				
Operating	$ 39,029	$ 337,640	$ 74,847	$ 473,551
Capital Projects	-	-	-	340,000
Contractual Services	-	2,203,725	4,000	259,634
Loan/Rebates	-	-	-	188,132
Incidental Expenses	-	-	-	-
Total Expenditures	$ 39,029	$ 2,541,365	$ 78,847	$ 1,261,317
OTHER FINANCING SOURCES (USES)				
Transfer In	$ 99,375	$ -	$ -	$ 134,506
Transfer Out	(10,500)	(7,831,824)	-	-
Total Other Financing Sources (Uses	$ 88,875	$ (7,831,824)	$ -	$ 134,506
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing	50,634	-	(78,847)	207,535
FUND BALANCE - 6/30	$ 132,630	$ -	$ 242,827	$ 3,054,329
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ -	$ -	$ -
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of June 30, 2012)	$ -	$ -	$ -	$ 508,022

City of Concord
Special Revenue Fund
State Gas Tax Fund
Ten Year Projection
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
FUND BALANCE - 7/1	$ 1,764,348	$ 2,056,611	$ 2,210,799	$ 2,277,400	$ 2,344,299	$ 2,326,882	$ 2,219,765	$ 2,034,591	$ 1,812,184	$ 1,499,898
Add Revenues:										
Intergovernmental	$ 3,269,344	$ 3,203,135	$ 3,203,135	$ 3,203,135	$ 3,235,067	$ 3,235,067	$ 3,267,317	$ 3,299,890	$ 3,332,790	$ 3,410,589
Use of Money & Property	48,000	59,000	60,500	73,500	73,000	72,500	70,000	73,000	67,000	65,000
Total Revenue	$ 3,317,344	$ 3,262,135	$ 3,263,635	$ 3,276,635	$ 3,308,067	$ 3,307,567	$ 3,337,317	$ 3,372,890	$ 3,399,790	$ 3,475,589
Less Appropriations:										
Operating	$ 2,775,081	$ 2,853,447	$ 2,937,899	$ 2,945,827	$ 3,056,658	$ 3,137,793	$ 3,237,293	$ 3,301,543	$ 3,409,510	$ 3,463,687
Capital Projects	250,000	254,500	259,135	263,909	268,826	276,891	285,198	293,754	302,566	311,643
Total Appropriations	$ 3,025,081	$ 3,107,947	$ 3,197,034	$ 3,209,736	$ 3,325,484	$ 3,414,684	$ 3,522,491	$ 3,595,297	$ 3,712,076	$ 3,775,330
Excess (Deficiency) of Revenue Over (Under) Expenditures	$ 292,263	$ 154,188	$ 66,601	$ 66,899	$ (17,417)	$ (107,117)	$ (185,174)	$ (222,407)	$ (312,286)	$ (299,741)
FUND BALANCE - 6/30	$ 2,056,611	$ 2,210,799	$ 2,277,400	$ 2,344,299	$ 2,326,882	$ 2,219,765	$ 2,034,591	$ 1,812,184	$ 1,499,898	$ 1,200,157

CITY OF CONCORD
SPECIAL REVENUE FUNDS
HOUSING & COMMUNITY SERVICES
FOR THE YEAR ENDING JUNE 30, 2013

	Housing Assistance	Housing Conservation	CDBG	Housing Inclusionary Fees	Concord Housing Fund	Childcare	Total
FUND BALANCE - 7/1	$ 452,820	$ 222,922	$ 525,447	$ 1,493,723	$ 96,642	$ 55,240	$ 2,846,794
REVENUES							
Use of Money & Property	$ 7,500	$ -	$ -	$ 20,000		$ 3,000	$ 30,500
Licenses & Permits							-
Grants		222,161	728,181				950,342
Fees	9,750	40,000			45,000	6,000	100,750
Other	-	-	5,000	-	247,754		252,754
Total Revenues	$ 17,250	$ 262,161	$ 733,181	$ 20,000	$ 292,754	$ 9,000	$ 1,334,346
APPROPRIATIONS							
Operating	$ -	$ 84,029	$ 259,087	$ 54,503	$ 69,932	$ 6,000	$ 473,551
Contracting Services			136,094		99,540	24,000	259,634
Capital Projects			340,000				340,000
Loan/Rebates	-	188,132	-	-	-	-	188,132
Total Expenditures	$ -	$ 272,161	$ 735,181	$ 54,503	$ 169,472	$ 30,000	$ 1,261,317
OTHER FINANCING SOURCES (USES)							
Transfer in	$ -	$ -	$ -	$ -	$ 134,506	$ -	$ 134,506
Transfer out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ 134,506	$ -	$ 134,506
Excess (Deficiency) of Revenues over (under) expenditures and Other Financing Source (Uses)	$ 17,250	$ (10,000)	$ (2,000)	$ (34,503)	$ 257,788	$ (21,000)	$ 207,535
FUND BALANCE - 6/30	$ 470,070	$ 212,922	$ 523,447	$ 1,459,220	$ 354,430	$ 34,240	$ 3,054,329

City of Concord

Special Revenue Fund

Concord Redevelopment Successor Agency

For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance - 7/01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
County Transfer	$10,373,189	$ 8,753,453	$ 8,776,442	$ 8,823,870	$ 8,875,292	$ 8,943,762	$ 9,007,446	$ 8,878,135	$ 5,064,919	$ 5,115,446
Total Revenues	$10,373,189	$ 8,753,453	$ 8,776,442	$ 8,823,870	$ 8,875,292	$ 8,943,762	$ 9,007,446	$ 8,878,135	$ 5,064,919	$ 5,115,446
Administration	$ 337,640	$ 347,198	$ 359,390	$ 370,853	$ 382,699	$ 394,958	$ 407,610	$ 420,685	$ 434,217	$ 448,204
Obligations	2,203,725	583,108	625,890	671,127	718,952	769,497	822,910	690,319	562,644	590,641
Total Expenditures	$ 2,541,365	$ 930,306	$ 985,280	$ 1,041,980	$ 1,101,651	$ 1,164,455	$ 1,230,520	$ 1,111,004	$ 996,861	$ 1,038,845
Excess of Revenue Over (Under) Expenditures	$ 7,831,824	$ 7,823,147	$ 7,791,162	$ 7,781,890	$ 7,773,641	$ 7,779,307	$ 7,776,926	$ 7,767,131	$ 4,068,058	$ 4,076,601
Other Financing Sources										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out - Debt Service	(7,697,318)	(7,684,771)	(7,648,344)	(7,634,692)	(7,621,927)	(7,622,928)	(7,615,742)	(7,600,990)	(3,896,800)	(3,900,064)
Transfers Out - Concord Housing Fund	(134,506)	(138,376)	(142,818)	(147,198)	(151,714)	(156,379)	(161,184)	(166,141)	(171,258)	(176,537)
Total Other Financing	$ (7,831,824)	$ (7,823,147)	$ (7,791,162)	$ (7,781,890)	$ (7,773,641)	$ (7,779,307)	$ (7,776,926)	$ (7,767,131)	$ (4,068,058)	$ (4,076,601)
Fund Balance 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

City of Concord
Special Revenue Fund
Maintenance Districts
For the Year Ending June 30, 2013

	Street Lighting Maintenance District	Downtown Maintenance District	Pine Hollow Maintenance District	Maintenance District #3	Total Maintenance District
FUND BALANCE - 7/1	$ 1,684,971	$ 858,888	$ 310,204	$ 306,947	$ 3,161,010
REVENUE					
Taxes	$ 1,047,620	$ 319,300	$ 61,677	$ 78,374	$ 1,506,971
Other Revenues	-	336,495	-	-	336,495
Use of Money & Property	25,000	13,000	6,000	5,510	49,510
Total Revenues	$ 1,072,620	$ 668,795	$ 67,677	$ 83,884	$ 1,892,976
APPROPRIATIONS					
Operating	$ 611,443	$ 677,009	$ 73,778	$ 72,292	$ 1,434,522
Incidental Expenses	468,126	8,245	11,169	6,763	494,303
Contingency	72,000	69,000	8,000	7,906	156,906
Capital Projects	-	75,000	-	-	75,000
Total Expenditures	$ 1,151,569	$ 829,254	$ 92,947	$ 86,961	$ 2,160,731
Excess (Deficiency) of Revenues over (under) expenditures	$ (78,949)	$ (160,459)	$ (25,270)	$ (3,077)	$ (267,755)
FUND BALANCE - 6/30	$ 1,606,022	$ 698,429	$ 284,934	$ 303,870	$ 2,893,255

City of Concord
Special Revenue Fund
Street Lighting Maintenance District
Ten Year Projection
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 1,684,971	$ 1,678,022	$ 1,654,285	$ 1,607,168	$ 1,539,275	$ 1,445,704	$ 1,409,153	$ 1,341,206	$ 1,246,177	$ 1,113,683
Revenues										
Taxes	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620	$ 1,047,620
Use of Money & Property	25,000	33,000	40,000	38,000	43,000	48,000	52,000	55,000	55,000	48,000
Total Revenue	$ 1,072,620	$ 1,080,620	$ 1,087,620	$ 1,085,620	$ 1,090,620	$ 1,095,620	$ 1,099,620	$ 1,102,620	$ 1,102,620	$ 1,095,620
Expenditures										
Street Lighting (Electricity)	$ 384,783	$ 404,854	$ 398,680	$ 409,810	$ 422,105	$ 434,768	$ 447,811	$ 460,792	$ 471,264	$ 481,917
Street Lighting (Consult./Contract)	30,775	31,698	32,649	33,628	34,637	35,676	36,746	37,848	38,983	40,152
Street Lighting (Personnel)	164,049	168,951	175,189	180,773	186,549	192,553	198,731	205,123	211,769	218,646
Street Lighting (Supplies)	31,836	32,791	33,775	34,788	35,832	36,907	38,014	39,154	40,329	41,539
Assessment Engineering	17,167	17,682	18,212	18,758	19,321	19,901	20,498	21,113	21,746	22,398
County Collection Fees	33,959	34,978	36,027	37,108	38,221	39,368	40,549	41,765	43,018	44,309
Other Fixed Charges	55,259	56,294	60,900	53,851	57,784	57,543	60,299	56,734	59,480	53,349
Debt Service Lease Purchase Agree	262,366	261,709	287,880	297,347	306,267	315,455	324,919	335,120	348,525	362,466
Loan Repayment w/Interest	99,375	95,400	91,425	87,450	83,475	-				
Total Expenditures	$ 1,079,569	$ 1,104,357	$ 1,134,737	$ 1,153,513	$ 1,184,191	$ 1,132,171	$ 1,167,567	$ 1,197,649	$ 1,235,114	$ 1,264,776
Revenues Over (Under)	$ (6,949)	$ (23,737)	$ (47,117)	$ (67,893)	$ (93,571)	$ (36,551)	$ (67,947)	$ (95,029)	$ (132,494)	$ (169,156)
Contingency Reserve	$ 72,000	$ 75,000	$ 76,000	$ 77,000	$ 79,000	$ 82,000	$ 84,000	$ 86,000	$ 89,000	$ 90,000
Fund Balance 6/30	$ 1,606,022	$ 1,579,285	$ 1,531,168	$ 1,462,275	$ 1,366,704	$ 1,327,153	$ 1,257,206	$ 1,160,177	$ 1,024,683	$ 854,527

City of Concord
Special Revenue Fund
Downtown Landscape Maintenance District
Ten Year Projection
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 858,888	$ 767,429	$ 754,614	$ 743,269	$ 735,134	$ 728,796	$ 725,215	$ 723,427	$ 723,264	$ 721,753
Revenue										
Taxes	$ 319,300	$ 328,879	$ 338,745	$ 348,907	$ 359,374	$ 370,155	$ 381,260	$ 392,698	$ 404,479	$ 416,613
Other Revenues	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400	290,872
Use of Money & Property	13,000	15,000	18,000	22,000	25,000	29,000	32,000	35,000	35,000	35,000
Total Revenue	$ 668,795	$ 687,263	$ 707,224	$ 728,694	$ 749,688	$ 709,967	$ 687,435	$ 710,098	$ 721,879	$ 742,485
Expenditures										
Landscape Maintenance	$ 253,203	$ 258,429	$ 266,981	$ 275,271	$ 283,825	$ 292,665	$ 301,777	$ 311,180	$ 320,895	$ 330,923
Gas & Electricity	6,956	7,165	7,380	7,601	7,829	8,064	8,306	8,555	8,812	9,076
Water & Miscellaneous	36,765	37,868	39,004	40,174	41,379	42,620	43,899	45,216	46,572	47,969
City Provided Admin. & General Services	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400	290,872
Assessment Engineering	6,898	7,105	7,318	7,538	7,764	7,997	8,237	8,484	8,739	9,001
County Collection Fees	773	796	820	845	870	896	923	951	980	1,009
Postage & Mailing	574	591	609	627	646	665	685	706	727	749
Consultant/Contract Services	5,464	5,628	5,797	5,971	6,150	6,335	6,525	6,721	6,923	7,131
Other Fixed Charges	38,126	39,112	40,181	41,015	42,249	43,494	44,696	46,048	47,342	48,735
Total Expenditures	$ 685,254	$ 700,078	$ 718,569	$ 736,829	$ 756,026	$ 713,548	$ 689,223	$ 710,261	$ 723,390	$ 745,465
Revenue Over (Under) Expenditures	$ (16,459)	$ (12,815)	$ (11,345)	$ (8,135)	$ (6,338)	$ (3,581)	$ (1,788)	$ (163)	$ (1,511)	$ (2,980)
Contingency Reserve	$ 69,000	$ 70,000	$ 72,000	$ 74,000	$ 76,000	$ 71,000	$ 69,000	$ 71,000	$ 72,000	$ 75,000
Capital Projects										
Todos Santos Fence on Willow Pass Rd.	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Capiptal Projects	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 698,429	$ 684,614	$ 671,269	$ 661,134	$ 652,796	$ 654,215	$ 654,427	$ 652,264	$ 649,753	$ 643,773

City of Concord
Special Revenue Fund
Pine Hollow Landscape Maintenance District
Ten Year Projections
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 310,204	$ 292,934	$ 275,575	$ 258,064	$ 239,335	$ 220,322	$ 199,956	$ 178,167	$ 154,883	$ 128,028
Revenue										
Taxes	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677
Use of Money & Property	6,000	8,000	10,000	11,000	13,000	14,000	15,000	16,000	15,000	14,000
Total Revenue	$ 67,677	$ 69,677	$ 71,677	$ 72,677	$ 74,677	$ 75,677	$ 76,677	$ 77,677	$ 76,677	$ 75,677
Expenditures										
Landscape Contract	$ 21,325	$ 21,997	$ 22,690	$ 23,404	$ 24,141	$ 24,901	$ 25,684	$ 26,491	$ 27,323	$ 28,181
Landscape Extra Work	10,612	10,930	11,258	11,596	11,944	12,302	12,671	13,051	13,443	13,846
Contract Administration	1,437	1,480	1,524	1,570	1,617	1,666	1,716	1,767	1,820	1,875
Gas & Electricity	1,012	1,042	1,073	1,105	1,138	1,172	1,207	1,243	1,280	1,318
Capital Replacement Reserve	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270
Water & Miscellaneous	24,122	24,846	25,591	26,359	27,150	27,965	28,804	29,668	30,558	31,475
Assessment Engineering	3,247	3,312	3,378	3,446	3,515	3,585	3,657	3,730	3,805	3,881
Printing, Publishing & Mailing	481	495	510	525	541	557	574	591	609	627
County Collection Fees	441	454	468	482	496	511	526	542	558	575
Other Fixed Charges	7,000	7,210	7,426	7,649	7,878	8,114	8,357	8,608	8,866	9,132
Total Expenditures	$ 84,947	$ 87,036	$ 89,188	$ 91,406	$ 93,690	$ 96,043	$ 98,466	$ 100,961	$ 103,532	$ 106,180
Revenue Over (Under) Expenditures	$ (17,270)	$ (17,359)	$ (17,511)	$ (18,729)	$ (19,013)	$ (20,366)	$ (21,789)	$ (23,284)	$ (26,855)	$ (30,503)
Contingency Reserve	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 11,000
Fund Balance 6/30	$ 284,934	$ 266,575	$ 249,064	$ 230,335	$ 211,322	$ 189,956	$ 168,167	$ 144,883	$ 118,028	$ 86,525

City of Concord
Special Revenue Fund
Landscape & Lighting Maintenance District No. 3
Ten Year Projection
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 306,947	$ 311,776	$ 316,667	$ 319,721	$ 321,759	$ 322,710	$ 322,411	$ 319,796	$ 315,797	$ 310,281
Revenue										
Taxes	$ 78,374	$ 78,635	$ 78,904	$ 79,181	$ 79,467	$ 79,761	$ 80,064	$ 80,376	$ 80,697	$ 81,028
Other Revenues	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	5,510	7,546	7,790	8,917	10,035	11,058	11,083	12,108	13,074	13,037
Total Revenue	$ 83,884	$ 86,181	$ 86,694	$ 88,098	$ 89,502	$ 90,819	$ 91,147	$ 92,484	$ 93,771	$ 94,065
Expenditures										
Landscape Contract	$ 23,659	$ 24,353	$ 25,113	$ 25,897	$ 26,703	$ 27,534	$ 28,392	$ 29,276	$ 30,187	$ 31,126
Landscape Extra Work	5,575	5,742	5,915	6,093	6,276	6,465	6,659	6,858	7,064	7,276
Landscape Supplies	1,104	1,137	1,171	1,206	1,242	1,279	1,317	1,357	1,398	1,440
Water	36,725	37,827	38,962	40,131	41,335	42,575	43,853	45,168	46,523	47,919
Gas & Electricity	2,229	2,295	2,365	2,436	2,510	2,586	2,664	2,744	2,827	2,911
Capital Replacement Reserve	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Assessment Engineering	3,246	3,314	3,384	3,456	3,530	3,605	3,681	3,758	3,838	3,920
Printing, Publishing & Mailing	1,159	1,193	1,228	1,264	1,301	1,340	1,380	1,421	1,463	1,506
County Collection Fees	584	602	620	639	658	678	698	719	740	762
Other Fixed Charges	1,774	1,827	1,882	1,938	1,996	2,056	2,118	2,182	2,247	2,314
Total Expenditures	$ 79,055	$ 81,290	$ 83,640	$ 86,060	$ 88,551	$ 91,118	$ 93,762	$ 96,483	$ 99,287	$ 102,174
Revenue Over (Under) Expenditures	$ 4,829	$ 4,891	$ 3,054	$ 2,038	$ 951	$ (299)	$ (2,615)	$ (3,999)	$ (5,516)	$ (8,109)
Contingency Reserve	$ 7,906	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000	$ 10,000	$ 10,000
Fund Balance 6/30	$ 303,870	$ 308,667	$ 311,721	$ 312,759	$ 313,710	$ 313,411	$ 310,796	$ 305,797	$ 300,281	$ 292,172

City of Concord
Special Revenue Fund
Storm Water Fund Ten Year Projection
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance - 7/01	$ 2,620,411	$ 2,675,375	$ 2,683,327	$ 2,639,083	$ 2,583,759	$ 2,473,410	$ 2,351,552	$ 2,173,070	$ 1,934,079	$ 1,632,083
Revenues										
Taxes - Parcel Fees	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000
Other Revenue	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	46,000	48,000	47,000	62,000	60,000	71,000	67,000	61,000	53,000	51,000
Total Revenues	$ 2,029,000	$ 2,031,000	$ 2,030,000	$ 2,045,000	$ 2,043,000	$ 2,054,000	$ 2,050,000	$ 2,044,000	$ 2,036,000	$ 2,034,000
Expenditures										
Operations	$ 1,216,027	$ 1,246,225	$ 1,280,737	$ 1,314,391	$ 1,349,982	$ 1,386,381	$ 1,423,516	$ 1,462,004	$ 1,501,474	$ 1,547,048
MRP Requirement	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Drainage System	183,650	188,152	194,887	200,524	206,955	213,565	220,372	227,408	234,709	242,257
Street Cleaning	494,359	508,671	518,620	505,409	516,412	525,912	534,594	543,579	551,813	561,677
Total Expenditures	$ 1,944,036	$ 1,993,048	$ 2,044,244	$ 2,070,324	$ 2,123,349	$ 2,175,858	$ 2,228,482	$ 2,282,991	$ 2,337,996	$ 2,400,982
Excess of Revenue Over (Under) Expenditures	$ 84,964	$ 37,952	$ (14,244)	$ (25,324)	$ (80,349)	$ (121,858)	$ (178,482)	$ (238,991)	$ (301,996)	$ (366,982)
Less 10% Reserves	$ 194,000	$ 199,000	$ 204,000	$ 207,000	$ 212,000	$ 218,000	$ 223,000	$ 228,000	$ 234,000	$ 240,000
Capital Projects										
Grant Infrastructure	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Capital Projects	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,481,375	$ 2,484,327	$ 2,435,083	$ 2,376,759	$ 2,261,410	$ 2,133,552	$ 1,950,070	$ 1,706,079	$ 1,398,083	$ 1,025,101

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Concord's Historic Bibber House

This house was built in 1912-13 by L.V. Perry for Charles and Carrie (Beebe) Bibber at a cost of $3,733. In addition to its large size and prominent architecture, the house is known for its exquisite wood paneling and beautifully finished staircase. Charles Bibber was the Deputy County Assessor. The house remained in his family for two generations. It has since been reconfigured for commercial purposes and is used as professional offices.

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Debt Service Funds are used to account for accumulation of resources for payment of interest and principal on the City's general bond debt. Debt Service Funds include:

TAX ALLOCATION BONDS

Redevelopment Agency Fund - Accounts for the accumulation of property taxes for payment of interest and principal on the Redevelopment Agency tax allocation bonds issued in 2004.

REVENUE BONDS

Police Facilities Revenue Bonds - To account for the accumulation of lease revenue for payment of interest and principal on the Police Facility lease revenue bonds issued in 1993 by the Redevelopment Agency.

Parking Structure Revenue Bonds - To account for the accumulation of resources for payment of interest and principal on the Parking Structure lease revenue bonds issued in 2001 by the Redevelopment Agency.

Performing Arts Revenue Bonds - To account for the accumulation of revenue provided by Bill Graham Presents (a subsidiary of Clear Channel) for payment of interest and principal on the Pavilion lease revenue bonds issued in 1995.

CERTIFICATES OF PARTICIPATION

ABAG Fund - To account for transfers of revenue from the General Fund for payment of interest and principal on Association of Bay Area Governments (ABAG) certificates of participation.

ASSESSMENT DISTRICTS

Assessment Districts Fund - To account for the accumulation of special assessment taxes for payment of special assessment bond interest and principal.

LEASE AGREEMENTS

Refunding Lease - To account for the accumulation of resources for payment of interest and principal for a lease repurchase secured by the Corporation Yard. The proceeds of the Refunding Lease, issued in 2010, retired a portion of the Police Facilities Revenue Bonds listed above and retired the 1999 Judgment Obligation Bonds.

Lease Purchase - To account for the accumulation of resources for payment of interest and principal for a lease issued to fund various energy efficiency improvements in 2011.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures	-	-	-	-	-
Use of money and property	1,544,335	1,020,552	832,264	1,133,000	511,000
Other	67,052	5,138,701	126,934	-	-
Total Revenues	$ 1,611,387	$ 6,159,253	$ 959,198	$ 1,133,000	$ 511,000
EXPENDITURES:					
Current:					
Salaries and benefits	$ -	$ -	$ -	$ -	$ -
Operating expenditures	-	-	248,938	-	-
Fixed charges	-	-	-	-	-
Capital projects	-	-	-	-	-
Debt service	9,789,232	22,055,915	9,385,611	9,678,208	9,559,647
Total Expenditures	$ 9,789,232	$ 22,055,915	$ 9,634,549	$ 9,678,208	$ 9,559,647
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (8,177,845)	$ (15,896,662)	$ (8,675,351)	$ (8,545,208)	$ (9,048,647)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 920,191	$ 626,084	$ 281,589	$ (973,766)	$ -
Transfers in	7,257,654	20,971,928	8,432,127	9,374,656	9,057,750
Transfers (out)	-	(5,593,500)	-	-	-
Total Other Financing Sources (Uses)	$ 8,177,845	$ 16,004,512	$ 8,713,716	$ 8,400,890	$ 9,057,750
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ -	$ 107,850	$ 38,365	$ (144,318)	$ 9,103
Fund balance at beginning of year	-	-	107,850	146,215	1,897
Fund balance at end of year	$ -	$ 107,850	$ 146,215	$ 1,897	$ 11,000

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Annual debt service requirements to maturity for long-term debt, including interest payments, are as follow:

	Tax Allocation Bonds	Revenue Bonds			Lease Agreements		
		Redevelopment Agency	Parking Structure	Concord Pavilion	Refunding Lease	Lease Purchase	Total
YEAR ENDING JUNE 30							
2012-13	$ 6,342,271	$ 502,669	$ 741,966	$ 782,032	$ 535,790	$ 654,919	$ 9,559,647
2013-14	6,339,671	497,731	736,956	700,832	531,115	674,184	9,480,489
2014-15	6,337,774	-	740,581	622,928	995,003	694,546	9,390,832
2015-16	6,329,888	-	737,425	553,114	567,379	716,213	8,904,019
2016-17	6,315,585	-	737,675	490,978	568,667	732,085	8,844,990
2017-18	6,312,473	-	741,675	431,314	568,780	750,217	8,804,459
2018-19	6,310,500	-	738,488	374,122	566,754	777,751	8,767,615
2019-20	6,293,928	-	739,019	324,196	568,044	806,559	8,731,746
2020-21	3,158,788	-	738,013	281,124	-	836,755	5,014,680
2021-22	3,159,595	-	740,469	-	-	868,310	4,768,374
Thereafter	$ 12,593,078	$ -	$ 741,130	$ -	$ -	$ 4,332,903	$ 17,667,111
Total	$ 69,493,551	$ 1,000,400	$ 8,133,397	$ 4,560,640	$ 4,901,532	$ 11,844,442	$ 99,933,962

Funding Sources:

Tax Allocation Bonds are paid by the incremental property taxes received by the Redevelopment Agency Capital Projects Fund.

Redevelopment Agency and Parking Structure Revenue Bonds are paid by the lease revenue received by the Redevelopment Agency Capital Project Fund.

Concord Pavilion Revenue Bonds will continue to be paid from operating revenues as part of the management agreement between the City of Concord and Live Nation.

Refunding Lease is paid by the General Fund and Redevelopment Agency.

Lease Purchase is paid by a number of funds in the City.

CITY OF CONCORD
TAX ALLOCATION BONDS
FOR THE YEAR ENDING JUNE 30, 2013

Redevelopment Agency Tax Allocation Bonds

Resolution 04-430 of the City of Concord and Resolution 04-667 of the Redevelopment Agency of the City of Concord approved the Issuance of Tax Allocation Bonds by The Redevelopment Agency to defease the 1988 Current Interest Term Bonds, and the 1993 Subordinate Term Bonds.

Principal Borrowed	
Series 2004 due 7/1/2025	$ 72,310,000

Payment Required	Principal	Interest	Total
Series 2004	$ 3,985,000	$ 2,357,271	$ 6,342,271
Total	$ 3,985,000	$ 2,357,271	$ 6,342,271

Principal Outstanding as of June 30, 2013	
Series 2004	$ 49,385,000
	-
Total	$ 49,385,000

CITY OF CONCORD
REVENUE BONDS
FOR THE YEAR ENDING JUNE 30, 2013

Redevelopment Agency Revenue Bonds

Redevelopment Agency Lease Revenue Bonds were issued in 1993 to finance a portion of the Police Facilities Project leased by the City. A portion of these bonds were refinanced in June, 2010

Principal Borrowed			
Series 1993 due 8/1/2019	$ 9,700,000		
Payment Required	Principal	Interest	Total
Series 1993	$ 465,000	$ 37,669	$ 502,669
Principal Outstanding as of June 30, 2013			
Series 1993	$ 485,000		

Redevelopment Agency Parking Structure Bonds

Redevelopment Agency Lease Revenue Bonds were issued in 2001 to finance the Todos Santos Parking Center in the downtown area.

Principal Borrowed			
Series 2001 due 3/1/2023	$ 9,580,000		
Payment Required	Principal	Interest	Total
Series 2001	$ 435,000	$ 306,966	$ 741,966
Principal Outstanding as of June 30, 2013			
Series 2001	$ 5,680,000		

Performing Arts Center Lease Revenue Bonds

Performing Arts Center Lease Revenue Bonds were issued in 1995 to finance a portion of the renovation and expansion of Concord Pavilion leased by the City. A portion of these bonds were called in September, 2009.

Principal Borrowed			
Series 1995 due 8/1/2020	$ 18,700,000		
Payment Required	Principal	Interest	Total
Series 1995	$ 520,000	$ 262,032	$ 782,032
Principal Outstanding as of June 30, 2013			
Series 1995	$ 2,920,000		

CITY OF CONCORD
CERTIFICATES OF PARTICIPATION
FOR THE YEAR ENDING JUNE 30, 2013

City of Concord Certificates of Participation

ABAG 41 - Certificates of Participation were issued in 1998 to fund Diablo Creek Golf Course improvements (Enterprise Fund) and to defease outstanding ABAG 23 Certificates of Participation (Debt Service Fund) for renovation of Centre Concord.

Principal Borrowed

ABAG 41 - Centre Concord due 8/1/2011	$ 810,000
ABAG 41 - Diablo Creek Golf Course due 8/1/2018	2,750,000
Total ABAG 41	$ 3,560,000

Payment Required	Principal	Interest	Total
ABAG 41 - Centre Concord	$ -	$ -	$ -
ABAG 41 - Diablo Creek Golf Course	160,000	61,095	221,095
Total	$ 160,000	$ 61,095	$ 221,095

Principal Outstanding as of June 30, 2013

ABAG 41 - Centre Concord	$ -
ABAG 41 - Diablo Creek Golf Course	1,160,000
Total principal outstanding - ABAG 41	$ 1,160,000

CITY OF CONCORD
LEASE AGREEMENTS
FOR THE YEAR ENDING JUNE 30, 2013

Refunding Lease Agreement

The City entered into a Refunding Lease Agreement in 2010 to retire a portion of the outstanding 1993 Lease Revenue Bonds and to repay the 1999 Judgment Obligation bonds.

Principal Borrowed	
Refunding Lease Agreement due 9/1/2019	$ 5,075,000

Payment Required	Principal	Interest	Total
Refunding Lease Agreement	$ 389,000	$ 146,790	$ 535,790

Principal Outstanding as of June 30, 2013	
Refunding Lease Agreement	$ 3,883,000

Lease Purchase Agreement

The City entered into a Lease Purchase Agreement in 2011 to finance various energy efficiency improvements.

Principal Borrowed	
Lease Purchase Agreement due 12/1/2026	$ 8,384,040

Payment Required	Principal	Interest	Total
Lease Purchase Agreement	$ 265,560	$ 389,359	$ 654,919

Principal Outstanding as of June 30, 2013	
Lease Purchase Agreement	$ 7,994,790

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT
June 30, 2013 (1)

JURISDICTION	Net Debt Outstanding	Percentage Applicable to City of Concord	Amount Applicable to City of Concord
2010-11 Assessed Valuation, Direct and Overlapping Bonded Debt			$12,179,871,230
Adjusted Assessed Valuation			$10,597,431,628
OVERLAPPING TAX AND ASSESSMENT DEBT			
Bay Area Rapid Transit District	$ 413,865,000	2.435%	$ 10,077,613
Contra Costa Community College District	237,095,000	8.491%	20,131,736
Mt. Diablo Unified School District	319,325,057	40.382%	128,949,845
Mt. Diablo Unified School District Community Facilities District No. 1	56,445,000	40.382%	22,793,620
Contra Costa County Reassessment District	2,495,000	7.513%	187,449
East Bay Regional Park District	153,990,000	3.774%	5,811,583
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	$1,183,215,057		$ 187,951,846
DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			
City of Concord General Fund Obligations	13,390,000	100.000%	13,390,000
Contra Costa County General Fund Obligations	319,867,903	8.456%	27,048,030
Contra Costa County Pension Obligations	399,840,000	8.456%	33,810,470
Contra Costa County Fire Protection District Pension Obligations	116,240,000	18.866%	21,929,838
Contra Costa Community College District Certificates of Participation	925,000	8.491%	78,542
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT	$ 850,262,903		$ 96,256,880
Less: Contra Costa County self supporting obligation			10,252,908
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			$ 86,003,972
GROSS COMBINED TOTAL DEBT	$2,033,477,960 (2)		$ 284,208,726
NET COMBINED TOTAL DEBT			$ 273,955,818

(1) Actual through June 30, 2011.

(2) Excludes tax and revenue anticipation notes, Enterprise revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations

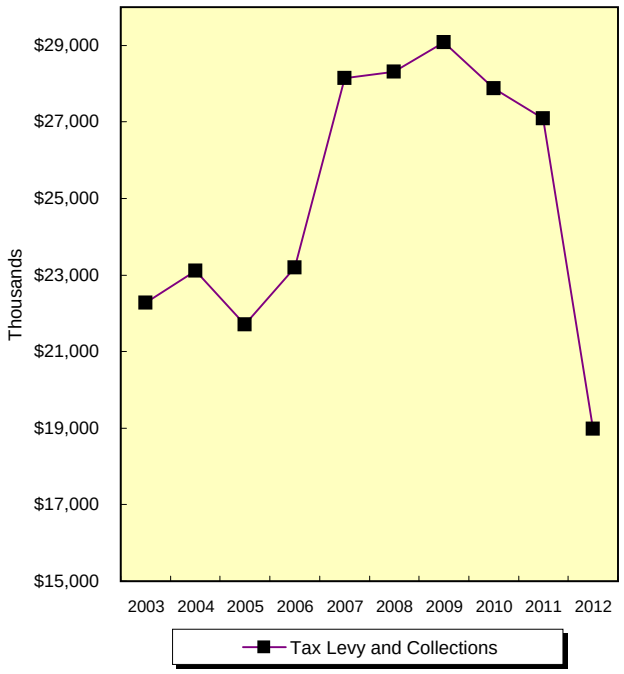
Ratio to Assessed Valuation: Total Overlapping Tax and Assessment Debt 1.54%.

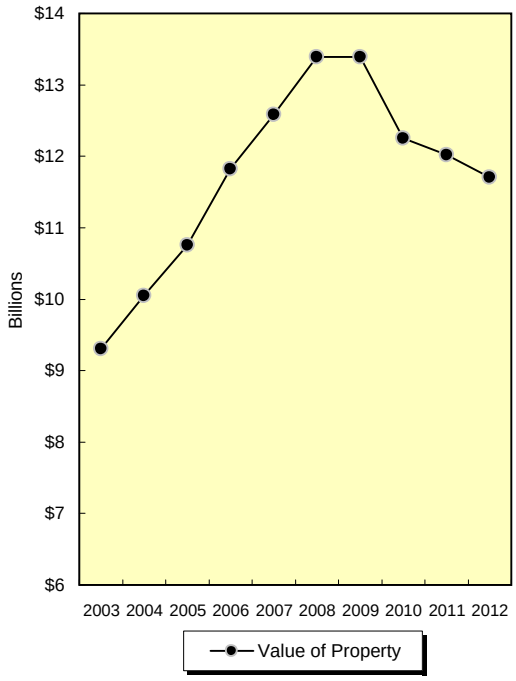
Ratio to Adjusted Assessed Valuation: Total Direct Debt .13%, Gross Combined Total Debt 2.68%, Net Combined Total Debt 2.59%

SOURCE: California Municipal Statistics, Inc.

SOURCE: CAFR FY11, Statistical Section p. 113

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year	Total Secured Tax Levy	General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2003	$22,268,670	$ 10,320,110	-	$11,948,560	$ 22,268,670	100.00%	$ 9,303,585,906
2004	23,117,284	10,743,130	-	12,374,154	23,117,284	100.00%	10,046,422,371
2005	21,710,945 (A)	10,652,549	-	11,058,396	21,710,945	100.00%	10,758,352,096
2006	23,202,024 (A)	11,773,593	-	11,428,431	23,202,024	100.00%	11,825,275,824
2007	28,151,765 (A)	14,247,381	-	13,904,384	28,151,765	100.00%	12,581,572,120
2008	28,304,789 (A)	13,706,176	-	14,598,613	28,304,789	100.00%	13,394,577,419
2009	29,074,531 (A)	12,987,563	-	16,086,968	29,074,531	100.00%	13,388,154,607
2010	27,872,031 (A)	11,379,519	-	16,492,512	27,872,031	100.00%	12,254,962,478
2011	27,093,100 (A)	11,393,346	-	15,699,754	27,093,100	100.00%	12,020,887,030
2012	$18,973,253 (A)	$ 10,917,466	-	$ 8,055,787 (B)	$ 18,973,253	100.00%	$11,710,527,901

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department.

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2012 are net of pass-thru payment and educational revenue augmentation fund withholding.
(B) Redevelopment Agency dissolved in mid FY2012 resulting in no further tax collections henceforth.

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Concord's Historic Elworthy House

The house was built in 1912-13 for Herbert H. Elworthy, who was then Mayor of Concord, his wife Annie (Brawand) Elworthy, and their four sons. During the 1970s and 1980s, it was converted for use as a church and child-care facility, but was restored to its original configuration in 1988-89 and is currently used for commercial purposes.

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Capital Projects Funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital facilities financed by Proprietary or Special Revenue Funds. Capital Projects Funds include:

Measure J – Accounts for transportation improvements funded by Contra Costa County's ½% sales tax. Measure J was approved in 2004. Measure J continues the ½% sales tax approved in 1988 by Measure C for 2010 and beyond.

Special Developers Fund - To account for capital projects within the City funded by various fees collected from developers.

> Parkland Fee – Residential developers are responsible for providing park land and recreation sources for Concord's citizens (Chapter 3 (2), Article IV of the City Concord Municipal Code).
>
> Off-site Street Improvement Program (OSIP) – the method used by the City to fund base-level General Plan street improvements.
>
> Storm Drain Zones/Traffic Mitigation – The ongoing development of real property in the city has placed a serious demand upon existing storm drains and certain streets. In order to provide an equitable manner of apportionment of the cost of future development of these facilities, the city has established local drainage areas and traffic mitigation areas.

Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.

Proposition 1B (LSR) - Accounts for projects financed by the State of California Transportation Bond Act passed in 2006. It includes a Local Streets and Roads (LSR) component to help relieve traffic congestion, facilitate movement of goods, improve air quality, and enhance safety and security of the transportation system.

General Reimbursable Projects – Accounts for projects financed by grants, donations, or reimbursed to the City from developers and for General Fund transfers expended for acquisition and construction of general purpose public facilities and improvements.

Measure WW – Accounts for the projects financed by bonds approved by voters in 2008 issued by the East Bay Regional Parks District.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	1,953,500	77,390	34,209	20,000	25,000
Intergovernmental	8,102,750	10,944,157	8,682,605	9,257,027	7,375,843
Charges for current services	(71,094)	22,919	29,398	-	-
Fines and forfeitures	64,229	195,116	171,250	-	-
Use of money and property	166,375	152,433	108,295	20,016	43,830
Other	22,998	0	13,058,537	-	-
Total Revenues	$ 10,238,758	$ 11,392,015	$ 22,084,294	$ 9,297,043	$ 7,444,673
EXPENDITURES:					
Current:					
Salaries and benefits	$ 724,361	$ 778,770	$ 799,907	$ 809,418	$ 1,142,157
Operating expenditures	1,500,883	479,817	917,305	240,280	319,199
Fixed charges	6,799	6,065	270,730	-	-
Capital Projects	9,230,080	8,112,487	11,879,989	9,789,776	6,925,802
Debt Services	-	-	-	-	-
Total Expenditures	$ 11,462,123	$ 9,377,139	$ 13,867,931	$ 10,839,474	$ 8,387,158
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,223,365)	$ 2,014,876	$ 8,216,363	$ (1,542,431)	$ (942,485)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 5,514,853	$ (10,416,334)	$ (7,308,031)	$ 3,814,260	$ -
Transfers in	990,972	317,803	241,224	373,500	-
Transfers (out)	(716,561)	(682,403)	(528,660)	(100,000)	(100,000)
Total Other Financing Sources (Uses)	$ 5,789,264	$ (10,780,934)	$ (7,595,467)	$ 4,087,760	$ (100,000)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 4,565,899	$ (8,766,058)	$ 620,896	$ 2,545,329	$ (1,042,485)
Fund balance at beginning of year	3,115,095	7,680,994	(1,085,064)	(464,168)	2,081,161
Fund balance at end of year	$ 7,680,994	$ (1,085,064)	$ (464,168)	$ 2,081,161	$ 1,038,676

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Fund	Measure C/J	Measure J Ramps/Streets	Measure J Bond	Dev Fees O.S.I.P.	Dev. Fees Parkland
FUND BALANCE AS OF JULY 1, 2012	$ 936,071	$ -	$ -	$ 490,000	$ -
REVENUES					
Licenses and Fees	$ -	$ -	$ -	$ 25,000	$ -
Use of Money & Property	18,679	-	-	15,803	-
Intergovernmental	1,350,000	-	-	-	-
Other	-	-	-	-	-
Total Revenues	$ 1,368,679	$ -	$ -	$ 40,803	$ -
EXPENDITURES					
Capital Projects	$ 1,453,388	$ -	$ -	$ 499,684	$ -
Other	294,889	-	-	-	-
Total Expenditures	$ 1,748,277	$ -	$ -	$ 499,684	$ -
OTHER FINANCING SOURCES (USES)					
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ -	$ -
Transfer Out	(100,000)	-	-	-	-
Total Other Financing Sources (Uses)	$ (100,000)	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	(479,598)	-	-	(458,881)	-
FUND BALANCE JUNE 30, 2013	$ 456,473	$ -	$ -	$ 31,119	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as June 30 ,2012	$ 1,337,613	$ -	$ 2,941,108	$ 567,872	$ 31,457

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Fund	Storm Drain & Traffic Mit.	Measure WW	Prop 1B & Prop 1B Seismic	General Reimbursable Projects
FUND BALANCE AS OF JULY 1, 2012	$ 598,090	$ -	$ 57,000	$ -
REVENUES				
Taxes	$ -	$ -	$ -	$ -
Use of Money & Property	9,348	-	-	-
Intergovernmental	-	927,800	256,928	4,841,115
Other	-	-	-	-
Total Revenues	$ 9,348	$ 927,800	$ 256,928	$ 4,841,115
EXPENDITURES				
Capital Projects	$ 56,354	$ 927,800	$ 313,928	$4,841,115
Other	-	-	-	-
Total Expenditures	$ 56,354	$ 927,800	$ 313,928	$ 4,841,115
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	(47,006)	-	(57,000)	-
FUND BALANCE JUNE 30, 2013	$ 551,084	$ -	$ -	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as June 30 ,2012	$ 242,000	$ 802,914	$ 1,252,715	$ 6,220,480

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Measure C/J	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ 936,071	$ 456,473	$ 376,871	$ 241,524	$ 168,423	$ 313,228	$ 485,556	$ 692,947	$ 935,002	$ 1,208,997
Add Revenues										
Intergovernmental	$ 1,350,000	$ 1,350,000	$ 1,350,000	$ 1,370,250	$ 1,390,804	$ 1,411,666	$ 1,432,841	$ 1,454,334	$ 1,476,149	$ 1,498,291
Use of Money & Property	18,679	10,213	9,537	7,647	12,790	17,804	27,671	35,839	51,321	62,098
Total Revenues	$ 1,368,679	$ 1,360,213	$ 1,359,537	$ 1,377,897	$ 1,403,594	$ 1,429,470	$ 1,460,512	$ 1,490,173	$ 1,527,470	$ 1,560,389
Less Appropriations										
Capital Projects	$ 1,453,388	$ 998,849	$ 1,044,559	$ 1,015,135	$ 814,300	$ 803,068	$ 794,460	$ 784,707	$ 790,551	$ 814,269
Operations	294,889	338,965	346,285	329,742	336,246	343,666	346,044	348,543	345,759	349,384
Total Appropriations	$ 1,748,277	$ 1,337,814	$ 1,390,844	$ 1,344,877	$ 1,150,546	$ 1,146,734	$ 1,140,504	$ 1,133,250	$ 1,136,310	$ 1,163,653
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (379,598)	$ 22,399	$ (31,307)	$ 33,020	$ 253,048	$ 282,736	$ 320,008	$ 356,923	$ 391,160	$ 396,736
Other Financing Sources CIP Suppo	$ (100,000)	$ (102,000)	$ (104,040)	$ (106,121)	$ (108,243)	$ (110,408)	$ (112,616)	$ (114,868)	$ (117,165)	$ (119,508)
Fund Balance - 6/30	$ 456,473	$ 376,871	$ 241,524	$ 168,423	$ 313,228	$ 485,556	$ 692,947	$ 935,002	$ 1,208,997	$ 1,486,225

Prop 1B/Prop 1B Seismic R	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ 57,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 256,928	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 256,928	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 313,928	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 313,928	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (57,000)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Developer Fees OSIP	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ 490,000	$ 31,119	$ 82,442	$ 177,165	$ 99,241	$ 72,210	$ 96,099	$ 40,343	$ 71,056	$ 119,298
Add Revenues										
Licenses & Permits	$ 25,000	$ 35,000	$ 75,000	$ 150,000	$ 250,000	$ 300,000	$ 350,000	$ 450,000	$ 500,000	$ 500,000
Use of Money & Property	15,803	16,322	19,723	22,076	22,970	23,888	24,244	25,714	28,242	30,172
Total Revenues	$ 40,803	$ 51,322	$ 94,723	$ 172,076	$ 272,970	$ 323,888	$ 374,244	$ 475,714	$ 528,242	$ 530,172
Less Appropriations										
Capital Projects	$ 499,684	$ -	$ -	$ 250,000	$ 300,000	$ 300,000	$ 430,000	$ 445,000	$ 480,000	$ 480,000
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 499,684	$ -	$ -	$ 250,000	$ 300,000	$ 300,000	$ 430,000	$ 445,000	$ 480,000	$ 480,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (458,881)	$ 51,322	$ 94,723	$ (77,924)	$ (27,030)	$ 23,888	$ (55,756)	$ 30,714	$ 48,242	$ 50,172
Fund Balance - 6/30	$ 31,119	$ 82,442	$ 177,165	$ 99,241	$ 72,210	$ 96,099	$ 40,343	$ 71,056	$ 119,298	$ 169,470

Developer Fees Parkland	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ 20,000	$ 36,000	$ 37,000	$ 38,000	$ 39,000	$ 40,000
Add Revenues										
Licenses & Permits	$ -	$ -	$ -	$ 20,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Loan from GF	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	-	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000
Total Revenues	$ -	$ -	$ -	$ 20,000	$ 241,000	$ 241,000	$ 241,000	$ 241,000	$ 241,000	$ 241,000
Less Appropriations										
GF Repayment	$ -	$ -	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Capital Projects	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ 20,000	$ 16,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Fund Balance - 6/30	$ -	$ -	$ -	$ 20,000	$ 36,000	$ 37,000	$ 38,000	$ 39,000	$ 40,000	$ 41,000

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Storm Drainage Zones	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ 508,241	$ 459,887	$ 467,887	$ 475,887	$ 483,887	$ 491,887	$ 500,887	$ 509,887	$ 518,887	$ 527,887
Add Revenues										
Licenses & Permits	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	8,000	8,000	8,000	8,000	8,000	9,000	9,000	9,000	9,000	9,000
Total Revenues	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000
Less Appropriations										
Capital Projects	$ 56,354	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ 56,354	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Sources										
Proceeds from Debt Issuance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (48,354)	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000
Fund Balance - 6/30	$ 459,887	$ 467,887	$ 475,887	$ 483,887	$ 491,887	$ 500,887	$ 509,887	$ 518,887	$ 527,887	$ 536,887

Traffic Mitigation	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ 89,849	$ 91,197	$ 92,565	$ 93,953	$ 95,362	$ 96,792	$ 98,244	$ 99,718	$ 101,214	$ 102,732
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	1,348	1,368	1,388	1,409	1,430	1,452	1,474	1,496	1,518	1,541
Total Revenues	$ 1,348	$ 1,368	$ 1,388	$ 276,909	$ 276,930	$ 1,452	$ 1,474	$ 1,496	$ 1,518	$ 1,541
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 1,348	$ 1,368	$ 1,388	$ 1,409	$ 1,430	$ 1,452	$ 1,474	$ 1,496	$ 1,518	$ 1,541
Fund Balance - 6/30	$ 91,197	$ 92,565	$ 93,953	$ 95,362	$ 96,792	$ 98,244	$ 99,718	$ 101,214	$ 102,732	$ 104,273

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Measure J Bond	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Measure WW Projects	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 927,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 927,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 927,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ 927,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Sources										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Reimbursable Projects	**2012-13**	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 4,841,115	$ 1,882,615	$ 1,390,815	$ 480,115	$ 382,615	$ 382,615	$ 382,615	$ 382,615	$ 382,615	$ 382,615
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 4,841,115	$ 1,882,615	$ 1,390,815	$ 480,115	$ 382,615	$ 382,615	$ 382,615	$ 382,615	$ 382,615	$ 382,615
Less Appropriations										
Capital Projects	$4,841,115	$1,882,615	$1,390,815	$480,115	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 4,841,115	$ 1,882,615	$ 1,390,815	$ 480,115	$ 382,615	$ 382,615	$ 382,615	$ 382,615	$ 382,615	$ 382,615
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

A detailed description of each capital project can be found in the Capital and Transportation Improvement Program section. Below are projects receiving funding appropriations in FY 2013 with a brief description of their purpose. Additional deta regarding funding sources, future operating costs, and prior and future appropriations can be found in the Capital anc Transportation Program section. Projects have been prioritized in accordance with the City's Mission, Vision and Values criteria: (1) public safety, (2) neighborhood preservation and enhancement, (3) revenue enhancement, and (4) infrastructure preservation-enhancement.

The projects listed below are by funding source and include the new allocations for Fiscal Year 2013

Measure C			
2239	**Central Concord Pedestrian Improvements and Streetscape Project**	$	314,000
	Construct pedestrian infrastructure improvements by installing a new traffic signal and secure crossings at Clayton Rd. and Sutter St. to connect the Monument Corridor community to business districts along Willow Pass Road.		
	Total Measure C	$	314,000
Measure J			
1173	**Citywide Sidewalk Improvement Annual Program**	$	72,188
	Permanent sidewalk repairs prioritized based on results of Citywide GPS sidewalk inventory of City facilities and sidewalks, for pedestrian access that is in compliance with State and Federal disability laws.		
2157	**Pavement Management Annual Program**	$	650,000
	Maintain Pavement Management Program each year by determining which preservation strategy or combination of strategies will be utilized each year, including slurry seal, cape seal, micro surfacing, thin hot mix asphalt, mill and fill with hot mix asphalt.		
2169	**Monument Corridor Pedestrian and Bikeway Network Improvements**	$	135,000
	Construct pedestrian infrastructure improvements.		
2189	**Clayton Road/The Alameda Traffic Signal**	$	250,000
	Install traffic signal at the intersection of Clayton Road and The Alameda with actuated pedestrian push buttons to facilitate pedestrian crossing across Clayton Road.		
2238	**Chalomar Road Sidewalk Gap Closure**	$	32,200
	Construct sidewalk, curb and gutter improvements on the north side of Chalomar Road.		
	Total Measure J	$	1,139,388
Developer Fees			
Developer Fees - Offsite Street Improvement Program (OSIP)			
1761	**Commerce Avenue Roadway Extension and Bridge at Pine Creek**	$	300,000
	Extend Commerce Avenue from its current terminus, construct a new bridge over Pine Creek; extend the road to the west to connect it to Waterworld Parkway; includes widening of Waterworld Parkway at its northern end and installing a trail.		
2133	**Arnold Industrial Way / SR 4 Westbound Ramps**	$	150,000
	Install new traffic signal on Arnold Industrial Way at the Highway 4 westbound on and off-ramps.		
2144	**Clayton Road/Treat Blvd. Intersection Capacity Improvements**	$	49,684
	Upgrade traffic signal at the Clayton Rd./Treat Blvd. intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during peak periods.		
Developer Fees - Storm Drain			
2237	**Mount Diablo Creek Study Area**	$	56,354
	Augment the study by FEMA by reviewing the extended hydrological mapping and modeling analysis of the Mt. Diablo Creek watershed to identify impacts, quantify and assess flood levels, limits, and hazards and propose mitigation projects.		
	Total Developer Fees	$	556,038
Measure WW			
2206	**ADA Barrier Removal for City Facilities (Park Facilities)**	$	171,800
	Perform all barrier removal projects identified in the City's ADA SETP as required by the Americans with Disabilities Act that was enacted in 1990.		
2242	**Replace Pump System Components at 4 Park Locations**	$	756,000
	Replace Well Pump System at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.		
	Total Measure WW	$	927,800

Proposition 1B - Local Streets & Roads (LSR)

2157	**Pavement Management Annual Program**	$ 57,000
	Maintain Pavement Management Program each year by determining which preservation strategy or combination of strategies will be utilized each year, including slurry seal, cape seal, micro surfacing, thin hot mix asphalt, mill and fill with hot mix asphalt.	
	Total Proposition 1B LSR	$ 57,000

Proposition 1B - Local Seismic Retrofit

1854	**Marsh Drive Bridge Over Walnut Creek Channel Seismic Retrofit**	$ 256,928
	Retrofit bridge to meet current seismic standards.	
	Total Proposition 1B Local Seismic Retrofit	$ 256,928

Reimbursable Projects (Other Fees, Grants and Donations)

Federal Highway Bridge Program

2060	**Citywide Bridge Repair Program**	$ 1,000,000
	Maintenance work to 22 of 31 local bridges identified in BPMP submitted to Caltrans in 2006. Work may include replacing joint seals and unsound concrete, repairing concrete spalling and slope protection and performing deck sealing.	

Federal Seismic Funds

1854	**Marsh Drive Bridge Over Walnut Creek Channel Seismic Retrofit**	$ 2,363,312
	Retrofit bridge to meet current seismic standards.	

Metropolitan Transportation Commission (MTC)

2011	**Concord Reuse Planning**	$ 200,000
	Development of Disposition Strategy and Base Reuse Plan.	

Office of Economic Adjustment (OEA)

2011	**Concord Reuse Planning**	$ 330,688
	Development of Disposition Strategy and Base Reuse Plan.	

Rule 20A (Utility Company Provided Funds, not appropriated)

1228	**Utility Undergrounding Project**	$ 382,615
	Identify specific project locations and determine revenue source to supplement Rule 20A funds.	

Transportation Development Act (TDA)

2238	**Chalomar Road Sidewalk Gap Closer**	$ 114,500
	Construct sidewalk, curb and gutter improvements on the north side of Chalomar Road.	

Transportation for Livable Communities (TLC)

2239	**Central Concord Pedestrian Improvements and Streetscape Project**	$ 450,000
	Construct pedestrian infrastructure improvements by installing a new traffic signal and secure crossings at Clayton Rd. and Sutter St. to connect the Monument Corridor community to business districts along Willow Pass Road.	
	Total Reimbursable Projects (Other Fees, Grants and Donations)	$ 4,841,115

City of Concord
Capital Project Operating & Maintenance Costs
For the Year Ending June 30, 2013

	Project #	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Operating Costs:												
Commerce Bridge at Pine Creek	1761	$ -	$ 4,589	$ 4,727	$ 4,869	$ 5,015	$ 5,165	$ 5,320	$ 5,480	$ 5,644	$ 5,813	$ 46,622
Bailey Rd Traffic Improvements	2049	-	-	-	-	-	6,144	6,328	6,518	6,714	6,915	32,619
Arnold Industrial Way/SR4 Westbound	2133	-	-	-	4,502	4,637	4,776	4,919	5,067	5,219	5,375	34,495
Install New Playground Equip Newhall Park	2176	-	3,285	3,384	3,486	3,591	3,699	3,810	3,924	4,042	4,162	33,383
Sewer Truck Integration with Database	2211		10,000	10,300	10,609	10,927	11,255	11,593	11,941	12,299	12,668	101,592
Total Operating Cost		**$ -**	**$ 17,874**	**$ 18,411**	**$ 23,466**	**$ 24,170**	**$ 31,039**	**$ 31,970**	**$ 32,930**	**$ 33,918**	**$ 34,933**	**$ 248,711**

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Concord's Historic Keller House

Built in 1902-03 by L.V. Perry for Henry (Harry) and Elodia Keller, the house was initially located at the southeast corner of Galindo and Clayton Rd. Paul and Marie Keller acquired the house in 1912 when his brother, Harry, purchased a large ranch in Clayton. Paul was founder of the P.L. Keller Hardware store, was City Clerk (1910-1914), and was very active in civic and cultural affairs. In the late 1970s, the house was converted to a real estate office and restored. In 1984, it was moved to its current Ellis Lake Park location where it is used for community service activities.

CITY OF CONCORD
ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Enterprise Funds are used to account for the City Of Concord operations which provide services to the public and are financed and operated like private business enterprises. Revenues are generated through user fees and are used to pay for all costs, including depreciation, on a continuing basis. Enterprise funds include:

Golf Course Fund – To account for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.

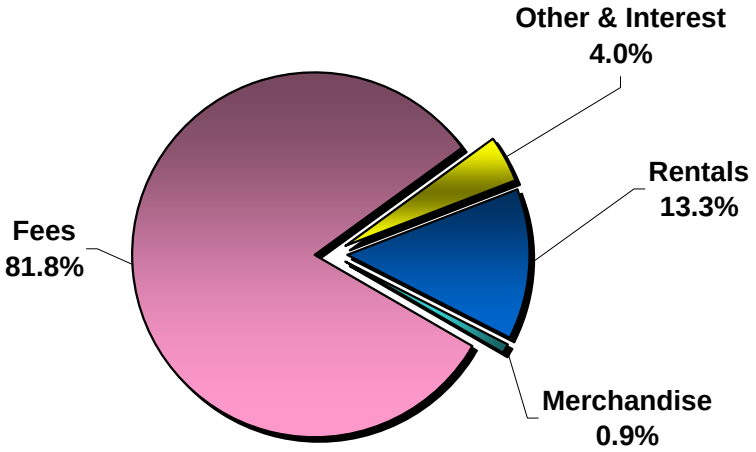
Sewer Fund – Accounts for activities pertaining to sewage collection, transmission and treatment.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

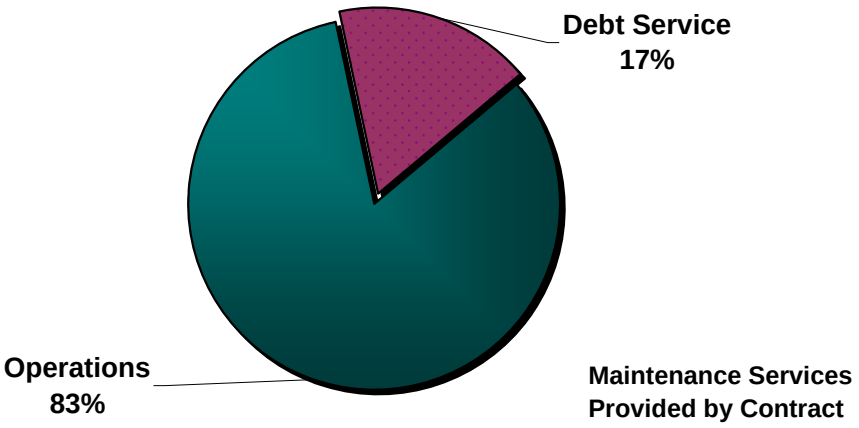
	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	19,718,232	19,744,261	19,457,167	20,921,000	20,610,475
Fines and forfeitures	-	-	-	-	-
Use of money and property	861,609	976,433	435,551	176,296	326,605
Other	117,915	5,608	34,937	50,000	50,000
Total Revenues	$ 20,697,756	$ 20,726,302	$ 19,927,655	$ 21,147,296	$ 20,987,080
EXPENDITURES:					
Current:					
Salaries and benefits	$ 1,279,197	$ 1,021,345	$ 1,163,327	$ 1,316,307	$ 1,546,997
Operating expenditures	7,168,665	15,996,204	20,132,645	16,024,876	16,422,328
Fixed charges	295,834	278,915	256,692	543,815	556,110
Capital projects	10,561,727	4,299,549	454,785	3,551,000	6,293,000
Debt service	1,062,828	1,030,329	996,724	1,777,787	1,882,244
Total Expenditures	$ 20,368,251	$ 22,626,342	$ 23,004,173	$ 23,213,785	$ 26,700,679
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ 329,505	$ (1,900,040)	$ (3,076,518)	$ (2,066,489)	$ (5,713,599)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 2,763,095	$ 2,581,210	$ 27,266	$ (56,183)	$ -
Transfers in	25,645	-	-	-	67,137
Transfers (out)	(9,244)	-	(19,296)	-	-
Total Other Financing Sources (Uses)	$ 2,779,496	$ 2,581,210	$ 7,970	$ (56,183)	$ 67,137
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 3,109,001	$ 681,170	$ (3,068,548)	$ (2,122,672)	$ (5,646,462)
Fund balance at beginning of year	14,066,557	17,175,558	17,856,728	14,788,180	12,665,508
Fund balance at end of year	$ 17,175,558	$ 17,856,728	$ 14,788,180	$ 12,665,508	$ 7,019,046

City of Concord
Golf Course
Revenues and Expenses
For the Year Ending June 30, 2013

Revenue by Source



Expenses by Program

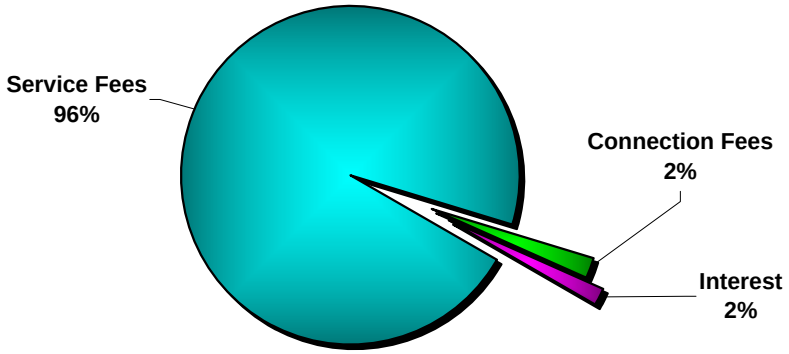


City of Concord
Golf Course
Ten Year Projection
For the Year Ending June 30, 2013

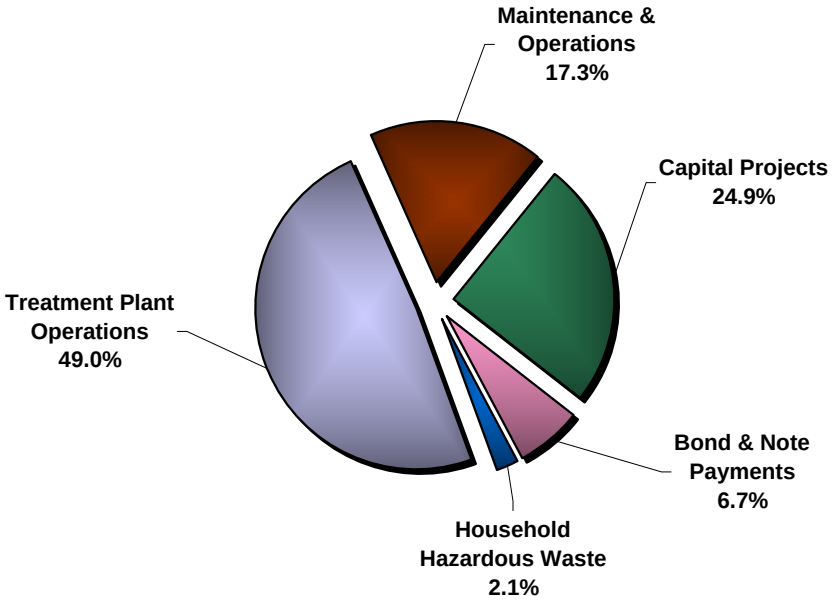
	2012-13	Fee Inc. 2013-14	2014-15	Fee Inc. 2015-16	2016-17	Fee Inc. 2017-18	2018-19	Fee Inc. 2019-20	2020-21	Fee Inc. 2021-22
Fund Balance 7/01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues:										
Fees	$ 1,040,000	$ 1,071,200	$ 1,071,200	$ 1,103,336	$ 1,103,336	$ 1,136,436	$ 1,136,436	$ 1,170,529	$ 1,170,529	$ 1,205,645
Rentals	169,000	174,070	177,284	182,603	186,012	191,593	195,210	201,066	204,903	211,050
Merchandise Sales	12,000	12,360	12,731	13,113	13,506	13,911	14,328	14,758	15,201	15,657
Other Revenues	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Interest	605	605	605	605	605	605	605	605	605	605
Total Revenues	$ 1,271,605	$ 1,308,235	$ 1,311,820	$ 1,349,657	$ 1,353,459	$ 1,392,545	$ 1,396,579	$ 1,436,958	$ 1,441,238	$ 1,482,957
Operating Expenditures										
Operations	$ 1,065,647	$ 1,135,136	$ 1,119,695	$ 1,174,659	$ 1,197,322	$ 1,227,381	$ 1,320,906	$ 1,300,296	$ 1,360,681	$ 1,402,108
Debt Service	223,095	225,215	226,725	222,783	223,375	223,375	232,625	-	-	-
Total Expenditures	$ 1,288,742	$ 1,360,351	$ 1,346,420	$ 1,397,442	$ 1,420,697	$ 1,450,756	$ 1,553,531	$ 1,300,296	$ 1,360,681	$ 1,402,108
Net Income (Loss)	$ (17,137)	$ (52,116)	$ (34,600)	$ (47,785)	$ (67,238)	$ (58,211)	$ (156,952)	$ 136,662	$ 80,557	$ 80,849
Less Capital Expenses:										
Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Capital Expenses	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Fund Balance 6/30	$ (67,137)	$ (102,116)	$ (84,600)	$ (97,785)	$ (117,238)	$ (108,211)	$ (206,952)	$ 86,662	$ 30,557	$ 30,849
Advance From General Fund/(Pmt to General Fund)	$ 67,137	$ 102,116	$ 84,600	$ 97,785	$ 117,238	$ 108,211	$ 206,952	$ (86,662)	$ (30,557)	$ (30,849)
Fund Balance after Advance from General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

City of Concord
Sewer Enterprise
Revenues and Expenses
For the Year Ending June 30, 2013

Revenues by Source



Expenses by Program



Sewer Enterprise
Twenty Year Projection
for the Year Ending June 30, 2013

	2012-13	Fee Inc $30 2013-14	Fee Inc $30 2014-15	Fee Inc $30 2015-16	Fee Inc $30 2016-17	Fee Inc $30 2017-18	Fee Inc $30 2018-19	Fee Inc $30 2019-20	Fee Inc $30 2020-21	Fee Inc $30 2021-22
Fund Balance 7/01	$ 12,665,508	$ 7,019,046	$ 4,783,190	$ 2,756,601	$ 3,574,475	$ 5,805,885	$ 7,972,358	$ 10,185,087	$ 12,295,024	$ 15,134,454
Revenues										
Sewer Service Fees	$ 18,989,475	$ 20,688,975	$ 22,388,475	$ 24,087,975	$ 25,787,475	$ 27,486,975	$ 29,186,475	$ 30,885,975	$ 32,585,475	$ 34,284,975
Sewer Connection Fees	400,000	400,000	400,000	600,000	600,000	800,000	824,000	849,000	874,000	900,000
Interest	326,000	274,000	250,000	164,000	220,000	274,000	291,000	304,000	364,000	375,000
Loan Repayment	-	-	100,000	100,000	100,000	100,000	100,000	50,000	-	-
Total Revenues	$ 19,715,475	$ 21,362,975	$ 23,138,475	$ 24,951,975	$ 26,707,475	$ 28,660,975	$ 30,401,475	$ 32,088,975	$ 33,823,475	$ 35,559,975
Operating Expenditures										
City of Concord Costs:										
Maintenance & Operations	$ 4,337,066	$ 4,541,637	$ 4,682,337	$ 4,796,320	$ 4,935,096	$ 5,080,557	$ 5,218,063	$ 5,360,426	$ 5,495,612	$ 5,649,507
Sanitary Sewer Repairs	255,538	269,475	277,372	302,289	302,289	380,413	385,087	397,000	408,910	421,177
Subtotal City of Concord Costs	4,592,604	4,811,112	4,959,709	5,098,609	5,237,385	5,460,970	5,603,150	5,757,426	5,904,522	6,070,684
City of Concord Debt Service										
Rehab Bond Payment-Priority 1	836,775	833,070	833,189	836,903	834,406	835,860	836,028	834,872	837,351	838,761
Bond Paymnt-Gravity Connection In Lieu of Pumping To CCCSD	847,806	848,704	848,543	847,787	847,472	851,601	849,984	851,648	852,517	852,592
Subtotal City of Concord Debt Service	1,684,581	1,681,774	1,681,732	1,684,690	1,681,878	1,687,461	1,686,012	1,686,520	1,689,868	1,691,353
CCCSD Costs:										
CCCSD-Household Hazardous Waste	539,752	555,945	572,623	589,802	589,802	625,721	644,493	663,828	683,743	704,255
CCCSD Capital Projects 30% Reimbursement	2,450,000	2,979,000	3,125,000	3,278,000	3,439,000	3,608,000	4,636,000	4,863,000	5,101,000	5,351,000
CCCSD-Treatment Plant Operations	9,852,000	10,106,000	10,826,000	10,983,000	10,983,000	12,721,000	13,180,000	14,520,000	15,066,000	15,632,527
Subtotal CCCSD Costs	12,841,752	13,640,945	14,523,623	14,850,802	15,011,802	16,954,721	18,460,493	20,046,828	20,850,743	21,687,782
Total Operating Expenditures	$ 19,118,937	$ 20,133,831	$ 21,165,064	$ 21,634,101	$ 21,931,065	$ 24,103,152	$ 25,749,655	$ 27,490,774	$ 28,445,133	$ 29,449,819
Net Income(Loss)	$ 596,538	$ 1,229,144	$ 1,973,411	$ 3,317,874	$ 4,776,410	$ 4,557,823	$ 4,651,820	$ 4,598,201	$ 5,378,342	$ 6,110,156
10% Contingency Reserves	$ 1,718,000	$ 1,818,000	$ 1,921,000	$ 1,965,000	$ 1,995,000	$ 2,204,000	$ 2,368,000	$ 2,541,000	$ 2,635,000	$ 2,734,000
Capital Projects:										
City Projects	$ 6,243,000	$ 3,465,000	$ 4,000,000	$ 2,500,000	$ 2,545,000	$ 2,391,350	$ 2,439,091	$ 2,488,264	$ 2,538,912	$ 2,591,079
Total Capital Projects	$ 6,243,000	$ 3,465,000	$ 4,000,000	$ 2,500,000	$ 2,545,000	$ 2,391,350	$ 2,439,091	$ 2,488,264	$ 2,538,912	$ 2,591,079
Other Financing Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 5,301,046	$ 2,965,190	$ 835,601	$ 1,609,475	$ 3,810,885	$ 5,768,358	$ 7,817,087	$ 9,754,024	$ 12,499,454	$ 15,919,531

Sewer Enterprise
Twenty Year Projection
for the Year Ending June 30, 2013

	2022-23	Fee Inc $30 2023-24	2024-25	Fee Inc $30 2025-26	2026-27	Fee Inc $30 2027-28	2028-29	Fee Inc $30 2029-30	2030-2031	Fee Inc $30 2031-32
Fund Balance 7/01	$ 18,653,531	$ 21,912,178	$ 25,652,665	$ 26,462,592	$ 27,570,167	$ 25,549,423	$ 23,629,761	$ 18,372,281	$ 12,990,184	$ 10,214,279
Revenues										
Sewer Service Fees	$ 34,354,000	$ 36,053,500	$ 34,423,000	$ 36,122,500	$ 34,492,000	$ 36,191,500	$ 34,561,000	$ 36,260,500	$ 37,960,000	$ 39,659,500
Sewer Connection Fees	927,000	955,000	984,000	1,014,000	1,044,000	1,075,000	1,107,000	1,140,000	1,174,000	1,209,000
Interest	575,000	660,000	717,000	742,000	733,000	689,000	607,000	483,000	379,000	315,000
Loan Repayment	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 35,856,000	$ 37,668,500	$ 36,124,000	$ 37,878,500	$ 36,269,000	$ 37,955,500	$ 36,275,000	$ 37,883,500	$ 39,513,000	$ 41,183,500
Operating Expenditures										
City of Concord Costs:										
Maintenance & Operations	$ 5,819,000	$ 5,994,000	$ 6,174,000	$ 6,359,000	$ 6,550,000	$ 6,747,000	$ 6,949,000	$ 7,157,000	$ 7,372,000	$ 7,593,000
Sanitary Sewer Repairs	434,000	447,000	460,000	474,000	488,000	503,000	518,000	534,000	550,000	567,000
Subtotal City of Concord Costs	6,253,000	6,441,000	6,634,000	6,833,000	7,038,000	7,250,000	7,467,000	7,691,000	7,922,000	8,160,000
Rehab Bond Payment-Priority 1	838,761	838,666	837,331	839,903	840,500	839,753	836,762	837,389	-	-
Bond Paymnt-Gravity Connection In Lieu of Pumping To CCCSD	852,592	851,347	848,742	850,022	850,244	849,409	851,718	850,208	854,905	852,158
Subtotal City of Concord Debt Service	1,691,353	1,690,013	1,686,073	1,689,925	1,690,744	1,689,162	1,688,480	1,687,597	854,905	852,158
CCCSD Costs:										
Household Hazardous Waste	725,000	747,000	769,000	792,000	816,000	840,000	865,000	891,000	918,000	946,000
CCCSD Capital Projects Reimbursements	4,196,000	4,402,000	4,618,000	4,844,000	5,081,000	5,330,000	5,591,000	5,865,000	4,196,000	4,402,000
CCCSD-Treatment Plant Operations	17,063,000	17,899,000	18,776,000	19,696,000	20,661,000	21,673,000	22,735,000	23,849,000	25,018,000	26,244,000
Subtotal CCCSD Costs	21,984,000	23,048,000	24,163,000	25,332,000	26,558,000	27,843,000	29,191,000	30,605,000	30,132,000	31,592,000
Total Operating Expenditures	$ 29,928,353	$ 31,179,013	$ 32,483,073	$ 33,854,925	$ 35,286,744	$ 36,782,162	$ 38,346,480	$ 39,983,597	$ 38,908,905	$ 40,604,158
Net Income(Loss)	$ 5,927,647	$ 6,489,487	$ 3,640,927	$ 4,023,575	$ 982,256	$ 1,173,338	$ (2,071,480)	$ (2,100,097)	$ 604,095	$ 579,342
10% Contingency Reserves	$ 2,780,000	$ 2,904,000	$ 3,034,000	$ 3,169,000	$ 3,311,000	$ 3,459,000	$ 3,614,000	$ 3,776,000	$ 3,750,000	$ 3,919,000
Capital Projects:										
City Projects	$ 2,669,000	$ 2,749,000	$ 2,831,000	$ 2,916,000	$ 3,003,000	$ 3,093,000	$ 3,186,000	$ 3,282,000	$ 3,380,000	$ 3,481,000
Total Capital Projects	$ 2,669,000	$ 2,749,000	$ 2,831,000	$ 2,916,000	$ 3,003,000	$ 3,093,000	$ 3,186,000	$ 3,282,000	$ 3,380,000	$ 3,481,000
Other Financing Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 19,132,178	$ 22,748,665	$ 23,428,592	$ 24,401,167	$ 22,238,423	$ 20,170,761	$ 14,758,281	$ 9,214,184	$ 6,464,279	$ 3,393,621

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Concord's Historic Maltby McKinnon House

Built in the 1890's off what was then the east end of Bonifacio St, this wood-frame house was used as the original, local residence for the A. W. Maltby family while their "mansion" at 3033 Bonifacio St. was being constructed. The house was moved to 2390 East St. circa 1915, then to its current site in 1979. The house now provides office space for a social service agency.

CITY OF CONCORD
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Internal Service Funds are used to finance and account for goods and/or services provided by one City department to other City departments on a fee for service basis. The City of Concord has the following internal service funds:

Workers' Compensation Fund - Accounts for workers' compensation expenses.

Risk Management/Liability Fund - To account for the non-reimbursable portion of insurance claims and judgments.

Post Retirement Healthcare Benefits Fund - Accounts for the contributions and benefits paid in relation to the Post-Retirement Health Care Program.

Fleet Maintenance Replacement Fund - Accumulates resources to fund the operations and replacement of City licensed vehicles and motorized equipment.

Information Technology Replacement Fund - Accumulates resources to fund the operations and replacement of computers, software and office equipment used by City staff.

Building Maintenance Replacement Fund - Accumulates resources required to maintain City facilities. Also includes facility upkeep, repair and custodial services.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - INTERNAL SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	35,933
Charges for current services	16,866,193	15,070,649	14,809,031	16,154,415	17,367,218
Fines and forfeitures	-	-	-	-	-
Use of money and property	418,734	510,725	282,374	1,076,464	833,408
Other	2,478,806	3,687,721	2,595,481	74,160	100,000
Total Revenues	$ 19,763,733	$ 19,269,095	$ 17,686,886	$ 17,305,039	$ 18,336,559
EXPENDITURES:					
Current:					
Salaries and benefits	$ 4,828,270	$ 3,749,593	$ 3,655,155	$ 3,526,420	$ 3,371,266
Operating expenditures	15,727,407	15,934,076	17,253,692	14,467,572	14,614,781
Fixed charges	583,716	526,550	485,570	435,853	413,788
Capital projects	1,539,194	689,187	387,567	295,000	539,585
Debt service	162,597	131,104	24,548	428,303	-
Total Expenditures	$ 22,841,184	$ 21,030,510	$ 21,806,532	$ 19,153,148	$ 18,939,420
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (3,077,451)	$ (1,761,415)	$ (4,119,646)	$ (1,848,109)	$ (602,861)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 2,972,179	$ (1,157,962)	$ 12,729,312	$ (1,134,882)	
Transfers in	610,581	6,583,500	686,196	100,000	100,000
Transfers (out)	(2,113,554)	(4,474,625)	(530,073)	(1,730,000)	(249,618)
Total Other Financing Sources (Uses)	$ 1,469,206	$ 950,913	$ 12,885,435	$ (2,764,882)	$ (149,618)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (1,608,245)	$ (810,502)	$ 8,765,789	$ (4,612,991)	$ (752,479)
Fund balance at beginning of year	30,759,507	29,151,262	28,340,760	37,106,549	32,493,558
Fund balance at end of year	$ 29,151,262	$ 28,340,760	$ 37,106,549	$ 32,493,558	$ 31,741,079

CITY OF CONCORD
WORKERS' COMPENSATION
INTERNAL SERVICE FUND (610)
FOR THE YEAR ENDING JUNE 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 5,597,976	$ 5,816,687	$ 5,995,824	$ 6,182,612	$ 6,396,081	$ 6,720,084	$ 7,075,771	$ 7,445,357	$ 7,828,898	$ 8,226,611
Add Revenues:										
Interest	$ 85,000	$ 88,000	$ 91,000	$ 112,000	$ 117,000	$ 143,000	$ 151,000	$ 159,000	$ 167,000	$ 175,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	
Service Fees	2,860,022	2,895,519	2,982,386	3,071,862	3,164,017	3,258,938	3,356,706	3,457,407	3,561,130	3,667,965
Total Revenue	$ 2,945,022	$ 2,983,519	$ 3,073,386	$ 3,183,862	$ 3,281,017	$ 3,401,938	$ 3,507,706	$ 3,616,407	$ 3,728,130	$ 3,842,965
Less Appropriations:										
Operations	$ 267,311	$ 275,022	$ 283,887	$ 292,281	$ 301,389	$ 310,937	$ 320,877	$ 331,386	$ 342,323	$ 353,239
Med. Benefits/Pmts.	2,212,000	2,278,360	2,346,711	2,417,112	2,489,625	2,564,314	2,641,243	2,720,480	2,802,094	2,886,157
Insurance	147,000	151,000	156,000	161,000	166,000	171,000	176,000	181,000	186,000	191,580
Total Appropriations	$ 2,626,311	$ 2,704,382	$ 2,786,598	$ 2,870,393	$ 2,957,014	$ 3,046,251	$ 3,138,120	$ 3,232,866	$ 3,330,417	$ 3,430,976
Revenue Over (Under) Appropriations	$ 318,711	$ 279,137	$ 286,788	$ 313,469	$ 324,003	$ 355,687	$ 369,586	$ 383,541	$ 397,713	$ 411,989
Reserve for Liability on Open Claims	$ 4,028,000	$ 4,237,000	$ 4,457,000	$ 4,689,000	$ 4,933,000	$ 5,190,000	$ 5,460,000	$ 5,744,000	$ 6,043,000	$ 6,357,000
Other Finance Source										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	100,000	100,000	100,000	100,000	-	-	-	-	-	-
Fund Balance 6/30	$ 1,788,687	$ 1,758,824	$ 1,725,612	$ 1,707,081	$ 1,787,084	$ 1,885,771	$ 1,985,357	$ 2,084,898	$ 2,183,611	$ 2,281,600

CITY OF CONCORD
LIABILITY
INTERNAL SERVICE FUND (620)
FOR THE YEAR ENDING JUNE 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 2,192,590	$ 2,235,590	$ 2,279,594	$ 2,346,597	$ 2,415,599	$ 2,437,608	$ 2,459,602	$ 2,482,600	$ 2,506,601	$ 2,530,599
Add Revenues:										
Interest	$ 43,000	$ 44,000	$ 67,000	$ 69,000	$ 72,000	$ 72,000	$ 73,000	$ 74,000	$ 74,000	$ 75,000
Service Fees	1,230,418	1,252,919	1,285,216	883,849	963,371	993,757	1,025,074	1,057,329	1,090,546	1,124,762
Total Revenue	$ 1,273,418	$ 1,296,919	$ 1,352,216	$ 952,849	$ 1,035,371	$ 1,065,757	$ 1,098,074	$ 1,131,329	$ 1,164,546	$ 1,199,762
Less Appropriations:										
Debt Service	$ 430,058	$ 425,544	$ 430,021	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Premium Payments	270,000	278,100	286,443	295,036	303,887	313,004	322,394	332,066	342,028	352,289
Claims and Judgments	630,360	649,271	668,749	688,811	709,475	730,759	752,682	775,262	798,520	822,476
Total Appropriations	$ 1,330,418	$ 1,352,915	$ 1,385,213	$ 983,847	$ 1,013,362	$ 1,043,763	$ 1,075,076	$ 1,107,328	$ 1,140,548	$ 1,174,765
Revenue Over (Under) Appropriations	$ (57,000)	$ (55,996)	$ (32,997)	$ (30,998)	$ 22,009	$ 21,994	$ 22,998	$ 24,001	$ 23,998	$ 24,997
Liability on Open Claims	$ 1,170,000	$ 1,213,000	$ 1,258,000	$ 1,304,000	$ 1,352,000	$ 1,402,000	$ 1,454,000	$ 1,508,000	$ 1,564,000	$ 1,622,000
Other Finance Source										
Transfers In	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Finance Source	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 1,065,590	$ 1,066,594	$ 1,088,597	$ 1,111,599	$ 1,085,608	$ 1,057,602	$ 1,028,600	$ 998,601	$ 966,599	$ 933,596

City of Concord
Post Retirement Healthcare (OPEB) Obligation
10-Year Projection
For the Year Ending June 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 18,020,408	$ 17,851,170	$ 17,970,726	$ 17,928,083	$ 17,715,076	$ 17,299,664	$ 16,665,375	$ 17,715,076	$ 16,354,109	$ 15,706,431
Add Revenues:										
Interest	$ 559,408	$ 538,074	$ 537,328	$ 538,482	$ 534,647	$ 525,221	$ 509,476	$ 515,707	$ 511,038	$ 480,908
Service Fees	2,613,393	3,160,893	3,225,721	3,292,493	3,361,268	3,432,112	4,005,081	4,080,233	4,157,644	4,237,377
Total Revenue	$ 3,172,801	$ 3,698,967	$ 3,763,049	$ 3,830,975	$ 3,895,915	$ 3,957,333	$ 4,514,557	$ 4,595,940	$ 4,668,682	$ 4,718,285
Less Appropriations:										
Benefit Payments	$ 3,326,000	$ 3,562,000	$ 3,787,000	$ 4,024,000	$ 4,290,000	$ 4,569,000	$ 4,802,000	$ 5,040,000	$ 5,292,000	$ 5,517,000
Administrative Costs	16,039	17,411	18,692	19,982	21,328	22,622	23,822	21,328	24,360	24,906
Total Appropriations	$ 3,342,039	$ 3,579,411	$ 3,805,692	$ 4,043,982	$ 4,311,328	$ 4,591,622	$ 4,825,822	$ 5,061,328	$ 5,316,360	$ 5,541,906
Revenue Over (Under) Appropriations	$ (169,238)	$ 119,556	$ (42,643)	$ (213,007)	$ (415,413)	$ (634,289)	$ (311,265)	$ (465,388)	$ (647,678)	$ (823,621)
Net OPEB Obligation	$ 8,550,000	$ 8,353,000	$ 9,050,235	$ 9,644,996	$ 10,112,320	$ 10,443,365	$ 10,688,411	$ 10,846,869	$ 10,909,280	$ 10,907,324
Other Funding Sources										
General Fund Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance Adjusted for Net OPEB Obligation	$ 9,301,170	$ 9,617,726	$ 8,877,848	$ 8,070,080	$ 7,187,344	$ 6,222,010	$ 5,665,698	$ 6,402,819	$ 4,797,151	$ 3,975,486

CITY OF CONCORD
FLEET
INTERNAL SERVICE FUND (633)
FOR THE YEAR ENDING JUNE 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 2,466,774	$ 1,548,867	$ 1,258,760	$ 1,068,658	$ 1,280,131	$ 1,276,450	$ 1,346,491	$ 1,233,475	$ 1,326,328	$ 1,177,434
Add Revenues:										
Interest	$ 51,000	$ 47,000	$ 48,000	$ 49,000	$ 47,000	$ 45,000	$ 42,000	$ 42,000	$ 45,000	$ 46,000
Service Fees	2,232,276	2,734,750	2,758,333	2,710,645	2,751,351	2,760,013	2,757,092	2,634,821	2,566,479	2,406,647
Other Revenues	135,933	103,000	106,090	109,273	112,551	115,928	119,406	122,988	126,678	130,478
Total Revenue	$ 2,419,209	$ 2,884,750	$ 2,912,423	$ 2,868,918	$ 2,910,902	$ 2,920,941	$ 2,918,498	$ 2,799,809	$ 2,738,157	$ 2,583,125
Less Appropriations:										
Maintenance & Operation	$ 1,640,599	$ 1,651,296	$ 1,703,889	$ 1,750,833	$ 1,811,091	$ 1,863,496	$ 1,919,029	$ 1,975,878	$ 2,037,102	$ 2,099,055
Replacement	1,696,517	1,523,561	1,398,636	906,612	1,103,492	987,404	1,112,485	731,078	849,949	267,257
Total Appropriations	$ 3,337,116	$ 3,174,857	$ 3,102,525	$ 2,657,445	$ 2,914,583	$ 2,850,900	$ 3,031,514	$ 2,706,956	$ 2,887,051	$ 2,366,312
Revenues Over (Under) Appropriations	$ (917,907)	$ (290,107)	$ (190,102)	$ 211,473	$ (3,681)	$ 70,041	$ (113,016)	$ 92,853	$ (148,894)	$ 216,813
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (Out)-Replace.	-	-	-	-	-	-	-	-	-	-
Total Financing Sources(Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 1,548,867	$ 1,258,760	$ 1,068,658	$ 1,280,131	$ 1,276,450	$ 1,346,491	$ 1,233,475	$ 1,326,328	$ 1,177,434	$ 1,394,247

CITY OF CONCORD
INFORMATION TECHNOLOGY
INTERNAL SERVICE FUND (634)
FOR THE YEAR ENDING JUNE 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 2,644,670	$ 2,841,188	$ 2,558,617	$ 3,922,966	$ 3,853,935	$ 2,363,799	$ 1,825,849	$ 1,888,851	$ 900,678	$ 1,305,801
Add Revenues:										
Interest	$ 68,000	$ 67,000	$ 78,000	$ 90,000	$ 84,000	$ 68,000	$ 52,000	$ 58,000	$ 49,000	$ 53,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	5,929,143	6,034,032	6,155,417	6,487,569	6,646,720	6,802,245	7,334,588	7,508,950	7,656,231	7,827,830
Total Revenue	$ 5,997,143	$ 6,101,032	$ 6,233,417	$ 6,577,569	$ 6,730,720	$ 6,870,245	$ 7,386,588	$ 7,566,950	$ 7,705,231	$ 7,880,830
Less Appropriations:										
Administration	$ 621,529	$ 639,137	$ 864,804	$ 919,963	$ 1,108,196	$ 1,129,578	$ 1,152,517	$ 1,175,393	$ 1,200,635	$ 1,225,436
Project Management Office	1,386,260	1,422,593	1,468,982	1,513,838	1,561,409	1,610,418	1,660,974	1,713,168	1,767,097	1,822,779
Operations	1,869,510	1,906,407	1,933,594	1,989,951	2,047,162	2,092,812	2,138,632	2,216,729	2,250,972	2,318,079
Customer Service	1,247,885	1,260,583	1,295,299	1,314,545	1,337,776	1,375,339	1,381,158	1,401,240	1,427,467	1,449,074
Geographic Information Services	264,856	269,223	281,529	287,463	299,339	306,410	318,945	326,576	339,923	348,234
Replacement	410,585	885,660	260,860	620,840	1,866,974	893,638	671,360	1,722,017	314,014	593,144
Total Appropriations	$ 5,800,625	$ 6,383,603	$ 6,105,068	$ 6,646,600	$ 8,220,856	$ 7,408,195	$ 7,323,586	$ 8,555,123	$ 7,300,108	$ 7,756,746
Revenues Over (Under) Appropriations	$ 196,518	$ (282,571)	$ 128,349	$ (69,031)	$ (1,490,136)	$ (537,950)	$ 63,002	$ (988,173)	$ 405,123	$ 124,084
Other Funding Sources										
Other Transfer	$ -	$ -	$ 1,236,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Other Funding Sources	$ -	$ -	$ 1,236,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,841,188	$ 2,558,617	$ 3,922,966	$ 3,853,935	$ 2,363,799	$ 1,825,849	$ 1,888,851	$ 900,678	$ 1,305,801	$ 1,429,885

CITY OF CONCORD
BUILDING MAINTENANCE
INTERNAL SERVICE FUND (630)
FOR THE YEAR ENDING JUNE 30, 2013

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Fund Balance 7/01	$ 1,571,140	$ 1,447,577	$ 1,450,032	$ 1,447,190	$ 1,445,838	$ 1,346,637	$ 1,347,882	$ 1,350,325	$ 1,271,846	$ 1,276,496
Add Revenues:										
Interest	$ 27,000	$ 28,000	$ 29,000	$ 30,000	$ 31,000	$ 32,000	$ 33,000	$ 34,000	$ 35,000	$ 36,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	2,501,966	2,925,654	2,703,596	2,630,232	2,984,215	3,033,052	3,121,983	2,969,490	3,165,956	3,187,497
Total Revenue	$ 2,528,966	$ 2,953,654	$ 2,732,596	$ 2,660,232	$ 3,015,215	$ 3,065,052	$ 3,154,983	$ 3,003,490	$ 3,200,956	$ 3,223,497
Less Appropriations:										
Building Maintenance	$ 1,610,027	$ 1,653,231	$ 1,705,331	$ 1,742,101	$ 1,802,575	$ 1,853,331	$ 1,911,849	$ 1,957,893	$ 2,022,062	$ 2,065,380
Custodial Services	553,217	568,462	586,800	601,703	621,502	639,855	659,958	678,051	699,758	718,109
Building Component Repl.	210,667	564,926	284,447	154,154	521,804	397,030	401,934	179,862	283,587	293,233
Capital Projects	129,000	-	-	-	-	-	-	82,000	-	-
Total Appropriations	$ 2,502,911	$ 2,786,619	$ 2,576,578	$ 2,497,958	$ 2,945,881	$ 2,890,216	$ 2,973,741	$ 2,897,806	$ 3,005,407	$ 3,076,722
Revenues Over (Under) Appropriations	$ 26,055	$ 167,035	$ 156,018	$ 162,274	$ 69,334	$ 174,836	$ 181,242	$ 105,684	$ 195,549	$ 146,775
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (Out)	(149,618)	(164,580)	(158,860)	(163,626)	(168,535)	(173,591)	(178,799)	(184,163)	(190,899)	(198,107)
Total Financing Sources(Uses)	$ (149,618)	$ (164,580)	$ (158,860)	$ (163,626)	$ (168,535)	$ (173,591)	$ (178,799)	$ (184,163)	$ (190,899)	$ (198,107)
Fund Balance 6/30	$ 1,447,577	$ 1,450,032	$ 1,447,190	$ 1,445,838	$ 1,346,637	$ 1,347,882	$ 1,350,325	$ 1,271,846	$ 1,276,496	$ 1,225,164

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Concord's Historic Nunez House

Built in the 1890s on the south side of Salvio Street between Grant and Colfax Streets, this home was adjacent to the Nunez family's saloon in the original Todos Santos Village. When that block was reconstructed during the late 1930s to accommodate the new Enea Theater, the Nunez house was moved to this location. The architecture of the house distinguishes it as the most prominent expression of the popular Queen Anne-style which still exists in Concord. The house is a private residence

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

Fiduciary Funds - Trust funds are used to account for assets held by the City as trustee or agent for other governmental units, private organizations or individuals. The financial activities of these funds are excluded from the City-wide financial statements, but are presented in separate Fiduciary financial statements. The City has one fiduciary fund.

City of Concord Retirement System Plan - The retirement system is a closed plan and is a single employer defined benefit pension plan covering all full-time employees of the City retired prior to June 28, 1999. The plan provides retirement and death benefits for general and police employees as well as disability benefits for police employees. General employees are eligible for retirement benefits at age 50, provided the employee has completed 20 years of service or has accumulated contributions in excess of $500 and as was employed before June 30, 1990 or has completed 5 years of service and was terminated after July 1, 1991. Sworn police employees are eligible for retirement at age 50, provided the employee has completed 20 years of service or has accumulated contributions exceeding $500. Retirement benefits are determined based on the employee's length of service, highest one-year compensation upon retirement, and age at retirement.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Adopted Budget 2012-13
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures					
Use of money and property	2,507,470	2,734,405	4,524,995	2,734,000	2,331,000
Other	539,895	1,334,585	287,623	812,000	600,000
Total Revenues	$ 3,047,365	$ 4,068,990	$ 4,812,618	$ 3,546,000	$ 2,931,000
EXPENDITURES:					
Current:					
Salaries and benefits	$ 7,502,883	$ 5,490,089	$ 5,507,066	$ 5,600,000	$ 5,617,000
Operating expenditures	96,666	190,251	201,775	196,000	208,000
Fixed charges	-	-	-	-	-
Capital projects	-	-	-	-	-
Debt service	-	-	-	-	-
Total Expenditures	$ 7,599,549	$ 5,680,340	$ 5,708,841	$ 5,796,000	$ 5,825,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (4,552,184)	$ (1,611,350)	$ (896,223)	$ (2,250,000)	$ (2,894,000)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ -	$ -	$ -	$ (630,005)	$ -
Transfers in	-	-	-	-	-
Transfers (out)	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ (630,005)	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (4,552,184)	$ (1,611,350)	$ (896,223)	$ (2,880,005)	$ (2,894,000)
Fund balance at beginning of year	49,759,207	45,207,023	43,595,673	42,699,450	39,819,445
Fund balance at end of year	$ 45,207,023	$ 43,595,673	$ 42,699,450	$ 39,819,445	$ 36,925,445

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2013

	Pension* Trust
FUND BALANCE - EMPLOYEES RETIREMENT SYSTEM AS JULY 1, 2012	$ 39,819,445
REVENUES	
Contributions	$ 600,000
Use of Money & property	2,331,000
Total Revenues	$ 2,931,000
EXPENSES	
Retirement and other benefits	$ 5,617,000
Management and Custodial expenses	208,000
Total Expenses	$ 5,825,000
OTHER FINANCING SOURCES	
Transfers out	-
Excess of Revenues and Other Financing sources Over (Under) Expenses	(2,894,000)
FUND BALANCE - EMPLOYEES RETIREMENT SYSTEM AS JULY 1, 2013	$ 36,925,445

* Assets shown on this page are for the City of Concord Retirement System. As of June 20, 1993, Concord entered the California Public Employees Retirement System (PERS) on a prospective basis. In May, 1999 the City purchased from PERS prior service credit for all active employees. The funds shown on this page represent funding of benefit payments for retirees under the City of Concord Retirement System and for those terminated employees who have left deposits and will be entitled to retirement benefits.

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CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	Number of Authorized Positions			
	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
City Attorney				
Assistant City Attorney	1.0			1.0
City Attorney	1.0	1.0	1.0	1.0
Deputy City Attorney	1.0	1.0	1.0	
Executive Legal Secretary				
Paralegal	1.0	1.0	1.0	1.0
Senior Assistant City Attorney		1.0	1.0	1.0
Total City Attorney	4.0	4.0	4.0	4.0
City Council				
Confidential Secretary	1.0	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0	3.0
Mayor	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0
Total City Council	6.0	6.0	6.0	6.0
Community and Economic Development				
Administrative Analyst	1.0			
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk II				1.0
Administrative Coordinator	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	
Assistant Planner	1.0	1.0	1.0	
Associate Planner				1.0
Associate Civil Engineer				3.0
Building Inspector	4.0	4.0	4.0	4.0
Chief Building Official	1.0	1.0	1.0	1.0
City Engineer				1.0
Community Service Officer	1.0	1.0	1.0	
Confidential Secretary				1.0
Construction Inspector				1.0
Construction Inspector Supervisor				2.0
Economic Development Manager	1.0			
Director of Planning and Economic Development	1.0			
Director of Community Development			1.0	1.0
Economic/Development Specialist	1.0	1.0	1.0	1.0
Neighborhood Preservation Specialist	3.0	4.0	4.0	
Neighborhood Preservation Supervisor	1.0			
Neighborhood Services Manager	1.0	1.0		
Permit Center Technician I	3.0	3.0	2.0	1.0
Permit Center Technician III	2.0	2.0	2.0	4.0
Planning Manager	1.0	1.0	1.0	1.0
Principal Planner	2.0	2.0	2.0	1.0
Program Manager	1.0	1.0	1.0	1.0
Development & Housing Manager	1.0	1.0	1.0	1.0
Senior Civil Engineer				2.0
Senior Planner	3.0	3.0	3.0	3.0
Transportation Manager				1.0
Transportation Program Manager II				1.0
Total Community Development	32.0	29.0	28.0	35.0

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	Number of Authorized Positions			
	2009-2010 Budget	2010-2011 Budget	2011-12 Budget	2012-2013 Budget
Concord Community Reuse Project				
Concord Weapons Station Reuse Executive Assistant			1.0	1.0
Concord Weapons Station Reuse Director			1.0	1.0
Total Concord Weapons Station Reuse			2.0	2.0
Finance				
Account Clerk II				
Account Clerk III	4.0	3.0	3.0	3.0
Accountant II	4.0	4.0	4.0	4.0
Accounts Payable Team Leader	1.0			
Budget Analyst	1.0			
Budget Officer	1.0	1.0	1.0	1.0
Central Storekeeper	1.0	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0	1.0
Treasury Manager	1.0	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0	1.0
Total Finance	21.0	18.0	18.0	18.0
Human Resources				
Director of Human Resources	1.0	1.0	1.0	1.0
Human Resources Analyst I				1.0
Human Resources Analyst II	2.0			
Human Resources Specialist			1.0	
Senior Human Resources Analyst	2.0	2.0	2.0	2.0
Human Resources Technician II	3.0	3.0	2.0	2.0
Total Human Resources	8.0	6.0	6.0	6.0
Information Technology				
Administrative Analyst	1.0			
Director of Information Technology	1.0	1.0	1.0	1.0
GIS Technician	1.0	1.0	1.0	1.0
Information Technology Manager	3.0	3.0	3.0	3.0
Microcomputer Coordinator	1.0	1.0	1.0	1.0
Programmer	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0
Systems & Programming Manager	1.0	1.0	1.0	1.0
Web Coordinator	1.0	1.0	1.0	1.0
Total Information Technology	12.0	11.0	11.0	11.0
Office of the City Manager				
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	Number of Authorized Positions			
	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Office of the City Manager (continued)				
Community Relations Manager	1.0	1.0	1.0	1.0
Executive Assistant-Council/City Manager	1.0	1.0	1.0	1.0
Graphic Designer	1.0	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0		
Video Services Coordinator	1.0			
Total City Management	12.0	11.0	10.0	10.0
Parks and Recreation				
Administrative Secretary/Assistant	1.0			
Camp Director (Contract)	1.0	1.0	1.0	1.0
Camp Facility Specialist (Contract)	1.0	1.0	1.0	1.0
Director of Parks and Recreation (1)	1.0	1.0	1.0	1.0
Recreation Program Aide	1.0	1.0	1.0	
Recreation Program Coordinator (Contract)	1.0	1.0	1.0	1.0
Recreation Program Coordinator	5.0	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0	4.0
Senior Recreation Program Manager	2.0	1.0	1.0	1.0
Total Parks and Recreation	17.0	15.0	15.0	14.0
Police Department				
Administrative Clerk II	9.0	8.0	8.0	8.0
Administrative Clerk III	2.0	3.0	3.0	4.0
Administrative Secretary	4.0	4.0	4.0	4.0
Administrative Services Manager	1.0	1.0	1.0	1.0
Chief of Police	1.0	1.0	1.0	1.0
Community Service Officer	7.0	7.0	7.0	7.0
Community Service Officer/Detention	4.0	4.0	4.0	4.0
Executive Secretary	1.0	1.0	1.0	1.0
Forensic Specialist I	1.0	1.0	1.0	1.0
Forensic Specialist II	2.0	2.0	2.0	2.0
Lead Dispatcher	2.0	2.0	2.0	2.0
Neighborhood Services Specialist				4.0
Parking Services Officer (Contract)	2.0	2.0	2.0	2.0
Police Captain	2.0	2.0	2.0	2.0
Police Dispatcher I	1.0	2.0	2.0	2.0
Police Dispatcher II	10.0	9.0	9.0	9.0
Police Lieutenant	8.0	8.0	8.0	8.0
Police Officer (2)	125.0	122.0	122.0	122.0
Police Records Manager	1.0	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0	19.0
Program Manager				1.0
Volunteer Services Coordinator (Contract)	1.0	1.0	1.0	
Total Police	203.0	200.0	200.0	205.0
Public Works				
Administrative Analyst	2.0	1.0	1.0	
Administrative Clerk II	1.0	1.0	1.0	
Administrative Clerk III	2.0	2.0	2.0	2.0
Administrative Secretary	1.0	1.0	1.0	1.0
Assistant City Engineer	1.0	1.0		
Assistant Engineer	1.0	1.0		
Associate Civil Engineer	3.0	3.0	3.0	

(1) Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.
(2) Three Police Officer positions are frozen positions, positions are approved without budget.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	Number of Authorized Positions			
	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Public Works (continued)				
Automotive Parts Worker	1.0	1.0	1.0	1.0
City Engineer			1.0	
Confidential Secretary	1.0	1.0	1.0	
Construction Inspector	2.0			
Construction Inspection Supervisor	1.0	1.0	1.0	
Custodian	1.0	1.0	1.0	1.0
Director of Public Works			1.0	1.0
Director of Public Works & Engineering	1.0	1.0		
Environmental Maintenance Technician	2.0	2.0	2.0	2.0
Equipment Mechanic	3.0	3.0	3.0	3.0
Facilities Maintenance Manager	1.0	1.0	1.0	1.0
Facilities Maintenance Technician			1.0	1.0
Fleet Manager	1.0	1.0		
General Laborer	5.0	6.0	6.0	5.0
Heavy Equipment Operator I	4.0	4.0	3.0	3.0
Heavy Equipment Operator II	1.0	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0	1.0
Infrastructure Maintenance Manager				
Landscape Gardener	9.0	6.0	6.0	6.0
Lead Custodian	2.0	2.0	2.0	2.0
Maintenance Carpenter	1.0	1.0		
Maintenance Electrician	1.0	1.0	1.0	1.0
Maintenance Gardener	2.0	2.0	2.0	3.0
Maintenance Painter	1.0	1.0	1.0	1.0
Maintenance Sprinkler Fitter				
Maintenance Team Leader	3.0	4.0	3.0	3.0
Maintenance Utility Mechanic	3.0	2.0	2.0	2.0
Maintenance Worker I	2.0	3.0	2.0	3.0
Maintenance Worker II	10.0	9.0	8.0	5.0
Parks Lead Worker	2.0	1.0	1.0	1.0
Parks Program Manager				1.0
Program Manager			1.0	1.0
Permit Center Technician II	2.0	1.0	1.0	
Permit Center Technician III	1.0	2.0	2.0	
Public Works Lead Worker	2.0	2.0	2.0	1.0
Senior Administrative Analyst				1.0
Senior Civil Engineer	1.0	1.0	2.0	
Senior Maintenance Team Leader	5.0	4.0	5.0	5.0
Senior Traffic Signal Technician	1.0	1.0	1.0	1.0
Traffic Signal Technician (1)	2.0	2.0	2.0	2.0
Transportation Manager	1.0	1.0	1.0	
Transportation Program Manager II	1.0	1.0	1.0	
Tree Lead Worker	1.0	1.0	1.0	1.0
Total Public Works (2)	89.0	82.0	79.0	63.0
TOTAL GENERAL CITY	404.0	382.0	379.0	374.0

(1) Positions partially funded by Lighting District.
(2) Some of these positions are funded by Storm Water Management.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	Number of Authorized Positions			
	2009-2010 Budget	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget
Storm Water Management				
Senior Administrative Analyst	1.0	1.0		
Sweeper Operator	2.0	2.0	2.0	2.0
Total Storm Water Management	3.0	3.0	2.0	2.0
Sewer Enterprise				
Infrastructure Maintenance Manager				1.0
Maintenance Worker I		1.0		2.0
Maintenance Worker II	6.0	5.0	8.0	6.0
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0	1.0
Senior Maintenance Team Leader	1.0	1.0	1.0	1.0
Total Sewer	8.0	8.0	10.0	11.0
TOTAL STORM WATER AND ENTERPRISE FUNDS	11.0	11.0	12.0	13.0
GRAND TOTAL CITY	415.0	393.0	391.0	387.0

CITY OF CONCORD
AUTHORIZED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	2009-2010		2010-2011		2011-2012		2012-2013	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
City Attorney								
Administrative Support	749	0.36	-	-	-	-	-	-
Total City Attorney	749	0.36	-	-	-	-	-	-
Community and Economic Development								
Administrative Support	3,494	1.68	3,494	1.68	3,931	1.89	2,000	0.96
Craft Worker	998	0.48	998	0.48	998	0.48	-	-
Professional	998	0.48	998	0.48	2,392	1.15	1,000	0.48
Technician	-	-	-	-	-	-	3,000	1.44
Total Community Development	5,491	2.64	5,491	2.64	7,322	3.52	6,000	2.88
Parks and Recreation								
Administrative Support	1,206	0.58	1,206	0.58	998	0.48	-	-
Camp Specialist	13,146	6.32	13,146	6.32	9,797	4.71	10,000	4.81
Professional	-	-	-	-	208	0.10	-	-
Recreation Specialist	108,202	52.02	99,424	47.80	110,115	52.94	112,889	54.29
Total Community & Recreation Serv.	122,554	58.92	113,776	54.70	121,118	58.23	122,889	59.10
Finance								
Administrative Support	2,226	1.07	4,784	2.30	1,248	0.60	2,460	1.18
Professional	-	-	957	0.46	-	-	-	-
Total Finance	2,226	1.07	5,741	2.76	1,248	0.60	2,460	1.18
Human Resources								
Administrative Support			1,040	0.50	1,040	0.50	1,040	0.50
Professional	-	-	1,040	0.50	1,040	0.50	405	0.19
Total Human Resources	-	-	2,080	1.00	2,080	1.00	1,445	0.69
Information Technology								
Technician	1,040	0.50	1,040	0.50	-	-	-	-
Professional	2,163	1.04	-	-	2,018	0.97	2,010	0.97
Total Information Technology	3,203	1.54	1,040	0.50	2,018	0.97	2,010	0.97
Office of the City Manager								
Administrative Support	1,622	0.78	1,622	0.78	1,622	0.78	1,604	0.77
Technician	83	0.04	1,123	0.54	1,123	0.54	1,123	0.54
Total City Manager	1,706	0.82	2,746	1.32	2,746	1.32	2,727	1.31

CITY OF CONCORD
AUTHORIZED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2013

	2009-2010		2010-2011		2011-2012		2012-2013	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
Police								
Administrative Support	-	-	-	-	-	-	-	-
Crime Analyst	-	-	-	-	-	-	-	-
Manager of Volunteer Services	-	-	-	-	-	-	-	-
Public Safety Assistant	29,578	14.22	18,138	8.72	17,118	8.23	28,100	13.51
Technician	-	-	-	-	-	-	-	-
Violence Victim Advocate	-	-	-	-	-	-	-	-
Total Police	29,578	14.22	18,138	8.72	17,118	8.23	28,100	13.51
Public Works								
Administrative Support	3,515	1.69	2,267	1.09	2,267	1.09	-	-
Maintenance Laborer (Parks)	64,314	30.92	48,214	23.18	48,214	23.18	50,453	24.26
Technician	2,746	1.32	2,746	1.32	2,746	1.32	500	0.24
Maintenance Laborer	14,102	6.78	10,421	5.01	10,421	5.01	8,833	4.25
Professional	998	0.48	998	0.48	998	0.48	-	-
Recreation Specialist	-	-	-	-	-	-	960	0.46
Total Public Works	85,675	41.19	64,646	31.08	64,646	31.08	60,746	29.21
TOTAL GENERAL CITY	251,181	120.76	213,658	102.72	218,296	104.95	226,377	108.85
Storm Water								
Maintenance Laborer	-	-	-	-	-	-	-	-
Sewer Enterprise								
Maintenance Laborer	1,518	0.73	1,518	0.73	1,518	0.73	1,528	0.73
TOTAL STORM WATER AND ENTERPRISE FUNDS	1,518	0.73	1,518	0.73	1,518	0.73	1,528	0.73
GRAND TOTAL CITY	252,699	121.49	215,176	103.45	219,814	105.68	227,905	109.58

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Glossary of Terms

Accrual Basis - A basis of accounting in which transactions are recorded when the underlying event occurs, as opposed to when the cash is received or when the bill is paid.

ADA - Acronym used to denote the American Disabilities Act.

Appropriation – Represents the legal authorization granted by the legislative body (i.e., City Council) to incur obligations and to make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Assets - Resources having monetary value which are owned or held by a government.

Available (Undesignated) Fund Balance - Funds remaining at the end of the prior year, which are available for use in the current year.

Balanced Budget – A budget in which current revenues in combination with current fund balances equal or exceed current expenditures.

Benefits Reserve Fund – Reserve fund intended to support unplanned costs and obligations determined in the current negotiated employment benefits.

Bond - A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.

BGP – Acronym us to refer to the company known as Bill Graham Presents. BGP has been consolidated into Live Nation, Inc.

Budget - A plan of financial activity for a specified period of time (fiscal year or bi-annual) indicating all estimated revenues and appropriated expenditures for that time period.

Budget Calendar - The schedule of key dates followed in the preparation and adoption of the City budget.

Budgetary Control - The control or management of the government finances to keep expenditures in accordance with the limitations of available appropriations and resources.

CALEA – Acronym used to denote the Commission on Accreditation for Law Enforcement Agenices.

CalPERS – Acronym used to denote the California Public Employees Retirement System.

Capital Assets - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

GLOSSARY OF TERMS (cont.)

Capital Budget – A plan of proposed capital outlay projects and the means to finance them.

Capital Improvement Program (CIP) – An appropriation plan for expenditures for capital outlay projects to be incurred each year over a fixed period of years. The City of Concord prepares a ten year CIP.

Capital/Maintenance Reserve – Funds available for Council appropriation to meet unanticipated and unscheduled capital and maintenance needs of City infrastructure and facilities. This reserve is to be used for major capital repair where facility failure, unexpected hazards or destruction of City property has occurred and where repair or replacement is not planned with the established capital, operations, or internal replacement funds.

Capital Outlay – The expenditures for capital projects and equipment with a value of $7,500 or more and a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project – A major construction, acquisition, or renovation activity which adds value to fixed assets or which significantly increases its useful life. Can also be called a capital improvement.

Cash Basis - A basis of accounting in which transactions is recognized only when cash is received or disbursed.

CCE – Acronym used to refer to the Clear Channel Entertainment Company, a subsidiary of Live Nation, Inc.

CCCSD – Acronym used to refer to the Contra Costa County Sanitary District.

CCCWP – Acronym used to denote Contra Costa County Water Pollution.

CDBG – Acronym used to denote the Community Development Block Grant.

COG – Acronym used to refer to Community Oriented Government.

COPS - Acronym used to refer to a grant for Citizens Options for Public Safety.

CPI – Acronym used to refer to the Consumer Priced Index.

CSC – Acronym used to denote the Community Services Commission.

CSMFO – Acronym used to denote the California Society of Municipal Finance Officers.

Debt Service - The cost of paying principal and interest on borrowed money (bonds) according to a predetermined payment schedule.

GLOSSARY OF TERMS (cont.)

Department - The basic organizatio
nal unit of government which is functionally unique in its
delivery of services.

Depreciation – Portion of the cost of a fixed asset used up each year of its useful life.

Disbursement – Payment in cash from the City Treasury.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Economic Contingency Reserve – Funds available for Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

Employee (or Fringe) Benefits – Compensation to employees provided in addition to salary and wages. Benefits include, but are not limited to retirement plan contributions and health insurance.

Encumbrance – The estimated amount of expenditures ultimately to result if what has been committed is completed.

Entitlements - Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or the federal government.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense - Costs incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FTE – Refer to the description shown below.

Full-time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund - A fiscal subdivision of the governmental entity financial records including assets, liabilities, and fund balance, held apart for the accounting of a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities. Fund balance may be restricted as to its use or it may be available for any use within the fund specific purpose.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

GASB – Acronym used to refer to the Governmental Accounting Standards Board.

GFOA – Acronym used to refer to the Government Finance Officers Association.

General Fund – Used to account for all financial resources except for those required to be accounted for in other funds.

Goal - A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee or the project.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which is not directly assigned to one service.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - The charges to user departments for services provided by another department, such as fleet maintenance or information technology.

Lapsing Appropriation - An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period, any unexpected or unencumbered balances lapse or end, unless otherwise provided by law.

LSR - Acronym used to denote the Local Streets and Roads component of California Proposition 1B, the Transportation Bond Act passed in 2006

GLOSSARY OF TERMS (cont.)

Materials and Supplies – The expendable materials and operating supplies required facilitating departmental operations.

MOU – Acronym used to denote Memorandum of Understanding. This is a contract between the City and employee union.

NPDES – Acronym used to denote the National Pollutant Discharge Elimination System.

OPEB – Acronym used to denote other post employment benefits. For the City of Concord "OPEB" refers to retiree health insurance.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Expenses - The cost for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

PBB – Acronym used to denote Performance Based Budget.

Performance Based Budget - A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

Performance Indicators - Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

RDA – Acronym used to denote the Redevelopment Agency.

Revenue – Refers to the sources of income received to finance the operations of government.

GLOSSARY OF TERMS (cont.)

RFP – Acronym used to refer to a "Request for Proposal."

SFRWQCB – Acronym used to refer to the San Francisco Regional Water Quality Control Board.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out – See Interfund Transfers.

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unforecasted Reserve Fund – Funds available for Council appropriation to continue services if State, Federal, or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

VLF – Acronym used to refer to the Vehicle License Fees.

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Meadow Homes Spray Park

The spray park features areas for tots, tweens and teens as well as picnic areas, and a bathhouse. Each of the three areas has a water-related theme, with dolphins and sea creatures in the tot area, a ship mast, and bow of a pirate ship in the tween area, and palm trees with dumping buckets and spray cannons in the teen area. The spray park opened June 15, 2012. The facility was built on the site of the former Meadow Homes pool and was funded through East Bay Regional Park District Measure WW funds, a Healthy Communities grant and Parkland Fees. (Concord Transcript).

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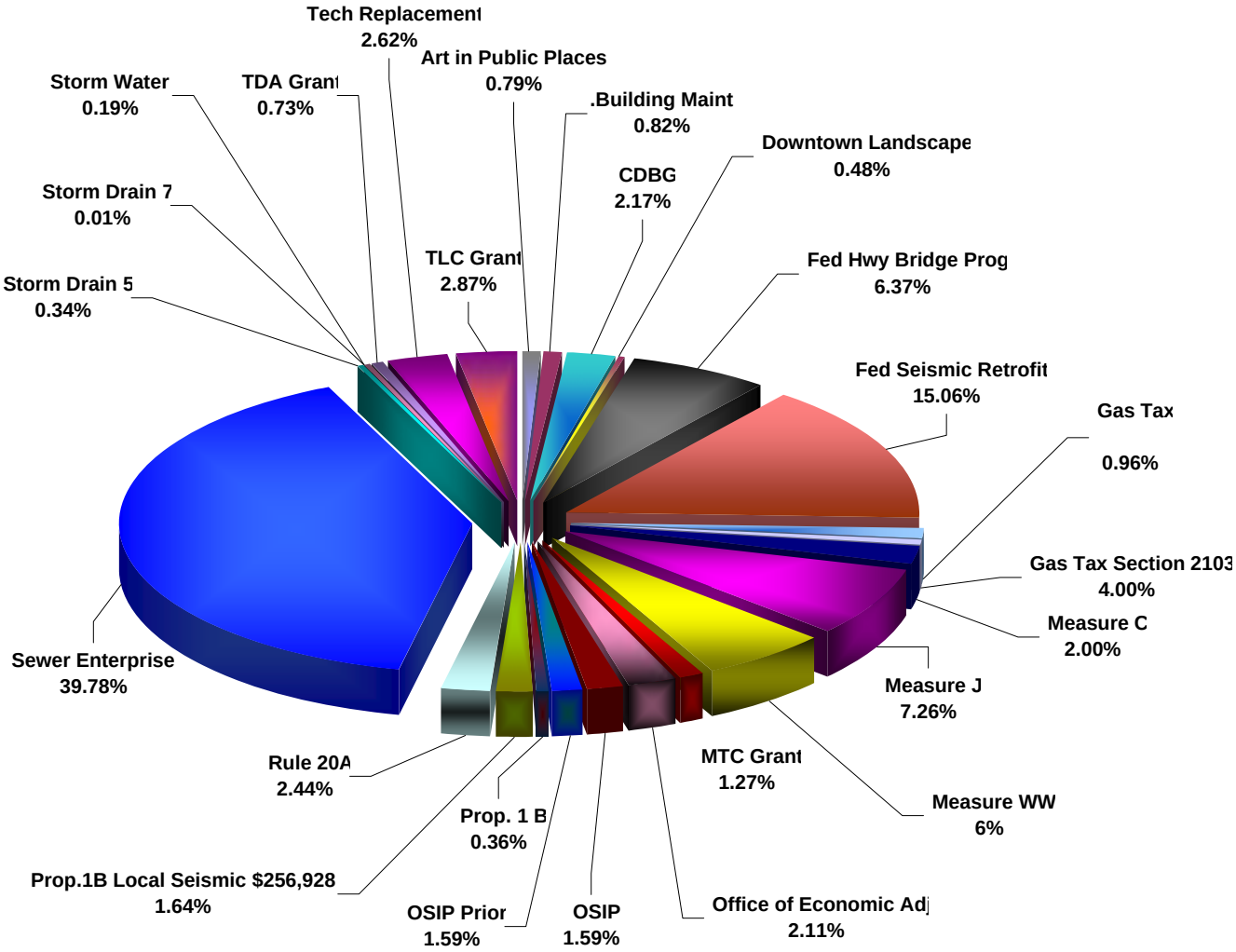
Adopted CIP/ITP/TIP Funding Sources 2012-13



- Art in Public Places $124,650
- Building Maint. $129,000
- CDBG $340,000
- Downtown Landscape $75,000
- Fed Hwy Bridge Prog $1,000,000
- Fed Seismic Retrofit $2,363,312
- Gas Tax $150,000
- Gas Tax Section 2103 $100,000
- Measure C $314,000
- Measure J $1,139,388
- Measure WW $927,800
- MTC Grant $200,00
- Office of Economic Adj $330,688
- OSIP $250,000
- OSIP Prior $249,684
- Prop. 1 B $57,000
- Prop.1B Local Seismic $256,928
- Rule 20A $382,615
- Sewer Enterprise $6,243,000
- Storm Drain 5 $54,121
- Storm Drain 7 $2,233
- Storm Water $30,000
- TDA Grant $114,500
- Tech Replacement $410,585
- TLC Grant $450,000

Total All Funding Sources
$ 15,694,504

2012/13 - 2021/22 CIP/TIP Fund Allocations

Fund	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Total
Art in Public Places	$124,650	$0	$0	$0	$0	$0	$0	$0	$0	$0	$124,650
Building Mtc. Fund	$129,000	$0	$0	$0	$0	$0	$0	$82,000	$0	$0	$211,000
CC Pedestrian, Bycicle & Trail Facilities	$0	$0	$470,000	$0	$0	$0	$0	$0	$0	$0	$470,000
CDBG	$340,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$340,000
Downtown Landscape Maint District	$75,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$75,000
Federal Highway Bridge Program	$1,000,000	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,500,000
Federal Seismic Retrofit	$2,363,312	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,363,312
Gas Tax	$150,000	$154,500	$159,135	$163,909	$168,826	$173,891	$179,108	$184,481	$190,016	$195,716	$1,719,582
Gas Tax Section 2103	$100,000	$100,000	$100,000	$100,000	$100,000	$103,000	$106,090	$109,273	$112,551	$115,927	$1,046,841
Grant Funds	$0	$0	$0	$0	$2,041,000	$0	$0	$0	$0	$0	$2,041,000
Measure C	$314,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$314,000
Measure J	$1,139,388	$998,849	$1,044,559	$1,015,135	$814,300	$803,068	$794,460	$784,707	$790,551	$814,269	$8,999,286
Measure J - Bond	$0	$0	$0	$1,500,000	$0	$0	$0	$0	$0	$0	$1,500,000
Measure WW	$927,800	$0	$0	$0	$0	$0	$0	$0	$0	$0	$927,800
MTC Grant	$200,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$200,000
Office of Economic Adjustment	$330,688	$0	$0	$0	$0	$0	$0	$0	$0	$0	$330,688
OSIP (420)	$250,000	$0	$0	$250,000	$300,000	$300,000	$430,000	$445,000	$480,000	$480,000	$2,935,000
OSIP Prior (410)	$249,684	0	0	0	0	0	0	0	0	0	$249,684
Prop. 1B Local Seismic Retrofit	$256,928	0	0	0	0	0	0	0	0	0	$256,928
Prop. 1 B	$57,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$57,000
Rule 20A	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$3,826,150
Sewer Enterprise	$6,243,000	$3,465,000	$4,000,000	$2,500,000	$2,545,000	$2,391,350	$2,439,091	$2,488,263	$2,538,911	$2,591,078	$31,201,693
Storm Drain 5	$54,121	$0	$0	$0	$0	$0	$0	$0	$0	$0	$54,121
Storm Drain 7	$2,233	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,233
Storm Water	$30,000	$30,000	$30,000	$30,000	$30,000	$0	$0	$0	$0	$0	$150,000
TDA Grant	$114,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$114,500
Technology Replacement Fund	$410,585	$885,660	$260,860	$620,840	$1,866,974	$893,638	$671,360	$1,722,017	$314,014	$593,144	$8,239,092
TLC Grant	$450,000	$1,000,000	$1,008,200	$97,500	$0	$0	$0	$0	$0	$0	$2,555,700
Traffic Mitigation Fees	$0	$0	$0	$275,500	$275,500	$0	$0	$0	$0	$0	$551,000
Total	$15,694,504	$7,516,624	$7,455,369	$6,935,499	$8,524,215	$5,047,562	$5,002,724	$6,198,356	$4,808,658	$5,172,749	$72,356,260

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by
Project Name

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CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Energy Efficiency Lighting Improvements

Project Number: 2141

Funding Source(s): Energy Efficiency Community Block Grant (E
ESCO Projects
Citywide Street Lighting District
See Pertinent Issue

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Energy Efficiency Community Block Grant (EECBG	ESCO Projects	Citywide Street Lighting District	See Pertinent Issue		
Prior Year Allocation	$920,790	$2,400,000	$224,000	$242,100	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$920,790	$2,400,000	$224,000	$242,100	$0	$0
TOTAL	$3,786,890					

Statement of Need, Service Level, and Issue:

Project Description: Replace over 8200 high pressure sodium (HPS) or metal halide (MH) streetlights to induction lighting, which has a longer life expectancy, and excellent color rendition index, and is less expensive than LED technology lights.

Service Level: The lights are inefficient and need to be replaced with more efficient technology to provide energy savings.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. The expected life of the induction lamp and generator (similar to fluorescent ballast) is 100,000 hours, which is equivalent to nearly 20 years of usage based on current streetlight operational hours. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

The price to retrofit to induction streetlights is approximately $3.5 million which includes $920,790 in EECBG funds, $224,000 from the Street Lighting Maintenance Assessment District (Fund 200), $35,000 from the Redevelopment Agency and $115,000 in PG&E rebates which will be used to reimburse the General Fund for cost recovery charges. The remaining $2.3 million construction cost will be financed

from the total annual energy and efficiency savings from all of the ESCO projects. The EECBG provides $92,080 for staff costs and inspection included in the EECBG funding. Redevelopment funds were spent prior to January 31,2012.

The Pertinent Issue funding includes $237,000 in RDA funds, $2,800 in Measure C Local and $2,300 in General Fund for a total of $242,100.

This project will contribute approximately $300,000 in annual energy savings.

Need: Maintain City Facilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$92,080	Design Costs:	$5,100	Construction Costs:	$3,589,710
Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$3,786,890**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Wall Coverings at Centre Concord

Project Proponent: Public Works

Project Number: 2182

Funding Source(s): Building Mtc. Fund

Project Manager: Engineering

User Department: Parks and Recreation

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Mtc. Fund					
Prior Year Allocation	$34,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$54,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$88,000	$0	$0	$0	$0	$0
TOTAL	$88,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace existing wall coverings at Centre Concord.

Service Level: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City.

Pertinent Issue: Wall coverings in any facility tend to deteriorate over time and need replacement. Providing a facility that is in first class condition is essential for the generation of rental income.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Maintain City facilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$8,000	Design Costs:	$0	Construction Costs:	$76,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$84,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Library Electrical Upgrade

Project Number: 2184

Funding Source(s): Building Mtc. Fund

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Mtc. Fund					
Prior Year Allocation	$55,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$75,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$130,000	$0	$0	$0	$0	$0
TOTAL	$130,000					

Statement of Need, Service Level, and Issue:

Project Description: Upgrade the electrical system at the City Library to provide switches, motion detectors, energy efficient lighting, etc.

Service Level: The Concord Public Library was constructed in 1959 and is part of the Contra Costa Library system. It is open seven days a week to serve the community. This project will reduce operational costs in the City's Library by replacing the obsolete lighting/electrical system with a more efficient one.

Pertinent Issue: The lighting/electrical system at the City's Library is antiquated and inefficient. The lighting and electricity are controlled by circuit breakers rather that switches or motion detectors. Lighting is not energy efficient.

Additionally, staff is exploring options for expansion and renovation to address ADA facility deficiencies and desirable changes to Library functions. This will result in a space planning study and options for consideration of further development.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Reduce operational costs in the City's Library by providing more control and energy efficiency for an electrical/lighting system that is out of date.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$12,000	Design Costs:	$20,000	Construction Costs:	$80,000
Contingency Costs:	$8,000	Other Costs:	$10,000	**Total:**	**$130,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement of HVAC at Various City Buildings

Project Proponent: Engineering

Project Number: 2197

Funding Source(s): ESCO Projects
Building Mtc. Fund
Sewer Enterprise

Project Manager: Engineering

User Department: All Departments

District:

	Project Costs				Operating Costs	Cost Savings
	ESCO Projects	Building Mtc. Fund	Sewer Enterprise			
Prior Year Allocation	$2,000,000	$218,000	$8,000	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$2,000,000	$218,000	$8,000	$0	$0	$0
TOTAL	$2,226,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace 32 package Heating Ventilation and Air Conditioning (HVAC) rooftop units at various City locations.

Replace the 25+ year chiller at the City Council Chambers from a system that utilizes the Council Chambers' fountain as a cooling tower with a high efficiency air-cooled chiller that will be located near the existing emergency generator. This retrofit will end the use of the fountain as a cooling tower, which will reduce maintenance of the system and provide increased system efficiency.

Service Level: The HVAC units are at the end of their useful life and due for replacement.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

The project will replace 22 package Heating Ventilation and Air Conditioning (HVAC) rooftop units at the Civic Center, Human Resources Building, Library, Centre Concord, Corporation Yard and Mount Diablo Child Care Building. The existing configuration makes it difficult to maintain temperatures in each zone as one thermostat controls air temperature to all the zones. In order to address occupant

comfort complaints and increase system efficiencies, the retrofit will include individual control zones with additional temperature sensors for the Human Resource, Centre Concord and Civic Center Buildings.

Chevron's price to provide a turnkey project for the proposed HVAC retrofits is $2.3 million. There is an estimated $6,500 in rebates available for the proposed equipment. An additional $258,000 of Building Replacement and Sewer funds will be spent. The debt service of the $2.1 million construction cost will be paid from the total annual energy and efficiency savings from all of the ESCO projects. On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

This HVAC project will contribute approximately $24,500 in annual energy savings.

Need: Maintain City Facilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$2,226,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$2,226,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Police Department Building Management System

Project Proponent: Engineering

Project Number: 2198

Funding Source(s): ESCO Projects Redevelopment Building Mtc. Fund

Project Manager: Engineering

User Department: Police Department

District:

	Project Costs				Operating Costs	Cost Savings
	ESCO Projects	Redevelopment	Building Mtc. Fund			
Prior Year Allocation	$485,000	$123,000	$230,000	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$485,000	$123,000	$230,000	$0	$0	$0
TOTAL	$838,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace the mechanical equipment in the PD server room which is at the end of its useful life.

Service Level: The BMS is inefficient and needs to be replaced with more efficient technology to provide energy savings. The mechanical equipment in the PD server room is due for replacement and is critical in protecting the information technology facility.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

Chevron's price to provide a turnkey project for the BMS is $476,000. PG&E Rebates will provide $13,000 for the proposed equipment. An additional $123,000 of Redevelopment funds were spent prior to January 31, 2012 with the remaining $440,000 coming from the energy lease agreement. The debt service of the $440,000 construction cost will be paid from the total annual energy and efficiency savings from all of the ESCO projects. On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

The Building Management System (BMS) in the Police Station is a Honeywell XL 500 digital control system which is old, difficult to operate and repair, and is becoming unreliable because of general equipment failures and the difficulty of obtaining replacement parts. Generally, the mechanical equipment in the Police Station is in good condition; however the building was never fully commissioned or air balanced after original construction. As a result, more energy is required to maintain a comfortable work environment in the building. The BMS will be replaced with a more efficient model.

This project will contribute approximately $12,000 in annual energy savings.

Need: Maintain City Facilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$838,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$838,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replacement Lighting at Various Locations

Project Number: 2199

Funding Source(s): ESCO Projects

Project Proponent: Engineering

Project Manager: Engineering

User Department: All Departments

District:

	Project Costs				Operating Costs	Cost Savings
	ESCO Projects					
Prior Year Allocation	$1,400,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,400,000	$0	$0	$0	$0	$0
TOTAL	$1,400,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace the lighting in several City buildings to take advantage of current lighting technologies which have become more energy efficient in recent years.

Service Level: The Lights are inefficient and need to be replaced with more efficient technology to provide energy savings.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide. Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

These new lighting technologies make it possible to retrofit lighting that is only 5 years old and yet provide a very reasonable return on investment.

Lighting retrofits will be upgrades at the following facilities: Civic Center: City Manager Wing, Permit Center Wing, Finance Wing, Human Resource Building
Civic Center: Library, Civic Center: Council Chambers, Police Department, Concord Community Pool and Park, Centre Concord, Corporation Yard, Mount Diablo Child Care, Baldwin Park Preschool Buildings, Senior Center, Salvio Street Parking Garage, Todos Santos Parking Garage, Willow Pass Recreation Center and various parks.

Chevron's price for the proposed lighting improvements throughout City Buildings and exterior site lighting is $1.5 million, with an estimated $70,000 in available PG&E lighting rebates. The remaining $1.4 million construction cost will be financed from the total annual energy and efficiency savings from all of the ESCO projects. On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

These lighting retrofits will generate $175,000 annually in energy efficiency savings.

Need: Maintain City Facilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$1,400,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$1,400,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Solar at Concord Community Park

Project Number: 2201

Funding Source(s): ESCO Projects

Project Proponent: Engineering

Project Manager: Engineering

User Department: Parks and Recreation

District:

	Project Costs				Operating Costs	Cost Savings
	ESCO Projects					
Prior Year Allocation	$1,300,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,300,000	$0	$0	$0	$0	$0
TOTAL	$1,300,000					

Statement of Need, Service Level, and Issue:

Project Description: Install a 191 kW solar photovoltaic system for the Pool constructed on shade structures at two locations in Concord Community Park.

Service Level: The energy savings generated by the new solar system will offset energy use by the pool in fifteen years, when the Energy Lease Purchase Agreement has been paid off.

Pertinent Issue: On January 25, 2011, City Council awarded an Energy Efficiency Contract (ESCO) to Chevron Energy Solutions to provide design, construction coordination and subcontractors with for approximately $9.7 million in energy improvements citywide.

The 191 kW solar system consists of two 4-post structures, one located in the tennis courts' parking lot and one system in the adjacent field near the public restroom buildings.

Each project type has been spun into a separate project for accounting and capitalization tracking. All projects are contingent upon the ability of the City to finance the construction costs at a rate which will allow the City to pay solely from the anticipated savings generated by the more efficient systems that will be built under this program. As a condition of the financing, Chevron Energy Solutions will guarantee that the savings generated by the reduction in energy usage as a result of these projects will be sufficient to fully pay the City's debt service commitment.

On April 5, 2011, Council approved an Energy Lease Agreement with Bank of America for $8.5 million.

Chevron's price to provide a turnkey project for the proposed solar array is $1.35 million, which assumes power generation of approximately $43,000 annually. The California Solar Initiative provides for $0.15

per kilowatt-hour as a performance based incentive for the first five years of the project. This incentive is estimated at $170,000 over five years. Because it is earned over five years, it will not be available to offset construction costs. Rather the General Fund will contribute this amount to the construction of the project and then be reimbursed by the incentive. The remaining $1.3 million construction cost will be financed from the total annual energy and efficiency savings from all of the ESCO projects. This project will contribute approximately $43,000 in annual energy savings.

Need: Provide Energy Savings.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$1,200,000
Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$1,300,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Todos Santos Fence on Willow Pass Road

Project Number: 2236

Funding Source(s): Downtown Landscape Maint District
Art in Public Places

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Downtown Landscape Maint District	Art in Public Places				
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$75,000	$124,650	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$75,000	$124,650	$0	$0	$0	$0
TOTAL	$199,650					

Statement of Need, Service Level, and Issue:

Project Description: The proposed project will install approximately 275 linear feet of 42"+/- tall, open-style fence between the back of curb and the sidewalk along the Todos Santos Plaza frontage of Willow Pass Road between Mt. Diablo Street and Grant Street.

Service Level: Project will provide for enhanced safety for pedestrians, bicyclists and plaza users. The fence will also serve to contain plaza activities, thereby improving traffic safety on Willow Pass Road. The project can also provide an opportunity for enhancing community aesthetics and neighborhood identity through incorporation of an artistic component.

Pertinent Issue: Plaza users have expressed concerns regarding the open access by children to traffic on Willow Pass Road. Also, plaza activities, such as occasionally errant soccer balls, enter Willow Pass Road, causing traffic safety issues.

The high visibility and public space use of Todos Santos Plaza provides an opportunity for art-in-public-places. Staff intends to take this project to an Ad-Hoc Council Committee to receive direction on whether to incorporate an artistic component and utilize Arts in Public Place Developer Fees.

The project cost estimate shown below is representative of only the base fence project and does not include costs associated with an artistic component. Additional funding in the total amount of $124,650 is available from Arts in Public Places to fund some or all of the artistic components.

Staff have confirmed from the Assessment Engineer that a fence at Todos Santos Plaza is an eligible expenditure.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: Installation of a separation fence along the Willow Pass Road frontage of Todos Santos Plaza is needed to improve safety for pedestrians, bicyclists and plaza users (especially children), to help contain plaza activities, and to prevent mid-block pedestrian crossings of Willow Pass Road.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$25,000	Design Costs:	$0	Construction Costs:	$50,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$75,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Ballroom Carpet at Centre Concord

Project Proponent: Public Works

Project Number: BG-1207

Funding Source(s): Building Mtc. Fund

Project Manager: Engineering

User Department: Parks and Recreation

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Mtc. Fund					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$82,000	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$82,000	$0	$0	$0	$0	$0
TOTAL	$82,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace carpeting in the ballroom at Centre Concord.

Service Level: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City.

Pertinent Issue: Over time, carpeting in any facility deteriorates and needs replacement. Providing a facility that is in first class condition is essential for the generation of rental income.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Maintain City facilities.

Status: ☐ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$2,000	Design Costs:	$2,000	Construction Costs:	$70,000
Contingency Costs:	$5,000	Other Costs:	$3,000	**Total:**	**$82,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Accessibility Improvements

Project Number: 1284

Funding Source(s): CDBG

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	CDBG					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$340,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$340,000	$0	$0	$0	$0	$0
TOTAL	$340,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct curb ramps and other accessibility improvements to serve the mobility-impaired. Priorities will be based on results of the Citywide GPS inventory of City facilities and sidewalks for pedestrian access, and requests by the mobility-impaired.

Service Level: Enhances pedestrian access throughout the City for the mobility-impaired community.

Pertinent Issue:

This project is a holding account for allocated funds from Gas Tax, CDBG, and other funding sources. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Services that improve the quality of life for disabled persons are a priority to the City, and curb ramps provide access to sidewalks for the mobility impaired.

Status: ☐ New Project ☑ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$10,000	Design Costs:	$0	Construction Costs:	$310,000
	Contingency Costs:	$10,000	Other Costs:	$10,000	**Total:**	**$340,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Detention Basin @ CSU

Project Number: 1833

Funding Source(s): General Fund
Developer Contribution
Grant Funds

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Developer Contribution	General Fund				
Prior Year Allocation	$50,000	$82,204	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$82,204	$0	$0	$0	$0
TOTAL	$132,204					

Statement of Need, Service Level, and Issue:

Project Description: Construct a detention basin at the southwesterly corner of Ygnacio Valley Rd. and Pine Hollow Rd. within the CSU property.

Service Level: Provide a well-maintained creek system.

Pertinent Issue: Over the years, properties along Galindo Creek and Mt. Diablo Creek experienced flooding. In response to the residents' concerns, the City funded the Galindo Creek and Mt. Diablo Creek Study (The Study). The Study identified recommended repairs along the two creeks and determined that constructing a detention basin at the southwesterly corner of the Ygnacio Valley Road and Pine Hollow Road intersection within the CSU property was feasible and advisable. This project funded the Study and will fund the detention basin and most of the creek repairs within the City's rights-of-way and easements.

In FY 2003-2004, the U.S. Army Corps Engineers (The Corps) completed a preliminary assessment (Corps' Assessment of the Upper Galindo Creek Detention Basin. The Corps paid $100,000 for the Corps' Assessment on behalf of the City.

The Corps' Assessment determined that the detention basin would meet requirements for federal funding for design and construction of the basin. However, the federal budget signed in December 2004 did not include funding for the project in federal fiscal year 2005. Accordingly, the project is on hold until funding from the Army Corps' Continuing Authorities Program (CAP) Section 205 (Flood Control Projects) becomes available.

Approximately $1,315,500 in funding is expected from the CAP, but this money is not currently allocated to the project. Additionally, Skyler Estates has contributed $50,000 in anticipation of the detention basin

project. Until the CAP funding is available, there is insufficient funding for construction of the detention basin project. Additionally, staff met with Contra Costa County in May 2008 to reassess the availability of County funding.

In April 2008, at the Corps' request, staff reaffirmed the City's need for the project. The Corps informed staff that a feasibility study must be performed by the Corps to determine if the benefits of the project outweigh the costs. Based on information form the Corps, the earliest the Feasibility Study might begin is October 2009 (beginning of FY 2010). The Corps has agreed to pay half the cost of the feasibility study.

Due to the proposed 2013 County funding, the project is considered on hold. As of March 2011, there is approximately $132,204 remaining in the project.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To improve the drainage condition along Galindo Creek.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$132,204	**Total:**	**$132,204**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Boulevard Drainage Repairs

Project Number: 2228

Funding Source(s): Storm Water
Settlement
Insurance Proceeds

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Storm Water	Settlement	Insurance Proceeds			
Prior Year Allocation	$35,000	$10,000	$11,500	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$35,000	$10,000	$11,500	$0	$0	$0
TOTAL	$56,500					

Statement of Need, Service Level, and Issue:

Project Description: Repair a storm water drainage culvert in Concord Boulevard that was damaged by a private party.

Service Level: Repair a drainage culvert to allow uninterrupted flow of storm water.

Pertinent Issue: Drainage culvert was damaged by private party and recently settled out of court. The City received a $10,000 settlement and $11,500 of insurance proceeds toward repair on the property.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Repair a damaged storm water drainage culvert in need of repairs.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$5,000	Design Costs:	$10,000	Construction Costs:	$36,500
Contingency Costs:	$5,000	Other Costs:	$0	**Total:**	**$56,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Mount Diablo Creek Study Area

Project Number: 2237

Funding Source(s): Storm Drain 5
Storm Drain 7

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Storm Drain 5	Storm Drain 7				
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$54,121	$2,233	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$54,121	$2,233	$0	$0	$0	$0
TOTAL	$56,354					

Statement of Need, Service Level, and Issue:

Project Description: Augment the study by FEMA by reviewing the extended hydrological mapping and modeling analysis of the Mt. Diablo Creek watershed to identify impacts, quantify and assess flood levels, limits, and hazards and propose mitigation projects.

Service Level: Identification of flood levels and hazards will facilitate flood risk assessment and floodplain management, and provide for implementation of flood-related risk mitigation measures and reduce flood-related damage and claims.

Pertinent Issue: Mt. Diablo Creek historically floods its banks annually and a portion of the adjacent area is anticipated to be included within the 100 year flood plain. The Reuse Project has proposed mitigation projects that have not included accommodation for the updated FEMA data. Staff will utilize the Reuse consultants to incorporate the new information into these mitigation projects.

Need: FEMA is currently studying the flood hazards along Mt. Diablo Creek within Concord, through the previously unstudied Concord Naval Weapons Station (Reuse Area) to the confluence with Suisun Bay. Depending on the extent of the completed work and included areas, additional focused study may be needed to provide more detailed information or to include omitted areas within the upstream coorporate limit to increase resilience to and minimize property damage from flooding.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$16,354	Design Costs:	$40,000	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$56,354**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Reuse Planning

Project Number: 2011

Funding Source(s): Redevelopment
Office of Economic Adjustment
MTC Grant
See Pertinent Issue

Project Proponent: Community & Economic Development

Project Manager: Mike Wright

User Department: Community & Economic Development

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	MTC Grant	Office of Economic Adjustment	Redevelopment	See Pertinent Issue		
Prior Year Allocation	$750,000	$5,362,448	$8,112,884	$1,091,080	$0	$0
Fiscal Year						
2012-13	$200,000	$330,688	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$950,000	$5,693,136	$8,112,884	$1,091,080	$0	$0
TOTAL	$15,847,100					

Statement of Need, Service Level, and Issue:

Project Description: This project will fund the development of a Disposition Strategy and Base Reuse Plan.

Service Level: Community based planning of the CNWS is leading to successful redevelopment of the CNWS and will deliver broad benefit to the region, resulting in development on the site that is financially self-supportive and that will improve Concord's overall quality of life.

Pertinent Issue: On November 9, 2005, the CNWS was approved for closure. In FY 2006-07, the City, acting as the Local Redevelopment Authority, retained a consultant team, appointed a Citizens Advisory Committee, and initiated the Reuse Planning process. In FY 2009-10, the City Council designated a preferred alternative for review under CEQA and approved a homeless assistance plan.

Adoption of a reuse plan is scheduled for Q1 2010. Amendment of the General Plan to reflect the reuse plan will follow in Q2 2010. The amendment of the General Plan will need to include a climate action plan. Grants from OEA and ABAG/MTC provide partial support of these tasks. A Disposition Strategy will be developed focusing on delivering early financial returns to the City and Navy through a coordinated disposition approach including public bid, public benefit conveyances and limited use of economic development conveyances.

On June 8, 2009 Council Approved the filing of an application for Energy Efficiency and Conservation Block Grant (EECBG) Program Funding to develop and adopt a climate action plan. Adoption of a climate action plan for the CNWS, would lead to adoption of new policy that would support transit oriented development and green planning principles for roughly ¼ of the City and has the potential to reduce energy consumption, reduce vehicle miles traveled and reduce the generation and emission of

green house gases (GHG) for many years to come. The Reuse Project will need to contribute positively towards the State's greenhouse gas emissions target for 2020 (a legally-binding target brought into force under the AB 32: Global Warming Solutions Act legislation) by not emitting more than 6.5 metric tons of greenhouse gases per-resident-plus-job. By way of comparison, it is estimated that Contra Costa County residents currently generate 12.9 metric tons GHG/person.

On January 4, 2011, the Office of Economic Adjustment Amendment #3 to Phase III added $123,864 for continued support of the Project Management Office.

In May 24, 2011 Council appropriated $850,919 for a grant with the Office of Economic Adjustment for Phase IV of the Reuse Project. The funds will be used for the continued support of the Project Management Office and consulting work.

In July 2010, the City Council sitting at the Local Reuse Authority approved Resolution No. 10-11 authorizing staff to submit a grant application to the California Strategic Growth Council. The City submitted an application on August 31, 2010 for a Focus Area 1 Grant to prepare 1) a City-wide Climate Action Plan and 2) a Natural Resources Conservation Strategy for the Concord Naval Weapons Station (CWNS). The Growth Council's purpose in offering these grants is to help communities develop sustainable community plans and incentive programs under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84). The City's grant application was on of 188 applications statewide and one of 44 selected for funding. The City was awarded the total requested funding amount of $859,970 on December 3, 2010 of which $430,000 will be used in the Concord Reuse Project to develop a Natural Resources Conservation Strategy Plan.

The "See Pertinent Issue" funding source consists of a California Strategic Growth Council grant of which $444,417 will be used for the Citywide Climate Action Plan, $415,553 will be used for the Natural Resource Conservation Plan, and $231,110 from a Federal EECBG Grant. Redevelopment funds were spen prior to January 31,2012.

Need: The Concord Naval Weapons Station (CNWS) represents a unique opportunity to plan a new mixed-use area that is vital, livable, transit-supportive, and at the cutting edge of ecological and sustainable planning. The CNWS is a pivotal infill site that will provide jobs, housing, and open space for Concord residents.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$15,847,100	**Total:**	**$15,847,100**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Local Government Electric Vehicle Fleet Project

Project Proponent: Engineering

Project Number: 2193

Funding Source(s): Fleet Replacement Fund

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Fleet Replacement Fund				Fleet Replacement Fund	
Prior Year Allocation	$200,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0
TOTAL	$200,000					

Statement of Need, Service Level, and Issue:

Project Description: Award of ten (10) Electric Vehicles through MTC's Climate Initiatives Grant Program and the purchase and installation of ten (10) charging stations.

Service Level: Citywide fleet used for inter-facility transportation.

Pertinent Issue: Anticipated cost savings to fleet replacement fund through award of vehicles will balance the cost of purchase and installation of EV charging stations.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Supplement Citywide fleet with EVs as a clean transportation solution.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$20,000	Design Costs:	$20,000	Construction Costs:	$150,000
Contingency Costs:	$5,000	Other Costs:	$5,000	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Infrastructure Grant

Project Number: 2241

Funding Source(s): Gas Tax
Storm Water

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Gas Tax	Storm Water				
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$30,000	$30,000	$0	$0	$0	$0
2013-14	$30,000	$30,000	$0	$0	$0	$0
2014-15	$30,000	$30,000	$0	$0	$0	$0
2015-16	$30,000	$30,000	$0	$0	$0	$0
2016-17	$30,000	$30,000	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$150,000	$150,000	$0	$0	$0	$0
TOTAL	$300,000					

Statement of Need, Service Level, and Issue:

Project Description: Funds to be used to prepare grant applications and initial studies for future CIP projects.

Service Level: Engage consultant to prepare grant applications and initial studies.

Pertinent Issue: Staff use operation funds but may need additional funding.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Project cost estimate breakdown by category represents first year funding in FY2013.

Need: Over 70% of CIP projects are grant funded. The City will need assistance to acquire additional grants.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$60,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$60,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Construct Equipment Shelter at Newhall Park

Project Number: 2150

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Measure WW	Parkland Fees-Zone B				
Prior Year Allocation	$108,400	$11,250	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$108,400	$11,250	$0	$0	$0	$0
TOTAL	$119,650					

Statement of Need, Service Level, and Issue:

Project Description: Demolish existing building and replace with new equipment shelter. Install 6-foot chain link fence around maintenance yard and repave Maintenance yard.

Service Level: Remove existing building, install equipment maintenance shelter, repair yard, install six foot chain link fence.

Pertinent Issue: This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Project funded by EBRPD, Measure WW funding.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Parks Division currently has their tractors, spreaders, sprayers and turf equipment exposed to the elements. Storing this equipment under a shelter will prolong the life of this equipment.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$9,000	Design Costs:	$8,000	Construction Costs:	$75,000
Contingency Costs:	$16,400	Other Costs:	$11,250	**Total:**	**$119,650**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install New Playground Equipment at Newhall Park

Project Proponent: Parks and Recreation

Project Number: 2176

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Manager: Engineering

User Department: Parks and Recreation

District:

	Project Costs				Operating Costs	Cost Savings
	Measure WW	Parkland Fees-Zone B			General Fund	
Prior Year Allocation	$221,800	$23,800	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$3,285	$0
2014-15	$0	$0	$0	$0	$3,486	$0
2015-16	$0	$0	$0	$0	$3,590	$0
2016-17	$0	$0	$0	$0	$3,698	$0
2017-18	$0	$0	$0	$0	$3,809	$0
2018-19	$0	$0	$0	$0	$3,923	$0
2019-20	$0	$0	$0	$0	$4,041	$0
2020-21	$0	$0	$0	$0	$4,162	$0
2021-22	$0	$0	$0	$0	$4,287	$0
Subtotal	$221,800	$23,800	$0	$0	$34,281	$0
TOTAL	$245,600					

Statement of Need, Service Level, and Issue:

Project Description: Replace existing playground equipment.

Service Level: Use of Newhall Community Park by a full range of family members has increased over the years. The park fails to address the need of this intergenerational use by failing to provide an amenity for younger family members who are present attending activities by their older siblings, parents and grandparents.

Pertinent Issue: A playground amenity at Newhall Community Park was identified in the Newhall Park Master Plan over twenty years ago. In January 2010, the Parks, Recreation & Open Space Commission requested this as a high priority community amenity to be added to the CIP program in FY 2010-2011. In the previously adopted plan, it had been approved for FY 2013-14. Assuming project approval by Council and EPRPD, design would start in summer 2011, with construction estimated to be complete by spring of 2013.

A playground design on the size and scale of similar playgrounds in other parks in the Concord park system should include defined areas for young toddlers that are distinctly separate from play apparatus for older children.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the “Cost Estimate By Category” mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Should Parkland Funds cash flow restrictions dictate, the General Fund will loan the matching funds necessary to complete this project as scheduled.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Newhall Community Park has grown in popularity and community use. Organized activities in the park range from soccer and baseball league use, to special interests such as the Concord Bocce Federation, use of the Paw Patch dog area, reservable picnic area, and events such as cross country track meets. With the variety of uses as well as the close proximity of apartments, condos, and single family homes, there is an ever increasing need to provide a playground designed for use by both toddlers and older children.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$25,000	Design Costs:	$15,000	Construction Costs:	$185,000
Contingency Costs:	$8,000	Other Costs:	$12,600	**Total:**	**$245,600**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ADA Barrier Removal for Baldwin Park

Project Number: 2179

Funding Source(s): Measure WW
Parkland Fees-Zone B

Project Proponent: Engineering

Project Manager: Engineering

User Department: All Departments

District: Southern District

	Project Costs				Operating Costs	Cost Savings
	Measure WW	Parkland Fees-Zone B				
Prior Year Allocation	$100,000	$20,000	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$20,000	$0	$0	$0	$0
TOTAL	$120,000					

Statement of Need, Service Level, and Issue:

Project Description: Modify restrooms; provide accessible paths of travel in sports areas, bleachers, and picnic areas. Construct ADA curb ramps; improve accessibility to parking lot. Remove overhanging or protruding objects and install signage.

Service Level: Improve access to Baldwin Park by performing the improvements mandated by state and federal disability laws.

Pertinent Issue: In early 2009, the City completed its ADA Self Evaluation and Transition Plan (SETP). From this SETP, a prioritized list of barrier removal projects in City-owned or operated facilities was developed. These barrier removal projects must be constructed in order for all City programs, services, and facilities to be accessible, as required by the ADA.

This project is a spin-off of Project 2206. Project 2206 is a holding account for ADA Barrier Removal Park Facilities. When new projects are identified (such as this project) funding is transferred for implementation an expenditure tracking purposes.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all

City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$20,000	Design Costs:	$0	Construction Costs:	$70,000
Contingency Costs:	$20,000	Other Costs:	$10,000	**Total:**	**$120,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Ygnacio Valley Park Electrical Service Upgrade

Project Number: 2205

Funding Source(s): Measure WW
General Fund

Project Proponent: Public Works

Project Manager: Engineering

User Department: Parks and Recreation

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Measure WW	General Fund				
Prior Year Allocation	$157,000	$13,500	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$157,000	$13,500	$0	$0	$0	$0
TOTAL	$170,500					

Statement of Need, Service Level, and Issue:

Project Description: Upgrade electrical cabling providing electrical power to the restrooms, maintenance building and irrigation systems at Ygnacio Valley Park.

Service Level: Upgrade electrical cabling providing electrical power to the restrooms, maintenance building and irrigation systems at Ygnacio Valley Park.

Pertinent Issue: During the final inspection of a restroom renovation project at Ygnacio Valley Park it was determined that the old electrical cabling providing power to the park is sub-standard and does not comply with current code requirements. The existing electrical cables are undersized, do not meet current standards and must be replaced with larger cables. To correct this problem, new power cables will be installed, from the PG&E power pole at the street to the main electrical panel serving the park facilities.

The City of Concord will undertake the remainder of the work which includes all trenching, conduit placement, landscaping restoration, concrete sidewalk repair and related electrical construction. PG&E charges for this work are estimated to be $25,000. The project requires removal of concrete sidewalks, trenching from PG&E power pole at the sidewalk to the park restroom facility electrical panels, installation of new conduits and wiring and repair of sidewalks and landscaping in the area of the trenching work. PG&E will remove and replace existing electrical cables and provide new cables to the main power supply at the main service meter.

Construction must be scheduled through PG&E. PG&E will take at least seven months to schedule this project for completion.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: This project will correct a deficient electrical cable installation and bring an old electrical installation into compliance with current electrical code requirements.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$24,000	Design Costs:	$16,000	Construction Costs:	$90,000
Contingency Costs:	$27,000	Other Costs:	$13,500	**Total:**	**$170,500**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ADA Barrier Removal for City Facilities (Park Facilities)

Project Proponent: Public Works

Project Number: 2206

Funding Source(s): Measure WW

Project Manager: Engineering

User Department: All Departments

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Measure WW					
Prior Year Allocation	$28,200	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$171,800	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0
TOTAL	$200,000					

Statement of Need, Service Level, and Issue:

Project Description: Perform all barrier removal projects identified in the City's ADA SETP.

Service Level: Improve access to all City facilities and programs by performing the tasks mandated by state and federal disability laws.

Pertinent Issue: In early 2009, the City completed its ADA Self Evaluation and Transition Plan Update (SETP). From this SETP, a prioritized list of barrier removal projects in City-owned or operated facilities was developed. These barrier removal projects must be constructed in order for all City programs, services and facilities to be accessible, as required by the ADA. The attached list summarizes the estimated cost for bringing each facility into compliance. As funds become available, individual projects will be spun out of this master list. In the Fiscal 2012 ten-year plan, this project showed General Fund appropriations of $50,000/year for six consecutive years starting in Fiscal Year 2016. These funds will have to be appropriated as they are needed if economic conditions allow it. The projects will be designed, bid, if necessary and all necessary improvements will be constructed. Project 2179 Barrier Removal for Baldwin Park is a spin-off from this project. Upon completion of all work identified in the ADA SETP Update, this project will be closed.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design

administration cost and cost recovery.

The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration costs (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$200,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Pump System Components at 4 Park Locations

Project Proponent: Public Works

Project Number: 2242

Funding Source(s): Measure WW

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Measure WW					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$756,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$756,000	$0	$0	$0	$0	$0
TOTAL	$756,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace Well Pump System at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.

Service Level: The replacement of well pump components would eliminate having to go to domestic water use at these parks. Reduce maintenance cost of obsolete equipment components.

Pertinent Issue: This project will replace well pump components at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Funding consists of EBRP Measure WW Local Grant Program. This project allocated additional funding of $123,253 from General Fund, due to economic conditions the funding was cancelled. General Fund funding to be appropriated during fiscal year 2013 as funds become available.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the “Cost Estimate By Category” mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Need: Replace deteriorated well pump components.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$59,000	Design Costs:	$40,000	Construction Costs:	$567,000
Contingency Costs:	$50,000	Other Costs:	$40,000	**Total:**	**$756,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sanitary Sewer Upgrade -Downtown Area

Project Number: 2185

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$4,200,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$3,800,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$8,000,000	$0	$0	$0	$0	$0
TOTAL	$8,000,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace sewer mains in the downtown area that are failing and undersized.

Service Level: Replacement of deteriorated sewer lines and collection systems reduce failures and on-going maintenance

Pertinent Issue: Initial study of the downtown sewers and emergency spot repairs were completed.

The project will utilize trenchless technologies wherever possible to reduce disruption to the downtown business area.

Project is broken into four phases. Spot repairs in downtown area were bundled with Project 2186 (Holbrook Creek/Grant Street Sanitary Sewer Replacement). The second phase includes replacement of sewers on Concord Avenue, Bonifacio Street, Almond Avenue, Bacon Street, and East Street. The second phase will bid in Summer 2012. The third phase includes the replacement of sewer mains and laterals in the core downtown area and will be bid in Winter/Spring 2013 with Construction in Spring 2013.

The sewer main replacement projects are being coordinated with water main replacement projects from CCWD.

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within the downtown area

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$450,000	Design Costs:	$850,000	Construction Costs:	$5,500,000
Contingency Costs:	$800,000	Other Costs:	$400,000	**Total:**	**$8,000,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sanitary Sewer Main Extension

Project Number: 2187

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$200,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0
TOTAL	$200,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct sewer mains throughout the City to serve residents not currently connected to the sewer mains system.

Service Level: Increasing the sewer collection system by constructing mains in key locations will allow more residents to hook into the system. Each new hookup will require a sewer connection fee and ongoing sewer fees which will offset the capital cost.

Pertinent Issue: A cost/benefit analysis will be conducted to determine which projects will be constructed.

In the Cost by Category, the Other Category is for the Scoping Study and Bond Costs.

Need: Residents with failing septic systems within 600 feet of a main will be able to connect to the City sewer main system.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$200,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sewer Condition Assessment Study

Project Number: 2208

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$275,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$200,000	$0	$0	$0	$0	$0
2013-14	$200,000	$0	$0	$0	$0	$0
2014-15	$200,000	$0	$0	$0	$0	$0
2015-16	$200,000	$0	$0	$0	$0	$0
2016-17	$200,000	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,275,000	$0	$0	$0	$0	$0
TOTAL	$1,275,000					

Statement of Need, Service Level, and Issue:

Project Description: Analyze sewer mains in cities of Clayton and Concord for hydraulic capacity and structural defects to develop a Condition Assessment Prioritization list for repairs and rehabilitation.

Service Level: Sewer transmission lines within Concord should be maintained to minimize overflows of any size. A Condition Assessment will assist in reducing emergency repairs by providing consistent preventative maintenance.

Pertinent Issue: Each year sewer crews, funded out of operations, will perform CCTV inspections on areas within Concord and Clayton. With two fully trained CCTV inspection crews, the goal is to inspect all lines within five years. This project will utilize these video inspections to evaluate the structural condition and identify defects and perform hydraulic modeling to determine existing and future capacity, based on General Plan and develop a Prioritization List with an Engineer's Estimate to repair.

As projects are identified from the Preordination List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Project which has an allocation of approximately $900,000 per year.

The Cost Allocation by Category represents one year of funding for Sewer Condition Assessment Study.

Need: Perform preventative maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the most efficient cost effective manner.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$150,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer Capital Facility Replacement

Project Number: 2209

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$530,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$443,000	$0	$0	$0	$0	$0
2013-14	$965,000	$0	$0	$0	$0	$0
2014-15	$1,000,000	$0	$0	$0	$0	$0
2015-16	$1,500,000	$0	$0	$0	$0	$0
2016-17	$1,545,000	$0	$0	$0	$0	$0
2017-18	$1,591,350	$0	$0	$0	$0	$0
2018-19	$1,639,091	$0	$0	$0	$0	$0
2019-20	$1,688,263	$0	$0	$0	$0	$0
2020-21	$1,738,911	$0	$0	$0	$0	$0
2021-22	$1,791,078	$0	$0	$0	$0	$0
Subtotal	$14,431,693	$0	$0	$0	$0	$0
TOTAL	$14,431,693					

Statement of Need, Service Level, and Issue:

Project Description: Maintain the Sewer Rehabilitation Program by implementing projects identified by the Condition Assessment Prioritization list.

Service Level: Sewer transmission lines within Concord should be maintained to minimize overflows of any size. A Condition Assessment will assist and reduce emergency repairs by providing consistent preventative maintenance.

Pertinent Issue: Projects will strive to use trenchless technologies for rehabilitation including pipe bursting, pipe reaming and Cure-in-Place Pipe (CIPP), but may also implement open cut trenching projects.

As projects are identified from the Preordination List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Project which has an allocation of approximately 1% of the value of the infrastructure for replacement annually. Projects may be bundled by location or repair method.

The Cost Allocation by Category represents FY12-13 funding allocation for Sewer Condition Assessment Study.

Need: Perform preventative maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the most efficient cost effective manner.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$136,000	Design Costs:	$105,000	Construction Costs:	$640,000
Contingency Costs:	$62,000	Other Costs:	$0	**Total:**	**$943,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Cowell Road BART Area Sewer Spot Repairs

Project Proponent: Public Works

Project Number: 2227

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$300,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$300,000	$0	$0	$0	$0	$0
TOTAL	$300,000					

Statement of Need, Service Level, and Issue:

Project Description: Perform spot repairs by replacing sections of sewers that are in poor structural condition in residential areas.

Service Level: Perform spot repairs on deteriorated sections of sewer lines to eliminate sags, broke, collapsed and displaced clay pipes.

Pertinent Issue: Initial study of project site completed under PJ 2208 Sewer Condition Assessment. This project was spun-out of PJ2209 (Sewer Capital Facility Replacement) with $300,000 in FY11-12.

The project will utilize trenchless technologies wherever possible to reduce disruption. Project will be in construction in Fall of 2012.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Replacement of damaged clay pipe to prevent overflows wastewater flowing into creeks and groundwater.

Status: ☐ New Project ☑ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$50,000	Design Costs:	$30,000	Construction Costs:	$190,000
	Contingency Costs:	$30,000	Other Costs:	$0	**Total:**	**$300,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monte Gardens/San Vincente Sanitary Sewer Rehabilitation

Project Proponent: Public Works

Project Number: 2243

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$900,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$900,000	$0	$0	$0	$0	$0
TOTAL	$900,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace sewer laterals, mains, and connections to reduce inflow and infiltration of water not connected to the building plumbing system, and reduce overflow.

Construction took place in 2001, under Project 065, to address inflow and infiltration in the main sewer lines. The City was unable to inspect the sewer mains due to a reduction of pipe diameter. During the initial study underway, lining defects and structural defects were discovered in the sewer system. There were large volumes of inflow and infiltration discovered, with most of the source appearing from the laterals.

The rehabilitation project will replace sewer mains and laterals in order to seal the system and reduce inflow and infiltration entering the collection system.

Service Level: Replacement of sewer laterals and mains reduces overflow and inflow/infiltration coming into the collection system. Reduction of inflow and infiltration will reduce treatment cost of wastewater from the collection system.

Pertinent Issue: Initial study of the project area in progress.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

"Other Costs" represent Cost Recovery.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: Replacement of sewer laterals and mains to reduce inflow and infiltration in the collection system.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$80,000	Design Costs:	$70,000	Construction Costs:	$640,000
Contingency Costs:	$80,000	Other Costs:	$30,000	**Total:**	**$900,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sewer Lateral Replacement Program

Project Proponent: Public Works

Project Number: 2244

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$400,000	$0	$0	$0	$0	$0
2013-14	$400,000	$0	$0	$0	$0	$0
2014-15	$800,000	$0	$0	$0	$0	$0
2015-16	$800,000	$0	$0	$0	$0	$0
2016-17	$800,000	$0	$0	$0	$0	$0
2017-18	$800,000	$0	$0	$0	$0	$0
2018-19	$800,000	$0	$0	$0	$0	$0
2019-20	$800,000	$0	$0	$0	$0	$0
2020-21	$800,000	$0	$0	$0	$0	$0
2021-22	$800,000	$0	$0	$0	$0	$0
Subtotal	$7,200,000	$0	$0	$0	$0	$0
TOTAL	$7,200,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace approximately 120 lower sewer laterals annually throughout the City (from the property line to the main) including installation of a property line clean out.

The project cost estimate breakdown represents the first year costs.

Service Level: Replacement of damaged service laterals to ensure adequate flow levels will create a reduction in sewer service fees (which are based on flow levels.)

Pertinent Issue: Engineering Condition Assessment Studies of existing mains have determined that sewer laterals are suffering from greater infiltration of groundwater through the sewer pipelines. This infiltration is hindering a significant component of the system flow.

Cost by Category represent Fiscal Year 2013 funding. Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Replacement of damaged service laterals to prevent groundwater infiltration in residential areas.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$50,000	Design Costs:	$40,000	Construction Costs:	$280,000
	Contingency Costs:	$30,000	Other Costs:	$0	**Total:**	**$400,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Willow Pass Road Trunk Sewer Upgrade (Galindo St to Market St)

Project Proponent: Public Works

Project Number: 2245

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$500,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$500,000	$0	$0	$0	$0	$0
TOTAL	$500,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace deteriorated 10 and 12-inch sanitary sewer trunk lines along Willow Pass Road (Galindo St to Market St) to improve flow and reduce the potential for overflows.

Service Level: Repair of deteriorated sewer lines as well as replacement of existing flow restrictions to improve sanitary sewer flow and reduce the potential for overflows and subsequent discharge along Willow Pass Road.

Pertinent Issue: Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

"Other Costs" represent Cost Recovery.

Need: Replace existing flow restriction along Willow Pass Road where the sanitary sewer reduces from 12-inch to 10-inch and back to 12-inch diameter, as it passes through the existing concrete culvert.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$60,000	Construction Costs:	$320,000
Contingency Costs:	$50,000	Other Costs:	$20,000	**Total:**	**$500,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Cowell Road BART Area Sanitary Sewer Upgrade

Project Proponent: Public Works

Project Number: SWR-1302

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$1,900,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,900,000	$0	$0	$0	$0	$0
TOTAL	$1,900,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace sewer mains in a residential area that are failing and undersized. The project will utilize trenchless technologies wherever possible to reduce disruption to residents.

Service Level: Replacement of deteriorated sewer lines and collection systems reduces failures, overflows, and on-going maintenance.

Pertinent Issue: Initial study of the project site completed under Project 2208 Sewer Condition Assessment. Project 2227 Cowell Road BART Area Sewer Spot Repairs to be completed.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within a residential area.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$300,000	Construction Costs:	$1,400,000
	Contingency Costs:	$200,000	Other Costs:	$0	**Total:**	**$1,900,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Downtown Replacement - Priority 3

Project Number: SWR-1306

Funding Source(s): Sewer Enterprise

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$2,000,000	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$2,000,000	$0	$0	$0	$0	$0
TOTAL	$2,000,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace the Priority Three sewer mains in the downtown area that are failing and undersized.

Service Level: Replacement of deteriorated sewer lines and collection systems reduces failures, overflows, and on-going maintenance.

Pertinent Issue: Initial study of the downtown sewers and emergency spot repairs were completed in 2011. Project No. 2185 replaced the priority one and two sewer pipes that were most critical in the downtown area.

The following are some of the mains scheduled to be replaced: Broadway Street, Fremont, California, Harrison, Sutter, Salvio (from Fry Way to Concord Avenue), Mira Vista and Concord Boulevard (Sutter Street to Galindo Street).

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within the new downtown area.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$240,000	Design Costs:	$180,000	Construction Costs:	$1,280,000
	Contingency Costs:	$150,000	Other Costs:	$150,000	**Total:**	**$2,000,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer Truck Integration with GBA Database

Project Proponent: Information Technology

Project Number: 2211

Funding Source(s): Sewer Enterprise

Project Manager: Information Technology

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise				Sewer Enterprise	
Prior Year Allocation	$120,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$10,000	$0
2014-15	$0	$0	$0	$0	$10,500	$0
2015-16	$0	$0	$0	$0	$11,025	$0
2016-17	$0	$0	$0	$0	$11,576	$0
2017-18	$0	$0	$0	$0	$12,155	$0
2018-19	$0	$0	$0	$0	$12,763	$0
2019-20	$0	$0	$0	$0	$13,401	$0
2020-21	$0	$0	$0	$0	$14,071	$0
2021-22	$0	$0	$0	$0	$14,775	$0
Subtotal	$120,000	$0	$0	$0	$110,266	$0
TOTAL	$120,000					

Statement of Need, Service Level, and Issue:

Project Description: Integrate the current sewer truck and a second new truck into the City's data processing structure.

Service Level:

Pertinent Issue: The project will integrate the new trucks with GBA Master Series. Backup data collected on the truck onto the City's shared disk storage. Integrate the data collected on the truck with GIS.

In addition to Operating Costs listed above, replacement costs of $6,000 per year will be funded by Sewer Enterprise account. Project funds were transferred from Sewer fund 710 to IT fund 634.

Need:

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$30,000	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$90,000	**Total:**	**$120,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: City Wide Technology Hardware and Software Replacement

Project Proponent: Information Technology

Project Number: 2218

Funding Source(s): Technology Replacement Fund

Project Manager: Ron Puccinelli

User Department: All Departments

District:

	Project Costs				Operating Costs	Cost Savings
	Technology Replacement Fund					
Prior Year Allocation	$615,899	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$410,585	$0	$0	$0	$0	$0
2013-14	$885,660	$0	$0	$0	$0	$0
2014-15	$260,860	$0	$0	$0	$0	$0
2015-16	$620,840	$0	$0	$0	$0	$0
2016-17	$1,866,974	$0	$0	$0	$0	$0
2017-18	$893,638	$0	$0	$0	$0	$0
2018-19	$671,360	$0	$0	$0	$0	$0
2019-20	$1,722,017	$0	$0	$0	$0	$0
2020-21	$314,014	$0	$0	$0	$0	$0
2021-22	$593,144	$0	$0	$0	$0	$0
Subtotal	$8,854,991	$0	$0	$0	$0	$0
TOTAL	$8,854,991					

Statement of Need, Service Level, and Issue:

Project Description: City-wide technology replacements.

Service Level: Maintenance of existing level of service.

Pertinent Issue: Beginning in FY 2006-07, this project (formerly PJ 1727)and PJ 1102 (Office Equipment Replacement Fund), were consolidated as a result of Information Technology assuming responsibility for the Office Equipment Replacement Fund. Additionally, all non-CAD/RMS replacements for the Police Department have been moved into PJ 2221 at the Police Department's request to clarify CAD/RMS funding. The change in dollars to PJ 2218 is not new money but reflective of the consolidation of these three projects.

Need: City-Wide technology replacement, which includes telephone, GIS, network, and computer hardware and software, used by all city departments, need to be replaced on a scheduled basis in order to reduce maintenance costs and provide staff with reliable, state-of-the-art technology to accomplish their program objectives. Excludes specialized hardware, software and radio equipment used by the Police for CAD/RMS/CMS (PJ 2221).

Status: ☐ New Project ☑ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$410,585	**Total:**	**$410,585**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Police CAD/RMS Hardware and Software Replacement

Project Proponent: Information Technology

Project Number: 2221

Funding Source(s): Technology Replacement Fund

Project Manager: Ron Puccinelli

User Department: Police Department

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Technology Replacement Fund					
Prior Year Allocation	$774,975	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$774,975	$0	$0	$0	$0	$0
TOTAL	$774,975					

Statement of Need, Service Level, and Issue:

Project Description: Police Radio and CAD/RMS hardware and software scheduled replacements. See detailed replacement schedule by year.

Service Level: Maintenance of existing level of service.

Pertinent Issue: Prior to FY 2006-07 this project was used to fund replacement of all Police Department technology. In order to simplify and clarify funding for the CAD and RMS systems all other technology replacement funding has been consolidated into PJ 2221 (formerly PJ 1728).

Need: Police Computer-Aided Dispatch and Records Management hardware and software used by the Police Department needs to be replaced on a scheduled basis in order to reduce maintenance costs and provide Police staff with reliable equipment to accomplish their program objectives.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$774,975	**Total:**	**$774,975**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pavement Management Annual Program

Project Number: 2157

Funding Source(s): Gas Tax
Prop. 1B LSR
Measure J
Gas Tax Sect. 2103

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Gas Tax	Prop. 1B LSR	Measure J	Gas Tax Sect. 2103		
Prior Year Allocation	$210,000	$852,000	$200,000	$201,892	$0	$0
Fiscal Year						
2012-13	$120,000	$57,000	$650,000	$100,000	$0	$0
2013-14	$124,500	$0	$20,052	$100,000	$0	$0
2014-15	$129,135	$0	$684,349	$100,000	$0	$0
2015-16	$133,909	$0	$751,619	$100,000	$0	$0
2016-17	$138,826	$0	$697,378	$100,000	$0	$0
2017-18	$173,891	$0	$682,639	$103,000	$0	$0
2018-19	$179,108	$0	$670,418	$106,090	$0	$0
2019-20	$184,481	$0	$656,944	$109,273	$0	$0
2020-21	$190,016	$0	$658,956	$112,551	$0	$0
2021-22	$195,716	$0	$678,725	$115,927	$0	$0
Subtotal	$1,779,582	$909,000	$6,351,080	$1,248,733	$0	$0
TOTAL	$10,288,395					

Statement of Need, Service Level, and Issue:

Project Description: Maintain the Pavement Management Program each year by determining which preservation strategy or combination of strategies will be utilized each year including slurry seal, cape seal, micro surfacing, thin hot mix asphalt, mill and fill with hot mix asphalt with rubberized asphalt as appropriate.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "pot holes", rutting, inappropriate surface friction and poor visual appearance.

Pertinent Issue: Pavement Preservation strategies include slurry seal, cape seal (chip seal), micro surfacing, thin hot-mix asphalt (HMA) overlay, mill and fill with HMA and variations thereof which include rubberized asphalt. It is important to use the right treatment at the right time and the right location.

Each year staff will determine what the right strategy of pavement preservation will be utilized depending on the current available funding and the priority roadways. With limited funding, the priority will be to preserve arterial roads, then collector roads and finally residential roads to preserve the investment within the City.

All crack filling and sealing will be done throughout the city by street maintenance crews annually regardless of which pavement strategies are implemented and bid out each year.

As projects are identified, they are spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division.

Need: Provide well maintained roads to facilitate transportation of residents, goods and services for the enhancement of the quality of life and the economic development of the City. Pavement Management is

an important strategy to extend the life of roadways.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$10,288,395	**Total:**	**$10,288,395**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sidewalk Improvement Annual Program

Project Number: 1173

Funding Source(s): Prop. 1B LSR
Measure J

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Prop. 1B LSR	Measure J				
Prior Year Allocation	$28,867	$93,494	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$72,188	$0	$0	$0	$0
2013-14	$0	$107,797	$0	$0	$0	$0
2014-15	$0	$110,210	$0	$0	$0	$0
2015-16	$0	$113,516	$0	$0	$0	$0
2016-17	$0	$116,922	$0	$0	$0	$0
2017-18	$0	$120,429	$0	$0	$0	$0
2018-19	$0	$124,042	$0	$0	$0	$0
2019-20	$0	$127,763	$0	$0	$0	$0
2020-21	$0	$131,595	$0	$0	$0	$0
2021-22	$0	$135,544	$0	$0	$0	$0
Subtotal	$28,867	$1,253,500	$0	$0	$0	$0
TOTAL	$1,282,367					

Statement of Need, Service Level, and Issue:

Project Description: Permanent sidewalk repair is prioritized based on results of the Citywide GPS sidewalk inventory of City facilities and sidewalks, for pedestrian access that is in compliance with State and Federal disability laws.

Service Level: Provide a well maintained system of sidewalks.

Pertinent Issue: This is an annual program to repair sidewalks and curb ramps throughout the City.

Project 1173 is a holding account for Gas Tax, CDBG, and other similar funds. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

The cost estimate by category represents the appropriation for fiscal year 2013. The "Other Cost" in the cost estimate by category is for Cost Recovery.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To maintain the City's sidewalks.

Status: ☐ New Project ☑ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$72,188
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$72,188**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Commerce Avenue Roadway Extension and Bridge at Pine Creek

Project Proponent: Engineering

Project Number: 1761

Funding Source(s): OSIP (420)
OSIP Prior Citywide (410)
Measure C I-680
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	OSIP (420)	OSIP Prior Citywide (410)	Measure C I-680	See Pertinent Issue	General Fund	
Prior Year Allocation	$692,457	$700	$4,493,217	$2,393,311	$0	$0
Fiscal Year						
2012-13	$100,000	$200,000	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$4,589	$0
2014-15	$0	$0	$0	$0	$4,727	$0
2015-16	$0	$0	$0	$0	$4,869	$0
2016-17	$0	$0	$0	$0	$5,015	$0
2017-18	$0	$0	$0	$0	$5,165	$0
2018-19	$0	$0	$0	$0	$5,320	$0
2019-20	$0	$0	$0	$0	$5,480	$0
2020-21	$0	$0	$0	$0	$5,644	$0
2021-22	$0	$0	$0	$0	$5,813	$0
Subtotal	$792,457	$200,700	$4,493,217	$2,393,311	$46,622	$0
TOTAL	$7,879,685					

Statement of Need, Service Level, and Issue:

Project Description: Extend Commerce Ave from its current terminus, construct a new bridge over Pine Creek; extend the road to the west to connect it to Waterworld Parkway. This project also includes widening of Waterworld Parkway at its northern end, installing a trail, and constructing a pedestrian bridge south of the new road.

Service Level: Increase traffic capacity and reduce traffic congestion on Willow Pass Road.

Pertinent Issue: New connection from Concord Avenue to Willow Pass Road and improved access from southbound Highway 242 was anticipated to be needed when the office complex was built on Waterworld Parkway. The complex is now built and the traffic particular would benefit from improved access to the area. Willow Pass Road flow would be relieved of traffic that currently must use this busy corridor.

The approved Transportation Bill included a $1.6 million Federal Transportation Set Aside for the Commerce Avenue Bridge Project. The guidelines for High Priority Projects (earmarks) allow 15% to be take off of the top by the State and FHWA for administrative costs. Therefore, only $1,360,000 has been allocated to this project.

Staff received NEPA clearance in November 2009 after staff resolved several unforeseen issues that delayed the process. Staff is working on completing design and right-of-way.

See Pertinent Issue funding consist of the following funding sources: Redevelopment $259,800, OSIP Zone1 $773,511 and Federal Transportation Set Aside $1,360,000. Measure C I-680 funding represents CCTA total project allocation. Staff must request authorization from CCTA for all measure C I-680 funds prior to expenditure. Redevelopment funds were spent prior to January 31, 2012.

In the Cost Estimate by Category all categories correspond with Caltrans funding phases. Administrative costs include all environmental clearance work. Other costs include right-of-way acquisitions and environmental work.

This project is included on the 2008 Central County Action Plan Project List.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

After project completion, an additional $5,000 will need to be added to Parks operating costs.

Need: To address projected traffic congestion, particularly with the Metroplex Phase II construction.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$1,589,000	Design Costs:	$960,000	Construction Costs:	$3,408,485
Contingency Costs:	$325,000	Other Costs:	$1,597,200	**Total:**	**$7,879,685**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Marsh Dr Bridge Over Walnut Creek Channel Seismic Retrofit

Project Proponent: Engineering

Project Number: 1854

Funding Source(s): Federal Seismic Funds
Measure C Local
Prop. 1B Local Seismic Retrofit
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	Federal Seismic Funds	Measure C Local	Prop. 1B Local Seismic Retrofit	See Pertinent Issue		
Prior Year Allocation	$0	$150,000	$0	$118,812	$0	$0
Fiscal Year						
2012-13	$2,363,312	$0	$256,928	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$2,363,312	$150,000	$256,928	$118,812	$0	$0
TOTAL	$2,889,052					

Statement of Need, Service Level, and Issue:

Project Description: Retrofit bridge to meet current seismic standards.

Service Level: Enhance the safety of the Marsh Drive Bridge.

Pertinent Issue: This project was put on hold when the State suspended local matching funds for the Federal Seismic Retrofit Program, which funds 80% of bridge retrofit projects. Environmental studies for the Marsh Drive Bridge project have been completed and the design is being revised to current seismic standards.

Proposition 1B of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, has allocated $125 million towards funding the local match required of local agencies. Staff will pursue this funding to alleviate the City's local match of $178,812 in Gas Tax and Measure C Local funds shown under Prior Year funding category.

The project has been placed on a list to be eligible for Proposition 1B Local Bridge Seismic Retrofit Account which provides local matches for Seismic Retrofit of Bridges. Staff will seek grant funding under Proposition 1B to fund the construction phase.

Council approved an additional $90,000 appropriation to complete environmental documentation, permits, and right-of-way certification.

See Pertinent Issue funding consists of Prior Year funds: Gas Tax $28,812, Gas Tax Sec. 2103 $81,955 and AB2928 $8,045.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To bring the existing Marsh Drive Bridge to current seismic standards.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$325,000	Design Costs:	$75,000	Construction Costs:	$2,260,000
Contingency Costs:	$180,000	Other Costs:	$49,052	**Total:**	**$2,889,052**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Bailey Road Traffic Improvements

Project Number: 2049

Funding Source(s): Traffic Mitigation Fees
Grant Funds

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Traffic Mitigation Fees	Grant Funds			General Fund	
Prior Year Allocation	$242,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$275,500	$0	$0	$0	$0	$0
2016-17	$275,500	$2,041,000	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$6,144	$0
2018-19	$0	$0	$0	$0	$6,328	$0
2019-20	$0	$0	$0	$0	$6,518	$0
2020-21	$0	$0	$0	$0	$6,714	$0
2021-22	$0	$0	$0	$0	$6,915	$0
Subtotal	$793,000	$2,041,000	$0	$0	$32,619	$0
TOTAL	$2,834,000					

Statement of Need, Service Level, and Issue:

Project Description: Project will construct traffic improvements at the intersections of Bailey Rd/Myrtle Dr and Bailey Rd/Concord Blvd.

Service Level: To improve traffic flow and intersection safety.

Pertinent Issue: The traffic mitigation fees from Pittsburg and Contra Costa County development projects will contribute approximately 25% of the design and construction costs for the intersection improvements. Grants are needed to fund the remaining costs. The Pittsburg and County mitigation fees will be collected and held until all of the funding for the project has been identified. To date developer projects in Pittsburg have contributed $163,498 in mitigation fees. The $172,000 represent the fees plus interest earned.

Bailey Road/Myrtle Drive: new traffic signal would be installed. Bailey Road/Concord Boulevard: both approaches on Bailey Road would be widened to construct a dedicated left-turn lane: traffic signal would be modified; sound walls would be constructed; and landscaping in the Bailey Road Park would be replaced.

The Bailey Road traffic improvements will be coordinated with the Naval Weapons Reuse Plan. The Naval Weapons developer(s) may fund the remaining project costs as part of the conditions to develop the Reuse Area.

This project is included on the 2008 Central County Action Plan Project List.

Need: Traffic improvements at the intersections of Bailey Road/Myrtle Drive and Bailey Road/Concord Boulevard were identified as mitigation measures in Environmental Impact Reports approved by the City

of Pittsburg and Contra Costa County. In the cumulative project scenario for all project EIRs, both intersections degrade to a Level-of-Service "F" without the improvements.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$181,000	Design Costs:	$297,000	Construction Costs:	$1,814,000
Contingency Costs:	$250,000	Other Costs:	$292,000	**Total:**	**$2,834,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Waterworld Parkway Bridge over Walnut Creek

Project Proponent: Engineering

Project Number: 2053

Funding Source(s): Measure J Bond (Major Streets)
Redevelopment
OSIP (420)

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	Measure J Bond (Major Streets)	Redevelopment	OSIP (420)			
Prior Year Allocation	$2,000,000	$75,000	$13,408	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$1,500,000	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$3,500,000	$75,000	$13,408	$0	$0	$0
TOTAL	$3,588,408					

Statement of Need, Service Level, and Issue:

Project Description: Construct a two-lane bridge over Walnut Creek connecting Waterworld Parkway with Meridian Park Boulevard.

Service Level: Enhances access to I-680 and SR 242. Improves traffic flow on the local street system.

Pertinent Issue:

The CCTA Strategic Plan programmed $9.0 million for this project. Due to higher priority projects that are of more urgent nature, the City requested a CCTA Strategic Plan Amendment to reprogram the $9.0 million as follows:

Ygnacio Valley Rd. Permanent Restoration (Phase 2)	$ 3,500,000
Clayton Rd./Treat Blvd./Denkinger Rd. Intersection Imp.	$2,000,000
Waterworld Parkway Bridge over Walnut Creek (this project).	$ 3,500,000
Total	$ 9,000,000

The City's January 14, 2008 letter to the TRANSPAC Chair requested the above CCTA Strategic Plan Amendment. On January 24, 2008, the Technical Advisory Committee (TAC) approved the City's proposal. On February 14, 2008, TRANSPAC approved the proposal.

The $500,000 Measure J-Bond amount for the Galindo Creek Trail Gap Closure (to fund the westbound Ygnacio Valley Road landslide repair) per the recommending approval from TRANSPAC has been returned to this project (PJ 2053). This change in funding plan, suggested by CCTA staff, includes: CCTA programming an additional $260,000 in Measure I-680 fund to the Commerce Avenue Project as

part of the CCTA Strategic Plan update in July 2008; the City replacing the $500,000 Measure J-Bond for the Galindo Creek Trail Gap Closure Project with local funds; and CCTA allowing the City to access the $3.5 million Measure J fund balance in this project (PJ 2053) to fund any funding deficiencies in the other City projects in the CCTA Strategic Plan. To account for lower Measure J revenues due to the economic recession, the new 2009 update to the Measure J Strategic Plan calls for allocating $2 million of Measure J funds to this project in FY 2011-12 with the remaining $1.5 million to be allocated after FY 2014-15. See the Galindo Creek Trail Gap Closure Project Pertinent Issue for a more expanded discussion on this matter. Redevelopment funds were spent prior to January 31,2012.

Redevelopment Funds for this project were spent prior to January 31, 2012.

This project has been proposed for $3.4 million STIP funding, which would be available in 2014 at the earliest.

This project is included on the 2008 Central County Action Plan Project List.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The project will enhance the economic vitality of the area by providing a critical transportation link over Walnut Creek to connect vacant and underutilized parcels with access to I-680 and SR 242. This link will also reduce traffic congestion on Willow Pass Road and Concord Avenue. The project was identified as a critical transportation link in the Redevelopment Strategic Plan.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$3,588,408	**Total:**	**$3,588,408**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Bridge Repair Program

Project Number: 2060

Funding Source(s): Federal Highway Bridge Program
Measure J
Measure C Local
See Pertinent Issue

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Federal Highway Bridge Program	Measure J	Measure C Local	See Pertinent Issue		
Prior Year Allocation	$458,695	$416,000	$85,000	$18,155	$0	$0
Fiscal Year						
2012-13	$1,000,000	$0	$0	$0	$0	$0
2013-14	$500,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,958,695	$416,000	$85,000	$18,155	$0	$0
TOTAL	$2,477,850					

Statement of Need, Service Level, and Issue:

Project Description: Project will provide maintenance work to 22 of 31 local bridges identified in the BPMP submitted to Caltrans in 2006. Work may include replacing joint seals and unsound concrete, repairing concrete spalling and slope protection and performing deck sealing.

Service Level: Perform certain maintenance work pre-approved by the Federal Highway Administration (FHWA).

Pertinent Issue: The City received a Bridge Preventive Maintenance Program (BPMP) Grant in the amount of $24,345 in July 2006 to develop a preventive maintenance plan for the 31 bridges in the city limits. The plan was completed and submitted to Caltrans in October 2006. The City will be working with Caltrans to program the design phase of its bridge preventive maintenance plan into the Federal Transportation Improvement Program (FTIP).

The City's BPMP identified approximately $1.9 million in construction repair costs for the bridges. The $416,000 in budget in Fiscal Year 2012 are identified as the required local match. At this time, Caltrans does not have funding information available for the construction phase.

Pertinent Issue funding for prior year includes $3,155 Prop. 111 funds and $15,000 Gas Tax funds.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To extend the life of existing bridges.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$160,000	Design Costs:	$150,000	Construction Costs:	$1,958,695
Contingency Costs:	$179,155	Other Costs:	$30,000	**Total:**	**$2,477,850**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Commerce Avenue Pavement Rehabilitation

Project Number: 2085

Funding Source(s): Measure C I-680
Measure J Bond (Major Streets)
Prop. 1B LSR
See Pertinent Issue

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	Prop. 111	Measure J Bond (Major Streets)	Prop. 1B LSR	See Pertinent Issue		
Prior Year Allocation	$35,086	$830,000	$185,000	$48,345	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$35,086	$830,000	$185,000	$48,345	$0	$0
TOTAL	$1,098,431					

Statement of Need, Service Level, and Issue:

Project Description: Project will reconstruct approximately 2,000 linear feet of 40-44 ft wide roadway from Concord Ave to the end of Commerce Ave. The project will also include the reconstruction of 4 existing curb ramps to comply with ADA requirements.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, pot holes, rutting, inappropriate surface friction, and poor visual appearance.

Pertinent Issue: The existing roadway on Commerce Avenue is no longer structurally adequate. It has deteriorated to a point where it requires reconstruction. The construction of this project will begin after the Commerce Avenue Bridge is complete to avoid damaging the new roadway.

Staff is working with Transpac and CCTA to approve a Measure J Strategic Plan Amendment to include Commerce Avenue Pavement Project. The $830,000 in Measure J Major Streets originates form Project No. 2109 Ygnacio Valley Slide Repair Phase 2 and represents savings to the project.

See Pertinent Issue funding consists of Prior Year funds: Gas Tax $35,86 and Prop 111 $13,259.

This project is scheduled for after construction of PJ 1761 Commerce Avenue Extension.

"Other Costs" include environmental and cost recovery.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: To create a structurally sufficient roadway connecting to the Commerce Avenue Bridge.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$106,431	Design Costs:	$120,000	Construction Costs:	$800,000
Contingency Costs:	$72,000	Other Costs:	$0	**Total:**	**$1,098,431**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Highway 680/Burnett Avenue Off Ramp Right Of Way Closeout

Project Proponent: Engineering

Project Number: 2101

Funding Source(s): OSIP Prior Citywide (410)

Project Manager: Engineering

User Department: Engineering

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	OSIP Prior Citywide (410)					
Prior Year Allocation	$115,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$115,000	$0	$0	$0	$0	$0
TOTAL	$115,000					

Statement of Need, Service Level, and Issue:

Project Description: Completion of the right-of-way acquisition and transfer to Caltrans following the installation of an off ramp at Burnett avenue and Interstate 680.

Service Level: Improve traffic flow on local streets.

Pertinent Issue: This project was constructed under a 1991 cooperative agreement between the City and Caltrans was know as City Project 148. The construction is complete; however, Caltrans informed the City that final closeout of the project is not complete.

Final assurances, record of survey maps, utility agreements, title insurance and acquisition closeout of the 5 parcels acquired must be completed to finalize property to be conveyed to Caltrans. Proper closeout of this project is required by Caltrans, and is advisable to protect the grant money received and maintain the City's eligibility for future transportation grant funding.

The City engaged Caltrans in February of 2008. Closeout process is underway. In January 2010, the City's ROW consultant learned that the two properties in question have not only been sold to new owners, but are also in foreclosure/receivership. The City's ROW consultant is now dealing with new entities in the ROW process to complete and record the proper documents. An additional reason for the funding increase is the need to provide more notification to Caltrans in this regard and is expected to increase the complexity of the closeout process over what was previously anticipated.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: Project will enhance economic vitality by improving access from I-680 into Concord.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$115,000	**Total:**	**$115,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Clayton Rd/Treat Blvd Intersection Capacity Improvements

Project Number: 2144

Funding Source(s): Measure J Bond (Major Streets)
Prop. 111
Measure J
See Pertinent Issue

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Measure J Bond (Major Streets)	OSIP Prior Citywide (410)	Measure J	See Pertinent Issue		
Prior Year Allocation	$1,960,000	$135,316	$200,000	$200,000	$0	$0
Fiscal Year						
2012-13	$0	$49,684	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$200,000	$0	$0	$0
2015-16	$0	$0	$150,000	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,960,000	$185,000	$550,000	$200,000	$0	$0
TOTAL	$2,895,000					

Statement of Need, Service Level, and Issue:

Project Description: Upgrade the traffic signal at the Clayton Rd/Treat Blvd intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during the peak periods.

Service Level: Project will improve the intersection level of service during weekday peak hours by increasing its handling capacity to reduce vehicle delay and queuing conditions. The proposed improvements will include widening the northbound Treat Blvd approach to include 2 LT lanes, 2 thru lanes and 1 RT lane, and upgrading the signal design to an 8-phase operation.

Pertinent Issue: The City has proposed to defer implementation of the Waterworld Parkway Bridge project (PJ2053) and shift $2 million in Measure J funds to this project, Clayton Rd./Treat Blvd Intersection Capacity Improvements. This shift in funding has been approved by CCTA and later adjusted to $1.96 million to account for lower Measure J revenues due to the economic recession. The total cost estimate for the proposed project is $2.35 million. The total includes right-of-way costs to widen Treat Blvd and Denkinger Road on the east side of the intersection and cost recovery costs.

CCTA has appropriated $154,600 in Measure J funds to perform preliminary engineering/environmental planning and environmental clearance for the project in 2010. A comprehensive traffic engineering study was completed in 2011 to define the scope of traffic and civil improvements needed on this project and to establish the nexus for requiring additional right-of-way.

"See Pertinent Issue" Prior year funding consists of $85,000 Measure C and Prop.111 $115,000 funds.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

This project is included on the 2008 Central County Action Plan Project List.

Need: Project will improve traffic flow and reduce congestion along the Clayton Rd.-Treat Blvd corridor during the commute peak periods. This corridor is a Route of Regional Significance and is highly traveled by local and regional traffic.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$260,000	Design Costs:	$150,000	Construction Costs:	$2,085,000
Contingency Costs:	$200,000	Other Costs:	$200,000	**Total:**	**$2,895,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Willow Pass Road / SR 4 Freeway Ramp Reconstruction Study

Project Proponent: CED Transportation

Project Number: 2145

Funding Source(s): Measure J - Ramps

Project Manager: Ray Kuzbari

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	Measure J - Ramps					
Prior Year Allocation	$1,800,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$1,800,000	$0	$0	$0	$0	$0
TOTAL	$1,800,000					

Statement of Need, Service Level, and Issue:

Project Description: Conduct studies to properly scope an implementing project to accommodate traffic growth including the CNWS.

Service Level: Project will enhance access to Highway 4. Improves traffic flow on the local street system.

Pertinent Issue: $1,800,000 of the funding for the study comes from Measure J Bond funds. As approved by TRANSPAC, this amount is specifically set aside for "project development" purposes, i.e. to fund the necessary studies to scope the work properly. This amount could be used in concert with the traffic studies required for the Reuse Project to develop a Project Study Report (PSR) in coordination with Caltrans. These funds are spent by the Transportation Authority on behalf of the City.

At this time, the plan is for CCTA to manage the implementing project (see the Willow Pass Rd./SR 4 Ramp Reconstruction under the Unfunded section of the CIP for details). Note that CCTA has programmed another $1.99 million for the implementing project in Measure J bond funds under the 2009 Strategic Plan. A preliminary assessment of the interchange improvements will be conducted consistent with the EIR analysis for the preferred alternative of the Concord Community Reuse Plan project.

CCTA will initiate the Project Study Report (PSR) using appropriated Measure J funds of up to $1,800,000 in FY 2011-12 at the earliest.

This project is included on the 2008 Central County Action Plan Project List.

Need: Study the need for enhancing the ramp to accommodate the growth in traffic over the past years and the

future growth including the development of the former Concord Naval Weapons Station.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$1,600,000	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$200,000	**Total:**	**$1,800,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monument Corridor Pedestrian and Bikeway Network Improvements

Project Proponent: Engineering

Project Number: 2169

Funding Source(s): Measure J
Congestion Management Agency Bike Progra
STIP-TE
See Pertinent Issue

Project Manager: Engineering

User Department: Parks and Recreation

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Measure J	Congestion Management Agency Bike Program	STIP-TE	See Pertinent Issue		
Prior Year Allocation	$0	$666,000	$944,000	$490,000	$0	$0
Fiscal Year						
2012-13	$135,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$135,000	$666,000	$944,000	$490,000	$0	$0
TOTAL	$2,235,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct pedestrian infrastructure improvements.

Service Level: Improvements will alleviate adverse conditions, enhance safety, will improve pedestrian and bicycle traffic circulation within the Monument Corridor and connectivity with retail, business, school, and shopping destinations.

Pertinent Issue: Staff were notified in November 2009, that Concord will receive the STIP-TE grant. This grant requires partnering with the California Conservation Corps to install some of the trail improvements, including signage, dog waste stations, security gates and benches. On April 12, 2011, Council consolidated this project with Project No. 2172 (Monument Corridor Shared Use Trail).

The project will construct a 2-mile long, 12-foot wide, asphalt-paved pedestrian and Class 1 Bikeway within the County right-of-way starting at Monument Blvd., just west of Carey Drive, to Mayette Avenue. The trail continues along abandoned Market Street right-of-way, ending at Meadow Lane at an existing tunnel under Highway 242.

Amenities include benches, emergency call boxes, dog pollution control dispensers, security gates at both ends of the trail, and miscellaneous drainage improvements.

Signing improvements plus edge line striping and Sharrows on Walters Way between Monument Blvd and Detroit Avenue, Detroit Avenue between Monument Blvd and Clayton Road, Sunshine Drive

between Detroit Avenue and Meadow Lane, Sunshine Drive between Meadow Lane and Linden Drive, on Meadow Lane between Johnson Drive and William Way (near Market Street), on Linden Drive between Sunshine Drive and Brookview Circle, and on Brookview Circle.

This project must receive environmental clearances, right-of-way certification and submit a design package to Caltrans by February 1, 2012 to meet the grant funding requirements.

See Pertinent Issue funding consists of a TDA Grant of $110,000 and Redevelopment funds of $380,000. Redevelopment funds were spent priot to January 31, 2012.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Project will address pedestrian and bicycle traffic circulation issues within the Monument Corridor.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$160,000	Design Costs:	$230,000	Construction Costs:	$1,545,000
Contingency Costs:	$160,000	Other Costs:	$140,000	**Total:**	**$2,235,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Blvd. Pavement Rehabilitation (Sixth to Bailey)

Project Proponent: Public Works & Engineering

Project Number: 2188

Funding Source(s): Calrecycle
Congestion Management Agency Block Grant
Measure J
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works & Engineering

District: Valley District

	Project Costs				Operating Costs	Cost Savings
Prior Year Allocation	**Calrecycle Rubberized AC Grant**	**Congestion Management Agency Block Grant**	**Measure J**	**See Pertinent Issue**		
	$238,500	$2,147,000	$58,000	$532,628	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$238,500	$2,147,000	$58,000	$532,628	$0	$0
TOTAL	$2,976,128					

Statement of Need, Service Level, and Issue:

Project Description: Rehabilitate approximately 12,000 linear feet of roadway on Concord Boulevard between Sixth Street and Glazier Drive by grinding and replacing the top 2.5 inches of asphalt concrete from gutter lip to gutter lip.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "potholes", "rutting", inappropriate surface friction, and poor visual appearance.

Pertinent Issue: Funding originates from the Local Streets and Roads Shortfall (LSRS) Program of the Congestion Management Agency Block Grant. The project must submit a complete submittal package to Caltrans by February 28, 2011 to meet grant obligation deadlines.

Local funds will be used for the environmental and design phases. An 11.47% match is needed for the Right of Way Clearance and Construction Phases. The project will be bid as a base bid with additive alternatives to utilize the full LSRS grant amount.

See Pertinent Issue funding consists of Prior Year funds: Ab2928 $240,030 and Gas Tax $292,598.

Need: In January 2010, the City completed a pavement deflection and structural analysis with recommendations for pavement rehabilitation along Concord Boulevard. The City has received complaints about cracking, poor ride ability, and pot holes from residents.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$234,328	Design Costs:	$141,800	Construction Costs:	$2,380,000
Contingency Costs:	$130,000	Other Costs:	$90,000	**Total:**	**$2,976,128**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Port Chicago Highway Pavement Rehabilitation

Project Proponent: Public Works

Project Number: 2204

Funding Source(s): Gas Tax, Prop. 111, Gas Tax Sect. 2103, Measure J

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Gas Tax	Prop. 111	Gas Tax Sect. 2103	Measure J		
Prior Year Allocation	$95,000	$228,000	$400,000	$48,000	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$95,000	$228,000	$400,000	$48,000	$0	$0
TOTAL	$771,000					

Statement of Need, Service Level, and Issue:

Project Description: The project will rehabilitate approximately 4,000 linear feet segment of Port Chicago Highway from Olivera Road to Panoramic Drive; and 3,000 linear feet of Arnold Industrial Way from Port Chicago Highway to Industrial Way.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "pot holes", "rutting", inappropriate surface friction, and poor visual appearance.

Pertinent Issue: This project was identified as part of the pavement management program. The work consists of grinding and replacing the top 3 inches of asphalt concrete pavement from gutter-lip to gutter-lip using hot mix asphalt, rubberized hot mix asphalt, asphalt tack coat; cold planning; pavement replacement and dig outs; adjust existing utility covers to grade; traffic striping, markings, and raised pavement markers; loop detectors, etc.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE, and construction inspection) and cost recovery.

Need: In early 2011, the City completed a pavement deflection and structural analysis with recommendations for pavement rehabilitation along Port Chicago Highway and Arnold Industrial Way. Performing the work will provide well-maintained roads to facilitate transportation of residents, goods, and services for the enhancement of the quality of life and the economic development of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$110,000	Design Costs:	$0	Construction Costs:	$551,000
Contingency Costs:	$55,000	Other Costs:	$55,000	**Total:**	**$771,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: FY11-12 Cape Seal Pavement Maintenance

Project Proponent: Public Works

Project Number: 2226

Funding Source(s): Measure J
Prop. 1B LSR
Rubberized Asphalt Chip Seal Grant

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Measure J	Prop. 1B LSR	Rubberized Asphalt Chip Seal Grant			
Prior Year Allocation	$113,000	$987,000	$221,000	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$113,000	$987,000	$221,000	$0	$0	$0
TOTAL	$1,321,000					

Statement of Need, Service Level, and Issue:

Project Description: Provide annual slurry seal and cape seal program.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "pot holes", rutting, inappropriate surface friction and poor visual appearance.

Pertinent Issue: Project is spun-out from PJ2157 (Pavement Management Annual Program). Project was bid on 3/13/12 with award expected in April, 2012. Funds received from the Rubberized Asphalt Chip Seal Grant will be added at the award.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Provide well maintained roads to facilitate transportation of residents, goods and services for the enhancement of the quality of life and the economic development of the City. Pavement Management is an important strategy to extend the life of roadways.

Status: ☐ New Project ☑ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$55,000	Design Costs:	$6,000	Construction Costs:	$1,160,000
	Contingency Costs:	$100,000	Other Costs:	$0	**Total:**	**$1,321,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Chalomar Road Sidewalk Gap Closure

Project Number: 2238

Funding Source(s): TDA Grant
Measure J

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	TDA Grant	Measure J				
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$114,500	$32,200	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$114,500	$32,200	$0	$0	$0	$0
TOTAL	$146,700					

Statement of Need, Service Level, and Issue:

Project Description: The project will construct sidewalk, curb and gutter improvements on the north side of Chalomar Rd.

Service Level: Project will close the sidewalk gap on the north side of Chalomar Road, between Chanel Court and Alla Avenue, by constructing sidewalk, curb and gutter improvements for students attending Ygnacio Valley Elementary School.

Pertinent Issue: The proposed improvements will greatly increase the safety of students traveling to and from Ygnacio Elementary School by clearly delineating the path of travel and providing separation for vehicles and pedestrians by closing a 250-foot sidewalk gap on Chalomar Road between Chanel Court and Alla Avenue.

Ygnacio Valley Elementary School has about 520 students currently enrolled. Approximately 200 students are picked up and dropped off by parents. That leaves over 320 students to walk, bike, or scoot to and from school with approximately one-fourth (80) of those students regularly using Chalomar Road as their path of travel. This project would enhance the safety of all students and their families, as well as any other pedestrians and bicyclists, traveling along Chalomar Road.

The improvements begin approximately 100 feet from the school and are as follows:

1. Construct approximately 250 linear feet of 4-foot wide concrete sidewalk with curb and gutter on the north side of Chalomar Road between Chanel Court and Alla Avenue to close the gap in sidewalk.
2. Upgrade ADA Ramps at intersection of Chalomar Road and Oak Grove Road.
3. Construct a drainage inlet and connect to an existing drainage inlet via 80 LF of 15-inch storm drain

pipe.

All improvements will be constructed within existing public right-of-way. City will provide local matching funds from Measure J. These funds were scheduled to be appropriated for Project 1173 Annual Sidewalk Program.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Large sidewalk gap poses a serious safety hazard as young children traveling on foot, bicycle and scooter, are forced to enter the dangerous roadway while traveling to and from school.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$22,200	Construction Costs:	$114,500
Contingency Costs:	$10,000	Other Costs:	$0	**Total:**	**$146,700**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Central Concord Pedestrian Improvements & Streetscape Project

Project Proponent: Public Works

Project Number: 2239

Funding Source(s): TLC Grant, Measure J, Measure C Local

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	TLC Grant	Measure J	Measure C Local			
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$450,000	$0	$314,000	$0	$0	$0
2013-14	$1,000,000	$671,000	$0	$0	$0	$0
2014-15	$1,008,200	$0	$0	$0	$0	$0
2015-16	$97,500	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$2,555,700	$671,000	$314,000	$0	$0	$0
TOTAL	$3,540,700					

Statement of Need, Service Level, and Issue:

Project Description: The project will construct pedestrian infrastructure improvements by installing a new traffic signal and secure crossings at Clayton Rd. and Sutter St. that will connect the Monument Corridor community to the business districts along Willow Pass Road.

Service Level: Enhance pedestrian and bicyclist safety in the immediate areas surrounding the vital Downtown mixed use area and extend the sense of community to BART riders and along Willow Pass corridor, which serves as a gateway into Concord.

Pertinent Issue: The project will extend the sense of community to BART riders and along Willow Pass corridor, which serves as a gateway into Concord. This project proposes to provide a traffic signal and secure crossings at Clayton Road and Sutter Street that will connect the Monument Corridor community to the bustling business districts along Willow Pass Road. It also provides wider sidewalks, seat walls to accommodate pedestrian respites and colored concrete intersection improvements to provide visibility for pedestrians. Finally the project proposes streetscape enhancements in the Downtown area including bicycle signage and storage facilities on Grant Street near BART, cost-effective crosswalk upgrades and repairs, wayfinder kiosks, additional trash and recycling receptacles and safety and atmosphere lighting. The three separate phases are interrelated and will provide pedestrian-friendly transportation options throughout the City that will enhance the quality of life of Concord residents.

Project SWR-1305 Willow Pass Road Trunk Sewer Upgrade - Downtown Area to be completed before Willow Pass Pedestrian Improvements. City matching funds were originally scheduled to be appropriated for project 2157 Pavement Management Annual Program.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Concord is the largest city within Contra Costa County and is home to almost 125,000 residents. This major metropolis is the largest business center in the County with more than four million square feet of class A office space, more than five million square feet of industrial space, and nearly 700,000 square feet of Research and Development space. The City is committed to providing a variety of transportation choices to enhance the community's mobility, which includes over 17 miles of Regional Trails, an airport, two BART stations, many local mass transit options, and is served by Interstate 680, and State highways 4 and 242.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$500,000	Construction Costs:	$2,640,700
Contingency Costs:	$400,000	Other Costs:	$0	**Total:**	**$3,540,700**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Franquette Pedestrian & Bicycle Trail Connection Project

Project Number: LSR-1303

Funding Source(s): CC Pedestrian, Bicycle & Trail Facilities Measure J

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	CC Pedestrian, Bicycle & Trail Facilities	Measure J				
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$470,000	$50,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$470,000	$50,000	$0	$0	$0	$0
TOTAL	$520,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct trail, curb gutter, sidewalk and provide bike route signage from Market St to Meadow Ln.

Service Level: Enhance pedestrian and bicyclist safety in the immediate areas surrounding the vital Downtown mixed use area and extend the sense of community to BART riders and along Willow Pass corridor, which serves as a gateway into Concord.

Pertinent Issue: Construct a Class 1 trail, new curb gutter and sidewalk and providing bike route signage from Market Street/Meadow Lane, through an existing tunnel under Highway 242l, and then change to new curb gutter and sidewalk with sharrows along Franquette Avenue where it would join the Iron Horse Trail across Willow Pass Road to Waterworld Parkway with new bike signage to connect to the trail constructed as part of Project No. 1761.

This will extend the trail that is constructed under Project No. 2169 (Monument Shared Use Trail). City will provide $50,000 in local matching funds.

Need: Concord is the largest city within Contra Costa County and is home to almost 125,000 residents. This major metropolis is the largest business center in the County with more than four million square feet of class A office space, more than five million square feet of industrial space, and nearly 700,000 square feet of Research and Development space. The City is committed to providing a variety of transportation choices to enhance the community's mobility, which includes over 17 miles of Regional Trails, an airport, two BART stations, many local mass transit options, and is served by Interstate 680, and State highways 4 and 242.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$60,000	Design Costs:	$45,000	Construction Costs:	$340,000
Contingency Costs:	$35,000	Other Costs:	$40,000	**Total:**	**$520,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Arnold Industrial Way/SR 4 Westbound Ramps

Project Proponent: Engineering

Project Number: 2133

Funding Source(s): OSIP (420)
Developer Contribution

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	OSIP (420)	Developer Contribution			General Fund	
Prior Year Allocation	$277,200	$72,250	$0	$0	$0	$0
Fiscal Year						
2012-13	$150,000	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$4,502	$0
2016-17	$0	$0	$0	$0	$4,637	$0
2017-18	$0	$0	$0	$0	$4,776	$0
2018-19	$0	$0	$0	$0	$4,919	$0
2019-20	$0	$0	$0	$0	$5,067	$0
2020-21	$0	$0	$0	$0	$5,219	$0
2021-22	$0	$0	$0	$0	$5,375	$0
Subtotal	$427,200	$72,250	$0	$0	$34,495	$0
TOTAL	$499,450					

Statement of Need, Service Level, and Issue:

Project Description: Install new traffic signal on Arnold Industrial Way at the Highway 4 westbound on and off-ramps.

Service Level: Increase service capacity and pedestrian safety

Pertinent Issue: This intersection has been identified in traffic studies as meeting the traffic volumes warrant for installing a signal. The signal will be needed to support commercial development in the North Concord area. Project will need to be coordinated with Caltrans.

A $150,000 developer's contribution from the Lowes Shopping Center , is anticipated to reimburse the OSIP funds used to construct the traffic signal. These funds will be received in phases depending on the timing plan submittal for the major anchor tenant, small retail space and fast food restaurant in the shopping center.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance safety of traffic flow and pedestrians crossing the street by installing a new traffic signal.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$36,000	Design Costs:	$33,000	Construction Costs:	$330,000
Contingency Costs:	$50,000	Other Costs:	$50,450	**Total:**	**$499,450**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Bates Ave/Commercial Circle Traffic Signal

Project Proponent: CED Transportation

Project Number: 2156

Funding Source(s): OSIP (420)

Project Manager: Ray Kuzbari

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	OSIP (420)					
Prior Year Allocation	$75,000	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$75,000	$0	$0	$0	$0	$0
TOTAL	$75,000					

Statement of Need, Service Level, and Issue:

Project Description: Install a traffic signal at the intersection of Bates Avenue and Commercial Circle.

Service Level: This project will improve the intersection level of service and capacity and will enhance safety for pedestrians as they cross Bates Avenue and Commercial Circle at this intersection.

Pertinent Issue: The $75,000 allocation is to begin preliminary design.

Need: Enhance the safety of vehicular and pedestrian traffic by installing a traffic signal.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$75,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$75,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Clayton Road/The Alameda Traffic Signal

Project Number: 2189

Funding Source(s): Measure J

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Measure J					
Prior Year Allocation	$194,997	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$250,000	$0	$0	$0	$0	$0
2013-14	$200,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$644,997	$0	$0	$0	$0	$0
TOTAL	$644,997					

Statement of Need, Service Level, and Issue:

Project Description: Install a traffic signal at the intersection of Clayton Road and The Alameda with actuated pedestrian push buttons to facilitate pedestrian crossing across Clayton Road.

Service Level: The project will improve the intersection level of service and capacity and will enhance safety for pedestrians as they cross Clayton Road and The Alameda at this intersection.

Pertinent Issue: The intersection is controlled by a one-way stop sign on The Alameda, with no controls on Clayton Road. The intersection has an uncontrolled marked crosswalk across Clayton Road serving pedestrian access to the BART station and other destinations. An adjacent gas station on the northwest corner of the intersection has a driveway access along The Alameda that is located within a very short distance of Clayton Road. As vehicles form a queue inside the gas station to pump gas, the queue extends into the driveway and onto The Alameda, causing physical interference with vehicles and pedestrians traveling through the intersection. This driveway will need to be relocated farther away from the intersection, as part of this project, to ensure proper signal operation.

Need: Enhance the safety of vehicular and pedestrian traffic by installing a traffic signal. The traffic signal is warranted based on traffic volume Warrants 1, 2, and 3 of the State guidelines.

Status: ☐ New Project ☑ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$70,000	Design Costs:	$75,000	Construction Costs:	$354,997
	Contingency Costs:	$60,000	Other Costs:	$85,000	**Total:**	**$644,997**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Traffic Signal Annual Program

Project Number: LSR-1201
Funding Source(s): OSIP (420)

Project Proponent: CED Transportation

Project Manager: Transportation

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	OSIP (420)					
Prior Year Allocation	$0	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$250,000	$0	$0	$0	$0	$0
2016-17	$300,000	$0	$0	$0	$0	$0
2017-18	$300,000	$0	$0	$0	$0	$0
2018-19	$430,000	$0	$0	$0	$0	$0
2019-20	$445,000	$0	$0	$0	$0	$0
2020-21	$480,000	$0	$0	$0	$0	$0
2021-22	$480,000	$0	$0	$0	$0	$0
Subtotal	$2,685,000	$0	$0	$0	$0	$0
TOTAL	$2,685,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct traffic signals with geometric improvements at various locations throughout the City. This project helps develop projects, provide preliminary designs and spin out individual projects as funding allows.

Service Level: Increase service capacity; and enhance pedestrian and traffic safety.

Pertinent Issue: As projects are identified, they are spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division.

Traffic signals are planned to start at the following intersections with design to start (subject to funding):
1) Clayton Road and Sutter Street (FY 2015-16)
2) Arnold Industrial Place/Peralta Road (FY 2016-17)
3) Clayton Road/Schenone Court (FY 2018-19)
4) Detroit Avenue/Sunshine Drive/Lynn Avenue (FY 2019-20)

Projects managed by the CIP Engineering division include design coordination, construction administration (construction coordination, RE, and construction inspector) and cost recovery.

Need: Traffic Signal Improvements throughout the city based on General Plan.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$350,000	Design Costs:	$245,000	Construction Costs:	$1,900,000
Contingency Costs:	$190,000	Other Costs:	$0	**Total:**	**$2,685,000**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Utility Undergrounding Project

Project Number: 1228
Funding Source(s): Rule 20A

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Rule 20A					
Prior Year Allocation	$5,848,163	$0	$0	$0	$0	$0
Fiscal Year						
2012-13	$382,615	$0	$0	$0	$0	$0
2013-14	$382,615	$0	$0	$0	$0	$0
2014-15	$382,615	$0	$0	$0	$0	$0
2015-16	$382,615	$0	$0	$0	$0	$0
2016-17	$382,615	$0	$0	$0	$0	$0
2017-18	$382,615	$0	$0	$0	$0	$0
2018-19	$382,615	$0	$0	$0	$0	$0
2019-20	$382,615	$0	$0	$0	$0	$0
2020-21	$382,615	$0	$0	$0	$0	$0
2021-22	$382,615	$0	$0	$0	$0	$0
Subtotal	$9,674,313	$0	$0	$0	$0	$0
TOTAL	$9,674,313					

Statement of Need, Service Level, and Issue:

Project Description: Identify specific project locations and determine revenue source to supplement Rule 20A funds.

Service Level: Through utility undergrounding, there will be less visual clutter.

Pertinent Issue: PG&E "Rule 20A" credits are allocated to the City on January 1 of each year to pay for undergrounding existing overhead utilities. Since Rule 20 A funds may not be used for building, reconnect or street light replacement, the City must identify a funding source such as property owners, to cover these costs. Other revenue sources will be determined as each project is developed.

This project is a holding account project. As matching funds become available, the City considers using the Rule 20A funds to implement a project. For example, when a developer agrees to provide matching funds as part of its development. If the City decides to use its Rule 20A funds because of the availability of matching funds, then the needed Rule 20A fund is spun off to fund a specific project. The Prior Year Allocation represents funds set aside by PGE to be used for City of Concord undergrounding projects.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new business through projects which improve the appearance of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$382,615
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$382,615**

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Market St Utility Undergrounding (Willow Pass to Fryway)

Project Proponent: Engineering

Project Number: 2111

Funding Source(s): Rule 20A
Developer Contribution

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Rule 20A	Developer Contribution				
Prior Year Allocation	$388,500	$39,000	$0	$0	$0	$0
Fiscal Year						
2012-13	$0	$0	$0	$0	$0	$0
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
Subtotal	$388,500	$39,000	$0	$0	$0	$0
TOTAL	$427,500					

Statement of Need, Service Level, and Issue:

Project Description: Underground the overhead utility lines along the easterly side of Market St. fronting the Chuck E. Cheese property.

Service Level: Enhance appearance and safety of the City.

Pertinent Issue: This project is a spin off of Project 1228, Utility Undergrounding Project, the holding account for the undergrounding projects.

Market St. is a major arterial street in the downtown area with a high concentration of businesses. The Chuck E. Cheese developer has agreed, via the development Conditions of Approval, to pay for all needed matching funds for the utility undergrounding on the Chuck E. Cheese property. The developer has deposited $20,000 for administrative costs and $19,000 for the cost of the replacement lights.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new businesses by implementing projects that improve the aesthetics of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$6,000	Design Costs:	$8,000	Construction Costs:	$405,500
Contingency Costs:	$4,000	Other Costs:	$4,000	**Total:**	**$427,500**