City of Concord, California

Fiscal Year 2013 - 2014

Adopted Operating Budget

City Council
Daniel C. Helix, Mayor
Timothy S. Grayson, Vice Mayor
Edi E. Birsan
Laura M. Hoffmeister
Ronald E. Leone

Prepared By
Valerie J. Barone, City Manager

On the Cover

Clockwise from top left: City parking garage providing service to businesses near Salvio Pacheco Square and Todos Santos Plaza; new homes near the downtown area; Concord unfolds at the foot of Mt. Diablo; the stage in Todos Santos Plaza; Sleep Train Pavilion during one of many packed performances; Concord Senior Center hosts hundreds of visitors every day.

TABLE OF CONTENTS

INTRODUCTION

Principal Officers III
Mission Statement, Vision and Organizational Values IV
Corporate Goals VI
FY 2013-14 City Council Priority Focus Areas VII
City Manager Budget Message IX
Measure Q Oversight Committee Memorandum XXXVI
Budget Resolutions XXXIX

CITY ORGANIZATION AND PROGRAMS

City Organization and Program Charts 1
Comparative Summary of Authorized Full-Time Positions 13
City Maps 14
An Early History of Concord 16
Miscellaneous Statistics 18
Annual Budget Preparation (Administrative Directive No. 91) 23
Budget Appropriation Transfer Controls (Policy & Procedure No. 31). 26
Budget and Fiscal Policy (Policy & Procedure No. 129) 30
Annual Appropriation Limit & Legal Debt Margin 35

GENERAL FUND TEN YEAR

Revenue/Expenditure Summary – General Fund 37
Ten-Year Projection for the Year Ending June 30, 2014 38
General Fund Operating & Capital Expenditures by Department 39
Expenditures by Program FY 2009-10 to FY 2022-23 43
Major Tax Revenue by Type 45
Revenue by Source FY 2009-10 to FY 2022-23 46
Assessed and Estimated Value of Property 50

SUMMARY BY FUND & DEPARTMENT

Accounting Basis & Program Structure 53
Fund Structure Description 54
Revenue/Expenditure Summary – Total City of Concord 57
Fund Balance Summary by Fund 58
Revenue Summary by Fund 59
Expenditure Summary by Fund 60
Operating Expenditures Summary by Organization 61
Departmental Budget Summaries by Department (All Funding Sources) 62
General Fund & Enterprise Funds Operating Budgets 74

DETAIL OF FY 2013-14 DEPARTMENTAL BUDGETS

City Attorney 76
Community & Economic Development 80
Finance 106
Human Resources 118
Information Technology 132
Office of the City Manager 144
Parks and Recreation 155
Police 170
Public Works 208

TABLE OF CONTENTS
(Continued)

SPECIAL REVENUE FUNDS
Description and Funds Summary 244
Revenue/Expenditure Summary – Special Revenue Funds 246
State Gas Tax Ten Year Projection 249
Housing & Community Services 250
Maintenance Districts Summary 251
Street Lighting Ten Year Projection 252
Downtown Landscape Ten Year Projection 253
Pine Hollow Landscape Ten Year Projection 254
Landscape & Lighting District No. 3 Ten Year Projection 255
Storm Water Management Ten Year Projection 256

DEBT SERVICE FUNDS 258

CAPITAL PROJECTS
Description and Funds Summary… 267
Revenue/Expenditure Summary - Capital Projects Funds 268
Ten Year Projections 271
Capital Project Descriptions 275
Capital Project Operating and Maintenance Costs 278

ENTERPRISE FUNDS
Description…. 280
Revenue/Expenditure Summary – Enterprise Funds…. 281
Diablo Creek Golf Course Ten Year Projection 283
Sewer Ten Year Projection 285

INTERNAL SERVICE FUNDS
Description…. 287
Revenue/Expenditure Summary – Internal Service Funds…. 288
Workers' Compensation Ten Year Projection 289
Liability Fund Ten Year Projection 290
Post-Retirement Healthcare Benefits Ten Year Projection 291
Fleet Ten Year Projections 292
Information Technology Ten Year Projections 293
Building Maintenance Ten Year Projections 294

FIDUCIARY FUND 296

AUTHORIZED POSITIONS BY DEPARTMENT AND CLASSIFICATION
Full-Time 299
Part-Time 304

GLOSSARY OF TERMS 306

CAPITAL IMPROVEMENT AND TRANSPORTATION IMPROVEMENT PROGRAM
Fund Allocations Summary…… 313
Index – Projects by Number 315
Index – Projects by Name 319
CIP – ITP – TIP Project Pages (See Index Projects by Name, Index Projects by Number)

Mayor

HONORABLE DANIEL C. HELIX

Vice Mayor

TIMOTHY S. GRAYSON

City Council Members

EDI E. BIRSAN LAURA M. HOFFMEISTER RONALD E. LEONE

City Clerk

MARY RAE LEHMAN

City Treasurer

THOMAS J. WENTLING

City Manager

Valerie J. Barone

Joan Carrico ..... Director of Parks and Recreation

Mark Coon ..... City Attorney

Kathy Ito ..... Director of Human Resources

Karan Reid ..... Director of Finance

Justin Ezell ..... Director of Public Works

Tom Kuhlman ..... Interim Director of Information Technology

Guy Swanger ..... Chief of Police

Victoria Walker ..... Director of Community and Economic Development

Katherine Winer ..... Interim Assistant City Manager

Concord

Mission Statement for the Organization

Adopted January 31, 1996

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

Our Vision for the Future

- We will be a customer based, performance driven, results oriented organization, focused on finding the answer, solving the problem, and achieving positive outcomes.
- We will partner with the Concord community to maximize resources, deliver high quality services, and be recognized as setting the standard for excellence.
- We will be trustworthy guardians of the public's resources.
- We will make Concord a premier business location.
- We will collaborate to provide "seamless" services that benefit both our external and internal customers, streamlining our work processes and removing barriers wherever they arise.
- We will accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community.
- We will constantly look for new and better ways to deliver services. We will seek to be innovative, take reasonable risks, learn from our mistakes and always strive for excellence.
- We will welcome diversity in our community and our work place.
- We will conduct our work in an atmosphere of trust, respect and courtesy with open doors and open communication for our customers and each other.
- We will provide ethical, dynamic and effective leadership, establish clear direction and priorities, and model the mission and values in support of our common Vision.
- We will be accountable for our performance and our organization's success, and be recognized for our achievements.

Organizational Values

Integrity and Trust - We say what we mean and mean what we say. We honor our word and keep our commitments. We are worthy of the public's and each other's trust.

Commitment to Service - We put our customers first. We respond to our internal customers and treat them with the same courtesy and respect as our external customers. We facilitate, enable, and problem-solve.

Partnerships - We place a high value on building partnerships with members of our community to assure we understand their needs and continue to deliver the services they desire in the most effective manner possible.

Innovation and Continuous Improvement - We strive for excellence in the quality and productivity of our work. We create a work environment in which we look for new solutions and experiment with innovative ways to do things - even if they don't always work the first time. We recognize the need to be dynamic in meeting the community's changing needs. Each and every employee is given the opportunity to develop and grow.

Performance Accountability - We set measurable performance goals which support the priorities of the City and our individual work groups. We are given the necessary authority, training and resources to enable us to achieve these goals. Performance reviews are conducted in a timely and effective manner. Employee advancement and other incentives are based on performance. We are proud of the professionalism, competency and dedication that exist throughout the organization.

Long Range Planning - We conduct long range strategic and financial planning to maximize service delivery and build the economic stability of the City. We practice sound fiscal management to protect the public's resources.

Team Work - We respect each other as individuals, and we take the time and effort to show it. Although certain positions have more decision-making authority, we treat all members of the organization with the same consideration for their ideas and concerns. We really listen to, and give each other honest feedback. We recognize partnerships among work groups and employees as essential to effectively maximizing resources and delivering high quality services.

Individual Worth and Diversity - We recognize and appreciate the uniqueness of each individual. We value the contribution made and the synergy created by different experiences and perspectives. We are committed to treating each and every person within the organization and the larger community with respect and dignity.

Corporate Goals

Adopted June 23, 1998

Goal 1	Continue to make Concord a desirable place to live, work, and raise a family.
Goal 2	Be responsive to the needs of Concord citizens, maintain a high level of customer satisfaction, and provide quality public information and outreach.
Goal 3	Promote and improve Concord as a premier location for existing, expanding, and new businesses.
Goal 4	Ensure a balanced budget for a ten-year planning period with adequate replacement funds for buildings and equipment.
Goal 5	Preserve and enhance the livability of Concord's residential neighborhoods with opportunities for a broad range of housing options.
Goal 6	Offer an array of recreation, leisure, and cultural events and programs to meet the needs of citizens of all ages, with an emphasis on the well-being of youth.
Goal 7	Maintain a safe and efficient traffic circulation system.
Goal 8	Have Concord be among the safest cities of comparable size in California and have citizens feel safe in their homes, places of work, and throughout the City.
Goal 9	Maintain City parks, recreation facilities, streets, buildings, and other infrastructure to meet high standards of condition and appearance.
Goal 10	Guide Concord's development according to the General Plan and manage physical resources based on sound environmental principles.

FY 2013-14 City Council Priority Focus Areas

Developed on March 9, 2013

- **Long Term Financial Stability and Economic Vitality**
  - ✓ Balanced annual budget and 10-year financial plan
  - ✓ Development of a plan for addressing unfunded liabilities
  - ✓ Enhancement of the economic vitality of Concord
  - ✓ Progress on developing the Concord Naval Weapons Station

- **Public Safety**
  - ✓ Focus all City departments on public safety
  - ✓ Reduce criminal activity in Concord—pay special attention to:
    - Homeless related criminal activity, and
    - Juvenile related criminal activity

- **Infrastructure Maintenance**
  - ✓ Maintain existing infrastructure & facilities in a safe and operational condition
  - ✓ Development of a plan to address sewer district needs
  - ✓ Development of a plan to address the street maintenance needs
  - ✓ Identification of backlogged infrastructure and facility maintenance needs

- **Organizational Health & Employee Success**
  - ✓ Timely and effective performance evaluations
  - ✓ Adoption of policies addressing key personnel and legal needs
  - ✓ Employee recognition and networking

The Civic Center is a complex of three buildings where the majority of city services are provided. In the center is the Council Chamber.

Memorandum

DATE: June 25, 2013

TO: Honorable Mayor Helix and Members of the City Council

FROM: Valerie Barone, City Manager

SUBJECT: **Budget Message for Fiscal Year 2013-14 and Ten-Year Financial Plan for Fiscal Year 2013-14 through Fiscal Year 2022-23**

INTRODUCTION

With this transmittal memo, the Executive Team, the Finance Department, and I present the adopted City of Concord operating budget for Fiscal Year (FY) 2013-14. Accompanying the budget are the 10-Year Financial Plans for FY 2013-14 through FY 2022-23 for each of the City of Concord's major funds. Staff presented the proposed budget to the City Council and the public at the Council's May 7 Budget Workshop and at two budget hearings on June 11 and June 25. The City Council approved Resolution No. 13-56, adopting the Municipal Budget, including a Ten-Year Financial Plan and the FY 2013-14 Capital Improvement Program, including a Ten-Year Capital Improvement Plan, after the closing of the second public hearing on June 25, 2013.

While there are signs the economy is improving, the recovery is not expected to occur quickly enough to solve the budget imbalance within the Ten-Year Financial Plan timeline, without additional budget stabilization measures. Furthermore, fiscal challenges remain including:

- Loss of Measure Q revenue in 2016 (a temporary sales tax measure providing about $10 million per year)
- Slow recovery in property tax revenues
- Significant increases to Cal PERS retirement rates beginning in FY 2015-16
- The need to incorporate funding for unfunded liabilities for retiree health (OPEB) and the City's closed pension plan (CCRS) into the 10-year plan
- The need to address routine maintenance needs that were deferred as part of prior budget balancing measures implemented in response to the recession
- Implementation of the Affordable Care Act

DISCUSSION

The City of Concord has been hit hard by the Great Recession and has experienced significant downsizing and organizational change. Since the FY 2007-08 budget, the organization has lost approximately 25% of its workforce. No department has been spared the impacts of downsizing.

Additionally, until March of this year, the City implemented a 5% furlough program for all miscellaneous employees (everyone except sworn law enforcement officers); this program lasted for more than 3 years. The furloughs served as a budget stabilization measure with the consequence of both reducing employee pay and total staff hours available to serve the public. Together, the furloughs and position reductions represented a loss of 356,000 staff hours (the equivalent of 171 full-time staff members). Another step the City took to address the ongoing structural deficit was to renegotiate benefits, such that all employees are now contributing significantly more from their paychecks towards their pension and health benefits.

In February 2013, the City reached tentative agreements on new contracts with Teamsters Local 856, OPEIU Local 29, and all unrepresented miscellaneous employees; the new terms and conditions were approved by the City Council in March 2013. The agreements put an end to protracted labor negotiations and represent a compromise that recognizes both the employees' strong desire to restore some of the concessions made by employees beginning in 2009, as well as the Council's strong desire for fiscal responsibility.

With the new labor agreements, furloughs were eliminated for the last 5 months of the 2012-13 fiscal year and forward. This action increased the number of staff work hours in the organization by almost 25,000 hours a year, the equivalent of 12 full-time staff members. In addition, classification steps are unfrozen and placed on a modified schedule in the FY 2013-14 budget. This means that eligible employees will receive merit-based step increases in pieces, instead of getting them all at once. At the same time, all miscellaneous employees will begin paying their full member contribution towards their CalPERS pensions in FY 2013-14, which is a long-term Council priority. The costs of the agreements have been built into the FY 2013-14 budget and amount to approximately $2.4 million in additional cost across all funds.

There are reliable indicators that an economic recovery is occurring; this is evidenced locally by improved sales tax receipts and statewide by a recovering commercial and residential real estate market. Yet the recovery is not fast enough nor strong enough to fully resolve Concord's remaining fiscal challenges. Concord's fiscal challenges were discussed at a Council workshop on March 9, 2013.

At that workshop, the Council set the following four priority focus areas (not listed in any priority order):

Long Term Financial Stability and Economic Vitality:

- ✓ Balanced annual budget and 10-year financial plan
- ✓ Development of a plan for addressing unfunded liabilities
- ✓ Enhancement of the economic vitality of Concord
- ✓ Progress on developing the Concord Naval Weapons Station

Public Safety:

- ✓ Focus all City departments on public safety
- ✓ Reduce criminal activity in Concord—pay special attention to:
  - homeless related criminal activity
  - juvenile related criminal activity

Infrastructure Maintenance:

- ✓ Maintain existing infrastructure & facilities in a safe and operational condition
- ✓ Development of a plan to address sewer district needs
- ✓ Development of a plan to address street maintenance needs
- ✓ Identification of backlogged infrastructure and facility maintenance needs

Organizational Health and Employee Success:

- ✓ Timely and effective performance evaluations
- ✓ Adoption of policies addressing key personnel and legal needs
- ✓ Employee recognition and networking

The FY 2013-14 budget provides the necessary resources for the City to make progress in each of the Council's priority focus areas, while also limiting the increase in operating expenditures to only items that are essential, align to a Council goal, or are out-side of the City's control (such as utility costs and contractual obligations). However, the City's General Fund continues to rely on Measure Q[1] revenues to create a balanced budget.

As shown in Table 1, in the FY 2013-14 budget, $5.9 million of Measure Q revenue is needed to create a balanced budget. Approximately $4.6 million of Measure Q revenue will be placed into reserves. Of the $4.7 million, $2.9 million will be allocated to maintain the General Fund reserve at 15% and $1.8 million will be allocated to the designated Measure Q reserve.

[1] On November 2, 2010, the voters of Concord passed Measure Q, establishing a temporary half-cent use and transactions tax for five years, which sunsets on March 31, 2016. The infusion of this temporary revenue stream was intended to protect core services and to rebuild the City's reserves which were depleted from the recession which began in Fiscal Year 2008-09.

Table 1. General Fund FY 2013-14 Budget Compared to FY 2012-13

	FY 2012-13 Est. Actual	FY 2013-14 Adopted Budget	Difference
Total Recurring Revenue (excludes Measure Q)	$65,956,619	$68,657,663	$2,701,044
Total Recurring Expenditure	71,924,151	74,596,520	2,672,369
Initial Surplus/(Shortfall)	(5,967,532)	(5,938,857)	28,675
Measure Q Revenue Used to Balance the Budget	5,384,702	5,938,857	554,155
Measure Q Revenue Allocated to GF Reserve		2,850,000	2,850,000
Measure Q Revenue Allocated to Measure Q Reserve	4,062,298	1,769,143	(2,293,155)
Total Measure Q Revenue	9,447,000	10,558,000	1,111,000

Measure Q has been Concord's lifeline as the City dealt with the impacts of the Great Recession, and this temporary revenue source is now helping the City through its recovery from the Great Recession –both maintaining services and restoring reserves. The sobering news is that Measure Q is set to expire in 3 years; but Concord's fiscal recovery is projected to take much longer.

The General Fund 10-year financial plan assumes a modest economic recovery with average sales tax growth of 3% and average property tax growth of 2%. The 10-year plan illustrates that if projected revenues are achieved and service levels and expenditure trends remain constant, annual General Fund expenditures are projected to exceed annual revenue for each of the next 10 years, although the size of the gap does shrink.

Given the City's revenue projections, service levels, and cost structure, and without any significant changes to projections or operations, the City would begin to gradually deplete its Measure Q and General Fund reserves in 2016, and by FY 2021-22 the General Fund reserve would drop below 15%. The adopted 10-year financial model avoids this by including unidentified budget stabilization measures[2] to be implemented, beginning in FY 2016-17, the first year following the expiration of Measure Q. The 10-year plan assumes $800,000 in on-

[2] Budget stabilization can include a wide array of actions including, but not limited to, revenue enhancements, service elimination, cost shifting or expenditure controls. The only constant is that any new revenue, cost avoidance or cost reduction be permanent and on-going, thereby relieving pressure on the General Fund.

going stabilization measures in FY 2016-17 and an additional $1 million the following year, for a total of $1.8 million.

There are a number of internal and external factors influencing the City's current and future financial situation, notably:

California Public Employees' Retirement System - On April 17, 2013, the California Public Employees' Retirement System (CalPERS) Board, adopted a policy to change how it amortizes pension liabilities and the "smoothing" process for rate adjustments. This change will dramatically increase what the City of Concord and other state and local government agencies pay annually toward pension benefits for retired and active employees. For Concord, it is projected that the City will be required to contribute an additional $430,000 towards pension costs in FY 2015-16, increasing to $1 million in FY 2016-17. The City's CalPERS payment next fiscal year will be $9.8 million. Without the policy change the City's CalPERS payment in FY 2016-17 was anticipated to be $11.2 million, now with the policy change the City's CalPERS payment is anticipated to rise to $12.1 million by FY 2016-17. Additionally, CalPERS is considering modifying its pension formulas to reflect longer life expectancies and to again lower its assumed rate of return on investments. If these changes occur, the City's CalPERS rates would again rise.

Unfunded Liabilities - The City's 10-year plan has not historically factored in all of its unfunded liabilities. At its March 9th workshop Council directed staff to prioritize the development of plans to address its unfunded liabilities as part of the Fiscal Year 2013-14 work program. Funding these liabilities will put further stress on the City's budget. Specifically, staff will prepare a funding plan for both its retiree health benefit liabilities (OPEB) and its closed City of Concord Retirement System (CCRS) liabilities.

Affordable Care Act - As a large employer, the City of Concord is subject to the Affordable Care Act's (ACA) complex mandates on coverage, affordability, tracking and reporting and its financial penalties for failure to comply. The 700-page federal ACA affects all areas of medical insurance. Some of its provisions, such as extending dependent coverage to age 26 and providing preventive and wellness benefits without co-pays are already in effect. The City now faces the Act's next major expansion — "employer shared responsibility" for ensuring coverage. Effective January 1, 2015, employers with 50 or more full-time employees must offer affordable and minimum essential medical coverage to 95 percent of full-time employees and their children under 26 or pay financial penalties. The Internal Revenue Service guidance on the Affordable Care Act provides that employees working an average of 30 hours per week shall be considered full-time.

Slow Property Tax Recovery - Total property tax revenue in the current fiscal year is estimated to be $3 million lower than the $22.4 million that was received at the start of the Great Recession, five years ago. The budget for FY 2013-14 projects modest growth in property taxes of 2% over the current year (from $19.2 million to $19.6 million). Although property values have begun to rise and the city has seen an uptick in

development activity, modest growth is projected in the 10-year plan (an average of 2%) and property tax revenues are not expected to reach pre-recession levels until FY 2020-21.

Deferred Maintenance Backlog - In FY 2007-08, the City's 10-year General Fund forecast projected that expenditures in FY 2012-13 would need to be $90.5 million to meet both operational and capital maintenance needs. The actual budgeted General Fund expenditures in FY 2012-13 were $19 million lower than the projected amount. During the Great Recession, Concord (like many other municipalities) had to not only reduce expenditures and cut services, but also defer capital projects and reduce the annual expenditures on preventative facility maintenance. This is in addition to a backlog of projects for roadway and sewer system maintenance. This deferral of maintenance needs cannot be continued indefinitely and will need to be addressed through the City's financial planning for the next 10-years.

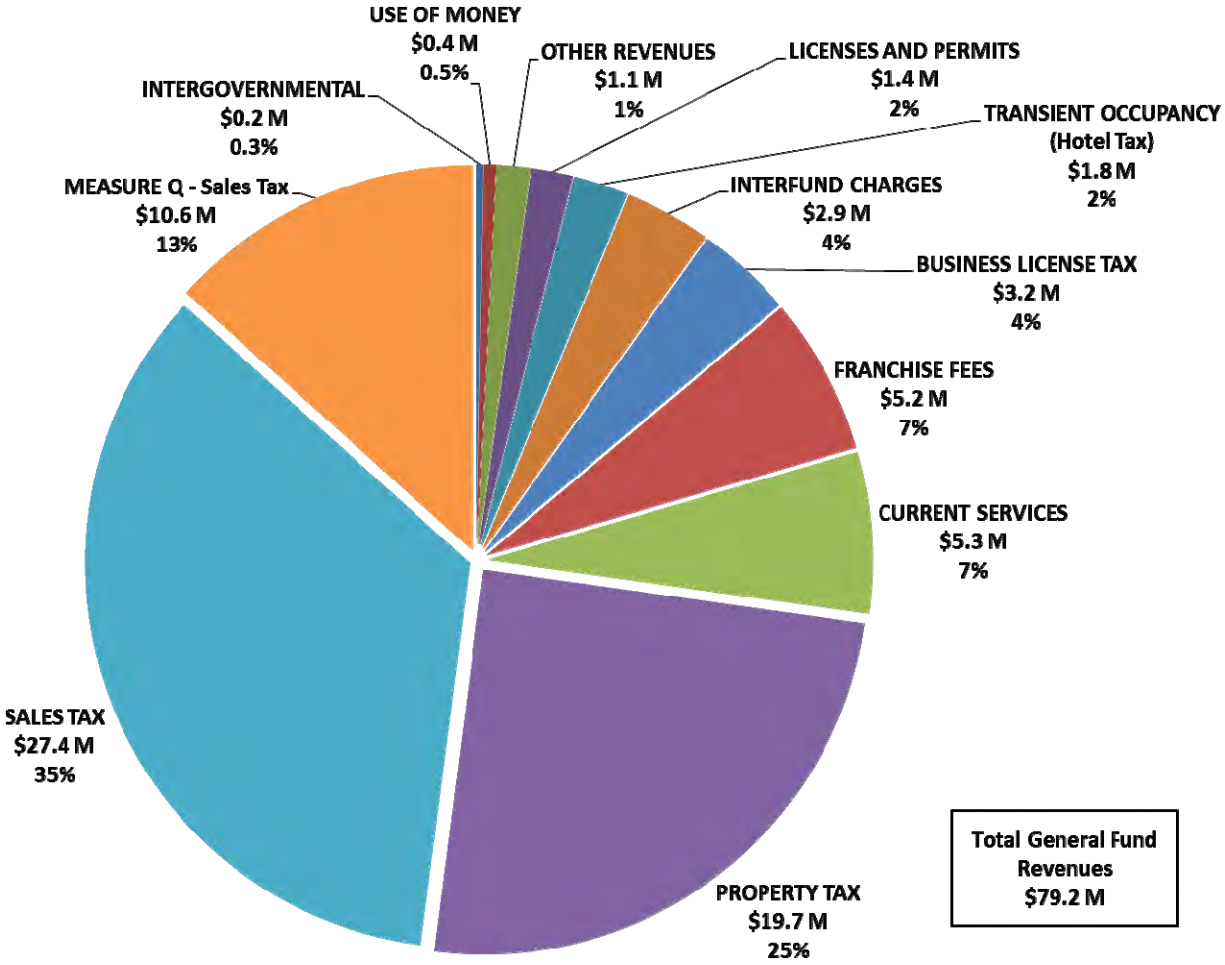
While the FY 2013-14 Operating Budget and 10-Year Plan continues the City's efforts to attain structural balance with the use of Measure Q revenues, at Council direction, staff will continue to work towards long term financial stability by reviewing and making recommendations on the aforementioned fiscal challenges over the next 12 months. The goal is to have this information available for inclusion in subsequent 10-year plans; doing so may lead to the development of a revised action plan to address the structural deficit more quickly, so that a 15% operating reserve is maintained and the structural deficit is eliminated by the end of the 10-year planning cycle.

Below staff provides details on the City's budget. To aid your review, the information has been organized into the following topics:

1. General Fund Revenues (Pg. 7).
2. Expenditure Assumptions (Pg. 14)
3. Significant Changes Other Funds (Pg. 20)
4. Capital Improvement Project (CIP) Budget (Pg. 21)
5. Measure Q Oversight Committee Findings (Pg. 25)
6. Summary (Pg. 26)

1. GENERAL FUND REVENUES

Taxes provide the majority of General Fund revenues. Property, sales, business license, Measure Q, franchise and transient occupancy taxes comprise 85%, or $67.9 million of the $79.2 million in resources provided to the General Fund. External and internal charges for service (current services and interfund charges) make up another 11%, or $8.2 million. The remaining 4%, or $3.2 million, comes from permits, fines, interest, rent and other miscellaneous sources.

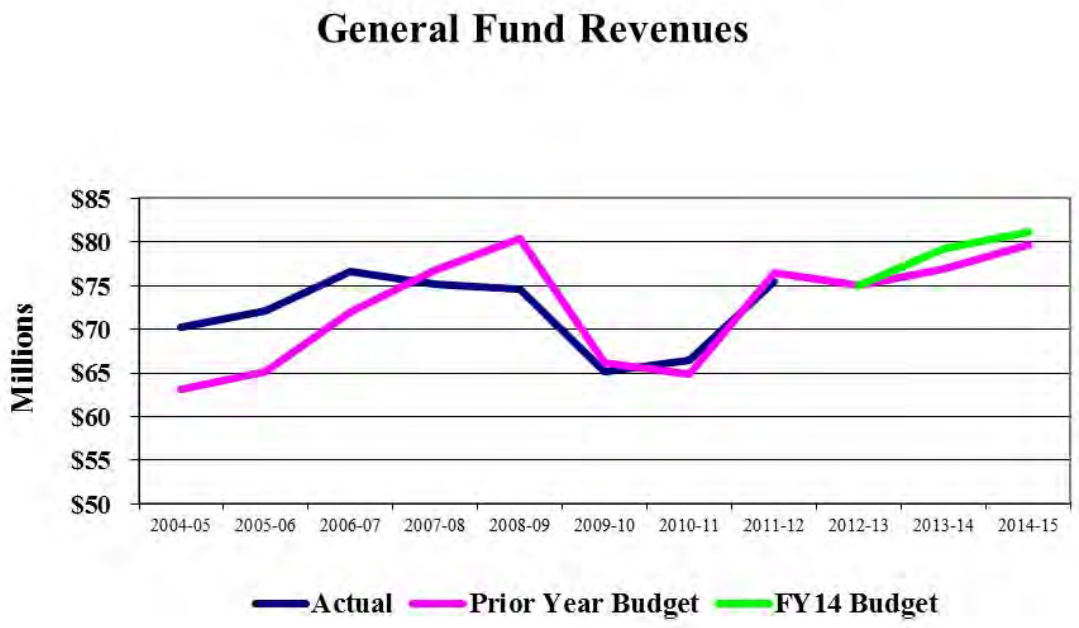


Total budgeted revenues for the General Fund are up $2.7 million from $66 million to $68.7 million. This excludes Measure Q revenue, which is projected to be $10.6 million, up $1.1 million from $9.4 million in the current fiscal year. The following table shows this information, as well as the budget projections for property and sales taxes. Property tax is projected to be up by 2%, a reflection of increased sale activity and the fact that homes are selling for higher values. Total non-Measure Q sales tax is projected to increase by 7.7%, which is attributable to continued strong automobile sales and general growth in the local economy. See Table 2.

Table 2. General Fund Revenue Summary

	FY 2012-13 Est. Actual	FY 2013-14 Adopted Budget	Difference
Total Recurring Revenue (excluding Measure Q)	$ 65,956,619	$ 68,657,663	$ 2,701,044
Major Revenue Sources:			
Property Tax	*19,258,903*	*19,653,985*	*395,082*
Percent of Total	*29%*	*29%*	*2%*
Sales Tax	*25,450,219*	*27,427,706*	*1,977,487*
Percent of Total	*39%*	*40%*	*7.7%*
Measure Q Revenue	9,447,000	10,558,000	1,111,000
Total Revenue (Recurring + Measure Q)	75,403,619	79,215,663	3,812,044

The graph below shows General Fund revenue since FY 2004-05 and illustrates the budget as well as the projected amount for FY 2014-15, which is $81 million.



Further explanation and analysis of the City's General Fund revenues follow:

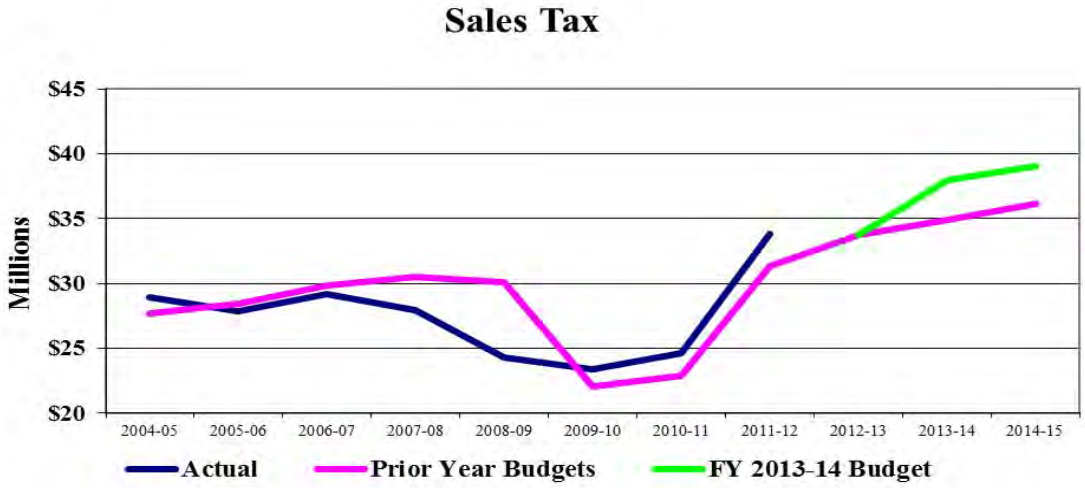
a. Sales Tax

Sales tax and Measure Q transaction and use tax make up 48% of General Fund revenue ($38 million).

The original Bradley-Burns 1% sales tax is estimated at $27.4 million for FY 2013-14. An increase of approximately 7% has been experienced in this tax when compared with the projected actuals for this sales tax revenue for FY 2012-13, over FY 2011-12. Future growth is conservatively estimated at approximately 3% per year in the 10-year plan.

Measure Q, the initiative approved by Concord voters in November, 2010, is bringing much needed revenue to the City. The tax collection began on April 1, 2011, with FY 2011-12 being the first full year of receiving the sales tax. The tax sunsets on March 31, 2016. The original estimates of Measure Q receipts were developed conservatively at $8 million per year. The City's experience in FY 2011-12 indicates that the revenue is more robust with a projected receipt of $9.2 million for the year. Measure Q revenue for the current FY 2012-13 is estimated to come in at $9.4 million. Given this improved level of the revenue, staff anticipates revenue from Measure Q in FY 2013-14 to be approximately $10.6 million. When comparing this growth rate with that of the general Bradley-Burns sales tax, it is important to keep in mind that the taxable base is slightly different for each tax, so the growth rates are slightly different.

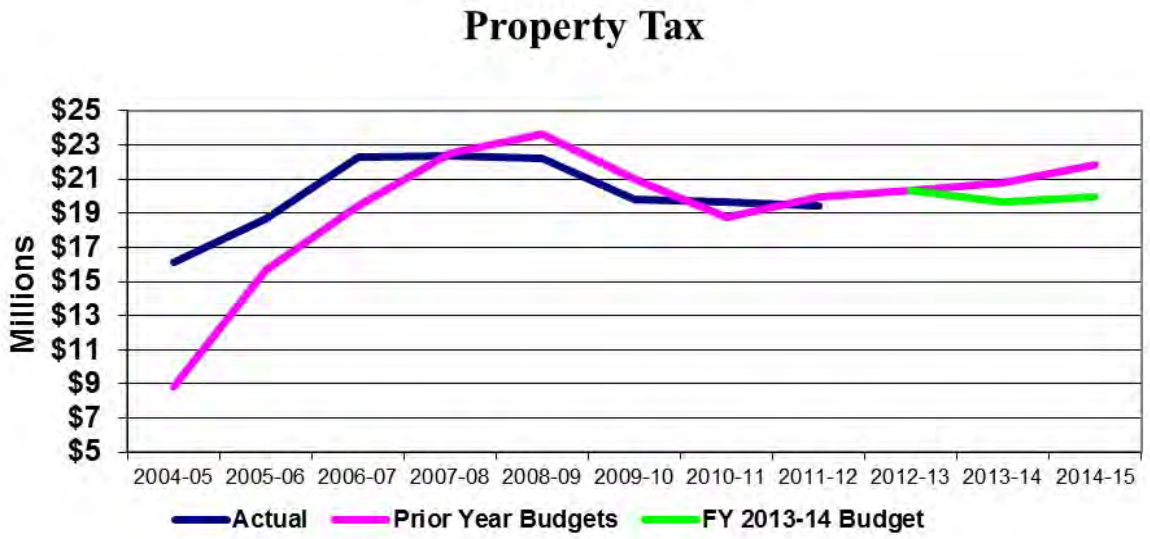
The General Fund 10-Year Plan presented in the FY 2013-14 Operating Budget has been developed using the assumption that the Measure Q transaction and use tax will be used throughout the ten years of the plan and not just for the five years of collection in order to conclude with structural balance in FY 2022-23. The impact of Measure Q on sales tax revenues is the cause of the growth shown in the table below, beginning slowly in FY 2010-11 and more significantly in FY 2011-12 (the first full year of Measure Q revenue).



b. Property Tax

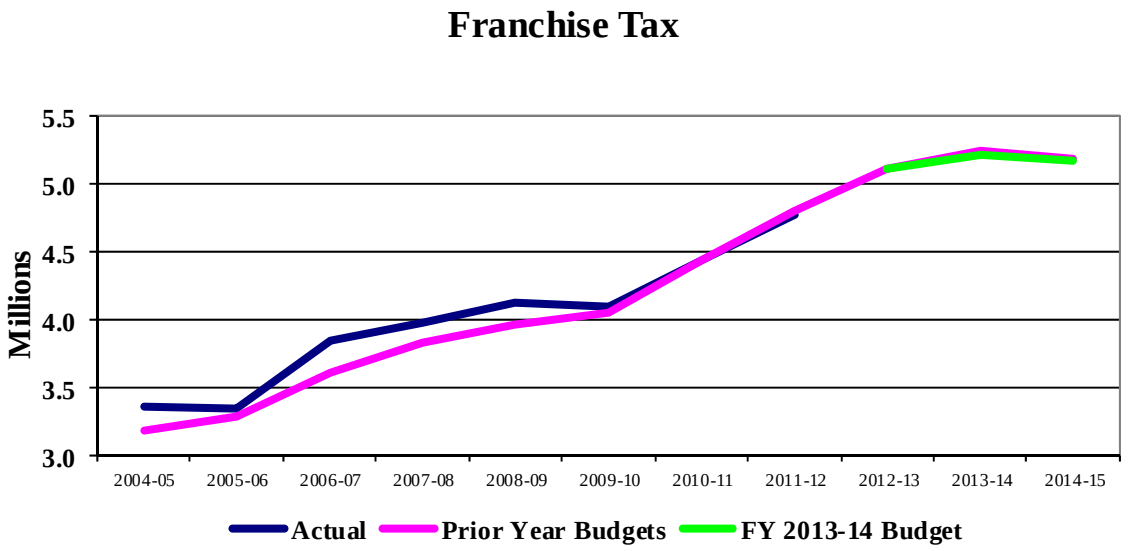
Property tax revenues represent 29% of projected General Fund revenues and are estimated to be $19.7 million for FY 2013-14. This revenue is significantly less than pre-recession levels, as property taxes were especially hard hit because of lowered assessed values, slumping real estate sales and foreclosures. In the current fiscal year (2012-13), property tax revenues are estimated to be 19.3 million, which is 1% lower than the actual amount received in the prior FY 2011-12 ($19.5 million).

As noted above, although property values have begun to rise and the city has seen an uptick in both residential and commercial development activity, modest growth is projected in the 10-year plan and property tax revenues are not expected to reach pre-recession levels until FY 2020-21. Annual growth of approximately 2% is projected in the 10-year plan.



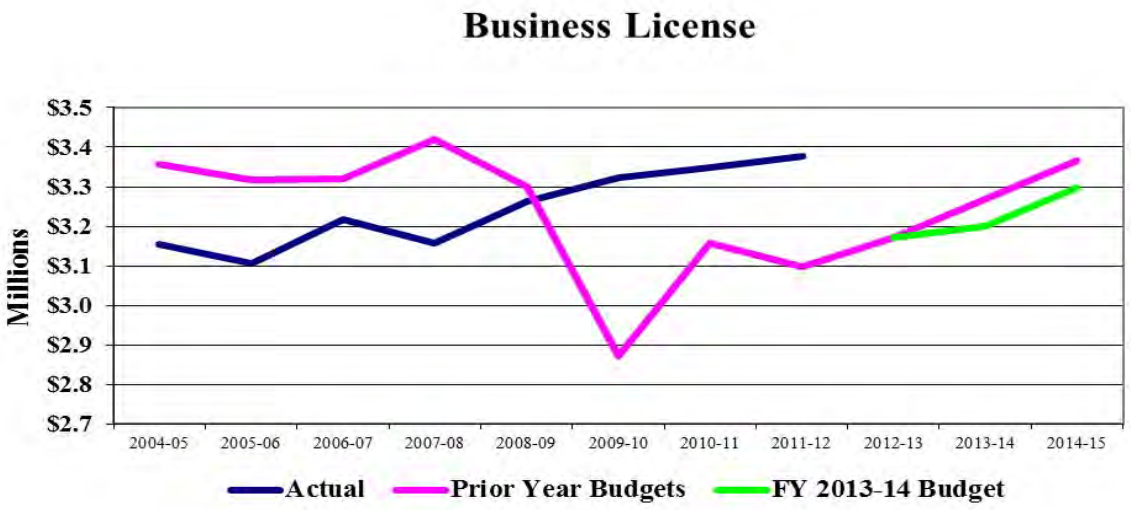
c. Franchise Tax

Franchise taxes are estimated to be about $5.2 million, or 7% of General Fund revenue in FY 2013-14. This projection reflects approximately $110,000 of growth, which is consistent with growth levels sustained over the past few years. Ongoing franchise taxes are paid by waste management, cable franchise, electric and gas utility and oil pipeline companies under individual franchise tax agreements. Annual growth of 3% is projected in the 10-year plan.



d. Business License Tax

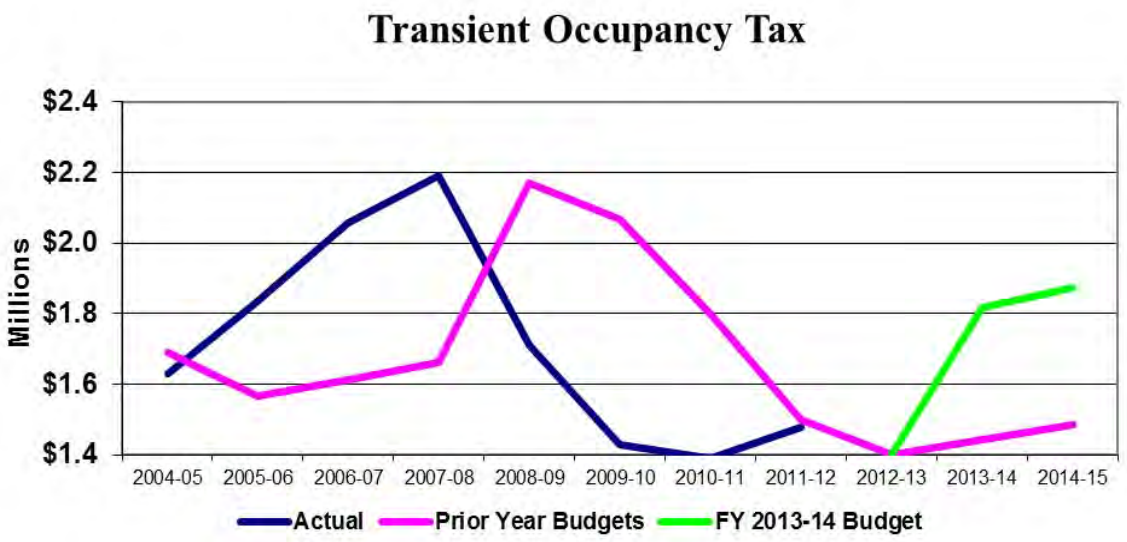
Business License tax revenue is estimated to be approximately $3.2 million, exclusive of penalties and interest, for FY 2013-14. This is an increase in ongoing revenue of approximately $28,000 over the previous year. For the past several years, staff has focused on compliance efforts in order to increase collections. These efforts have been successful, and the extra income produced through penalties and interest has inflated the revenue from this source over the last several years. Finance staff does not anticipate that there will be as many businesses discovered as operating without a business license moving forward so the revenue projection for FY 13-14 forward is based on actuals, exclusive of penalties and interest. Annual growth of 3% is projected in the 10-year plan.



XIX

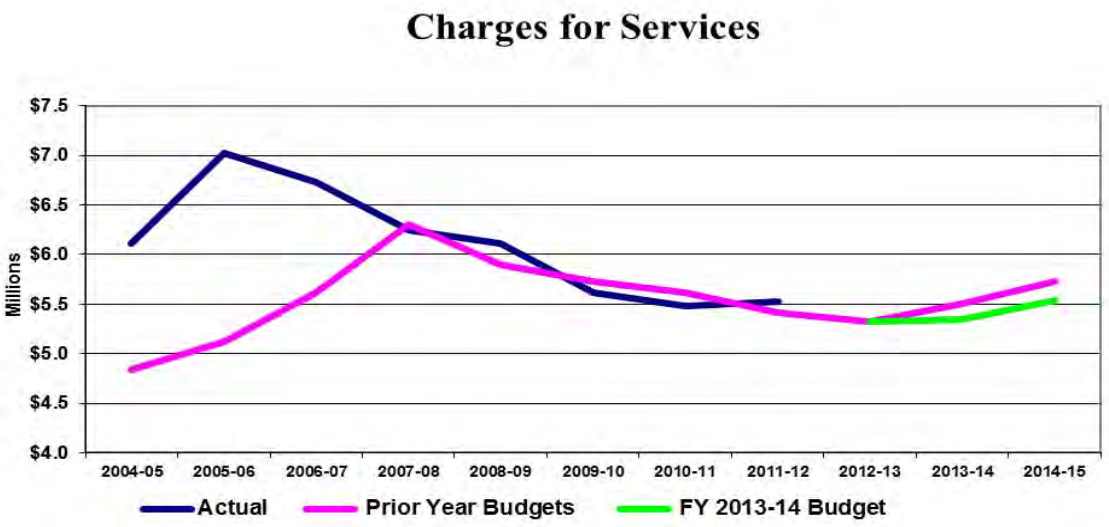
e. Transient Occupancy Tax

The FY 2013-14 budget reflects anticipated collection of Transient Occupancy Tax (TOT) of $1.8 million. This amount reflects an increase of approximately $400,000 from the prior year due to a partial recovery in local hotel/motel room occupancies. Annual growth of 3% is projected in the 10-year plan.



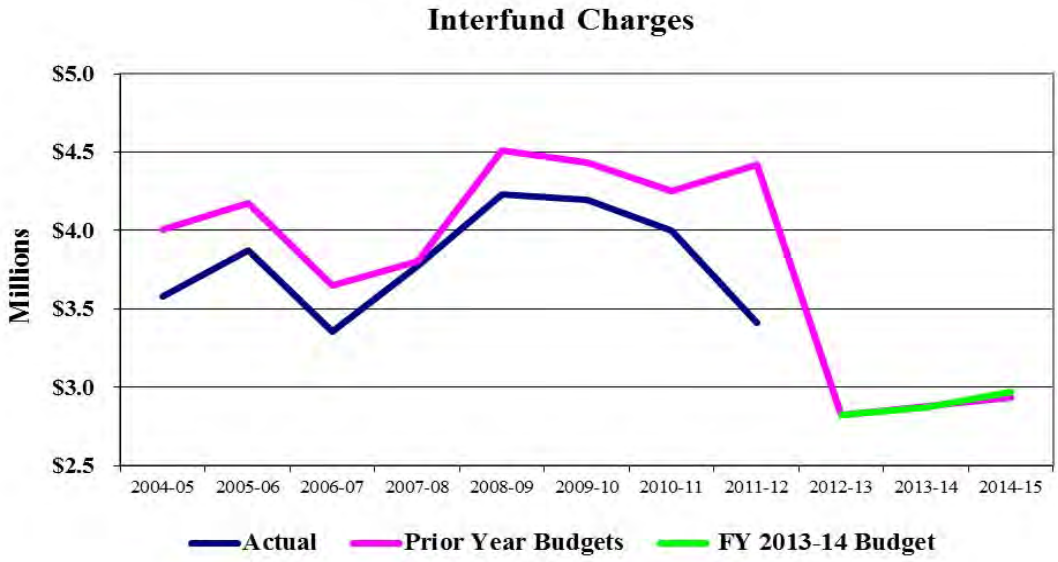
f. Fees and Charges for Current Services

This General Fund revenue category includes the revenues generated by all City departments for services provided. Examples include fees for the use of the community pool, building plan checking and other permit center activities, and special event fees. Current service charges are estimated at $5.3 million, or 7% of General Fund revenues. This is an increase from the FY 2012-13 budget of approximately $28,000. Fees and charges are reviewed each year to ensure that the City is charging appropriately for these services, balancing recovery of the cost of doing business (cost recovery), the market, and the state of the economy. The Finance Department continues to work with each department to ensure that fees are calculated appropriately, using cost factors, the Consumer Price Index (CPI) and marketability. Annual growth rates range from of 3-5%, depending on the specific fee, in the 10-year plan.



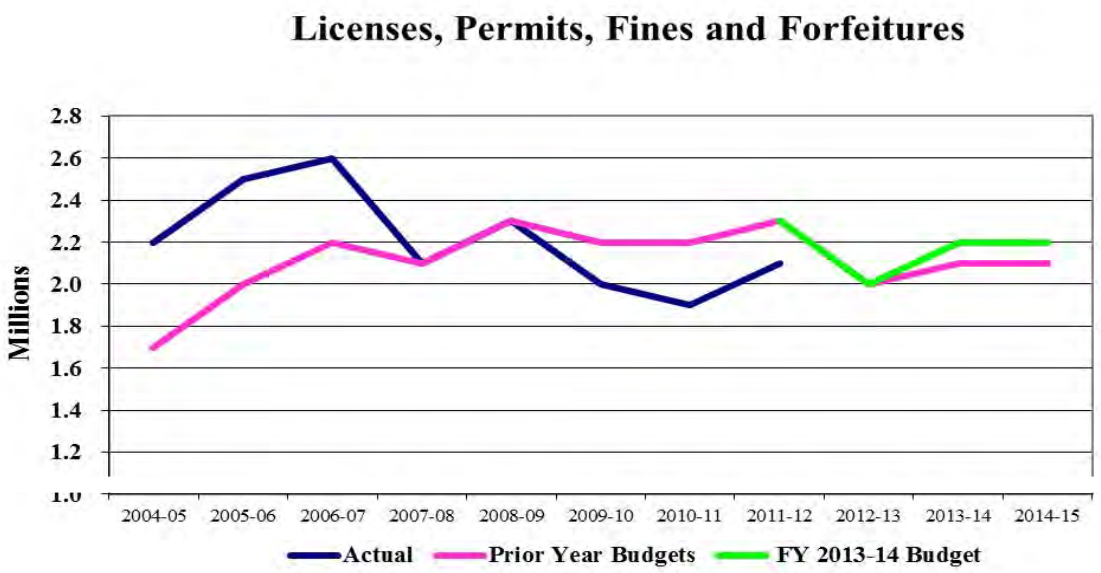
g. Interfund Charges (Transfers from Other Funds)

Transfers are made from other funds (e.g., Enterprise Funds, Storm Water, etc.) under a Cost Allocation Plan to pay for the support provided by General Fund departments to their operations. For FY 2013-14, approximately $2.9 million is budgeted for transfer to repay the General Fund for services provided. This represents approximately 4% of General Fund revenue. In the FY 2012-13 budget, the dissolution of the Redevelopment Agency resulted in a reduction of approximately $1.7 million in interfund charges and accounted for the significant decrease in this funding source. The loss of this funding causes the revenue reduction shown on the chart below. Annual growth of 3% is projected in the 10-year plan.



h. Licenses, Permits, Fines & Forfeitures

This revenue category is estimated to be about $2.2 million, approximately 3% of the total General Fund revenues. It consists of all types of permit fees (e.g., building, plumbing, electrical) and fines assessed in the Police Department and for code compliance by Neighborhood Services. In FY 2013-14 this revenue source is projected to increase by approximately $150,000, which is attributable to a rise in building, plumbing, mechanic and electrical permits. Annual growth rates range from of 2-5%, depending on the revenue source, in the 10-year plan.



i. Use of Money, Property and Other

This final category of revenue includes interest, rent and other smaller revenues received annually on a regular basis. The FY 2013-14 estimate for this category is $685,000, $278,000 lower than the amount budgeted in FY 2012-13 due to a decrease in investment earnings related to the State's dissolution of the Redevelopment Agency.

2. EXPENDITURE ASSUMPTIONS

Significant budgetary changes to salaries and benefits and operating expenses are discussed below.

a. Salaries and Benefits

As noted above, the City reached agreement with Teamsters Local 856, OPEIU

Local 29, and all unrepresented miscellaneous employees on terms for new labor contracts, which were approved by the City Council in March 2013. The costs of the agreements, which are budgeted to increase costs by $2.4 million across all funds, have been built into the FY 2013-14 budget.

The Memoranda of Understanding with the safety unions (Concord Police Association and Police Management Association) has no pay increases in FY 2013-14.

Table 3 shows the changes in full-time salaries, part-time salaries, over-time wages, and fringe benefits in the adopted General Fund FY 2013-14 budget. Together these three items amount to a $1.683 million increase.

Table 3. General Fund Personnel Expenditure Summary

Major Personnel Expenditure Groups	FY2012-13 Adj. Budget	FY2013-14 Adopted Budget	Difference
Full-time Salaries	26,344,825	27,541,667	1,196,842
Part-time Salaries	2,158,128	1,996,886	(161,242)
Over-time Wages	1,360,685	1,438,548	77,863
Fringe Benefits*	21,766,044	22,413,996	570,123
Total	51,629,682	53,391,097	1,683,586

**Includes medical, vision, dental, life insurance, disability insurance, pension contributions and payments, deferred compensation, social security, and workers' compensation.*

Within the 10-year General Fund plan contributions to CalPERS are projected to increase by 5% annually, healthcare costs by 2% annually and other fringe benefits by 3% annually. Other personnel-related cost increases over the aforementioned increases are projected at 1.5% annually.

Personnel/Organizational Changes in the FY 2013-14 Budget

Table 4 represents additions to the authorized full-time positions that are included in the budget. All of the staffing changes would be implemented in a manner that makes them cost neutral or cost beneficial to the budget. Additionally, the need to add these positions as regular full time positions is being driven either by the City's need to comply with the Affordable Care Act or to enhance customer service. An explanation for each change is presented following Table 4.

Table 4. Full-time Positions

Department	FY 2012-13 Adopted	FY 2013-14 Adopted	Difference
City Attorney	4.0	4.0	-
City Council	6.0	6.0	-
Community & Economic Development	37.0	39.0	2.0
Finance	18.0	19.0	1.0
Human Resources	6.0	6.0	-
Information Technology	11.0	12.0	1.0
Office of the City Manager	10.0	10.0	-
Parks & Recreation	14.0	15.0	1.0
Police	205.0	205.0	-
Public Works (includes Storm Water and Sewer)	76.0	76.0	-
Total Full-Time	**387.0**	**392.0**	**5.0**

Community and Economic Development Department - A desire to structure the Community and Economic Department (CED) to more effectively deliver services within the available funding resources led to three changes in staffing within CED.

1. ***Convert a ½ Time Contract Building Plans Engineer to a Full Time Regular Position.*** This change creates efficiency in the area of building plan review services and enhances customer service by allowing most, if not all, building plan checks to remain in-house. And it extends the available hours of the City's plan check engineer to consult with applicants from the current level of 4-hours a day to 8-hours a day. Last, it better positions the City to meet permit turn around schedules as the building division's workload continues to increase, as it has for the last two years.

   Budget Impact: This change will have a slight positive or neutral impact to the General Fund. The City currently spends $166,000 a year for contract staffing and the fully loaded cost of the new position, once filled, is anticipated to be $143,000 to $160,000 annually.

2. ***Convert a .96 FTE Limited Service Construction Inspector Position in the Current Engineering function to a Full Time Regular Position.*** The main responsibilities of the position are to perform inspections of construction activities that occur within the public right-of-way. The current workload for the Limited Services Construction Inspector has necessitated that the position work nearly full-time over the past 4 years. Further, implementation of the Affordable Care Act will require the City to provide medical insurance to this position.

Budget Impact: This change does not have a significant impact on the budget, as the current fully loaded cost of the regular full-time Construction Inspector is relatively equivalent to the cost for the Limited Services Construction Inspector (approximately $105,000 annually). In addition, this Inspector generated about $140,000 in revenue (permit fees) over the past year, offsetting the cost of the position.

3. ***Convert a Permit Center Technician III position (currently vacant) to an Assistant Engineer Position.*** To be more efficient and responsive to internal and external customers of the Current Development Engineering operations, the Community and Economic Department's budget exchanges a vacant Permit Center Technician III position for a new Assistant Engineer position. The Assistant Engineer position will enhance the capacity to the Current Development program, in the following ways:

   - Increased technical (Civil Engineering) knowledge at the public counter operations, resulting in increased over-the-counter approvals.
   - Administration of the City's mandated Storm Water Program.
   - Administering the City's ADA Self Evaluation and Transition Plan.

   Budget Impact: The fully loaded cost of the Permit Center Technician III for this year, if the position remained filled, would be $92,866. The fully loaded cost of the Assistant Engineer position is budgeted at approximately $128,000, an increase of more than $35,000 annually. However, this cost difference will be offset by a $36,000 reduction in the Professional Services budget of the program, because the new Assistant Engineer will provide capacity that will enable staff to reduce reliance on consultant firm assistance to provide needed professional engineering services.

Information Technology

4. ***Convert a Full Time Contract IT Analyst Position to a Regular Full Time Position***: The position of IT Analyst was left vacant due to the early retirement program in 2009. At that time the goal was to eliminate the position; however, due to the continuing need for someone to be solely focused on managing the numerous contracts for which IT is responsible, the function has continued to be filled through a professional services contract since it was eliminated. Given this on-going workload demand and anticipation of a PERS audit finding requiring the City to treat this position as a regular position and the anticipation that the affordable care act will require the City to pay medical benefits for this position, the adopted budget converts it to a regular position.

Budget Impact: This change has a slightly positive benefit on the budget, as the City currently spends $163,000 annually to meet this workload demand through a professional services contract. The fully loaded cost to fill it as a regular position is budgeted at $144,000.

Parks and Recreation

5. ***Convert Part-Time Staff Support to One Full Time Regular Recreation Program Aide Position.*** Senior Center management has found it difficult to attract and retain quality part-time staff to manage senior center operations. Currently the Senior Center is funded with just two full-time permanent professional staff. This full-time Recreation Program Aide position would provide much needed continuity for program and service delivery at the center.

   Budget Impact: This change is neutral to the budget. The new position is budgeted to cost $75,439 annually. The Parks and Recreation Department has reduced the Senior Center program's part-time and contract services line items to fund the full cost of the position.

Finance

6. ***Convert a Full-time Equivalent Accounts Clerk III Professional Services Position to a Regular Full Time AP Team Leader Position:*** The position of Account Clerk III was left vacant due to the early retirement program in 2009. At that time the goal was to eliminate the position; however, due to the continuing need for support to the accounts payable function within the Finance Department, the function has continued to be filled through a professional services contract since it was eliminated. In evaluating the staffing needs of the Accounts Payable function, the Finance Director recognized the improved accountability created if the position were raised one level from Accounts Clerk III to Accounts Payable (AP) Team Leader. Given this on-going workload demand and anticipation of a PERS audit finding requiring the City to treat this position as a regular position and the anticipation that the Affordable Care Act will require the City to pay medical benefits for this position, the adopted budget converts it to a regular full-time AP Team Leader position.

   Budget Impact: This change is budget neutral. The prior professional services contract had $103,000 a year allocated. The fully loaded cost for the AP Team Leader position at mid-range is budgeted at approximately $103,000.

b. Operating Expenditures

Operating expenditures were not inflated in FY 2013-14 over the amounts appropriated for FY 2012-13 unless there was a specific reason to increase the amount budgeted. In future years in the 10-Year General Fund Plan, an inflator of 1-3% is used depending on the expense category, assumptions are reviewed each year and revisions are made as appropriate.

Below are a few notable changes to operating expenses.

City Attorney Professional Services Budget - The budget includes a reduction of $60,000 in professional services contracts. This adjustment reflects a transition in the City Attorney's Office to utilizing full time City employees in attorney positions, as opposed to part time independent contractors**.**

Citywide Recruitment and Selection - The budget includes an increase in the recruitment and selection line item of $50,000 to reflect added cost for conducting both regular and executive recruitments due to staff turnover.

Building Division Professional Services - Within the Building Division, the Professional Services Contracts account is to be increased by $132,000. The Professional Services account is used to hire private consultants to provide plan review and building inspection services. Due to the significant uptick in building permit service demand over the past two years, as well as the impact of long-term staff illnesses, the Building Inspection program has relied on consultant firms to provide extra Building Inspection services on an as-needed basis. It should be noted that the cost of these consultant services are recovered via building permit fees.

Liability Claims Budget Reduction - The budget includes a reduction of $130,000 in the liability claims administration program (No. 1710), which funds payment of fees and costs for outside litigation counsel. Over the past 24 months, the City has resolved all of the harassment/employment practices lawsuits that were resulting in abnormally large expenditures on outside counsel, and we have experienced an overall decline in litigation that cannot be handled in-house. With one exception, the City Attorney is not aware of any significant lawsuits on the horizon. Accordingly, staff believes that it is prudent to reduce the amount budgeted to this program for FY 2013-14.

Police Background Checks - In order to facilitate hiring of Police Officers and other key staff in Police, $45,000 in one-time funding has been added to allow for contracting out of required background checks (this is currently the pinch-point in our hiring process).

Successor Agency Budget (former Redevelopment Agency) - As a part of the State of California's FY 2011-12 budget, redevelopment agencies across the State

were eliminated. The City of Concord is now the fiduciary agency for the Successor Agency, which is responsible for winding down operations and property held by the former Redevelopment Agency. The Concord City Council does not approve the Successor Agency budget; however, the agency does provide funds to reimburse the City for personnel and other administrative costs. The Successor Agency budget for FY 2013-14 has not been finalized; however the current version includes $224,000 in personnel and administrative reimbursement to the City. These reimbursements are applied to the Finance and Community & Economic Development departments.

Because the City Council has no oversight of the Successor Agency, information on the financial activity of the Agency has been moved from the Community Development Department, and can be found in the "Fiduciary" section of the budget document. While this action results in a *budgetary* $2.7 million reduction in the Community Development Department from the current FY 2012-13 budget, the actual operations of the Community Development Department is not significantly impacted by the change.

3. SIGNIFICANT CHANGES TO OTHER FUNDS

a. Sewer Enterprise Fund – Annual Charge from CCCSD

Concord's Sewer Enterprise contracts with the Central Contra Costa Sanitation District (CCCSD) to provide wastewater treatment of sewage at the CCCSD treatment plant. Consequently, the Concord Sewer Enterprise pays a proportionate share (30% to 32%) of the maintenance, operation, and capital replacement costs of the CCCSD treatment plant, based on flow volumes.

The Sewer Enterprise Fund includes a budget line item for annual charges from the Central Contra Costa Sanitation District (CCCSD). Two years ago, in FY 2011-12, the actual for CCCSD charges were $13.8 million. In the current FY 2012-13, the budget for CCCSD charges is $12.8 million. This budget will be inadequate to cover the CCCSD charges, and staff will seek a budgetary adjustment from the Sewer Fund Balance once the precise invoice amount is known (not likely until after the start of the FY 2013-14 fiscal year). After consultations with CCCSD, staff projects the cost for FY 2013-14 to be $16.7 million; this number has been incorporated into the Sewer Enterprise budget.

The main financial drivers for the CCCSD increases include: a) capital investment in infrastructure for renewal and replacement; b)cost of meeting new federal and state regulatory requirements; c) real estate downturn and revenue reductions in sanitary sewer charges, interest income, property taxes, and developer permit and connection fees; d) increased operational costs; e) Contra Costa County Employees Retirement Association pension and healthcare cost increases; and f)

significant unfunded accrued liabilities for which payment should be incorporated in the CCCSD 10-year plan.

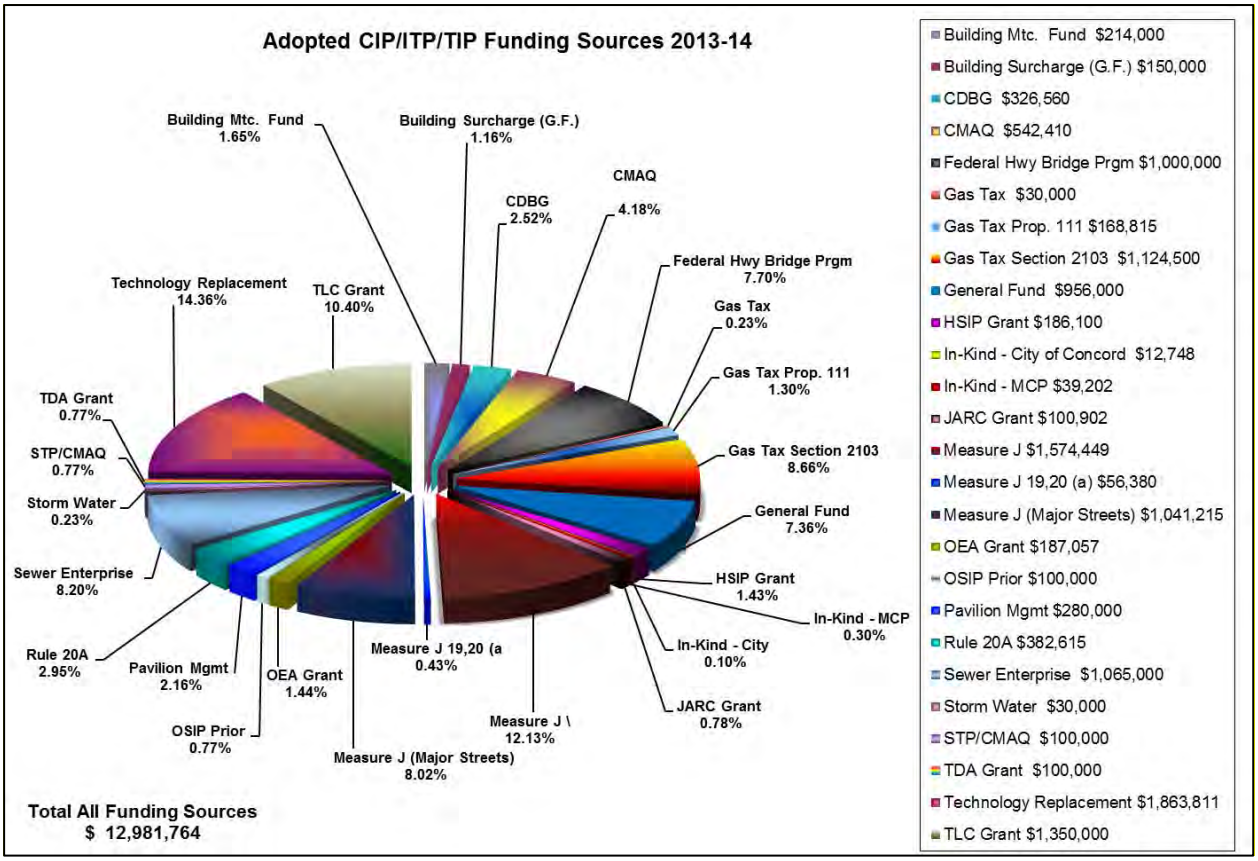
b. Golf Course Fund – Increase in revenue at the Diablo Creek Golf Course

Over the last year, the Diablo Creek Golf Course green fee revenue and food and beverage revenue have come in higher than projected in the fiscal year 2012-13 budget. Consequently, the estimated revenue for fiscal year 2013-14 has been adjusted upward. The revenue at the golf course is very weather dependent. This year has been a dry year with favorable conditions for increased rounds of golf. Total revenue to the City is budgeted to increase by just over $130,000 to a total of 1.4 million.

4. CAPITAL IMPROVEMENT PROJECT (CIP) BUDGET

Given the number and range of properties and public facilities the City is responsible to maintain, the FY 2013-14 Capital Improvement Program (CIP) represents a varied program focused on supporting these facilities and infrastructure and maintaining them in a high quality condition. The majority of the projects in the CIP are carry-over projects, approved through prior budgets. The total allocation from all funding sources for FY 2013-14 is $12,981,764[3], with $956,000 from the General Fund (of which $800,000 is a loan to the Naval Weapons Reuse Project).

[3] The adopted CIP budget has been updated for the printing of this document to include CIP budget revisions adopted by the City Council on July 9, 2013 (via Resolution No.13-60). By that action, the City Council appropriated funds for two projects: 1) Local Measure J funds to support the implementation of pavement rehabilitation improvements on Concord Boulevard and on Arnold Industrial Way for Fiscal Year 2013-2014 in the amount of $347,000; and 2) Gas Tax funds to support the implementation of a traffic signal at the intersection of Oak Grove Road and Sierra Road for Fiscal Year 2013-2014 in the amount of $65,415.



A brief description of fifteen new projects (some recipients of Grant funding, and others newly submitted projects) is provided below.

a. Project 2276 (Detroit Avenue Pedestrian and Bicycle Improvements)

This project will improve pedestrian and bicycle access and safety on Detroit Avenue, better serve the needs of the Monument Corridor community for non-automobile travel by constructing Complete Streets improvements along Detroit Avenue between Monument Boulevard and Clayton Road. This project is subject to approval by CCTA and MTC for federal Congestion Mitigation and Air Quality (CMAQ) funding through the One Bay Area Grant (OBAG) program. Local Measure J funds will be used to fulfill the local match requirements for this federally-funded project, if the OBAG application is approved. This project is funded with $2,154,315 in CMAQ funds and $415,000 in Measure J funds.

b. Project 2277 (Downtown Concord Bicycle Lane Improvements)

This project will improve bicycle access and safety between the BART station and downtown Concord. The project will install Class II bike lanes in downtown Concord, including on the Concord Boulevard-Clayton Road Couplet between Sutter Street and Grant Street, and on Grant Street and Oakland Avenue near the

downtown BART station. This project is funded with $1,194,959 in CMAQ funds and $230,000 in Measure J funds.

c. Project 2279 (Monument Neighborhood Shuttle)

This project will provide safe, convenient and free transit service for the Monument Corridor community, including, but not limited to, low-income workers, seniors, people with disabilities, and residents employed during offpeak hours. The project will provide a three-year shuttle service targeted for the Monument Corridor community that is free of charge, provides service to priority destinations, fits the needs of the area residents including on weekends and evenings, and operates on demand with flexible schedule/routes. The total cost of the project is estimated at $627,694, with 50% of this cost (or $311,704) to be funded through a federal funding program known as the Jobs Access and Reverse Commute (JARC). JARC is one of several federal funding sources used by the Metropolitan Transportation Commission (MTC) to fund its Lifeline Transportation Program (LTP). A 25% local match ($160,138) will be provided through Line 20(a) Measure J funds recently approved by TRANSPAC. The remaining local match of $155,852, which will be required to fully fund the project, will be provided through in-kind services by the City and MCP/Chavez Center in the form of staff time to administer the project and provide oversight.

d. Project 2280 (Citywide Bicycle Master Plan)

This project will create a comprehensive Citywide Bicycle Master Plan to be used as a blueprint for expanding the bicycle network to promote safe alternative modes of transportation and help position the City for future funding for bicycle projects and roadway improvements benefiting the cycling community. This project is funded with $100,000 in TDA funds and $20,000 in Measure J funds.

e. Project 2283 (Install Traffic Signal at Oak Grove Rd. /Smith Ln)

Enhance pedestrian and traffic safety by installing traffic signal and related roadway improvements at intersection located where St. Francis of Assisi Parish and School abuts the east side of Oak Grove Road. This project is funded with $435,100 in HSIP funds and $48,500 in Measure J funds.

f. Project 2285 (Willow Pass Rd and Nearby Intersections Traffic Signal Upgrades)

Enhance traffic safety by installing protected left-turn phasing for Willow Pass Road (at Galindo St, Grant St, Parkside Dr, and Sixth St), for Market Street at Fry Way and for Salvio Street at East Street intersections. This project will replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for existing LT

lanes. Also installation of mast arm signals will improve visibility of signal indicators for side street traffic (Sixth St. and Parkside Drive at Willow Pass Road). This project is funded with $716,700 in HSIP funds and $79,800 in Measure J funds.

g. Project 2286 (Concord Blvd. Traffic Signal Upgrades at Sixth St., Farm Bureau Rd., Clayton Way, and West St.

Enhance traffic safety by installing protected left-turn phasing and mast arm signals at identified intersections. Replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for exist LT lanes. This project is funded with $224,400 in HSIP funds and $25,100 in Prop. 111 funds.

h. Project 2251 (Farm Bureau Road Safe Route to School Improvements)

This project will enhance the safety of students walking and bicycling to school by constructing sidewalk, curb and gutter, and a designated bicycle route on the west side of Farm Bureau Road between Willow Pass Road and Wren Avenue. This project is funded with $436,400 in SR2S funds and $148,000 in Prop. 111 funds.

i. Project 2179 (ADA Barrier Removal for Baldwin Park)

The project will improve ADA access throughout Baldwin Park by reconstructing deteriorated concrete walkways, improving pedestrian access to park facilities, renovating the existing restroom, upgrading accessible pedestrian ramps and installing accessible parking spaces & signage. The project is funded with $340,000 of Community Development Block Grant funding, and $100,000 of Measure WW grant funding, augmented by $72,188 of Measure J local funds and $20,000 in local Parkland funds.

j. Project 2236 (Todos Santos Fence on Willow Pass Road)

The project will install approximately 320 linear feet of 42"+ /- tall, open-style fence between the back of curb and the sidewalk along the Todos Santos Plaza frontage of Willow Pass Road, between Mt. Diablo Street and Grant Street. This project is funded with $75,000 in Downtown Landscape Maintenance District funds and $124,650 in Art in Public Places funds.

k. Project 2268 (Pavilion Fire Alarm System)

The Pavilion is an outdoor venue with a seating capacity of 12,500. The Pavilion plays host to a variety of events including concerts, high school graduations, musicals, and local community events. This project will install an addressable Simplex fire alarm control panel with addressable smoke detectors, to bring the system up to standard. This project is funded with $30,000 of Pavilion Management Account funds.

l. Project 2269 (Pavilion Parking Lights)

This project will remove and replace 22 light poles that have become corroded at the base and are beginning to fail along entrance drive that feeds into main parking lots. Significant injury or property damage could occur should the facility be in use when failure occurs. This project is funded with $200,000 of Pavilion Management Account funds.

m. Project 2278(Treat Boulevard Median Safety Fence)

The median fence will enhance the safety of pedestrians and bicyclists traveling along Contra Costa Canal Trail, by discouraging them from crossing Treat Boulevard at a mid-block location and directing them to safely cross the street at Navaronne Way. This project will install 200' long, 42" high green-coated steel fence in the median island of Treat Boulevard between Navaronne Way and San Miguel Road, to safely channelize Contra Costa Canal Trail users to the signalized crosswalk at Navaronne Way to cross Treat Boulevard. This project is funded with $50,000 in Measure J funds.

n. Project 2282 (Battery Backups for Traffic Signals)

This project will remove and replace existing failed batteries that have reached the end of service life, to maintain uninterrupted operations of signalized intersections, which is a critical component for keeping traffic signals operating during power outages. Batteries will be placed on a replacement schedule of 20% a year. This project is funded with $300,000 in Gas Tax Sect. 2103 funds.

o. Naval Weapons Station Reuse Project

In FY 2006-07, the City, acting as the Local Redevelopment Authority (LRA), retained a consultant team, appointed a Citizens Advisory Committee, and initiated the Reuse Planning process. The Concord Naval Weapons Station (CNWS) represents a unique opportunity to plan a new mixed-use area that is vital, livable, transit-supportive, and at the cutting edge of ecological and sustainable planning.

The federal Office of Economic Adjustment has been a strong funding source for the LRA since 2006 and is expected to provide some modest support through FY 2013/2014 but will likely not be available for funding support thereafter. As a result, there is a need to provide bridge funding until the conveyance of the land to the LRA and others in late in calendar year 2014 or early 2015.

In order to continue negotiations with the U.S. Navy and facilitate reuse of the CNWS, on February 5 2013, a loan agreement was executed between the City of Concord's General Fund and the Local Reuse Authority to provide $117,000 in funds for costs associated with the project.

In the FY 2013-14 budget, a capital improvement project has been established to facilitate additional loans from the General Fund to the LRA until the land transfer is complete. In FY 2013-14, the loan amount is $800,000. Subsequently loans are $783,000 in FY 2014-15 and $716,000 in FY 2015-16. The General Fund 10-year plan reflects these loans as well as their repayment in 2015, 2016 and 2017.

5. MEASURE Q OVERSIGHT COMMITTEE FINDINGS

The Measure Q Oversight Committee reviewed the FY 2013-14 Proposed Operating Budget and 10-Year Plan and found that it is consistent with the principles adopted with the decision to place Measure Q on the ballot in 2010. The Committee has found that:

- The FY 2011-12 Annual Audit reflects that the Measure Q tax was collected and appropriately spent.
- The City's proposed General Fund budget for Fiscal Year 2013-14 protects the City's core services.
- The City's proposed General Fund Budget for Fiscal Year 2013-14 rebuilds the City's reserves.
- The City's proposed General Fund Budget for Fiscal Year 2013-14 makes progress toward resolving the City's structural budget deficit within the next 10-years.

A copy of the Measure Q Oversight Committee report to the City Council is attached to this budget memo and the chair of the Committee addressed the Council at the Council's budget study session on May 7, 2013.

6. SUMMARY

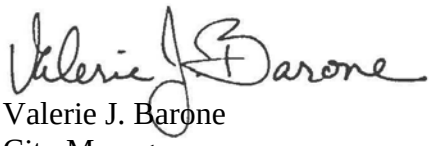
The City of Concord, as with most local governments in California, has significant fiscal challenges ahead. The good news is that the economy is showing signs of recovery. The balanced budget for FY 2013-14 reflects the City's continuing efforts to bring the City's budget back into long-term structural balance and provide fiscal stability to the community. Indisputably, the approval of Measure Q by the voters of Concord has provided the City with additional time to adjust ongoing expenditures to ongoing revenues. Effective use of this additional time and the Measure Q revenues is a critical component of the City's 10-year financial plan.

The Fiscal Year 2013-14 budget is dependent on the use of $5.9 million dollars of Measure Q revenue to balance revenue against expenditures. Additionally, the 10-Year Financial Plan assumes undefined budget stabilization actions that have a total value of $1.8 million to begin in Fiscal Year 2016-17, after Measure Q expires. While we believe that implementing significant budget stabilization measures on or near the sunset of Measure Q is in alignment with the voter's intent to use Measure Q revenue to maintain City services and help restore the General Fund reserve, we note that there are unfunded and unmet needs that may necessitate further or more immediate action in the future.

As a part of the work plan for next fiscal year, staff will continue to work towards the Council's goal of Long Term Financial Stability by developing strategies to address the City's unfunded liabilities and other expenditure needs that are currently not captured in the 10-year plan. City staff will be returning to Council with detailed information on the City's unfunded liabilities and other expenditure needs later this calendar year.

Concord's Mission Statement states: *Our Mission is to join with our community to make Concord a City of the highest quality. We do this by providing responsive, cost effective and innovative local government services.* This remains the organization's mission and with the Council's continued leadership; employee support, creativity and hard work; and the Concord community's support and partnership, I have no doubt that we will continue to be successful in achieving our mission.

Respectfully submitted,



Valerie J. Barone
City Manager

City of Concord

May 7, 2013

TO: Honorable Mayor and Councilmembers

FROM: Measure Q Oversight Committee - Guy Bjerke, Chair;
Richard Eber, Vice Chair; Norm Freitas, Bill Gram-Reefer; Beri Kasper;
Dr. Harmesh Kumar; Rosanne Nieto

SUBJECT: Measure Q Oversight Committee's Review of the FY 2011-12 Audit and Evaluation and Report on the City's Proposed Use of Measure Q Revenues in the Fiscal Year 2013-14 General Fund Budget

---

The Measure Q Oversight Committee (Committee) met on March 20 and on April 10, 2013. At the March 20 meeting the Committee reviewed the FY 2011-12 Comprehensive Annual Financial Report (CAFR) which includes the annual audit. On April 10, the Committee reviewed the City's proposed Fiscal Year 2013-14 General Fund Budget and its 10-Year Financial Planning Model.

On March 10, the Committee determined that the presentation of the Measure Q Use and Transaction Tax (tax) in the financial statements (pages xiv, 12, 24, 26, and 64 of the CAFR) reflect the collection of the tax appropriately.

On April 10, the Committee reviewed and evaluated the FY 2013-14 Proposed Operating General Fund Budget and 10-Year Plan to advise the Council as to whether Measure Q revenues are proposed to be spent in a manner consistent with what the voters were told during the election process: to protect core services, to re-build the City's reserves, and to provide more time for the City to address its on-going structural budget deficit. The Committee has made the following findings with regard to its charge in oversight of the tax:

1. **Does the FY 2011-12 Annual Audit reflect that the Measure Q tax was collected and appropriately spent?**

   The Committee finds that usage of Measure Q tax revenue ($10 million) was identified clearly in the annual audit (pages xiv, 12, 24, 26, and 64 of the CAFR). Further, the Committee finds that $3 million of Measure Q tax revenue went to maintain City services and the remaining $7 million went into the City's reserve. Consequently, the Measure Q Committee concludes that the tax was collected and appropriately utilized.

2. Does the City's proposed General Fund Budget for Fiscal Year 2013-14 protect the City's core services?

The proposed budget projects the collection of $10.6 million dollars of Measure Q revenue and the use of $5.8 million of that revenue to maintain the City's services, including public safety, parks and recreation, infrastructure maintenance, internal operations, etc. It is directly due to the availability of the Measure Q revenue that City services are not proposed for significant cuts. In fact, due to the availability of Measure Q revenue, the Council was able to reinstate a standard 40-hour work week for all of the miscellaneous employees, returning approximately 25,000 a year hours of service to the community. Consequently, the Committee finds that the use of Measure Q revenue in the Fiscal Year 2013-14 budget protects the City's core services.

3. Does the City's proposed General Fund Budget for Fiscal Year 2013-14 rebuild the City's reserves?

The Committee finds that the proposed General Fund budget for Fiscal Year 2013-14 rebuilds the City's reserves. The City expects a total of $10.6 million in Measure Q revenue in Fiscal Year 2013-14. Of this amount, $4.7 million will be deposited into the City's reserves accounts ($2.8 million allocated to maintain the General Fund reserve at 15% and $1.9 million allocated to the designated Measure Q reserve), as shown on the 10-year plan presented to the Committee.

4. Does the City's proposed General Fund Budget for Fiscal Year 2013-14 make progress toward resolving the City's structural budget deficit within the next 10-years?

The Committee finds that the proposed General Fund Budget and 10-Year Financial Planning Model for FY 2013-14 makes progress to resolve the structural deficit, however, more needs to be done to reflect how the City plans to address its unfunded liabilities and unmet needs. The financial plan that staff presented avoids the General Fund reserve dropping below 15% over the next ten years~~. Further,~~ and staff informed the Committee that work will be underway at the beginning of FY 2013-14 to identify budget stabilization measures to be implemented, beginning in FY 2016-17, the first year following the expiration of Measure Q. The Committee concurs that it makes sense to minimize service reductions while Measure Q is being collected from tax payers to preserve City services, however, the Committee also recognizes that all of the City's funding needs over the next 10 years have not been captured in the proposed 10-Year Financial Planning Model. As such, the exact dollar value required for budget stabilization will change as the budget evolves and a plan for addressing unfunded liabilities and unmet needs is developed.

Lastly, the Committee urges the City Council and management to develop a strategy to address the City's unfunded liabilities and other expenditure needs that are

currently not captured in the 10-Year Financial Planning Model. A few of the items not included in the current 10-Year Financial Planning Model that most concern the Committee are the:

- potential for significant increases in CalPERS pension costs;
- deferred maintenance backlog;
- additional annual funding for preventative maintenance;
- unfunded liability for the City of Concord Retirement System;
- unfunded liability for retiree medical benefits; and
- needed business system improvements.

Conclusion

The Committee continues to encourage the City staff to think creatively to further enhance efficiencies, reduce spending and raise revenues and to present those solutions to the City Council. The Committee thanks the City Council for the opportunity to comment and make recommendations on the use of Measure Q revenue.

ORIGINAL

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Establishing the Appropriation Limit for the City of Concord for Fiscal Year 2013-2014 Pursuant to California Constitution Article XIII B

Resolution No. 13-55

WHEREAS, Article XIII B of the California Constitution (Proposition 4) established appropriation limits for cities; and

WHEREAS, Government Code Section 7910 (a portion of the Legislation implementing Proposition 4) requires cities to annually adopt a resolution establishing their appropriation limit; and

WHEREAS, the Director of Finance has made, or caused to be made, calculations in accordance with the provisions of Article XIII B and the implementing legislation to determine the appropriation limit for Fiscal Year 2013-2014; and

WHEREAS, Proposition 111 requires a recorded vote of the Council regarding the limit and the annual adjustment factors selected to calculate it; and

WHEREAS, said calculations were available for public review a minimum of fifteen (15) days prior to the consideration of said calculations by the City Council at its meeting of June 25, 2013.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. Approves and adopts by reference the calculations prepared by the Director of Finance regarding the appropriation limit for the City of Concord for Fiscal Year 2013-2014. Said calculations are available for public review in the Finance Department of the City of Concord.

Section 2. Finds and determines that the total appropriation limit of Article XIII B, Proposition 111, and implementing State Legislation amounts to $145,961,484 for Fiscal Year 2013-14. The Council further finds and determines that the annual adjustment factors to be applied to the limit calculation are California Per Capita Income and County of Contra Costa's annual population growth.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

//

PASSED AND ADOPTED by the City Council of the City of Concord on June 25, 2013, by the following vote:

AYES: Councilmembers - E. Birsan, L. Hoffmeister, R. Leone, T. Grayson

NOES: Councilmembers - None

ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - D. Helix

I HEREBY CERTIFY that the foregoing Resolution No. 13-55 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 25, 2013.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Mark S. Coon
City Attorney

ORIGINAL

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Adopting the Municipal Budget, Including a Ten-Year Financial Plan and the 2013-2014 Capital Improvement Program Budget and Ten-Year Capital Improvement Plan for Fiscal Year 2013-2014

Resolution No. 13-56

WHEREAS, the City Manager has recommended a Municipal Budget for Fiscal Year 2013-14 and a Ten-Year Financial Plan; and

WHEREAS, the City Manager has recommended a Capital Improvement Program Budget for Fiscal Year 2013-14 and a Ten-Year Capital Improvement Plan; and

WHEREAS, at the May 7, 2013 workshop, the City Manager received comment and direction from Council regarding the proposed budget deficit reduction recommendations and strategy; and

WHEREAS, at the June 25, 2013 hearing the Council conducted its final review of the budget; and

WHEREAS, the expenditures provided in said Budget, together with any revisions to it, are within the expenditure limitations imposed by Article XIII B of the California Constitution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. The City Council approves the Municipal Budget as modified per Council direction for Fiscal Year 2013-14 and a Ten-Year Financial Plan submitted by the City Manager as adjusted by adopted City Council budget reduction measures.

Section 2. The City Council accepts the Planning Commission's determination that the Fiscal Year 2013-14 Capital Improvement Program Budget complies with the goals and objectives of the General Plan.

Section 3. The City Council approves the Capital Improvement Program Budget for Fiscal Year 2013-14 and a Ten-Year Capital Improvement Plan as modified.

Section 4. A copy of the Municipal Budget and Ten-Year Financial Plan including Capital Improvement Program Budget and Ten-Year Capital Improvement Plan for Fiscal Year 2013-14 as

modified during the hearings are on file with the City Clerk.

Section 5. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 25, 2013, by the following vote:

AYES: Councilmembers - E. Birsan, L. Hoffmeister, R. Leone, T. Grayson

NOES: Councilmembers - None

ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - D. Helix

I HEREBY CERTIFY that the foregoing Resolution No. 13-56 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 25, 2013.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Mark S. Coon
City Attorney

ORIGINAL

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Establishing the Minimum Threshold over which City Council Approval is Required in Accordance with Concord Municipal Code Article VIII, Sec. 2-644 (a) for Fiscal Year 2013-14

Resolution No. 13-57

WHEREAS, the City Council approves a number of purchasing agreements during the course of the Fiscal Year; and

WHEREAS, in accordance with Concord Municipal Code Section 2-644(a), the City Council is required to establish the threshold over which a purchase requires City Council approval prior to said purchase; and

WHEREAS, the City Council seeks to establish the minimum threshold over which City Council approval is required for FY 2013-14.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. That purchases and contracts in excess of $50,000.00 are subject to City Council approval before the execution of said purchase or contract.

Section 2. The new purchasing threshold established by this resolution shall become effective on July 1, 2013.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 25, 2013, by the following vote:

AYES: Councilmembers - E. Birsan, L. Hoffmeister, R. Leone, T. Grayson

NOES: Councilmembers - None

ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - D. Helix

//

//

//

I HEREBY CERTIFY that the foregoing Resolution No. 13-57 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 25, 2013.

Mary Rae Lehman, CMC
City Clerk

APPROVED AS TO FORM:

Mark S. Coon
City Attorney

City Organization and Programs

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

Adopted Budget July 1, 2013

Elected Officals

Appointive Advisory Boards, Committees or Commissions

The People of the City of Concord

City Treasurer
Assessment Districts
Bond Service
Deposits
Investments

City Council/Successor Agency
Mayor and Four Council Members

City Attorney
Claims Processing
Legal Council to City Council, Commissions & Committees
Liability Defense
Municipal Code Violation Prosecution
Ordinances, Resolutions, Contracts

City Manager

Assistant City Manager

Community & Economic Development
Affordable Housing Programs
Building
Economic Development
Engineering
Multi-Family Rental Inspections
Planning
Redevelopment Successor Agency
Transportation

Board of Appeals
Design Review Board
Planning Commission
Successor Agency Oversight Board

Concord Naval Weapons Station Project Office
Conveyance Strategies
Financial Feasibility
Fiscal Sustainability
Public Outreach
Reuse Planning

Community Advisory Committee
Technical Advisory Committee

Police
Field Operations
Internal Operations
Investigations and Administrative Services
Office of the Chief of Police
Professional Standards
Volunteer Emergency Services

Public Works
Citywide Streetlight Assessment District & Traffic Signals
Facility Maintenance & Custodial Services
Fleet Management
Graffiti Removal
Landscape & Lighting Assessment Districts
Parks Services
Sewer Enterprise
Street Maintenance, Signs & Markings
Street Sweeping
Traffic Operations

Finance
Budget & Financial Planning
City Treasury
Disbursements
Financial Analysis & Reporting
Purchasing & Materials Management
Revenue Generation
Lease Management

Human Resources
Benefits Administration
Classification & Compensation
Employee Relations
Organizational Training & Development
Recruitment & Selection
Safety & Workers Compensation

Information Technology
City Boundaries
Parcel Ownership
Land Management
Geospatial Analytics
GIS Data Layers
Street Addressing
Help Desktop Support
Web Sites
Client-side Security
Technology Training
Enterprise Applications & Data Bases
Application & Data Base Security
Project Management Office (PMO)
Network Services
Telephone Services
Voice Mail Services
Radio/Wireless Communications
Network Security

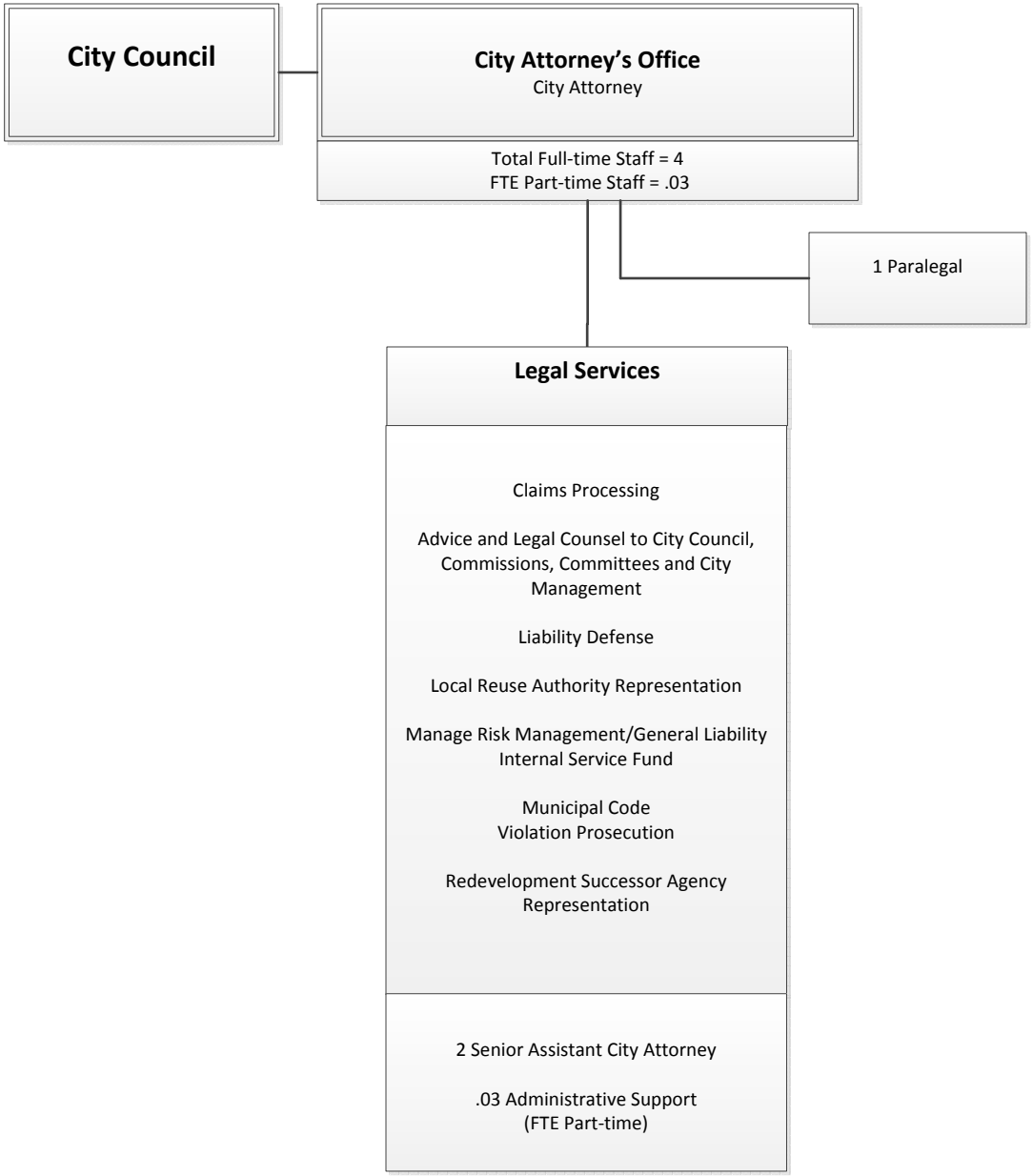
Parks & Recreation
Camp Concord
Community Services
Facility Operations & Programs
Golf Course Enterprise
Pavilion Management & Operations Agreement
Senior & Special Recreation Services
Sports & Events
Youth & Family Services

Commission on Aging
Community Services Commission
Parks, Recreation & Open Space Commission

Office of the City Manager
City Clerk/ Administrative Services
City Council Support
Community Relations
Document Imaging/ Records Management
Franchise Management
Printing Services

Measure Q Oversight Committee

The City of Concord has a City Council/City Manger form of government. Five Council Members and the City Treasurer are elected. The Council appoints the City Manager and the City Attorney. The City Manager appoints the City Clerk and department heads and hires employees to carry out program services. The City Council appoints qualified citizens from the community to serve on advisory boards and commissions.


City Council
City Attorney's Office
City Attorney
Total Full-time Staff = 4
FTE Part-time Staff = .03
1 Paralegal
Legal Services
Claims Processing
Advice and Legal Counsel to City Council, Commissions, Committees and City Management
Liability Defense
Local Reuse Authority Representation
Manage Risk Management/General Liability Internal Service Fund
Municipal Code Violation Prosecution
Redevelopment Successor Agency Representation
2 Senior Assistant City Attorney
.03 Administrative Support (FTE Part-time)

Community and Economic Development

Director of Community and Economic Development

Total Full-time Staff = 37
FTE Part-time Staff = 1.98

.5 Administrative Secretary

Planning Commission

Design Review Board

Zoning Administrator

Board of Appeals

Successor Agency Oversight Board

Planning

Development Review

General Plan Development & Implementation

Land Use Policy Analysis

1 Administrative Coordinator

1 Associate Planner

1 Planning Manager

1 Principal Planner

2.5 Senior Planners

.60 Admin Support (FTE Part-time)

Building

Building Inspection

Plan Review

Building Code Enforcement

Multi-Family Housing Inspection

Permit Administration

4 Building Inspectors
1 Chief Building Official
1 Permit Technician I
2 Permit Technicians III
1 Building Plans Engineer
.48 Limited Service Administrative Support (FTE Part-time)
.48 Limited Service Administrative Support (FTE Part-time)

Transporation

Traffic Operations

Transportation Planning & Administration

Citizen's Request

1 Transportation Manager

1 Transportation Program Manager II

Engineering

Current Development Engineering

Development Inspection

Development Review

Encroachment & Grading Permit Inspections

Encroachment Permit Review

Flood Zone Regulations

Grading Permit Review

Public Improvement Plan Review

Sewer Permits

Storm Water Administration

Subdivision Map Review

1 Assistant Civil Engineer
3 Construction Inspectors
1 Construction Inspector Supervisor
1 Permit Technician III
1 Senior Civil Engineer

Capital Improvement Program

ADA Compliance

CCC Sanitary District CIP and Plant Operations Administration

Contract Administration

Design, Construction & Inspection

Grant Program

Mitigation Monitoring

1 Administrative Clerk II
3 Associate Civil Engineers
1 City Engineer
1 Confidential Secretary
1 Senior Civil Engineer
.48 Limited Service Admin (FTE Part-time)
.48 Limited Service Technician (FTE Part-time)

Economic Development & Housing

Affordable Housing Programs

Economic Development Programs

Redevelopment Successor Agency

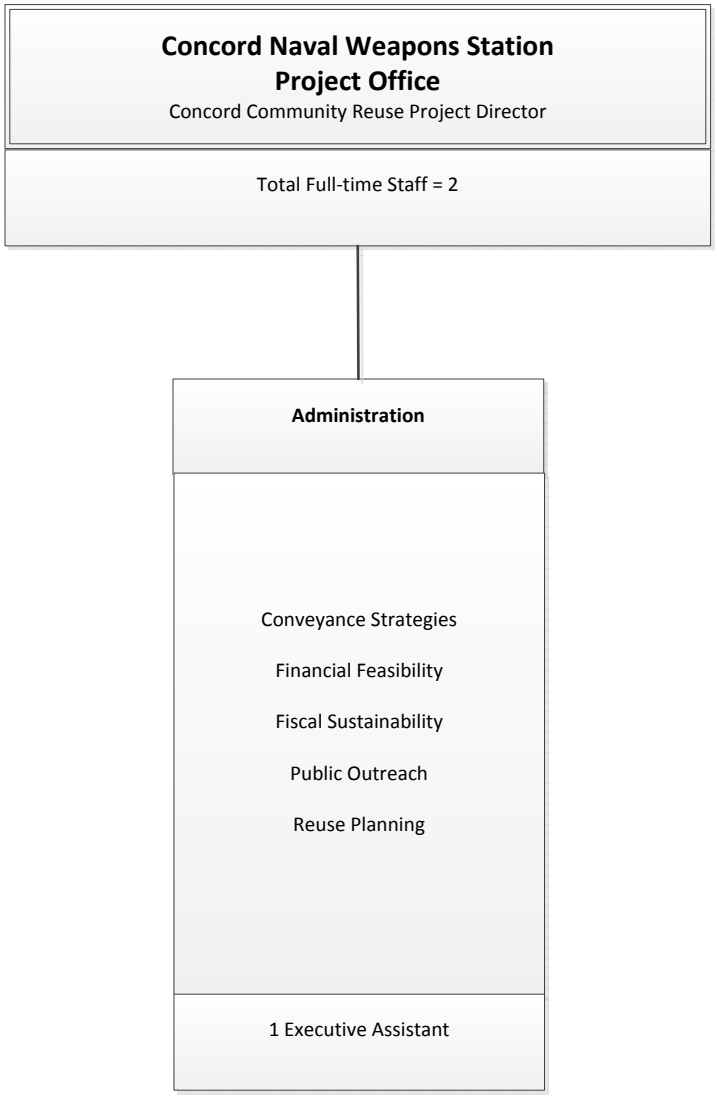
.5 Administrative Secretary

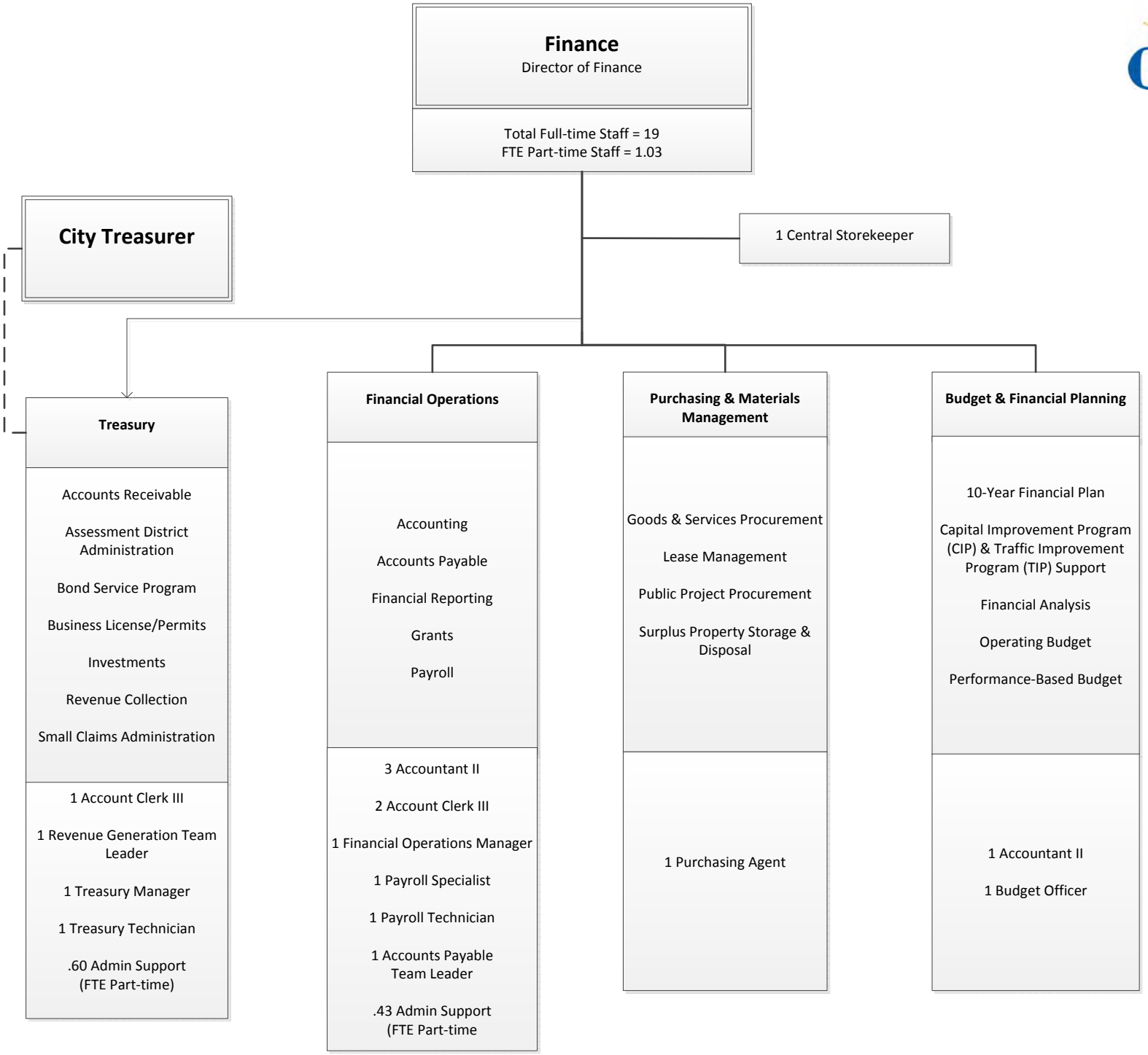
1 Program Manager Special Events

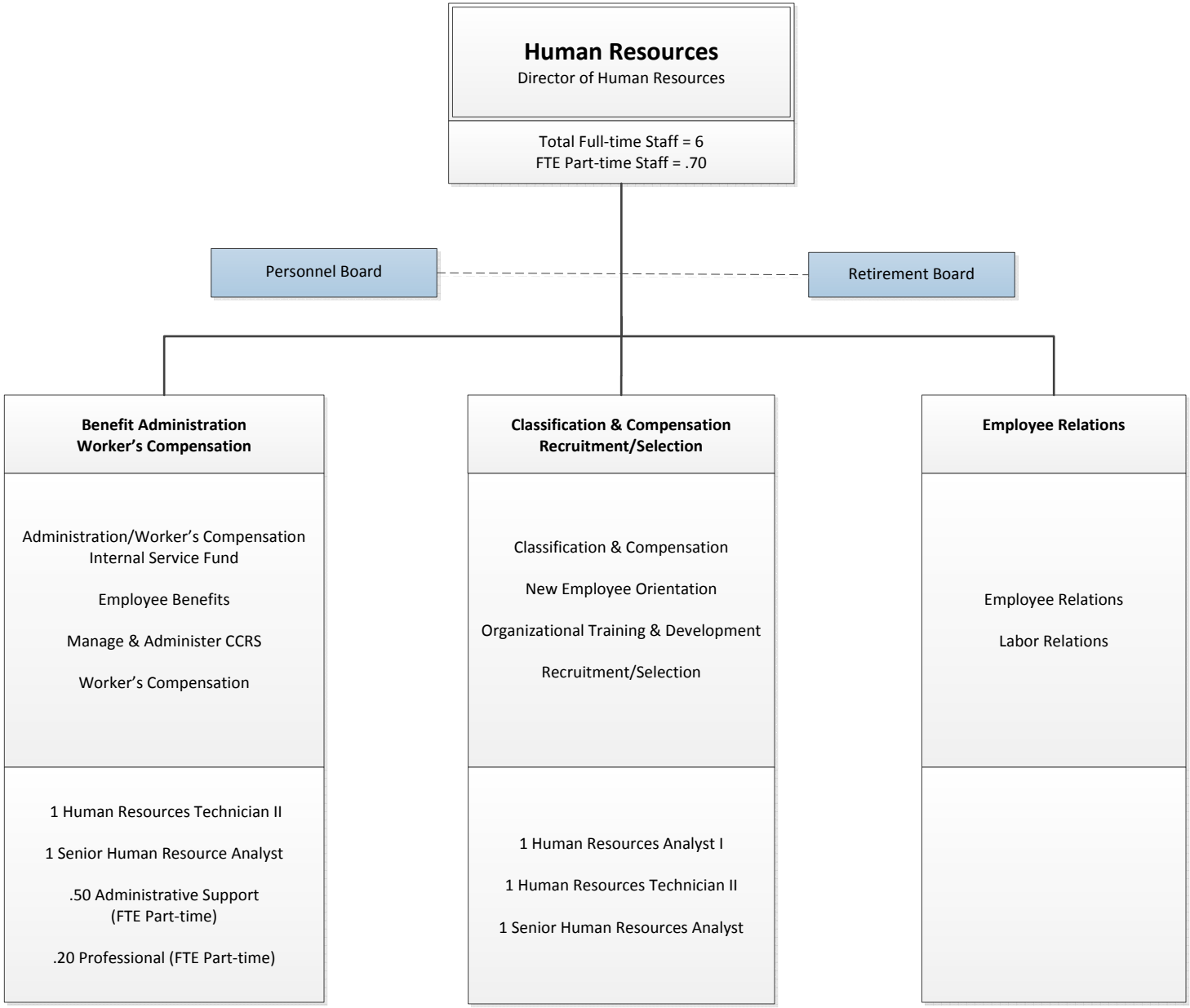
1 Economic Development & Housing Manager

1 Economic Development Specialist

.5 Senior Planner- Housing


Concord Naval Weapons Station
Project Office
Concord Community Reuse Project Director
Total Full-time Staff = 2
Administration
Conveyance Strategies
Financial Feasibility
Fiscal Sustainability
Public Outreach
Reuse Planning
1 Executive Assistant


Finance
Director of Finance
Total Full-time Staff = 19
FTE Part-time Staff = 1.03
City Treasurer
1 Central Storekeeper
Treasury
Accounts Receivable
Assessment District Administration
Bond Service Program
Business License/Permits
Investments
Revenue Collection
Small Claims Administration
1 Account Clerk III
1 Revenue Generation Team Leader
1 Treasury Manager
1 Treasury Technician
.60 Admin Support (FTE Part-time)
Financial Operations
Accounting
Accounts Payable
Financial Reporting
Grants
Payroll
3 Accountant II
2 Account Clerk III
1 Financial Operations Manager
1 Payroll Specialist
1 Payroll Technician
1 Accounts Payable Team Leader
.43 Admin Support (FTE Part-time
Purchasing & Materials Management
Goods & Services Procurement
Lease Management
Public Project Procurement
Surplus Property Storage & Disposal
1 Purchasing Agent
Budget & Financial Planning
10-Year Financial Plan
Capital Improvement Program (CIP) & Traffic Improvement Program (TIP) Support
Financial Analysis
Operating Budget
Performance-Based Budget
1 Accountant II
1 Budget Officer


Human Resources
Director of Human Resources
Total Full-time Staff = 6
FTE Part-time Staff = .70
Personnel Board
Retirement Board
Benefit Administration
Worker's Compensation
Administration/Worker's Compensation Internal Service Fund
Employee Benefits
Manage & Administer CCRS
Worker's Compensation
1 Human Resources Technician II
1 Senior Human Resource Analyst
.50 Administrative Support (FTE Part-time)
.20 Professional (FTE Part-time)
Classification & Compensation
Recruitment/Selection
Classification & Compensation
New Employee Orientation
Organizational Training & Development
Recruitment/Selection
1 Human Resources Analyst I
1 Human Resources Technician II
1 Senior Human Resources Analyst
Employee Relations
Employee Relations
Labor Relations

Information Technology

Director of Information Technology

Total Full-time Staff = 12
FTE Part-time Staff = .94

Administration

Budget Development and Financial Analysis

Coordination and Tracking of Council Authorizations for Department

Department Records Keeping

Internal Service Fund Administration & 10-Year Plans

Security & Compliance (DOJ PCI) Coordination

Vendor Billing Coordination

Vendor Contract Tracking and Coordination

1 Information Analyst

Applications & Project Management

Benefits Realization in Partnership with Customer

Delivery of Approved Projects to Approved Scope and Fully Loaded Project Budget Including Change Control

Delivery of Specified Functionality to Customer, Operations, and Support Stake Holders

Enterprise Application & Database Hosting, Security & Compliance (PCI, DOJ), On-going Support & Data Retention

Project Collection, Definition, Scoping, Budget Development, Benefits Identification

City of Clayton
Police Applications

1 Information Technology Manager

1 Microcomputer Coordinator

1 Senior Programmer Analyst

1 Systems & Programming Manager

.47 Professional (FTE Part-time)

Customer Service

City of Clayton Police Department & Telephone/Voice Mail Support

Computer Training Program Coordination & Delivery

Desktop Support & Security for Computers, Printers/Copiers

Level 1 Support for All Applications, Telephone/Cell Phone/Voice Mail, Radios for City

Telephone Support & Cellular Services Provisioning

Website Design, Administration & Development Services for 5 Public Sites & 2 Internal Sites

1 Information Technology Manager

1 Programmer

1 Web Coordinator

.47 Professional (FTE Part-time)

Geographic Information Systems (GIS)

Large Format Copy/Printer Services for City

Office of Record for All Land Records

Parcel Maintenance for Ownership, Merging & Splitting, Economic Zone, Flood Zone, & Planning Designations

Police Dispatch System for Maps, Parcels, Streets, Addresses, GPS Routing

Spatial Analysis Services

Storm & Sanitary Sewer System Mapping & Analysis

Street Addressing

1 Program Manager

1 GIS Technician

IT Operations

Card-Key System On-going Support & Maintenance

City of Clayton Police Department Network Support

Disaster Recovery/Business Continuity of the Technical Infrastructure

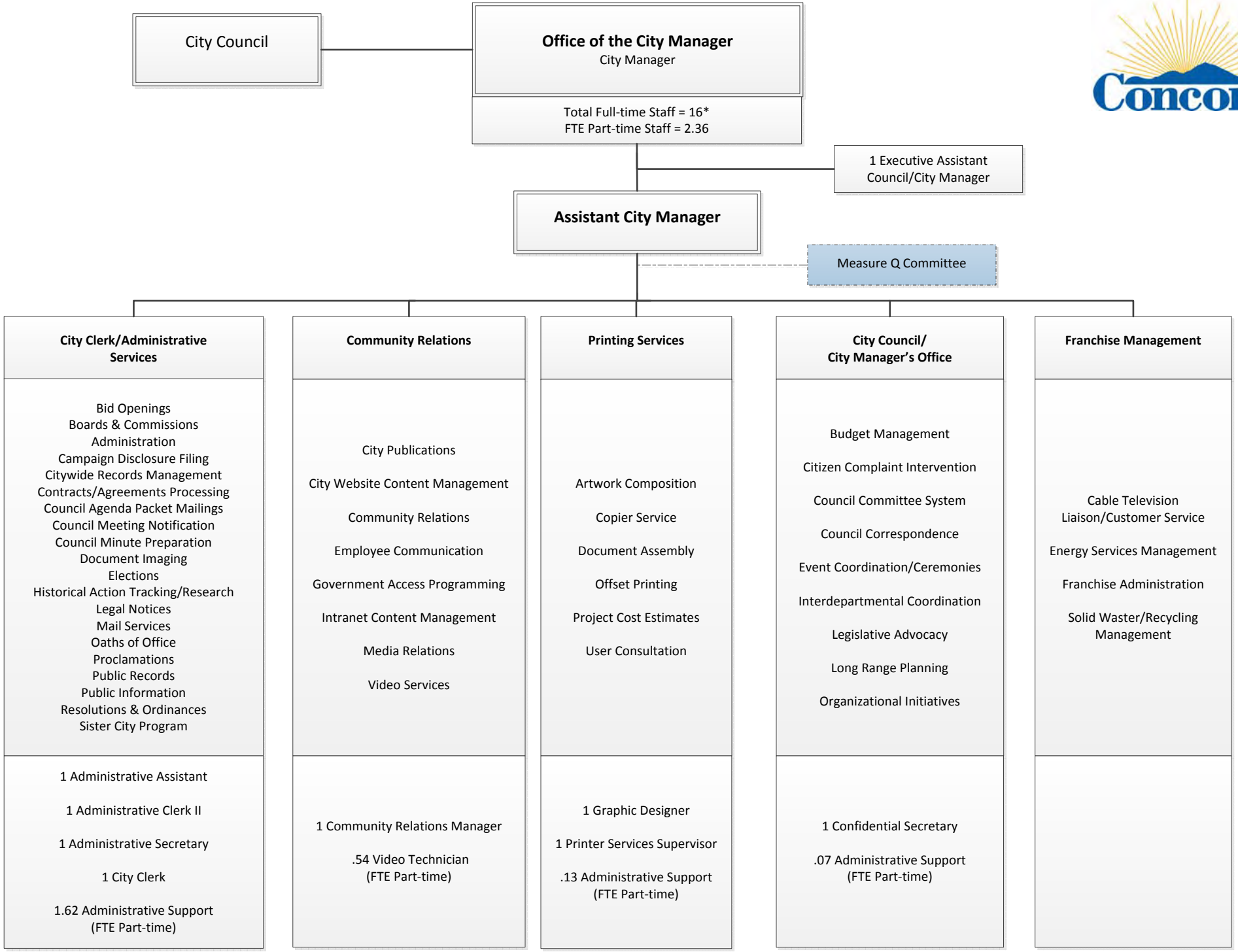
Internet, Network & Applications Security & Compliance (DOJ, PCI)

Radio & Telephone Systems Infrastructure & 2nd Level Support

Server & Network Provisioning and On-going Administration & Support

Video Surveillance Systems Support

1 Information Technology Manager



*Includes City Council (5): Mayor, Vice Mayor, and three Councilmembers

Parks & Recreation

Director of Parks & Recreation

Total Full-time Staff = 15
FTE Part-time Staff = 56.87

- Commission on Aging
- Community Services Commission
- Parks, Recreation & Open Space Commission

Community Services

Community Development Block Grant (CDBG) Administration

Housing Rehab Program

Mt. Diablo Health Care District

1 CDBG Program Manager

.29 Administrative Support (FTE Part-time)

Recreation Services

Adult Sports

Aquatics

Camp Concord

Centre Concord

Willow Pass Community Center

Recreation/Enrichment Classes

Senior Center

Youth and Teen Programs

1 Camp Director (Contractual)
1 Camp Facility Specialist (Contractual)
5 Recreation Program Coordinators
1 Recreation Program Coordinator (Contractual)
4 Recreation Program Managers
1 Recreation Program Aide
4.77 Camp Specialists (FTE Part-time)
51.81 Recreation Specialist (FTE Part-time)

Golf Course & Pavilion Management

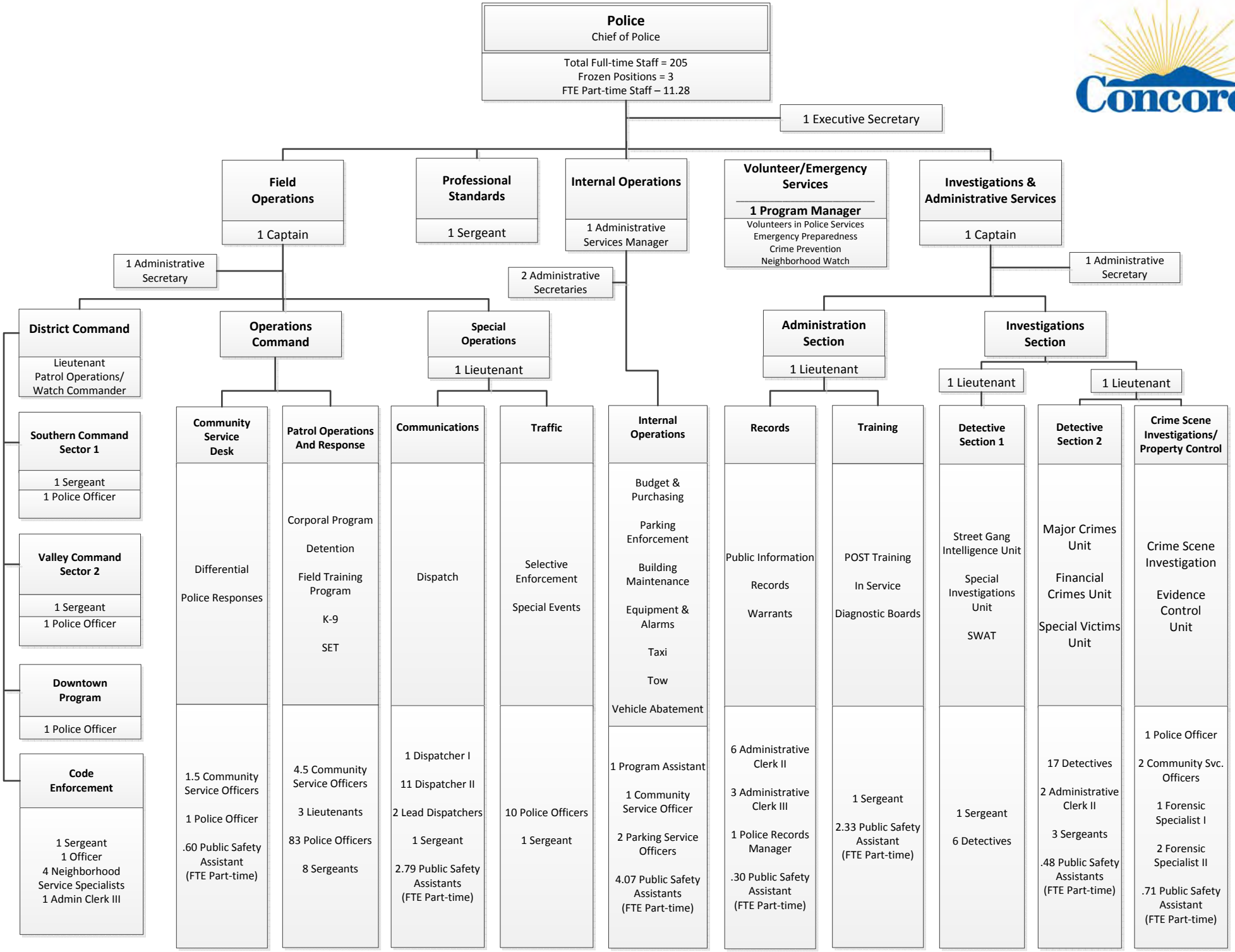
Administration

Golf Course Food/Beverage Services Agreement

Golf Professional Services Agreement

Golf Course Maintenance Agreement

Pavilion Contract Management


Police
Chief of Police
Total Full-time Staff = 205
Frozen Positions = 3
FTE Part-time Staff – 11.28
1 Executive Secretary
Field Operations
1 Captain
1 Administrative Secretary
Professional Standards
1 Sergeant
Internal Operations
1 Administrative Services Manager
2 Administrative Secretaries
Volunteer/Emergency Services
1 Program Manager
Volunteers in Police Services
Emergency Preparedness
Crime Prevention
Neighborhood Watch
Investigations & Administrative Services
1 Captain
1 Administrative Secretary
District Command
Lieutenant
Patrol Operations/ Watch Commander
Southern Command Sector 1
1 Sergeant
1 Police Officer
Valley Command Sector 2
1 Sergeant
1 Police Officer
Downtown Program
1 Police Officer
Code Enforcement
1 Sergeant
1 Officer
4 Neighborhood Service Specialists
1 Admin Clerk III
Operations Command
Community Service Desk
Differential
Police Responses
1.5 Community Service Officers
1 Police Officer
.60 Public Safety Assistant (FTE Part-time)
Patrol Operations And Response
Corporal Program
Detention
Field Training Program
K-9
SET
4.5 Community Service Officers
3 Lieutenants
83 Police Officers
8 Sergeants
Special Operations
1 Lieutenant
Communications
Dispatch
1 Dispatcher I
11 Dispatcher II
2 Lead Dispatchers
1 Sergeant
2.79 Public Safety Assistants (FTE Part-time)
Traffic
Selective Enforcement
Special Events
10 Police Officers
1 Sergeant
Internal Operations
Budget & Purchasing
Parking Enforcement
Building Maintenance
Equipment & Alarms
Taxi
Tow
Vehicle Abatement
1 Program Assistant
1 Community Service Officer
2 Parking Service Officers
4.07 Public Safety Assistants (FTE Part-time)
Administration Section
1 Lieutenant
Records
Public Information
Records
Warrants
6 Administrative Clerk II
3 Administrative Clerk III
1 Police Records Manager
.30 Public Safety Assistant (FTE Part-time)
Training
POST Training
In Service
Diagnostic Boards
1 Sergeant
2.33 Public Safety Assistant (FTE Part-time)
Investigations Section
1 Lieutenant
1 Lieutenant
Detective Section 1
Street Gang Intelligence Unit
Special Investigations Unit
SWAT
1 Sergeant
6 Detectives
Detective Section 2
Major Crimes Unit
Financial Crimes Unit
Special Victims Unit
17 Detectives
2 Administrative Clerk II
3 Sergeants
.48 Public Safety Assistants (FTE Part-time)
Crime Scene Investigations/ Property Control
Crime Scene Investigation
Evidence Control Unit
1 Police Officer
2 Community Svc. Officers
1 Forensic Specialist I
2 Forensic Specialist II
.71 Public Safety Assistant (FTE Part-time)

Public Works

Director of Public Works

Total Full-time Staff = 76
(Includes Storm Water and Sewer Enterprise)
FTE Part-time Staff = 31.64

Administration

1 Sr. Admin. Analyst

Administration

Administrative and Clerical Support

Lease Management

Lighting and Landscape Assessment Districts

Sewer Levy

Special Projects

Budget

2 Administrative Clerk III

1 Administrative Secretary

Facility Maintenance

1 Facilities Mx. Manager

Facility Maintenance

Custodial Services

Facility Maintenance

Graffiti Removal

Hazardous Materials Management

Manage Building Internal Service Fund

Repairs & Alterations Security & Alarms

1 Facility Mx. Tech
1 Mx. Electrician
1 Mx. Painter
2 Mx. Utility Mechanics
1 Mx. Worker I
1 Senior Mx. Team Leader
2 Lead Custodian
1 Custodian
.24 Technician
(FTE Part-time)
1.44 General Laborer
(FTE Part-time)

Fleet Management

1 Program Manager

Fleet Management

Garage Operations

Manage Fleet Internal Service Fund

Vehicle Maintenance, Repairs & Replacement

Vehicle Repair Contracts

1 Auto Parts Worker

3 Equipment Mechanics

Infrastructure Maintenance

1 Infrastructure Manager

Traffic Operations

Pavement Markings

Street Lights

Traffic Modifications

Traffic Signs

Traffic Signals

1 Lead Worker
2 Mx. Worker II
1 Senior Traffic Signal Technician
2 Traffic Signal Technicians
1 Senior Mx. Team Leader
.77 General Laborers
(FTE Part-time)

Sewers

Central Contra Costa Sanitary District Contract Maintenance

Sewer Pipe Maintenance

Underground Service Alerts (USA) Locates

1 Infrastructure Lead Worker

2 Mx. Worker I

5 Mx. Worker II

1 Senior Mx. Team Leader

.73 General Laborer
(FTE Part-time)

Streets & Drainage

Curb, Gutter and Sidewalk Repair

Storm Drainage Maintenance

Street Maintenance

Street Sweeping

2 Heavy Equipment Operator I
1 Heavy Equipment Operation II
5 Mx. Worker II
1 Senior Mx. Team Leader
2 Sweeper Operators
1 Mx. Worker I
3.04 General Laborer
(FTE Part-time)

Parks Services

1 Park Manager

Parks

Landscape Assessment Districts

Medians

Open Space, Pest & Weed Control

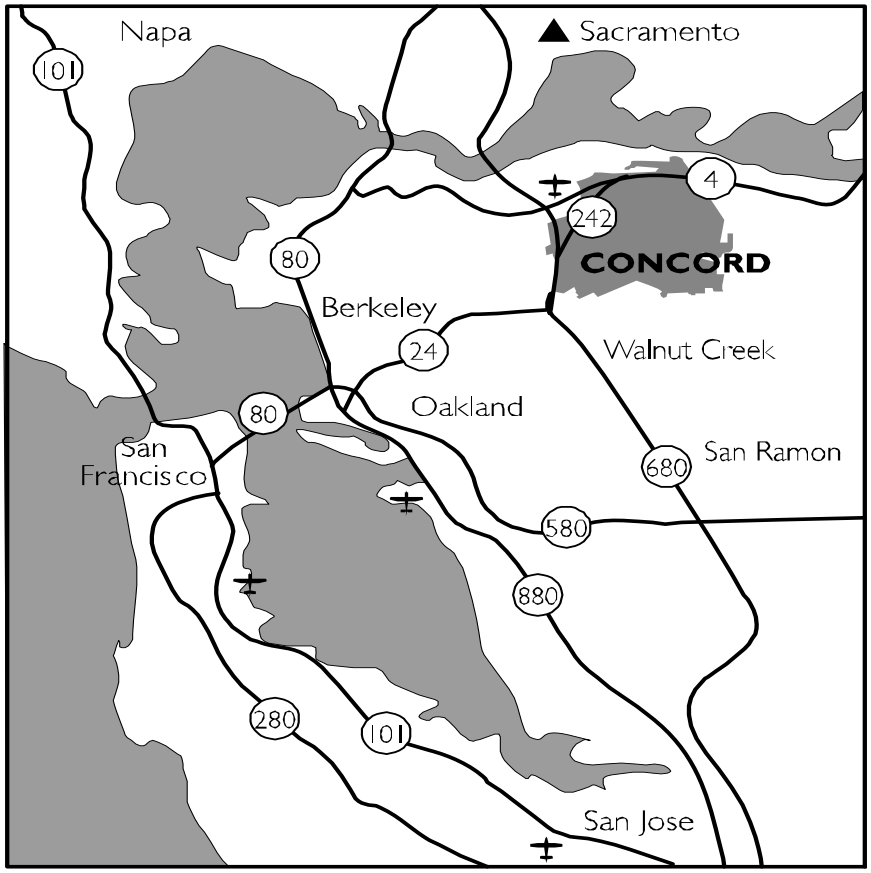
Parks Maintenance

Trees Maintenance

1 Horticultural Advisor
2 Environmental Mx. Tech
5 General Laborers
1 Heavy Equipment Operator I
6 Landscape Gardeners
3 Mx. Gardeners
3 Mx. Team Leaders
1 Parks Lead Worker
2 Senior Mx. Team Leaders
1 Tree Lead Worker
25.66 General Laborers
(FTE Part-time)

CITY OF CONCORD
COMPARATIVE SUMMARY OF
AUTHORIZED FULL-TIME POSITIONS
FOR THE YEAR ENDING JUNE 30, 2014

	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Budget	Incr. <Decr.>
	A	B	C	D	E = D - C
GENERAL CITY					
City Attorney	4.0	4.0	4.0	4.0	0.0
City Council	6.0	6.0	6.0	6.0	0.0
Community and Economic Development	23.0	22.0	35.0	37.0	2.0
Concord Community Reuse Project	0.0	2.0	2.0	2.0	0.0
Finance	18.0	18.0	18.0	19.0	1.0
Human Resources	6.0	6.0	6.0	6.0	0.0
Information Technology	11.0	11.0	11.0	12.0	1.0
Office of the City Manager	11.0	10.0	10.0	10.0	0.0
Parks and Recreation	15.0	15.0	14.0	15.0	1.0
Police	200.0	200.0	205.0	205.0	0.0
Public Works	82.0	79.0	63.0	64.0	1.0
Total General Fund	376.0	373.0	374.0	380.0	6.0
ENTERPRISE FUNDS					
Storm Water Management	3.0	2.0	2.0	2.0	0.0
Sewer	8.0	10.0	11.0	10.0	(1.0)
Total Enterprise Funds	11.0	12.0	13.0	12.0	(1.0)
GRAND TOTAL CITY AUTHORIZED POSITIONS	387.0	385.0	387.0	392.0	5.0
SUCCESSOR AGENCY	6.0	6.0	0.0	0.0	0.0
TOTAL CITY AND SUCCESSOR AGENCY	393.0	391.0	387.0	392.0	5.0



Nestled in the foothills of Mt. Diablo, Concord is the largest city in Contra Costa County with approximately 125,864 residents occupying 31.1 square miles. Its central location offers easy access to San Francisco, Oakland, the Silicon Valley, the redwoods of Northern California, the wineries of Napa Valley, the rugged coastline of Monterey, and the astonishing beauty of the the Sierra mountain range. Bay Area Rapid Transit (BART) high-speed trains, local bus services, Amtrak, ferries and international airports provide transportation options for residents, commuters and visitors.

Concord has attracted some of the country's leading financial and commercial businesses. Affordability, accessibilty and a proficient workforce contribute to Concord's appeal. Concord's varied housing choices include new homes, apartments, established neighborhoods and townhouses in a broad spectrum of price ranges. Eighteen City parks, a state-of-the-art hospital, a wide variety of restaurants, regional shopping centers, two community centers, a senior center and first-rate weather join the list of Concord's assets.

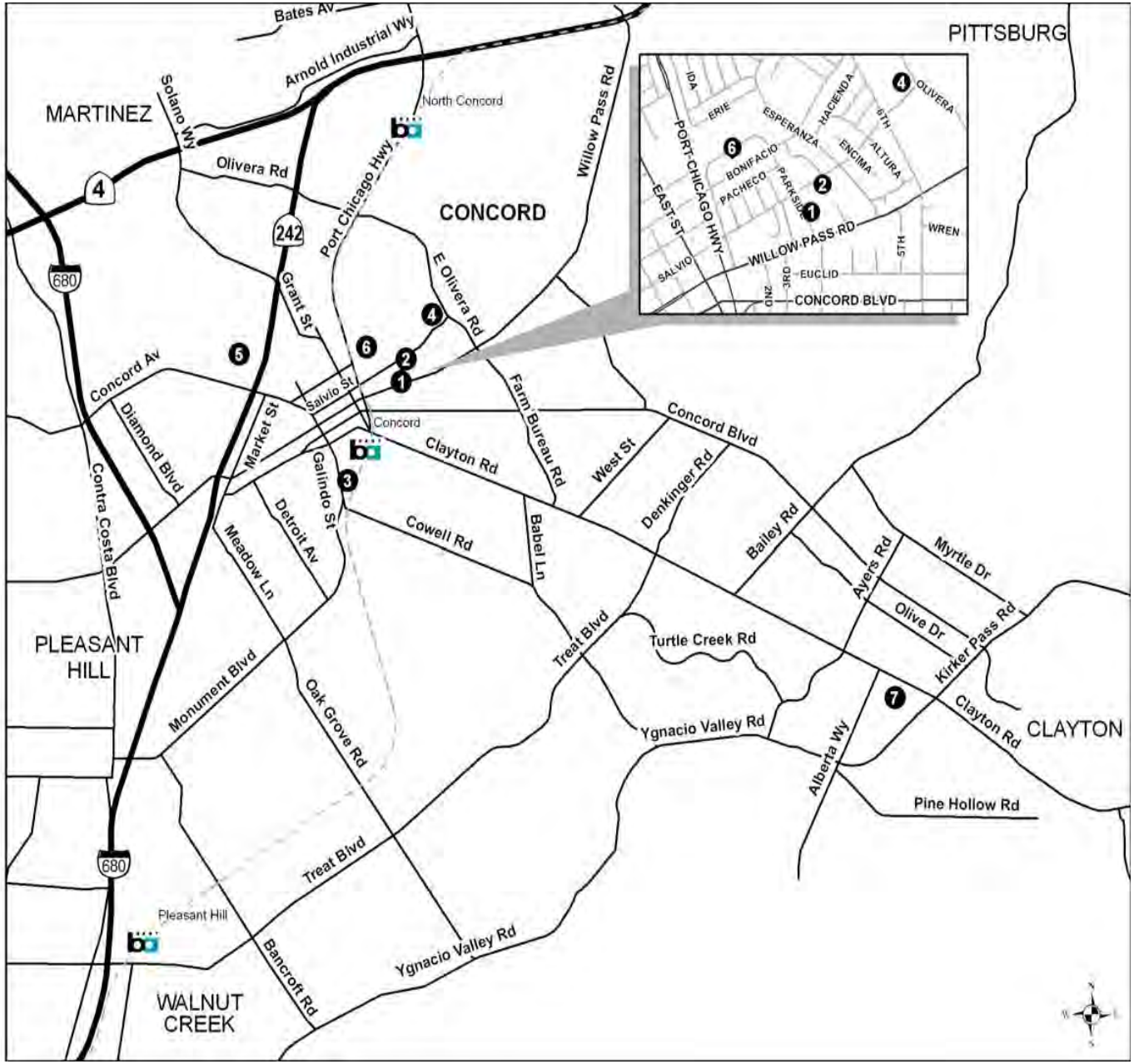
Concord is a General Law City and operates under the Council-Manager form of government. The five members of the City Council are elected at large for four-year staggered terms. The Council selects representatives to serve as Mayor and Vice-Mayor for what has traditionally been a one-year term. Under this system, the Council appoints the City Manager and the City Attorney. The departments that make up the city government include, City Attorney, Community Development, Community & Recreation Services, Finance, Human Resources, Information Technology, Office of the City Manager, Police and Public Works & Engineering.

Concord

Concord

Location of City of Concord Offices

1. **Civic Center**
   1950 Parkside Dr.
   (925) 671-3300
2. **Human Resources**
   2974 Salvio St.
   (925) 671-3308
3. **Police Headquarters**
   1350 Galindo St.
   (925) 671-3200
4. **Willow Pass Center**
   2748 East Olivera Rd
   (925) 671-3423
5. **Corporation Yard**
   1455 Gasoline Alley
   (925) 671-3448
6. **Senior Center**
   2727 Parkside Dr.
   (925) 671-3320
7. **Centre Concord**
   5298 Clayton Rd
   (925) 671-3466



An Early History of Concord, California

Once the Town of Todos Santos on the Land Grant of Monte Del Diablo

- A small tribelet of Chupcan (Bay Miwok) Indians were the first know inhabitants of the valley. Dominated by a great mountain to their south, the Chupcan lived along the valley's streams, which flowed north to the wide tule marshes on the edge of the Bay. They shared the valley and the oak-covered hills with tremendous herds of elk, deer and antelope. Salmon filled the streams; grizzly bears roamed foothills.

- In 1772, Spanish explorers, led by Captain Pedro Fages and Father Juan Crespi, became the first Europeans to cross this area. For the next 50 to 60 years, the Spanish would explore, but not settle in our valley.

- In 1828, Don Salvio Pacheco petitioned the Mexican government for lands in the valley and received the "Monte del Diablo" land grant in 1834. The 17,921-acre grant covered our valley from the Walnut Creek channel east to the hills and generally from the Mt. Diablo foothills north to Suisun Bay.

- The name "Monte del Diablo" originally had been used by Spanish soldiers to describe a dense thicket (monte) of willows at the north end of our valley. The soldiers believed the thicket was possessed by evil, devilish Man spirits, hence the name "Monte del Diablo," thicket of the devil.

- Don Salvio's son, Fernando Pacheco, was sent immediately to occupy the grant and begin cattle operations on the Pacheco family's new Rancho that he managed from an adobe still standing in Hillcrest Park. The family joined him in 1846. Don Salvio's grand adobe, which is still located in downtown Concord, became the business, social and cultural center of the region.

- Don Francisco Galindo married Don Salvio's daughter, Maria Dolores Manuela. The Galindo's wood frame home, also on the national register, stands today near the Clayton Road extension and Galindo Street.

- A new town called Pacheco, adjacent to the Rancho, prospered as an industrial and shipping center. Its prosperity,though, was short lived due to fires, flooding and the 1868 earthquake.

- In 1868, Don Salvio Pacheco, his son Fernando, and his son-in-law Francisco Galindo created a new town at the center of their Rancho. They called their new town Todos Santos (All Saints), and, in 1869, offered lots free to the merchants and residents of Pacheco. Bonifacio Street marked its perimeter on the northwest, East Street on the northeast, Contra Costa Street on the southeast, and Galindo Street on the southwest.

- The name Todos Santos would not identify the new town for long. Within months after Todos Santos had been recorded as the official name of the subdivision, Concord was heralded by the Contra Costa Gazette as the actual name of the town. In an article dated April 17, 1869, the paper congratulated the residents of Concord for adopting such a meaningful name for their new village. They highlighted the harmonious spirit and euphony of this fine name. Despite later published reminders and protests by Fernando Pacheco, Concord became the name of our new town.

- By 1879, a population of 300 was reported. It would double by February 1905, when incorporation of the "Town of Concord" was approved by a local eight vote margin.

- It would take 35 years for the population to double again. At the beginning of World War II, small town Concord had an extraordinary high school, a modern hospital, five churches, two railroads, a fine library, a central plaza, two cinemas, a full-service downtown commercial area, tree-lined streets, comfortable homes, and a population of only 1,400. The war years brought exposure; the postwar years began a population boom. By 1948, the population had grown to 6,500.

- Today, the farms, orchards, and the old Rancho are neighborhoods; the classic old downtown has a multistory skyline. Concord has a diverse population approaching 130,000 and is the largest city in Contra Costa County. Confident of its future, Concord is especially proud of its rich history.

MISCELLANEOUS STATISTICS
FY2013-2014

Population

Population	123,812	Date of incorporation	February 9, 1905
Registered voters	56,907	Form of government	Council-City Manager (General Law)
		Area	31.13

Police Protection

Number of stations	1
Number of sworn personnel	152

Fire Protection

The City of Concord is part of Contra Costa County Fire Protection District

Number of stations	4
Number of firefighters	36

Sewer Services

Sewer system in miles	383
Number of households	39,659

Education

Number of public schools (Elementary/Jr. High)	21
Number of public schools (High School)	5
Number of Universities/Colleges (CSU East Bay,Chapman & Heald)	3
Number of students in public schools	15,635

Culture and Leisure

Number of theaters	2
Number of performing arts centers	1
Number of libraries	1
Number of City parks	18
Number of art galleries	1
Number of swimming pools/spray parks	2
Golf Course	1

City Employees

Full-time	392
Part-time (varies seasonally)	105-399

SOURCE: VARIOUS CITY, STATE AND MT. DIABLO UNIFIED SCHOOL DISTRICTS RECORDS

Demographic Characteristics for Concord

FY2013-2014

What is the total population of...?

Concord?	123,812
Contra Costa County?	1,074,702
California?	37,966,741

What percentage of the total population in Concord is under 18?

22.6% (28,018)

What is the total number of people age 55 and older?

31,324 people (25.3%)

What is the total number of people age 65 and older?

15,922 people (12.9%)

What is the median age in the City of Concord?

37.8 years

What percentage of the total population is Hispanic or Latino?

32.8% (40,578)

What is the breakdown of males and females for the total population of Concord?

61,460 male (49.6%)/ 62,352 female (50.4%)

What is the total number of...?

Households?	47,154
Families?	30,832
Families with Children?	13,808

What is the average...?

Household size?	2.77
Family size?	3.23

What is the total number of housing units?

47,154

What is the breakdown of owner occupied vs. renter occupied?

Owner	28,792	61.1%
Renter	18,362	38.9%

Sources: 2010 Census, California Dept. of Finance and 2013 Nielsen Inc. Site Report.

City of Concord Labor Force

Labor Force Participation

There is above average labor force participation in the Concord trade area.

	1 mile ring	3 mile ring	5 mile ring
Percent of population 16+ Years in Labor Force	68.7%	70.4%	69.3%

Percent of Total Workers by Occupation

Over two-thirds of the Concord trade area labor force is white collar.

White Collar:	1 mile ring	3 mile ring	5 mile ring	Blue Collar:	1 mile ring	3 mile ring	5 mile ring
Managerial/Executive	12.9%	14.8%	18.2%	Craftsmen	12.9%	14.0%	10.8%
Professional	16.4%	17.1%	21.3%	Services	18.7%	16.0%	13.2%
Sales	28.4%	27.1%	26.9%	Other Blue Collar	10.7%	11.0%	9.6%
Percent White Collar	57.7%	59.0%	66.4%	Percent Blue Collar	42.3%	41.0%	33.6%

Education

Over half of Concord's trade area residents have a college education.

	1 mile ring	3 mile ring	5 mile ring
Percent of Population 25+ Years with college education	59.6%	62.8%	70.1%

Tenure

The stability of Concord's trade area labor force is evidenced in high rates of home ownership.

	1 mile ring	3 mile ring	5 mile ring
Percentage of total homes owner-occupied	48.7%	57.2%	63.3%
Percentage of total homes renter-occupied	51.3%	42.8%	36.7%

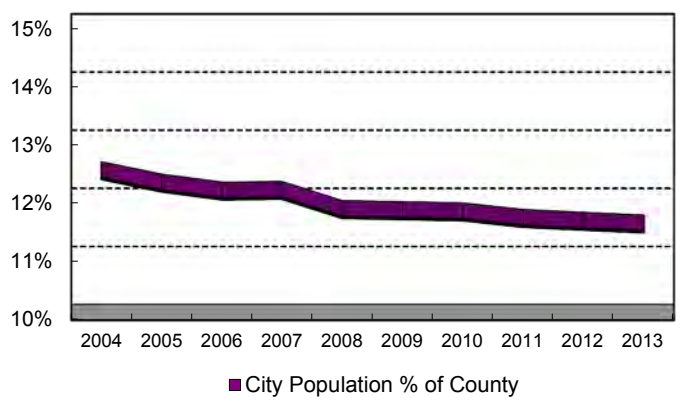
City of Concord Age Distribution - 2013

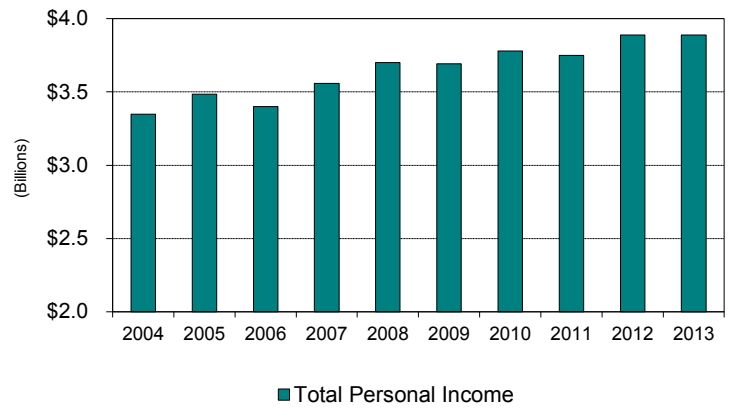
The majority of Concord residents are in the prime employment age between 25 and 54 years.

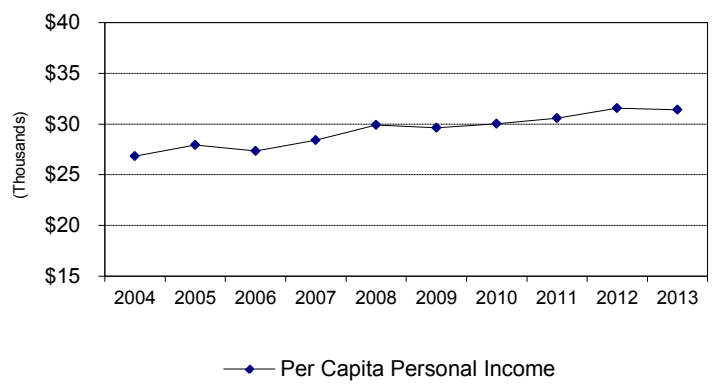
	Number	Percent
Under 5 Years	8,357	6.75%
5 to 17 Years	19,661	15.88%
18 to 24 years	11,094	8.96%
25 to 34 years	18,089	14.61%
35 to 44 years	16,975	13.71%
45 to 54 years	18,312	14.79%
55 to 64 years	15,402	12.44%
65 years and above	15,922	12.86%
Total Population	123,812	100.00%

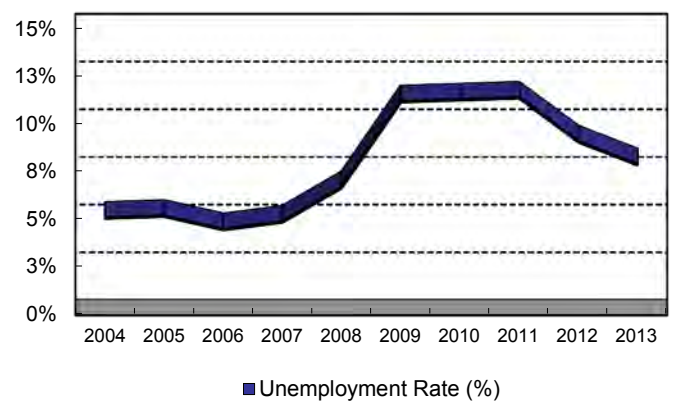
*All statistics except for age distribution are based on 1, 3, and 5 mile rings from the intersection of Concord Avenue and Salvio Streets. Age distribution counts residents within the city boundary. Sources: 2010 Census and 2013 Nielsen Inc. Site Report.

CITY OF CONCORD
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS









Fiscal Year	City Population	Total Personal Income	Per Capita Personal Income	Unemployment Rate (%)	Contra Costa County Population	City Population % of County
2004	124,856	3,349,239,416	26,825	5.1%	1,003,800	12.44%
2005	124,798	3,484,323,723	27,920	5.2%	1,020,898	12.22%
2006	124,436	3,400,903,754	27,331	4.5%	1,029,377	12.09%
2007	125,203	3,559,134,392	28,427	4.9%	1,034,874	12.10%
2008	123,776	3,699,669,661	29,890	6.7%	1,051,674	11.77%
2009	124,599	3,692,159,331	29,632	11.2%	1,060,435	11.75%
2010	125,864	3,778,680,839	30,022	11.3%	1,073,055	11.73%
2011	122,676	3,750,984,044	30,576	11.4%	1,056,064	11.62%
2012	123,206	3,889,750,949	31,571	9.1%	1,065,117	11.57%
2013	123,812	3,889,750,949 (E)	31,417 (E)	7.9%	1,074,702	11.52%

Source: California State Department of Finance. 2013 is estimated.

Jurisdictional Comparison
Fiscal Year 2014

	City of Concord	City of Walnut Creek	City of Pleasant Hill
Year Incorporated	1905	1914	1961
Form of Government	Council/Manager General Law City	Council/Manager General Law City	Council/Manager General Law City
Physical Area	31.13 square miles	19.5 square miles	8.2 square miles
Population	123,812	65,684	33,633
Full Time Employees	392	340	121
Population per Employee	316	193	278
Sworn Personnel	152	78	44
Population per Sworn Personnel	815	842	764
Ethnic Make-up of Population			
White	59,125	49,920	23,039
Hispanic or Latino (of any race)	40,578	3,941	3,397
Asian and Native Hawaiian and Pacific Islander	14,501	7,882	4,224
Black or African American	4,222	1,314	992
American Indian and Alaska Native	326	131	185
Some Other Race	5,060	2,496	1,796
Registered Voters	56,907	42,159	19,118
Party Affiliation			
Democrat	27,351	18,992	8,894
Republican	14,273	12,666	4,804
Other	15,283	10,501	5,420
Number of Housing Units	47,154	32,984	14,324
Median Household Income	$63,228	$78,078	$75,636
Persons per Household	2.77	2.11	2.42
Financial Comparisons			
Budgeted General Fund Revenues	$79,215,663	$67,731,048	$19,913,000
Budgeted General Fund Expenditures	$74,454,351	$68,051,485	$20,385,000
Expenditures per Capita	$601	$1,036	$606

BUDGET PREPARATION

1. PURPOSE

To establish procedures for the development and computation of budget data, including the formulation and updates of work programs and standards of service for the following fiscal year and ten-year financial plan.

2. GENERAL

The budget adopted by the City Council is the financial plan of the city government of Concord. As such, it is a significant document, and its preparation is one of the most important duties performed by City personnel. Time schedules and deadlines indicated in the budget calendar for submission and review of the various phases of the budget are extremely critical and shall be adhered to by all personnel.

Departmental requests for appropriations must be realistic and based on work programs, analysis of needs, and past experience. Each year a comprehensive review of each department's programs and proposals for enhancements is performed. The approved annual budget is an operating plan that establishes expenditure allocations for each program and projections of expenditure allocations for the next nine years. The City of Concord prepares a ten-year financial plan for all City services.

3. PROCEDURE

The budget process is presented in separate stages to permit specialized analysis in each particular area. Preparers must keep in mind the final product as they prepare each phase, so that all phases, although they are prepared independently, can be coordinated into a final budget.

3.1 Budget Kickoff

3.11 This meeting is held early in November to present the budget calendar, distribute information on preparation for both the Operating and Capital Improvement Projects budgets, and position allocation listings for all currently authorized full-time positions.

3.2 Personnel Services

3.21 The Finance Department will calculate full-time personnel salaries and related benefits in accordance with current memoranda of understanding. Requests for new positions or classification change of a vacant position will be included in the projection if they are approved by the City Manager. Any capital outlay

3.22 required in conjunction with a new position must be submitted in accordance with section 3.32 below. Requests to exchange or upgrade filled positions must be done in accordance with the procedure outlined by the Human Resources Department.

3.23 Position allocations for full-time employees must be submitted to the Finance Department by mid-November. Position allocations shall be in accordance with the tasks in the Performance Based Budget (PBB) system.

3.24 Limited service and overtime requests must be completed and include job classification, hours or dollars requested, and position allocations. These requests are then submitted to the Finance Department by mid-November. Finance will include these requests for salary and benefits in projections of personnel costs for all ten-years in the financial plan. Position allocations shall be in accordance with the tasks in the PBB system.

3.3 Operating Expenditures and Capital Equipment Requests

3.31 The Finance Department will provide a report to assist each department in completing this phase of budget preparation. The report will contain last year's projection for this budget year by account unit (or task) and account.

Each department will make necessary changes on an exception basis and notify Finance of changes made. Finance will adjust the next nine years with the appropriate inflation factor. Each department will review and update their performance indicators and tasks in the PBB system prior to their budget meeting.

3.32 Requests for capital equipment cost or any equipment impacting internal service funds must be justified on a special "Capital Request" form to be forwarded to the Finance Department by September 15 each year. Budget for capital equipment should be recorded with the correct account code in the "1Z" task, unless the equipment is so specialized as to apply to a single performance task.

3.4 Internal Service Funds

3.41 Capital equipment requests which impact any of the internal service funds shall be submitted to the Finance Department with copies to the appropriate fund manager so those requests can be included in the internal service fund manager's proposal to the City Manager. Such requests must be submitted by September 15th of each year.

3.42 The internal service fund managers will prepare and submit their proposed ten-year replacement and operation plans to the City Manager no later than October 31st of each year for the following fiscal year budget. Any required changes for service charges will be reflected in departmental budgets and reviewed as part of the budget process.

3.5 Departmental Meetings

3.51 Prior to the departmental meetings, the City Manager and the appointed budget review committee will meet to discuss the preliminary ten-year financial forecast. The Finance Director will present and explain assumptions and forecasts for the City's major revenue sources.

3.52 Meetings with departments will begin early in January. At this time, the City Manager and the budget review committee will review each department's revenue projections (if applicable), expenditure requests, Performance Based Budgeting (PBB) performance measures (indicators and tasks), service level changes, new program requests and ten-year financial forecasts (if applicable).

3.53 Departments will make required changes and schedule a revisit meeting if necessary. Departments will update the section in the PBB system describing services performed during the current year, initiatives for the next fiscal year, and any significant changes proposed before the first of March.

3.6 Budget Presentation

3.61 The proposed budget will be presented to the City Council for preliminary review no later than the middle of May. The public is invited to the preliminary review, however, this review is intended to be a formal presentation by the City Manager and Department Heads highlighting accomplishments, proposed program enhancements, and significant changes. In June, the City Council will hold two public hearings at which they will review budgets, budget policies and changes. The budget is scheduled for adoption at the second public hearing council meeting in June.

3.62 The proposed budget will be available for public review at three locations: City Clerk's Office, Finance Department, and the public library. The proposed budget will be posted to the City's website. A taped two-hour presentation of the proposed budget will be shown on the City's public access station several times before adoption. The City solicits and welcomes all public comments.

Concord

POLICY & PROCEDURE

CITY OF CONCORD

Number:	31
Authority:	Res. 05-76
Effective:	4-02-73
Revised:	10-25-05
Reviewed:	2005
Initiating Dept.:	FI

BUDGET APPROPRIATION TRANSFER CONTROLS

1. PURPOSE

To provide a procedure allowing for efficient and cost effective transfers of budgeted funds between City programs, capital projects and line item accounts.

2. POLICY

The City Council recognizes the benefit of adopting a policy for the processing of budget transfers that not only provides for strong internal financial controls, but also encourages improved accountability and budgetary estimates from Department Heads. An integral part of the process should be increased responsiveness, cost effectiveness and elimination of redundant tasks.

3. BUDGET TRANSFER CATEGORIES

3.1 Department Groups

Budget amounts which are assigned to a specific organizational function consisting of programs related in nature or purpose.

3.11 Examples: Departments covered by this section include such functions as City Management, City Attorney, Human Resources, Finance, Information Technology, Community & Recreation Services, Public Works – Maintenance Services, Public Works-Engineering Services, Planning & Economic Development, Building & Neighborhood Services and Police Services.

3.2 Program Groups

Budget amounts which are assigned to a specific organizational function within a department directed to attaining specific purposes or objectives.

3.21 Examples: Programs covered by this section include such functions as City Council, Recruitment and Selection, Network Systems, Finance Administration, Sports and Events, Traffic Operations, Design, Police Operations, Planning, Housing, etc.

3.3 Projects

Budget amounts assigned to projects approved by the City Council. Projects are classified into two general categories; Capital Projects and Other Projects. Capital Projects are projects related to City infrastructure assets. Other Projects are projects not related to City infrastructure assets.

3.31 Capital Projects consist of Specific Projects and Master Projects.

3.311 Specific Projects are one-time projects. An example is the construction of a new police facility which becomes a City asset.

3.312 Master Projects are related to programs that receive annual funding for a particular purpose, such as street rehabilitation or building maintenance. The programs are implemented through specific projects. The schedule for implementing specific projects is based on the prioritization criteria established by the appropriate department. An example of a Master Project is "Arterial/collector Street Overlay/Pavement Management System". An example of a specific project is "Willow Pass Pavement Rehabilitation.

3.32 Other Projects are not related to infrastructure asset. An example would be the California Symphony production.

3.4 Group Appropriation and Accounts

Budgeted amounts within programs which are categorized by nature or purpose within four groups:

Personnel Services (Wages & Benefits)

Materials and Supplies

Fixed Expenses

Capital Outlay

3.41 Examples: Line item accounts addressed in this section include but are not limited to Overtime, Office Supplies, Meetings and Conferences, Small Equipment, etc.

3.5 Appropriations of Money Received for Specific Purposes

Money received for specific purposes requires the establishment of an appropriation and revenue account of equal value. Purposes include a study for a possible or pending improvement or to construct a possible or pending improvement or other designated purposes.

3.51 Example: A developer payment to fund a traffic study.

4. PROCEDURE – LEVEL AND TYPES OF BUDGET TRANSFERS

4.1 General

4.11 All transfers of appropriations are to be processed through the Finance Director for certification as to availability of the budget appropriation, for transfer and account correctness and to ensure that the new use of funds remains consistent with underlying authority.

4.12 Department Heads shall ensure that Performance Based Budgeting (PBB) objectives are maintained on all transfers of appropriations.

4.13 All transfers of appropriations affecting Personnel Services type accounts require the approval of the Human Resources Director.

4.14 The City Manager may add requirements that may abrogate any or all of the authority delegated to Department Heads under this policy.

4.2 Program Group Appropriation Transfers (Accounts)

4.21 These transfers are between the groups defined in Paragraph 3.2. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.22 City Council approval is not required for program group transfers.

4.23 Program group transfers of Personnel services type accounts within the same fund and department require Department Head and City Manager approval.

4.24 Program group transfers of Personnel services type accounts between funds within the same department require Department Head and City Manager approval.

4.25 Program group transfers of Materials and Supplies type accounts within the same fund and department require Department Head approval.

4.26 Program group transfers of Materials and Supplies type accounts between funds within the same department require Department Head and City Manager approval.

4.27 Department Heads may approve requests within their department's budget to convert operating line item accounts into project accounts provided no addition is made to the original appropriation approved by the City Council and no changes are made to the funding source or purpose for which the appropriation was originally made.

4.28 Department Heads may spend more than is budgeted in a line item account provided the budget for the entire program is not exceeded in total.

4.29 Department Heads may substitute the purchase of a capital equipment item for another originally approved during the budget process provided the cost of the substitute item is less than or equal to the amount approved by the City Council. Items greater than that amount require the approval of the City Manager.

4.3 Department Appropriation Transfers

These transfers are between the departments defined in Paragraph 3.1. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.31 Department Heads may transfer budget appropriations between departments. The approval of all Department Heads involved in the transfer is required.

4.32 Department budget appropriation transfers between departments require the approval of the City Manager.

4.4 Appropriations of Money Received for Specific Purpose

These offsetting budget adjustments are defined in Paragraph 3.5

4.41 Offsetting budget appropriation adjustments required as a result of the receipt of money for specific purposes require Department Head approval.

4.42 Budget appropriation adjustments greater than the money received for specific purposes require City Manager and City Council approval.

4.5 Project Appropriation Transfers

Paragraph 3.3 describes these transfers.

4.51 All Project appropriation transfers require City Manager approval.

4.52 Additional appropriations of $20,000 or more for projects require City Council approval.

4.53 Transfer of savings on a project of $20,000 or more to another project requires City Council approval.

4.54 Any unspent funds on a completed Project will be returned to reserves at year-end.

4.6 Special Revenue Appropriation

4.61 Budget appropriations based on funds provided by donations, contributions or special grants.

4.62 The special revenue appropriation is limited to the exact amount received or to be received.

4.63 The City Manager must approve special revenue budget appropriations.

4.64 Budget appropriations engendered by grants, donations or contributions require City Council approval.

POLICY & PROCEDURE

CITY OF CONCORD

Number:	129
Authority:	Council Motion
Effective:	02/02/2009
Revised:	02/02/2009
Reviewed:	2009
Initiating Dept.:	FN

BUDGET AND FISCAL POLICIES

1. PURPOSE

To guide City budget decisions toward maintaining long-term financial stability, to ensure that basic City services are delivered, and to protect past and future investments in the City's infrastructure and facilities.

2. ADOPTION AND REVIEW

A set of policies were originally adopted in 1995 with the initiation of long-term financial planning for the City. The policies set a course to achieve financial stability. With implementation of the original policies, financial stability for the City has been attained and this document revised to establish a more comprehensive approach to budget and fiscal policies to ensure that the City maintains its financial stability long into the future. Each year at the time the City budget is considered, the City Council shall review the Budget and Fiscal Policies and conduct a review of the proposed budget for consistency with these Budget and Fiscal Policies.

3. POLICIES

3.1 10-Year Financial Planning

3.11 City Manager will present a budget (Capital and Operating) that is balanced over the 10-year planning period for all funds.

3.12 Utilize the 10-Year Plan as the basis for making long-range financial planning decisions.

3.13 Maintain a contingency and reserves as a percentage of designated operating expenses for the General Fund and the Enterprise funds.

3.14 Maintain a capital and operational reserve to address unforecasted needs.

3.15 The aggregate of contingencies and reserves shall be 15 % of designated operating expenses for the General Fund;

3.16 The aggregate total shall be reviewed on an annual basis and shall revert to an aggregate 30% when economic conditions improve.

3.17 Develop and maintain a revenue monitoring and forecasting system to assist in trend analysis and revenue forecasting for the 10-year planning period.

3.18 Document all assumptions for revenue and expenditure forecasts each year.

3.19 Establish a financial plan for the Redevelopment Agency that ensures a positive cash balance at the end of the life of the Agency.

3.110 Seek reimbursement for State and Federal mandated programs and projects.

3.111 Conduct periodic audits for sales tax (point-of-sale), franchises and concessions, and transient occupancy tax (TOT).

3.112 Carefully review and discourage grants that may expand or add services without a reliable replacement revenue after the grant period ends.

3.113 Maintain an aggressive collection system for all accounts receivable.

3.114 Be alert to potential development of new revenue sources.

3.2 Performance-Based Budgeting (PBB)

3.21 Establish the PBB as the City Council's service delivery policy document.

3.22 Establish a PBB that measures service levels, efficiency and effectiveness.

3.23 Follow the principles of outcome management in utilizing the PBB.

3.24 Ensure all costs (direct and indirect) are charged against each program budget.

3.25 Measure work efficiency and effectiveness to ensure an optimal allocation of human and fiscal resources to budget approved services and programs.

3.26 Ensure all operating programs have measurable performance objectives which identify the service and level of service, and the resources required to accomplish the objectives.

3.27 Complete year-end reports and audits to measure the work accomplished against what was planned at the beginning of the fiscal year and evaluate future service levels.

3.3 Capital Improvement Program (CIP)

3.31 Develop a 10-year plan for CIP.

3.32 Seek grants for needed capital projects which can offset use of other City funds, which can then be utilized for other needed projects.

3.33 Maintain capital improvements to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.

3.34 Include resources required to maintain and operate new capital improvements commencing the year the project is completed and continuing through the balance of the 10-Year Plan.

3.35 Ensure capital budgets contain all costs to complete the project (design, right-of-way, construction, inspection, contract management, contingency).

3.36 Ensure all proposed projects in the 10-Year Plan have a viable source of funding for both construction and maintenance.

3.37 Fund projects proposed for Enterprise programs by revenues derived from user fees.

3.37 Encourage pay-as-you-go financing of capital improvements where feasible.

3.4 Internal Service Funds

3.41 Maintain Internal Service Funds for Workers' Compensation, Risk Management, Storm Water, Fleet Maintenance and Replacement, Technology Maintenance and Replacement (including all computer /software and communications equipment), Building Maintenance and Replacement, and Miscellaneous/Office Equipment Maintenance and Replacement.

3.42 Maintain a 10-year financial plan for all Internal Service Funds.

3.43 Include cost of operation, maintenance and replacement in the 10- year financial plans.

3.44 All costs (operation, maintenance and replacement) associated with each Internal Service Fund will be charged to the appropriate user department.

3.45 Maintain equipment and facilities to the level required to adequately protect the City's investment and to minimize future maintenance and replacement costs.

3.5 Enterprise Funds

3.51 Maintain a 10-year financial plan for all Enterprise Funds.

3.52 All costs associated with providing administrative support (finance, personnel, legal, etc.) shall be charged to the appropriate Enterprise Fund.

3.53 Periodically review market driven enterprise operations for partnerships, sponsorships and other mutually beneficial business development opportunities.

3.54 The cost of each enterprise shall be completely offset by user charges and fees derived from the enterprise activity. Costs shall include operating, maintenance, capital, debt service, contingency and administrative costs.

3.55 Periodically review and adjust user fees in order to avoid large one-time fee increases. For Golf the review should include the market established for similar services.

3.56 Periodically review concession agreements, lease agreements and all other revenue generating agreements in order to determine if the City is receiving a return that reflects the market for similar agreements.

3.6 Investment Policies/Financial Practices

3.61 Maintain an Investment Policy consistent with established regulations and guidelines. Said policy is to be reviewed each year by the City Council.

3.62 The Investment Policy shall address safety, liquidity and yield.

3.63 Limit use of debt to minimize future commitment of the fiscal resources of the City and its taxpayers.

3.64 Debt payment should not exceed the anticipated useful life of an improvement, and in no case should it exceed 30 years.

3.65 Maintain accounting systems and financial management practices in accordance with generally accepted accounting principles, so as to result in an unqualified opinion from the City's independent auditor.

3.7 Review and Adopt a Performance Based Budget

3.71 The budget will be adopted as shown in the operating and Performance Based Budget document annually.

3.72 Full review of revenue assumptions and preparation of the Capital Improvement Program and Ten-Year Plans on all funds will be done annually.

3.73 The City Council will hold public hearings and formally approve a budget for the City annually.

3.8 Reserve Funds

3.81 An aggregate reserve, consisting of operating contingency and reserves, will be established and maintained at a level not less than equal to 15% of the General Fund designated operating expenditures. The contingency and reserve shall be determined to be fully funded when 15% of the General Fund designated operating expenditures can be maintained as the reserve projected balance at the end of each fiscal year and funded within the approved General Fund Ten-Year Plan.

3.82 As economic conditions warrant the 10% operating contingency and the aggregate 20% reserves will be re-instituted.

3.83 Reserve funds will have four subaccounts: the Economic Contingency Reserve, the Unforecasted Reserve, the Capital/Maintenance Reserve, and the Benefits Reserve.

3.84 Reserve funds will be built and replenished as necessary to maintain full funding of the minimum reserve through regular annual contributions at least equal to 4% of the General Fund operating budget. The City Council will annually review and approve the distribution of reserve contributions among the four sub accounts as part of the budget process.

3.85 The City Council may act to override the individual purposes of some or all of the four subaccount reserves in the face of a major economic crisis of calamitous dimensions and draw on reserves to maintain the City's fiscal stability. In such a case the Council will take formal action determining that multiple adverse factors exist that warrant this exceptional use of one or more of the subaccount reserve funds.

3.86 The Economic Contingency Reserve is to be made available by Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

3.87 The Unforecasted Reserve is to be made available by Council appropriation to continue services if State, Federal or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

3.88 The Capital/Maintenance Reserve is to be made available by Council appropriation to meet unanticipated, unscheduled and or unprogrammed capital and maintenance needs of City infrastructure and facilities. This reserve is intended to be used for major capital repair where facility failure, unexpected hazards, or destruction of City property has occurred and where repair or replacement is not planned within the established capital, operations or internal replacement funds. The threshold for work

meeting this intent will be the same dollar amount as the threshold set for inclusion of projects in the City Capital Improvement Program.

In exceptional circumstances and where adequate funding sources are not available, the City Council may consider appropriation of Capital/Maintenance Reserve funds for a new capital improvement. When making such an appropriation, the City Council will first determine that the maintenance and operating costs of the new project can be fully supported in the Ten-Year Plan in accordance with Policy 3.33.

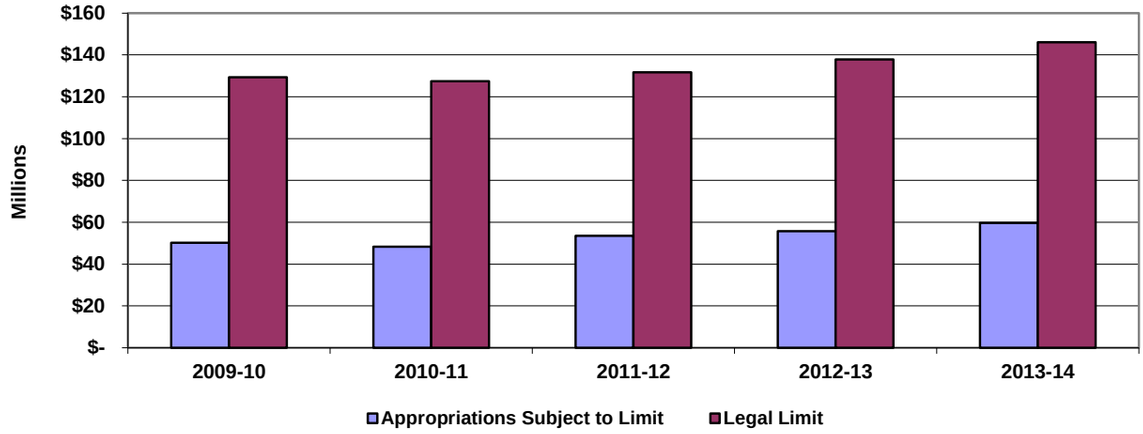
3.89 The Benefits Reserve Fund is available to support unplanned costs and obligations of existing employment benefits. The Benefits Reserve is not intended for use to enhance benefits negotiated through the collective bargaining process that require City Council approval.

Concord

Annual Appropriation Limit

Article XIIIB of the State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, and subsequent implementation legislation requires that the City of Concord limit each fiscal year's appropriations of the proceeds of taxes to the amount of such appropriations in Fiscal Year 1978-79 as adjusted by growth in per California per capita income and the greater of the growth in City or County population. Government Code Section 37200 requires that the appropriation limit and the total appropriations subject to the limitation be published in the annual budget. The City's limitation is calculated every year and it is established by City Council resolution as part of the Annual Operating Budget Process. Resolution No. 13-55 was approved on June 25, 2013 establishing the City of Concord's appropriation limit. Below is the calculation.

City of Concord Spending Limit Calculation Fiscal Year 2013-2014		
Appropriations subject to limit		
Fiscal Year 2013-2014 Revenues (all funds)		$ 91,832,371
Less: Non proceeds of tax		(29,444,143)
Less: Exclusions		(2,713,527)
Plus User Fees in excess of costs		-
Total appropriations subject to limit		**$ 59,674,701**
Appropriation limit		
Fiscal Year 2012-2013 appropriation limit		$ 137,791,256
A = Cost of living adjustment - CPI	1.0512	
(Based on change in California per capita income)		
B = Population adjustment	1.0077	
(Based on Contra Costa County's population growth change)		
Change Factor = (A multiplied by B)	**1.05929424**	
Increase in appropriation limit		8,170,228
Fiscal Year 2013-2014 appropriation limit		**$ 145,961,484**
Remaining appropriation capacity (deficit)		$ 86,286,783
Available capacity as a percent of appropriation limit		**59.12%**



Appropriations subject to the limit in the FY 2013-14 budget total $59,674,701. This is $86,286,783 less than the computed limit. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources are subject to the appropriations limit and could not exceed the $86,286,783 variance. Any overall actual receipts from tax sources greater than the variance would result in taxes in excess of the appropriations limit and would require refunds of the excess in the next two years or voter approval of an increase in the appropriations limit. A request of voters to authorize an increase in the appropriations limit is not anticipated in the future due to the significant margin between the limit and tax revenue.

This page intentionally left blank and unnumbered

Concord's Historic Beebe House

The Beebe House was built circa 1870 as the residence of Benjamin and Fannie Beebe and their children. It was originally located about a quarter of a mile west of the town of Todos Santos (Concord) on "The Road to Pacheco", now Concord Ave. Water for farm irrigation was raised by a windmill, and the water used by the family was stored in an adjacent Tank House. Success at farming allowed Mr. Beebe to finance the Navas and Beebe General Merchandise Store, which opened in Todos Santos in 1871. The City of Concord took temporary possession of the house in 1992, when the location was needed for expansion of Highway 242. The house was moved to 2401 Bisso Lane, where it remained until 1996, when a buyer was found and the current location selected. It has been restored and is used for commercial purposes.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - GENERAL FUND
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ 52,029,983	$ 53,425,252	$ 62,950,132	$ 63,754,406	$ 67,881,028
Licenses and permits	1,127,709	1,194,146	1,282,817	1,217,272	1,379,187
Intergovernmental	647,813	939,964	361,630	200,000	230,000
Charges for current services	7,547,808	7,443,179	7,527,563	7,366,343	7,435,660
Fines and forfeitures	826,816	775,196	821,728	830,000	820,000
Use of money and property	187,346	170,199	353,999	653,242	397,749
Other	2,117,236	2,463,354	577,736	1,075,480	985,268
Total Revenues	$ 64,484,711	$ 66,411,290	$ 73,875,605	$ 75,096,743	$ 79,128,892
EXPENDITURES:					
Current:					
Salaries and benefits	$ 53,531,437	$ 49,890,684	$ 52,618,701	$ 51,509,784	$ 53,131,097
Operating expenditures	9,080,225	8,373,420	8,175,497	8,829,987	9,914,741
Internal Service Charges	11,218,890	10,175,336	9,116,307	9,716,131	10,995,097
Capital projects	-	-	-	-	-
Debt services	-	-	-	-	-
Total Expenditures	$ 73,830,552	$ 68,439,440	$ 69,910,505	$ 70,055,902	$ 74,040,935
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (9,345,841)	$ (2,028,150)	$ 3,965,100	$ 5,040,841	$ 5,087,957
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (888,295)	$ (14,150,601)	$ 13,238,297	$ (575,166)	$ -
Transfers in	680,927	13,816,643	2,878,731	10,500	86,771
Transfers (out)	(955,493)	(1,022,893)	(11,492,112)	(997,191)	(1,355,585)
Total Other Financing Sources (Uses)	$ (1,162,861)	$ (1,356,851)	$ 4,624,916	$ (1,561,857)	$ (1,268,814)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (10,508,702)	$ (3,385,001)	$ 8,590,016	$ 3,478,984	$ 3,819,143
Fund balance at beginning of year	20,868,703	10,360,001	6,975,000	15,565,016	19,044,000
Fund balance at end of year	$ 10,360,001	$ 6,975,000	$ 15,565,016	$ 19,044,000	$ 22,863,143

City of Concord
General Fund Ten Year Projection with Measure Q Reserve
For the Year Ending June 30, 2014
(000's)

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Beginning Fund Balance 7/01	$ 7,978	$ 10,028	$ 10,394	$ 12,086	$ 12,104	$ 11,483	$ 11,771	$ 12,031	$ 12,355	$ 12,656
General Fund Revenues	$ 68,658	$ 69,837	$ 71,788	$ 73,927	$ 76,272	$ 78,326	$ 80,349	$ 82,483	$ 84,753	$ 87,080
Measure Q Revenues Used	5,939	7,393	6,329	3,835	2,223	3,061	2,803	2,970	2,757	1,240
Operating Revenues	$ 74,597	$ 77,230	$ 78,117	$ 77,762	$ 78,495	$ 81,387	$ 83,152	$ 85,453	$ 87,510	$ 88,320
Appropriations										
Operating Expenditures	$ 74,291	$ 75,845	$ 76,898	$ 78,818	$ 80,415	$ 82,328	$ 84,077	$ 86,323	$ 88,281	$ 90,501
Transfer Out to Capital Projects	306	353	394	442	501	571	615	606	728	873
On-going Budget Stabilization	-	-	-	(800)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)	(1,800)
Total Appropriations	$ 74,597	$ 76,198	$ 77,292	$ 78,460	$ 79,116	$ 81,099	$ 82,892	$ 85,129	$ 87,209	$ 89,574
Revenue Over(Under) Appropriations	$ -	$ 1,032	$ 825	$ (698)	$ (621)	$ 288	$ 260	$ 324	$ 301	$ (1,254)
Measure Q Revenue Needed to Maintain 15% GF Reserve	2,850									
Ending Fund Balance 6/30	$ 10,828	$ 11,060	$ 11,219	$ 11,388	$ 11,483	$ 11,771	$ 12,031	$ 12,355	$ 12,656	$ 11,402
General Fund Reserves as a % of Operating Expenditures	15%	15%	15%	15%	15%	15%	15%	15%	15%	13%
GF Fund Balance Loan to Concord Reuse Project										
Loan	(800)	(783)	(716)							
Repayment		117	1,583	716						
Ending Fund Balance 6/30	$ 10,028	$ 10,394	$ 12,086	$ 12,104	$ 11,483	$ 11,771	$ 12,031	$ 12,355	$ 12,656	$ 11,402
General Fund Reserves w/ Reuse Loan as a % of Operating Expenditures	13%	14%	16%	15%	15%	15%	15%	15%	15%	13%
Measure Q Reserve										
Prior Year Balance	$ 11,066	$ 12,835	$ 16,552	$ 18,889	$ 15,054	$ 12,831	$ 9,770	$ 6,967	$ 3,997	$ 1,240
Measure Q Tax Revenue	10,558	11,110	8,666							
Measure Q Rev. Used to Support Operations	(5,939)	(7,393)	(6,329)	(3,835)	(2,223)	(3,061)	(2,803)	(2,970)	(2,757)	(1,240)
Measure Q Rev. Allocated to GF Reserve	(2,850)									
Measure Q Rev. Allocation to Measure Q Reserve	*1,769*									
Ending Measure Q Reserve	$ 12,835	$ 16,552	$ 18,889	$ 15,054	$ 12,831	$ 9,770	$ 6,967	$ 3,997	$ 1,240	$ -
Total GF and Measure Q Reserves	$ 22,863	$ 26,946	$ 30,975	$ 27,158	$ 24,314	$ 21,541	$ 18,998	$ 16,352	$ 13,896	$ 11,402
General Fund and Measure Q Reserves as a % of Operating Expenditures	31%	35%	40%	35%	31%	27%	23%	19%	16%	13%

City of Concord
General Fund
Operating Expenditures
For Year Ending June 30, 2014

	Salaries & Benefits	Operating Expenditures	Internal Service Charges	Other Financing Uses	Totals
CITY ATTORNEY	$ 879,923	$ 282,499	$ 15,863	$ -	$ 1,178,285
COMMUNITY & ECONOMIC DEVELOPMENT					
Administration	$ 258,447	$ 92,890	$ 239,594	$ -	$ 590,931
Planning	983,917	51,725	20,169		1,055,811
Engineering Services	668,610	183,416	78,867		930,893
Transportation	416,129	14,230	68,308		498,667
Building	1,220,752	412,969	85,480		1,719,201
Multi-Family Inspection Program	45,983	45,700	77		91,760
Economic Development	318,377	85,310	1,583	-	405,270
Total Community & Economic Development	$ 3,912,215	$ 886,240	$ 494,078	$ -	$ 5,292,533
PARKS & RECREATION					
Administration	$ 133,631	$ 100,603	$ 151,067	$ -	$ 385,301
Camp Concord	267,447	170,324	82,230		520,001
Facility Operations and Programs	1,382,192	590,270	337,473		2,309,935
Sports and Events	128,388	206,173	10,616		345,177
Senior & Special Recreation Services	443,557	193,418	75,730		712,705
Community Services	-	-	-	-	-
Total Parks & Recreation	$ 2,355,215	$ 1,260,788	$ 657,116	$ -	$ 4,273,119

continued

City of Concord
General Fund
Operating Expenditures
For Year Ending June 30, 2014

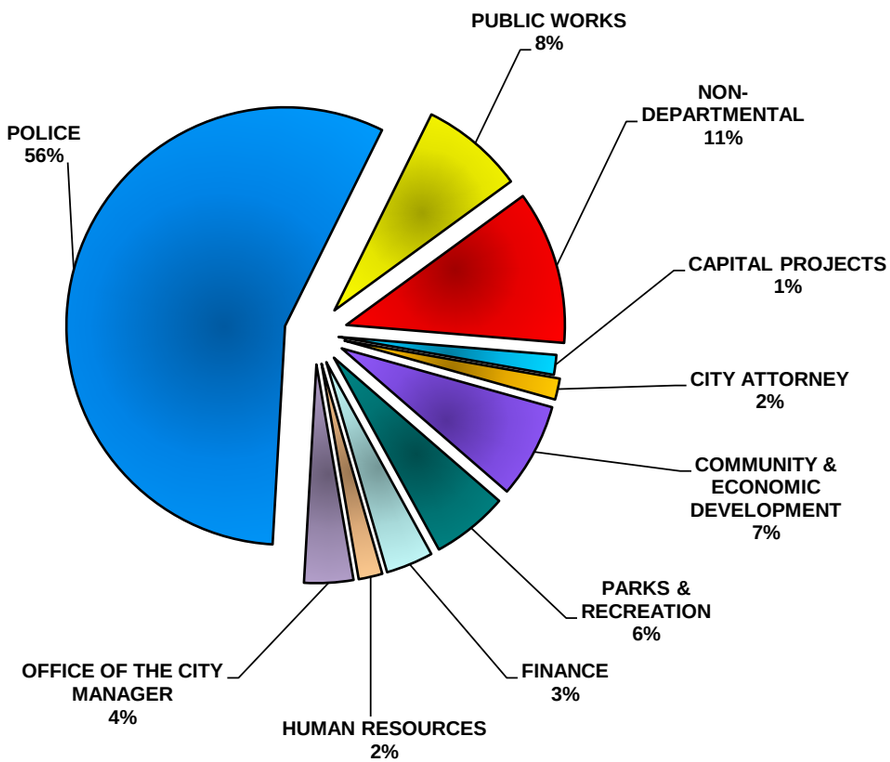
	Salaries & Benefits	Operating Expenditures	Internal Service Charges	Other Financing Uses	Totals
FINANCE					
Administration	$ 265,622	$ 14,450	$ 65,112	$ -	$ 345,184
Financial Analysis & Reporting	517,937	129,050	8,784		655,771
Disbursements	571,898	8,200	10,732		590,830
Budget & Financial Planning	279,498	4,300	4,880		288,678
Purchasing & Materials Management	188,296	13,199	2,438		203,933
City Treasury	116,828	16,500	5,329		138,657
Revenue Generation	381,738	19,178	6,874	-	407,790
Total Department Expenditures	$ 2,321,817	$ 204,877	$ 104,149	$ -	$ 2,630,843
FINANCE - NON-DEPARTMENTAL					
Miscellaneous Payments	$ 1,244,204	$ 1,258,300	$ 4,966,597	$ 1,086,080	$ 8,555,181
Capital Projects	-	-	-	1,106,000	1,106,000
Reserve Funds	-	-	-	-	-
Total Non-Department Expenditures	$ 1,244,204	$ 1,258,300	$ 4,966,597	$ 2,192,080	$ 9,661,181
Total Finance	$ 3,566,021	$ 1,463,177	$ 5,070,746	$ 2,192,080	$12,292,024
HUMAN RESOURCES					
Employee Relations	$ 244,301	$ 238,360	$ 14,826	$ -	$ 497,487
Labor Relations	99,059	60,000	317		159,376
Recruitment and Selection	178,373	107,124	1,042		286,539
Risk Management	29,310		154		29,464
Benefit Administration	35,940	33,464	216		69,620
Organizational Training and Development	47,483	63,240	247		110,970
Classification and Compensation	163,582	11,037	1,112	-	175,731
Total Human Resources	$ 798,048	$ 513,225	$ 17,914	$ -	$ 1,329,187

continued

City of Concord
General Fund
Operating Expenditures
For Year Ending June 30, 2014

	Salaries & Benefits	Operating Expenditures	Internal Service Charges	Other Financing Uses	Totals
OFFICE OF THE CITY MANAGER					
City Council	$ 255,408	$ 67,493	$ 34,143	$ -	$ 357,044
City Management	997,530	186,100	96,558		1,280,188
Administrative Services	711,346	210,852	79,869		1,002,067
Franchise Management	10,745	85,550	77	-	96,372
Total Office of the City Manager	$ 1,975,029	$ 549,995	$ 210,647	$ -	$ 2,735,671
POLICE					
Office of the Chief of Police	$ 1,730,004	$ 716,375	$ 177,152	$ -	$ 2,623,531
Field Operations	25,716,311	624,352	2,627,682		28,968,345
Investigations and Administrative Services	8,643,081	1,344,067	951,003	-	10,938,151
Total Police	$36,089,396	$ 2,684,794	$ 3,755,837	$ -	$42,530,027
PUBLIC WORKS					
Administration	$ 362,662	$ 47,741	$ 83,420	$ -	$ 493,823
Transportation	369,063	144,024	76,888		589,975
Parks Services, Street Trees and Medians	2,485,112	1,285,473	599,316		4,369,901
Graffiti Removal	204,617	60,290	47,068	-	311,975
Total Public Works	$ 3,421,454	$ 1,537,528	$ 806,692	$ -	$ 5,765,674
GENERAL FUND TOTALS	$52,997,301	$ 9,178,246	$11,028,893	$ 2,192,080	$75,396,520

City of Concord
General Fund
Comparision of Expenditures by Department
For Year Ending June 30, 2014



CITY ATTORNEY	$	1,178,285
COMMUNITY & ECONOMIC DEVELOPMENT		5,292,533
PARKS & RECREATION		4,273,119
FINANCE		2,630,843
HUMAN RESOURCES		1,329,187
OFFICE OF THE CITY MANAGER		2,735,671
POLICE		42,530,027
PUBLIC WORKS		5,765,674
NON-DEPARTMENTAL		8,555,181
CAPITAL PROJECTS		1,106,000
GENERAL FUND TOTALS	$	75,396,520

City of Concord
General Fund
Expenditures by Program
For Year Ending June 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23
CITY ATTORNEY	$ 1,321,553	$ 1,107,130	$ 974,964	$ 1,075,645	$ 1,178,285	$ 1,213,829	$ 1,243,577	$ 1,275,282	$ 1,308,016	$ 1,341,707	$ 1,376,445	$ 1,412,334	$ 1,449,356	$ 1,487,552
COMMUNITY & ECONOMIC DEVELOPMENT														
Administration	$ 305,777	$ 195,919	$ 347,635	$ 525,272	$ 590,931	$ 592,849	$ 603,362	$ 615,572	$ 628,136	$ 641,022	$ 654,263	$ 667,898	$ 681,913	$ 696,322
Planning	1,180,688	1,164,819	1,139,305	1,336,212	1,055,811	1,085,082	1,108,047	1,133,419	1,159,631	1,186,571	1,214,341	1,243,053	1,272,664	1,303,209
Engineering Services	2,367,520	1,113,795	1,140,585	869,367	930,893	940,363	962,374	989,534	1,017,511	1,046,240	1,075,838	1,106,403	1,137,877	1,170,308
Transportation	594,278	566,021	455,156	395,456	498,667	512,268	499,468	511,250	523,422	535,935	548,832	562,161	575,909	590,093
Building	1,530,236	1,398,098	1,182,933	1,118,580	1,719,201	1,789,793	1,824,323	1,867,738	1,912,499	1,958,443	2,005,767	2,054,655	2,104,984	2,156,834
Multi-Family Inspection Program	259,610	198,444	129,126	178,416	91,760	71,522	73,453	75,468	77,544	79,684	81,887	84,160	86,501	88,914
Economic Development	-	-	239,257	-	405,270	416,480	425,844	436,009	446,511	457,301	468,419	479,914	491,767	503,989
Neighborhood Preservation	874,156	842,638	-	-	-	-	-	-	-	-	-	-	-	-
Total Community Development	$ 7,112,265	$ 5,479,734	$ 4,633,997	$ 4,423,303	$ 5,292,533	$ 5,408,357	$ 5,496,871	$ 5,628,990	$ 5,765,254	$ 5,905,196	$ 6,049,347	$ 6,198,244	$ 6,351,615	$ 6,509,669
PARKS & RECREATION														
Administration	$ 631,930	$ 424,703	$ 440,738	$ 344,291	$ 385,301	$ 399,048	$ 401,321	$ 411,978	$ 422,845	$ 434,023	$ 445,559	$ 457,466	$ 469,683	$ 482,264
Camp Concord	591,199	630,110	454,915	425,365	520,001	532,117	543,114	554,975	567,184	579,696	592,547	605,780	619,375	633,345
Facility Operations and Programs	3,065,091	2,914,913	2,488,843	2,348,564	2,309,935	2,361,084	2,408,120	2,457,869	2,508,999	2,561,363	2,615,097	2,670,342	2,727,049	2,785,264
Sports and Events	372,329	320,421	309,421	352,786	345,177	354,966	363,857	373,446	383,319	393,469	403,924	414,706	425,806	437,235
Senior & Special Recreation Services	1,608,180	1,299,187	1,059,302	672,908	712,705	730,423	746,281	763,052	780,341	798,072	816,313	835,126	854,483	874,397
Community Services	173,318	29,495	84,191	-	-	-	-	-	-	-	-	-	-	-
Total Parks & Recreation	$ 6,442,047	$ 5,618,829	$ 4,837,410	$ 4,143,914	$ 4,273,119	$ 4,377,638	$ 4,462,693	$ 4,561,320	$ 4,662,688	$ 4,766,623	$ 4,873,440	$ 4,983,420	$ 5,096,396	$ 5,212,505
FINANCE														
Administration	$ 523,409	$ 341,732	$ 330,454	$ 304,823	$ 345,184	$ 355,174	$ 359,123	$ 367,890	$ 376,948	$ 386,256	$ 395,849	$ 405,760	$ 415,980	$ 426,520
Financial Analysis & Reporting	714,100	745,411	643,205	606,267	655,771	673,825	688,687	704,946	721,737	738,998	756,785	775,166	794,117	813,663
Disbursements	664,568	583,524	455,770	543,299	590,830	606,178	618,216	631,699	645,647	659,937	674,650	689,881	705,576	721,751
Budget & Financial Planning	382,644	310,435	161,618	282,192	288,678	297,929	305,109	313,035	321,226	329,647	338,331	347,311	356,575	366,136
Purchasing & Materials Management	500,621	422,075	269,504	169,379	203,933	209,601	214,133	219,052	224,140	229,369	234,764	240,347	246,107	252,051
City Treasury	374,397	354,324	226,847	210,455	138,657	142,346	145,227	148,569	152,031	155,576	159,227	163,011	166,910	170,926
Revenue Generation	356,101	330,825	323,528	312,687	407,790	418,368	426,615	435,995	445,691	455,629	465,860	476,444	487,349	498,583
RDA Land Transfer	-	-	11,416,332	-	-	-	-	-	-	-	-	-	-	-
Non-Departmental Miscellaneous Payments	3,796,756	3,148,278	5,363,514	8,095,056	8,555,181	7,967,243	8,089,484	8,175,194	8,356,739	8,472,096	8,594,149	8,925,304	9,150,314	9,335,038
Total Finance	$ 7,312,596	$ 6,236,604	$19,190,772	$10,524,158	$11,186,024	$10,670,664	$10,846,594	$10,996,380	$11,244,159	$11,427,508	$11,619,615	$ 12,023,224	$ 12,322,928	$ 12,584,668
HUMAN RESOURCES														
Employee Relations	$ 474,533	$ 367,694	$ 459,150	$ 476,238	$ 497,487	$ 511,481	$ 524,380	$ 537,996	$ 552,026	$ 566,452	$ 581,304	$ 596,613	$ 612,377	$ 628,612
Labor Relations	87,939	48,474	88,460	156,223	159,376	163,875	167,908	172,112	176,492	180,938	185,561	190,369	195,260	200,337
Recruitment and Selection	128,710	204,250	242,863	223,135	286,539	294,766	301,829	309,477	317,368	325,493	333,868	342,515	351,432	360,631
Risk Management	44,621	45,702	11,405	-	29,464	30,292	30,914	31,610	32,332	33,073	33,840	34,632	35,449	36,293
Benefits Administration	175,739	173,560	107,876	71,828	69,620	71,587	73,363	75,264	77,225	79,241	81,319	83,465	85,676	87,956
Organizational Training and Development	42,948	31,036	98,512	107,168	110,970	114,165	117,114	120,238	123,457	126,772	130,187	133,710	137,342	141,084
Classification and Compensation	226,986	202,236	163,305	167,112	175,731	180,463	184,163	188,338	192,658	197,087	201,652	206,377	211,248	216,270
Total Human Resources	$ 1,181,476	$ 1,072,952	$ 1,171,571	$ 1,201,704	$ 1,329,187	$ 1,366,629	$ 1,399,671	$ 1,435,035	$ 1,471,558	$ 1,509,056	$ 1,547,731	$ 1,587,681	$ 1,628,784	$ 1,671,183

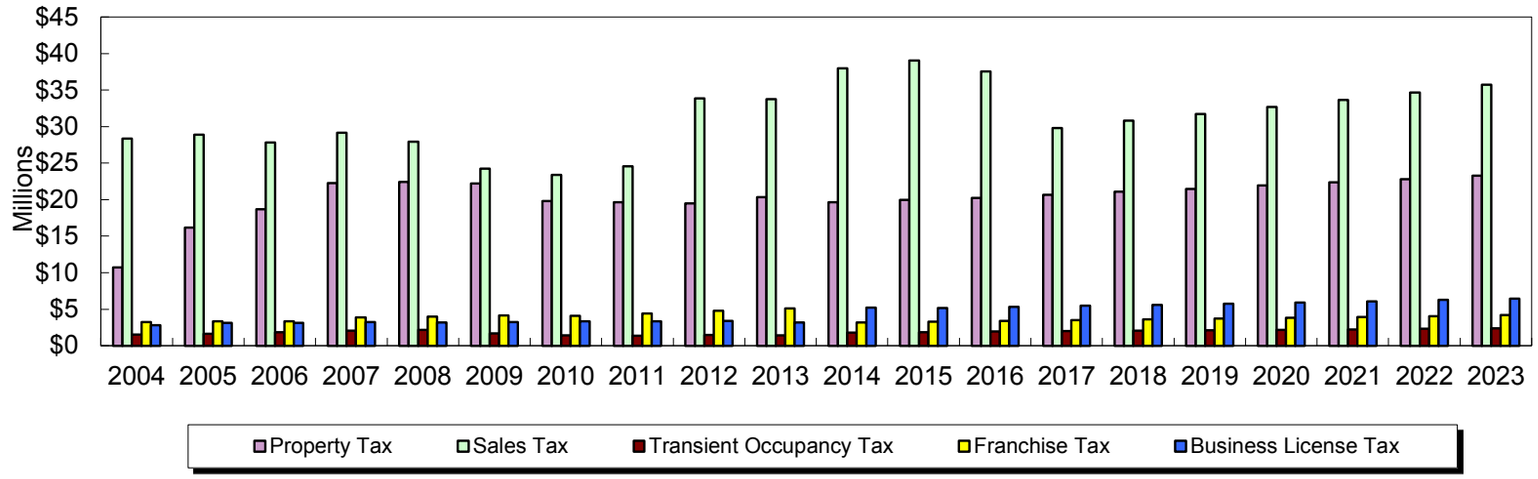
continued

City of Concord
General Fund
Expenditures by Program
For Year Ending June 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23
OFFICE OF THE CITY MANAGER														
City Council	$ 340,353	$ 365,251	$ 333,495	$ 341,358	$ 357,044	$ 365,989	$ 372,766	$ 381,201	$ 389,935	$ 398,854	$ 408,029	$ 417,535	$ 427,318	$ 437,385
City Management	1,284,476	985,591	1,080,088	1,164,103	1,280,188	1,283,499	1,342,884	1,340,557	1,404,761	1,402,310	1,470,398	1,467,898	1,540,256	1,537,685
Administrative Services	1,371,424	1,384,409	1,001,343	1,064,355	1,002,067	1,160,499	1,051,514	1,213,078	1,099,563	1,270,944	1,150,452	1,332,361	1,204,624	1,397,642
Franchise Management	206,695	38,895	111,448	96,043	96,372	99,233	102,094	105,068	108,131	111,287	114,537	117,887	121,337	124,890
Total Office of the City Manager	$ 3,202,948	$ 2,774,146	$ 2,526,374	$ 2,665,859	$ 2,735,671	$ 2,909,220	$ 2,869,258	$ 3,039,904	$ 3,002,390	$ 3,183,395	$ 3,143,416	$ 3,335,681	$ 3,293,535	$ 3,497,602
POLICE														
Office of the Chief of Police	$ 900,850	$ 3,115,530	$ 2,827,354	$ 2,482,700	$ 2,623,531	$ 2,694,979	$ 2,750,320	$ 2,815,534	$ 2,882,278	$ 2,950,528	$ 3,020,811	$ 3,093,322	$ 3,167,946	$ 3,244,784
Administrative Services	6,329,486	-	-	-	-	-	-	-	-	-	-	-	-	-
Field Operations	24,859,450	26,001,588	27,748,207	27,547,046	28,968,345	29,790,636	30,326,586	31,026,319	31,743,762	32,477,908	33,235,512	34,019,525	34,828,458	35,663,630
Support Operations	9,086,340	10,989,866	11,341,316	11,475,923	10,938,151	11,484,033	11,496,934	11,893,851	12,047,609	12,333,008	12,627,422	12,931,828	13,245,786	13,569,774
Total Police	$41,176,126	$40,106,984	$41,916,877	$41,505,669	$42,530,027	$43,969,648	$44,573,840	$45,735,704	$46,673,649	$47,761,444	$48,883,745	$ 50,044,675	$ 51,242,190	$ 52,478,188
PUBLIC WORKS														
Administration	$ 488,401	$ 787,959	$ 655,440	$ 446,444	$ 493,823	$ 509,481	$ 518,094	$ 531,380	$ 545,071	$ 559,134	$ 573,635	$ 588,620	$ 604,054	$ 619,970
Transportation	945,986	894,689	635,119	551,759	589,975	605,783	615,742	629,515	643,640	658,124	673,027	688,397	704,180	720,411
Parks Services, Street Trees and Medians	5,196,739	4,880,840	4,228,483	4,274,058	4,369,901	4,492,132	4,546,453	4,650,757	4,757,518	4,867,002	4,979,697	5,095,882	5,215,075	5,337,602
Graffiti Removal/Lease Management	288,588	267,465	258,142	240,580	311,975	321,136	326,115	333,479	341,015	348,743	356,706	364,937	373,381	382,069
Total Public Works	$ 6,919,714	$ 6,830,953	$ 5,777,184	$ 5,512,841	$ 5,765,674	$ 5,928,532	$ 6,006,404	$ 6,145,131	$ 6,287,244	$ 6,433,003	$ 6,583,065	$ 6,737,836	$ 6,896,690	$ 7,060,052
INTRA FUND TRANSFERS OUT														
Reserve Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Projects	117,321	235,000	373,493	-	1,106,000	1,136,012	1,109,448	442,378	500,843	571,024	615,229	606,274	727,529	873,035
Total Intra Fund Transfers Out	$ 117,321	$ 235,000	$ 373,493	$ -	$ 1,106,000	$ 1,136,012	$ 1,109,448	$ 442,378	$ 500,843	$ 571,024	$ 615,229	$ 606,274	$ 727,529	$ 873,035
BUDGET STABILIZATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (800,000)	$ (1,800,000)	$ (1,800,000)	$ (1,800,000)	$ (1,800,000)	$ (1,800,000)	$ (1,800,000)
GENERAL FUND TOTALS	$74,786,046	$69,462,332	$81,402,642	$71,053,093	$75,396,520	$76,980,529	$78,008,356	$78,460,124	$79,115,801	$81,098,956	$82,892,033	$ 85,129,369	$ 87,209,023	$ 89,574,454

Concord

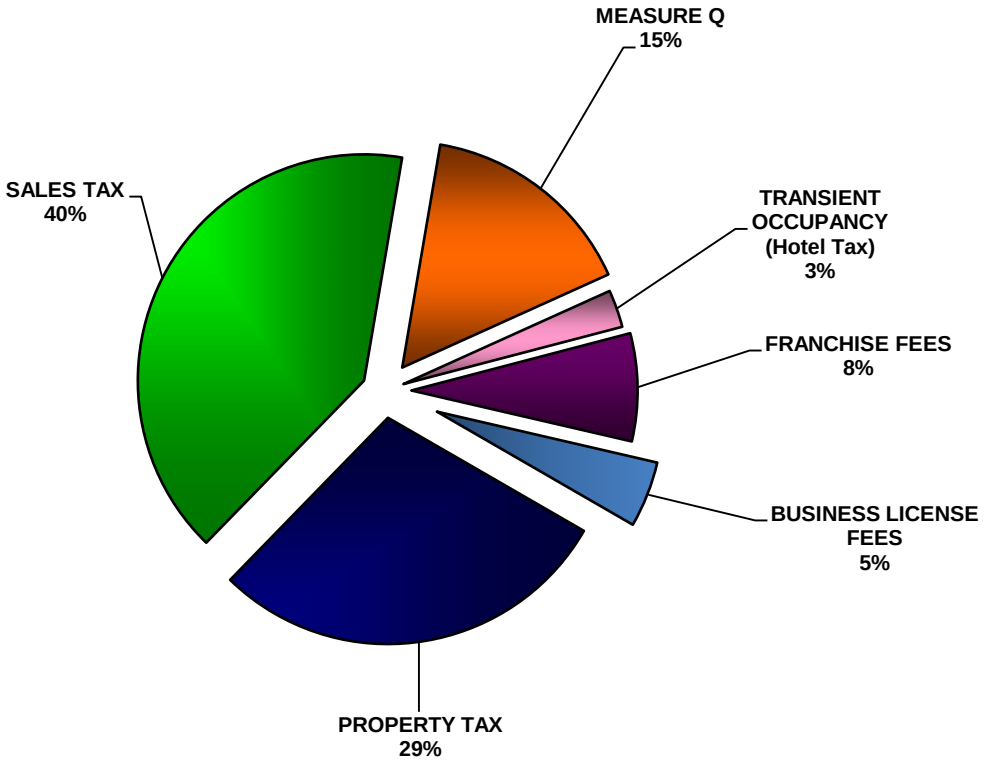
CITY OF CONCORD MAJOR GENERAL FUND TAX REVENUE BY TYPE
ACTUAL AND PROJECTED



Fiscal Year	Property Tax	Sales Tax	Transient Occupancy Tax	Franchise Tax	Business License Tax	Total
2004	$ 10,743,130	$ 28,377,531	$ 1,528,836	$ 3,256,347	$ 2,817,342	$ 46,723,186
2005	16,154,746	28,893,867	1,629,388	3,368,778	3,153,959	53,200,738
2006	18,681,188	27,832,962	1,836,002	3,347,905	3,107,600	54,805,657
2007	22,290,227	29,139,858	2,057,241	3,853,558	3,218,553	60,559,437
2008	22,400,622	27,911,233	2,193,085	3,991,356	3,157,176	59,653,472
2009	22,188,775	24,253,986	1,710,767	4,128,525	3,262,763	55,544,816
2010	19,809,805	23,370,649	1,427,813	4,097,706	3,324,011	52,029,984
2011	19,662,098	24,585,811	1,391,107	4,438,806	3,347,429	53,425,251
2012	19,459,693	33,855,151	1,478,874	4,779,135	3,377,278	62,950,131
2013	20,327,228	33,741,518	1,400,000	5,113,000	3,172,660	63,754,406
2014	19,653,985	37,985,706	1,818,000	3,200,337	5,223,000	67,881,028
2015	19,948,605	39,058,833	1,872,540	3,296,347	5,175,400	69,351,725
2016	20,248,979	37,537,144	1,928,716	3,395,238	5,317,103	68,427,180
2017	20,653,419	29,823,892	1,986,578	3,497,094	5,464,067	61,425,050
2018	21,066,447	30,808,080	2,046,175	3,602,006	5,614,389	63,137,097
2019	21,488,216	31,732,323	2,107,560	3,710,066	5,770,171	64,808,336
2020	21,917,880	32,684,293	2,170,787	3,821,368	5,930,517	66,524,845
2021	22,355,597	33,664,822	2,235,911	3,936,009	6,095,532	68,287,871
2022	22,801,529	34,674,766	2,302,988	4,054,090	6,264,329	70,097,702
2023	$ 23,256,840	$ 35,715,009	$ 2,372,078	$ 4,175,713	$ 6,440,019	$ 71,959,659

Actual shown through Fiscal Year 2012 and Planned through Fiscal Year 2023. Source: City Concord Financial Statements

City of Concord
General Fund Revenue
Comparison of Tax Revenue by Source
For the Fiscal Year Ending June 30, 2014



PROPERTY TAX	$	19,653,985
SALES TAX		27,427,706
MEASURE Q		10,558,000
TRANSIENT OCCUPANCY		1,818,000
FRANCHISE FEES		5,223,000
BUSINESS LICENSE FEES		3,200,337
	$	67,881,028

City of Concord
General Fund
Comparison of Revenues by Source
For the Fiscal Year Ending June 30, 2014

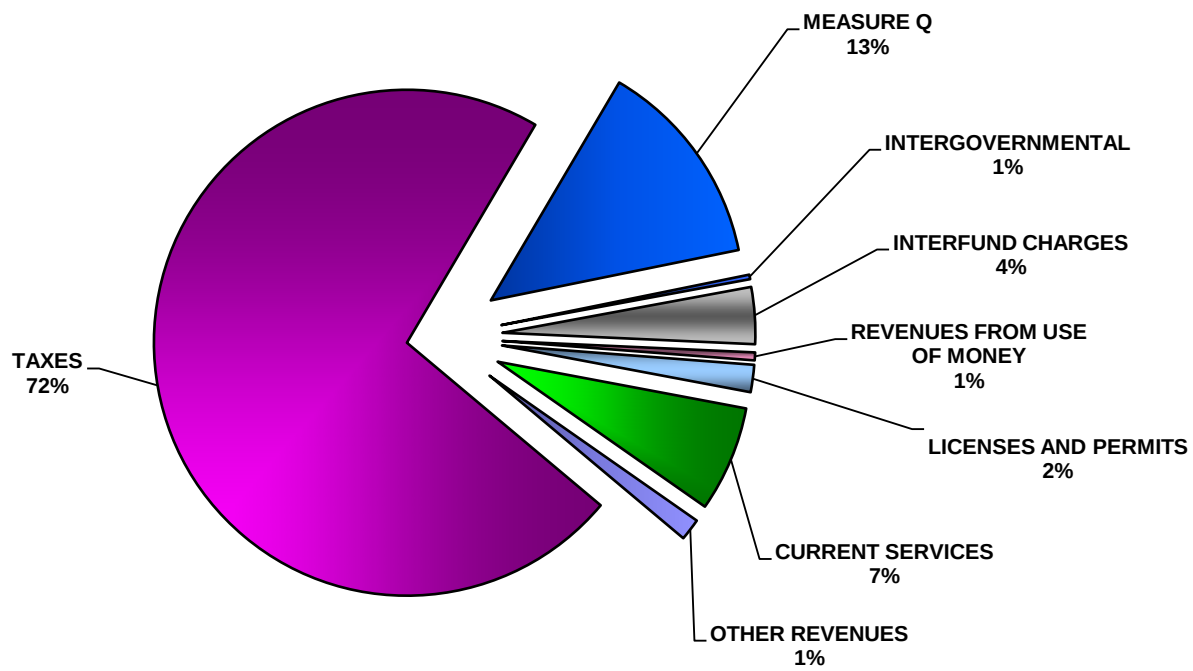
	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23
TAXES														
Property	$ 19,809,805	$ 19,662,098	$ 19,459,693	$ 20,327,228	$ 19,653,985	$ 19,948,605	$ 20,248,979	$ 20,653,419	$ 21,066,447	$ 21,488,216	$ 21,917,880	$ 22,355,597	$ 22,801,529	$ 23,256,840
Sales	23,370,649	22,442,298	23,884,453	24,294,518	27,427,706	27,948,833	28,871,144	29,823,892	30,808,080	31,732,323	32,684,293	33,664,822	34,674,766	35,715,009
Measure Q	-	2,143,513	9,970,698	9,447,000	10,558,000	11,110,000	8,666,000	-	-	-	-	-	-	-
Transient Occupancy Tax	1,427,813	1,391,107	1,478,874	1,400,000	1,818,000	1,872,540	1,928,716	1,986,578	2,046,175	2,107,560	2,170,787	2,235,911	2,302,988	2,372,078
Business License	3,324,011	3,347,429	3,377,278	3,172,660	3,200,337	3,296,347	3,395,238	3,497,094	3,602,006	3,710,066	3,821,368	3,936,009	4,054,090	4,175,713
Franchise	4,097,706	4,438,806	4,779,134	5,113,000	5,223,000	5,175,400	5,317,103	5,464,067	5,614,389	5,770,171	5,930,517	6,095,532	6,264,329	6,440,019
Total Taxes	$ 52,029,984	$ 53,425,251	$ 62,950,130	$ 63,754,406	$ 67,881,028	$ 69,351,725	$ 68,427,180	$ 61,425,050	$ 63,137,097	$ 64,808,336	$ 66,524,845	$ 68,287,871	$ 70,097,702	$ 71,959,659
LICENSES AND PERMITS														
Building Permits	$ 725,627	$ 772,852	$ 824,450	$ 785,000	$ 890,000	$ 899,000	$ 926,000	$ 954,000	$ 983,000	$ 1,012,000	$ 1,042,000	$ 1,073,000	$ 1,105,000	$ 1,138,000
Plumbing Permits	58,857	59,589	88,629	60,000	85,000	85,850	88,426	91,079	93,811	96,625	99,524	102,510	105,585	108,753
Mechanical Permits	75,625	73,191	77,828	65,863	75,000	75,750	78,023	80,364	82,775	85,258	87,816	90,450	93,164	95,959
Electrical Permits	82,622	97,256	107,922	85,622	115,000	116,150	119,635	123,224	126,921	130,729	134,651	138,691	142,852	147,138
Other	184,979	191,259	183,988	220,787	214,187	216,299	222,698	229,288	236,076	243,068	250,270	257,689	265,331	273,200
Total Licenses and Permits	$ 1,127,710	$ 1,194,147	$ 1,282,817	$ 1,217,272	$ 1,379,187	$ 1,393,049	$ 1,434,782	$ 1,477,955	$ 1,522,583	$ 1,567,680	$ 1,614,261	$ 1,662,340	$ 1,711,932	$ 1,763,050
FINES AND FORFEITURES														
Vehicle Code & Parking	$ 790,300	$ 734,603	$ 737,515	$ 820,000	$ 820,000	$ 844,600	$ 853,046	$ 878,638	$ 896,211	$ 923,097	$ 941,558	$ 969,805	$ 989,201	$ 1,008,985
Neighborhood Services	36,515	30,481	58,212	10,000	-	-	-	-	-	-	-	-	-	-
Other	-	10,113	26,000	-	-	-	-	-	-	-	-	-	-	-
Total Fines and Forfeitures	$ 826,815	$ 775,197	$ 821,727	$ 830,000	$ 820,000	$ 844,600	$ 853,046	$ 878,638	$ 896,211	$ 923,097	$ 941,558	$ 969,805	$ 989,201	$ 1,008,985
USE OF MONEY AND PROPERTY														
Investment Earnings	$ (61,834)	$ (107,389)	$ (70,117)	$ 351,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000	$ 80,000
Property Rentals	245,881	253,715	410,151	302,242	317,749	317,749	317,749	317,749	317,749	317,749	317,749	317,749	317,749	317,749
Total Use of Money and Property	$ 184,047	$ 146,326	$ 340,034	$ 653,242	$ 397,749	$ 397,749	$ 397,749	$ 397,749	$ 397,749	$ 397,749	$ 397,749	$ 397,749	$ 397,749	$ 397,749
INTERGOVERNMENTAL														
Motor Vehicle In-Lieu	$ 367,079	$ 574,609	$ 62,268	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Off-Highway Vehicle Tax	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Mandated Costs	62,331	81,463	59,104	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
Police Officers Standards&Training (POST)	31,712	38,635	76,145	40,000	70,000	70,700	71,407	72,121	72,842	73,570	74,306	75,049	75,799	76,557
Citizens Option for Public Safety (COPS)	184,386	234,386	166,995	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Other Grants	2,306	10,871	(2,881)	-	-	-	-	-	-	-	-	-	-	-
Total Intergovernmental	$ 647,814	$ 939,964	$ 361,631	$ 200,000	$ 230,000	$ 230,700	$ 231,407	$ 232,121	$ 232,842	$ 233,570	$ 234,306	$ 235,049	$ 235,799	$ 236,557

continued

City of Concord
General Fund
Comparison of Revenues by Source
For the Fiscal Year Ending June 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14	Projected 2014-15	Projected 2015-16	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23
CURRENT SERVICES														
City Management	$ 80,961	$ 141,328	$ 144,431	$ 160,000	$ 140,000	$ 145,600	$ 152,880	$ 160,524	$ 166,945	$ 173,623	$ 178,832	$ 184,197	$ 191,565	$ 199,228
Finance Department	10,182	2,885	5,348	8,000	9,500	9,850	10,297	10,765	11,132	11,530	11,908	12,215	12,670	13,142
Parks & Recreation-Summer Camp	503,983	275,852	215,929	261,820	261,820	271,873	284,742	299,004	310,944	323,162	332,792	342,591	355,555	369,837
Parks & Recreation-Aquatics	264,011	279,802	250,530	276,356	271,857	282,731	296,868	311,711	324,180	337,146	347,260	357,677	371,984	386,864
Parks & Recreation-Facility Rental	875,685	901,272	885,826	874,302	845,650	868,276	897,690	928,574	954,517	981,498	1,002,543	1,024,218	1,053,986	1,084,946
Parks & Recreation-Youth & Family Services	544,284	543,607	517,222	585,704	536,000	557,000	584,300	612,965	637,044	662,086	681,618	701,737	729,367	758,101
Parks & Recreation-League Fees	394,883	389,687	399,153	395,693	395,100	410,904	431,449	453,022	471,143	489,988	504,687	519,827	540,619	562,245
Parks & Recreation-Senior Services	248,399	239,872	277,058	218,400	249,200	258,728	271,114	284,120	295,045	306,406	315,269	324,397	336,933	349,970
Public Works-Special Event Services	-	-	12,877	-	10,804	11,236	11,798	12,388	12,883	13,399	13,802	14,216	14,784	15,375
Engineering	712,761	836,525	884,244	848,350	848,350	882,284	926,398	972,718	1,011,627	1,052,090	1,083,650	1,116,158	1,160,804	1,207,234
Building	700,801	739,271	759,102	590,259	778,900	804,356	837,448	878,194	911,162	945,410	973,096	1,001,612	1,039,359	1,078,572
Neighborhood Services	267,856	185,150	141,717	219,000	195,500	203,100	212,980	223,354	232,068	241,131	248,200	255,481	265,480	275,879
Public Safety Services	774,646	640,721	692,249	657,300	580,300	600,512	626,788	654,379	677,555	701,656	720,454	739,817	766,409	794,067
Planning	240,757	300,034	335,363	224,513	225,100	234,068	245,726	257,966	268,250	278,944	287,285	295,877	307,676	319,945
Total Current Services	$ 5,619,209	$ 5,476,006	$ 5,521,049	$ 5,319,697	$ 5,348,081	$ 5,540,518	$ 5,790,478	$ 6,059,684	$ 6,284,495	$ 6,518,069	$ 6,701,396	$ 6,890,020	$ 7,147,191	$ 7,415,405
INTERFUND SERVICE CHARGES														
Golf Course Enterprise	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sewer Enterprise	1,928,601	1,967,173	2,006,516	2,046,646	2,087,579	2,171,082	2,279,636	2,393,618	2,489,363	2,588,938	2,666,606	2,746,604	2,856,468	2,970,727
Redevelopment Agency	1,548,137	1,579,099	973,643	-	-	-	-	-	-	-	-	-	-	-
Stormwater	414,552	422,843	431,300	439,926	448,725	457,700	466,854	476,191	485,715	495,429	505,338	515,445	525,754	536,269
Maintenance Districts	303,135	30,422	-	336,495	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400	290,872
Total Interfund Service Charges	$ 4,194,425	$ 3,999,537	$ 3,411,459	$ 2,823,067	$ 2,872,799	$ 2,972,166	$ 3,096,969	$ 3,227,596	$ 3,340,392	$ 3,395,179	$ 3,446,119	$ 3,544,449	$ 3,664,622	$ 3,797,868
OTHER REVENUES														
Other	$ 154,543	$ 431,008	$ 577,736	$ 149,059	$ 200,048	$ 206,049	$ 212,232	$ 218,599	$ 225,157	$ 231,912	$ 238,870	$ 246,035	$ 253,417	$ 261,019
Sale of Real/Personal Property	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Revenues	$ 154,543	$ 431,008	$ 577,736	$ 149,059	$ 200,048	$ 206,049	$ 212,232	$ 218,599	$ 225,157	$ 231,912	$ 238,870	$ 246,035	$ 253,417	$ 261,019
OTHER FINANCING SOURCES														
Graffitti	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Traffic Safety Management	1,399	573	-	10,500	10,500	10,500	10,000	10,000	10,000	10,000	10,000	10,000	15,746	-
Parklands/Other	376,392	13,816,070	1,473,787	150,000	76,271	117,000	1,582,972	715,800	225,000	240,000	240,000	240,000	240,000	240,000
Reserve Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources	$ 377,791	$ 13,816,643	$ 1,473,787	$ 160,500	$ 86,771	$ 127,500	$ 1,592,972	$ 725,800	$ 235,000	$ 250,000	$ 250,000	$ 250,000	$ 255,746	$ 240,000
TOTAL GENERAL FUND	$ 65,162,338	$ 80,204,079	$ 76,740,370	$ 75,107,243	$ 79,215,663	$ 81,064,056	$ 82,036,815	$ 74,643,192	$ 76,271,526	$ 78,325,592	$ 80,349,104	$ 82,483,318	$ 84,753,359	$ 87,080,292

City of Concord
General Fund Revenue
Comparison of Revenue by Source
For the Year Ending June 30, 2014



TAXES	$ 57,323,028
MEASURE Q	10,558,000
INTERGOVERNMENTAL	230,000
INTERFUND CHARGES	2,872,799
REVENUES FROM USE OF MONEY	397,749
LICENSES AND PERMITS	1,379,187
CURRENT SERVICES	5,348,081
OTHER REVENUES	1,106,819
	$ 79,215,663

City of Concord
Summary of General Fund Adopted Budgets
Population and Assessed Valuations
For Year Ending June 30, 2014

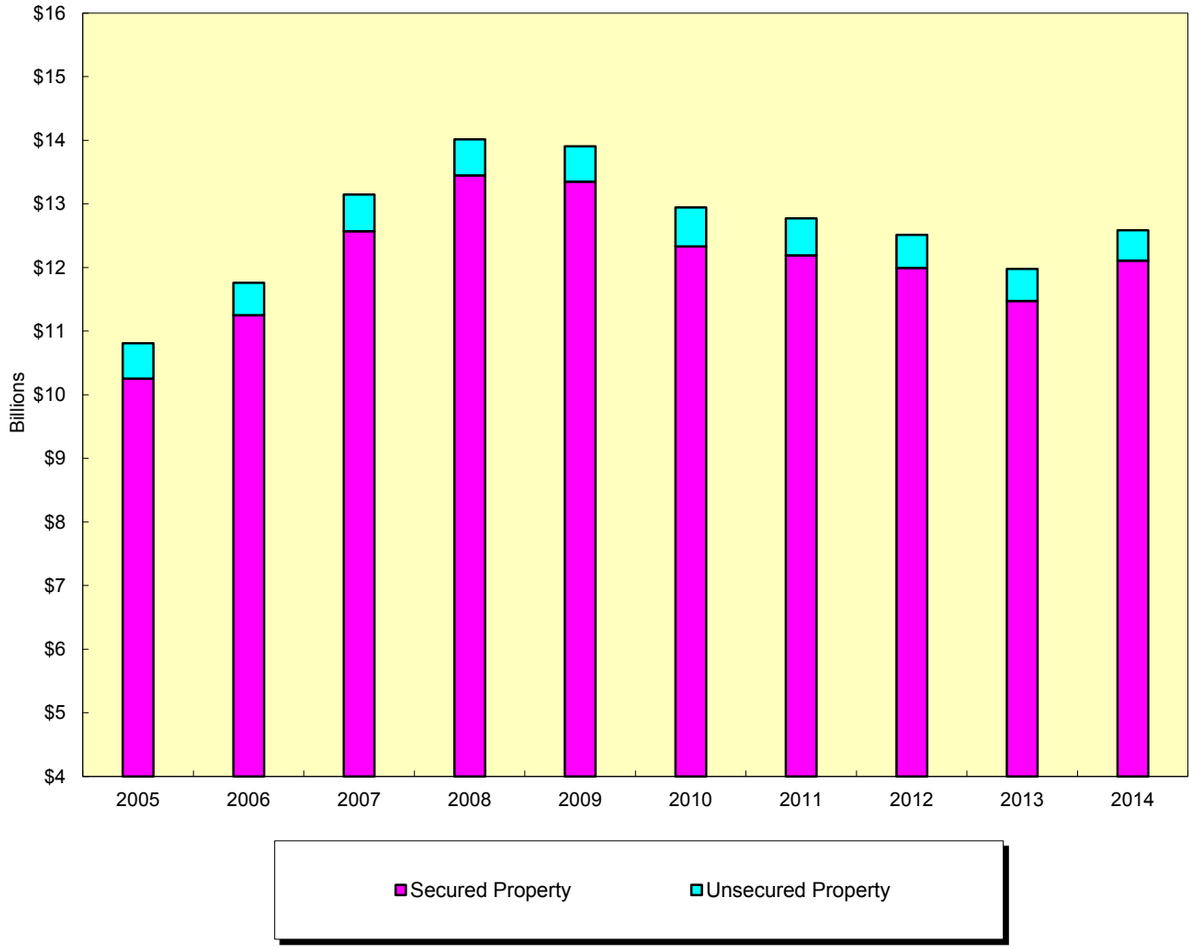
Year	Population	Adopted Budget	Net Assessed Values	Population Increase	Budget Increase
2003-2004	124,856	$ 60,336,793	$ 8,578,526	0.2%	-13.1%
2004-2005	124,798	64,965,066	10,272,699	0.0%	7.7%
2005-2006	124,463	68,712,606	11,289,315	-0.3%	5.8%
2006-2007	125,203	72,309,409	12,581,573	0.6%	5.2%
2007-2008	123,776	78,328,992	13,394,577	-1.1%	8.3%
2008-2009	124,599	80,676,425	13,388,155	0.7%	3.0%
2009-2010	125,864	76,304,929	12,254,962	1.0%	-5.4%
2010-2011	122,676	70,992,070	12,020,887	-2.5%	-7.0%
2011-2012	123,206	71,336,000	11,710,084	0.4%	0.5%
2012-2013	123,812	71,053,093	11,167,274	0.5%	-0.4%
2013-2014 *	123,812	$ 75,454,351	$11,748,714		6.2%

ASSESSED VALUATIONS

(in $1,000)	2010-11	2011-12	2012-13	2013-14
Land	$ 4,920,605	$ 4,822,639	$ 4,704,943	$ 5,018,555
Improvements	7,453,490	7,327,549	6,938,011	7,239,614
Personal Property	339,414	342,462	311,951	299,369
	$ 12,713,509	$ 12,492,650	$ 11,954,905	$12,557,538
Exemptions:				
Homeowners	$ 158,984	$ 154,772	$ 149,403	$ 143,902
Other	533,638	627,350	638,228	664,922
Net Total	$ 12,020,887	$ 11,710,528	$ 11,167,274	$11,748,714

* Estimated Population

City of Concord
Assessed and Estimated Value of all Property
Last Ten Fiscal Years



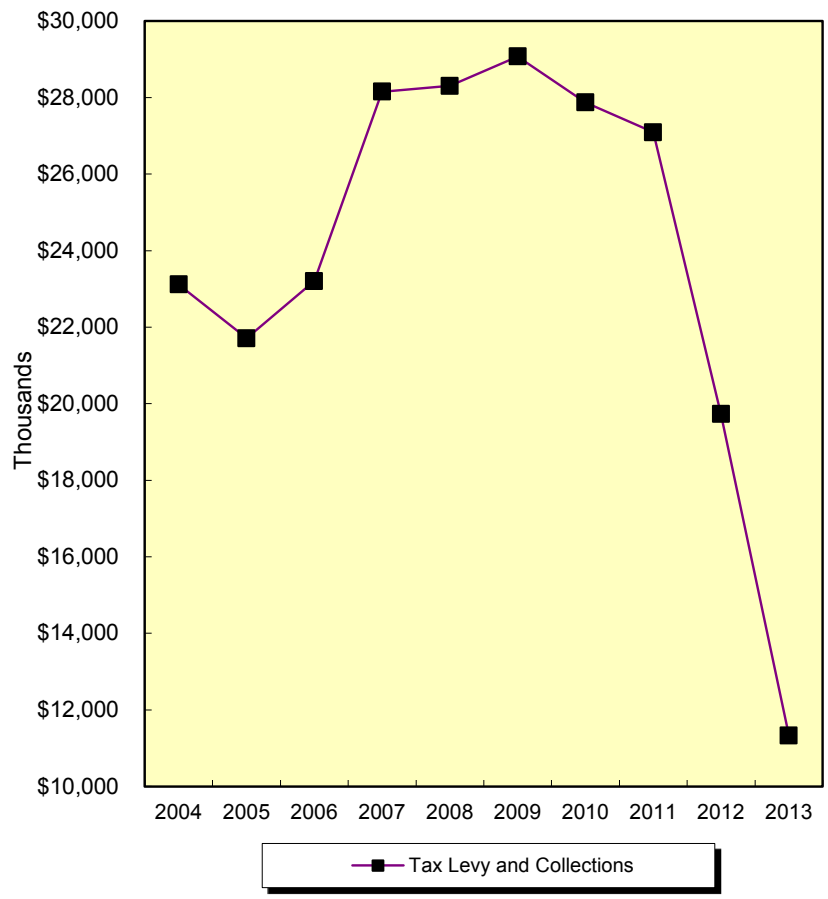
Fiscal Year	Secured Property	Unsecured Property	Total Assessed Valuation (a)	Estimated Full Market Valuation (a)	Total Direct Tax Rate (b)
2005	$10,250,194,759	$508,157,337	$10,758,352,096	$10,758,352,096	1%
2006	11,249,270,301	576,005,523	11,825,275,824	11,825,275,824	1%
2007	12,570,797,655	567,282,828	13,138,080,483	13,138,080,483	1%
2008	13,446,070,714	556,719,852	14,002,790,566	14,002,790,566	1%
2009	13,349,188,381	615,317,575	13,964,505,956	13,964,505,956	1%
2010	12,330,388,573	580,130,554	12,910,519,127	12,910,519,127	1%
2011	12,189,473,098	524,036,274	12,713,509,372	12,713,509,372	1%
2012	11,990,243,594	502,406,363	12,492,649,957	12,492,649,957	1%
2013	11,475,225,809	479,678,800	11,954,904,609	11,954,904,609	1%
2014 *	$12,106,457,334	$451,080,860	$12,557,538,194	$12,557,538,194	1%

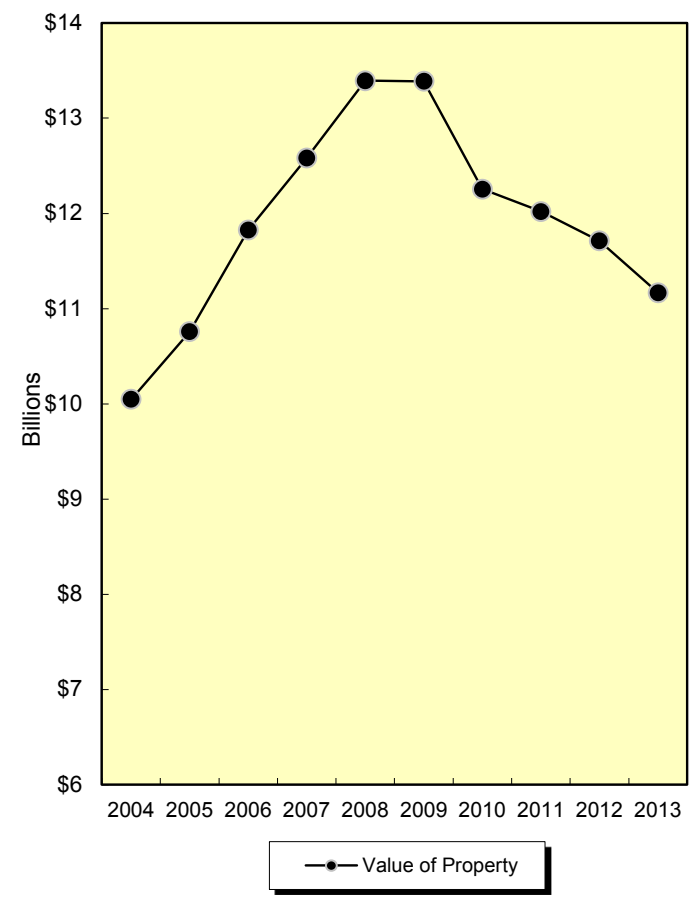
* Source: Contra Costa County Auditor-Controller's Office

(a) The state constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.

(b) California cities do not set their own direct tax rate. The constitution establishes the rate at 1% and allocates a portion of that amount, by annual calculation, to all the taxing entities within a tax rate area. The City of Concord encompasses more than 15 tax rate areas.

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year	Total Secured Tax Levy	General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2004	$23,117,284	$ 10,743,130	-	$12,374,154	$ 23,117,284	100.00%	$10,046,422,371
2005	21,710,945 (A)	10,652,549	-	11,058,396	21,710,945	100.00%	10,758,352,096
2006	23,202,024 (A)	11,773,593	-	11,428,431	23,202,024	100.00%	11,825,275,824
2007	28,151,765 (A)	14,247,381	-	13,904,384	28,151,765	100.00%	12,581,572,120
2008	28,304,789 (A)	13,706,176	-	14,598,613	28,304,789	100.00%	13,394,577,419
2009	29,074,531 (A)	12,987,563	-	16,086,968	29,074,531	100.00%	13,388,154,607
2010	27,872,031 (A)	11,379,519	-	16,492,512	27,872,031	100.00%	12,254,962,478
2011	27,093,100 (A)	11,393,346	-	15,699,754	27,093,100	100.00%	12,020,887,030
2012	19,731,365 (A)	11,404,500	-	8,326,865 (B)	19,731,365	100.00%	11,710,527,901
2013 *	$11,327,890 (A)	$ 11,327,890	-	$ - (B)	$ 11,327,890	100.00%	$11,167,273,118

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department. Tax collections estimated.

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2013 are net of pass-thru payment and educational revenue augmentation fund withholding.
(B) Redevelopment Agency dissolved in mid FY2012 resulting in no further tax collections henceforth.

This page intentionally left blank and unnumbered

CITY OF CONCORD
DEPARTMENTAL SUMMARIES
ALL FUNDING SOURCES
FOR YEAR ENDING JUNE 30, 2014

ACCOUNTING BASIS

All governmental fund type annual operating budgets are adopted on a basis of accounting consistent with generally accepted governmental accounting principles except for the Capital Improvement Program/Transportation Improvement Program (CIP/TIP) projects which are reviewed annually and adopted on a project by project basis.

Basis of accounting refers to when revenues and expenditures or expenses are recognized and reported in the financial statements, regardless of the measurement focus applied. All governmental and agency funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Measurable means the amount of the transaction can be determined and is available, i.e., collectible within the current period or soon enough thereafter (generally sixty days) to be used to pay liabilities of the current period. Amounts which cannot be measured or are not available are not accrued as revenue in the current year.

Those revenues susceptible to accrual are sales and franchise taxes, interest revenue and some charges for services. Fines, licenses and permits revenues are not susceptible to accrual because they are generally not measurable until received. Long-term notes receivable have been offset with an entry to deferred revenue or a reservation of fund balance to reflect interest and principal, respectively, and the fact that these revenues are not currently available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include accumulated unpaid vacation, sick pay and other employee amounts which are accrued in the general long-term obligation account group, and principal and interest on general long-term debt which is recognized when due. Financial resources usually are appropriated in other funds for transfer to a debt service fund in the period in which maturing debt principal and interest must be paid. Such amounts are therefore not current liabilities of the debt service fund, as their settlement will not require expenditure of existing fund assets.

All proprietary funds, the internal service funds, and the pension trust fund are budgeted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Depreciation and amortization are charged, but they are not reflected in the budget.

PROGRAM STRUCTURE

A number of Departments have reconfigured their program structure from the prior year as a result of developing their Performance-Based Budgets. As such, prior year comparisons cannot be made in the individual program summaries. For those individual programs, a N/A (not applicable) is noted in the prior year columns.

The material in this section is intended to assist the reader by giving an overall summary of each Department's expenditures and personnel allocations proposed for FY 2013-14 as compared to actual or budgeted amounts in the four preceding fiscal years. Comparisons are made at the Department level and include all funding sources.

A brief summary is given if the proposed budget contains any significant changes for the prior year that affect expenditures and personnel. Rental charges for equipment and facilities are now proportionately assigned to each Department as an expense. Also expensed to each Department are the operational costs for each Internal Service Fund. These charges are shown under the "Fixed Charges" category. The total operational and replacement expense is offset equally by revenue to the appropriate Internal Service Fund.

Operations for the Internal Service Funds are shown in the appropriate Departmental Summary. The Information Technology Replacement Fund, shown in the Information Technology Department, includes computers and peripherals, telecommunications and other office equipment. The Building Maintenance and Fleet Replacement Funds are included with the Public Works Department. The Workers' Compensation, Risk Management and Post Retirement Healthcare Benefits Funds are considered non-departmental and are not included in any departments' totals.

CITY OF CONCORD
DEPARTMENTAL SUMMARIES
FUND STRUCTURE
FOR YEAR ENDING JUNE 30, 2014

GOVERNMENTAL FUNDS

Governmental funds are accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid and the difference between governmental fund assets and liabilities is referred to as "Fund Balance".

- **General Fund -** This is the main operating fund of the City. It is used to account for all financial resources not required to be accounted for in another fund. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, motor vehicle in-lieu fees, interest income, fines and charges for services. Expenditures are made for public safety, parks, recreation, and general governmental operations.

- **Special Revenue Funds -** To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes. The City maintains nine Special Revenue Funds.
  1. State Gas Tax - Revenue apportioned to the City from State-collected gasoline taxes and expended for construction and maintenance of city streets.
  2. Storm Water Management - To account for the activities necessary to comply with the Federal Clean Water Act.
  3. Maintenance Districts - Revenue from assessments on property owners within the districts expended for street lighting and landscape maintenance within these areas.
  4. Art in Public Places - Fees collected from new construction permits expended for the purchase and installation of art objects in the City. This fee has been rescinded and the funds available are earmarked in the Capital Improvement Program for a specific project.
  5. Traffic System Management (TSM) - Monies from in-lieu Parking fees expended for off-street parking facilities, mass transit equipment and TSM projects.
  6. Concord Housing – Accounts for the activities of the Housing Successor Agency to the former Redevelopment Agency of the City. A ssets were transferred to this fund for the purpose of increasing or improving the City's supply of low or moderate income housing.
  7. Monument Community Partnership - Monies from partnership between the Contra Costa First 5 children and Monument Community Partnership.
  8. Housing & Community Services - Monies from the Department of Housing and Urban Development expended for programs to assist low and moderate-income residents. Developer's fees support the City's childcare program.
  9. Concord/Pleasant Hill Health Care District (formerly Mt. Diablo Health Care District) – Property taxes revenues provide funding for health programs for the communities served by the District.

- **Debt Service Funds -** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City maintains the following types of Debt Service Funds.
  1. Revenue Bonds - Accounts for payment of principal and interest of the Performing Arts Structure.
  2. Certificates of Participation - Accounts for transfers from the General Fund for payment of principal and interest on Association of bay Area Government (ABAG) certificates of participation.
  3. Assessment Districts - Accounts for accumulation of special assessment taxes for payment of principal and interest on special assessment bonds.
  4. Energy Lease – Accounts for lease purchase agreement to finance several energy conservation projects throughout the City.
  5. Refunding Lease Agreement – Accounts for transfers from General Fund for the payment of the lease agreement issued to retire the Judgment Obligation Bonds.

- **Capital Projects Funds -**To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund and trust funds). The City maintains nine Capital Project Funds.
  1. Measure C/J - Accounts for transportation improvements funded by 19% of the ½% sales tax approved by Contra Costa voters in 1988.
  2. Measure C I-680 - Accounts for highway improvements funded by 81% of the ½% sales tax approved by Contra Costa voters in 1988.
  3. Developer Fees for Parkland Zones - Accounts for fees collected from developers expended for parks and recreational areas.
  4. Developer Fees for Off-Site Street Improvement Program (O.S.I.P.) - Accounts for fees collected from developers expended for General Plan street improvements.
  5. Developer Fees for Storm Drain Zones/Traffic Mitigation - Account for fees collected from developers expended for storm drains and traffic mitigation.
  6. Federal Street Assistance - Accounts for approved capital projects funded by Federal Government revenues.
  7. Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.
  8. Assessment Districts - Accounts for specific public improvements such as streets, sewers, storm drains, or sidewalks or other amenities funded by special assessments against benefited properties.
  9. General Reimbursable Projects Fund - Accounts for the costs of acquisition and construction of general purpose public facilities that are reimbursable from grants or from General Fund transfers.

PROPRIETARY FUNDS/ENTERPRISE FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges and that the activity be self supporting. The City operates two Enterprise Funds.

1. Golf Course Fund - Accounts for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.
2. Sewer Fund - Accounts for activities associated with sewage collection, transmission and treatment.

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department to other departments of the governmental unit on a cost reimbursement basis. The City maintains six Internal Service Funds.

1. Worker's Compensation Fund - Accounts for worker's compensation expenses.
2. Risk Management/Liability Fund - Provides for the uninsured portion of claims and judgments.
3. Post Retirement Healthcare - Accounts for contributions and benefits paid in relation to the Post-Retirement Health Care Program.
4. Fleet Maintenance Fund - Accounts for the replacement, maintenance and operations of City licensed vehicles and motorized equipment.
5. Information Technology Equipment Fund - Accounts for the replacement, maintenance and operations of computers and peripherals, network systems, telecommunications, data base systems and office equipment.
6. Building Maintenance Fund - Accounts for the replacement, maintenance and operations for facility upkeep and custodial services.

FIDUCIARY FUNDS

To account for assets held by the City as a trustee agent for other governmental units, private organizations, other or individuals.

1. Employee Retirement System Trust Fund - Accounts for accumulation of resources to be used for retirement annuity payments at appropriate amounts and times in the future.
2. Successor Agency Trust Fund – Accounts for the activities of the Successor Agency to the former Redevelopment Agency of the City.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ALL FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ 72,007,901	$ 72,687,376	$ 74,873,135	$ 67,244,377	$ 71,621,330
Licenses and permits	1,964,479	1,228,355	1,365,186	1,242,272	1,404,187
Intergovernmental	15,221,106	15,024,491	10,873,697	11,831,462	11,340,565
Charges for current services	42,402,973	41,761,546	42,612,774	45,353,786	46,720,539
Fines and forfeitures	1,021,932	946,446	922,746	830,000	820,000
Use of money and property	6,130,116	6,843,866	3,851,797	4,918,883	5,188,555
Other	13,780,295	19,060,017	9,588,491	13,048,289	15,935,674
Total Revenues	$ 152,528,802	$ 157,552,097	$ 144,087,826	$ 144,469,069	$ 153,030,850
EXPENDITURES:					
Current:					
Salaries and benefits	$ 67,774,586	$ 63,921,837	$ 66,130,813	$ 65,914,516	$ 69,546,588
Operating expenditures	54,565,784	54,559,564	48,264,163	46,798,478	51,230,972
Internal Service Charges	13,095,576	11,889,687	11,115,478	11,683,934	13,296,545
Capital projects	17,383,263	16,493,633	17,514,395	14,766,169	11,090,269
Debt services	23,217,348	10,466,332	11,520,271	11,441,891	11,331,826
Total Expenditures	$ 176,036,558	$ 157,331,053	$ 154,545,120	$ 150,604,988	$ 156,496,200
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (23,507,756)	$ 221,044	$ (10,457,294)	$ (6,135,919)	$ (3,465,350)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (13,466,917)	$ 12,888,836	$ (1,662,730)	$ 785,878	$ -
Transfers in	32,678,670	26,771,502	24,358,524	9,469,268	3,358,640
Transfers (out)	(32,678,670)	(26,771,502)	(24,358,524)	(9,469,268)	(3,358,640)
Total Other Financing Sources (Uses)	$ (13,466,917)	$ 12,888,836	$ (1,662,730)	$ 785,878	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (36,974,673)	$ 13,109,880	$ (12,120,024)	$ (5,350,041)	$ (3,465,350)
Fund balance at beginning of year	151,988,654	115,013,981	128,123,861	116,003,837	110,653,796
Fund balance at end of year	$115,013,981	$128,123,861	$116,003,837	$110,653,796	$107,188,446

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD

FUND BALANCE SUMMARY BY FUND

FOR THE YEAR ENDING JUNE 30, 2014

	Estimated Fund Balance 07/01/2013	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 06/30/2014
GENERAL FUND	$ 19,044,000	$ 79,128,892	$ 74,040,935	$ 86,771	$ 1,355,585	$ 22,863,143
PAVILION FUND	$ 479,833	$ 845,387	$ 404,800	$ -	$ 700,832	$ 219,588
SPECIAL REVENUE FUNDS						
Gas Tax	$ 2,876,061	$ 3,689,446	$ 4,534,811	$ -	$ -	$ 2,030,696
Storm Water Management	2,839,352	2,013,000	2,019,258	-	-	2,833,094
Maintenance Districts	3,360,814	1,916,402	1,670,178	-	359,079	3,247,959
Art in Public Places	1,438	-	-	-	-	1,438
Traffic System Management	137,218	988	39,029	95,400	10,500	184,077
Concord/PH Health Care District	311,981	255,200	305,056	-	-	262,125
Housing & Community Services	2,975,449	1,242,190	1,195,849	-	-	3,021,790
Total Special Revenue	$ 12,502,313	$ 9,117,226	$ 9,764,181	$ 95,400	$ 369,579	$ 11,581,179
DEBT SERVICE FUNDS						
Concord Pavilion Revenue Bonds	$ -	$ -	$ 700,832	$ 700,832	$ -	$ -
Lease Agreements	-	-	1,099,637	1,099,637	-	-
Certifications of Participation	-	-	-	-	-	-
Total Debt Service	$ -	$ -	$ 1,800,469	$ 1,800,469	$ -	$ -
CAPITAL PROJECTS FUNDS						
Measure C/J-I680/J	$ -	$ 1,097,595	$ 1,097,595	$ -	$ -	$ -
Measure J Streets/Ramps & Bond	2,033,492	1,490,743	1,681,634	-	-	1,842,601
Developers' Fees Parkland	-	-	-	-	-	-
Developers' Fees O.S.I.P.	525,754	40,803	100,000	-	-	466,557
Developers' Fees Storm Drain/TM	522,678	10,000	-	-	-	532,678
Traffic Mitigation	42,281	634	-	-	-	42,915
General Reimbursable Projects	170,000	3,949,084	5,055,084	1,106,000	170,000	-
Total Capital	$ 3,294,205	$ 6,588,859	$ 7,934,313	$ 1,106,000	$ 170,000	$ 2,884,751
ENTERPRISE FUNDS						
Sewer	$ 4,753,984	$ 22,172,171	$ 24,457,653	$ -	$ -	$ 2,468,502
Golf Course	-	1,435,605	1,375,600	-	-	60,005
Total Enterprise	$ 4,753,984	$ 23,607,776	$ 25,833,253	$ -	$ -	$ 2,528,507
INTERNAL SERVICE FUNDS						
Workers' Compensation	$ 7,529,379	$ 2,639,463	$ 2,451,261	$ -	$ 100,000	$ 7,617,581
Risk Management/ Liability	$2,016,099	1,235,401	774,700	100,000	420,703	2,156,097
Post Retirement Healthcare	15,702,417	3,356,303	3,613,000	-	-	15,445,720
Fleet Maintenance	$1,658,917	2,944,859	3,454,423	-	-	1,149,353
Information Technology	$4,613,953	6,455,721	7,633,452	170,000	-	3,606,222
Building Maintenance	1,196,154	2,970,742	2,654,464	-	165,670	1,346,762
Total Internal Service	$ 32,716,919	$ 19,602,489	$ 20,581,300	$ 270,000	$ 686,373	$ 31,321,734
FIDUCIARY FUNDS						
Pension Trust	$ 37,862,543	$ 3,777,000	$ 5,850,000	$ -	$ -	$ 35,789,543
Successor Agency	-	10,363,221	10,286,950	-	76,271	-
Total Fiduciary	$ 37,862,543	$ 14,140,221	$ 16,136,950	$ -	$ 76,271	$ 35,789,543
TOTAL CITY	$ 110,653,797	$ 153,030,849	$ 156,496,201	$ 3,358,640	$ 3,358,640	$ 107,188,445

CITY OF CONCORD
REVENUE SUMMARY BY FUND (INCLUDES TRANSFERS IN)
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
GENERAL FUND	$ 64,165,643	$ 80,227,968	$ 76,754,336	$ 75,107,243	$ 79,215,663
PAVILION FUND	$ 1,304,584	$ 295,312	$ 352,774	$ 214,371	$ 845,387
SPECIAL REVENUE FUNDS					
Gas Tax	$ 2,071,670	$ 3,200,763	$ 3,566,026	$ 3,317,344	$ 3,689,446
Storm Water Management	2,094,213	2,098,255	2,074,299	2,029,000	2,013,000
Maintenance Districts	1,776,317	1,768,703	1,608,590	1,892,976	1,916,402
Art in Public Places	4,920	2,211	1,854	-	-
Traffic System Management	1,567	450	24,713	100,163	96,388
Former RDA Housing Set-Aside	3,748,850	3,555,048	47,388	-	-
Monument Community Partnership	357,209	369,107	352,510	-	-
Concord/PH Health Care District	-	-	-	-	255,200
Housing & Community Services	2,235,242	1,988,763	1,047,720	1,468,852	1,242,190
Total Special Revenue	$ 12,289,988	$ 12,983,300	$ 8,723,100	$ 8,808,335	$ 9,212,626
DEBT SERVICE FUNDS					
Former RDA Tax Allocation Bonds	$ 6,204,476	$ 6,371,818	$ 6,256,419	$ 6,352,271	$ -
Former RDA Revenue Bonds	4,280,114	507,424	506,071	502,669	-
Former RDA Parking Structure Bonds	744,882	740,820	278,106	742,966	-
Concord Pavilion Revenue Bonds	10,592,361	814,208	508,693	780,135	700,832
Lease Agreements	5,143,057	735,857	800,560	1,190,709	1,099,637
Assessment Districts	69,249	(1,039)	11,729	-	-
Certifications of Participation	97,045	97,154	102,489	-	-
Total Debt Service	$ 27,131,184	$ 9,266,242	$ 8,464,067	$ 9,568,750	$ 1,800,469
CAPITAL PROJECTS FUNDS					
Measure C/J	$ 1,346,982	$ 1,363,779	$ 1,447,607	$ 1,368,679	$ 1,097,595
Measure C I-680	359,261	129,790	62,933	-	-
Measure J Streets/Ramps	2,161,891	335,588	106,847	-	1,490,743
Measure WW	208,126	1,170,878	1,813,616	927,800	-
Developers' Fees Parkland	9,878	26,203	4,516	-	-
Developers' Fees O.S.I.P.	128,640	52,269	97,044	40,803	40,803
Developers' Fees Storm Drain/TM	25,897	96,856	16,873	9,348	10,634
Federal Street Assistance	112,422	-	-	-	-
Traffic Congestion Relief/Prop 1B	3,006,293	35,434	18,952	256,928	-
General Reimbursable Projects	4,350,434	19,114,722	3,319,320	4,841,115	5,055,084
Total Capital	$ 11,709,824	$ 22,325,519	$ 6,887,708	$ 7,444,673	$ 7,694,859
ENTERPRISE FUNDS					
Sewer	$ 19,342,835	$ 18,634,919	$ 19,645,294	$ 19,715,475	$ 22,172,171
Golf Course	1,383,468	1,292,735	1,420,966	1,338,742	1,435,605
Total Enterprise	$ 20,726,303	$ 19,927,654	$ 21,066,260	$ 21,054,217	$ 23,607,776
INTERNAL SERVICE FUNDS					
Workers' Compensation	$ 2,761,539	$ 2,924,935	$ 3,113,049	$ 2,945,022	$ 2,639,463
Risk Management/ Liability	7,371,087	1,875,214	1,194,562	1,373,418	1,335,401
Post Retirement Healthcare	3,196,926	1,664,758	2,853,488	3,172,801	3,356,303
Fleet Maintenance	2,984,242	2,774,976	2,884,509	2,419,209	2,944,859
Information Technology	6,011,951	5,982,371	4,432,412	5,997,143	6,625,721
Building Maintenance	3,526,847	3,150,832	3,267,271	2,528,966	2,970,742
Total Internal Service	$ 25,852,592	$ 18,373,086	$ 17,745,291	$ 18,436,559	$ 19,872,489
FIDUCIARY FUNDS					
Pension Trust	$ 4,068,989	$ 4,812,620	$ 2,852,842	$ 2,931,000	$ 3,777,000
Successor Agency	-	-	3,389,152	10,373,189	10,363,221
Total Fiduciary	$ 4,068,989	$ 4,812,620	$ 6,241,994	$ 13,304,189	$ 14,140,221
FORMER REDEVELOPMENT AGENCY	$ 16,958,377	$ 15,951,438	$ 19,691,416	$ -	$ -
TOTAL CITY	$ 184,207,484	$ 184,163,139	$ 165,926,946	$ 153,938,337	$ 156,389,489

CITY OF CONCORD
EXPENDITURES SUMMARY BY FUND (INCLUDES TRANSFERS OUT)
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual * 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
GENERAL FUND	$ 73,786,084	$ 69,462,364	$ 81,402,617	$ 71,053,093	$ 75,396,520
PAVILION FUND	$ 9,386,989	$ 119,358	$ 117,865	$ 369,167	$ 1,105,632
SPECIAL REVENUE FUNDS					
Gas Tax	$ 2,058,097	$ 1,227,227	$ 2,463,048	$ 3,025,081	$ 4,534,811
Storm Water Management	1,936,686	1,617,816	1,754,432	1,974,036	2,019,258
Maintenance Districts	1,198,461	1,466,094	1,178,511	2,003,825	2,029,257
Art in Public Places	6,000	5,999	-	124,650	-
Traffic System Management	45,688	7,002	27,925	49,529	49,529
Former RDA Housing Set-Aside	1,769,296	1,467,752	903,280	-	-
Monument Community Partnership	357,209	369,107	353,098	-	-
Concord/PH Health Care District	-	-	-	-	305,056
Housing & Community Services	1,976,129	1,591,386	656,261	1,261,317	1,195,849
Total Special Revenue	$ 9,347,566	$ 7,752,383	$ 7,336,555	$ 8,438,438	$ 10,133,760
DEBT SERVICE FUNDS					
Former RDA Tax Allocation Bonds	$ 6,352,972	$ 6,358,371	$ 6,352,872	$ 6,342,271	$ -
Former RDA Revenue Bonds	4,802,932	508,531	505,857	502,669	-
Former RDA Parking Structure Bonds	742,862	741,521	329,141	741,966	-
Concord Pavilion Revenue Bonds	10,474,619	967,700	869,448	782,032	700,832
Lease Agreements	5,141,816	471,128	1,066,501	1,190,709	1,099,637
Assessment Districts	36,760	366,063	-	-	-
Certifications of Participation	97,452	96,149	102,381	-	-
Total Debt Service	$ 27,649,413	$ 9,509,463	$ 9,226,200	$ 9,559,647	$ 1,800,469
CAPITAL PROJECTS FUNDS					
Measure C/J	$ 959,235	$ 631,660	$ 523,457	$ 1,848,277	$ 1,097,595
Measure C I-680	292,796	82,942	38,112	-	-
Measure J Streets/Ramps	2,099,355	206,234	2,682	-	1,681,634
Measure WW	457,571	1,333,227	1,843,936	927,800	-
Developers' Fees Parkland	74,389	183,268	159,631	-	-
Developers' Fees O.S.I.P.	812,380	217,146	503,494	499,684	100,000
Developers' Fees Storm Drain/TM	-	-	-	56,354	-
Federal Street Assistance	13,022	-	-	-	-
Traffic Congestion Relief/Prop 1B	85,956	1,735,884	370	313,928	-
Assessment Districts	-	-	-	-	-
General Reimbursable Projects	5,264,845	10,006,231	11,662,926	4,841,115	5,225,084
Total Capital	$ 10,059,549	$ 14,396,592	$ 14,734,608	$ 8,487,158	$ 8,104,313
ENTERPRISE FUNDS					
Sewer	$ 21,303,268	$ 21,717,550	$ 23,196,677	$ 25,361,937	$ 24,457,653
Golf Course	1,323,074	1,305,929	1,313,458	1,338,742	1,375,600
Total Enterprise	$ 22,626,342	$ 23,023,479	$ 24,510,135	$ 26,700,679	$ 25,833,253
INTERNAL SERVICE FUNDS					
Workers' Compensation	$ 2,661,916	$ 2,467,755	$ 2,053,830	$ 2,726,311	$ 2,551,261
Risk Management/ Liability	6,147,605	2,887,097	928,729	1,330,418	1,195,403
Post Retirement Healthcare	4,537,335	3,954,057	4,103,507	3,342,039	3,613,000
Fleet Maintenance	2,309,973	2,295,540	2,877,199	3,337,116	3,454,423
Information Technology	4,934,047	5,355,190	5,985,732	5,800,625	7,633,452
Building Maintenance	4,914,005	5,376,967	5,034,339	2,652,529	2,820,134
Total Internal Service	$ 25,504,881	$ 22,336,606	$ 20,983,336	$ 19,189,038	$ 21,267,673
FIDUCIARY FUNDS					
Pension Trust	$ 5,680,339	$ 5,708,841	$ 5,732,776	$ 5,825,000	$ 5,850,000
Successor Agency	-	-	$ 1,858,002	$ 10,452,036	$ 10,363,221
Total Fiduciary	$ 5,680,339	$ 5,708,841	$ 7,590,778	$ 16,277,036	$ 16,213,221
FORMER REDEVELOPMENT AGENCY	$ 23,673,853	$ 31,633,000	$ 10,022,433	$ -	$ -
TOTAL CITY	$ 207,715,016	$ 183,942,086	$ 175,924,527	$ 160,074,256	$ 159,854,841

* Fiscal Year 2012 does not include Extraordinary Items-asset/liability transfers to Successor Agencies.

Concord

OPERATING EXPENDITURES SUMMARY BY ORGANIZATION
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
General Government:					
City Attorney	$ 1,321,553	$ 1,107,127	$ 974,962	$ 1,075,645	$ 1,178,551
Community & Economic Development	27,030,494	21,054,608	16,390,970	7,658,898	5,714,559
Parks & Recreation	8,133,441	7,792,946	6,377,283	5,382,035	5,950,079
Finance	5,617,175	5,546,457	7,652,561	9,377,590	10,099,944
Reserve Funds - Fund Transfers	-	925,146	121,875	1,146,568	1,086,080
General Fund Capital Projects	-	-	373,493	-	1,106,000
Human Resources	1,246,144	1,165,785	1,240,168	1,325,617	1,436,260
Information Technology	4,029,117	4,312,697	5,320,623	5,385,808	5,757,480
Office of the City Manager	3,202,948	2,774,143	2,623,019	2,665,859	2,735,671
Police	41,176,126	41,052,268	41,976,489	41,589,698	42,529,761
Public Works	17,221,393	14,855,347	15,557,904	15,328,498	15,944,050
Storm Water Management	1,936,687	1,616,285	1,752,622	1,944,036	1,989,258
Total General Government	$ 110,915,078	$ 102,202,809	$ 100,361,969	$ 92,880,252	$ 95,527,693
Enterprise Funds:					
Golf Course Enterprise	$ 1,175,223	$ 1,148,861	$ 1,313,458	$ 1,288,742	$ 1,325,600
Sewer Enterprise	12,964,630	17,079,759	18,585,323	19,118,937	23,392,652
Total Enterprise Fund	$ 14,139,853	$ 18,228,620	$ 19,898,781	$ 20,407,679	$ 24,718,252
Total Operating Budget by Organization	$ 125,054,931	$ 120,431,429	$ 120,260,750	$ 113,287,931	$ 120,245,945
Add:					
Capital Improvement Projects, Other (1)	$ 49,330,333	$ 48,292,353	$ 40,704,801	$ 31,401,678	$ 24,273,657
Debt Service Payment	27,649,413	9,509,463	9,226,200	9,559,647	9,485,239
Pension Trust	5,680,339	5,708,841	5,732,776	5,825,000	5,850,000
Total Organization	$ 207,715,016	$ 183,942,086	$ 175,924,527	$ 160,074,256	$ 159,854,841

(1) Capital Improvement Projects, depreciation and other non-departmental costs.
Note: Fiscal year 2012 does not include Extraordinary items-asset/liability transfers to Successor Agencies.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
City Attorney

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 613,855	$ 526,524	$ 413,820	$ 480,229	$ 589,852
Part-time	22,993	3,417	6,272	-	1,800
Overtime	-	-	55,416	-	-
Benefits	297,590	249,778	255,391	293,540	338,537
Total Salaries and Benefits	$ 934,438	$ 779,719	$ 675,483	$ 773,769	$ 930,189
Operating Expenses	$ 281,223	$ 235,329	$ 251,736	$ 286,286	$ 232,499
Internal Service Charges:					
Fleet	$ -	$ -	$ -	$ -	$ -
Information Technology	55,042	49,145	-	2,101	2,112
Buildings	43,738	40,662	42,653	10,334	10,662
Risk Mgmt./Liability	7,112	2,272	5,090	3,155	3,089
Total Internal Service Charges	$ 105,892	$ 92,079	$ 47,743	$ 15,590	$ 15,863
Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 1,321,553	$ 1,107,127	$ 974,962	$ 1,075,645	$ 1,178,551
Funding Sources					
General Fund	$ 1,321,553	$ 1,107,127	$ 974,962	$ 1,075,645	$ 1,178,251
Personnel Allocation					
Full-time	4.00	4.00	4.00	4.00	4.00
Part-time (FTE)	0.36	0.00	0.00	0.00	0.03

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Community & Economic Development

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 2,462,530	$ 1,992,086	$ 2,086,508	$ 1,875,892	$ 2,273,909
Part-time	165,099	465,146	501,769	195,000	114,456
Overtime	28,570	69,681	62,637	8,490	15,684
Benefits	1,645,671	1,619,777	1,677,952	1,615,989	1,638,470
Total Salaries and Benefits	$ 4,301,870	$ 4,146,690	$ 4,328,866	$ 3,695,371	$ 4,042,519
Operating Expenses	$ 8,215,187	$ 3,535,387	$ 1,651,469	$ 3,367,849	$ 1,166,883
Internal Service Charges:					
Fleet	$ 75,937	$ 103,389	$ 101,324	$ 69,521	$ 78,879
Information Technology	1,081,666	1,122,127	165,378	63,946	82,002
Buildings	156,254	197,410	207,080	203,944	222,984
Risk Mgmt./Liability	60,629	110,596	114,351	113,261	110,792
Total Internal Service Charges	$ 1,374,486	$ 1,533,522	$ 588,133	$ 450,672	$ 494,657
Other Financing Uses	$ 13,138,951	$ 11,839,009	$ 9,822,502	$ 145,006	$ 10,500
Total Expenditures	$ 27,030,494	$ 21,054,608	$ 16,390,970	$ 7,658,898	$ 5,714,559
Funding Sources					
General Fund	$ 4,150,467	$ 4,637,098	$ 4,633,997	$ 4,423,303	$ 5,292,533
C.D.B.G.	102,187	-	-	-	79,828
RDA Set Aside	1,456,569	1,342,348	835,935	-	-
Concord Housing Fund	-	-	26,071	169,472	75,000
Housing Assistance	22,707	19,578	6,138	-	-
Housing Inclusionary Fees	-	-	-	54,503	130,883
Housing Conservation	57,364	63,738	37,670	418	-
Cal HFA HEIP Program, HUD	30,966	-	-	-	-
HUD Lead Base Grant	1,717	-	-	-	-
Measure J	-	62,800	77,188	144,165	74,263
Gas Tax	-	3,293	12,110	12,523	12,523
Traffic Management System	-	7,002	27,925	49,529	49,529
RDA Successor Agency	-	-	-	2,726,138	-
Successor Art in Public Places	-	-	2,596	78,847	-
RDA Programs	21,208,517	14,918,751	10,731,340	-	-
	$ 27,030,494	$ 21,054,608	$ 16,390,970	$ 7,658,898	$ 5,714,559
Personnel Allocation					
Full-time	32.00	29.00	30.00	37.00	39.00
Part-time (FTE)	2.64	2.64	3.52	2.88	1.98

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Parks & Recreation

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 1,195,585	$ 1,072,434	$ 1,004,239	$ 960,400	$ 1,056,427
Part-time	1,311,754	1,243,955	1,191,254	1,360,890	1,357,762
Overtime	1,687	22,077	2,786	-	-
Benefits	1,073,426	849,818	885,425	946,827	974,645
Total Salaries and Benefits	$ 3,582,452	$ 3,188,284	$ 3,083,704	$ 3,268,117	$ 3,388,834
Operating Expenses	$ 2,476,416	$ 2,211,829	$ 1,931,874	$ 1,553,077	$ 1,889,459
Internal Service Charges:					
Fleet	$ 57,927	$ 56,276	$ 55,858	$ 64,724	$ 82,936
Computer/Equipment	596,379	534,131	19,906	39,543	55,034
Buildings	1,242,381	1,155,002	1,187,369	486,609	501,053
Liability	64,921	51,528	53,553	30,904	32,763
Total Internal Service Charges	$ 1,961,608	$ 1,796,937	$ 1,316,686	$ 621,780	$ 671,786
Other Financing Uses	$ 112,965	$ 595,896	$ 45,019	$ (60,939)	$ -
Total Expenditures	$ 8,133,441	$ 7,792,946	$ 6,377,283	$ 5,382,035	$ 5,950,079
Funding Sources					
General Fund	$ 6,442,047	$ 5,618,840	$ 4,837,408	$ 4,143,914	$ 4,273,119
C.D.B.G.	522,716	971,948	333,430	374,996	505,521
GF Reimbursable Project	734,282	781,151	820,596	833,125	839,008
First Five	357,209	369,106	353,098	-	-
Mt. Diablo Health Care District					302,431
Child Care	77,187	51,901	32,751	30,000	30,000
	$ 8,133,441	$ 7,792,946	$ 6,377,283	$ 5,382,035	$ 5,950,079
Personnel Allocation					
Full-time	17.00	15.00	15.00	14.00	15.00
Part-time (FTE)	58.92	54.70	58.23	59.10	56.87

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Finance

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 1,427,997	$ 1,166,723	$ 1,102,441	$ 1,268,175	$ 1,404,948
Part-time	3,890	30,886	56,783	45,580	40,500
Overtime	16,379	25,456	4,712	-	-
Benefits	1,925,065	1,906,712	2,052,301	2,400,097	2,204,369
Total Salaries and Benefits	$ 3,373,331	$ 3,129,777	$ 3,216,237	$ 3,713,852	$ 3,649,817
Operating Expenses	$ 1,392,462	$ 1,652,976	$ 1,415,954	$ 1,370,571	$ 1,413,177
Internal Service Charges:					
Fleet	$ 6,518	$ 6,308	$ 36,166	$ 3,928	$ 43,588
Information Technology	672,087	600,063	2,819,528	3,760,909	4,116,121
Buildings	148,578	138,126	144,889	411,798	775,479
Risk Mgmt./Liability	24,199	19,207	19,787	116,532	101,762
Total Internal Service Charges	$ 851,382	$ 763,704	$ 3,020,370	$ 4,293,167	$ 5,036,950
Total Department Expenditures	$ 5,617,175	$ 5,546,457	$ 7,652,561	$ 9,377,590	$ 10,099,944
Other Financing Uses					
Fund Transfers Out	$ -	$ 925,146	$ 121,875	$ 1,146,568	$ 1,086,080
Reserve Funds	-	-	-	-	-
Capital Projects	-	-	373,493	-	1,106,000
Total Other Financing Uses	$ -	$ 925,146	$ 495,368	$ 1,146,568	$ 2,192,080
Total Expenditures	$ 5,617,175	$ 6,471,603	$ 8,147,929	$ 10,524,158	$ 12,292,024
Funding Sources					
General Fund	$ 5,617,175	$ 6,471,603	$ 8,147,929	$ 10,524,158	$ 12,292,024
Personnel Allocation					
Full-time	21.00	18.00	18.00	18.00	19.00
Part-time (FTE)	1.07	2.76	0.60	1.18	1.03

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Human Resources

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 466,094	$ 444,911	$ 471,007	$ 474,317	$ 532,749
Part-time	41,037	54,132	48,607	43,576	43,576
Overtime	-	3	-		
Benefits	273,734	251,136	299,159	328,627	328,255
Total Salaries and Benefits	$ 780,865	$ 750,182	$ 818,773	$ 846,520	$ 904,580
Operating Expenses	$ 274,639	$ 244,813	$ 386,413	$ 462,169	$ 513,225
Internal Service Charges:					
Information Technology	$ 160,157	$ 142,963	$ 5,850	$ 8,097	$ 9,592
Buildings	26,710	24,832	26,047	4,099	4,230
Risk Mgmt./Liability	3,773	2,995	3,085	4,732	4,633
Total Internal Service Charges	$ 190,640	$ 170,790	$ 34,982	$ 16,928	$ 18,455
Total Expenditures	$ 1,246,144	$ 1,165,785	$ 1,240,168	$ 1,325,617	$ 1,436,260
Funding Sources					
General Fund	$ 1,181,476	$ 1,072,955	$ 1,171,570	$ 1,201,704	$ 1,329,187
Post Retirement Health	-	-	-	-	-
Workers' Compensation	64,668	92,829	68,598	123,913	107,073
	$ 1,246,144	$ 1,165,784	$ 1,240,168	$ 1,325,617	$ 1,436,260
Personnel Allocation					
Full-time	8.00	6.00	6.00	6.00	6.00
Part-time (FTE)		1.00	1.00	0.69	0.70

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Information Technology

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 1,005,427	$ 965,028	$ 935,993	$ 946,542	$ 1,072,155
Part-time	115,853	130,029	52,779	113,495	108,481
Overtime	13,095	18,045	17,203	26,082	26,749
Benefits	629,163	605,778	611,698	665,251	701,758
Total Salaries and Benefits	$ 1,763,538	$ 1,718,880	$ 1,617,673	$ 1,751,370	$ 1,909,143
Operating Expenses	$ 2,206,588	$ 2,540,550	$ 3,374,887	$ 3,607,984	$ 3,821,498
Internal Service Charges:					
Information Technology	$ -	$ -	$ -	$ -	$ -
Buildings	47,412	44,077	53,027	17,778	18,345
Risk Mgmt./Liability	11,579	9,190	9,468	8,676	8,494
Total Internal Service Charges	$ 58,991	$ 53,267	$ 62,495	$ 26,454	$ 26,839
Other Financing Uses	$ -	$ -	$ 265,568	$ -	$ -
Total Expenditures	$ 4,029,117	$ 4,312,697	$ 5,320,623	$ 5,385,808	$ 5,757,480
Funding Sources					
Information Tech. ISF	$ 4,029,117	$ 4,312,697	$ 5,320,623	$ 5,385,808	$ 5,757,480
	$ 4,029,117	$ 4,312,697	$ 5,320,623	$ 5,385,808	$ 5,757,480
Personnel Allocation					
Full-time	11.00	11.00	11.00	11.00	12.00
Part-time (FTE)	0.50	0.97	0.97	0.97	0.94

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Office of the City Manager

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 1,181,555	$ 997,672	$ 1,121,224	$ 1,031,323	$ 1,160,661
Part-time	27,117	49,747	97,394	62,421	63,166
Overtime	2,067	4,448	7,929	-	-
Benefits	726,194	583,962	667,885	704,097	751,202
Total Salaries and Benefits	$ 1,936,933	$ 1,635,829	$ 1,894,432	$ 1,797,841	$ 1,975,029
Operating Expenses	$ 608,971	$ 547,994	$ 544,773	$ 662,945	$ 549,995
Internal Service Charges:					
Fleet	$ 4,055	$ 3,952	$ 4,554	$ 7,343	$ 10,214
Information Technology	526,145	469,987	57,350	130,138	131,167
Buildings	115,525	107,397	112,655	54,072	55,788
Risk Mgmt./Liability	11,319	8,984	9,255	13,520	13,478
Total Internal Service Charges	$ 657,044	$ 590,320	$ 183,814	$ 205,073	$ 210,647
Other Financing Uses	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 3,202,948	$ 2,774,143	$ 2,623,019	$ 2,665,859	$ 2,735,671
Funding Sources					
General Fund	$ 3,202,948	$ 2,774,143	$ 2,526,374	$ 2,665,859	$ 2,735,671
Redevelopment	-	-	96,645	-	-
	$ 3,202,948	$ 2,774,143	$ 2,623,019	$ 2,665,859	$ 2,735,671
Personnel Allocation					
Full-time	18.00	17.00	16.00	16.00	16.00
Part-time (FTE)	0.82	1.32	1.32	1.31	2.36

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Police

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditure					
Personnel:					
Full-time	$ 18,326,650	$ 19,170,591	$ 19,398,500	$ 18,832,399	$ 19,160,464
Part-time	472,808	483,586	399,217	533,338	447,341
Overtime	1,155,692	1,326,451	1,535,835	1,246,384	1,300,405
Benefits	14,665,478	13,597,555	15,063,351	14,680,071	15,180,920
Total Salaries and Benefits	$ 34,620,628	$ 34,578,183	$ 36,396,903	$ 35,292,192	$ 36,089,130
Operating Expenses	$ 1,928,628	$ 2,065,878	$ 2,386,154	$ 2,712,071	$ 2,684,794
Internal Service Charges:					
Fleet	$ 1,215,995	$ 1,204,518	$ 1,072,761	$ 748,044	$ 962,402
Information Technology	1,759,985	1,737,016	589,004	1,230,841	1,126,434
Buildings	1,130,865	1,051,328	1,102,792	1,131,588	1,199,126
Risk Mgmt./Liability	476,958	389,714	401,477	474,962	467,875
Total Internal Service Charges	$ 4,583,803	$ 4,382,576	$ 3,166,034	$ 3,585,435	$ 3,755,837
Other Financing Uses	$ 43,067	$ 25,631	$ 27,398	$ -	$ -
Total Expenditures	$ 41,176,126	$ 41,052,268	$ 41,976,489	$ 41,589,698	$ 42,529,761
Funding Sources					
General Fund	$ 41,176,126	$ 40,949,616	$ 41,916,863	$ 41,505,669	$ 42,529,761
C.D.B.G.	-	102,652	59,626	84,029	-
Supplemental Law Enforcement	-	-	-	-	-
	$ 41,176,126	$ 41,052,268	$ 41,976,489	$ 41,589,698	$ 42,529,761
Personnel Allocation					
Full-time	203.00	200.00	200.00	205.00	205.00
Part-time (FTE)	14.22	8.72	8.23	13.51	11.28

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Public Works

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 4,288,826	$ 3,227,578	$ 2,739,687	$ 2,971,821	$ 3,358,844
Part-time	913,121	715,592	655,255	769,759	798,937
Overtime	168,623	190,630	169,129	148,722	158,297
Benefits	3,879,673	2,689,319	2,720,794	2,824,010	2,891,598
Total Salaries and Benefits	$ 9,250,243	$ 6,823,119	$ 6,284,865	$ 6,714,312	$ 7,207,676
Operating Expenses	$ 4,974,077	$ 6,066,873	$ 6,187,102	$ 6,897,327	$ 6,848,021
Internal Service Charges:					
Fleet	$ 946,696	$ 722,787	$ 792,558	$ 863,662	$ 1,031,245
Information Technology	880,250	433,146	15,426	45,633	48,955
Buildings	399,657	319,405	352,643	141,652	137,041
Risk Mgmt./Liability	558,533	269,413	380,840	329,417	334,617
Total Internal Service Charges	$ 2,785,136	$ 1,744,751	$ 1,541,467	$ 1,380,364	$ 1,551,858
Other Financing Uses	$ 211,937	$ 220,604	$ 1,544,470	$ 336,495	$ 336,495
Total Expenditures	$ 17,221,393	$ 14,855,347	$ 15,557,904	$ 15,328,498	$ 15,944,050
Funding Sources					
General Fund	$ 9,881,512	$ 6,830,951	$ 5,777,179	$ 5,512,841	$ 5,765,674
State Gas Tax	1,259,263	714,958	911,042	908,650	981,788
State Gas Tax-Prop 111	255,531	374,162	690,378	580,121	447,466
State Gas Tax-Prop 22	-	-	508,572	1,117,175	1,520,331
Street Lighting	732,147	780,066	766,025	696,809	734,859
Traffic Systems Mgmt.	45,687	-	-	-	-
Measure C & J Local	512,693	265,376	92,824	150,724	32,922
Traffic Congestion Relief	17,676	261,677	-	-	-
OSIP	1,043	4,824	-	-	-
Prop 1B LSR	-	616,938	-	-	-
Fleet Maintenance	1,647,929	2,154,197	3,107,391	3,275,775	3,390,107
Maintenance Districts	466,316	462,027	237,775	835,031	751,195
Building Maintenance Fund	2,401,596	2,390,171	3,466,718	2,251,372	2,319,708
	$ 17,221,393	$ 14,855,347	$ 15,557,904	$ 15,328,498	$ 15,944,050
Personnel Allocation					
Full-time	89.00	82.00	79.00	63.00	64.00
Part-time (FTE)	41.19	31.08	31.08	29.21	30.91

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Storm Water Management

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 380,634	$ 241,289	$ 189,503	$ 336,990	$ 382,223
Part-time	14,403	11,829	14,141	-	-
Overtime	10,115	2,428	5,250	8,817	9,224
Benefits	313,706	208,702	178,962	280,737	287,879
Total Salaries and Benefits	$ 718,858	$ 464,248	$ 387,856	$ 626,544	$ 679,326
Operating Expenses	$ 555,600	$ 494,874	$ 641,603	$ 549,204	$ 549,204
Internal Service Charges:					
Fleet	$ 174,034	$ 171,619	$ 177,842	$ 185,697	$ 197,911
Information Technology	43,460	38,744	41,220	75,989	72,191
Risk Mgmt./Liability	30,183	23,957	24,680	66,676	41,901
Total Internal Service Charges	$ 247,677	$ 234,320	$ 243,742	$ 328,362	$ 312,003
Other Financing Uses	$ 414,552	$ 422,843	$ 479,421	$ 439,926	$ 448,725
Total Expenditures	$ 1,936,687	$ 1,616,285	$ 1,752,622	$ 1,944,036	$ 1,989,258
Funding Sources					
General Fund	$ -	$ -	$ -	$ -	$ -
Storm Water Parcel Tax	1,936,687	1,616,285	1,752,622	1,944,036	1,989,258
	$ 1,936,687	$ 1,616,285	$ 1,752,622	$ 1,944,036	$ 1,989,258
Personnel Allocation					
Full-time	3.00	3.00	2.00	2.00	2.00
Part-time (FTE)					

Note: Positions shown here are allocated to this department but contain charges from other departments and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Golf Course

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 39,922	$ 41,489	$ 442	$ -	$ 42,453
Part-time	-	-	-	-	-
Overtime	-	-	-	-	-
Benefits	19,377	19,775	241	-	23,978
Total Salaries and Benefits	$ 59,299	$ 61,264	$ 683	$ -	$ 66,431
Operating Expenses	$ 995,489	$ 982,660	$ 1,150,040	$ 988,406	$ 1,030,480
Internal Service Charges:					
Fleet	$ -	$ -	$ -	$ -	$ -
Information Technology	28,616	25,540	27,564	-	3,281
Buildings	-	-	-	16,302	-
Risk Mgmt./Liability	14,962	11,875	12,234	-	193
Total Internal Service Charges	$ 43,578	$ 37,415	$ 39,798	$ 16,302	$ 3,474
Other Financing Uses	$ 76,857	$ 67,522	$ 122,937	$ 284,034	$ 225,215
Total Expenditures	$ 1,175,223	$ 1,148,861	$ 1,313,458	$ 1,288,742	$ 1,325,600
Funding Sources					
User Fees	$ 1,175,223	$ 1,148,861	$ 1,313,458	$ 1,288,742	$ 1,325,600
Personnel Allocation					
Full-time	0.00	0.00	0.00	0.00	0.00
Part-time (FTE)	0.00	0.00	0.00	0.00	0.00

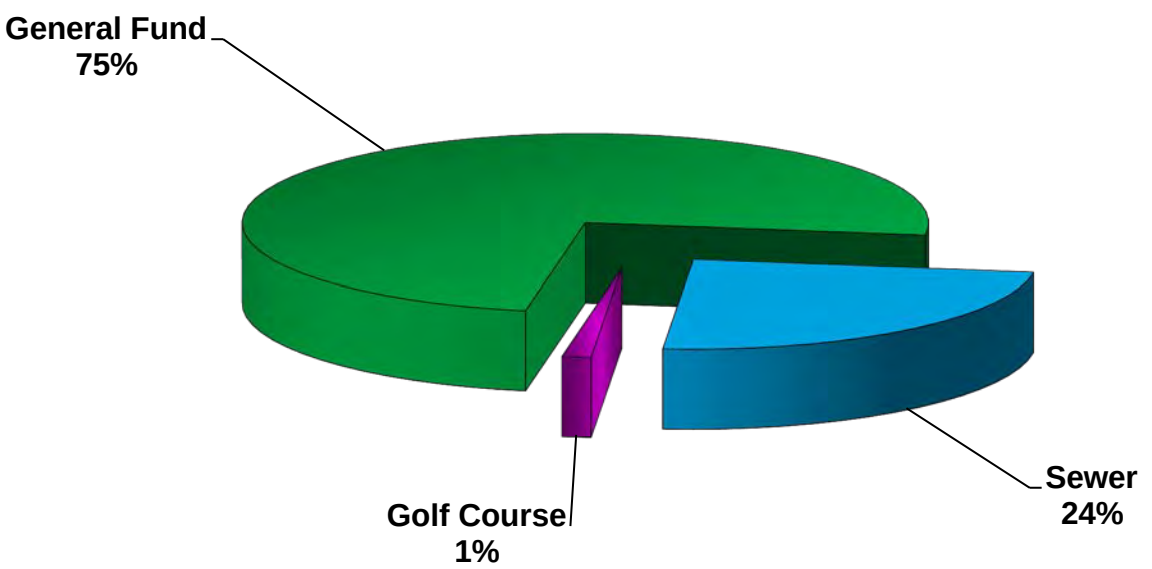
Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Year Ending June 30, 2014
Sewer Enterprise

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
Expenditures					
Personnel:					
Full-time	$ 420,316	$ 518,088	$ 498,283	$ 799,132	$ 1,034,648
Part-time	22,655	42,557	697	18,336	18,336
Overtime	49,787	54,792	39,689	31,105	31,105
Benefits	469,287	485,634	484,188	698,424	793,009
Total Salaries and Benefits	$ 962,045	$ 1,101,071	$ 1,022,857	$ 1,546,997	$ 1,877,098
Operating Expenses	$ 11,322,697	$ 15,305,903	$ 16,089,463	$ 15,347,551	$ 19,246,033
Internal Service Charges:					
Fleet	$ 126,218	$ 124,596	$ 284,564	$ 277,720	$ 371,184
Information Technology	40,289	36,278	158,811	176,536	218,542
Buildings	27,712	25,771	27,025	18,449	19,034
Risk Mgmt./Liability	41,118	32,632	33,617	67,103	74,877
Total Internal Service Charges	$ 235,337	$ 219,277	$ 504,017	$ 539,808	$ 683,637
Other Financing Uses	$ 444,551	$ 453,508	$ 968,986	$ 1,684,581	$ 1,585,884
Total Expenditures	$ 12,964,630	$ 17,079,759	$ 18,585,323	$ 19,118,937	$ 23,392,652
Funding Sources					
Sewer Service Fees	$ 12,964,630	$ 17,079,759	$ 18,585,323	$ 19,118,937	$ 23,392,652
Personnel Allocation					
Full-time	8.00	8.00	10.00	11.00	10.00
Part-time (FTE)	0.73	0.73	0.73	0.73	0.73

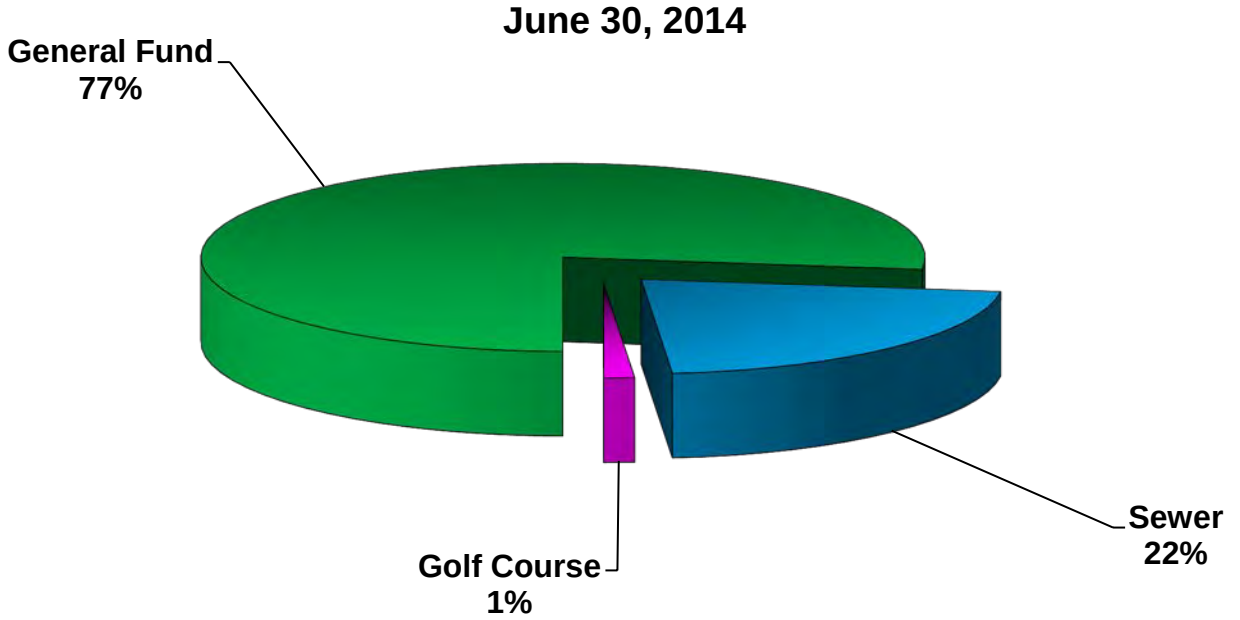
Note: Positions shown here are allocated to this department but contain charges from other departments which are reflected as a FTE on the Department's Program Summary.

General Fund & Enterprises
Budgeted Capital & Operating Expenditures
June 30, 2014



	Total Capital & Operating Budget	
General Fund	$	75,396,520
Sewer		24,457,653
Golf Course		1,375,600
Total	$	101,229,773

General Fund & Enterprises
Total Revenues
June 30, 2014



	Total Revenues	
General Fund	$	79,215,663
Sewer		22,172,171
Golf Course		1,405,605
Total	$	102,793,439

City of Concord
Operating Budgets
For the General Fund and the Enterprise Funds
For Year Ending June 30, 2014

	General Fund	Sewer Operations	Golf Course	Total
ESTIMATED FUND BALANCE AS OF JUNE 30, 2013	$ 19,044,000	$ 4,753,984	$ -	$ 23,797,984
REVENUES				
Taxes	$ 57,323,028	$ -	$ -	$ 57,323,028
Measure Q Sales Taxes	10,558,000	-	-	10,558,000
Licenses & Permits	1,379,187	-	-	1,379,187
Fines & Forfeitures	820,000	-	-	820,000
Use of Money & Property	397,749	238,228	605	636,582
Intergovernmental	230,000	-	-	230,000
Service Charges	8,220,880	21,933,943	1,355,000	31,509,823
Other	200,048	-	80,000	280,048
Total Revenues	$ 79,128,892	$ 22,172,171	$ 1,435,605	$ 102,736,668
EXPENDITURES				
Salaries & Benefits	$ 52,997,301	$ 1,877,098	$ 66,431	$ 54,940,830
Operating Expenditures	9,178,246	19,222,132	1,030,480	29,430,858
Internal Service Charges	11,028,893	683,637	3,474	11,716,004
Total Expenditures	$ 73,204,440	$ 21,782,867	$ 1,100,385	$ 96,087,692
OTHER FINANCING SOURCES & (USES)				
Transfers In (Inter & Intra)	$ 86,771	$ -	$ -	$ 86,771
Transfers Out (Inter & Intra)	(1,086,080)	-	-	(1,086,080)
Lease/Bond Payment	-	(1,609,786)	(225,215)	(1,835,001)
Total Other Financing Sources and Uses	$ (999,309)	$ (1,609,786)	$ (225,215)	$ (2,834,310)
Revenues and Other Financing Sources Over (Under) Expenditures	$ 4,925,143	$ (1,220,482)	$ 110,005	$ 3,814,666
Less: Contingency Reserve	$ -	$ 2,151,000	$ -	$ 2,151,000
CAPITAL IMPROVEMENT PROJECTS	$ 1,106,000	$ 1,065,000	$ 50,000	$ 2,221,000
ESTIMATED FUND BALANCE AT JUNE 30, 2014	$ 22,863,143	$ 317,502	$ 60,005	$ 23,240,650

This page intentionally left blank and unnumbered

DEPARTMENT SERVICES

The City Attorney Department Provides Service Through the Following Programs.

- City Attorney

MAJOR ACCOMPLISHMENTS

- Participation in reorganization of Mt. Diablo Health Care District as subsidiary district of City of Concord.
- Revised Concord Mobilehome Rent Stabilization Ordinance relating to calculation of mobile home park special rent increases.
- Major revisions to Policy and Procedure governing rotational tow operators. Establishment of tow franchise fee.
- Major revisions to Policy and Procedure governing rotational tow operators. Establishment of tow franchise fee.
- Assistance in major revisions to City's Development Code.
- Revisions to Policy and Procedure governing employment of relatives.
- Legal assistance in shutting down of business engaging in unlawful gaming operations.
- Assistance in implementation of new Fair Political Practices Commission regulation relating to Councilmember appointments to external commissions and Joint Powers Authorities.
- Assist as one of 8 trainers implementing Results Based Performance Management employee evaluation system.

INITIATIVES FOR 2013-14

- Actively pursue cost-effective resolution of pending priority litigation matters and continue to process and resolve claims and litigation arising under City's liability defense program.
- Prosecute general code enforcement and drug house abatement actions as needed.
- Provide legal advice and assistance relating to Concord Naval Weapons Station Reuse Project.
- Continue to seek improved efficiencies in the provision of legal services by the City Attorney's Office as necessitated by reduced staff resources due to budget cutbacks.
- Provide ongoing legal advice regarding City of Concord's Successor Agency obligations, compliance with RDA dissolution requirements under AB 1X 26, and interaction with Oversight Board.
- Provide ongoing legal advice to all City Departments regarding personnel matters and adoption of practices lessening exposure to employment practices litigation.
- Assist in revisions to City's Policy and Procedure addressing vacations, implementing IRS compliant provisions permitting yearly cash-out of specified vacation accruals.
- Assist in revisions to all Memoranda of Understanding bringing compensation time cash-out provisions into compliance with IRS regulations.
- Partner with Police Department in development of proposed juvenile diversion program, supplementing City's daytime curfew ordinance.
- Develop protocol for streamlining review of insurance compliance by parties contracting with City.

INITIATIVES FOR 2013-14 Cont'd

- Revise specifications for standard public works contract template, tightening indemnity language and implementing changes in relevant public contract law.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The City Attorney Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,178,551	100%
Total Funding	1,178,551	

These Funds are Budgeted to the Following Programs

Program	Total Budget
City Attorney	1,178,551
Total Program Budget	1,178,551

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$675,483	$773,769	$930,189
Operating Expenses	$251,736	$286,286	$232,499
Internal Service Charges	$47,743	$15,590	$15,863
Total Expenditures	$974,962	$1,075,645	$1,178,551

The City Attorney Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
City Attorney	4.00	4.00		0.03	4.00	4.03
	4.00	4.00		0.03	4.00	4.03

Program Outcome

To protect the City of Concord from liability arising out of its activities by effectively and efficiently managing various complex legal issues. In addition, to provide legal advice and assistance supporting City programs and projects.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,178,551	100%
Total Funding	1,178,551	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$675,483	$773,769	$930,189
Operating Expenses	$251,736	$286,286	$232,499
Internal Service Charges	$47,743	$15,590	$15,863
Total Expenditures	$974,962	$1,075,645	$1,178,551

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
City Attorney	1.00	1.00			1.00	1.00
Deputy City Attorney	1.00				1.00	
Ltd Ser-Admin Support				0.03		0.03
Paralegal	1.00	1.00			1.00	1.00
Senior Assistant City Attorney	1.00	2.00			1.00	2.00
	4.00	4.00		0.03	4.00	4.03

DEPARTMENT SERVICES

The Community and Economic Development Department Provides Service Through the Following Programs.

- Engineering Administration
- Administration
- Engineering Current Development
- Planning
- Capital Improvement Program
- Economic Development
- Housing
- Transportation Planning & Administration
- Traffic Operations
- Central Contra Costa Sanitary District
- Storm Water Administration
- Building
- CIP/TIP Engineering Support
- Multi-Family Housing Inspection Program

MAJOR ACCOMPLISHMENTS

- Assumed full duties for Building Code Enforcement to provide needed technical expertise in assessing building code violations.

- Partnered with the Diablo Innovative Alliance SunShot program to create and implement a streamlined permitting and inspection process for small residential rooftop solar photovoltaic systems.
- In calendar year 2012, issued 3,044 permits (71% being completed over-the-counter) with a total Valuation of $73,401,689, issued 183 online permits through Velocity Hall, and performed 9,195 building inspections (average of 39 inspections per city work day).
- Over the last three-year cycle ending December 2012, Multi-Family Housing Inspection Program inspected a total of 3,901 units, 385 properties, and 994 Low-Income Multi-Family Housing Units.

- Partnered with Concord's new auto dealerships fund and produced 60 Auto District signs at 30 locations throughout the new auto dealership area and implemented the first new auto dealership Branding Campaign promoting the slogan: "Concord has the Cars for You" on Bay Area television and radio stations.
- Completed and received approval for Due Diligence Reviews from Oversight Board and Department of Finance, allowing the Successor Agency to obtain a Finding of Completion from Department of Finance. With the Finding of Completion, the Successor Agency can retain certain dissolved RDA assets, place loan agreements between the former redevelopment agency and sponsoring entity on the ROPS, and utilize proceeds derived from bonds issued prior to Jan. 1, 2011.
- Raised a total of $50,000 through development of a sponsorship program to fund and produce 26 Downtown Events. The sponsorship program was created to offset special event costs to the City and continue the popular downtown events.

MAJOR ACCOMPLISHMENTS Cont'd

- Obtained funding through ROPS to fulfill the former Agency's replacement housing requirement of two very low income housing units by facilitating the acquisition and rehabilitation of two single family units in Concord. A total of $600,000 was obtained from the State to fund these replacement units.
- Answered approximately 4,500 phone calls for service and assisted approximately 1,300 customers at the Permit Center, processed applications for 24 residential units, issued 275 Home Based Business permits, and completed 50 land use applications.
- Completed the adoption process of the new Concord Development Code (adopted on July 24, 2012). This effort included completion of the General Plan text and map amendments, the new Citywide Zoning Map, the Draft Development Code, and the Supplemental Environmental Impact report for the Development Code Project, and resulted in a unanimous recommendation of approval from the Planning Commission to the City Council.
- Completed the General Plan Amendments incorporating the Concord Reuse Project into the Concord 2030 General Plan.
- Received a grant for $480,000 and selected the consulting team to prepare a specific plan and environmental analysis for the Downtown Concord BART Priority Development Area.
- Obtained TRANSPAC approval of a 25% local match ($160,138) in Line 20(A) Measure J funds for the Monument Neighborhood Shuttle program, which was recently approved by MTC for $311,704 in Lifeline Transportation Program (LTP) funding.
- Provided support to CCTA on the Project Development Study for the SR-242/Clayton Road Ramps Project and the SR-4/SR-242 Ramp Metering Study.
- Applied for and successfully obtained $1.4 million in federal funds under the Highway Safety Improvement Program (HSIP) to improve the design and safety of ten signalized intersections on Concord Boulevard, Willow Pass road, Salvio Street and Market Street, and to install a new traffic signal at Oak Grove Road and Smith Lane.

INITIATIVES FOR 2013-14

- Improve Permit Center operations by creating a full-time Building Plans Engineer to increase efficiency in the area of development plan review services, to provide a more business-friendly building permit plan review process with significantly greater "over-the-counter" permit approval, and to allow the Permit Center to remain open to customers longer. In addition, analyze and evaluate services and functions that could be accomplished by Permit Center Technicians and optimize staffing levels to provide efficient and business-friendly services for the entire development review processes.
- Develop a new model Affordable Multi-Family Housing Inspection and Building Code Enforcement Program within the Building Division that addresses the City's affordable multi-family housing stock.
- Formalize a Building Code Enforcement Program within the Building Division, to include increased training for and tracking of Building Code Enforcement activities within the Building Division
- Implement new features as part of the Accela Automation Permit Management Program that allow increased on-line access for customers (Citizens Access), remote interconnection with office computer systems for inspectors (Mobile Office), and electronic development application review (paperless Plan Review Process).
- Advertise and market Concord to target new businesses using social media, web-based technologies and traditional advertisements targeted to site selectors, corporate real estate professionals, and business owners to communicate Concord's strength as a business location and identify specific available properties.

INITIATIVES FOR 2013-14 Cont'd

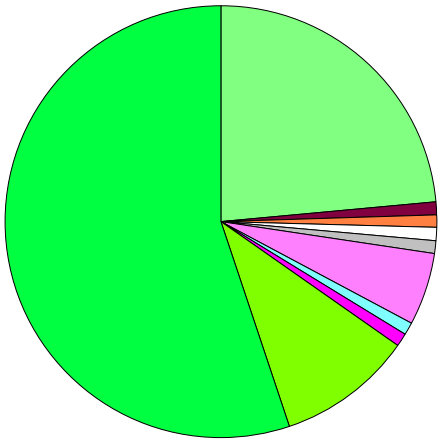
- Facilitate and assist in the formation of Tourism Business Improvement District (TBID) and an Economic Development Corporate 501 © 3 nonprofit to support economic development activities.
- Develop collaborative marketing initiatives with key retail stakeholders (Sunvalley Mall, Willows, Park and Shop, Clayton Valley Shopping Center, and Auto Dealerships) to strengthen key retailers and cross promote Concord as a retail destination.
- Develop and implement business attraction strategies that position Concord as a high-profile office and R&D/manufacturing destination targeting key sectors such as the Engineering, Life Science, and Health Care industries.
- Develop and implement disposition strategies (working within the framework of AB1x26 and recently passed law) for the four former RDA properties to maximize the development opportunity value of each property.
- Use the City's existing web platforms to enhance the Permit Center customer experience by providing better information and tools to expedite flow of information.
- Develop a cost effective outreach and marketing effort to communicate the timing and development opportunities of the Concord Community Reuse Project Area (CCRP) to major employers, site selectors, and institutions to locate a catalyst project on the Community Reuse Project Area.
- Provide Citywide Economic Development training to City employees, City Council, Board and Commission members, and volunteers to gain an understanding on how they can support and promote the City's economic vitality.
- Produce one new special event in the Monument Boulevard corridor to promote the businesses in the corridor and increase the area's economic vitality.
- Develop an updated Citywide Pavement Management Strategy including prioritization of the limited funding available for pavement management and maintenance and identification of possible alternative sources of funding for street maintenance.
- Develop an updated Long Term Sewer Rate Strategy including preparation of a Sanitary Sewer Rate Study addressing Long-Term Rate Program.
- Work with Contra Costa County and the Local Agency Formation Commission to determine a means to provide requested sewer service to residents of the 189-acre Ayers Ranch area.
- Develop a Specific Plan and associated environmental review for the Downtown BART Priority Development Area.
- Prepare and move to adoption by City Council the State-mandated update to the 2010 Housing Element of the 2030 General Plan.
- Prepare a new Citywide Bicycle Master Plan if grant funding request is successful.
- Update the City's Local Environmental Quality Act (CEQA) Guidelines and move to adoption by the City Council.
- Complete development of a Traffic Signal System Master Plan to seek outside funding for improvements to modernize the City's centralized traffic signal monitoring and communications systems.
- Initiate the Monument Neighborhood Shuttle program in partnership with MCP/Chavez Center to operate free shuttle service for the Monument Corridor community for a period of three years.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Community and Economic Development Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	5,292,533	24.50%
245-Concord Housing Fund	75,000	.35%
251-Housing Inclusionary Fees	130,883	.61%
254-Community Dev Block Grant	79,828	.37%
260-State Gas Tax	12,523	.06%
270-Storm Water Management	1,219,554	5.64%
280-Traffic Systems Management	49,529	.23%
475-Measure J Local	74,263	.34%
500-Rda Successor Agency	2,278,637	10.55%
710-Sewer Operating	12,393,352	57.35%
Total Funding	21,606,102	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Engineering Administration	282,854
Administration	590,931
Engineering Current Development	518,799
Planning	1,055,811
Capital Improvement Program	214,906
800308300	2,278,637
Economic Development	405,270
Housing	205,883
Transportation Planning & Administration	528,708
Traffic Operations	106,274
Central Contra Costa Sanitary District	12,393,352

Storm Water Administration	1,219,554

These Funds are Budgeted to the Following Programs cont'd

Building	1,719,201
CIP/TIP Engineering Support	-85,666
Multi-Family Housing Inspection Program	171,588
Total Program Budget	21,606,102

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$4,856,989	$4,319,299	$4,555,217
Operating Expenses	$16,222,243	$13,739,422	$16,345,922
Internal Service Charges	$612,813	$451,958	$495,738
Other Financing Uses	$104,412,217	$187,947	$209,225
Total Expenditures	$126,104,262	$18,698,626	$21,606,102

The Community and Economic Development Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Engineering Administration	1.00	1.00			1.00	1.00
Administration	1.80	1.30	0.02	0.02	1.82	1.32
Successor Agency (800108150)	1.15				1.15	
Engineering Current Development	3.54	3.82	0.99	0.02	4.53	3.84
Planning	6.50	6.51		0.09	6.50	6.60
Capital Improvement Program	1.14	1.00			1.14	1.00
Economic Development	1.75	2.05			1.75	2.05
Housing	0.80	0.75			0.80	0.75
Transportation Planning & Administration	1.50	1.50			1.50	1.50
Traffic Operations	0.50	0.50			0.50	0.50
Storm Water Administration	1.63	1.65			1.63	1.65
Building	6.75	8.70	0.98	0.98	7.73	9.68
CIP/TIP Engineering Support	1.69	1.05	0.96	0.96	2.65	2.01
Multi-Family Housing Inspection Program	1.25	0.30			1.25	0.30
	31.00	30.13	2.95	2.07	33.95	32.20

Program Outcome

To provide oversight to ensure the cost-effective and timely delivery of services related to the Capital Improvement Program (CIP), Current Development, Storm Water Operations and Sewer Enterprise.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	282,854	100%
Total Funding	282,854	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$286,787	$128,705	$134,044
Operating Expenses	$14,197	$163,440	$129,900
Internal Service Charges		$17,780	$18,910
Total Expenditures	$300,984	$309,925	$282,854

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Clerk II	0.35	0.35			0.35	0.35
City Engineer	0.30	0.30			0.30	0.30
Confidential Secretary	0.35	0.35			0.35	0.35
	1.00	1.00			1.00	1.00

Program Outcome

To organize, direct, and coordinate the efficient delivery of Planning, Economic Development, Redevelopment, and Housing services.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	590,931	100%
Total Funding	590,931	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$133,259	$309,235	$258,447
Operating Expenses	$14,553	$84,747	$92,890
Internal Service Charges	$210,244	$210,137	$239,594
Total Expenditures	$358,056	$604,119	$590,931

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Assistant	0.50		0.02		0.52	
Administrative Secretary		0.50		0.02		0.52
Dir. Of Community/Econ Dev Svc	0.80	0.80			0.80	0.80
Program Manager	0.50				0.50	
	1.80	1.30	0.02	0.02	1.82	1.32

Program Outcome

To review and inspect land developments for compliance with the State Subdivision Map Act, Floodplain requirements, the Federal Clean Water Act, applicable codes, policies, standards, and/or permit requirements.

Program Objectives

1A Ensure that review of initial application submittals for encroachment permit, grading permit, and building permit applications are completed on time , and that re-submittals are processed within 5 working days. Provide public works information to internal and external customers.

1B Provide accurate flood zone information; meet Floodplain requirements, and investigate drainage complaints.

1D Ensure that review of Planning applications are completed, and conditions of approval are prepared within the deadline. Process improvement plans, grading plans and map documents for subdivisions and large developments in accordance with conditions of approval and applicable codes and standards.

1H Inspection activities for all non-CIP Grading and Encroachment Permit activity and investigation of flooding and drainage issues.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	518,799	100%
Total Funding	518,799	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$469,565	$456,052	$458,182
Operating Expenses	$36,092	$29,210	$31,010
Internal Service Charges	$36,588	$30,032	$29,607
Total Expenditures	$542,245	$515,294	$518,799

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Assistant Engineer		0.40				0.40
Associate Civil Engineer	0.05				0.05	
Construction Inspection Sprvsr	0.25	0.80			0.25	0.80
Construction Inspector	1.54	1.52	0.03	0.02	1.57	1.54
Ltd Ser-Technician			0.96		0.96	
Permit Center Technician III	1.20	0.60			1.20	0.60
Senior Civil Engineer	0.50	0.50			0.50	0.50
	3.54	3.82	0.99	0.02	4.53	3.84

Program Outcome

To provide planning services in accordance with the General Plan which enhance and preserve the physical, social, and economic quality of the City.

Program Objectives

1A Provide professional planning review of applications so the City Council, the Planning Commission, the Design Review Board, and the Zoning Administrator are provided high quality information and advice upon which they can make decisions for the betterment of the community within established time frames. Achieve a customer service rating of excellent or good in 90% of customer service surveys.

1B Provide public information, education and technical assistance within the established time frames 90% of the time. Achieve a customer service rating of excellent or good in 90% of customer service surveys.

1C Maintain consistency with the General Plan, both internally and with other planning documents, to ensure that all plans and policies that are developed by the City of Concord as well as by other responsible agencies, preserve and enhance the built environment, open space amenities, improve the residential and economic vitality of the community, and comply with State mandated General Plan policies and objectives, 100% of the time.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,055,811	100%
Total Funding	1,055,811	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,076,079	$870,120	$983,917
Operating Expenses	$107,252	$125,115	$51,725
Internal Service Charges	$40,910	$20,126	$20,169
Total Expenditures	$1,224,241	$1,015,361	$1,055,811

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Coordinator	1.00	1.00		0.01	1.00	1.01
Associate Planner	1.00	1.01			1.00	1.01
Ltd Ser-Admin Support				0.06		0.06
Planning Manager	1.00	1.00			1.00	1.00
Principal Planner	1.00	1.00			1.00	1.00
Senior Planner	2.50	2.50		0.02	2.50	2.52
	6.50	6.51		0.09	6.50	6.60

Program Outcome

To ensure that Capital projects are designed and constructed in conformance with applicable standards, codes and policies, on time and under budget.

Program Objectives

1Z Manage the Capital Improvement Program (CIP) projects within budget and on time.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	214,906	100%
Total Funding	214,906	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$209,445	$167,892	$164,005
Operating Expenses	$45,892	$21,362	$21,362
Internal Service Charges	$14,472	$22,379	$29,539
Total Expenditures	$269,809	$211,633	$214,906

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Associate Civil Engineer	0.68	0.75			0.68	0.75
Construction Inspection Sprvsr	0.22				0.22	
Senior Civil Engineer	0.24	0.25			0.24	0.25
	1.14	1.00			1.14	1.00

Program Outcome

Implement Concord's Economic Vitality Strategy by coordinating activities that encourage a healthy, stable business environment and a strong City revenue base. Coordinate economic development services and activities at a level that promotes business activity in the City and its downtown and retains and creates jobs and revenue.

Program Objectives

1A Implement the attraction, retention and expansion element of the Economic Development Strategy such that 80% of the businesses assisted are satisfied with services provided by Economic Development staff.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	405,270	100%
Total Funding	405,270	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$37,288	$245,541	$318,377
Operating Expenses	$1,442	$75,310	$85,310
Internal Service Charges			$1,583
Total Expenditures	$38,730	$320,851	$405,270

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Economic/Redevelopment Spec	1.00	1.00			1.00	1.00
Program Manager	0.50	1.00			0.50	1.00
Redevelopment/Housing Manager	0.25	0.05			0.25	0.05
	1.75	2.05			1.75	2.05

Program Outcome

To provide financial and technical assistance to improve housing stock and provide opportunities for safe and affordable housing in accordance with the Housing Element of the City's General Plan, CDBG Program guidelines, and Redevelopment Agency Housing Set-Aside requirements.

Program Objectives

1A Provide loans and grants so that the supply of safe and affordable housing in the City is improved, increased and/or enhanced by annually approving single family loans (single family and mobile home), and emergency, accessibility, weatherization and lead based paint grants and rebates.

1B Provide grants and rebates so that the supply of safe and affordable housing in the City is improved, increased and enhanced by approving emergency, accessibility, weatherization and lead based paint grants.

1D Provide loans to qualified low and moderate income first time homebuyers. Assist first-time homebuyers by hosting monthly first time homebuyer classes.

1H Provide loans for multi-family acquisition/rehabilitation, and new multi-family construction so that the supply of safe and affordable housing in the City is increased and enhanced by approving multi-family rehabilitation loans.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
245-Concord Housing Fund	75,000	36.43%
251-Housing Inclusionary Fees	130,883	63.57%
Total Funding	205,883	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$120,331	$124,435	$130,304
Operating Expenses	$381,044	$99,540	$75,000
Internal Service Charges	$9,793	$418	$579
Other Financing Uses	$28,979,777		
Total Expenditures	$29,490,945	$224,393	$205,883

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administrative Assistant	0.05				0.05	
Redevelopment/Housing Manager	0.25	0.25			0.25	0.25
Senior Planner	0.50	0.50			0.50	0.50
	0.80	0.75			0.80	0.75

Program Outcome

Coordinate effectively with neighboring jurisdictions on regional transportation planning issues and maintain a safe and efficient multi-modal transportation system within the City.

Program Objectives

1A Provide support for TRANSPAC and CCTA on regional transportation cooperation and conduct transportation review of all development projects with potential impacts to the City.

1B Respond promptly to traffic-related citizen requests.

1C Maintain traffic safety by reviewing high accident locations and updating traffic speed surveys.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	392,393	74.22%
260-State Gas Tax	12,523	2.37%
280-Traffic Systems Management	49,529	9.37%
475-Measure J Local	74,263	14.04%
Total Funding	528,708	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$226,972	$293,473	$316,446
Operating Expenses	$96,483	$129,784	$133,840
Internal Service Charges	$100,920	$69,902	$67,922
Other Financing Uses	$4,698	$10,500	$10,500
Total Expenditures	$429,073	$503,659	$528,708

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Transportation Manager	1.00	1.00			1.00	1.00
Transportation Program Mgr. II	0.50	0.50			0.50	0.50
	1.50	1.50			1.50	1.50

Program Outcome

Provide efficient and effective traffic signal systems within the City.

Program Objectives

1A Minimize traffic delays on City streets and monitor safety for all system users.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	106,274	100%
Total Funding	106,274	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$88,301	$91,415	$99,683
Operating Expenses	$6,557	$6,205	$6,205
Internal Service Charges	$48,449	$394	$386
Total Expenditures	$143,307	$98,014	$106,274

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Transportation Program Mgr. II	0.50	0.50			0.50	0.50
	0.50	0.50			0.50	0.50

Program Outcome

Manage yearly payments to Central Contra Costa Sanitary District for treatment Capital Improvement and plan operations and maintenance to ensure Concord ratepayers pay the appropriate amount of expenses.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
710-Sewer Operating	12,393,352	100%
Total Funding	12,393,352	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Operating Expenses	$13,839,787	$9,852,000	$12,393,352
Total Expenditures	$13,839,787	$9,852,000	$12,393,352

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
No Staff Assigned						

Program Outcome

To reduce storm water pollution to the maximum extent practicable by implementing Concord's National Pollutant Discharge Elimination System (NPDES) permit, thereby enhancing the environment of local waterways and the San Francisco Bay.

Program Objectives

1A Maintain Performance Standards in Concord's Storm Water Management Plan, as required by the NPDES permit.

1C Conduct and participate in informational outreach to raise public awareness of the storm water pollution program.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	1,219,554	100%
Total Funding	1,219,554	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$86,283	$239,466	$262,698
Operating Expenses	$585,785	$507,050	$507,050
Internal Service Charges	$24,680	$1,286	$1,081
Other Financing Uses	$431,300	$439,926	$448,725
Total Expenditures	$1,128,048	$1,187,728	$1,219,554

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Assistant Engineer		0.40				0.40
City Engineer	0.35	0.35			0.35	0.35
Construction Inspection Sprvsr		0.10				0.10
Construction Inspector	0.20	0.20			0.20	0.20
Permit Center Technician III	0.40	0.15			0.40	0.15
Program Manager	0.28	0.05			0.28	0.05
Senior Civil Engineer	0.40	0.40			0.40	0.40
	1.63	1.65			1.63	1.65

Program Outcome

To ensure that buildings are constructed and maintained in accordance with adopted codes, standards, and policies.

Program Objectives

1A Review all plans for compliance with applicable building and fire codes, provide advice, and issue permits. Ensure that plan submittals are checked by all reviewing divisions and agencies and corrections or permits are issued in accordance with the established time frames from date of submittal of a complete application, 90% of the time. Achieve a customer service rating of "Excellent" or "Good" in 90% of customer service surveys and random surveys of customers.

1B Make called construction inspections to review compliance with approved plans, applicable building and fire codes, and issue Certificates of Occupancy. Ensure that inspections are made within 24 hours of the request 90% of the time. Achieve a customer service rating of "Excellent" or "Good" in 90% of customer service surveys and random surveys of customers.

1H Accurately forecast building revenues so that the fees for building services meet or exceed the direct cost of the program. Actual revenue received should equal 100% to 110% of the amount projected.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,719,201	100%
Total Funding	1,719,201	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$784,743	$801,821	$1,220,752
Operating Expenses	$320,373	$239,574	$412,969
Internal Service Charges	$80,685	$77,185	$85,480
Total Expenditures	$1,185,801	$1,118,580	$1,719,201

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Building Inspector	3.00	4.00	0.01	0.01	3.01	4.01
Chief Building Official	0.75	0.90			0.75	0.90
Ltd Ser-Admin Support			0.48	0.48	0.48	0.48
Ltd Ser-Professional			0.48	0.48	0.48	0.48
Permit Center Technician I	1.00	1.00			1.00	1.00
Permit Center Technician III	2.00	1.80	0.01	0.01	2.01	1.81
Plan Check Engineer		1.00				1.00
	6.75	8.70	0.98	0.98	7.73	9.68

Program Outcome

Engineering based technical and administrative support of the CIP/TIP program.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	-85,666	100%
Total Funding	-85,666	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$363,921	$227,023	$162,379
Operating Expenses	$31,588	$1,144	$1,144
Internal Service Charges		$1,333	$811
Other Financing Uses	$-248,005	$-396,985	$-250,000
Total Expenditures	$147,504	$-167,485	$-85,666

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administrative Clerk II	0.60	0.35			0.60	0.35
Associate Civil Engineer	0.24	0.10			0.24	0.10
Confidential Secretary	0.60	0.60			0.60	0.60
Construction Inspection Sprvsr	0.25				0.25	
Ltd Ser-Admin Support			0.48	0.48	0.48	0.48
Ltd Ser-Technician			0.48	0.48	0.48	0.48
	1.69	1.05	0.96	0.96	2.65	2.01

Program Outcome

To ensure that all multi-family housing units in the City are safe to occupy and meet the Building Code standards that were in effect at the time the units were constructed.

Program Objectives

1A Administer the Multi-Family Housing Inspection Program in order to rehabilitate deteriorated housing stock that does not meet minimum health and safety standards.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	91,760	53.48%
254-Community Dev Block Grant	79,828	46.52%
Total Funding	171,588	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$124,614	$171,535	$45,983
Operating Expenses	$960	$5,895	$125,528
Internal Service Charges	$4,576	$986	$77
Total Expenditures	$130,150	$178,416	$171,588

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Building Inspector	1.00				1.00	
Chief Building Official	0.25	0.10			0.25	0.10
Permit Center Technician III		0.20				0.20
	1.25	0.30			1.25	0.30

DEPARTMENT SERVICES

The Finance Department Provides Service Through the Following Programs.

- Finance Administration
- Financial Analysis & Reporting
- Disbursements
- Budget & Financial Planning
- Purchasing
- City Treasury
- Revenue Generation

MAJOR ACCOMPLISHMENTS

- Completed Fiscal Year 2011-12 financial audit, including accounting for former Concord Redevelopment Agency financial transactions and received unqualified audit opinion.
- Conducted outreach and training on City's purchasing procedures.
- Transitioned and incorporated the financial management of Mt Diablo Health Care District.
- Completed financial audit of Mt Diablo Health Care District as of August 8, 2012 transition date.
- Implemented the Paperless Payroll Program.
- Absorbed new Successor Agency ongoing ROPS requirements.
- Outsourced investment portfolio management to professional investment firm.
- Initiated and completed the Request For Proposal process for Audit Services.

INITIATIVES FOR 2013-14

- Develop quarterly financial reporting model to provide the City Council will regular updates on the status of the City's revenues and expenditures.
- Modify budgeting system to improve efficiency of budget development process.
- Coordinate development of cost allocation plan to meet federal and state grant funding guidelines. This project will also include a review of the City's user fees to determine the current cost of service.
- Improve effectiveness of cash management function.
- Improve efficiency of purchasing function including implementation of on-line vendor registration/bidding system, departmental training and increased use of automation capabilities.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Finance Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,630,843	100%
Total Funding	2,630,843	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Finance Administration	345,184
Financial Analysis & Reporting	655,771
Disbursements	590,830
Budget & Financial Planning	288,678
Purchasing	203,933
City Treasury	138,657
Revenue Generation	407,790
Total Program Budget	2,630,843

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,960,163	$2,184,637	$2,371,817
Operating Expenses	$281,468	$141,692	$154,877
Internal Service Charges	$169,291	$102,773	$104,149
Debt Services	$23,850		
Total Expenditures	$2,434,772	$2,429,102	$2,630,843

The Finance Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Finance Administration	2.00	2.00			2.00	2.00
Financial Analysis & Reporting	3.60	3.60			3.60	3.60
Disbursements	4.40	5.40	0.31	0.43	4.71	5.83
Budget & Financial Planning	2.00	2.00			2.00	2.00
Purchasing	1.00	1.00			1.00	1.00
City Treasury	2.50	1.50			2.50	1.50
Revenue Generation	2.50	3.50	0.87	0.60	3.37	4.10
	18.00	19.00	1.18	1.03	19.18	20.03

Program Outcome

To direct the City's financial activities by ensuring that funds are safe and available for use.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	345,184	100%
Total Funding	345,184	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$294,458	$233,921	$265,622
Operating Expenses	$3,778	$6,607	$14,450
Internal Service Charges	$32,217	$64,295	$65,112
Total Expenditures	$330,453	$304,823	$345,184

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Central Storekeeper	1.00	1.00			1.00	1.00
Director Of Finance	1.00	1.00			1.00	1.00
	2.00	2.00			2.00	2.00

Program Outcome

Monitor, record and audit the City's financial activities so that all transactions comply with the requirements of the Governmental Accounting Standards Board (GASB), the City Council and Federal and State regulations.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	655,771	100%
Total Funding	655,771	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$445,855	$469,549	$517,937
Operating Expenses	$188,232	$128,060	$129,050
Internal Service Charges	$9,116	$8,658	$8,784
Total Expenditures	$643,203	$606,267	$655,771

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Accountant II	2.80	2.80			2.80	2.80
Financial Operations Manager	0.80	0.80			0.80	0.80
	3.60	3.60			3.60	3.60

Program Outcome

To provide payment for all the City bills.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	590,830	100%
Total Funding	590,830	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$386,505	$523,799	$571,898
Operating Expenses	$53,639	$8,921	$8,200
Internal Service Charges	$15,628	$10,579	$10,732
Total Expenditures	$455,772	$543,299	$590,830

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Account Clerk III	2.00	2.00			2.00	2.00
Accountant II	0.20	0.20			0.20	0.20
Accounts Payable Team Leader		1.00				1.00
Financial Operations Manager	0.20	0.20			0.20	0.20
Ltd Ser-Admin Support			0.31	0.43	0.31	0.43
Payroll Specialist	1.00	1.00			1.00	1.00
Payroll Technician	1.00	1.00			1.00	1.00
	4.40	5.40	0.31	0.43	4.71	5.83

Program Outcome

To provide and administer a City budget and a ten year financial planning document.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	288,678	100%
Total Funding	288,678	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$204,812	$318,467	$329,498
Operating Expenses	$-47,105	$-41,085	$-45,700
Internal Service Charges	$3,907	$4,810	$4,880
Total Expenditures	$161,614	$282,192	$288,678

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Accountant II	1.00	1.00			1.00	1.00
Budget Officer	1.00	1.00			1.00	1.00
	2.00	2.00			2.00	2.00

Program Outcome

To provide purchasing in a timely and efficient manner, ensuring that products and services are available at the most reasonable price.

Program Objectives

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	203,933	100%
Total Funding	203,933	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$165,412	$162,714	$188,296
Operating Expenses	$9,019	$4,260	$13,199
Internal Service Charges	$95,074	$2,405	$2,438
Total Expenditures	$269,505	$169,379	$203,933

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Purchasing Agent	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To manage the cash flow of the city efficiently keeping the financial assets safe and available for use in accordance with the requirements of California Government code and the City's adopted investment policy.

Program Objectives

1A To invest the surplus cash to meet projected estimated expenditures, in accordance with the Investment Policy.

1B Expedient processing of all collections resulting in a higher percentage of funds collected.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	138,657	100%
Total Funding	138,657	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$198,334	$188,713	$116,828
Operating Expenses	$20,373	$15,729	$16,500
Internal Service Charges	$8,140	$6,013	$5,329
Total Expenditures	$226,847	$210,455	$138,657

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
City Treasurer	1.00	1.00			1.00	1.00
Senior Financial Analyst	0.50	0.50			0.50	0.50
Treasury Technician	1.00				1.00	
	2.50	1.50			2.50	1.50

Program Outcome

To provide revenue billing and collection services for the City of Concord.

Program Objectives

1A Administer the Business License Ordinance such that 95% of all eligible businesses have a current business license.

1C All revenue is processed correctly within 48 hours of receipt, 95% of the time. All customers inquiries and/or questions are responded to in a timely manner.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	407,790	100%
Total Funding	407,790	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$264,786	$287,474	$381,738
Operating Expenses	$53,532	$19,200	$19,178
Internal Service Charges	$5,209	$6,013	$6,874
Total Expenditures	$323,527	$312,687	$407,790

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Account Clerk III	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.87	0.60	0.87	0.60
Revenue Generation Team Leader	1.00	1.00			1.00	1.00
Senior Financial Analyst	0.50	0.50			0.50	0.50
Treasury Technician		1.00				1.00
	2.50	3.50	0.87	0.60	3.37	4.10

DEPARTMENT SERVICES

The Human Resources Department Provides Service Through the Following Programs.

- Human Resources Administration
- Labor Relations
- Recruitment and Selection
- Workers' Compensation
- Benefits Administration
- Organizational Training and Development
- Classification & Compensation

MAJOR ACCOMPLISHMENTS

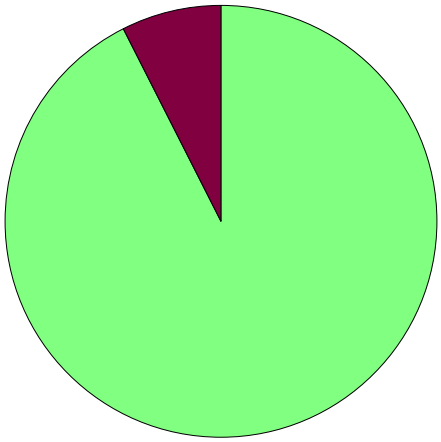
- Successfully Recruited for a new Director of Public Works.
- Successfully Recruited for and hired new employees into the positions of Account Clerk III, Assistant City Attorney, Associate Planner, Budget Officer, Chief Building Official, , Economic Development Specialist, Infrastructure Maintenance Manager, Maintenance Worker I, Police Dispatcher I, Police Dispatcher II, Police Officer, Senior Administrative Analyst, Senior Assistant City Attorney, and Traffic Signal Technician.
- Successfully recruited for and promoted employees into the positions of Payroll Specialist, Police Captain, Police Lieutenant, and Police Sergeant.
- Planned and Implemented the state-mandated Public Employees' Pension Reform Act (PEPRA).
- Planned and implemented federally-mandated Patient Protection and Affordable Care Act.
- Worked with departments to reduce the number of on the job injuries by 30%.
- Conducted Meaningful Performance Evaluation Training for all Executive, Management, Confidential and Police Management staff.
- Coordinated nine (9) employee relations trainings.
- Created greater awareness and participation in the City's Wellness Program.
- Successfully negotiated new Memoranda of Understanding with OPEIU Local 29 and Teamsters Local 856.

INITIATIVES FOR 2013-14

- Manage Job Analysis Project to ensure that ADA compliant job descriptions including essential functions are in place and improve upon and update information used in returning injured or disabled employees to work.
- Continued implementation of the Patient Protection and Affordable Care Act.
- Transition employees represented by OPEIU Local 29 to the Results Based Performance Management System.
- Successfully Complete Negotiations with the Concord Police Association, Concord Police Managers' Association, OPEIU Local 29, and Teamsters Local 856.

The Human Resources Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,329,187	92.55%
610-Workers' Compensation	107,073	7.45%
Total Funding	1,436,260	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Human Resources Administration	497,487
Labor Relations	159,376
Recruitment and Selection	286,539
Workers' Compensation	136,537
Benefits Administration	69,620
Organizational Training and Development	110,970
Classification & Compensation	175,731
Total Program Budget	1,436,260

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$818,774	$846,520	$904,580
Operating Expenses	$386,413	$462,169	$513,225
Internal Service Charges	$34,982	$16,928	$18,455
Total Expenditures	$1,240,169	$1,325,617	$1,436,260

The Human Resources Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Human Resources Administration	1.31	1.30	0.69	0.69	2.00	1.99
Labor Relations	0.43	0.41			0.43	0.41
Recruitment and Selection	1.32	1.35			1.32	1.35
Workers' Compensation	0.90	0.90			0.90	0.90
Benefits Administration	0.28	0.28			0.28	0.28
Organizational Training and Development	0.32	0.32			0.32	0.32
Classification & Compensation	1.44	1.44			1.44	1.44
	6.00	6.00	0.69	0.69	6.69	6.69

Program Outcome

To deliver exceptional services to the organization on a wide range of human resources issues in a responsive, cost effective and innovative manner.

Program Objectives

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	497,487	100%
Total Funding	497,487	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$309,814	$229,998	$244,301
Operating Expenses	$114,353	$233,011	$238,360
Internal Service Charges	$34,982	$13,229	$14,826
Total Expenditures	$459,149	$476,238	$497,487

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Director Of Human Resources	0.42	0.42			0.42	0.42
Human Resources Analyst I	0.15	0.15			0.15	0.15
Human Resources Technician I		0.25				0.25
Human Resources Technician II	0.45	0.20			0.45	0.20
Ltd Ser-Admin Support			0.50	0.50	0.50	0.50
Ltd Ser-Professional			0.19	0.19	0.19	0.19
Senior Human Resources Analyst	0.29	0.28			0.29	0.28
	1.31	1.30	0.69	0.69	2.00	1.99

Program Outcome

Establish and maintain positive, cooperative employer-employee relations to reduce conflicts, improve employee morale, and encourage employee involvement in achieving organizational effectiveness.

Program Objectives

1B Provide advice and support to management regarding discipline, disciplinary appeals, and grievance appeals arising under various MOUs and Personnel Rules to assure appropriate, equitable, and consistent treatment of the work force.

1Z Provide administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	159,376	100%
Total Funding	159,376	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$34,967	$95,884	$99,059
Operating Expenses	$53,492	$60,000	$60,000
Internal Service Charges		$339	$317
Total Expenditures	$88,459	$156,223	$159,376

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Director Of Human Resources	0.34	0.31			0.34	0.31
Senior Human Resources Analyst	0.09	0.10			0.09	0.10
	0.43	0.41			0.43	0.41

Program Outcome

To improve the organization's most valuable asset, its work force and promote the City's image as a premier organization by providing effective recruitment and selection programs designed to attract and employ qualified, service oriented, performance driven employees.

Program Objectives

1A Design, plan and conduct recruitment campaigns that provide a sufficient number of highly qualified applicants for the hiring department's needs. Ensure the selection process measures job-related knowledge, skills and abilities, as well as other pertinent characteristics supportive of the City's MVV that results in a highly qualified pool of candidates from which the hiring authority can choose. Provide employment lists to the hiring department within 85 days of approval to fill the position. Achieve a 90% or better rating in customer surveys.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	286,539	100%
Total Funding	286,539	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$126,556	$164,970	$178,373
Operating Expenses	$116,307	$57,124	$107,124
Internal Service Charges		$1,041	$1,042
Total Expenditures	$242,863	$223,135	$286,539

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Director Of Human Resources	0.02	0.05			0.02	0.05
Human Resources Analyst I	0.80	0.80			0.80	0.80
Senior Human Resources Analyst	0.50	0.50			0.50	0.50
	1.32	1.35			1.32	1.35

Program Outcome

To protect the Organization's resources by providing a workers' compensation insurance program to ensure compliance with established legal requirements and foster a safe and healthy work environment.

Program Objectives

1D To protect the City's resources by administering an effective Workers' Compensation Program so that legal compliance is ensured and lost hours for work-related injuries or illnesses are reduced.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	29,464	21.58%
610-Workers' Compensation	107,073	78.42%
Total Funding	136,537	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$75,656	$123,203	$135,842
Operating Expenses	$4,347		
Internal Service Charges		$710	$695
Total Expenditures	$80,003	$123,913	$136,537

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Technician I		0.05				0.05
Human Resources Technician II	0.05				0.05	
Senior Human Resources Analyst	0.80	0.80			0.80	0.80
	0.90	0.90			0.90	0.90

Program Outcome

To support the Organization's efforts to attract and retain qualified employees by effectively managing a comprehensive benefits program in compliance with labor union agreements, legal requirements and City policies.

Program Objectives

1A Provide benefits assistance and respond to benefit questions quickly and accurately by Human Resources staff members. Receive a 90% or better rating in customer surveys. Accurately process 95% of retirement health and benefit enrollment/changes.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	69,620	100%
Total Funding	69,620	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$74,251	$33,850	$35,940
Operating Expenses	$33,626	$37,757	$33,464
Internal Service Charges		$221	$216
Total Expenditures	$107,877	$71,828	$69,620

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Technician I		0.05				0.05
Human Resources Technician II	0.23	0.18			0.23	0.18
	0.28	0.28			0.28	0.28

Program Outcome

To support the Organization's Mission, Vision, Values by providing training modules that develop the skills and competencies needed by City employees to increase the efficiency and effectiveness of service delivery.

Program Objectives

1A Administer an effective New Employee Orientation Program so that 90% of new hires indicate program participation helped them transition into the organization, understand our MVV and customer service philosophy.

1C Provide general and safety training so that organizational initiatives are supported and advanced.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	110,970	100%
Total Funding	110,970	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$36,525	$43,676	$47,483
Operating Expenses	$61,988	$63,240	$63,240
Internal Service Charges		$252	$247
Total Expenditures	$98,513	$107,168	$110,970

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Director Of Human Resources	0.05	0.05			0.05	0.05
Human Resources Analyst I	0.05	0.05			0.05	0.05
Human Resources Technician I		0.05				0.05
Human Resources Technician II	0.10	0.05			0.10	0.05
Senior Human Resources Analyst	0.12	0.12			0.12	0.12
	0.32	0.32			0.32	0.32

Program Outcome

Design and administer compensation and classification systems and pay and performance recognition programs that advance the organization's culture and enhance the contributions of employees toward achieving the City's MVV.

Program Objectives

1A Develop and implement compensation and performance recognition programs that promote job performance, performance feedback, and performance accountability and encourage desired organizational outcomes. Conduct and present compensation analysis in support of grade assignment, pay adjustment recommendations, labor negotiations, and staffing levels. Achieve a 90% or better rating in customer surveys. Accurately process 95% of compensation analysis and data report requests within established deadlines.

1B Develop classifications and conduct classification reviews. Complete 90% of classification reviews within 90 days of requests received, measured as completed.

1Z Provide administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	175,731	100%
Total Funding	175,731	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$161,005	$154,939	$163,582
Operating Expenses	$2,300	$11,037	$11,037
Internal Service Charges		$1,136	$1,112
Total Expenditures	$163,305	$167,112	$175,731

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Director Of Human Resources	0.07	0.07			0.07	0.07
Human Resources Technician I		0.60				0.60
Human Resources Technician II	1.17	0.57			1.17	0.57
Senior Human Resources Analyst	0.20	0.20			0.20	0.20
	1.44	1.44			1.44	1.44

DEPARTMENT SERVICES

The Information Technology Department Provides Service Through the Following Programs.

- Administration
- Project Management Office
- Operations
- Customer Service
- Geographic Information Services

MAJOR ACCOMPLISHMENTS

- Successfully implemented a new state of the art Land Management and Permitting System (Accela Automation). This system, hosted by the vendor, provides the City "cloud computing", which offers the City a cost savings over the existing Permitting System.
- Completed the replacement of existing analog radio system and radios with a new digital system for implementation of the East Bay Regional Communications system *EBRCS", which provides shared communications for all East Bay public safety organizations.
- Implemented paperless paychecks for City employees, reducing labor costs to the City.
- Implemented electronic card key system at additional sites throughout the City improving security.
- Completion of rollout of Microsoft Windows 7 for City desktops.
- Upgraded Information Technology infrastructure including:
  - Updated wiring standards and wiring replacement
  - Implemented additional wireless access points throughout the City
  - Implemented a cable documentation system
  - Virtualizing additional servers increasing reliability and reducing labor and hardware costs
  - Replacing network screening capabilities to prevent intrusion into the City's network from the Internet
  - Adding additional security to point of sale sites to comply with credit card processing requirements
- Changed the email address of the City to name@cityofconcord.org
- Updated the City's financial systems to comply with the changing federal regulations and tax law changes
- Completed writing a request for proposal for a new commercial Police Records System. Once implemented, this system will provide advanced investigation tools and better reporting capability on Police activities, resulting in reduced labor costs to the City.

INITIATIVES FOR 2013-14

- Successfully select, implement, and transition all City systems to replacement Institutional Network no later than March 31, 2014 to ensure no disruption in service with the Astound Franchise expiration.
- Collaborate with the City Management Department and all other Departments to define requirements, document and develop business processes, select, and implement a replacement Document Management and Agenda Automation systems.
- Collaborate with the Police Department and the City Attorney's office to implement a revised Alarm Permit process and identify and implement a technology fee on appropriate business systems to realize revenues committed to and accounted for in the 10-Year Budget Plan.

INITIATIVES FOR 2013-14 Cont'd

- Continue responding to ever changing legislative, regulatory, and industry information security and privacy requirements and ensuring the city's business systems remain in compliance as part of the on-going Risk Management function of the Department.
- Collaborate with the Public Works Department to define requirements, document and develop business processes, select and implement an Asset Management system integrated with and leveraging the City's existing business systems investments.
- Collaborate with the Police Department to complete documenting business processes, select and implement a replacement Police Records Management system.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Information Technology Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	5,757,480	100%
Total Funding	5,757,480	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	955,831
Project Management Office	1,438,846
Operations	1,742,591
Customer Service	1,325,597
Geographic Information Services	294,615
Total Program Budget	5,757,480

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,617,673	$1,751,370	$1,909,143
Operating Expenses	$3,314,262	$3,607,984	$3,821,498
Internal Service Charges	$62,495	$26,454	$26,839
Capital Outlay	$60,625		
Other Financing Uses	$265,568		
Total Expenditures	$5,320,623	$5,385,808	$5,757,480

The Information Technology Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administration	1.00	2.00			1.00	2.00
Project Management Office	4.00	4.00	0.90	0.78	4.90	4.78
Operations	1.00	1.00			1.00	1.00
Customer Service	3.00	3.00	0.36	0.43	3.36	3.43
Geographic Information Services	2.00	2.00		0.01	2.00	2.01
	11.00	12.00	1.26	1.22	12.26	13.22

Program Outcome

To provide cost effective, accurate and compliant administrative support services to the Information Technology Department including contract administration, records management, financial analysis supporting projects and asset acquisition.

Program Objectives

1A Contract and vendor administration. On time contract renewals/terminations. Records management. Budget administration and invoice coding. Financial/cost analysis.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	955,831	100%
Total Funding	955,831	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$306,955	$330,506	$371,893
Operating Expenses	$151,535	$268,224	$564,821
Internal Service Charges	$62,495	$18,567	$19,117
Capital Outlay	$55,331		
Other Financing Uses	$265,568		
Total Expenditures	$841,884	$617,297	$955,831

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administrative Analyst		1.00				1.00
Director Of Info. Technology	1.00	1.00			1.00	1.00
	1.00	2.00			1.00	2.00

Program Outcome

To provide the City with a Project Management Office for delivery of technology enabled projects that meet stated requirements and benefits within predictable timeframes, budgets, and provide communications to project sponsors and stakeholders. To provide ongoing support for applications and database systems implemented by the City and used by the public and city departments 24 hours a day, 7 days and week.

Program Objectives

1A To provide predictable cost effective solutions for new project initiatives.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,438,846	100%
Total Funding	1,438,846	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$505,554	$625,854	$665,372
Operating Expenses	$681,923	$757,251	$770,385
Internal Service Charges		$3,155	$3,089
Total Expenditures	$1,187,477	$1,386,260	$1,438,846

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Information Technology Manager	1.00	1.00			1.00	1.00
Ltd Ser-Professional			0.78	0.78	0.78	0.78
Microcomputer Coordinator	1.00	1.00	0.10		1.10	1.00
Senior Programmer Analyst	1.00	1.00	0.02		1.02	1.00
Systems & Programming Manager	1.00	1.00			1.00	1.00
	4.00	4.00	0.90	0.78	4.90	4.78

Program Outcome

To deliver high quality, cost effective and reliable network, desktop and telecommunications services 24 hours a day, 7 days a week by operating and monitoring hardware and software and by responding to user requests for services.

Program Objectives

1A Conduct systems operations to deliver continuously available business support systems.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,742,591	100%
Total Funding	1,742,591	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$221,966	$167,576	$184,012
Operating Expenses	$1,575,540	$1,701,145	$1,557,807
Internal Service Charges		$789	$772
Capital Outlay	$5,295		
Total Expenditures	$1,802,801	$1,869,510	$1,742,591

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Information Technology Manager	1.00	1.00			1.00	1.00
	1.00	1.00			1.00	1.00

Program Outcome

To provide high quality, cost effective customer communications, services and support to the City. Strategic goal is to increase the number of calls closed on first contact to 85%.

Program Objectives

1A Help Desk Services (Application, Telecom, Desktop Services).

1B Web services.

1C Business Systems Training.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	1,325,597	100%
Total Funding	1,325,597	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$364,544	$405,702	$444,532
Operating Expenses	$872,766	$839,817	$878,748
Internal Service Charges		$2,366	$2,317
Total Expenditures	$1,237,310	$1,247,885	$1,325,597

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Information Technology Manager	1.00	1.00			1.00	1.00
Ltd Ser-Professional			0.18	0.15	0.18	0.15
Microcomputer Coordinator				0.10		0.10
Programmer	1.00	1.00	0.12	0.12	1.12	1.12
Senior Programmer Analyst				0.02		0.02
Web Coordinator	1.00	1.00	0.06	0.04	1.06	1.04
	3.00	3.00	0.36	0.43	3.36	3.43

Program Outcome

Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate geographic information.

Program Objectives

1A Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate Geographic Information Services.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
634-Computer Replacement Fund	294,615	100%
Total Funding	294,615	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$218,654	$221,732	$243,334
Operating Expenses	$32,498	$41,547	$49,737
Internal Service Charges		$1,577	$1,544
Total Expenditures	$251,152	$264,856	$294,615

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Gis Technician	1.00	1.00		0.01	1.00	1.01
Program Manager	1.00	1.00			1.00	1.00
	2.00	2.00		0.01	2.00	2.01

DEPARTMENT SERVICES

The Office of the City Manager Department Provides Service Through the Following Programs.

- City Council Services
- City Management
- Community Relations
- Administrative Services & City Clerk
- Elections
- Printing Services
- Franchise Management

MAJOR ACCOMPLISHMENTS

- Initiated and implemented a project to combine two City publications, City News and the Activity Guide, for a savings of $56,000 annually.
- Assisted in meeting State requirements in the dissolution of the Redevelopment Agency, including formation of a Successor Agency and an Oversight Committee.
- Supported two initiatives led by Mayor Ron Leone which resulted in the creation of two new non-profit organizations - Change 4 Real Change (a program to encourage support for homeless service organizations) and Concord Associates for the Performing Arts (CAPA), dedicated to raising funds for enhanced economic development through the performing arts.
- Coordinated communication plans and outreach for a number of projects and community issues including: Opening of the Spray Park, Chevron Energy Solutions project completion celebration, ribbon cutting event for new ADA sidewalk at Dave Brubeck Park, downtown sewer replacement project, November 2012 municipal election, public awareness campaign targeting copper theft, launch of the new sandbag station at the Corp Yard, implementation of the paperless payroll system.
- Assisted with creation, launch and outreach associated with new public engagement websites: Concord Connects, Next Door and COG Team.
- Maintained communication with residents, businesses and employees by producing two issues of the City News Activity Guide, 12 eNewsletters, 12 electronic versions of City Talk (employee newsletter) and approximately 90 news releases.
- Coordinated the 2013 Mayor's Luncheon and State-of-the-City address.
- Assumed the responsibility as lead Division over the transition of Mt. Diablo Health Care District into the City.
- On track to generate over $140,000 in revenues from outside printing for government agencies.
- Partnered with the Mt. Diablo Unified School Districts Workability Program to train students in print production while they provide additional production support at no cost to the City of Concord.
- Supported the City's Wellness Committee to promote health and fitness to employees.
- Worked with Information Technology to troubleshoot a failed attempt to upgrade the City's Document Imaging System (Questys).
- Coordinated two major fundraising efforts for the non-profit organization developed to support the City's Sister City Program in anticipation of hosting the 40th Anniversary Celebration in 2014.

MAJOR ACCOMPLISHMENTS Cont'd

- Successfully conducted the November 6, 2012 Election and the recruitment process for each of the City's Boards and Commissions.

INITIATIVES FOR 2013-14

- Increase Printing Services Revenue by 3% to $143,000
- Conduct a Community Survey to measure effectiveness and efficiency of service delivery to residents and businesses in the Concord community.
- Work with Information Technology on development of upgrades to the City's website.
- Transition the organization into a new Document Imaging System in concert with the Information Technology Department.
- Scan and file a backlog of documents into the Document Imaging System.
- Support the Concord Ambassadors with public outreach for homestays and activities as they make plans for the 40th Anniversary Celebrations of our Sister City Relationship with Kitakami, Japan which will take place in October 2014.
- Review and update current Policies and Procedures/Administrative Directives to ensure they meet today's business needs and organizational practices.
- Integrate the Mt. Diablo Health Care District records into the City's Records Program and scan the vital records into the City's Document Imaging System.
- Welcome and support the needs of a new City Manager as they transition into their assignment and help integrate their goals and philosophy throughout the organization.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Office of the City Manager Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,735,671	100%
Total Funding	2,735,671	

These Funds are Budgeted to the Following Programs

Program	Total Budget
City Council Services	357,044
City Management	985,451
Community Relations	294,737
Administrative Services & City Clerk	612,552
Printing Services	389,515
Franchise Management	96,372
Total Program Budget	2,735,671

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,894,433	$1,797,841	$1,975,029
Operating Expenses	$544,773	$662,945	$549,995
Internal Service Charges	$183,814	$205,073	$210,647
Total Expenditures	$2,623,020	$2,665,859	$2,735,671

The Office of the City Manager Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
City Council Services	5.71	5.71			5.71	5.71
City Management	3.13	3.13	0.09	0.07	3.22	3.20
Community Relations	1.06	1.06	0.54	0.54	1.60	1.60
Administrative Services & City Clerk	4.00	4.00	0.57	0.55	4.57	4.55
Printing Services	2.00	2.00	0.13	0.13	2.13	2.13
Franchise Management	0.10	0.10			0.10	0.10
	16.00	16.00	1.33	1.29	17.33	17.29

Program Outcome

Establish policies and ensure the City's long term financial stability for provision of effective and efficient public services so that Concord is recognized as a city of the highest quality in which to live and do business.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	357,044	100%
Total Funding	357,044	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$240,125	$240,503	$255,408
Operating Expenses	$61,728	$67,533	$67,493
Internal Service Charges	$31,643	$33,322	$34,143
Total Expenditures	$333,496	$341,358	$357,044

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Confidential Secretary	0.15	0.15			0.15	0.15
Council Member	3.00	3.00			3.00	3.00
Exec.assistant - Council/Mgr.	0.56	0.56			0.56	0.56
Mayor	1.00	1.00			1.00	1.00
Vice Mayor	1.00	1.00			1.00	1.00
	5.71	5.71			5.71	5.71

Program Outcome

To support and implement City Council polices to make Concord a City of the highest quality.

Program Objectives

1Z Administrative support for the program to provide responsive follow-up to citizen contacts and accountability of City services.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	985,451	100%
Total Funding	985,451	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$792,695	$700,066	$781,812
Operating Expenses	$114,248	$94,616	$107,900
Internal Service Charges	$47,082	$95,506	$95,739
Total Expenditures	$954,025	$890,188	$985,451

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Assistant City Manager	1.00	1.00			1.00	1.00
City Manager	1.00	1.00			1.00	1.00
Confidential Secretary	0.69	0.69			0.69	0.69
Exec.assistant - Council/Mgr.	0.44	0.44			0.44	0.44
Ltd Ser-Admin Support			0.09	0.07	0.09	0.07
	3.13	3.13	0.09	0.07	3.22	3.20

Program Outcome

To provide information to internal and external communities about City programs and policies in order to encourage two-way communication and participation in making Concord a city of the highest quality.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	294,737	100%
Total Funding	294,737	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$173,245	$199,176	$215,718
Operating Expenses	$49,461	$73,903	$78,200
Internal Service Charges		$836	$819
Total Expenditures	$222,706	$273,915	$294,737

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Community Relations Manager	1.00	1.00			1.00	1.00
Confidential Secretary	0.06	0.06			0.06	0.06
Ltd Ser-Technician			0.54	0.54	0.54	0.54
	1.06	1.06	0.54	0.54	1.60	1.60

Program Outcome

To provide public information, conduct municipal elections, and maintain the public record as required by the City Clerk to comply with Municipal, State, and Federal laws; to provide effective administrative and support services to City operating departments by delivering, mail services, records management, forms management, flow process analysis; and to administer the boards, committees, and commissions process for the City Council.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	612,552	100%
Total Funding	612,552	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$452,638	$441,337	$483,133
Operating Expenses	$71,354	$107,303	$107,000
Internal Service Charges	$40,369	$18,278	$22,419
Total Expenditures	$564,361	$566,918	$612,552

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Assistant	1.00	1.00			1.00	1.00
Administrative Clerk II	1.00	1.00			1.00	1.00
Administrative Secretary	1.00	1.00			1.00	1.00
City Clerk	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.57	0.55	0.57	0.55
	4.00	4.00	0.57	0.55	4.57	4.55

Program Outcome

To effectively conduct municipal elections and ensure processes are completed according to schedule and as prescribed by State and local laws.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
Total Funding	0	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Operating Expenses		$130,000	
Total Expenditures		$130,000	

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
No Staff Assigned						

Program Outcome

To provide graphic design, printing and bindery services, user consultation for composition and materials, and brokering services for outsourced printing.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	389,515	100%
Total Funding	389,515	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$214,169	$207,008	$228,213
Operating Expenses	$158,095	$103,456	$103,852
Internal Service Charges	$64,720	$56,973	$57,450
Total Expenditures	$436,984	$367,437	$389,515

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Graphic Designer	1.00	1.00			1.00	1.00
Ltd Ser-Admin Support			0.13	0.13	0.13	0.13
Printing Services Supervisor	1.00	1.00			1.00	1.00
	2.00	2.00	0.13	0.13	2.13	2.13

Program Outcome

To negotiate and manage franchises so that services to Concord's 38,000 cable television and 28,000 solid waste/recycling franchise customers are delivered at the lowest cost with an appropriate range of service type and quality in compliance with local, State and federal laws and regulations. As electricity deregulation is implemented by the California Public Utilities Commission, Franchise Management shall facilitate the lowest possible electrical and natural gas rates to residences, businesses, and industries located in Concord.

Program Objectives

1Z Administrative support for the program.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	96,372	100%
Total Funding	96,372	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$21,561	$9,751	$10,745
Operating Expenses	$89,887	$86,134	$85,550
Internal Service Charges		$158	$77
Total Expenditures	$111,448	$96,043	$96,372

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Confidential Secretary	0.10	0.10			0.10	0.10
	0.10	0.10			0.10	0.10

This page intentionally left blank and unnumbered

DEPARTMENT SERVICES

The Parks and Recreation Department Provides Service Through the Following Programs.

- Administration
- Camp Concord
- Facility Operations Program
- Sports & Events
- Youth and Family Services
- Senior & Special Recreation Services
- Community Services
- Concord/Pleasant Hill Health Care Dist.
- Diablo Creek - Administration

MAJOR ACCOMPLISHMENTS

- Department wide work responsibilities were redistributed to all staff as a result of two Program Manager vacancies. As the positions are filled, the department is reorganizing staff assignments and responsibilities.
- Organized grand opening event for the Meadow Homes Spray Park and worked inter-departmentally to manage the learning curve of the operation of a new facility. The first season of operation was a large success with over 8,000 visitors to the Spray Park. The new facility received the Outstanding Facility/Park Award from the California Park & Recreation Society District 3 Agency Showcase Award program.
- Successfully negotiated new five-year contract term with the Terrapins Swim Team for the use of Concord Community Pool.
- Continued to evaluate and refine the operational model for the Park Steward Patrol in partnership with the Police Department's VIPS program and the Park Maintenance Division.
- Worked collaboratively with the City Management Department to produce a combined Concord City News and Activity Guide publication that achieved cost savings while increasing distribution to all residents and Concord businesses.
- Established the Mt. Diablo Health Care District Grant Committee to implement a grant process and make funding recommendations.
- Collaborated with the First 5 Central Regional Group to provide physical activity classes for ages 3-5 utilizing grant funding from First 5.
- Transitioned the Housing Rehabilitation Program from C&ED to P&R Community Grants Manager.
- Expanded the Be a Santa to a Senior Program providing over 170 gifts to needy and lonely seniors with the support of the Commission on Aging, Boys & Girls Scouts, and community churches.
- Increased Senior Center registration by 8% in classes and special events.
- Implemented social media marketing for Senior Center special events and volunteer opportunities through Event Bright and a Constant Contact monthly eNewsletter.
- As Executive Sponsor for the Community Oriented Government Team, the team continues to address and problem solve issues that are inter-departmental, require a partnership with other agencies and the community, and that pose a city-wide challenge.

MAJOR ACCOMPLISHMENTS Cont'd

- In collaboration with Facility Maintenance and Engineering, two new offices were added at Centre Concord to accommodate staff relocations.
- Successfully implemented a new Adult Kickball League program to maximize the evening use of fields at Willow Pass Park and increase revenue generation.
- Successfully implemented a new preschool summer program, "Get Ready! Here Comes 1st Grade".
- Completed new customer enhancements to the Willow Pass Community Center facility reservation system, including customized, to-scale, event floor plan software, and new on-line customer feedback tools. These improvements have created staff efficiencies and a higher level of customer service.
- Completed a Memorandum of Understanding with Mt. Diablo Unified School District for the After School Enrichment classes held in the schools.

INITIATIVES FOR 2013-14

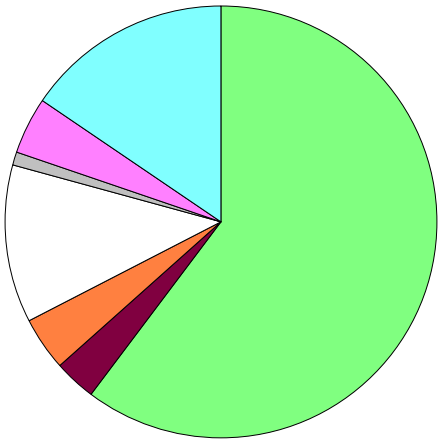
- Now that the Mt. Diablo Health Care District has become the subsidiary of the City, fiscal year 2013-14 will launch the first year of the grant funding cycle.
- Train new Community Grants Manager and transition current Program Manager-CDBG into her new position as a Program Manager-Recreation. With the promotion of a Recreation Program Coordinator to a Program Manager-Recreation, additional recruitment and department reorganization will occur.
- Negotiate a new Management Agreement for the operation of the Sleep Train Pavilion at Concord.
- Research and explore the potential of a third-party operator for the Camp Concord program.
- Research the viability of establishment of a taxi scrip program for senior citizens in collaboration with the Commission on Aging.
- Release an RFP to solicit new Food & Beverage Concessionaire/s for Willow Pass Park Ball Fields and Concord Community Pool.
- Research and implement a system to accurately measure participation levels at the Concord Senior Center.
- Complete an inspection and thorough review of Centre Concord's short and long-term building and small equipment replacement needs.
- Develop a plan to increase programs and use of the lighted tennis courts and softball fields at Willow Pass Park.
- In partnership with swim meet organizers, develop a plan that reduces the impact of on-street swim meet parking on surrounding neighborhoods at Concord Community Pool.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Parks and Recreation Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	4,273,119	60.64%
252-Housing Conservation	220,709	3.13%
254-Community Dev Block Grant	284,812	4.04%
402-Capital Projects- Reimburs	839,008	11.91%
460-Childcare	30,000	.43%
530-Cph Health Care District	302,431	4.29%
700-Golf Course	1,097,104	15.56%
Total Funding	7,047,183	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	385,301
Camp Concord	520,001
Facility Operations Program	2,309,935
Sports & Events	345,177
Youth and Family Services	854,379
Senior & Special Recreation Services	697,334
Community Services	739,521
Concord/Pleasant Hill Health Care Dist.	98,431
Diablo Creek - Administration	1,097,104
Total Program Budget	7,047,183

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$3,084,388	$3,268,117	$3,455,265
Operating Expenses	$2,976,106	$2,541,483	$2,919,939
Internal Service Charges	$1,328,920	$643,423	$671,979
Other Financing Uses	$103,077		
Total Expenditures	$7,492,491	$6,453,023	$7,047,183

The Parks and Recreation Department has the following Authorized Positions By Program

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Program	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administration	1.00	0.75			1.00	0.75
Camp Concord	2.10	2.25	4.81	4.77	6.91	7.02
Facility Operations Program	6.05	6.00	21.30	21.31	27.35	27.31
Sports & Events	0.85	0.75	0.61	0.68	1.46	1.43
Youth and Family Services	1.00	1.00	27.72	27.23	28.72	28.23
Senior & Special Recreation Services	2.00	3.00	4.25	2.60	6.25	5.60
Community Services	1.00	0.80	0.41	0.29	1.41	1.09
Concord/Pleasant Hill Health Care Dist.		0.20		1.08		1.28
Diablo Creek - Administration		0.25				0.25
	14.00	15.00	59.10	57.96	73.10	72.96

Program Outcome

To facilitate and direct the effective delivery of programs and services by supporting Departmental operations.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	385,301	100%
Total Funding	385,301	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$229,242	$178,097	$133,631
Operating Expenses	$106,511	$100,603	$100,603
Internal Service Charges	$163,041	$126,530	$151,067
Total Expenditures	$498,794	$405,230	$385,301

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Dir Community/Recreation Srvcs	1.00	0.75			1.00	0.75
	1.00	0.75			1.00	0.75

Program Outcome

To contribute to the mental and physical well being of children and adults by providing safe, organized camping programs and rental facilities in a well maintained environment while meeting or exceeding cost recovery goals.

Program Objectives

1A Facilitate and conduct a residential camping program in accordance with American Camp Association standards to achieve a 90% good or excellent customer satisfaction rating.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	520,001	100%
Total Funding	520,001	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$194,656	$235,783	$267,447
Operating Expenses	$176,354	$108,913	$170,324
Internal Service Charges	$83,903	$80,669	$82,230
Total Expenditures	$454,913	$425,365	$520,001

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Camp Director	1.00	1.00			1.00	1.00
Camp Facility Specialist	1.00	1.00			1.00	1.00
Ltd Ser-Camp Specialist			4.81	4.77	4.81	4.77
Program Manager		0.25				0.25
Senior Recreation Program Mgr	0.10				0.10	
	2.10	2.25	4.81	4.77	6.91	7.02

Program Outcome

Program Objectives

1Z Administrative Support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,309,935	100%
Total Funding	2,309,935	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,246,850	$1,353,300	$1,382,192
Operating Expenses	$556,505	$667,912	$590,270
Internal Service Charges	$578,280	$327,352	$337,473
Other Financing Uses	$102,489		
Total Expenditures	$2,484,124	$2,348,564	$2,309,935

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Ltd Ser-Recreation Specialist			21.30	21.31	21.30	21.31
Program Manager	1.50	2.25			1.50	2.25
Recreation Program Coordinator	3.75	3.75			3.75	3.75
Senior Recreation Program Mgr	0.80				0.80	
	6.05	6.00	21.30	21.31	27.35	27.31

Program Outcome

To provide and facilitate adult sports and events by offering multi-sport leagues while meeting or exceeding cost recovery goals.

Program Objectives

1Z

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	345,177	100%
Total Funding	345,177	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$108,129	$135,645	$128,388
Operating Expenses	$197,059	$204,178	$206,173
Internal Service Charges	$4,232	$12,963	$10,616
Total Expenditures	$309,420	$352,786	$345,177

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Ltd Ser-Recreation Specialist			0.61	0.68	0.61	0.68
Program Manager	0.50	0.50			0.50	0.50
Recreation Program Coordinator	0.25	0.25			0.25	0.25
Senior Recreation Program Mgr	0.10				0.10	
	0.85	0.75	0.61	0.68	1.46	1.43

Program Outcome

Program Objectives

1A Provide supervised program activities for elementary and middle school age youth in targeted neighborhoods and achieve measurable improvement in skills which promote positive behavior in 50% of participants.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	15,371	1.80%
402-Capital Projects- Reimburs	839,008	98.20%
Total Funding	854,379	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$740,820	$808,815	$800,800
Operating Expenses	$446,338	$24,310	$39,681
Internal Service Charges	$286,850		$13,898
Other Financing Uses	$588		
Total Expenditures	$1,474,596	$833,125	$854,379

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Ltd Ser-Recreation Specialist			27.72	27.23	27.72	27.23
Program Coordinator	1.00	1.00			1.00	1.00
	1.00	1.00	27.72	27.23	28.72	28.23

Program Outcome

To promote the health, wellness and independence of older adults and persons with disabilities through the collaborative delivery of programs, services, events and activities.

Program Objectives

1A Facilitate human services so that customers will obtain critical services.

1B Facilitate inclusive activities to achieve a 90% customer satisfaction rating.

1C Facilitate activities and events in collaboration with the Senior Club to achieve an 80% good to excellent rating from participating Club members.

1D Provide supervised activities for the developmentally disabled participants.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	697,334	100%
Total Funding	697,334	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$389,604	$400,996	$443,557
Operating Expenses	$169,209	$198,435	$178,047
Internal Service Charges	$199,591	$73,477	$75,730
Total Expenditures	$758,404	$672,908	$697,334

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Ltd Ser-Recreation Specialist			4.25	2.60	4.25	2.60
Program Manager	1.00	1.00			1.00	1.00
Recreation Program Aide		1.00				1.00
Recreation Program Coordinator	1.00	1.00			1.00	1.00
	2.00	3.00	4.25	2.60	6.25	5.60

Program Outcome

To provide community services assistance to low-and-moderate income Concord residents, provide program funding to aid in the prevention of slums and blight, and address urgent community needs such as disaster relief through the administration of the City of Concord's Community Development Block Grant (CDBG) and General Fund Grant Programs.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
252-Housing Conservation	220,709	29.84%
254-Community Dev Block Grant	284,812	38.51%
460-Childcare	30,000	4.06%
530-Cph Health Care District	204,000	27.59%
Total Funding	739,521	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$169,933	$155,481	$152,676
Operating Expenses	$279,650	$248,726	$586,227
Internal Service Charges	$789	$789	$618
Total Expenditures	$450,372	$404,996	$739,521

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Ltd Ser-Admin Support				0.29		0.29
Ltd Ser-Recreation Specialist			0.41		0.41	
Program Manager	1.00	0.80			1.00	0.80
	1.00	0.80	0.41	0.29	1.41	1.09

Program Outcome

To provide administration and funding through a grant application process to community organizations for needed health programs that serve residents in the Mt. Diablo Health Care District.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
530-Cph Health Care District	98,431	100%
Total Funding	98,431	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits			$80,143
Operating Expenses			$18,134
Internal Service Charges			$154
Total Expenditures			$98,431

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Ltd Ser-Admin Support				1.08		1.08
Program Manager		0.20				0.20
		0.20		1.08		1.28

Program Outcome

To manage the Diablo Creek Golf Course in order to maximize revenues while providing an affordable, high quality golf experience.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
700-Golf Course	1,097,104	100%
Total Funding	1,097,104	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$683		$66,431
Operating Expenses	$978,905	$988,406	$1,030,480
Internal Service Charges	$12,234	$16,302	$193
Total Expenditures	$991,822	$1,004,708	$1,097,104

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Dir Community/Recreation Srvcs		0.25				0.25
		0.25				0.25

This page intentionally left blank and unnumbered

DEPARTMENT SERVICES

The Police Department Provides Service Through the Following Programs.

- Police IA
- Police Parking
- Police Abatement
- PD Emergency Prepared
- Police Volunteer
- Police Administration
- Field Ops Patrol
- Field Ops SWAT
- Field Ops Detentions
- Field Ops Reserves
- Field Ops Traffic
- Field Ops Special Events
- Field Ops SET
- Field Ops Comm Serv Desk
- Field Ops Dispatch
- Field Ops Community Policing
- Field Ops Code Enforcement
- Field Ops Administration
- Support Special Victim Unit
- Support CSI
- Support Property
- Support Financial Crimes
- Support SIB
- Support Major Crimes
- Support Training
- Support Records
- Support Recruiting
- Support Administration

MAJOR ACCOMPLISHMENTS

- Office of Emergency Services: Successful planning, implementation and management of a "no notice" emergency operations exercise, which included full activation of the Emergency Operation Center in November 2012.
- Community Emergency Response Team (CERT): Volunteers conducted two full-scale exercises. One exercise was held at Brookview Park addressing people with functional access needs. The other exercise was held at the Crossings to verify radio transmission capabilities to one thousand (1000) residents.

MAJOR ACCOMPLISHMENTS Cont'd

- Volunteers in Police Services: Current active volunteers grew to 95 with an additional 16 Cades for a total of 111 volunteers. The volunteers contributed a total of 16,841 hours in 2012 which translates to a monetary savings of $395,451.
- Tow Management Software Program: Police Department personnel worked diligently with an outside vendor, all nine of the City's Rotational Tow Companies and the City of Clayton's towing service, to implement a tow management software program. The software will automatically select and notify the next available tow company, via computer or phone, based on the rotation and tow requirements. The software is "cloud based" requiring no City of Concord IT hardware, software, or personnel to run or maintain the system.
- Office of Traffic Safety Grants: The Concord Police Department has been approved for grant funds from the State of California Office of Traffic Safety (OTS) for $216,000.
- Crossing Guard Training Program: The city will be ending crossing guard subsidizes at ten locations across the city over the course of the next two school years. In anticipation of this, the department has developed a Crossing Guard Training Program to train volunteer parents to assume crossing guard responsibilities.
- Community Oriented Government: The team continues to identify homelessness as one of the top issues in the City. In 2012, an education and marketing phase began to include presentations to all City personnel about what COG is (and their role in it), web site development, media releases and partnering with Nextdoor.com to advertise and get the community involved.
- Partnership with Nextdoor.Com: The highlight of this website, essentially, is that it creates the platform for Neighborhood Watch groups to exist within participating neighborhoods and allow City staff to engage in two-way communication with more residents. Currently there are approximately twenty groups and over 100 members.
- Change 4 Real Change: The idea was created and coordinated into a community education campaign to encourage community donations for identified homeless outreach services (formerly Mayor's initiative). This initiative has formally been "turned over" from the police department to various members of our community to take responsibility and to move this program forward.
- Park Steward Program: VIPs have continued their presence in Concord parks for the purpose of public outreach and public education to improve park experiences for all Concord citizens.
- Brenden Mann Foundation Grant Part 2: This grant submission to the Brenden Foundation was granted in the amount of $68,695. The funds will allow for supplemental bike patrol in the downtown during Friday & Saturday evenings during the winter and Thurs-Sun evenings from the start of the Music and Market Series (May) until the end of the 2013 calendar year.
- ABC Grant Award: ABC grant awarded in sum of $50,000 for work on youth/alcohol- related offenses in our City.
- Concord Homeless Strategy: Continued development and work on Homeless Strategy: outreach, education and enforcement of chronic inebriates/criminal offenders along with evidenced based outreach services.
- Homeless encampment cleanups: Established procedures for quick identification and removal of camp sites; has led to dozens of campsites being identified and removed over the past year. Great partnerships developed with Caltrans, EBRPD, EBMUD and County programs.
- Chronic Inebriant Diversion Program: Created and developed to address problems arising from chronic homelessness and drunkenness. Identifies the problem person(s) and diverts them into a specialized voluntary program designed to modify their behavior.

MAJOR ACCOMPLISHMENTS Cont'd

- National Night Out: Aug. 2012: City wide neighborhood celebrations and Downtown event funded solely with donations and with approximately 1000-1500 people in attendance.
- Shopping Cart Abatement Program: During 2012 there were 716 shopping carts retrieved, returned etc. New program implemented this fiscal year that involves collaborative relationship between the shopping cart retrieval company and Code Enforcement.
- Adopt-A-Street Program: Eleven active groups currently participating in Code Enforcement-related program. One Saturday each month Adopt-A-Street cleanups involve 220 volunteers and remove over 2300 pounds of litter from some of the City's main thoroughfares.
- Jail Staffing: Due to budgetary constraints, during FY 12/13 the CPD Jail underwent a significant staffing reduction, resulting in the loss of all part-time staff, and the restructuring of the fulltime Community Service Officers schedules to a modified 3/12 shift plan. Through this collaborative team approach, the Jail was able to remain a 24/7 facility.
- Jail Inspections: During FY 12/13, the CPD Jail, which books on average some five thousand prisoners a year, underwent several significant external inspections by the California Department of Corrections, the Contra Costa Juvenile Justice League and the Contra Costa County Health Department. In every instance the Jail was found to be in 100 percent compliance.
- Crime Trends: During the FY 12/13, the CPD Patrol Division embarked on an intelligence-based policing strategy for officers to utilize during their discretionary time. With intelligence reports supplied by the Investigations Division, coupled with other intelligence sources, officers were directed toward known criminal offenders and crime locations in an effort to reduce contemporary crime trends. While still in its infancy, this strategy was met with many successful outcomes, to include arrests, seizures of contraband and ill-gotten gains, recovery of stolen property, and the tangible reduction of crime in certain areas and classifications.
- Crime Activity Tool: Full implementation of a Police Department Intranet Crime Activity Tool (CAT) and mapping utility, which affords PD personnel with the tactical ability to identify emerging crime trends as they occur (<24 hours) so operational focus may be shifted appropriately to impact hotspots. Also provides for some strategic crime analysis.
- Crime Analysis Group: Creation of an interim Crime Analysis Group (CAG), consisting of several PD volunteers with subject matter expertise and training. Led by Police Department Investigations staff.
- Sex Offender Database: Consolidation of all local sex offender (PC 290) records into a new central Special Victims Unit (SVU) database, which will provide reliable and current information on all registered sex offenders in Concord, including an online, field-accessible mapping utility. Primarily intended as a field-level investigative tool for Patrol personnel and Detectives.
- Crime Intelligence Bulletin: Expansion of the existing Investigations Division weekly Crime-Intel bulletin, to include intelligence, trends, and crime suspect information regarding robbery and select aggravated assault crimes.
- Metal Theft Prevention: Expansion of the existing Financial Crimes Unit (FCU) metal theft prevention and investigations strategy, to include compliance audits of local recyclers, seizure of suspected stolen metals, metal theft training to all Patrol Officers, public outreach and education, and research into technologies which aid prevention/investigation efforts.

MAJOR ACCOMPLISHMENTS Cont'd

- Background services: In order to meet the demand for professional and timely background services necessary to meet hiring demands for sworn and non-sworn staff, the Police Department has entered into an interagency agreement with the Contra Costa County Office of the Sheriff and has negotiated a Professional Services Agreement with a private security firm, bringing increased stability and consistency to the hiring process without impacting current staff time.
- Street Gang Unit: In order to respond more effectively to community street gang issues and narcotics and dangerous drug issues the Street Gang Unit was permanently assigned to the Special Investigations Bureau. This unit is now charged with intelligence driven detection, disruption, and dismantling of criminal street gangs, outlaw motorcycle gangs and narcotics and dangerous drug distribution cells.

INITIATIVES FOR 2013-14

- Review and update the City of Concord's Emergency Operation Plan. This project will ensure compliance with State and Federal regulations and establish an ongoing training program for City staff and community volunteers.
- Purchase of Electronic Chalking Equipment for Parking Enforcement: License Plate Recognition (LPR) technology can be used to electronically "chalk" parked vehicles. Because LPR technology can scan thousands of license plates in an hour there will be significant productivity increases. This technology will mount on the top of the existing parking scooter and will also help to reduce ergonomic issues related to physically chalking vehicles.
- False alarms are a costly problem for law enforcement. Resources are already stretched thin and unnecessary police dispatches add extra strain, not to mention threatening those with real emergencies. Responding to false alarm signals wastes precious time that could be spent getting to a genuine crisis.
- Homeless Strategy Initiative: This initiative will be an area of impact and action toward reducing the number of homeless and/or homeless related issues in the Concord community.
- Mt. Diablo Unified School District Safety Partnership Initiative: Partnership/collaboration with the Mt. Diablo School District is paramount and assists in our necessary priority to diminish truancy, juvenile-related crime, and increase overall school safety. The truancy impact in Concord extends to daytime crime and disorder, economic impact and quality of life issues relative to local businesses, neighborhoods, parks, and state educational attendance requirements. The continued implementation and maintenance of the daytime curfew ordinance, introduction of school safety site-inspections and school staff trainings, and police classroom presentations in the school will foster effective communications and enhanced partnerships, while at the same time, keep students engaged, on campus and create a safe campus community.

INITIATIVES FOR 2013-14 Cont'd

- Concord Community Court Initiative: Currently, the City of Concord struggles with effective and timely response to nuisance and quality of life issues related to truancy, chronic inebriancy, and vagrancy. A Concord CCH (Community Court Hearing) program would be operated by the police department in conjunction with the District Attorney's Office, pursuant to the authority of Penal Codes 14150 - 14156. The program would be administered by a third party, such as "California Community Dispute Services" (CaCDS), which places an attorney as an arbitrator/mediator. A Concord community court would relieve the formal justice system from a portion of its case load, provide alternative responses to nuisance crimes, community blight, and quality of life matters, while also providing case disposition alternatives such as community service, rehabilitative justice, and mediation. The implementation and maintenance of a CCH would incur no extra cost, with neutral or positive impact to the city.

- Replacement of Police Vehicle Fleet Standard Model: The Police Department will work with the Fleet Manager to maintain a safe and efficient fleet of vehicles. The Police Department will work to identify a replacement for the Ford Crown Victoria Police Interceptor patrol car which is no longer being manufactured.

- Crossing Guard Subsidy Reduction/Elimination and Training of School Volunteers: The City of Concord has subsidized ten crossing guard intersections in the City. The City has advised the School District that the city will continue funding the program for the 2013 school year. In the 2014 school year the locations will be dropped in half and the subsidy will end in its entirety in the 2015 school year. The Police Department has developed a Crossing Guard Training program and offered schools the opportunity to have their parents trained as volunteers.

- Community Service Desk Volunteer Program: The Police Headquarters' Community Service Desk (CSD) is the main hub of the Police Department for customer intake during business hours. Despite the high volume of walk-in and telephone traffic, the CSD Staff has been necessarily reduced as a result of budgetary constraints. A pilot program is being developed to augment the CSD Staff with trained Volunteers who will serve as the first level of contact, or "greeters", for CSD customers. The Volunteers will determine the customer's needs, and direct them as appropriate. In the event the customer needs to make a police report, or requires information beyond what the Volunteer can provide, they will be transferred to the CSD Staff.

- Law Enforcement Records Management System (RMS): The Police Department is in need of a new Records Management System (RMS) in order to meet the needs of the community in predicting and responding effectively to crime trends. The new RMS system will also position the Police Department to better respond statistically to outside inquiries on crime and crime trends. It will better automate our obligatory reporting on Uniform Crime Reports (UCR Crimes) as well as further automate the Records Bureau function, freeing up staff time for other duties. It will include improved capabilities in crime analysis, case management functions, field reporting, booking and arrest procedures, permitting and licensing, asset and training management functions. A document; Standard Function Specifications for RMS published by the National Institute for Justice (NIJ) is being used as a foundation for the research and review of outside vendors capable of responding to the anticipated Request for Proposals (RFP).

INITIATIVES FOR 2013-14 Cont'd

- Crime Analysis Officer Special Investigations Unit: Intelligence gathering and dissemination is one of the largest and most critical components of the Special Investigations Bureau. Assigning one detective to be the focal point or fusion center for the receipt, gathering, analysis, and sharing of drug and gang related information is paramount to the success of fighting these crimes. Succinct and timely information flowing from this detective will empower front-line officers as well as investigators and offer the opportunity to deploy resources where the highest and most direct impact can be accomplished.

- Domestic Violence Wrap-around Services: Family violence has profound effects on its primary victims, secondary victims, witnesses, neighborhoods and the community at large. While violent and controlling psychosocial pathologies exhibited by suspects are rarely corrected with police action, victim separation, referral, treatment, and recovery is possible. The Concord Police Department currently has in house victim advocacy, treatment referral and recovery assistance on a limited basis. With limited space and operational capacity for services it is impossible to serve all of the victims of family violence that could benefit from assistance.

  Primarily women, children, and the elderly who have limited personal resources, our victim clients deserve an opportunity to break away from violence and control and become independent, high functioning members of our community. In order to reach the optimum number of victim clients, many jurisdictions have moved to a Family Justice Center Model essentially one location that houses a full array of family services, police personnel, prosecutors, all in a secure, safe location.

- Crime Analysis (24 Hour Crime Clock): The Concord Police Department is currently operating without a dedicated crime analyst unit. The goal of this project will be to expand, implement, and semi-automate a provisional, online (Intranet) crime analysis system to provide tactical (24 hour) and strategic intelligence regarding crime trends. This tool set will facilitate intelligence-led policing in the Department.

- Computer Forensic Vehicle: The Concord Police Department currently investigates an increasing number of crimes requiring specialized evidentiary analysis of seized computers and electronic devices. The goal of this project will be to expand our current capabilities to forensically examine computers and electronics for digital evidence so the forensic examination can be done in the field. This will be accomplished through the conversion of an existing PD SIB van into a mobile computer forensics vehicle (CFV). This vehicle will significantly improve our ability to investigate and evaluate evidence of serious crimes while still on-scene, and eliminate the down-time and backlog associated with seizing evidence for forensic examination for days or weeks later. This vehicle asset will also work hand-in-hand with our 290 compliance project this year.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Police Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	42,529,761	100%
Total Funding	42,529,761	

These Funds are Budgeted to the Following Programs

Program	Total Budget
Police IA	235,841
Police Parking	292,884
Police Abatement	115,714
PD Emergency Prepared	95,735
Police Volunteer	81,277
Police Administration	1,802,080
Field Ops Patrol	14,767,359
Field Ops SWAT	174,057
Field Ops Detentions	503,465
Field Ops Reserves	17,000
Field Ops Traffic	2,156,912
Field Ops Special Events	121,350
Field Ops SET	1,323,376
Field Ops Comm Serv Desk	422,203
Field Ops Dispatch	1,997,675
Field Ops Community Policing	1,003,959
Field Ops Code Enforcement	869,790
Field Ops Administration	5,610,933
Support Special Victim Unit	1,332,261
Support CSI	1,267,381
Support Property	185,098
Support Financial Crimes	1,346,559
Support SIB	1,447,865
Support Major Crimes	1,302,891
Support Training	467,288
Support Records	930,587
Support Recruiting	81,342
Support Administration	2,576,879
Total Program Budget	42,529,761

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$36,396,904	$35,292,192	$36,089,130
Operating Expenses	$2,386,154	$2,562,071	$2,684,794
Internal Service Charges	$3,166,034	$3,585,435	$3,755,837
Capital Outlay		$150,000	
Other Financing Uses	$27,398		
Total Expenditures	$41,976,490	$41,589,698	$42,529,761

The Police Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Police IA	1.00	1.00	0.08	0.08	1.08	1.08
Police Parking	3.00	3.00	1.06	1.06	4.06	4.06
Police Abatement			3.09	3.09	3.09	3.09
PD Emergency Prepared	0.50	0.50			0.50	0.50
Police Volunteer	0.50	0.50			0.50	0.50
Police Administration	6.00	6.00	0.77	0.77	6.77	6.77
Field Ops Patrol	82.00	85.00	1.29	1.29	83.29	86.29
Field Ops SWAT			0.70	0.70	0.70	0.70
Field Ops Detentions	4.00	4.20	0.67	1.24	4.67	5.44
Field Ops Traffic	11.00	11.00	0.28	0.28	11.28	11.28
Field Ops Special Events	1.00		0.72	0.72	1.72	0.72
Field Ops SET	7.00	7.00	0.30	0.30	7.30	7.30
Field Ops Comm Serv Desk	4.00	2.80	1.31	1.31	5.31	4.11
Field Ops Dispatch	14.00	15.00	3.09	3.09	17.09	18.09
Field Ops Community Policing	3.00	5.00			3.00	5.00
Field Ops Code Enforcement	5.00	6.00	0.49	0.49	5.49	6.49
Field Ops Administration	8.00	7.00	1.02	1.07	9.02	8.07
Support SRO (700407410)	4.00		0.05		4.05	
Support Special Victim Unit	8.00	7.00	0.31	0.31	8.31	7.31
Support CSI	4.00	4.00	0.90	0.90	4.90	4.90
Support Property	1.00	2.00	0.02	0.02	1.02	2.02
Support Financial Crimes	7.00	7.00	0.31	0.31	7.31	7.31
Support SIB	7.00	7.00	0.45	0.45	7.45	7.45
Support Major Crimes	6.00	6.00	0.61	0.61	6.61	6.61
Support Training	1.00	1.00	3.85	1.61	4.85	2.61
Support Records	10.00	10.00	1.10	1.10	11.10	11.10
Support Recruiting			0.06	0.06	0.06	0.06
Support Administration	7.00	7.00			7.00	7.00
	205.00	205.00	22.53	20.86	227.53	225.86

Program Outcome

Provide quality control of Police Services by assuring the department is responsive to all expressions of public concern.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	235,841	100%
Total Funding	235,841	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$231,223	$232,569
Operating Expenses		$5,000	$2,500
Internal Service Charges		$789	$772
Total Expenditures		$237,012	$235,841

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Sergeant	1.00	1.00	0.08	0.08	1.08	1.08
	1.00	1.00	0.08	0.08	1.08	1.08

Program Outcome

Enforcement of parking violations.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	292,884	100%
Total Funding	292,884	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$37,737	$265,861	$283,067
Operating Expenses	$2,706	$7,500	$7,500
Internal Service Charges		$2,366	$2,317
Total Expenditures	$40,443	$275,727	$292,884

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Community Service Officer	1.00		0.04	0.04	1.04	0.04
Ltd Ser-Public Safety Asst			1.02	1.02	1.02	1.02
Parking Services Officer	2.00	2.00			2.00	2.00
Program Assistant		1.00				1.00
	3.00	3.00	1.06	1.06	4.06	4.06

Program Outcome

Abate inoperable and unregistered vehicles.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	115,714	100%
Total Funding	115,714	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$17,915	$114,216	$113,214
Operating Expenses	$666	$2,500	$2,500
Total Expenditures	$18,581	$116,716	$115,714

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Community Service Officer			0.01	0.01	0.01	0.01
Ltd Ser-Public Safety Asst			3.08	3.08	3.08	3.08
			3.09	3.09	3.09	3.09

Program Outcome

Provide emergency preparedness training for city employees and the community.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	95,735	100%
Total Funding	95,735	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$61,602	$67,639
Operating Expenses	$4,666	$27,110	$27,710
Internal Service Charges		$394	$386
Total Expenditures	$4,666	$89,106	$95,735

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Program Manager	0.50	0.50			0.50	0.50
	0.50	0.50			0.50	0.50

Program Outcome

Provide citizen volunteer support to successfully augment police programs.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	81,277	100%
Total Funding	81,277	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$61,606	$67,639
Operating Expenses	$10,003	$8,852	$13,252
Internal Service Charges		$394	$386
Total Expenditures	$10,003	$70,852	$81,277

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Program Manager	0.50	0.50			0.50	0.50
	0.50	0.50			0.50	0.50

Program Outcome

Support and maintain the effectiveness of the Police Department by maintaining a qualified work force, responding to requests for materials and deficiencies in the department facility and vehicle fleet, developing and monitoring the department budget and providing the exchange of meaningful information to individuals inside and outside the department.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,802,080	100%
Total Funding	1,802,080	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,630	$929,948	$965,876
Operating Expenses	$209,902	$600,319	$662,913
Internal Service Charges		$163,020	$173,291
Total Expenditures	$211,532	$1,693,287	$1,802,080

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administrative Secretary	2.00	2.00			2.00	2.00
Administrative Svcs Manager	1.00	1.00			1.00	1.00
Chief Of Police	1.00	1.00			1.00	1.00
Community Service Officer	1.00	1.00			1.00	1.00
Exec Secretary - Confidential	1.00	1.00	0.01	0.01	1.01	1.01
Police Officer			0.64	0.64	0.64	0.64
Police Sergeant			0.12	0.12	0.12	0.12
	6.00	6.00	0.77	0.77	6.77	6.77

Program Outcome

Provide effective and efficient police services to the City of Concord, 24 hours a day including: protection of life and property, maintenance of order, and a myriad of assigned municipal services.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	14,767,359	100%
Total Funding	14,767,359	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$59,746	$13,800,672	$14,659,220
Operating Expenses	$11,964	$66,000	$42,500
Internal Service Charges		$64,676	$65,639
Total Expenditures	$71,710	$13,931,348	$14,767,359

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	74.00	77.00	0.93	0.93	74.93	77.93
Police Sergeant	8.00	8.00	0.36	0.36	8.36	8.36
	82.00	85.00	1.29	1.29	83.29	86.29

Program Outcome

Respond to and handle SWAT/Tactical incidents.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	174,057	100%
Total Funding	174,057	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$3,241	$125,359	$124,057
Operating Expenses	$76,758	$73,000	$50,000
Total Expenditures	$79,999	$198,359	$174,057

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer			0.55	0.55	0.55	0.55
Police Sergeant			0.15	0.15	0.15	0.15
			0.70	0.70	0.70	0.70

Program Outcome

Provide detention services.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	503,465	100%
Total Funding	503,465	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$349,542	$448,122
Operating Expenses	$18,106	$87,100	$52,100
Internal Service Charges		$3,155	$3,243
Total Expenditures	$18,106	$439,797	$503,465

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Community Service Officer	4.00	4.20			4.00	4.20
Community Service Officer-Det			0.19	0.76	0.19	0.76
Ltd Ser-Public Safety Asst			0.48	0.48	0.48	0.48
	4.00	4.20	0.67	1.24	4.67	5.44

Program Outcome

Volunteer program of sworn officers used to augment police services.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	17,000	100%
Total Funding	17,000	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Operating Expenses	$6,936	$24,000	$17,000
Total Expenditures	$6,936	$24,000	$17,000

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
No Staff Assigned						

Program Outcome

Ensure safety of pedestrians, bicycle and vehicular traffic by providing patrol and radar enforcement to achieve a 0% increase per year in accidents.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,156,912	100%
Total Funding	2,156,912	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$59,865	$2,119,733	$2,128,418
Operating Expenses	$34,689	$20,000	$20,000
Internal Service Charges		$8,676	$8,494
Total Expenditures	$94,554	$2,148,409	$2,156,912

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	10.00	10.00	0.23	0.23	10.23	10.23
Police Sergeant	1.00	1.00	0.05	0.05	1.05	1.05
	11.00	11.00	0.28	0.28	11.28	11.28

Program Outcome

Sworn officers providing police services for community/ private events.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	121,350	100%
Total Funding	121,350	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$197,369	$120,350
Operating Expenses	$1,500	$2,000	$1,000
Internal Service Charges		$789	
Total Expenditures	$1,500	$200,158	$121,350

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Community Service Officer	1.00		0.05	0.05	1.05	0.05
Police Officer			0.56	0.56	0.56	0.56
Police Sergeant			0.11	0.11	0.11	0.11
	1.00		0.72	0.72	1.72	0.72

Program Outcome

Provide flexible teams of officers that are a resource to other work units to address community problems.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,323,376	100%
Total Funding	1,323,376	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$1,325,831	$1,309,970
Operating Expenses	$4,969	$9,500	$8,000
Internal Service Charges		$5,521	$5,406
Total Expenditures	$4,969	$1,340,852	$1,323,376

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	6.00	6.00	0.24	0.24	6.24	6.24
Police Sergeant	1.00	1.00	0.06	0.06	1.06	1.06
	7.00	7.00	0.30	0.30	7.30	7.30

Program Outcome

Provide public assistance at the Community Service Desk.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	422,203	100%
Total Funding	422,203	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$487,167	$414,041
Operating Expenses	$988	$7,500	$6,000
Internal Service Charges		$3,155	$2,162
Total Expenditures	$988	$497,822	$422,203

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Community Service Officer	3.00	1.80	0.11	0.11	3.11	1.91
Ltd Ser-Public Safety Asst			1.20	1.20	1.20	1.20
Police Officer	1.00	1.00			1.00	1.00
	4.00	2.80	1.31	1.31	5.31	4.11

Program Outcome

Answer emergency telephone lines and dispatch police officers to incidents within the City.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,997,675	100%
Total Funding	1,997,675	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$746,215	$1,769,888	$1,948,592
Operating Expenses	$5,358	$37,500	$37,500
Internal Service Charges		$11,042	$11,583
Total Expenditures	$751,573	$1,818,430	$1,997,675

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Lead Dispatcher	2.00	2.00	0.96	0.96	2.96	2.96
Ltd Ser-Public Safety Asst			2.13	2.13	2.13	2.13
Police Dispatcher I	2.00	3.00			2.00	3.00
Police Dispatcher II	9.00	9.00			9.00	9.00
Police Sergeant	1.00	1.00			1.00	1.00
	14.00	15.00	3.09	3.09	17.09	18.09

Program Outcome

Promote crime prevention, community awareness and community partnerships.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,003,959	100%
Total Funding	1,003,959	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$638,969	$995,098
Operating Expenses	$1,671	$5,000	$5,000
Internal Service Charges		$2,366	$3,861
Total Expenditures	$1,671	$646,335	$1,003,959

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	1.00	3.00			1.00	3.00
Police Sergeant	2.00	2.00			2.00	2.00
	3.00	5.00			3.00	5.00

Program Outcome

Preserve and enhance the quality and appearance of the City's neighborhoods.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	869,790	100%
Total Funding	869,790	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$54,249	$650,014	$775,194
Operating Expenses	$5,306	$104,585	$31,895
Internal Service Charges		$5,666	$62,701
Total Expenditures	$59,555	$760,265	$869,790

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Clerk III		1.00				1.00
Code Enforcement Officer	4.00	4.00	0.01	0.01	4.01	4.01
Ltd Ser-Public Safety Asst			0.48	0.48	0.48	0.48
Police Officer	1.00	1.00			1.00	1.00
	5.00	6.00	0.49	0.49	5.49	6.49

Program Outcome

Administrative support of Field Operations program's objectives and resources.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	5,610,933	100%
Total Funding	5,610,933	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$11,121	$2,759,464	$2,792,983
Operating Expenses	$52,205	$300,755	$353,357
Internal Service Charges		$2,415,081	$2,464,593
Capital Outlay		$150,000	
Total Expenditures	$63,326	$5,625,300	$5,610,933

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Clerk III	1.00				1.00	
Administrative Secretary	1.00	1.00			1.00	1.00
Police Captain	1.00	1.00			1.00	1.00
Police Lieutenant	5.00	5.00			5.00	5.00
Police Officer			0.93	0.98	0.93	0.98
Police Sergeant			0.09	0.09	0.09	0.09
	8.00	7.00	1.02	1.07	9.02	8.07

Program Outcome

Conduct thorough investigation of abuse cases so that criminal charges are filed by the District Attorney's.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,332,261	100%
Total Funding	1,332,261	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$4,661	$1,470,622	$1,319,855
Operating Expenses	$36,762	$16,000	$7,000
Internal Service Charges		$6,310	$5,406
Total Expenditures	$41,423	$1,492,932	$1,332,261

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	7.00	6.00	0.24	0.24	7.24	6.24
Police Sergeant	1.00	1.00	0.07	0.07	1.07	1.07
	8.00	7.00	0.31	0.31	8.31	7.31

Program Outcome

Respond to crime scenes for the collection and preservation of physical evidence.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,267,381	100%
Total Funding	1,267,381	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$520,858	$548,992
Operating Expenses	$258,610	$715,300	$715,300
Internal Service Charges		$3,155	$3,089
Total Expenditures	$258,610	$1,239,313	$1,267,381

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Forensic Specialist I	1.00	2.00	0.19	0.19	1.19	2.19
Forensic Specialist II	2.00	1.00			2.00	1.00
Ltd Ser-Public Safety Asst			0.71	0.71	0.71	0.71
Police Officer	1.00	1.00			1.00	1.00
	4.00	4.00	0.90	0.90	4.90	4.90

Program Outcome

Receiving, storing, controlling and disposing of physical evidence and property collected and seized.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	185,098	100%
Total Funding	185,098	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$75,179	$164,054
Operating Expenses	$1,296	$19,500	$19,500
Internal Service Charges		$789	$1,544
Total Expenditures	$1,296	$95,468	$185,098

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Community Service Officer	1.00	2.00	0.02	0.02	1.02	2.02
	1.00	2.00	0.02	0.02	1.02	2.02

Program Outcome

Conduct burglary, auto theft and felony financial/fraud crimes investigations.

Program Objectives

1Z01 Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,346,559	100%
Total Funding	1,346,559	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$1,314,546	$1,324,903
Operating Expenses	$872	$15,250	$16,250
Internal Service Charges		$5,521	$5,406
Total Expenditures	$872	$1,335,317	$1,346,559

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	6.00	6.00	0.24	0.24	6.24	6.24
Police Sergeant	1.00	1.00	0.07	0.07	1.07	1.07
	7.00	7.00	0.31	0.31	7.31	7.31

Program Outcome

Initiate and conduct drug and vice investigations.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,447,865	100%
Total Funding	1,447,865	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$1,410,781	$1,354,309
Operating Expenses	$10,249	$92,150	$88,150
Internal Service Charges		$5,521	$5,406
Total Expenditures	$10,249	$1,508,452	$1,447,865

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	6.00	6.00	0.34	0.34	6.34	6.34
Police Sergeant	1.00	1.00	0.11	0.11	1.11	1.11
	7.00	7.00	0.45	0.45	7.45	7.45

Program Outcome

Conduct murder, robbery, domestic violence and felony assault investigations.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,302,891	100%
Total Funding	1,302,891	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$1,284,335	$1,293,008
Operating Expenses	$4,356	$4,250	$5,250
Internal Service Charges		$4,732	$4,633
Total Expenditures	$4,356	$1,293,317	$1,302,891

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer	5.00	5.00	0.47	0.47	5.47	5.47
Police Sergeant	1.00	1.00	0.14	0.14	1.14	1.14
	6.00	6.00	0.61	0.61	6.61	6.61

Program Outcome

Provide In-service training and professional development to sworn and non-sworn personnel so that mandatory training requirements are accomplished.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	467,288	100%
Total Funding	467,288	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$10,436	$453,245	$304,016
Operating Expenses	$155,911	$49,500	$162,500
Internal Service Charges		$789	$772
Total Expenditures	$166,347	$503,534	$467,288

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Ltd Ser-Public Safety Asst			3.48	1.24	3.48	1.24
Police Officer			0.32	0.32	0.32	0.32
Police Sergeant	1.00	1.00	0.05	0.05	1.05	1.05
	1.00	1.00	3.85	1.61	4.85	2.61

Program Outcome

Provide police record management, including processing State and Federally mandated report submissions.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	930,587	100%
Total Funding	930,587	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits		$832,025	$899,365
Operating Expenses	$8,528	$23,500	$23,500
Internal Service Charges		$7,887	$7,722
Total Expenditures	$8,528	$863,412	$930,587

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Clerk II	6.00	6.00	0.14	0.14	6.14	6.14
Administrative Clerk III	3.00	3.00			3.00	3.00
Ltd Ser-Public Safety Asst			0.96	0.96	0.96	0.96
Police Records Manager	1.00	1.00			1.00	1.00
	10.00	10.00	1.10	1.10	11.10	11.10

Program Outcome

Recruit and select new department employees.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	81,342	100%
Total Funding	81,342	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$11,761	$9,541	$9,442
Operating Expenses	$17,924	$63,900	$71,900
Total Expenditures	$29,685	$73,441	$81,342

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Police Officer			0.06	0.06	0.06	0.06
			0.06	0.06	0.06	0.06

Program Outcome

Administrative support for Investigations Bureau.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	2,576,879	100%
Total Funding	2,576,879	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$85,720	$1,415,463	$1,425,137
Operating Expenses	$75,854	$170,000	$234,717
Internal Service Charges		$860,486	$917,025
Total Expenditures	$161,574	$2,445,949	$2,576,879

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Clerk II	2.00	2.00			2.00	2.00
Administrative Secretary	1.00	1.00			1.00	1.00
Police Captain	1.00	1.00			1.00	1.00
Police Lieutenant	3.00	3.00			3.00	3.00
	7.00	7.00			7.00	7.00

DEPARTMENT SERVICES

The Public Works Department Provides Service Through the Following Programs.

- Administration
- Traffic Signals Maintenance
- City-wide Street Light District
- Sewer Operations
- Signs & Markings
- Drainage Management
- Street Cleaning
- Street Maintenance
- Curbs, Gutters, and Sidewalk Maintenance
- Fleet Management
- Parks Maintenance Services
- City Maintained Medians,Trees,Open Space
- Landscape Maintenance
- Building Maintenance
- Custodial Services
- Graffiti Removal

MAJOR ACCOMPLISHMENTS

- Designed and implemented a center island median maintenance condition assessment tool to enhance the quality control and scheduling if median maintenance work.
- Completed irrigation system controller upgrades at selected parks. New controllers are accessible through the internet resulting in water savings and increased staff efficiency by reducing the need for on-site manual calibration. When resources are available, system wide upgrades will provide similar benefits.
- The Arbor Day Foundation designated Concord as a TREE CITY USA for a superior urban forest and with the Growth Award to recognize environmental improvement and high levels of tree care. This award is designed not only to recognize achievement, but also to communicate new ideas and help the leaders of all TREE CITY USAs plan for improving community tree care.
- Collaborated with the Human Resources Department to implement an entirely new hands-on assessment center screening process designed to identify prospective part time staff with the greatest likelihood to provide high quality landscaping maintenance support.
- Supported a variety of special events and community based celebrations such as the Colony Park Neighbors Associations' 14th Annual Christmas Tree Lighting, Easter Egg Hunt and 4th of July activities.
- Achieved full compliance and met the Contra Costa County Consolidated Fire District deadlines for the annual weed abatement program. Dried brush and weeds on City owned property and open space were trimmed and removed or handled with tractor disc as appropriate to reduce the potential of property damage from wild fires.
- Continued partnership with Markham Regional Arboretum Society (MRAS) to maintain Markham Nature Park at the highest possible levels. MRAS donated $5,000 to enable hiring of a seasonal parks laborer.

MAJOR ACCOMPLISHMENTS Cont'd

- Parks Division staff coordinated approximately 5,300 hours of volunteer work throughout the park system including waterway cleanups, weeding, trash collection and various park maintenance projects.
- Supported completion of the Newhall Park playground project and installation of new ADA compatible pathway at Dave Brubeck Park with Engineering Services.
- Parks Division was recertified as Green Business by the Contra Costa Green Business Program by successfully demonstrating full compliance with local environmental regulatory agencies and taking action to conserve resources and protect the environment.
- Through a comprehensive request for proposal process, selected a local Concord business to serve the landscape maintenance needs for Kirkwood and Pine Hollow Landscape Assessment Districts.
- Successfully swept 1,490 streets on a monthly basis.
- Maintained and repaired 259 City of Concord vehicles with an average vehicle in-commission rate over 90%.
- Replaced four 2000 and 2001 model year police detective units with new 2013 model units including new, LED emergency lighting.
- Replaced three 2000 and 2002 model year Special Enforcement Team (SET) units with new units including new, LED emergency lighting.
- Completed California Air Resources Board Periodic Smoke Inspection Program smoke opacity inspections of heavy-duty diesel trucks over 4 years old and over 14,000 pounds Gross Vehicle Weight.
- Conducted first ever online survey of fleet maintenance customers from various outside agencies using three criteria: timeliness of service; work quality; and customer service. The response rate for the survey was 67% with 100% of all responses rating the shop as "excellent" in each of the three categories.
- Supported the Community Economic and Development Department on a variety of projects including: ESCO; the downtown sewer rehabilitation project; through sewer system hydro and inspections on Cowell and Monument Boulevard Spot Repair Project; by providing analysis and technical support for the Holbrook Creek Grant Street Culvert Sewer Repair Project; analysis and technical support for Pavilion Emergency Hillside Repair including coordination of construction with an outside contractor.
- Co-development of the Lower Sewer Lateral Policy Review & Update.
- Hydro cleaned more than 130 miles and televised 27 miles of sanitary sewer system mainlines.
- Completed 130 Fats, Oil and Grease (FOG) Inspections with 15 enforcement actions taken.
- Removed more than 400,000 square feet of graffiti from both public and private property.

INITIATIVES FOR 2013-14

- Central Contra Costa Sanitary District's (CCCSD) Concord Recycled Water Project will expand CCCSDs recycled water distribution system to provide tertiary-treated recycled water for irrigation in landscape medians in the Downtown Landscape Maintenance District Collector Median Zone. These landscape medians currently use potable water which originates from the Delta. Using recycled water in lieu of potable water is environmentally responsible and costs 25% less than potable water.
- Provide community outreach and education to increase awareness and use of the City's existing and future bicycled racks and pursue grant funding for additional locations.

INITIATIVES FOR 2013-14 Cont'd

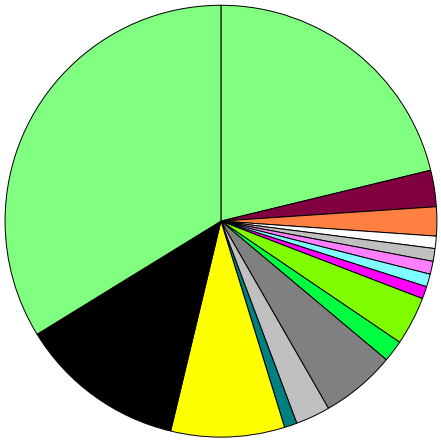
- State and Federal regulations require the City to have an active road sign inventory collection and management system. Road signs are measured for retro-reflectivity and replaced when outside of established ranges. A sign replacement policy is required for changing out signs which are substandard.
- Wastewater professionals are in the business of protecting both public health and the environment. This is achieved by ensuring that wastewater systems are operated efficiently and effectively. Becoming certified in Collection System Maintenance through the California Water Environment Association demonstrates the City's commitment to protecting the community's health and environment. It also demonstrates to regulatory bodies that the City has the most qualified individuals operating its wastewater collection system.
- Public Works, Information Technology, and Concord PD have joined together to form a small task force that will address copper wire theft. The team will continue to evaluate and implement proactive approaches to catching and convicting copper thieves.

SIGNIFICANT CHANGES FOR 2013-14

- None anticipated at this time.

The Public Works Department Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	5,765,674	22.34%
200-Street Lighting Maintenanc	734,859	2.85%
210-Downtown Maintenance Distr	597,014	2.31%
211-Pinehollow Landscape Maint	77,947	.30%
212-Kirkwood Landscape Mainten	66,252	.26%
213-Ygnacio Woods Landscape Ma	8,536	.03%
214-Balhan Terrace Landscape M	719	.00%
215-Valley Terrace Landscape M	727	.00%
260-State Gas Tax	981,788	3.80%
261-State Gas Tax - Prop. 111	447,466	1.73%
262-State Gas Tax-Section 2103	1,520,331	5.89%
270-Storm Water Management	697,513	2.70%
475-Measure J Local	32,922	.13%
630-Building Maintenance Fund	2,319,708	8.99%
633-Fleet Maintenance Fund	3,390,107	13.13%
710-Sewer Operating	9,170,973	35.54%
Total Funding	25,812,536	



These Funds are Budgeted to the Following Programs

Program	Total Budget
Administration	493,823
Traffic Signals Maintenance	602,253
City-wide Street Light District	734,859
Sewer Operations	9,170,973

Signs & Markings	673,075
Drainage Management	187,996

These Funds are Budgeted to the Following Programs cont'd

Street Cleaning	509,517
Street Maintenance	994,805
Curbs, Gutters, and Sidewalk Maintenance	108,152
Fleet Management	3,390,107
Parks Maintenance Services	3,212,514
City Maintained Medians,Trees,Open Space	2,351,584
Landscape Maintenance	751,195
Building Maintenance	1,699,080
Custodial Services	620,628
Graffiti Removal	311,975
Total Program Budget	25,812,536

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$7,950,273	$8,648,387	$9,501,402
Operating Expenses	$7,047,156	$10,254,040	$11,533,235
Internal Service Charges	$2,064,515	$2,148,306	$2,255,684
Capital Outlay	$1,445,440	$2,180,992	$2,185,720
Other Financing Uses	$1,200,000	$336,495	$336,495
Total Expenditures	$19,707,384	$23,568,220	$25,812,536

The Public Works Department has the following Authorized Positions By Program

Program	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administration	3.05	3.05	0.05	0.05	3.10	3.10
Traffic Signals Maintenance	1.52	1.50	0.29	0.29	1.81	1.79
City-wide Street Light District	1.58	1.60			1.58	1.60
Sewer Operations	15.09	16.60	1.14	1.14	16.23	17.74
Signs & Markings	4.00	4.00	0.86	0.86	4.86	4.86
Drainage Management	1.70	1.70	0.11	0.06	1.81	1.76
Street Cleaning	2.37	2.40		0.05	2.37	2.45
Street Maintenance	5.03	5.00	3.26	3.26	8.29	8.26
Curbs, Gutters, and Sidewalk Maintenance	0.94	0.90			0.94	0.90
Fleet Management	4.70	4.90			4.70	4.90
Parks Maintenance Services	14.30	14.10	14.66	14.19	28.96	28.29
City Maintained Medians,Trees,Open Space	10.58	11.10	6.49	9.01	17.07	20.11
Landscape Maintenance	1.12	0.80	3.64	3.28	4.76	4.08
Building Maintenance	6.39	5.90	0.93	0.96	7.32	6.86
Custodial Services	3.04	3.30	0.02	0.06	3.06	3.36
Graffiti Removal	1.61	1.80	0.77	0.77	2.38	2.57
	77.02	78.65	32.22	33.98	109.24	112.63

Program Outcome

Develop and provide a variety of customer driven maintenance services and programs. Protect the City's investment of infrastructure and public facilities. Ensure the health and safety of Concord's community in the most efficient and cost effective manner.

Program Objectives

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	493,823	100%
Total Funding	493,823	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$450,384	$334,386	$362,662
Operating Expenses	$53,098	$47,741	$47,741
Internal Service Charges	$151,957	$64,317	$83,420
Total Expenditures	$655,439	$446,444	$493,823

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Administrative Clerk III	1.20	1.20			1.20	1.20
Administrative Secretary	0.65	0.65	0.05	0.05	0.70	0.70
Dir. Of Public Works	1.00	1.00			1.00	1.00
Senior Administrative Analyst	0.20	0.20			0.20	0.20
	3.05	3.05	0.05	0.05	3.10	3.10

Program Outcome

Program Objectives

1A Provide preventative maintenance of all traffic signals on a regular basis and perform timely troubleshooting of reported signal malfunctions.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	367,196	60.97%
261-State Gas Tax - Prop. 111	235,057	39.03%
Total Funding	602,253	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$223,975	$217,620	$223,409
Operating Expenses	$273,244	$344,289	$348,419
Internal Service Charges	$45,404	$28,382	$30,425
Total Expenditures	$542,623	$590,291	$602,253

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Senior Traffic Signal Tech	0.92	0.90	0.12	0.12	1.04	1.02
Traffic Signal Technician	0.60	0.60	0.17	0.17	0.77	0.77
	1.52	1.50	0.29	0.29	1.81	1.79

Program Outcome

Provide efficient and cost-effective maintenance and repair of City-owned streetlights.

Program Objectives

1A Administer the City-wide Street Lighting Assessment District so that the District meets legal requirements of the 1972 Lighting and Landscaping Act and Proposition 218.

1B Provide regular monitoring and maintenance of City-owned streetlights, and perform timely troubleshooting of reported streetlight malfunctions.

1C Coordinate closely with PG&E on proposed changes to street lighting design.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
200-Street Lighting Maintenanc	734,859	100%
Total Funding	734,859	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$66,570	$164,049	$175,793
Operating Expenses	$698,284	$498,520	$518,591
Internal Service Charges	$1,170	$34,240	$40,475
Total Expenditures	$766,024	$696,809	$734,859

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Senior Administrative Analyst	0.10	0.10			0.10	0.10
Senior Traffic Signal Tech	0.08	0.10			0.08	0.10
Traffic Signal Technician	1.40	1.40			1.40	1.40
	1.58	1.60			1.58	1.60

Program Outcome

Perform preventive maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the cities of Clayton and Concord in an efficient cost effective manner.

Program Objectives

1A Maintain sewer collection system to minimize overflows of greater than 1,000 gallons to a maximum of 3 per year. Minimize overflows of under 1,000 gallons to a maximum of 50 per year.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
710-Sewer Operating	9,170,973	100%
Total Funding	9,170,973	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,010,796	$1,546,997	$1,877,098
Operating Expenses	$2,228,517	$5,240,013	$6,559,305
Internal Service Charges	$345,206	$519,165	$465,095
Capital Outlay		$255,538	$269,475
Total Expenditures	$3,584,519	$7,561,713	$9,170,973

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Administrative Clerk II	0.05	0.30			0.05	0.30
Administrative Clerk III	0.80	0.80			0.80	0.80
Administrative Secretary	0.35	0.35			0.35	0.35
Assistant Engineer		0.20				0.20
City Engineer	0.35	0.35			0.35	0.35
Confidential Secretary	0.05	0.05			0.05	0.05
Construction Inspection Sprvsr		0.10				0.10
Construction Inspector	0.26	1.30			0.26	1.30
Heavy Equipment Operator I		0.05				0.05
Heavy Equipment Operator II	0.33	0.35			0.33	0.35
Infrastructure Maint. Manager	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			0.73	0.73	0.73	0.73
Maintenance Worker I	2.00	2.00			2.00	2.00
Maintenance Worker II	6.65	6.65	0.32	0.32	6.97	6.97
Permit Center Technician III	0.40	0.25			0.40	0.25
Pw Lead Worker-Infra Maint.	1.00	1.00	0.05	0.05	1.05	1.05
Senior Administrative Analyst	0.70	0.70			0.70	0.70
Senior Civil Engineer	0.15	0.15			0.15	0.15
Senior Maintenance Team Leader	1.00	1.00	0.04	0.04	1.04	1.04
	15.09	16.60	1.14	1.14	16.23	17.74

Program Outcome

Install and maintain all roadway signs and markings so that regulatory, warning and guide messages are conveyed efficiently and effectively to drivers, pedestrians and bicyclists.

Program Objectives

1A Provide timely replacement of missing or damaged signs, and install new signs to enhance traffic safety.

1B Provide timely maintenance and improvement of pavement markings, and implement a gradual transition to thermoplastic markings for enhanced traffic safety.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	222,779	33.10%
262-State Gas Tax-Section 2103	450,296	66.90%
Total Funding	673,075	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$433,837	$405,245	$440,281
Operating Expenses	$142,990	$141,128	$150,808
Internal Service Charges	$101,416	$82,447	$81,986
Total Expenditures	$678,243	$628,820	$673,075

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Ltd Ser-Maint. Laborer			0.77	0.77	0.77	0.77
Maintenance Worker II	2.00	2.00			2.00	2.00
Public Works Lead Worker	1.00	1.00	0.09	0.09	1.09	1.09
Senior Maintenance Team Leader	1.00	1.00			1.00	1.00
	4.00	4.00	0.86	0.86	4.86	4.86

Program Outcome

Provide storm drainage maintenance operations to reduce pollutants from entering into the storm drain system and major waterways in compliance with the Federal Clean Water Act.

Program Objectives

1A Operate and maintain the City's storm drains to carry required flows on the City's 150 miles of storm drain pipe, 11 miles of drainage channels and open roadside ditches, and 2.5 miles of concrete lined swales.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	187,996	100%
Total Funding	187,996	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$97,677	$162,635	$167,174
Operating Expenses	$20,436	$19,509	$19,509
Internal Service Charges		$1,506	$1,313
Total Expenditures	$118,113	$183,650	$187,996

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Heavy Equipment Operator I	0.64	0.60	0.02	0.02	0.66	0.62
Heavy Equipment Operator II	0.23	0.25			0.23	0.25
Maintenance Worker I	0.18				0.18	
Maintenance Worker II	0.42	0.65	0.03	0.03	0.45	0.68
Senior Maintenance Team Leader	0.23	0.20	0.01	0.01	0.24	0.21
Sweeper Operator			0.05		0.05	
	1.70	1.70	0.11	0.06	1.81	1.76

Program Outcome

Provide Street Sweeping Operations that enhance the community environment and reduce pollutants from entering into the storm drain system in compliance with the Federal Clean Water Act.

Program Objectives

1A Maintain a regular sweeping program to provide clean streets to minimize debris from entering the City's storm drain system. This program ensures that the City's 689 curb miles are swept, utilizing a standard of 3 sweeping miles per hour.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
270-Storm Water Management	509,517	100%
Total Funding	509,517	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$203,895	$224,443	$249,454
Operating Expenses	$35,382	$22,645	$22,645
Internal Service Charges	$177,842	$247,271	$237,418
Total Expenditures	$417,119	$494,359	$509,517

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Heavy Equipment Operator I	0.02				0.02	
Maintenance Worker I	0.08				0.08	
Maintenance Worker II	0.23	0.30			0.23	0.30
Program Manager	0.02	0.05			0.02	0.05
Senior Maintenance Team Leader	0.02	0.05			0.02	0.05
Sweeper Operator	2.00	2.00		0.05	2.00	2.05
	2.37	2.40		0.05	2.37	2.45

Program Outcome

Provide preventative maintenance programs to ensure rehabilitation/reconstructs are at the optimal program level on the City's 305 street miles per year.

Program Objectives

1A Provide preventive maintenance programs to ensure City streets are kept at an optimum level.

1Z Administrative support for the program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
262-State Gas Tax-Section 2103	961,883	96.69%
475-Measure J Local	32,922	3.31%
Total Funding	994,805	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$605,788	$536,768	$558,485
Operating Expenses	$180,867	$67,154	$70,530
Internal Service Charges	$288,257	$259,717	$365,790
Total Expenditures	$1,074,912	$863,639	$994,805

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Heavy Equipment Operator I	1.25	1.25			1.25	1.25
Heavy Equipment Operator II	0.37	0.35	0.05	0.05	0.42	0.40
Ltd Ser-Maint. Laborer			3.04	3.04	3.04	3.04
Maintenance Worker I	1.54	1.00	0.03	0.03	1.57	1.03
Maintenance Worker II	1.22	1.75	0.11	0.11	1.33	1.86
Senior Maintenance Team Leader	0.65	0.65	0.03	0.03	0.68	0.68
	5.03	5.00	3.26	3.26	8.29	8.26

Program Outcome

Maintain curbs, gutters, and sidewalks to ensure safe walking surfaces and efficient surface runoff on the 875 curb miles of City frontage improvements.

Program Objectives

1A Provide an annual Preventative Maintenance Program that identifies and corrects defective curb, gutter, and sidewalk.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
262-State Gas Tax-Section 2103	108,152	100%
Total Funding	108,152	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$7,831	$79,317	$79,169
Operating Expenses	$6,729	$28,288	$28,288
Internal Service Charges		$899	$695
Total Expenditures	$14,560	$108,504	$108,152

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Heavy Equipment Operator I	0.09	0.10			0.09	0.10
Heavy Equipment Operator II	0.07	0.05			0.07	0.05
Maintenance Worker I	0.20				0.20	
Maintenance Worker II	0.48	0.65			0.48	0.65
Senior Maintenance Team Leader	0.10	0.10			0.10	0.10
	0.94	0.90			0.94	0.90

Program Outcome

To provide efficient and timely maintenance of City vehicles to ensure staff has vehicles available when necessary.

Program Objectives

1A Provide maintenance and repair services for 163 standard City fleet, 22 heavy duty fleet and 135 emergency vehicles and assure overall availability.

1D Provide maintenance, repair and build-up services for outside agency vehicles.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
633-Fleet Maintenance Fund	3,390,107	100%
Total Funding	3,390,107	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$519,518	$476,740	$537,507
Operating Expenses	$1,099,159	$1,045,634	$1,045,634
Internal Service Charges	$149,978	$56,884	$118,668
Capital Outlay	$1,092,702	$1,696,517	$1,688,298
Other Financing Uses	$600,000		
Total Expenditures	$3,461,357	$3,275,775	$3,390,107

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Automotive Parts Worker	1.00	1.00			1.00	1.00
Equipment Mechanic	3.00	3.00			3.00	3.00
Program Manager	0.70	0.90			0.70	0.90
	4.70	4.90			4.70	4.90

Program Outcome

Provide safe, aesthetically pleasing parks designed and maintained to meet the diverse needs for active and passive recreation and leisure activities.

Program Objectives

1A Maintain approximately 379 acres of developed parkland to meet criteria contained in standard operating procedures.

1C Playground equipment, group picnic areas, and other park furnishings such as benches, drinking fountains, wells, and pumps are safe, well maintained and operational.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	3,212,514	100%
Total Funding	3,212,514	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,830,946	$1,862,234	$1,951,094
Operating Expenses	$737,558	$826,717	$824,128
Internal Service Charges	$485,698	$436,961	$437,292
Total Expenditures	$3,054,202	$3,125,912	$3,212,514

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Environmental Maintenance Tech	0.85	0.85	0.06	0.03	0.91	0.88
General Laborer	3.00	2.00	0.16	0.10	3.16	2.10
Heavy Equipment Operator I	0.98	0.95		0.04	0.98	0.99
Horticultural Advisor	0.50	0.50			0.50	0.50
Landscape Gardener	1.00	2.30		0.01	1.00	2.31
Ltd Ser-Maint. Laborer			13.60	13.25	13.60	13.25
Ltd Ser-Recreation Specialist			0.46	0.46	0.46	0.46
Maintenance Gardener	2.27	2.30	0.09	0.02	2.36	2.32
Maintenance Team Leader	2.50	2.50	0.08	0.08	2.58	2.58
Maintenance Worker I			0.02	0.02	0.02	0.02
Maintenance Worker II			0.02	0.02	0.02	0.02
Parks Lead Worker	1.00	1.00		0.01	1.00	1.01
Parks Program Manager	0.50	0.50			0.50	0.50
Senior Maintenance Team Leader	1.00	1.05	0.17	0.14	1.17	1.19
Tree Lead Worker	0.70	0.15		0.01	0.70	0.16
	14.30	14.10	14.66	14.19	28.96	28.29

Program Outcome

Provide a variety of programs to maintain streetscapes; including street trees and traffic medians, open space areas and public right-of-way in an aesthetically pleasing condition and achieve mandated requirements for public safety in the most cost effective and efficient manner.

Program Objectives

1A To maintain City maintained trees on major arterials and collector streets by providing an annual maintenance program.

1H Provide a pest and weed abatement program to 1080 acres of open space, 306 miles of public right-of-way and all City maintained landscaped areas (436 acres) so that mandated Fire District requirements, public safety standards, and plant disease control objectives are met.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	1,157,387	49.22%
260-State Gas Tax	981,788	41.75%
261-State Gas Tax - Prop. 111	212,409	9.03%
Total Funding	2,351,584	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$1,077,972	$1,218,683	$1,420,311
Operating Expenses	$500,112	$819,929	$719,754
Internal Service Charges	$179,520	$226,709	$211,519
Total Expenditures	$1,757,604	$2,265,321	$2,351,584

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Environmental Maintenance Tech	1.15	1.15	0.05	0.24	1.20	1.39
General Laborer	2.00	3.00	0.05	0.01	2.05	3.01
Heavy Equipment Operator I	0.02	0.05		0.01	0.02	0.06
Horticultural Advisor	0.50	0.50			0.50	0.50
Landscape Gardener	4.00	3.00		0.01	4.00	3.01
Ltd Ser-Maint. Laborer			6.26	8.66	6.26	8.66
Maintenance Gardener	0.73	0.70	0.02	0.02	0.75	0.72
Maintenance Team Leader	0.50	0.50	0.09	0.05	0.59	0.55
Parks Lead Worker			0.02		0.02	
Parks Program Manager	0.50	0.50			0.50	0.50
Senior Maintenance Team Leader	0.88	0.85			0.88	0.85
Tree Lead Worker	0.30	0.85		0.01	0.30	0.86
	10.58	11.10	6.49	9.01	17.07	20.11

Program Outcome

Concord Landscape Maintenance Districts provide the highest quality service level to landscaped areas as specified in maintenance contract specifications and annual budget documents.

Program Objectives

1A Concord's Landscape Maintenance Districts achieve the highest quality service levels by accomplishing established maintenance programs.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
210-Downtown Maintenance Distr	597,014	79.48%
211-Pinehollow Landscape Maint	77,947	10.38%
212-Kirkwood Landscape Mainten	66,252	8.82%
213-Ygnacio Woods Landscape Ma	8,536	1.14%
214-Balhan Terrace Landscape M	719	.10%
215-Valley Terrace Landscape M	727	.08%
Total Funding	751,195	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$64,239	$223,959	$173,180
Operating Expenses	$117,807	$223,632	$223,632
Internal Service Charges		$32,675	$618
Capital Outlay		$18,270	$17,270
Other Financing Uses		$336,495	$336,495
Total Expenditures	$182,046	$835,031	$751,195

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Landscape Gardener	1.00	0.70			1.00	0.70
Ltd Ser-Maint. Laborer			3.64	3.28	3.64	3.28
Senior Maintenance Team Leader	0.12	0.10			0.12	0.10
	1.12	0.80	3.64	3.28	4.76	4.08

Program Outcome

Deliver building maintenance services to 156 buildings and structures with 738,210 square feet of building area, which preserve and protect the City's investment in public facilities and meet the needs of internal and external customers for safe, functional, and presentable public facilities.

Program Objectives

1A Provide building maintenance on City-owned/leased facilities to ensure that they are operational.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
630-Building Maintenance Fund	1,699,080	100%
Total Funding	1,699,080	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$937,960	$789,700	$788,991
Operating Expenses	$528,212	$588,435	$589,908
Internal Service Charges	$103,804	$109,353	$109,504
Capital Outlay	$352,738	$210,667	$210,677
Other Financing Uses	$577,892		
Total Expenditures	$2,500,606	$1,698,155	$1,699,080

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Facilities Maintenance Manager	0.97	0.80			0.97	0.80
Facilities Maintenance Tech	1.00	1.00			1.00	1.00
Ltd Ser-Maint. Laborer			0.43	0.67	0.43	0.67
Ltd Ser-Technician			0.24		0.24	
Maintenance Electrician	1.00	1.00	0.02	0.02	1.02	1.02
Maintenance Painter	0.50	0.50	0.09	0.09	0.59	0.59
Maintenance Utility Mechanic	2.00	2.00	0.09	0.09	2.09	2.09
Maintenance Worker I	0.24	0.10		0.09	0.24	0.19
Maintenance Worker II			0.06		0.06	
Senior Maintenance Team Leader	0.68	0.50			0.68	0.50
	6.39	5.90	0.93	0.96	7.32	6.86

Program Outcome

Provide custodial services for a healthy and safe environment to our diverse customer base in the most cost effective and efficient manner.

Program Objectives

1A Provide custodial services on all City-owned/leased facilities so that buildings are cleaned per standard operating procedures by visual inspection.

1Z Administrative support for objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
630-Building Maintenance Fund	620,628	100%
Total Funding	620,628	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$263,867	$230,253	$292,177
Operating Expenses	$351,277	$302,087	$304,053
Internal Service Charges	$8,115	$20,877	$24,398
Total Expenditures	$623,259	$553,217	$620,628

Position Authorization By Classification

	Full-Time Number of Positions		Part-Time & Overtime Full-Time Equivalent		Total Number of Positions	
Classification	2012-13	2013-14	2012-13	2013-14	2012-13	2013-14
Custodian	1.00	1.00	0.02	0.02	1.02	1.02
Facilities Maintenance Manager		0.10				0.10
Lead Custodian	2.04	2.00		0.04	2.04	2.04
Senior Maintenance Team Leader		0.20				0.20
	3.04	3.30	0.02	0.06	3.06	3.36

Program Outcome

Provide an environment of zero tolerance for graffiti by removing an annual average of 450,000 SF of tags to illustrate Concord's uniqueness and define Concord as California's premier community.

Program Objectives

1A Remove graffiti within a 24 hour period.

1Z Administrative support for program's objectives and resources.

The Program Is Funded As Follows

Funding Source	Amount	Percentage of Funding Source
100-General Fund	311,975	100%
Total Funding	311,975	

These Funds are Distributed to the Following Expenditure Categories

Expenditure Category	2011-12 Actual	2012-13 Budgeted	2013-14 Proposed
Salaries and Benefits	$157,563	$175,358	$204,617
Operating Expenses	$52,326	$38,319	$60,290
Internal Service Charges	$26,148	$26,903	$47,068
Other Financing Uses	$22,108		
Total Expenditures	$258,145	$240,580	$311,975

Position Authorization By Classification

Classification	Full-Time Number of Positions 2012-13	Full-Time Number of Positions 2013-14	Part-Time & Overtime Full-Time Equivalent 2012-13	Part-Time & Overtime Full-Time Equivalent 2013-14	Total Number of Positions 2012-13	Total Number of Positions 2013-14
Facilities Maintenance Manager	0.03	0.10			0.03	0.10
Ltd Ser-Maint. Laborer			0.77	0.77	0.77	0.77
Maintenance Painter	0.50	0.50			0.50	0.50
Maintenance Worker I	0.76	0.90			0.76	0.90
Senior Maintenance Team Leader	0.32	0.30			0.32	0.30
	1.61	1.80	0.77	0.77	2.38	2.57

This page intentionally left blank and unnumbered

Concord's Historic Galindo House

This home was built in 1856 for Don Francisco Galindo and his wife, Maria Dolores Manuela (Pacheco) Galindo, Don Salvio's second daughter. At that time, it was one of the few Victorian ranch houses in the county. When their oldest son, Juan "John" Galindo and his bride Marina "Sarah" (Amador) Galindo took up residence in 1880, the original six-room house was expanded to ten rooms. After their eldest child Frederick and Catherine (Hittman) Galindo were married in 1911, title was transferred to the next generation. Since Mrs. Catherine Galindo's death in 1966, the home was maintained by her children. After the death of Ms. Ruth Galindo, the home became the property of the City of Concord. It is presently being restored as the Galindo House and Gardens.

This page intentionally left blank and unnumbered

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Special Revenue Funds are used to account for revenue sources that are restricted by law or administrative action for a specific purpose. The City of Concord has the following Special Revenue Funds:

State Gas Tax – Revenue apportioned to the City from State collected gasoline taxes. Funds are to be used for construction and maintenance of City Streets.

Storm Water Management and Storm Water Infrastructure Fund. -To account for activities necessary to comply with the Federal Clean Water Act.

Maintenance Districts - Revenue from property tax and annual assessments against property owners within districts used for maintenance.

Citywide Street Lighting District – Formed in 1988 for the purpose of funding the installation and maintenance of public lighting facilities in public places. In 2005, the City consummated the purchase of the street lighting system from the local utility and included its operations in this district.

Downtown Landscape Maintenance District – Formed in 1983 to maintain and service landscaping in the public places of the downtown area.

Pine Hollow Landscape Maintenance District – Formed in 1986 to maintain and service landscaping in the public places of the Pine Hollow subdivision.

Landscaping & Lighting District #3 – This district is comprised of four subdivisions, Kirkwood, Ygnacio Woods, Balhan and Valley Terrace.

Art in Public Places – To account for fees applied to new construction and expended for the purchase and installation of art objects in the City. This fee is no longer assessed.

Traffic System Management (TSM) - Monies from in-lieu parking fees used for traffic system management facilities.

Housing & Community Services – Monies received from the Federal Department of Housing and Urban Development and other sources used for development of jobs and suitable housing for low-income residents.

Housing Assistance – Funds from developers' contributions used for low-income housing loans.

Community Development Block Grant (CDBG) – Monies received from the Department of Housing & Urban Development used for programs assisting low and moderate income residents.

Housing Conservation – Funds from CDBG and repayments of previous loans used for loans rehabilitating housing.

Special Revenue Funds (continued)

Childcare – Monies from developers' fees committed to the Concord Childcare program.

Concord Housing Fund- Assets retained as part of the dissolution of the City of Concord Redevelopment Agency in 2012 will preserve some of the Agency's existing housing programs.

Concord/Pleasant Hill Health Care District (formerly Mt. Diablo Health Care District) - Became a subsidiary district of the City in 2012. Property tax revenues will provide for health care services pursuant to the Health and Safety Code throughout the District's jurisdictional boundaries which include the cities of Concord and Pleasant Hill.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ 3,485,407	$ 3,562,370	$ 3,598,129	$ 3,489,971	$ 3,740,302
Licenses and permits	759,380	-	-	-	-
Intergovernmental	3,629,136	5,401,922	4,562,073	4,219,686	4,678,886
Charges for current services	17,336	22,771	6,876	9,750	9,750
Fines and forfeitures	-	-	-	-	-
Use of money and property	472,261	367,774	279,510	219,798	206,793
Other	49,245	68,569	268,892	635,249	481,495
Total Revenues	$ 8,412,765	$ 9,423,406	$ 8,715,480	$ 8,574,454	$ 9,117,226
EXPENDITURES:					
Current:					
Salaries and benefits	$ 2,270,157	$ 2,029,527	$ 1,611,984	$ 2,727,312	$ 3,209,996
Operating expenditures	4,171,515	3,655,638	3,089,301	3,773,786	3,779,672
Internal Service Charges	824,830	484,605	761,086	997,905	1,094,638
Capital projects	1,816,701	1,351,973	454,481	1,007,782	1,679,875
Debt Services	-	-	23,850	-	-
Total Expenditures	$ 9,083,203	$ 7,521,743	$ 5,940,702	$ 8,506,785	$ 9,764,181
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (670,438)	$ 1,901,663	$ 2,774,778	$ 67,669	$ (646,955)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (2,380,128)	$ (691,733)	$ (9,502,253)	$ 343,604	$ -
Transfers in	3,877,222	3,595,312	1,778,084	233,881	95,400
Transfers (out)	(264,362)	(266,067)	(1,363,103)	(10,500)	(369,579)
Total Other Financing Sources (Uses)	$ 1,232,732	$ 2,637,512	$ (9,087,272)	$ 566,985	$ (274,179)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 562,294	$ 4,539,175	$ (6,312,494)	$ 634,654	$ (921,134)
Fund balance at beginning of year	13,078,684	13,640,978	18,180,153	11,867,659	12,502,313
Fund balance at end of year	$ 13,640,978	$ 18,180,153	$ 11,867,659	$ 12,502,313	$ 11,581,179

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Fund	State Gas Tax	Storm Water Management	Art in Public Places	Maintenance Districts
FUND BALANCE AS OF JULY 1, 2013	$ 2,876,061	$ 2,839,352	$ 1,438	$ 3,360,814
REVENUE				
Taxes	$ -	$ 1,983,000	$ -	$ 1,527,302
Licenses & Permits	-	-	-	-
Use of Money & Property	40,000	30,000	-	52,605
Intergovernmental	3,649,446	-	-	-
Fees	-	-	-	-
Other	-	-	-	336,495
Total Revenues	$ 3,689,446	$ 2,013,000	$ -	$ 1,916,402
EXPENDITURES				
Operating	$ 3,211,496	$ 1,989,258	$ -	$ 1,539,459
Capital Projects	1,323,315	30,000	-	-
Contractual Services	-	-	-	-
Loan/Rebates	-	-	-	-
Incidental Expenses/Debt Services	-	-	-	394,398
Total Expenditures	$ 4,534,811	$ 2,019,258	$ -	$ 1,933,857
OTHER FINANCING SOURCES (USES)				
Transfer In	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	(95,400)
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ (95,400)
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing Uses	(845,365)	(6,258)	-	(112,855)
FUND BALANCE - JUNE 30	$ 2,030,696	$ 2,833,094	$ 1,438	$ 3,247,959
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ 199,000	$ -	$ 152,623
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of June 30, 2013)	$ 1,382,445	$ 26,897	$ 124,650	$ 62,968

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Fund	Traffic System Management	Concord / Pleasant Hill Health Care District	Housing & Community Services
FUND BALANCE AS OF JULY 1, 2013	$ 137,218	$ 311,981	$ 2,975,449
REVENUE			
Taxes	$ -	$ 230,000	$ -
Licenses & Permits	-	-	-
Use of Money & Property	988	200	32,000
Intergovernmental	-	-	1,029,440
Fees	-	-	80,750
Other	-	25,000	100,000
Total Revenues	$ 988	$ 255,200	$ 1,242,190
EXPENDITURES			
Operating	$ 39,029	$ 101,056	$ 471,038
Capital Projects	-	-	350,013
Contractual Services	-	204,000	232,604
Loan/Rebates	-	-	142,194
Incidental Expenses	-	-	-
Total Expenditures	$ 39,029	$ 305,056	$ 1,195,849
OTHER FINANCING SOURCES (USES)			
Transfer In	$ 95,400	$ -	$ -
Transfer Out	(10,500)	-	-
Total Other Financing Sources (Uses)	$ 84,900	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing Uses	46,859	(49,856)	46,341
FUND BALANCE - JUNE 30	$ 184,077	$ 262,125	$ 3,021,790
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ -	$ -
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of June 30, 2013)	$ -	$ -	$ 444,340

City of Concord
Special Revenue Fund
State Gas Tax Fund
Ten Year Projection
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
FUND BALANCE - 7/1	$ 2,876,061	$ 2,030,696	$ 2,154,784	$ 2,262,909	$ 2,296,790	$ 2,231,099	$ 2,081,018	$ 1,848,225	$ 1,543,034	$ 1,148,543
Add Revenues:										
Intergovernmental	$ 3,649,446	$ 3,684,620	$ 3,684,620	$ 3,684,620	$ 3,703,552	$ 3,703,552	$ 3,722,672	$ 3,741,984	$ 3,761,490	$ 3,825,761
Use of Money & Property	40,000	28,827	30,041	31,063	31,903	39,379	31,247	38,120	29,702	24,383
Total Revenue	$ 3,689,446	$ 3,713,447	$ 3,714,661	$ 3,715,683	$ 3,735,455	$ 3,742,931	$ 3,753,919	$ 3,780,105	$ 3,791,192	$ 3,850,144
Less Appropriations:										
Operating	$ 3,211,496	$ 3,408,524	$ 3,442,628	$ 3,543,176	$ 3,627,255	$ 3,713,905	$ 3,802,231	$ 3,895,279	$ 3,989,968	$ 4,087,012
Capital Projects	1,323,315	180,835	163,909	138,626	173,891	179,108	184,481	190,016	195,716	201,587
Total Appropriations	$ 4,534,811	$ 3,589,359	$ 3,606,537	$ 3,681,802	$ 3,801,146	$ 3,893,013	$ 3,986,712	$ 4,085,295	$ 4,185,684	$ 4,288,599
Excess (Deficiency) of Revenue Over (Under) Expenditures	$ (845,365)	$ 124,088	$ 108,124	$ 33,881	$ (65,691)	$ (150,082)	$ (232,793)	$ (305,190)	$ (394,492)	$ (438,455)
FUND BALANCE - 6/30	$ 2,030,696	$ 2,154,784	$ 2,262,909	$ 2,296,790	$ 2,231,099	$ 2,081,018	$ 1,848,225	$ 1,543,034	$ 1,148,543	$ 710,087

CITY OF CONCORD
SPECIAL REVENUE FUNDS
HOUSING & COMMUNITY SERVICES
FOR THE YEAR ENDING JUNE 30, 2014

	Housing Assistance	Housing Conservation	CDBG	Housing Inclusionary Fees	Concord Housing Fund	Childcare	Total
FUND BALANCE - 7/1	$502,150	$211,407	$345,098	$1,404,662	$463,061	$49,071	$ 2,975,449
REVENUES							
Use of Money & Property	$ 9,000	$ -	$ -	$ 20,000		$ 3,000	$ 32,000
Licenses & Permits							-
Grants		279,351	750,089				1,029,440
Fees	9,750	20,000			45,000	6,000	80,750
Other	-	-	-	-	100,000		100,000
Total Revenues	$ 18,750	$ 299,351	$ 750,089	$ 20,000	$ 145,000	$ 9,000	$ 1,242,190
APPROPRIATIONS							
Operating	$ -	$ 79,828	$ 244,483	$ 140,727	$ -	$ 6,000	$ 471,038
Contracting Services			133,604		75,000	24,000	232,604
Capital Projects			350,013				350,013
Loan/Rebates	-	142,194	-	-	-	-	142,194
Total Expenditures	$ -	$ 222,022	$ 728,100	$ 140,727	$ 75,000	$ 30,000	$ 1,195,849
OTHER FINANCING SOURCES (USES)							
Transfer in	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfer out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues over (under) expenditures and Other Financing Source (Uses)	$ 18,750	$ 77,329	$ 21,989	$ (120,727)	$ 70,000	$ (21,000)	$ 46,341
FUND BALANCE - 6/30	$ 520,900	$ 288,736	$ 367,087	$ 1,283,935	$ 533,061	$ 28,071	$ 3,021,790

City of Concord
Special Revenue Fund
Maintenance Districts
For the Year Ending June 30, 2014

	Street Lighting Maintenance District	Downtown Maintenance District	Pine Hollow Maintenance District	Maintenance District #3	Total Maintenance District
FUND BALANCE - 7/1	$ 1,686,112	$ 1,038,375	$ 317,567	$ 318,760	$ 3,360,814
REVENUE					
Taxes	$ 1,045,471	$ 352,213	$ 61,677	$ 67,941	$ 1,527,302
Other Revenues	-	336,495	-	-	336,495
Use of Money & Property	25,000	16,000	6,000	5,605	52,605
Total Revenues	$ 1,070,471	$ 704,708	$ 67,677	$ 73,546	$ 1,916,402
APPROPRIATIONS					
Operating	$ 642,544	$ 599,269	$ 73,778	$ 71,245	$ 1,386,836
Incidental Expenses	472,395	8,245	4,169	4,989	489,798
Contingency	76,000	61,000	8,000	7,623	152,623
Capital Projects	-	-	-	-	-
Total Expenditures	$ 1,190,939	$ 668,514	$ 85,947	$ 83,857	$ 2,029,257
Excess (Deficiency) of Revenues over (under) expenditures	$ (120,468)	$ 36,194	$ (18,270)	$ (10,311)	$ (112,855)
FUND BALANCE - 6/30	$ 1,565,644	$ 1,074,569	$ 299,297	$ 308,449	$ 3,247,959

City of Concord
Special Revenue Fund
Street Lighting Maintenance District
Ten Year Projection
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 1,686,112	$ 1,641,644	$ 1,552,998	$ 1,437,131	$ 1,290,787	$ 1,195,148	$ 1,064,780	$ 898,321	$ 690,663	$ 439,630
Revenues										
Taxes	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471	$ 1,045,471
Use of Money & Property	25,000	24,000	22,000	20,000	19,000	17,000	15,000	12,000	8,000	4,000
Total Revenue	$ 1,070,471	$ 1,069,471	$ 1,067,471	$ 1,065,471	$ 1,064,471	$ 1,062,471	$ 1,060,471	$ 1,057,471	$ 1,053,471	$ 1,049,471
Expenditures										
Street Lighting (Electricity)	$ 404,854	$ 417,000	$ 429,510	$ 442,395	$ 455,667	$ 469,337	$ 483,417	$ 497,920	$ 512,858	$ 528,244
Street Lighting (Consult./Contract)	33,652	34,661	35,701	36,772	37,875	39,012	40,182	41,388	42,629	43,908
Street Lighting (Personnel)	175,793	180,389	184,341	188,362	192,522	196,784	201,174	205,721	210,404	215,234
Street Lighting (Supplies)	28,245	29,092	29,965	30,864	31,790	32,744	33,726	34,738	35,780	36,853
Assessment Engineering	13,200	13,596	14,004	14,424	14,857	15,303	15,762	16,235	16,722	17,224
County Collection Fees	38,640	39,799	40,993	42,223	43,490	44,795	46,139	47,523	48,949	50,417
Other Internal Service Charges	61,476	64,275	64,027	67,033	68,454	69,945	71,410	73,079	74,696	76,319
Debt Service Lease Purchase Agree	263,679	287,880	297,347	306,267	315,455	324,919	335,120	348,525	362,466	376,965
Loan Repayment w/Interest	95,400	91,425	87,450	83,475	-	-	-	-	-	-
Total Expenditures	$ 1,114,939	$ 1,158,117	$ 1,183,338	$ 1,211,815	$ 1,160,110	$ 1,192,839	$ 1,226,930	$ 1,265,129	$ 1,304,504	$ 1,345,164
Revenues Over (Under)	$ (44,468)	$ (88,646)	$ (115,867)	$ (146,344)	$ (95,639)	$ (130,368)	$ (166,459)	$ (207,658)	$ (251,033)	$ (295,693)
Contingency Reserve	$ 76,000	$ 78,000	$ 80,000	$ 82,000	$ 84,000	$ 87,000	$ 89,000	$ 92,000	$ 94,000	$ 97,000
Fund Balance 6/30	$ 1,565,644	$ 1,474,998	$ 1,357,131	$ 1,208,787	$ 1,111,148	$ 977,780	$ 809,321	$ 598,663	$ 345,630	$ 46,937

City of Concord
Special Revenue Fund
Downtown Landscape Maintenance District
Ten Year Projection
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 1,038,375	$ 1,135,569	$ 1,244,845	$ 1,366,891	$ 1,503,028	$ 1,656,204	$ 1,828,586	$ 2,023,392	$ 2,242,723	$ 2,478,808
Revenue										
Taxes	$ 352,213	$ 362,779	$ 373,662	$ 384,872	$ 396,418	$ 408,311	$ 420,560	$ 433,177	$ 446,172	$ 459,557
Other Revenues	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400	290,872
Use of Money & Property	16,000	24,000	32,000	42,000	54,000	68,000	85,000	104,000	115,000	127,000
Total Revenue	$ 704,708	$ 730,163	$ 756,141	$ 784,659	$ 815,732	$ 787,123	$ 779,735	$ 819,577	$ 843,572	$ 877,429
Expenditures										
Landscape Maintenance	$ 202,471	$ 206,817	$ 210,923	$ 215,117	$ 219,420	$ 223,823	$ 228,334	$ 232,965	$ 237,712	$ 242,578
Gas & Electricity	6,956	7,165	7,380	7,601	7,829	8,064	8,306	8,555	8,812	9,076
Water & Miscellaneous	36,765	37,868	39,004	40,174	41,379	42,620	43,899	45,216	46,572	47,969
City Provided Admin. & General Services	336,495	343,384	350,479	357,787	365,314	310,812	274,175	282,400	282,400	290,872
Assessment Engineering	6,898	7,105	7,318	7,538	7,764	7,997	8,237	8,484	8,739	9,001
County Collection Fees	773	796	820	845	870	896	923	951	980	1,009
Postage & Mailing	574	591	609	627	646	665	685	706	727	749
Consultant/Contract Services	5,464	5,628	5,797	5,971	6,150	6,335	6,525	6,721	6,923	7,131
Other Internal Service Charges	11,118	11,533	11,765	12,862	13,184	13,529	13,845	14,248	14,622	14,990
Total Expenditures	$ 607,514	$ 620,887	$ 634,095	$ 648,522	$ 662,556	$ 614,741	$ 584,929	$ 600,246	$ 607,487	$ 623,375
Revenue Over (Under) Expenditures	$ 97,194	$ 109,276	$ 122,046	$ 136,137	$ 153,176	$ 172,382	$ 194,806	$ 219,331	$ 236,085	$ 254,054
Contingency Reserve	$ 61,000	$ 62,000	$ 63,000	$ 65,000	$ 66,000	$ 61,000	$ 58,000	$ 60,000	$ 61,000	$ 62,000
Capital Projects										
Todos Santos Fence on Willow Pass Rd.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Capiptal Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 1,074,569	$ 1,182,845	$ 1,303,891	$ 1,438,028	$ 1,590,204	$ 1,767,586	$ 1,965,392	$ 2,182,723	$ 2,417,808	$ 2,670,862

City of Concord
Special Revenue Fund
Pine Hollow Landscape Maintenance District
Ten Year Projections
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 317,567	$ 307,297	$ 297,148	$ 287,063	$ 276,983	$ 266,848	$ 256,596	$ 246,164	$ 235,488	$ 222,499
Revenue										
Taxes	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677	$ 61,677
Use of Money & Property	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	20,000	19,000
Total Revenue	$ 67,677	$ 69,677	$ 71,677	$ 73,677	$ 75,677	$ 77,677	$ 79,677	$ 81,677	$ 81,677	$ 80,677
Expenditures										
Landscape Contract	$ 21,325	$ 21,997	$ 22,690	$ 23,404	$ 24,141	$ 24,901	$ 25,684	$ 26,491	$ 27,323	$ 28,181
Landscape Extra Work	10,612	10,930	11,258	11,596	11,944	12,302	12,671	13,051	13,443	13,846
Contract Administration	1,437	1,480	1,524	1,570	1,617	1,666	1,716	1,767	1,820	1,875
Gas & Electricity	1,012	1,042	1,073	1,105	1,138	1,172	1,207	1,243	1,280	1,318
Capital Replacement Reserve	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270	15,270
Water & Miscellaneous	24,122	24,846	25,591	26,359	27,150	27,965	28,804	29,668	30,558	31,475
Assessment Engineering	3,247	3,312	3,378	3,446	3,515	3,585	3,657	3,730	3,805	3,881
Printing, Publishing & Mailing	481	495	510	525	541	557	574	591	609	627
County Collection Fees	441	454	468	482	496	511	526	542	558	575
Other Internal Service Charges	-	-	-	-	-	-	-	-	-	-
Total Expenditures	$ 77,947	$ 79,826	$ 81,762	$ 83,757	$ 85,812	$ 87,929	$ 90,109	$ 92,353	$ 94,666	$ 97,048
Revenue Over (Under) Expenditures	$ (10,270)	$ (10,149)	$ (10,085)	$ (10,080)	$ (10,135)	$ (10,252)	$ (10,432)	$ (10,676)	$ (12,989)	$ (16,371)
Contingency Reserve	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000
Fund Balance 6/30	$ 299,297	$ 289,148	$ 279,063	$ 268,983	$ 257,848	$ 247,596	$ 237,164	$ 226,488	$ 213,499	$ 196,128

City of Concord
Special Revenue Fund
Landscape & Lighting Maintenance District No. 3
Ten Year Projection
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 318,760	$ 316,072	$ 312,528	$ 307,376	$ 301,421	$ 293,622	$ 284,759	$ 273,769	$ 259,590	$ 243,115
Revenue										
Taxes	$ 67,941	$ 68,209	$ 68,485	$ 68,769	$ 69,061	$ 69,362	$ 69,672	$ 69,992	$ 70,321	$ 70,660
Other Revenues	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	5,605	6,662	7,026	8,254	8,500	9,589	9,678	8,767	8,820	8,876
Total Revenue	$ 73,546	$ 74,871	$ 75,511	$ 77,023	$ 77,561	$ 78,951	$ 79,350	$ 78,759	$ 79,141	$ 79,536
Expenditures										
Landscape Contract	$ 23,612	$ 24,305	$ 25,018	$ 25,753	$ 26,508	$ 27,286	$ 28,088	$ 28,913	$ 29,763	$ 30,639
Landscape Extra Work	5,575	5,742	5,915	6,093	6,276	6,465	6,659	6,858	7,064	7,276
Landscape Supplies	1,104	1,137	1,171	1,206	1,242	1,279	1,317	1,357	1,398	1,440
Water	36,725	37,827	38,962	40,131	41,335	42,575	43,853	45,168	46,523	47,919
Gas & Electricity	2,229	2,295	2,365	2,436	2,510	2,586	2,664	2,744	2,827	2,911
Capital Replacement Reserve	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Assessment Engineering	3,246	3,314	3,384	3,456	3,530	3,605	3,681	3,758	3,838	3,920
Printing, Publishing & Mailing	1,159	1,193	1,228	1,264	1,301	1,340	1,380	1,421	1,463	1,506
County Collection Fees	584	602	620	639	658	678	698	719	740	762
Other Internal Service Charges	-	-	-	-	-	-	-	-	-	-
Total Expenditures	$ 76,234	$ 78,415	$ 80,663	$ 82,978	$ 85,360	$ 87,814	$ 90,340	$ 92,938	$ 95,616	$ 98,373
Revenue Over (Under) Expenditures	$ (2,688)	$ (3,544)	$ (5,152)	$ (5,955)	$ (7,799)	$ (8,863)	$ (10,990)	$ (14,179)	$ (16,475)	$ (18,837)
Contingency Reserve	$ 7,623	$ 8,000	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000	$ 10,000
Fund Balance 6/30	$ 308,449	$ 304,528	$ 299,376	$ 293,421	$ 284,622	$ 275,759	$ 264,769	$ 250,590	$ 233,115	$ 214,278

City of Concord
Special Revenue Fund
Storm Water Fund Ten Year Projection
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance - 7/01	$ 2,839,352	$ 2,833,094	$ 2,768,539	$ 2,669,405	$ 2,553,628	$ 2,385,461	$ 2,171,489	$ 1,899,478	$ 1,567,290	$ 1,172,767
Revenues										
Taxes - Parcel Fees	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000	$ 1,983,000
Other Revenue	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	30,000	29,000	28,000	36,000	34,000	40,000	35,000	30,000	24,000	16,000
Total Revenues	$ 2,013,000	$ 2,012,000	$ 2,011,000	$ 2,019,000	$ 2,017,000	$ 2,023,000	$ 2,018,000	$ 2,013,000	$ 2,007,000	$ 1,999,000
Expenditures										
Operations	$1,241,745	$1,274,259	$1,306,111	$1,343,545	$1,376,458	$1,410,345	$1,444,881	$1,480,916	$1,517,662	$1,555,292
MRP Requirement	50,000	51,500	53,045	54,636	56,275	57,964	59,703	61,494	63,339	65,239
Drainage System	187,996	192,847	196,688	201,074	205,607	210,251	215,031	219,975	225,068	230,312
Street Cleaning	509,517	527,949	524,290	535,522	546,827	558,412	570,396	582,803	595,454	608,458
Total Expenditures	$ 1,989,258	$ 2,046,555	$ 2,080,134	$ 2,134,777	$ 2,185,167	$ 2,236,972	$ 2,290,011	$ 2,345,188	$ 2,401,523	$ 2,459,301
Excess of Revenue Over (Under) Expenditures	$ 23,742	$ (34,555)	$ (69,134)	$ (115,777)	$ (168,167)	$ (213,972)	$ (272,011)	$ (332,188)	$ (394,523)	$ (460,301)
Less 10% Reserves	$ 199,000	$ 205,000	$ 208,000	$ 213,000	$ 219,000	$ 224,000	$ 229,000	$ 235,000	$ 240,000	$ 246,000
Capital Projects										
Grant Infrastructure	$ 30,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Capital Projects	$ 30,000	$ 30,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,634,094	$ 2,563,539	$ 2,461,405	$ 2,340,628	$ 2,166,461	$ 1,947,489	$ 1,670,478	$ 1,332,290	$ 932,767	$ 466,466

This page intentionally left blank and unnumbered

Concord's Historic Bibber House

This house was built in 1912-13 by L.V. Perry for Charles and Carrie (Beebe) Bibber at a cost of $3,733. In addition to its large size and prominent architecture, the house is known for its exquisite wood paneling and beautifully finished staircase. Charles Bibber was the Deputy County Assessor. The house remained in his family for two generations. It has since been reconfigured for commercial purposes and is used as professional offices.

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Debt Service Funds are used to account for accumulation of resources for payment of interest and principal on the City's general bond debt. Debt Service Funds include:

REVENUE BONDS

Performing Arts Revenue Bonds - To account for the accumulation of revenue provided by Live Nation for payment of interest and principal on the Pavilion lease revenue bonds issued in 1995.

CERTIFICATES OF PARTICIPATION

ABAG Fund - To account for transfers of revenue from the General Fund for payment of interest and principal on Association of Bay Area Governments (ABAG) certificates of participation.

ASSESSMENT DISTRICTS

Assessment Districts Fund - To account for the accumulation of special assessment taxes for payment of special assessment bond interest and principal.

LEASE AGREEMENTS

Refunding Lease - To account for the accumulation of resources for payment of interest and principal for a lease repurchase secured by the Corporation Yard. The proceeds of the Refunding Lease, issued in 2010, retired a portion of the Police Facilities Revenue Bonds and retired the 1999 Judgment Obligation Bonds.

Lease Purchase - To account for the accumulation of resources for payment of interest and principal for a lease issued to fund various energy efficiency improvements in 2011.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures	-	-	-	-	-
Use of money and property	1,020,552	832,264	658,782	511,000	0
Other	5,138,701	126,934	11,621	-	-
Total Revenues	$ 6,159,253	$ 959,198	$ 670,403	$ 511,000	$ -
EXPENDITURES:					
Current:					
Salaries and benefits	$ -	$ -	$ -	$ -	$ -
Operating expenditures	-	248,938	16,703	-	-
Internal Service Charges	-	-	-	-	-
Capital projects	-	-	-	-	-
Debt service	22,055,915	9,385,611	9,206,389	9,559,647	1,800,469
Total Expenditures	$ 22,055,915	$ 9,634,549	$ 9,223,092	$ 9,559,647	$ 1,800,469
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (15,896,662)	$ (8,675,351)	$ (8,552,689)	$ (9,048,647)	$ (1,800,469)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 626,084	$ 281,589	$ 606,814		$ -
Transfers in	20,971,928	8,432,127	7,790,557	9,057,750	1,800,469
Transfers (out)	(5,593,500)	-	-	-	-
Total Other Financing Sources (Uses)	$ 16,004,512	$ 8,713,716	$ 8,397,371	$ 9,057,750	$ 1,800,469
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 107,850	$ 38,365	$ (155,318)	$ 9,103	$ -
Fund balance at beginning of year	-	107,850	146,215	(9,103)	0
Fund balance at end of year	$ 107,850	$ 146,215	$ (9,103)	$ -	$ -

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Annual debt service requirements to maturity for long-term debt, including interest payments, are as follow:

	Revenue Bonds	Lease Agreements		
	Concord Pavilion	Refunding Lease	Lease Purchase	Total
YEAR ENDING JUNE 30				
2013-14	$ 700,832	$ 420,703	$ 678,934	$ 1,800,469
2014-15	622,928	425,015	699,356	1,747,299
2015-16	553,114	-	721,004	1,274,118
2016-17	490,978	-	736,858	1,227,836
2017-18	431,314	-	755,010	1,186,324
2018-19	374,122	-	782,534	1,156,656
2019-20	324,196	-	811,356	1,135,552
2020-21	281,124	-	841,533	1,122,657
2021-22	-	-	873,102	873,102
2022-23	-	-	906,115	906,115
Thereafter	$ -	$ -	$ 3,448,332	$ 3,448,332
Total	$ 3,778,608	$ 845,718	$ 11,254,134	$ 15,878,460

Funding Sources:

Concord Pavilion Revenue Bonds will continue to be paid from operating revenues as part of the management agreement between the City of Concord and Live Nation.

Refunding Lease is paid by the General Fund.

Lease Purchase is paid by a number of funds in the City.

Note: Tax Allocation Bonds, 1993 Lease Revenue Bonds, Parking Structure Lease Revenue Bonds and the RDA portion of the Refunding Lease Agreement were transferred to the Successor Agency during fiscal year 2012.

CITY OF CONCORD
REVENUE BONDS
FOR THE YEAR ENDING JUNE 30, 2014

Performing Arts Center Lease Revenue Bonds

Performing Arts Center Lease Revenue Bonds were issued in 1995 to finance a portion of the renovation and expansion of Concord Pavilion leased by the City. A portion of these bonds were called in September, 2009.

Principal Borrowed			
Series 1995 due 8/1/2020	$ 18,700,000		
Payment Required	Principal	Interest	Total
Series 1995	$ 480,000	$ 220,832	$ 700,832
Principal Outstanding as of June 30, 2014			
Series 1995	$ 2,440,000		

CITY OF CONCORD
CERTIFICATES OF PARTICIPATION
FOR THE YEAR ENDING JUNE 30, 2014

City of Concord Certificates of Participation

ABAG 41 - Certificates of Participation were issued in 1998 to fund Diablo Creek Golf Course improvements (Enterprise Fund) and to defease outstanding ABAG 23 Certificates of Participation (Debt Service Fund) for renovation of Centre Concord.

Principal Borrowed	
ABAG 41 - Centre Concord due 8/1/2011	$ 810,000
ABAG 41 - Diablo Creek Golf Course due 8/1/2018	2,750,000
Total ABAG 41	$ 3,560,000

Payment Required	Principal	Interest	Total
ABAG 41 - Centre Concord	$ -	$ -	$ -
ABAG 41 - Diablo Creek Golf Course	170,000	53,215	223,215
Total	$ 170,000	$ 53,215	$ 223,215

Principal Outstanding as of June 30, 2014	
ABAG 41 - Centre Concord	$ -
ABAG 41 - Diablo Creek Golf Course	990,000
Total principal outstanding - ABAG 41	$ 990,000

CITY OF CONCORD
LEASE AGREEMENTS
FOR THE YEAR ENDING JUNE 30, 2014

Refunding Lease Agreement

The City entered into a Refunding Lease Agreement in 2010 to retire a portion of the outstanding 1993 Lease Revenue Bonds and to repay the 1999 Judgment Obligation bonds. Excludes RDA portion of debt transferred to the Successor Agency in fiscal year 2012.

Principal Borrowed	
Refunding Lease Agreement due 9/1/2019	$ 1,959,000

Payment Required	Principal	Interest	Total
Refunding Lease Agreement	$ 398,500	$ 22,203	$ 420,703

Principal Outstanding as of June 30, 2014	
Refunding Lease Agreement	$ 417,500

Lease Purchase Agreement

The City entered into a Lease Purchase Agreement in 2011 to finance various energy efficiency improvements.

Principal Borrowed	
Lease Purchase Agreement due 12/1/2026	$ 8,384,040

Payment Required	Principal	Interest	Total
Lease Purchase Agreement	$ 300,344	$ 378,590	$ 678,934

Principal Outstanding as of June 30, 2014	
Lease Purchase Agreement	$ 7,741,738

COMPUTATION OF DIRECT AND
OVERLAPPING BONDED DEBT
June 30, 2014 (a)

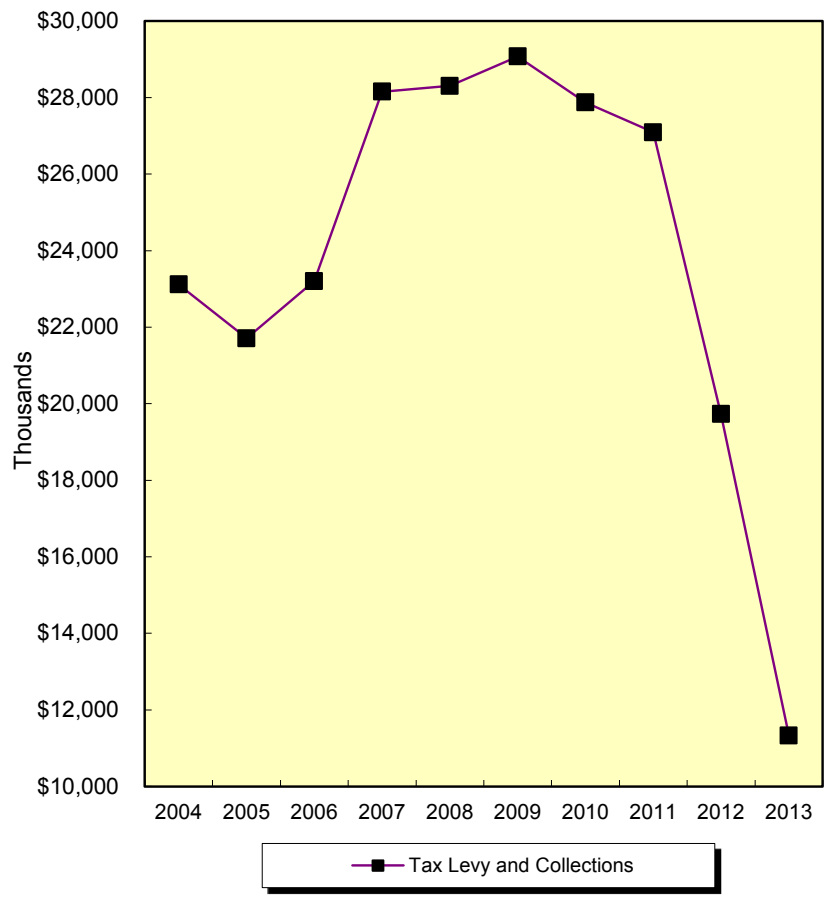
JURISDICTION	Net Debt Outstanding	Percentage Applicable to City of Concord	Amount Applicable to City of Concord
2011-12 Assessed Valuation			$11,865,299,501
Adjusted Assessed Valuation			$10,338,171,590
OVERLAPPING TAX AND ASSESSMENT DEBT			
Bay Area Rapid Transit District	$ 412,540,000	2.371%	$ 9,781,323
Contra Costa Community College District	223,985,000	8.305%	18,601,954
Mt. Diablo Unified School District	458,250,057	39.764%	182,218,553
Mt. Diablo Unified School District Community Facilities District No. 1	52,675,000	39.764%	20,945,687
Contra Costa County Reassessment District	2,110,000	7.513%	158,524
East Bay Regional Park District	129,525,000	3.683%	4,770,406
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	$ 1,279,085,057		$ 236,476,447
DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			
City of Concord General Fund Obligations	16,123,685	100.000%	16,123,685
Contra Costa County General Fund Obligations	301,690,976	8.268%	24,943,810
Contra Costa County Pension Obligations	358,495,000	8.268%	29,640,367
Contra Costa County Fire Protection District Pension Obligations	111,595,000	18.742%	20,915,135
Contra Costa Community College District Certificates of Participation	855,000	8.305%	71,008
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT	$ 788,759,661		$ 91,694,005
Less: Contra Costa County self supporting obligations			9,364,981
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			$ 82,329,024
Overlapping Tax Increment & General Fund Obligation Debt			
Concord Redevelopment Agency Central Redevelopment Project Area	$63,502,000	100.000%	63,502,000
Total Overlapping Tax Increment Debt			$63,502,000
Total Direct Debt			$16,123,685
Total Gross Overlapping Debt			$375,548,767
Total Net Overlapping Debt			$366,183,786
Gross Combined Total Debt			$ 391,672,452
Net Combined Total Debt			$ 382,307,471 (b)

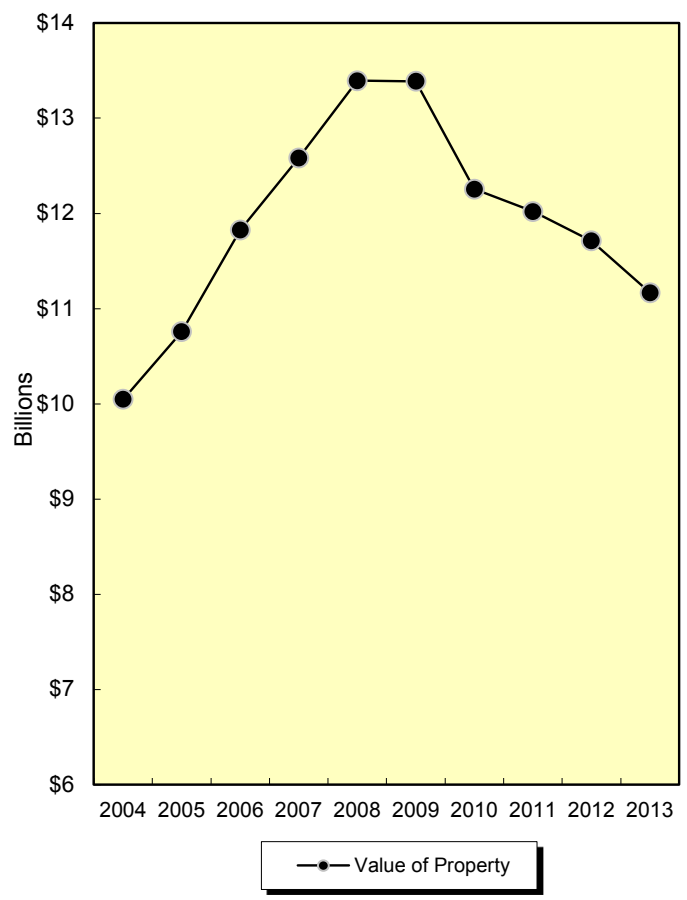
(a) Actual through June 30, 2012.
(b) Excludes tax and revenue anticipation notes, Enterprise revenue, and mortgage revenue.

Ratio to Assessed Valuation: Total Overlapping Tax and Assessment Debt **1.99%**.
Ratio to Adjusted Assessed Valuation: Total Direct Debt **.16%**, Gross Combined Total Debt **3.79%**, Net Combined Total Debt **3.70%**.

SOURCE: California Municipal Statistics, Inc. and CAFR FY2012, Statistical Section

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year	Total Secured Tax Levy	General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections	Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2004	$23,117,284	$ 10,743,130	-	$12,374,154	$ 23,117,284	100.00%	$10,046,422,371
2005	21,710,945 (A)	10,652,549	-	11,058,396	21,710,945	100.00%	10,758,352,096
2006	23,202,024 (A)	11,773,593	-	11,428,431	23,202,024	100.00%	11,825,275,824
2007	28,151,765 (A)	14,247,381	-	13,904,384	28,151,765	100.00%	12,581,572,120
2008	28,304,789 (A)	13,706,176	-	14,598,613	28,304,789	100.00%	13,394,577,419
2009	29,074,531 (A)	12,987,563	-	16,086,968	29,074,531	100.00%	13,388,154,607
2010	27,872,031 (A)	11,379,519	-	16,492,512	27,872,031	100.00%	12,254,962,478
2011	27,093,100 (A)	11,393,346	-	15,699,754	27,093,100	100.00%	12,020,887,030
2012	19,731,365 (A)	11,404,500	-	8,326,865 (B)	19,731,365	100.00%	11,710,527,901
2013 *	$11,327,890 (A)	$ 11,327,890	-	$ - (B)	$ 11,327,890	100.00%	$11,167,273,118

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department. Tax collections estimated.

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2013 are net of pass-thru payment and educational revenue augmentation fund withholding.
(B) Redevelopment Agency dissolved in mid FY2012 resulting in no further tax collections henceforth.

This page intentionally left blank and unnumbered

Concord's Historic Elworthy House

The house was built in 1912-13 for Herbert H. Elworthy, who was then Mayor of Concord, his wife Annie (Brawand) Elworthy, and their four sons. During the 1970s and 1980s, it was converted for use as a church and child-care facility, but was restored to its original configuration in 1988-89 and is currently used for commercial purposes.

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Capital Projects Funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital facilities financed by Proprietary or Special Revenue Funds. Capital Projects Funds include:

Measure J – Accounts for transportation improvements funded by Contra Costa County's ½% sales tax. Measure J was approved in 2004. Measure J continues the ½% sales tax approved in 1988 by Measure C for 2010 and beyond.

Special Developers Fund - To account for capital projects within the City funded by various fees collected from developers.

> Parkland Fee – Residential developers are responsible for providing park land and recreation sources for Concord's citizens (Chapter 3 (2), Article IV of the City Concord Municipal Code).
>
> Off-site Street Improvement Program (OSIP) – the method used by the City to fund base-level General Plan street improvements.
>
> Storm Drain Zones/Traffic Mitigation – The ongoing development of real property in the city has placed a serious demand upon existing storm drains and certain streets. In order to provide an equitable manner of apportionment of the cost of future development of these facilities, the city has established local drainage areas and traffic mitigation areas.

Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.

Proposition 1B (LSR) - Accounts for projects financed by the State of California Transportation Bond Act passed in 2006. It includes a Local Streets and Roads (LSR) component to help relieve traffic congestion, facilitate movement of goods, improve air quality, and enhance safety and security of the transportation system.

General Reimbursable Projects – Accounts for projects financed by grants, donations, or reimbursed to the City from developers and for General Fund transfers expended for acquisition and construction of general purpose public facilities and improvements.

Measure WW – Accounts for the projects financed by bonds approved by voters in 2008 issued by the East Bay Regional Parks District.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	77,390	34,209	82,369	25,000	25,000
Intergovernmental	10,944,157	8,682,605	5,949,994	7,375,843	6,396,679
Charges for current services	22,919	29,398	78,860	-	-
Fines and forfeitures	195,116	171,250	101,018	-	-
Use of money and property	152,433	108,295	85,456	43,830	66,180
Other	0	13,058,537	202,814	-	101,000
Total Revenues	$ 11,392,015	$ 22,084,294	$ 6,500,511	$ 7,444,673	$ 6,588,859
EXPENDITURES:					
Current:					
Salaries and benefits	$ 778,770	$ 799,907	$ 839,670	$ 1,142,157	$ 1,771,337
Operating expenditures	479,817	917,305	177,271	319,199	142,065
Internal Service Charges	6,065	270,730	123,214	-	33,328
Capital Projects	8,112,487	11,879,989	13,599,194	6,925,802	5,987,583
Debt Services	-	-	-	-	-
Total Expenditures	$ 9,377,139	$ 13,867,931	$ 14,739,349	$ 8,387,158	$ 7,934,313
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ 2,014,876	$ 8,216,363	$ (8,238,838)	$ (942,485)	$ (1,345,454)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (10,416,334)	$ (7,308,031)	$ 10,928,076	$ 1,744,810	$ -
Transfers in	317,803	241,224	394,820	-	1,106,000
Transfers (out)	(682,403)	(528,660)	(28,010)	(100,000)	(170,000)
Total Other Financing Sources (Uses)	$ (10,780,934)	$ (7,595,467)	$ 11,294,886	$ 1,644,810	$ 936,000
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (8,766,058)	$ 620,896	$ 3,056,048	$ 702,325	$ (409,454)
Fund balance at beginning of year	7,680,994	(1,085,064)	(464,168)	2,591,880	3,294,205
Fund balance at end of year	$ (1,085,064)	$ (464,168)	$ 2,591,880	$ 3,294,205	$ 2,884,751

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Fund	Measure J	Measure J-I680 / J (Other)	Dev Fees O.S.I.P.	Dev. Fees Parkland
FUND BALANCE AS OF JULY 1, 2013	$ 2,033,492	$ -	$ 525,754	$ -
REVENUES				
Licenses and Fees	$ -	$ -	$ 25,000	$ -
Use of Money & Property	40,743	-	15,803	-
Intergovernmental	1,350,000	1,097,595	-	-
Other	-	-	-	-
Total Revenues	$ 1,390,743	$ 1,097,595	$ 40,803	$ -
EXPENDITURES				
Capital Projects	$ 1,574,449	$ 1,097,595	$ 100,000	$ -
Other	107,185	-	-	-
Total Expenditures	$ 1,681,634	$ 1,097,595	$ 100,000	$ -
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ 100,000	$ -	$ -	$ -
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ 100,000	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	(190,891)	-	(59,197)	-
FUND BALANCE - JUNE 30	$ 1,842,601	$ -	$ 466,557	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as June 30 ,2013	$ 1,567,440	$ 3,010,671	$ 417,664	$ 20,781

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Fund	Storm Drainage Zones	Traffic Mitigation	Reimbursable Projects	General Fund Projects
FUND BALANCE AS OF JULY 1, 2013	$ 522,678	$ 42,281	$ 170,000	$ -
REVENUES				
Taxes	$ -	$ -	$ -	$ -
Use of Money & Property	9,000	634	-	-
Intergovernmental	-	-	3,949,084	-
Other	1,000	-	-	-
Total Revenues	$ 10,000	$ 634	$ 3,949,084	$ -
EXPENDITURES				
Capital Projects	$ -	$ -	$ 3,949,084	$ 1,106,000
Other	-	-	-	-
Total Expenditures	$ -	$ -	$ 3,949,084	$ 1,106,000
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ 1,106,000
Transfer Out	-	-	(170,000)	-
Total Other Financing Sources (Uses)	$ -	$ -	$ (170,000)	$ 1,106,000
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	10,000	634	(170,000)	-
FUND BALANCE - JUNE 30	$ 532,678	$ 42,915	$ -	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as June 30 ,2013	$ 17,524	$ 242,000	$ 5,151,409	$ 623,122

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Measure J	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**
Fund Balance - 7/1	$ 2,033,492	$ 1,810,631	$ 458,003	$ 516,814	$ 727,825	$ 937,967	$ 1,153,546	$ 1,376,856	$ 1,608,800	$ 1,841,849
Add Revenues										
Intergovernmental	$ 1,350,000	$ 1,350,000	$ 1,350,000	$ 1,370,250	$ 1,390,804	$ 1,411,666	$ 1,432,841	$ 1,454,334	$ 1,476,149	$ 1,498,291
Use of Money & Property	40,743	21,753	18,010	27,027	33,178	45,848	53,437	69,743	78,752	87,797
Total Revenues	$ 1,390,743	$ 1,371,753	$ 1,368,010	$ 1,397,277	$ 1,423,982	$ 1,457,514	$ 1,486,278	$ 1,524,077	$ 1,554,901	$ 1,586,088
Less Appropriations										
Capital Projects	$ 1,574,449	$ 2,682,010	$ 1,263,516	$ 1,116,922	$ 1,120,429	$ 1,124,042	$ 1,127,763	$ 1,131,595	$ 1,135,544	$ 1,139,610
Operations	107,185	110,401	113,713	117,124	120,638	124,257	127,984	131,824	135,779	139,852
Total Appropriations	$ 1,681,634	$ 2,792,411	$ 1,377,229	$ 1,234,046	$ 1,241,067	$ 1,248,299	$ 1,255,747	$ 1,263,419	$ 1,271,323	$ 1,279,462
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (290,891)	$ (1,420,658)	$ (9,219)	$ 163,231	$ 182,916	$ 209,215	$ 230,531	$ 260,658	$ 283,578	$ 306,626
Other Financing Sources CIP Suppo	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Fund Balance - 6/30	$ 1,842,601	$ 489,973	$ 548,784	$ 780,045	$ 1,010,741	$ 1,247,182	$ 1,484,077	$ 1,737,514	$ 1,992,378	$ 2,248,475

Measure J-I680/ J (Other)	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 1,097,595	$ 96,533	$ 1,657,280	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 1,097,595	$ 96,533	$ 1,657,280	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 1,097,595	$ 96,533	$ 1,657,280	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 1,097,595	$ 96,533	$ 1,657,280	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Developer Fees OSIP	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance - 7/1	$ 525,754	$ 466,557	$ 526,888	$ 645,695	$ 823,544	$ 1,064,486	$ 1,367,065	$ 1,733,748	$ 2,167,098	$ 2,669,782
Add Revenues										
Licenses & Permits	$ 25,000	$ 50,000	$ 100,000	$ 150,000	$ 200,000	$ 250,000	$ 300,000	$ 350,000	$ 400,000	$ 450,000
Use of Money & Property	15,803	10,331	18,807	27,849	40,942	52,579	66,683	83,350	102,684	124,791
Total Revenues	$ 40,803	$ 60,331	$ 118,807	$ 177,849	$ 240,942	$ 302,579	$ 366,683	$ 433,350	$ 502,684	$ 574,791
Less Appropriations										
Capital Projects	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (59,197)	$ 60,331	$ 118,807	$ 177,849	$ 240,942	$ 302,579	$ 366,683	$ 433,350	$ 502,684	$ 574,791
Fund Balance - 6/30	$ 466,557	$ 526,888	$ 645,695	$ 823,544	$ 1,064,486	$ 1,367,065	$ 1,733,748	$ 2,167,098	$ 2,669,782	$ 3,244,573

Developer Fees Parkland	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ 20,000	$ 36,000	$ 37,000	$ 38,000	$ 39,000	$ 40,000
Add Revenues										
Licenses & Permits	$ -	$ -	$ -	$ 20,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Loan from GF	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	-	-	-	-	1,000	1,000	1,000	1,000	1,000	1,000
Total Revenues	$ -	$ -	$ -	$ 20,000	$ 241,000	$ 241,000	$ 241,000	$ 241,000	$ 241,000	$ 241,000
Less Appropriations										
GF Repayment	$ -	$ -	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Capital Projects	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ 20,000	$ 16,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000	$ 1,000
Fund Balance - 6/30	$ -	$ -	$ -	$ 20,000	$ 36,000	$ 37,000	$ 38,000	$ 39,000	$ 40,000	$ 41,000

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Storm Drainage Zones	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**
Fund Balance - 7/1	$ 522,678	$ 532,678	$ 542,698	$ 553,738	$ 564,800	$ 575,882	$ 586,986	$ 598,112	$ 609,261	$ 621,433
Add Revenues										
Licenses & Permits	$ 1,000	$ 1,020	$ 1,040	$ 1,061	$ 1,082	$ 1,104	$ 1,126	$ 1,149	$ 1,172	$ 1,207
Use of Money & Property	9,000	9,000	10,000	10,000	10,000	10,000	10,000	10,000	11,000	11,000
Total Revenues	$ 10,000	$ 10,020	$ 11,040	$ 11,061	$ 11,082	$ 11,104	$ 11,126	$ 11,149	$ 12,172	$ 12,207
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Sources										
Proceeds from Debt Issuance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 10,000	$ 10,020	$ 11,040	$ 11,061	$ 11,082	$ 11,104	$ 11,126	$ 11,149	$ 12,172	$ 12,207
Fund Balance - 6/30	$ 532,678	$ 542,698	$ 553,738	$ 564,800	$ 575,882	$ 586,986	$ 598,112	$ 609,261	$ 621,433	$ 633,639

Traffic Mitigation	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**
Fund Balance - 7/1	$ 42,281	$ 42,915	$ 43,559	$ 44,212	$ 44,875	$ 45,548	$ 46,231	$ 46,924	$ 47,628	$ 48,342
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	634	644	653	663	673	683	693	704	714	725
Total Revenues	$ 634	$ 644	$ 653	$ 276,163	$ 276,173	$ 683	$ 693	$ 704	$ 714	$ 725
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ -	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 634	$ 644	$ 653	$ 663	$ 673	$ 683	$ 693	$ 704	$ 714	$ 725
Fund Balance - 6/30	$ 42,915	$ 43,559	$ 44,212	$ 44,875	$ 45,548	$ 46,231	$ 46,924	$ 47,628	$ 48,342	$ 49,067

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Reimbursable Projects	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance - 7/1	$ 170,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 3,949,084	$ 6,035,911	$ 97,500	$ -	$ 2,041,000	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 3,949,084	$ 6,035,911	$ 97,500	$ -	$ 2,041,000	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 3,949,084	$ 6,035,911	$ 97,500	$ -	$ 2,041,000	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 3,949,084	$ 6,035,911	$ 97,500	$ -	$ 2,041,000	$ -	$ -	$ -	$ -	$ -
Other Financing Uses										
Transfers Out	$ (170,000)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (170,000)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

General Fund	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 1,106,000	$ 986,012	$ 959,448	$ 292,378	$ 350,853	$ 421,024	$ 505,229	$ 606,274	$ 727,529	$ 873,035
Total Appropriations	$ 1,106,000	$ 986,012	$ 959,448	$ 292,378	$ 350,853	$ 421,024	$ 505,229	$ 606,274	$ 727,529	$ 873,035
Other Financing Sources										
Transfers In	$ 1,106,000	$ 986,012	$ 959,448	$ 292,378	$ 350,853	$ 421,024	$ 505,229	$ 606,274	$ 727,529	$ 873,035
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

A detailed description of each capital project can be found in the Capital and Transportation Improvement Program section. Below are projects receiving funding appropriations in FY 2014 with a brief description of their purpose. Additional detail regarding funding sources, future operating costs, and prior and future appropriations can be found in the Capital and Transportation Program section. Projects have been prioritized in accordance with the City's Mission, Vision and Values criteria: (1) public safety, (2) neighborhood preservation and enhancement, (3) revenue enhancement, and (4) infrastructure preservation-enhancement.

The projects listed below are by funding source and include the new allocations for Fiscal Year 2014.

Measure J

1173	**Citywide Sidewalk Improvement Annual Program** Permanent sidewalk repairs prioritized based on results of Citywide GPS sidewalk inventory of City facilities and sidewalks, for pedestrian access that is in compliance with State and Federal disability laws.	$	107,797
2157	**Pavement Management Annual Program** Maintain Pavement Management Program each year by determining which preservation strategy or combination of strategies will be utilized each year, including slurry seal, cape seal, micro surfacing, thin hot mix asphalt, mill and fill with hot mix asphalt.	$	920,052
2169	**Monument Corridor Pedestrian and Bikeway Network Improvements** Construct pedestrian infrastructure improvements.	$	250,000
2276	**Detroit Avenue Pedestrian and Bicycle Improvements** Construct Complete Streets improvements along Detroit Avenue between Monument Boulevard and Clayton Road, to improve pedestrian and bicycle conditions and enhance travel safety for commute, non-commute and school related trips along this corridor.	$	65,000
2277	**Downtown Concord Bicycle Lane** Install Class II bike lanes in downtown Concord, including on the Concord Boulevard-Clayton Road Couplet between Sutter Street and Grant Street, and on Grant Street and Oakland Avenue near the downtown BART station.	$	40,000
2278	**Treat Blvd. Median Safety Fence** Install steel fence in the median island of Treat Boulevard between Navaronne Way and San Miguel Road, to safely channelize Contra Costa Canal Trail users to the signalized crosswalk at Navaronne Way to cross Treat Boulevard.	$	50,000
2280	**Citywide Bicycle Master Plan** Develop a Citywide Bicycle Master Plan to expand the City' s bikeway network for commute, non-commute and school related trips.	$	20,000
2283	**Install Traffic Signal at Oak Grove Rd./Smith Lane** Install new traffic signal and related improvements at the intersection of Oak Grove Road and Smith Lane.	$	7,500
2285	**Willow Pass Rd. and Nearby Intersections Traffic Signal Upgrades** Replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for exist LT lanes.	$	10,000
2292	**City of Concord Pavement Rehabilitation** Grind and replace existing top 3.5" of asphalt concrete along a segment on Concord Blvd. and on Arnold Industrial Way, including sidewalk and curb ramp upgrades.	$	104,100
	Total Measure J	$	1,574,449

Measure J I-680 and Measure J 19(a), 20(a)

1761	**Commerce Avenue Roadway Extension and Bridge at Pine Creek** Extend Commerce Avenue from its current terminus, construct a new bridge over Pine Creek; extend the road to the west to connect it to Waterworld Parkway; includes widening of Waterworld Parkway at its northern end and installing a trail.	$	1,041,215
2279	**Monument Neighborhood Shuttle** Provide a three-year shuttle service targeted for the Monument Corridor community that is free of charge, provides service to priority destinations, fits the needs of the area residents including on weekends and evenings, and operates on demand with flexible schedule/routes.	$	56,380
	Total Measure J I-680 and J 19(a), 20(a)	$	1,097,595

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Developer Fees			
Developer Fees - Offsite Street Improvement Program (OSIP Prior Citywide)			
2284	**Improvements - Design Phase** Design traffic signals at Detroit Ave. /Laguna St. and Detroit Ave. /Sunshine Drive and geometric improvements at Clayton Rd. /Shenone Ct.	$	100,000
	Total Developer Fees	$	100,000
Reimbursable Projects (Other Fees, Grants and Donations)			
Congestion Mitigation Air Quality (CMAQ)			
2276	**Detroit Avenue Pedestrian and Bicycle Improvements** Construct Complete Streets improvements along Detroit Avenue between Monument Boulevard and Clayton Road, to improve pedestrian and bicycle conditions and enhance travel safety for commute, non-commute and school related trips along this corridor.	$	336,135
2277	**Downtown Concord Bicycle Lane Improvements** Install Class II bike lanes in downtown Concord, including on the Concord Boulevard-Clayton Road Couplet between Sutter Street and Grant Street, and on Grant Street and Oakland Avenue near the downtown BART station.	$	206,275
Federal Highway Bridge Program			
2060	**Citywide Bridge Repair Program** Maintenance work to 22 of 31 local bridges identified in BPMP submitted to Caltrans in 2006. Work may include replacing joint seals and unsound concrete, repairing concrete spalling and slope protection and performing deck sealing.	$	1,000,000
Highway Safety Improvement Program (HSIP)			
2283	**Traffic Signal at Oak Grove Rd. / Smith Lane** Install new traffic signal and related improvements at the intersection of Oak Grove Road and Smith Lane.	$	66,900
2285	**Willow Pass Rd. and Nearby Intersections Traffic Signal Upgrades** Replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for exist LT lanes.	$	89,200
2286	**Concord Blvd. Traffic Signal Upgrades-Sixth St., Farm Bureau Rd.,Clayton Way,West St.** Replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for exist LT lanes.	$	30,000
Jobs Access & Reverse Commute (JARC)			
2279	**Monument Neighborhood Shuttle** Provide a three-year shuttle service targeted for the Monument Corridor community that is free of charge, provides service to priority destinations, fits the needs of the area residents including on weekends and evenings, and operates on demand with flexible schedule/routes.	$	100,902
Office of Economic Adjustment (OEA)			
2011	**Concord Reuse Planning** Development of Disposition Strategy and Base Reuse Plan.	$	187,057
Rule 20A (Utility Company Provide Funds, not appropriated)			
1228	**Utility Undergrounding Project** Identify specific project locations and determine revenue source to supplement Rule 20A funds.	$	382,615
Surface Transportation Program (STP) / CMAQ			
2293	**Install Traffic Signal at Oak Grove Rd./Sierra Rd.** Install new traffic signal and related improvements at the intersection of Oak Grove Road and Smith Sierra Road.	$	100,000
Transportation Development Act (TDA)			
2280	**Citywide Bicycle Master Plan** Develop a Citywide Bicycle Master Plan to expand the City' s bikeway network for commute, non-commute and school related trips.	$	100,000
Transportation for Livable Communities (TLC)			
2239	**Central Concord Pedestrian Improvements and Streetscape Project** Construct pedestrian infrastructure improvements by installing a new traffic signal and secure crossings at Clayton Rd. and Sutter St. to connect the Monument Corridor community to business districts along Willow Pass Road.	$	1,350,000
	Total Reimbursable Projects (Other Fees, Grants and Donations)	$	3,949,084

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

General Fund Projects

General Fund Capital Reserves contributed toward:

2257	**General Plan Update** General Plan Update.	$	65,000
2281	**Housing Element Update** Housing Element Update.	$	85,000
2011	**Concord Reuse Planning** Development of Disposition Strategy and Base Reuse Plan.	$	800,000
2273	**Alarm Permit System** Provide permitting of household and business alarms with integration to the City' s Point of Sale System and Lawson Financial System.	$	50,000
2274	**Parks Kiosks** Locate secure computer access in the parks for Park Division employees.	$	26,000
2275	**PCI Security - Cameras and Panic Buttons** Install panic buttons and network attached at remote location where the City has Point of Sale cash registers.	$	80,000
	Total General Fund Projects	$	1,106,000

City of Concord
Capital Project Operating & Maintenance Costs
For the Year Ending June 30, 2014

	Project #	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	Total
Operating Costs:												
Commerce Bridge at Pine Creek	1761	$ -	$ 4,589	$ 4,727	$ 4,869	$ 5,015	$ 5,165	$ 5,320	$ 5,480	$ 5,644	$ 5,813	$ 46,622
Bailey Rd Traffic Improvements	2049	-	-	-	-	-	6,144	6,328	6,518	6,714	6,915	32,619
Arnold Industrial Way/SR4 Westbound	2133	-	-	-	4,502	4,637	4,776	4,919	5,067	5,219	5,375	34,495
Document Management & Agenda Automation	2258	-	43,000	43,000	43,000	43,000	43,000	43,000	43,000	43,000	43,000	387,000
PCI Security - Cameras and Panic Button	2275		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	45,000
Total Operating Cost		**$ -**	**$ 52,589**	**$ 52,727**	**$ 57,371**	**$ 57,652**	**$ 64,085**	**$ 64,567**	**$ 65,065**	**$ 65,577**	**$ 66,103**	**$ 545,736**

This page intentionally left blank and unnumbered

Concord's Historic Keller House

Built in 1902-03 by L.V. Perry for Henry (Harry) and Elodia Keller, the house was initially located at the southeast corner of Galindo and C layton Rd. Paul and Marie Keller acquired the house in 1912 when his brother, Harry, purchased a large ranch in Clayton. Paul was founder of the P.L. Keller Hardware store, was City Clerk (1910-1914), and was very active in civic and cultural affairs. In the late 1970s, the house was converted to a real estate office and restored. In 1984, it was moved to its current Ellis Lake Park location where it is used for community service activities.

CITY OF CONCORD
ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Enterprise Funds are used to account for the City Of Concord operations which provide services to the public and are financed and operated like private business enterprises. Revenues are generated through user fees and are used to pay for all costs, including depreciation, on a continuing basis. Enterprise funds include:

Golf Course Fund – To account for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.

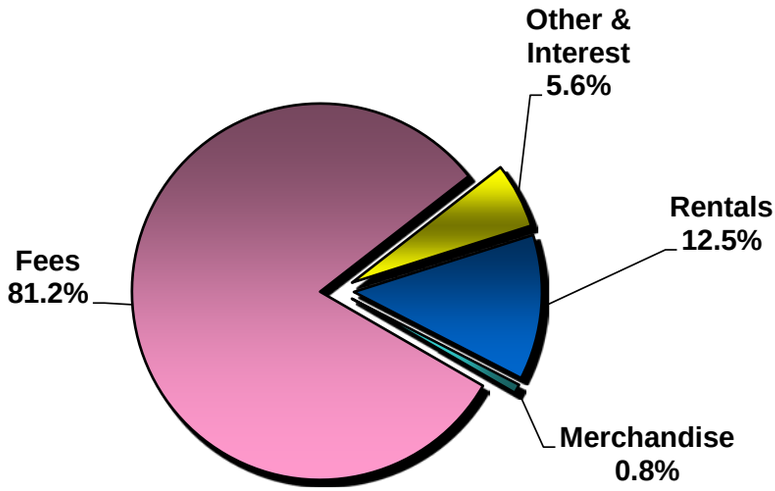
Sewer Fund – Accounts for activities pertaining to sewage collection, transmission and treatment.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ENTERPRISE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

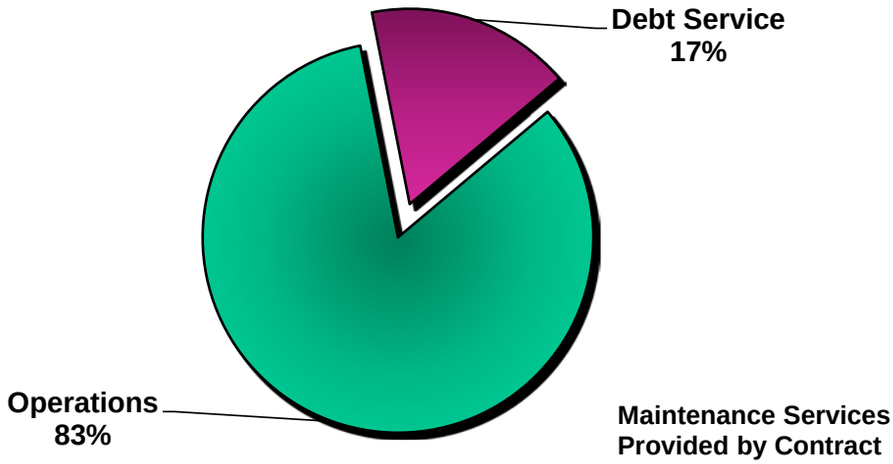
	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	19,744,261	19,457,167	20,713,515	20,610,475	23,288,943
Fines and forfeitures	-	-	-	-	-
Use of money and property	976,433	435,551	324,245	326,605	288,833
Other	5,608	34,937	28,501	50,000	30,000
Total Revenues	$ 20,726,302	$ 19,927,655	$ 21,066,261	$ 20,987,080	$ 23,607,776
EXPENDITURES:					
Current:					
Salaries and benefits	$ 1,021,345	$ 1,163,327	$ 1,023,540	$ 1,546,997	$ 1,943,529
Operating expenditures	15,996,204	20,132,645	20,342,590	16,422,328	20,328,513
Internal Service Charges	278,915	256,692	543,815	556,110	687,111
Capital projects	4,299,549	454,785	1,508,266	6,293,000	1,065,000
Debt service	1,030,329	996,724	961,684	1,882,244	1,809,099
Total Expenditures	$ 22,626,342	$ 23,004,173	$ 24,379,895	$ 26,700,679	$ 25,833,252
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,900,040)	$ (3,076,518)	$ (3,313,634)	$ (5,713,599)	$ (2,225,476)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ 2,581,210	$ 27,266	$ 2,405,906	$ (3,349,767)	$ -
Transfers in	-	-	-	67,137	-
Transfers (out)	-	(19,296)	(130,239)	-	-
Total Other Financing Sources (Uses)	$ 2,581,210	$ 7,970	$ 2,275,667	$ (3,282,630)	$ -
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 681,170	$ (3,068,548)	$ (1,037,967)	$ (8,996,229)	$ (2,225,476)
Fund balance at beginning of year	17,175,558	17,856,728	14,788,180	13,750,213	4,753,984
Fund balance at end of year	$ 17,856,728	$ 14,788,180	$ 13,750,213	$ 4,753,984	$ 2,528,508

City of Concord
Golf Course
Revenues and Expenses
For the Year Ending June 30, 2014

Revenue by Source



Expenses by Program

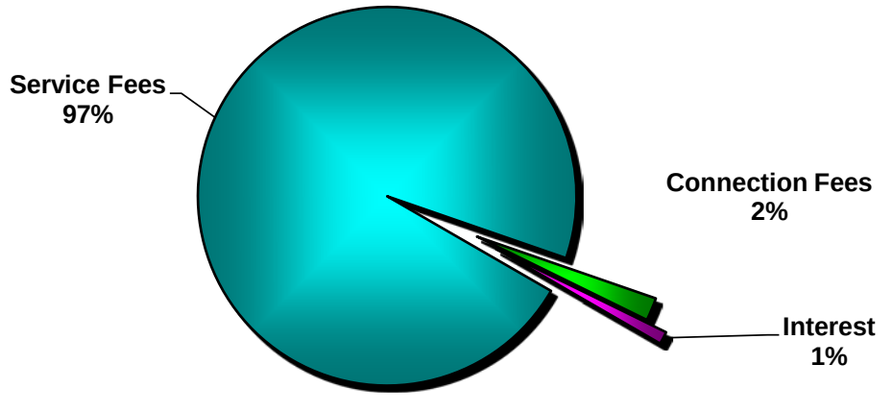


City of Concord
Golf Course
Ten Year Projection
For the Year Ending June 30, 2014

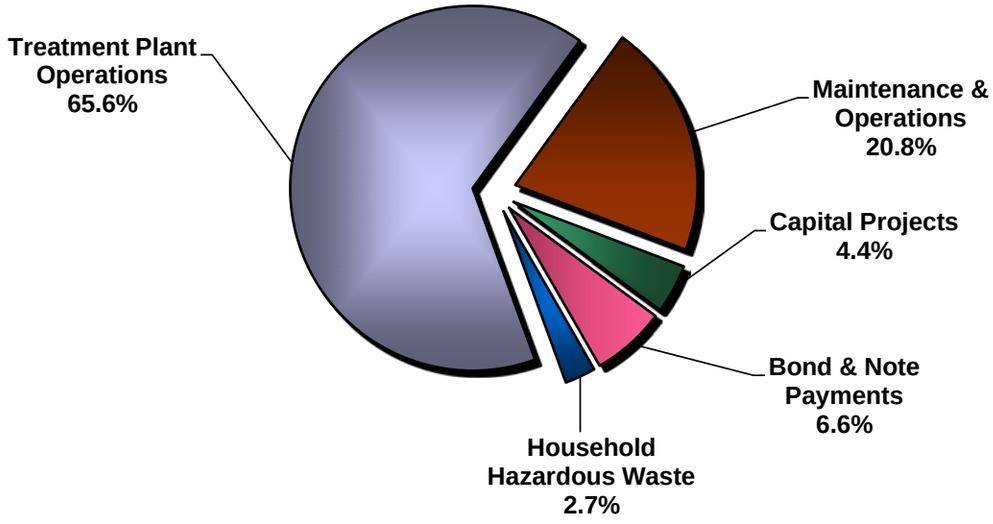
	Fee Inc. 2013-14	2014-15	Fee Inc. 2015-16	2016-17	Fee Inc. 2017-18	2018-19	Fee Inc. 2019-20	2020-21	Fee Inc. 2021-22	2022-23
Fund Balance 7/01	$ -	$ 60,005	$ 60,480	$ 99,485	$ 109,785	$ 154,971	$ 160,111	$ 432,816	$ 671,360	$ 947,785
Add Revenues:										
Fees	$ 1,165,000	$ 1,165,000	$ 1,223,250	$ 1,223,250	$ 1,284,413	$ 1,284,413	$ 1,348,634	$ 1,348,634	$ 1,416,065	$ 1,416,065
Rentals	179,000	183,360	192,528	198,479	207,153	212,352	220,266	224,443	234,231	240,197
Merchandise Sales	11,000	11,440	12,012	12,613	13,118	13,643	14,052	14,474	15,053	15,655
Other Revenues	80,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Interest	605	605	605	605	605	605	605	605	605	605
Total Revenues	$ 1,435,605	$ 1,410,405	$ 1,478,395	$ 1,484,947	$ 1,555,289	$ 1,561,013	$ 1,633,557	$ 1,638,156	$ 1,715,954	$ 1,722,522
Operating Expenditures										
Operations	$ 1,100,385	$ 1,133,205	$ 1,166,607	$ 1,201,272	$ 1,236,728	$ 1,273,248	$ 1,310,852	$ 1,349,612	$ 1,389,529	$ 1,430,638
Debt Service	225,215	226,725	222,783	223,375	223,375	232,625	-	-	-	-
Total Expenditures	$ 1,325,600	$ 1,359,930	$ 1,389,390	$ 1,424,647	$ 1,460,103	$ 1,505,873	$ 1,310,852	$ 1,349,612	$ 1,389,529	$ 1,430,638
Net Income (Loss)	$ 110,005	$ 50,475	$ 89,005	$ 60,300	$ 95,186	$ 55,140	$ 322,705	$ 288,544	$ 326,425	$ 291,884
Less Capital Expenses:										
Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Capital Expenses	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Fund Balance 6/30	$ 60,005	$ 60,480	$ 99,485	$ 109,785	$ 154,971	$ 160,111	$ 432,816	$ 671,360	$ 947,785	$ 1,189,669

City of Concord
Sewer Enterprise
Revenues and Expenses
For the Year Ending June 30, 2014

Revenues by Source



Expenses by Program



Sewer Enterprise
Ten Year Projection
for the Year Ending June 30, 2014

	Adopted Fee Inc. $39	Adopted Fee Inc. $39	Estimated Fee Inc. $39	Estimated Fee Inc. $39	Estimated Fee Inc. $42	Estimated Fee Inc. $42	Estimated Fee Inc. $44	Estimated Fee Inc. $44	Estimated Fee Inc. $44	Estimated Fee Inc. $44
	2013-14	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**
Fund Balance 7/01	$ 4,753,984	$ 2,468,502	$ 1,916,869	$ 1,678,270	$ 51,448	$ 1,357,462	$ 3,537,398	$ 57,423	$ 2,567,120	$ 3,160,487
Revenues										
Sewer Service Fees	$ 21,498,943	$ 23,708,293	$ 25,917,643	$ 28,126,993	$ 30,506,293	$ 32,885,593	$ 35,378,193	$ 37,870,793	$ 40,363,393	$ 42,855,993
Sewer Connection Fees	435,000	455,000	600,000	600,000	800,000	824,000	849,000	874,000	900,000	927,000
Interest	238,228	225,775	202,454	149,311	148,174	259,094	261,187	213,204	378,640	522,234
Loan Repayment	-	79,131	81,109	83,137	85,215	87,345	89,529	91,767	94,061	96,413
Total Revenues	$ 22,172,171	$ 24,468,199	$ 26,801,206	$ 28,959,441	$ 31,539,682	$ 34,056,032	$ 36,577,909	$ 39,049,764	$ 41,736,094	$ 44,401,640
Operating Expenditures										
City of Concord Costs:										
Maintenance & Operations	$ 4,810,996	$ 4,957,265	$ 5,059,339	$ 5,205,747	$ 5,339,311	$ 5,476,904	$ 5,617,876	$ 5,764,965	$ 5,915,391	$ 6,069,926
Sanitary Sewer Repairs	269,475	277,372	302,289	302,289	380,413	385,087	397,000	408,910	421,177	433,812
Subtotal City of Concord Costs	5,080,471	5,234,637	5,361,628	5,508,036	5,719,724	5,861,991	6,014,876	6,173,875	6,336,568	6,503,738
City of Concord Debt Service										
Rehab Bond Payment-Priority 1 Refunding	761,082	761,521	764,265	761,863	766,517	765,175	763,039	766,708	770,083	766,638
Bond Payment-Gravity Connection In Lieu of Pumping To CCCSD	848,704	848,543	847,787	847,472	851,601	849,984	851,648	852,517	852,592	851,347
Subtotal City of Concord Debt Service	1,609,786	1,610,064	1,612,052	1,609,335	1,618,118	1,615,159	1,614,687	1,619,225	1,622,675	1,617,985
CCCSD Costs:										
CCCSD- Household Hazardous Waste	670,231	690,338	711,048	732,380	607,496	625,721	644,493	663,828	683,743	704,255
CCCSD Capital Projects 30% Reimbursement	3,638,813	3,563,946	3,054,566	5,466,855	4,528,638	5,396,295	12,081,720	10,957,352	12,068,382	12,430,000
CCCSD - Treatment Plant Operations	12,393,352	13,170,847	15,300,511	15,719,657	16,109,692	17,526,930	18,092,108	16,655,787	19,951,359	20,550,000
Subtotal CCCSD Costs	16,702,396	17,425,131	19,066,125	21,918,892	21,245,826	23,548,946	30,818,321	28,276,967	32,703,484	33,684,255
Total Operating Expenditures	$ 23,392,653	$ 24,269,832	$ 26,039,805	$ 29,036,263	$ 28,583,668	$ 31,026,096	$ 38,447,884	$ 36,070,067	$ 40,662,727	$ 41,805,978
Net Income(Loss)	$ (1,220,482)	$ 198,367	$ 761,401	$ (76,822)	$ 2,956,014	$ 3,029,936	$ (1,869,975)	$ 2,979,697	$ 1,073,367	$ 2,595,662
Capital Projects:										
City Projects	$ 1,065,000	$ 750,000	$ 1,000,000	$ 1,550,000	$ 1,650,000	$ 850,000	$ 1,610,000	$ 470,000	$ 480,000	$ 490,000
Total Capital Projects	$ 1,065,000	$ 750,000	$ 1,000,000	$ 1,550,000	$ 1,650,000	$ 850,000	$ 1,610,000	$ 470,000	$ 480,000	$ 490,000
Other Financing Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30 with Contingency	$ 2,468,502	$ 1,916,869	$ 1,678,270	$ 51,448	$ 1,357,462	$ 3,537,398	$ 57,423	$ 2,567,120	$ 3,160,487	$ 5,266,149
Less: 10% Operations/Maintenance Contingency Reserve	2,151,000	2,238,000	2,413,000	2,712,000	2,659,000	2,903,000	3,644,000	3,404,000	3,862,000	3,975,000
Fund Balance - 6/30 without Contingency	$ 317,502	$ (321,131)	$ (734,730)	$ (2,660,552)	$ (1,301,538)	$ 634,398	$ (3,586,577)	$ (836,880)	$ (701,513)	$ 1,291,149

This page intentionally left blank and unnumbered

Concord's Historic Maltby McKinnon House

Built in the 1890's off what was then the east end of Bonifacio St, this wood-frame house was used as the original, local residence for the A. W. Maltby family while their "mansion" at 3033 Bonifacio St. was being constructed. The house was moved to 2390 East St. circa 1915, then to its current site in 1979. The house now provides office space for a social service agency.

CITY OF CONCORD
INTERNAL SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Internal Service Funds are used to finance and account for goods and/or services provided by one City department to other City departments on a fee for service basis. The City of Concord has the following internal service funds:

Workers' Compensation Fund - Accounts for workers' compensation expenses.

Risk Management/Liability Fund - To account for the non-reimbursable portion of insurance claims and judgments.

Post Retirement Healthcare Benefits Fund - Accounts for the contributions and benefits paid in relation to the Post-Retirement Health Care Program.

Fleet Maintenance Replacement Fund - Accumulates resources to fund the operations and replacement of City licensed vehicles and motorized equipment.

Information Technology Replacement Fund - Accumulates resources to fund the operations and replacement of computers, software and office equipment used by City staff.

Building Maintenance Replacement Fund - Accumulates resources required to maintain City facilities. Also includes facility upkeep, repair and custodial services.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - INTERNAL SERVICE FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	35,933	35,000
Charges for current services	15,070,649	14,809,031	14,285,960	17,367,218	15,986,186
Fines and forfeitures	-	-	-	-	-
Use of money and property	510,725	282,374	126,184	833,408	696,613
Other	3,687,721	2,595,481	3,977,569	100,000	2,884,690
Total Revenues	$ 19,269,095	$ 17,686,886	$ 18,389,713	$ 18,336,559	$ 19,602,489
EXPENDITURES:					
Current:					
Salaries and benefits	$ 3,749,593	$ 3,655,155	$ 3,431,907	$ 3,371,266	$ 3,634,350
Operating expenditures	15,934,076	17,253,692	15,118,575	14,614,781	14,382,768
Internal Service Charges	526,550	485,570	435,853	413,788	486,371
Capital projects	689,187	387,567	859,536	539,585	2,077,811
Debt service	131,104	24,548	109,204	0	-
Total Expenditures	$ 21,030,510	$ 21,806,532	$ 19,955,075	$ 18,939,420	$ 20,581,300
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,761,415)	$ (4,119,646)	$ (1,565,362)	$ (602,861)	$ (978,811)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ (1,157,962)	$ 12,729,312	$ (3,336,636)	$ 2,937,528	
Transfers in	6,583,500	686,196	100,000	100,000	270,000
Transfers (out)	(4,474,625)	(530,073)	(1,772,682)	(249,618)	(686,373)
Total Other Financing Sources (Uses)	$ 950,913	$ 12,885,435	$ (5,009,318)	$ 2,787,910	$ (416,373)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (810,502)	$ 8,765,789	$ (6,574,680)	$ 2,185,049	$ (1,395,184)
Fund balance at beginning of year	29,151,262	28,340,760	37,106,549	30,531,869	32,716,918
Fund balance at end of year	$ 28,340,760	$ 37,106,549	$ 30,531,869	$ 32,716,918	$ 31,321,734

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
WORKERS' COMPENSATION
INTERNAL SERVICE FUND (610)
FOR THE YEAR ENDING JUNE 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 7,529,379	$ 7,617,581	$ 7,670,966	$ 7,689,707	$ 7,770,389	$ 7,812,980	$ 7,814,690	$ 7,773,717	$ 7,687,072	$ 7,552,814
Add Revenues:										
Interest	$ 68,000	$ 68,000	$ 69,000	$ 69,000	$ 70,000	$ 70,000	$ 70,000	$ 69,000	$ 68,000	$ 67,000
Supplemental Service Fees	-	-	-	-	-	-	-	-		
Service Fees	2,571,463	2,610,029	2,649,183	2,688,914	2,729,246	2,770,183	2,811,739	2,853,914	2,896,723	2,940,181
Total Revenue	$ 2,639,463	$ 2,678,029	$ 2,718,183	$ 2,757,914	$ 2,799,246	$ 2,840,183	$ 2,881,739	$ 2,922,914	$ 2,964,723	$ 3,007,181
Less Appropriations:										
Operations	$ 248,261	$ 255,554	$ 262,279	$ 269,954	$ 277,158	$ 284,591	$ 292,214	$ 300,146	$ 308,286	$ 316,663
Med. Benefits/Pmts.	2,000,000	2,060,000	2,121,800	2,185,454	2,251,018	2,318,549	2,388,105	2,459,748	2,533,540	2,609,546
Insurance	203,000	209,090	215,363	221,824	228,479	235,333	242,393	249,665	257,155	264,870
Total Appropriations	$ 2,451,261	$ 2,524,644	$ 2,599,442	$ 2,677,232	$ 2,756,655	$ 2,838,473	$ 2,922,712	$ 3,009,559	$ 3,098,981	$ 3,191,079
Revenue Over (Under) Appropriations	$ 188,202	$ 153,385	$ 118,741	$ 80,682	$ 42,591	$ 1,710	$ (40,973)	$ (86,645)	$ (134,258)	$ (183,898)
Other Finance Source										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	100,000	100,000	100,000	-	-	-	-	-	-	-
Fund Balance 6/30	$ 7,617,581	$ 7,670,966	$ 7,689,707	$ 7,770,389	$ 7,812,980	$ 7,814,690	$ 7,773,717	$ 7,687,072	$ 7,552,814	$ 7,368,916
Reserve for Liability on Open Claims	$ 4,237,000	$ 4,457,000	$ 4,689,000	$ 4,933,000	$ 5,190,000	$ 5,460,000	$ 5,744,000	$ 6,043,000	$ 6,357,000	$ 6,688,000
Fund Balance 6/30 Adjusted after Reserve for Liability on Open Claims	$ 3,380,581	$ 3,213,966	$ 3,000,707	$ 2,837,389	$ 2,622,980	$ 2,354,690	$ 2,029,717	$ 1,644,072	$ 1,195,814	$ 680,916

CITY OF CONCORD
LIABILITY
INTERNAL SERVICE FUND (620)
FOR THE YEAR ENDING JUNE 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$2,016,099	$ 2,156,097	$ 2,299,097	$ 2,445,097	$ 2,494,097	$ 2,544,097	$ 2,595,097	$ 2,647,097	$ 2,700,097	$ 2,754,097
Add Revenues:										
Interest	$ 40,000	$ 43,000	$ 46,000	$ 49,000	$ 50,000	$ 51,000	$ 52,000	$ 53,000	$ 54,000	$ 55,000
Service Fees	1,195,401	1,222,956	821,879	846,536	871,932	898,091	925,033	952,784	981,367	1,010,809
Total Revenue	$ 1,235,401	$ 1,265,956	$ 867,879	$ 895,536	$ 921,932	$ 949,091	$ 977,033	$ 1,005,784	$ 1,035,367	$ 1,065,809
Less Appropriations:										
Debt Service	$ 420,703	$ 425,015	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Premium Payments	270,000	278,100	286,443	295,036	303,887	313,004	322,394	332,066	342,028	352,289
Claims and Judgments	500,000	515,000	530,450	546,364	562,755	579,638	597,027	614,938	633,386	652,388
Fiscal Charges	4,700	4,841	4,986	5,136	5,290	5,449	5,612	5,780	5,953	6,132
Total Appropriations	$ 1,195,403	$ 1,222,956	$ 821,879	$ 846,536	$ 871,932	$ 898,091	$ 925,033	$ 952,784	$ 981,367	$ 1,010,809
Revenue Over (Under) Appropriations	$ 39,998	$ 43,000	$ 46,000	$ 49,000	$ 50,000	$ 51,000	$ 52,000	$ 53,000	$ 54,000	$ 55,000
Liability on Open Claims	$ 1,213,000	$ 1,258,000	$ 1,304,000	$ 1,352,000	$ 1,402,000	$ 1,454,000	$ 1,508,000	$ 1,564,000	$ 1,622,000	$ 1,682,000
Other Finance Source										
Transfers In	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Finance Source	$ 100,000	$ 100,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 943,097	$ 1,041,097	$ 1,141,097	$ 1,142,097	$ 1,142,097	$ 1,141,097	$ 1,139,097	$ 1,136,097	$ 1,132,097	$ 1,127,097

City of Concord
Post Retirement Healthcare (OPEB) Obligation
10-Year Projection
For the Year Ending June 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 15,702,417	$ 15,445,720	$ 14,992,723	$ 14,327,701	$ 13,416,070	$ 12,238,492	$ 10,833,836	$ 9,190,263	$ 7,287,356	$ 5,145,224
Add Revenues:										
Interest	$ 473,613	$ 467,222	$ 456,577	$ 439,806	$ 416,157	$ 384,818	$ 346,085	$ 300,361	$ 247,164	$ 186,489
Service Fees	2,807,690	2,842,301	2,877,432	2,913,092	2,949,286	2,986,025	3,023,312	3,061,162	3,099,583	3,138,571
Other Revenue	75,000	76,500	78,030	79,591	81,183	82,807	84,463	86,152	87,875	89,633
Total Revenue	$ 3,356,303	$ 3,386,023	$ 3,412,039	$ 3,432,489	$ 3,446,626	$ 3,453,650	$ 3,453,860	$ 3,447,675	$ 3,434,622	$ 3,414,693
Less Appropriations:										
Benefit Payments	$ 3,562,000	$ 3,787,000	$ 4,024,000	$ 4,290,000	$ 4,569,000	$ 4,802,000	$ 5,040,000	$ 5,292,000	$ 5,517,000	$ 5,643,891
Administrative Costs	51,000	52,020	53,060	54,121	55,203	56,307	57,433	58,582	59,754	60,949
Total Appropriations	$ 3,613,000	$ 3,839,020	$ 4,077,060	$ 4,344,121	$ 4,624,203	$ 4,858,307	$ 5,097,433	$ 5,350,582	$ 5,576,754	$ 5,704,840
Revenue Over (Under) Appropriations	$ (256,697)	$ (452,997)	$ (665,021)	$ (911,632)	$ (1,177,577)	$ (1,404,657)	$ (1,643,573)	$ (1,902,907)	$ (2,142,132)	$ (2,290,147)
Other Funding Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 15,445,720	$ 14,992,723	$ 14,327,701	$ 13,416,070	$ 12,238,492	$ 10,833,836	$ 9,190,263	$ 7,287,356	$ 5,145,224	$ 2,855,077
Net OPEB Obligation	$ 8,353,000	$ 9,284,499	$ 10,049,776	$ 10,620,892	$ 10,985,924	$ 11,191,967	$ 11,235,131	$ 11,102,542	$ 10,822,345	$ 10,493,809
Fund Balance 6/30 Adjusted FOR Net OPEB Obligation	$ 7,092,720	$ 5,708,224	$ 4,277,925	$ 2,795,178	$ 1,252,568	$ (358,131)	$ (2,044,868)	$ (3,815,186)	$ (5,677,121)	$ (7,638,732)

CITY OF CONCORD
FLEET
INTERNAL SERVICE FUND (633)
FOR THE YEAR ENDING JUNE 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$1,658,917	$ 1,149,353	$ 1,112,959	$ 1,076,586	$ 1,038,927	$ 1,000,095	$ 960,076	$ 919,828	$ 878,316	$ 835,575
Add Revenues:										
Interest	$ 28,000	$ 22,000	$ 22,000	$ 21,000	$ 20,000	$ 19,000	$ 19,000	$ 18,000	$ 17,000	$ 16,000
Service Fees	2,778,359	2,923,069	2,969,266	3,025,490	3,079,353	3,134,622	3,192,327	3,252,114	3,311,932	3,373,197
Other Revenues	138,500	174,620	179,960	185,566	190,287	195,197	199,043	203,005	208,421	214,052
Total Revenue	$ 2,944,859	$ 3,119,689	$ 3,171,226	$ 3,232,056	$ 3,289,640	$ 3,348,819	$ 3,410,370	$ 3,473,119	$ 3,537,353	$ 3,603,249
Less Appropriations:										
Maintenance & Operation	$ 1,766,125	$ 1,820,388	$ 1,865,224	$ 1,920,628	$ 1,972,640	$ 2,026,227	$ 2,081,194	$ 2,138,360	$ 2,196,941	$ 2,257,160
Replacement	1,688,298	1,335,695	1,342,375	1,349,087	1,355,832	1,362,611	1,369,424	1,376,271	1,383,153	1,390,069
Total Appropriations	$ 3,454,423	$ 3,156,083	$ 3,207,599	$ 3,269,715	$ 3,328,472	$ 3,388,838	$ 3,450,618	$ 3,514,631	$ 3,580,094	$ 3,647,229
Revenues Over (Under) Appropriations	$ (509,564)	$ (36,394)	$ (36,373)	$ (37,659)	$ (38,832)	$ (40,019)	$ (40,248)	$ (41,512)	$ (42,741)	$ (43,980)
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-
Transfers In (Out)-Replace.	-	-	-	-	-	-	-	-	-	-
Total Financing Sources(Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$1,149,353	$ 1,112,959	$ 1,076,586	$ 1,038,927	$ 1,000,095	$ 960,076	$ 919,828	$ 878,316	$ 835,575	$ 791,595

CITY OF CONCORD
INFORMATION TECHNOLOGY
INTERNAL SERVICE FUND (634)
FOR THE YEAR ENDING JUNE 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$4,613,953	$ 3,606,222	$ 4,100,270	$ 4,308,270	$ 3,153,991	$ 3,009,793	$ 3,156,613	$ 2,158,136	$ 2,633,113	$ 2,657,874
Add Revenues:										
Interest	$ 60,000	$ 76,000	$ 83,000	$ 74,000	$ 61,000	$ 61,000	$ 53,000	$ 47,000	$ 52,000	$ 56,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	6,395,721	6,583,895	6,716,876	6,855,455	7,018,018	7,163,090	7,293,230	7,596,632	7,798,441	7,949,472
Total Revenue	$ 6,455,721	$ 6,659,895	$ 6,799,876	$ 6,929,455	$ 7,079,018	$ 7,224,090	$ 7,346,230	$ 7,643,632	$ 7,850,441	$ 8,005,472
Less Appropriations:										
Administration	$ 967,992	$ 984,708	$ 999,437	$ 1,014,829	$ 1,030,717	$ 1,047,046	$ 1,063,876	$ 1,091,257	$ 1,109,170	$ 1,127,638
Project Management Office	1,438,846	1,479,035	1,516,182	1,556,639	1,603,874	1,647,028	1,691,519	1,737,427	1,784,770	1,833,595
Operations	1,742,591	1,854,868	1,883,506	1,916,332	1,968,770	2,000,402	2,018,221	2,066,263	2,100,855	2,121,285
Customer Service	1,325,597	1,376,074	1,417,081	1,462,858	1,500,426	1,549,914	1,591,008	1,644,602	1,689,682	1,747,717
Geographic Information Services	294,615	292,411	301,207	305,694	315,499	320,341	330,636	335,895	346,784	352,463
Capital Projects	894,975									
Replacement	968,836	348,751	644,463	1,997,382	973,930	682,539	1,819,447	339,604	794,419	470,802
Total Appropriations	$ 7,633,452	$ 6,335,847	$ 6,761,876	$ 8,253,734	$ 7,393,216	$ 7,247,270	$ 8,514,707	$ 7,215,048	$ 7,825,680	$ 7,653,500
Revenues Over (Under) Appropriations	$ (1,177,731)	$ 324,048	$ 38,000	$ (1,324,279)	$ (314,198)	$ (23,180)	$ (1,168,477)	$ 428,584	$ 24,761	$ 351,972
Other Funding Sources										
Other Transfer	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 46,393	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Other Funding Sources	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 170,000	$ 46,393	$ -	$ -
Fund Balance 6/30	$ 3,606,222	$ 4,100,270	$ 4,308,270	$ 3,153,991	$ 3,009,793	$ 3,156,613	$ 2,158,136	$ 2,633,113	$ 2,657,874	$ 3,009,846

CITY OF CONCORD
BUILDING MAINTENANCE
INTERNAL SERVICE FUND (630)
FOR THE YEAR ENDING JUNE 30, 2014

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Fund Balance 7/01	$ 1,196,154	$ 1,346,762	$ 1,664,391	$ 1,937,708	$ 2,147,129	$ 2,296,606	$ 2,379,633	$ 2,390,835	$ 2,321,792	$ 2,193,868
Add Revenues:										
Interest	$ 27,000	$ 31,000	$ 37,000	$ 42,000	$ 46,000	$ 48,000	$ 49,000	$ 49,000	$ 47,000	$ 44,000
Supplemental Service Fees	-	-	-	-	-	-	-	-	-	-
Service Fees	2,943,742	2,973,179	3,002,909	3,032,940	3,063,270	3,093,902	3,124,846	3,156,091	3,187,652	3,219,525
Total Revenue	$ 2,970,742	$ 3,004,179	$ 3,039,909	$ 3,074,940	$ 3,109,270	$ 3,141,902	$ 3,173,846	$ 3,205,091	$ 3,234,652	$ 3,263,525
Less Appropriations:										
Building Maintenance	$ 1,609,159	$ 1,657,512	$ 1,694,988	$ 1,746,735	$ 1,790,638	$ 1,835,911	$ 1,882,096	$ 1,930,651	$ 1,980,137	$ 2,030,886
Custodial Services	620,628	638,433	653,059	669,838	687,112	704,867	723,158	742,034	761,466	781,483
Building Component Repl.	210,677	231,745	254,919	280,411	308,452	339,297	373,227	410,550	422,866	435,552
Capital Projects	214,000	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 2,654,464	$ 2,527,690	$ 2,602,966	$ 2,696,984	$ 2,786,202	$ 2,880,075	$ 2,978,481	$ 3,083,235	$ 3,164,469	$ 3,247,921
Revenues Over (Under) Appropriations	$ 316,278	$ 476,489	$ 436,943	$ 377,956	$ 323,068	$ 261,827	$ 195,365	$ 121,856	$ 70,183	$ 15,604
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In (Out)	(165,670)	(158,860)	(163,626)	(168,535)	(173,591)	(178,799)	(184,163)	(190,899)	(198,107)	(205,853)
Total Financing Sources(Uses)	$ (165,670)	$ (158,860)	$ (163,626)	$ (168,535)	$ (173,591)	$ (178,799)	$ (184,163)	$ (190,899)	$ (198,107)	$ (205,853)
Fund Balance 6/30	$ 1,346,762	$ 1,664,391	$ 1,937,708	$ 2,147,129	$ 2,296,606	$ 2,379,633	$ 2,390,835	$ 2,321,792	$ 2,193,868	$ 2,003,618

This page intentionally left blank and unnumbered

Concord's Historic Nunez House

Built in the 1890s on the south side of Salvio Street between Grant and Colfax Streets, this home was adjacent to the Nunez family's saloon in the original Todos Santos Village. When that block was reconstructed during the late 1930s to accommodate the new Enea Theater, the Nunez house was moved to this location. The architecture of the house distinguishes it as the most prominent expression of the popular Queen Anne-style which still exists in Concord. The house is a private residence

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

Fiduciary Funds - Trust funds are used to account for assets held by the City as trustee or agent for other governmental units, private organizations or individuals. The financial activities of these funds are excluded from the City-wide financial statements, but are presented in separate Fiduciary financial statements. The City has two fiduciary funds.

City of Concord Retirement System Plan – The retirement system is a closed plan and is a single employer defined benefit pension plan covering all full-time employees of the City retired prior to June 28, 1999. The plan provides retirement and death benefits for general and police employees as well as disability benefits for police employees. General employees are eligible for retirement benefits at age 50, provided the employee has completed 20 years of service or has accumulated contributions in excess of $500 and as was employed before June 30, 1990 or has completed 5 years of service and was terminated after July 1, 1991. Sworn police employees are eligible for retirement at age 50, provided the employee has completed 20 years of service or has accumulated contributions exceeding $500. Retirement benefits are determined based on the employee's length of service, highest one-year compensation upon retirement, and age at retirement.

Successor Agency – The Redevelopment Agency of the City of Concord was dissolved on January 31, 2012 as per State of California adoption of ABx1 26 and AB1484. The City will serve as the Successor Agency and it has assumed ownership and responsibility for all remaining assets, properties, contracts, leases and records of the Redevelopment Agency, and will be responsible for winding down the Agency's contractual and legal obligations and affairs. The activities of the Successor Agency are subject to the review and approval of the Oversight Board.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Actual 2009-10	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Adopted Budget 2013-14
REVENUES:					
Taxes	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges for current services	-	-	-	-	-
Fines and forfeitures					
Use of money and property	2,734,405	4,524,995	1,976,699	2,331,000	2,977,000
Other	1,334,585	287,623	4,213,944	10,973,189	11,163,221
Total Revenues	$ 4,068,990	$ 4,812,618	$ 6,190,643	$ 13,304,189	$ 14,140,221
EXPENDITURES:					
Current:					
Salaries and benefits	$ 5,490,089	$ 5,507,066	$ 5,603,453	$ 5,617,000	$ 5,856,279
Operating expenditures	190,251	201,775	812,550	2,749,365	2,617,213
Internal Service Charges	-	-	-	-	-
Capital projects	-	-	251,522	-	-
Debt service	-	-	1,166,606	-	7,663,458
Total Expenditures	$ 5,680,340	$ 5,708,841	$ 7,834,131	$ 8,366,365	$ 16,136,950
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (1,611,350)	$ (896,223)	$ (1,643,488)	$ 4,937,824	$ (1,996,729)
OTHER FINANCING SOURCES (USES):					
Conversion to unallocated reserve balance	$ -	$ -	$ -	$ (299,419)	$ -
Transfers in	-	-	-	-	-
Transfers (out)	-	-	-	(7,831,824)	(76,271)
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ (8,131,243)	$ (76,271)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (1,611,350)	$ (896,223)	$ (1,643,488)	$ (3,193,419)	$ (2,073,000)
Fund balance at beginning of year	45,207,023	43,595,673	42,699,450	41,055,962	37,862,543
Fund balance at end of year	$ 43,595,673	$ 42,699,450	$ 41,055,962	$ 37,862,543	$ 35,789,543

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2014

	Retirement System Pension * Trust	Successor Agency ** Trust Fund
FUND BALANCE AS JULY 1, 2013	$ 37,862,543	$ -
REVENUES		
Contributions	$ 800,000	$ -
Redevelopment Property Tax Trust Fund		10,012,836
Administrative Allowance		300,385
Bond Proceeds		50,000
Investment Income	2,977,000	-
Total Revenues	$ 3,777,000	$ 10,363,221
EXPENSES		
Retirement and other benefits	$ 5,641,000	$ -
Management and Custodial expenses	209,000	
Property Taxes (Annual Assessment Districts)		30,000
Agency Staffing and Other Admin Costs		224,114
Debt Service		9,926,336
Other	-	106,500
Total Expenses	$ 5,850,000	$ 10,286,950
OTHER FINANCING SOURCES		
Transfers out	-	(76,271)
Excess of Revenues and Other Financing sources Over (Under) Expenses	(2,073,000)	-
FUND BALANCE AS JULY 1, 2014	$ 35,789,543	$ -

* The pension trust assets are for the City of Concord Retirement System. As of June 20, 1993, Concord entered the California Public Employees Retirement System (PERS) on a prospective basis. In May, 1999 the City purchased from PERS prior service credit for all active employees. The funds shown on this page represent funding of benefit payments for retirees under the City of Concord Retirement System and for those terminated employees who have left deposits and will be entitled to retirement benefits.

** In February 2012 the Redevelopment Agency of the City of Concord was dissolved and the remaining assets were distributed to and liabilities were assumed by the Successor Agency. The activities of the Successor Agency are reported in the Successor Agency Private-Purpose Trust Fund and subject to the review and approval of the Oversight Board and State of California.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	Number of Authorized Positions			
	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Adopted
City Attorney				
Assistant City Attorney			1.0	
City Attorney	1.0	1.0	1.0	1.0
Deputy City Attorney	1.0	1.0		
Paralegal	1.0	1.0	1.0	1.0
Senior Assistant City Attorney	1.0	1.0	1.0	2.0
Total City Attorney	4.0	4.0	4.0	4.0
City Council				
Confidential Secretary	1.0	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0	3.0
Mayor	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0
Total City Council	6.0	6.0	6.0	6.0
Community and Economic Development				
Administrative Assistant	1.0	1.0	1.0	
Administrative Clerk II			1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0		1.0
Assistant Civil Engineer				1.0
Assistant Planner	1.0	1.0		
Associate Planner			1.0	1.0
Associate Civil Engineer			3.0	3.0
Building Inspector	4.0	4.0	4.0	4.0
Building Plans Engineer				1.0
Chief Building Official	1.0	1.0	1.0	1.0
City Engineer			1.0	1.0
Community Service Officer	1.0	1.0		
Confidential Secretary			1.0	1.0
Construction Inspector			2.0	3.0
Construction Inspector Supervisor			1.0	1.0
Director of Community & Economic Development		1.0	1.0	1.0
Economic Development & Housing Manager	1.0	1.0	1.0	1.0
Economic/Development Specialist	1.0	1.0	1.0	1.0
Neighborhood Preservation Specialist	4.0	4.0		
Neighborhood Services Manager	1.0			
Permit Center Technician I	3.0	2.0	1.0	1.0
Permit Center Technician III	2.0	2.0	4.0	3.0
Planning Manager	1.0	1.0	1.0	1.0
Principal Planner	2.0	2.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0
Senior Civil Engineer			2.0	2.0
Senior Planner	3.0	3.0	3.0	3.0
Transportation Manager			1.0	1.0
Transportation Program Manager II			1.0	1.0
Total Community & Economic Development	29.0	28.0	35.0	37.0

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	Number of Authorized Positions			
	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Adopted
Concord Community Reuse Project				
Concord Weapons Station Reuse Executive Assistant		1.0	1.0	1.0
Concord Weapons Station Reuse Director		1.0	1.0	1.0
Total Concord Weapons Station Reuse		2.0	2.0	2.0
Finance				
Account Clerk II				
Account Clerk III	3.0	3.0	3.0	3.0
Accountant II	4.0	4.0	4.0	4.0
Accounts Payable Team Leader				1.0
Budget Officer	1.0	1.0	1.0	1.0
Central Storekeeper	1.0	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0	1.0
Treasury Manager	1.0	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0	1.0
Total Finance	18.0	18.0	18.0	19.0
Human Resources				
Director of Human Resources	1.0	1.0	1.0	1.0
Human Resources Analyst I			1.0	1.0
Human Resources Specialist		1.0		
Senior Human Resources Analyst	2.0	2.0	2.0	2.0
Human Resources Technician II	3.0	2.0	2.0	2.0
Total Human Resources	6.0	6.0	6.0	6.0
Information Technology				
Director of Information Technology	1.0	1.0	1.0	1.0
GIS Technician	1.0	1.0	1.0	1.0
Information Analyst				1.0
Information Technology Manager	3.0	3.0	3.0	3.0
Microcomputer Coordinator	1.0	1.0	1.0	1.0
Programmer	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0
Systems & Programming Manager	1.0	1.0	1.0	1.0
Web Coordinator	1.0	1.0	1.0	1.0
Total Information Technology	11.0	11.0	11.0	12.0
Office of the City Manager				
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	Number of Authorized Positions			
	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Adopted
Office of the City Manager (continued)				
Community Relations Manager	1.0	1.0	1.0	1.0
Executive Assistant-Council/City Manager	1.0	1.0	1.0	1.0
Graphic Designer	1.0	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0	1.0
Program Manager	1.0			
Total City Management	11.0	10.0	10.0	10.0
Parks and Recreation				
Administrative Secretary/Assistant				
Camp Director (Contract)	1.0	1.0	1.0	1.0
Camp Facility Specialist (Contract)	1.0	1.0	1.0	1.0
Director of Parks and Recreation (1)	1.0	1.0	1.0	1.0
Recreation Program Aide	1.0	1.0		1.0
Recreation Program Coordinator (Contract)	1.0	1.0	1.0	1.0
Recreation Program Coordinator	5.0	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0	4.0
Senior Recreation Program Manager	1.0	1.0	1.0	1.0
Total Parks and Recreation	15.0	15.0	14.0	15.0
Police Department				
Administrative Clerk II	8.0	8.0	8.0	8.0
Administrative Clerk III	3.0	3.0	4.0	4.0
Administrative Secretary	4.0	4.0	4.0	4.0
Administrative Services Manager	1.0	1.0	1.0	1.0
Chief of Police	1.0	1.0	1.0	1.0
Community Service Officer	7.0	7.0	7.0	5.0
Community Service Officer/Detention	4.0	4.0	4.0	4.0
Executive Secretary	1.0	1.0	1.0	1.0
Forensic Specialist I	1.0	1.0	1.0	1.0
Forensic Specialist II	2.0	2.0	2.0	2.0
Lead Dispatcher	2.0	2.0	2.0	2.0
Neighborhood Services Specialist			4.0	4.0
Parking Services Officer (Contract)	2.0	2.0	2.0	2.0
Police Captain	2.0	2.0	2.0	2.0
Police Dispatcher I	2.0	2.0	2.0	3.0
Police Dispatcher II	9.0	9.0	9.0	9.0
Police Lieutenant	8.0	8.0	8.0	8.0
Police Officer (2)	122.0	122.0	122.0	122.0
Police Records Manager	1.0	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0	19.0
Program Assistant				1.0
Program Manager			1.0	1.0
Volunteer Services Coordinator (Contract)	1.0	1.0		
Total Police	200.0	200.0	205.0	205.0
Public Works				
Administrative Analyst	1.0	1.0		
Administrative Clerk II	1.0	1.0		
Administrative Clerk III	2.0	2.0	2.0	2.0
Administrative Secretary	1.0	1.0	1.0	1.0
Assistant City Engineer	1.0			
Assistant Engineer	1.0			
Associate Civil Engineer	3.0	3.0		

(1) Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.
(2) Three Police Officer positions are frozen positions, positions are approved without budget.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	Number of Authorized Positions			
	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Adopted
Public Works (continued)				
Automotive Parts Worker	1.0	1.0	1.0	1.0
City Engineer		1.0		
Confidential Secretary	1.0	1.0		
Construction Inspection Supervisor	1.0	1.0		
Custodian	1.0	1.0	1.0	1.0
Director of Public Works		1.0	1.0	1.0
Director of Public Works & Engineering	1.0			
Environmental Maintenance Technician	2.0	2.0	2.0	2.0
Equipment Mechanic	3.0	3.0	3.0	3.0
Facilities Maintenance Manager	1.0	1.0	1.0	1.0
Facilities Maintenance Technician		1.0	1.0	1.0
Fleet Manager	1.0			
General Laborer	6.0	6.0	5.0	5.0
Heavy Equipment Operator I	4.0	3.0	3.0	3.0
Heavy Equipment Operator II	1.0	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0	1.0
Landscape Gardener	6.0	6.0	6.0	6.0
Lead Custodian	2.0	2.0	2.0	2.0
Maintenance Carpenter	1.0			
Maintenance Electrician	1.0	1.0	1.0	1.0
Maintenance Gardener	2.0	2.0	3.0	3.0
Maintenance Painter	1.0	1.0	1.0	1.0
Maintenance Team Leader	4.0	3.0	3.0	3.0
Maintenance Utility Mechanic	2.0	2.0	2.0	2.0
Maintenance Worker I	3.0	2.0	3.0	2.0
Maintenance Worker II	9.0	8.0	5.0	7.0
Parks Lead Worker	1.0	1.0	1.0	1.0
Parks Program Manager			1.0	1.0
Program Manager		1.0	1.0	1.0
Permit Center Technician II	1.0	1.0		
Permit Center Technician III	2.0	2.0		
Public Works Lead Worker	2.0	2.0	1.0	1.0
Senior Administrative Analyst			1.0	1.0
Senior Civil Engineer	1.0	2.0		
Senior Maintenance Team Leader	4.0	5.0	5.0	5.0
Senior Traffic Signal Technician	1.0	1.0	1.0	1.0
Traffic Signal Technician (1)	2.0	2.0	2.0	2.0
Transportation Manager	1.0	1.0		
Transportation Program Manager II	1.0	1.0		
Tree Lead Worker	1.0	1.0	1.0	1.0
Total Public Works (2)	82.0	79.0	63.0	64.0
TOTAL GENERAL CITY	382.0	379.0	374.0	380.0

(1) Positions partially funded by Lighting District.
(2) Some of these positions are funded by Storm Water Management.

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	Number of Authorized Positions			
	2010-2011 Budget	2011-2012 Budget	2012-2013 Budget	2013-2014 Adopted
Storm Water Management				
Senior Administrative Analyst	1.0			
Sweeper Operator	2.0	2.0	2.0	2.0
Total Storm Water Management	3.0	2.0	2.0	2.0
Sewer Enterprise				
Infrastructure Maintenance Manager			1.0	1.0
Maintenance Worker I	1.0		2.0	2.0
Maintenance Worker II	5.0	8.0	6.0	5.0
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0	1.0
Senior Maintenance Team Leader	1.0	1.0	1.0	1.0
Total Sewer	8.0	10.0	11.0	10.0
TOTAL STORM WATER AND ENTERPRISE FUNDS	11.0	12.0	13.0	12.0
GRAND TOTAL CITY	393.0	391.0	387.0	392.0

CITY OF CONCORD
AUTHORIZED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	2010-2011		2011-2012		2012-2013		2013-2014	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
City Attorney								
Administrative Support	-	-	-	-	-	-	60	0.03
Total City Attorney	-	-	-	-	-	-	60	0.03
Community and Economic Development								
Administrative Support	3,494	1.68	3,931	1.89	2,000	0.96	2,120	1.02
Craft Worker	998	0.48	998	0.48	-	-	-	-
Professional	998	0.48	2,392	1.15	1,000	0.48	1,000	0.48
Technician	-	-	-	-	3,000	1.44	1,000	0.48
Total Community Development	5,491	2.64	7,322	3.52	6,000	2.88	4,120	1.98
Parks and Recreation								
Administrative Support	1,206	0.58	998	0.48	-	-	600	0.29
Camp Specialist	13,146	6.32	9,797	4.71	10,000	4.81	9,928	4.77
Professional	-	-	208	0.10	-	-	-	-
Recreation Specialist	99,424	47.80	110,115	52.94	112,889	54.29	107,768	51.81
Total Community & Recreation Serv.	113,776	54.70	121,118	58.23	122,889	59.10	118,296	56.87
Finance								
Administrative Support	4,784	2.30	1,248	0.60	2,460	1.18	2,150	1.03
Professional	957	0.46	-	-	-	-	-	-
Total Finance	5,741	2.76	1,248	0.60	2,460	1.18	2,150	1.03
Human Resources								
Administrative Support	1,040	0.50	1,040	0.50	1,040	0.50	1,040	0.50
Professional	1,040	0.50	1,040	0.50	405	0.19	405	0.20
Total Human Resources	2,080	1.00	2,080	1.00	1,445	0.69	1,445	0.70
Information Technology								
Technician	1,040	0.50	-	-	-	-	-	-
Professional	-	-	2,018	0.97	2,010	0.97	1,950	0.94
Total Information Technology	1,040	0.50	2,018	0.97	2,010	0.97	1,950	0.94
Office of the City Manager								
Administrative Support	1,622	0.78	1,622	0.78	1,604	0.77	3,780	1.82
Technician	1,123	0.54	1,123	0.54	1,123	0.54	1,123	0.54
Total City Manager	2,746	1.32	2,746	1.32	2,727	1.31	4,903	2.36

CITY OF CONCORD
AUTHORIZED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2014

	2010-2011		2011-2012		2012-2013		2013-2014	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
Police								
Public Safety Assistant	18,138	8.72	17,118	8.23	28,100	13.51	23,449	11.28
Total Police	18,138	8.72	17,118	8.23	28,100	13.51	23,449	11.28
Public Works								
Administrative Support	2,267	1.09	2,267	1.09	-	-	-	-
Maintenance Laborer (Parks)	48,214	23.18	48,214	23.18	50,453	24.26	53,365	25.66
Technician	2,746	1.32	2,746	1.32	500	0.24	-	-
Maintenance Laborer	10,421	5.01	10,421	5.01	8,833	4.25	9,973	4.79
Professional	998	0.48	998	0.48	-	-	-	-
Recreation Specialist	-	-	-	-	960	0.46	960	0.46
Total Public Works	64,646	31.08	64,646	31.08	60,746	29.21	64,298	30.91
TOTAL GENERAL CITY	213,658	102.72	218,296	104.95	226,377	108.85	220,671	106.10
Storm Water	-	-	-	-	-	-	-	-
Sewer Enterprise								
Maintenance Laborer	1,518	0.73	1,518	0.73	1,528	0.73	1,528	0.73
TOTAL STORM WATER AND ENTERPRISE FUNDS	1,518	0.73	1,518	0.73	1,528	0.73	1,528	0.73
GRAND TOTAL CITY	215,176	103.45	219,814	105.68	227,905	109.58	222,199	106.83

This page intentionally left blank and unnumbered

Glossary of Terms

Accrual Basis - A basis of accounting in which transactions are recorded when the underlying event occurs, as opposed to when the cash is received or when the bill is paid.

ADA - Acronym used to denote the American Disabilities Act.

Appropriation – Represents the legal authorization granted by the legislative body (i.e., City Council) to incur obligations and to make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Assets - Resources having monetary value which are owned or held by a government.

Available (Undesignated) Fund Balance - Funds remaining at the end of the prior year, which are available for use in the current year.

Balanced Budget – A budget in which current revenues in combination with current fund balances equal or exceed current expenditures.

Benefits Reserve Fund – Reserve fund intended to support unplanned costs and obligations determined in the current negotiated employment benefits.

Bond - A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.

BGP – Acronym us to refer to the company known as Bill Graham Presents. BGP has been consolidated into Live Nation, Inc.

Budget - A plan of financial activity for a specified period of time (fiscal year or bi-annual) indicating all estimated revenues and appropriated expenditures for that time period.

Budget Calendar - The schedule of key dates followed in the preparation and adoption of the City budget.

Budgetary Control - The control or management of the government finances to keep expenditures in accordance with the limitations of available appropriations and resources.

CALEA – Acronym used to denote the Commission on Accreditation for Law Enforcement Agenices.

CalPERS – Acronym used to denote the California Public Employees Retirement System.

Capital Assets - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – A plan of proposed capital outlay projects and the means to finance them.

Capital Improvement Program (CIP) – An appropriation plan for expenditures for capital outlay projects to be incurred each year over a fixed period of years. The City of Concord prepares a ten year CIP.

Capital/Maintenance Reserve – Funds available for Council appropriation to meet unanticipated and unscheduled capital and maintenance needs of City infrastructure and facilities. This reserve is to be used for major capital repair where facility failure, unexpected hazards or destruction of City property has occurred and where repair or replacement is not planned with the established capital, operations, or internal replacement funds.

Capital Outlay – The expenditures for capital projects and equipment with a value of $7,500 or more and a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project – A major construction, acquisition, or renovation activity which adds value to fixed assets or which significantly increases its useful life. Can also be called a capital improvement.

Cash Basis - A basis of accounting in which transactions is recognized only when cash is received or disbursed.

CCE – Acronym used to refer to the Clear Channel Entertainment Company, a subsidiary of Live Nation, Inc.

CCCSD – Acronym used to refer to the Contra Costa County Sanitary District.

CCCWP – Acronym used to denote Contra Costa County Water Pollution.

CDBG – Acronym used to denote the Community Development Block Grant.

COG – Acronym used to refer to Community Oriented Government.

COPS - Acronym used to refer to a grant for Citizens Options for Public Safety.

CPI – Acronym used to refer to the Consumer Priced Index.

CSC – Acronym used to denote the Community Services Commission.

CSMFO – Acronym used to denote the California Society of Municipal Finance Officers.

Debt Service - The cost of paying principal and interest on borrowed money (bonds) according to a predetermined payment schedule.

Department - The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation – Portion of the cost of a fixed asset used up each year of its useful life.

Disbursement – Payment in cash from the City Treasury.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Economic Contingency Reserve – Funds available for Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

Employee (or Fringe) Benefits – Compensation to employees provided in addition to salary and wages. Benefits include, but are not limited to retirement plan contributions and health insurance.

Encumbrance – The estimated amount of expenditures ultimately to result if what has been committed is completed.

Entitlements - Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or the federal government.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense - Costs incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FTE – Refer to the description shown below.

Full-time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund - A fiscal subdivision of the governmental entity financial records including assets, liabilities, and fund balance, held apart for the accounting of a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities. Fund balance may be restricted as to its use or it may be available for any use within the fund specific purpose.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

GASB – Acronym used to refer to the Governmental Accounting Standards Board.

GFOA – Acronym used to refer to the Government Finance Officers Association.

General Fund – Used to account for all financial resources except for those required to be accounted for in other funds.

Goal - A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee or the project.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which is not directly assigned to one service.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - The charges to user departments for services provided by another department, such as fleet maintenance or information technology.

Lapsing Appropriation - An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period, any unexpected or unencumbered balances lapse or end, unless otherwise provided by law.

LSR - Acronym used to denote the Local Streets and Roads component of California Proposition 1B, the Transportation Bond Act passed in 2006

Materials and Supplies – The expendable materials and operating supplies required facilitating departmental operations.

MOU – Acronym used to denote Memorandum of Understanding. This is a contract between the City and employee union.

NPDES – Acronym used to denote the National Pollutant Discharge Elimination System.

OPEB – Acronym used to denote other post employment benefits. For the City of Concord "OPEB" refers to retiree health insurance.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Expenses - The cost for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

PBB – Acronym used to denote Performance Based Budget.

Performance Based Budget - A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

Performance Indicators - Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

RDA – Acronym used to denote the Redevelopment Agency.

Revenue – Refers to the sources of income received to finance the operations of government.

GLOSSARY OF TERMS (cont.)

RFP – Acronym used to refer to a “Request for Proposal.”

SFRWQCB – Acronym used to refer to the San Francisco Regional Water Quality Control Board.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out – See Interfund Transfers.

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

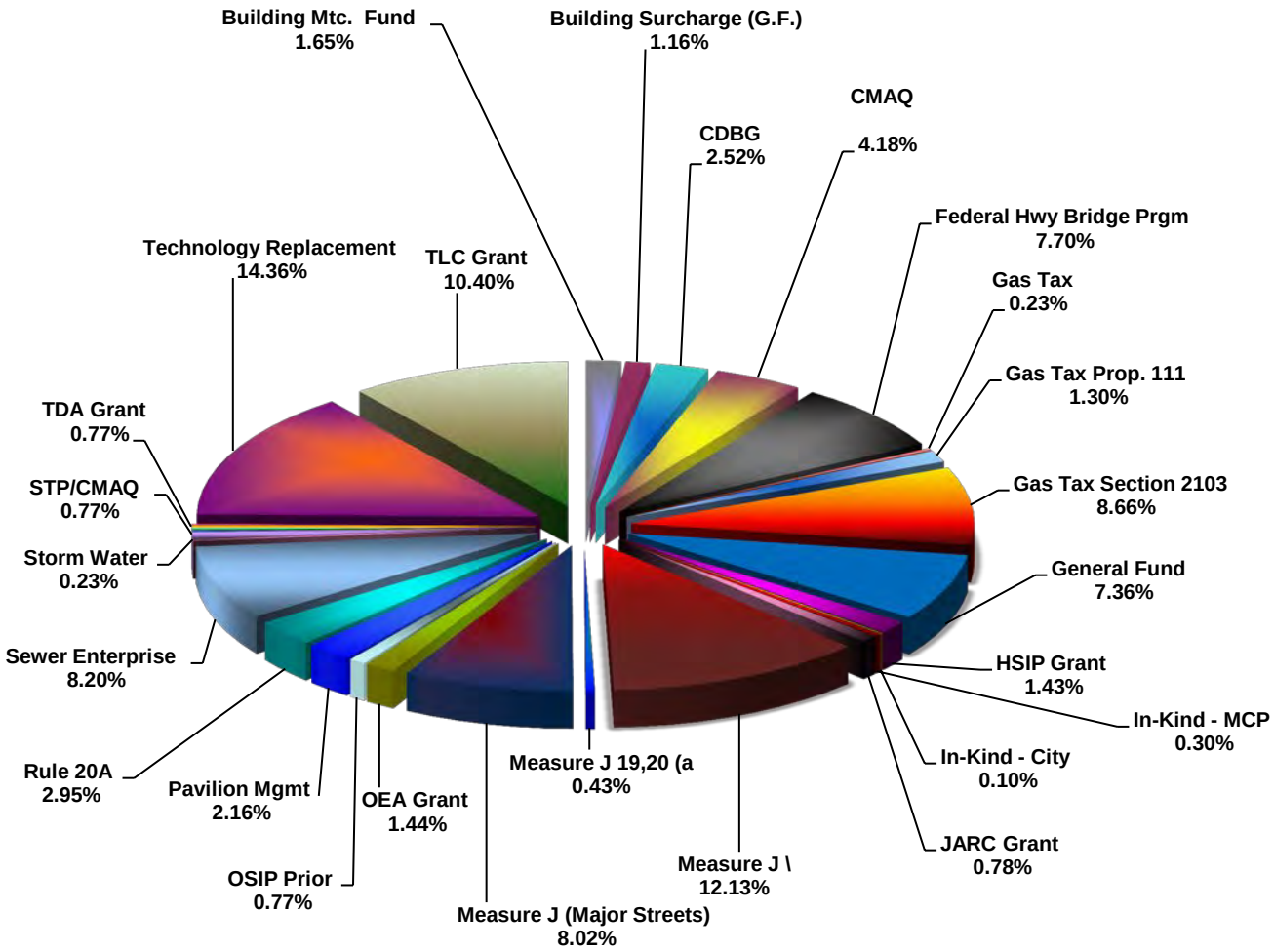
Unforecasted Reserve Fund – Funds available for Council appropriation to continue services if State, Federal, or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

VLF – Acronym used to refer to the Vehicle License Fees.

Meadow Homes Spray Park

The spray park features areas for tots, tweens and teens as well as picnic areas, and a bathhouse. Each of the three areas has a water-related theme, with dolphins and sea creatures in the tot area, a ship mast, and bow of a pirate ship in the tween area, and palm trees with dumping buckets and spray cannons in the teen area. The spray park opened June 15, 2012. The facility was built on the site of the former Meadow Homes pool and was funded through East Bay Regional Park District Measure WW funds, a Healthy Communities grant and Parkland Fees. (Concord Transcript).

Adopted CIP/ITP/TIP Funding Sources 2013-14



- Building Mtc. Fund $214,000
- Building Surcharge (G.F.) $150,000
- CDBG $326,560
- CMAQ $542,410
- Federal Hwy Bridge Prgm $1,000,000
- Gas Tax $30,000
- Gas Tax Prop. 111 $168,815
- Gas Tax Section 2103 $1,124,500
- General Fund $956,000
- HSIP Grant $186,100
- In-Kind - City of Concord $12,748
- In-Kind - MCP $39,202
- JARC Grant $100,902
- Measure J $1,574,449
- Measure J 19,20 (a) $56,380
- Measure J (Major Streets) $1,041,215
- OEA Grant $187,057
- OSIP Prior $100,000
- Pavilion Mgmt $280,000
- Rule 20A $382,615
- Sewer Enterprise $1,065,000
- Storm Water $30,000
- STP/CMAQ $100,000
- TDA Grant $100,000
- Technology Replacement $1,863,811
- TLC Grant $1,350,000

Total All Funding Sources
$ 12,981,764

FUND	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-22	2022-23	TOTAL
Building Mtc. Fund	$214,000	$0	$0	$0	$0	$0	$0	$82,000	$0	$0	$296,000
Building Permit Surcharge Fee (G.F.)	$150,000	$150,000	$150,000	$150,000	$150,000	$150,000	$110,000	$0	$0	$0	$1,010,000
CC Pedestrian, Bicycle & Trail Facilities	$0	$470,000	$0	$0	$0	$0	$0	$0	$0	$0	$470,000
CDBG	$326,560	$0	$0	$0	$0	$0	$0	$0	$0	$0	$326,560
CMAQ Congestion Mitigation Air Quality	$542,410	$2,806,864	$0	$0	$0	$0	$0	$0	$0	$0	$3,349,274
Federal Highway Bridge Program	$1,000,000	$500,000	$0	$0	$0	$0	$0	$0	$0	$0	$1,500,000
Gas Tax	$30,000	$30,000	$30,000	$0	$0	$0	$0	$0	$0	$0	$90,000
Gas Tax Prop. 111	$168,815	$21,700	$0	$0	$0	$0	$0	$0	$0	$0	$190,515
Gas Tax Section 2103	$1,124,500	$129,135	$133,909	$138,626	$173,891	$179,108	$184,481	$190,016	$195,716	$201,587	$2,650,969
General Fund	$956,000	$986,012	$959,448	$292,378	$350,853	$421,024	$505,229	$606,274	$727,529	$873,035	$6,677,782
Grant Funds	$0	$0	$0	$0	$2,041,000	$0	$0	$0	$0	$0	$2,041,000
HSIP (Highway Safety Imp. Program)	$186,100	$1,190,100	$0	$0	$0	$0	$0	$0	$0	$0	$1,376,200
In-Kind - City of Concord	$12,748	$12,748	$12,748	$0	$0	$0	$0	$0	$0	$0	$38,244
In-Kind - MCP/ Chavez Center	$39,202	$39,203	$39,203	$0	$0	$0	$0	$0	$0	$0	$117,608
Jobs Access & Reverse Commute (JARC) Grant	$100,902	$60,747	$0	$0	$0	$0	$0	$0	$0	$0	$161,649
Measure J	$1,574,449	$2,924,910	$1,263,516	$1,116,922	$1,120,429	$1,124,042	$1,127,763	$1,131,595	$1,135,544	$1,139,610	$13,658,780
Measure J 19(a),20 (a)	$56,380	$96,533	$157,280	$0	$0	$0	$0	$0	$0	$0	$310,193
Measure J - Bond (Major Streets)	$1,041,215	$0	$1,500,000	$0	$0	$0	$0	$0	$0	$0	$2,541,215
Office of Economic Adjustment	$187,057	$0	$0	$0	$0	$0	$0	$0	$0	$0	$187,057
OSIP Prior Citywide (410)	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
Pavilion Mangement Account	$280,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$280,000
Rule 20A	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$382,615	$3,826,150
Sewer Enterprise	$1,065,000	$750,000	$1,000,000	$1,550,000	$1,650,000	$850,000	$1,610,000	$470,000	$480,000	$490,000	$9,915,000
Storm Water	$30,000	$30,000	$30,000	$0	$0	$0	$0	$0	$0	$0	$90,000
STP/CMAQ	$100,000	$1,161,900	$0	$0	$0	$0	$0	$0	$0	$0	$1,261,900
TDA Grant	$100,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$100,000
Technology Replacement Fund	$1,863,811	$384,751	$644,463	$1,997,382	$973,930	$682,540	$1,819,447	$339,604	$794,419	$470,802	$9,971,149
TLC Grant	$1,350,000	$1,008,200	$97,500	$0	$0	$0	$0	$0	$0	$0	$2,455,700
Traffic Mitigation Fees	$0	$0	$0	$275,500	$275,500	$0	$0	$0	$0	$0	$551,000
TOTAL	$12,981,764	$13,135,418	$6,400,682	$5,903,423	$7,118,218	$3,789,329	$5,739,535	$3,202,104	$3,715,823	$3,557,649	$65,543,945

Index to Projects by Project Number

Project #	PROJECT NAME	PAGE
1173	Citywide Sidewalk Improvement Annual Program	77
1228	Utility Undergrounding Project	131
1284	Citywide Accessibility Improvements	15
1761	Commerce Avenue Roadway Extension and Bridge at Pine Creek	81
1833	Detention Basin @ CSU	17
1854	Marsh Dr Bridge Over Walnut Creek Channel Seismic Retrofit	83
2011	Concord Reuse Planning	21
2049	Bailey Road Traffic Improvements	85
2053	Waterworld Parkway Bridge over Walnut Creek	87
2060	Citywide Bridge Repair Program	89
2085	Commerce Avenue Pavement Rehabilitation	91
2101	Highway 680/Burnett Avenue Off Ramp Right Of Way Closeout	93
2111	Market St Utility Undergrounding (Willow Pass to Fryway)	133
2133	Arnold Industrial Way/SR 4 Westbound Ramps/Traffic Signals	117
2144	Clayton Rd/Treat Blvd Intersection Capacity Improvements	95
2157	Pavement Management Annual Program	79

Project #	PROJECT NAME	PAGE
2169	Monument Corridor Pedestrian and Bikeway Network Improvements	97
2179	ADA Barrier Removal for Baldwin Park	41
2182	Centre Concord Movable Walls and Coverings	1
2184	Library Electrical Upgrade	3
2185	Sanitary Sewer Upgrade -Downtown Area	45
2187	Citywide Sanitary Sewer Main Extension	47
2193	Local Government Electric Vehicle Fleet Project	24
2208	Citywide Sewer Condition Assessment Study	49
2209	Sewer Capital Facility Replacement	51
2218	City Wide Technology Hardware and Software Replacement	63
2236	Todos Santos Fence on Willow Pass Road	5
2237	Mount Diablo Creek Study Area	19
2238	Chalomar Road Sidewalk Gap Closure	99
2239	Central Concord Pedestrian Improvements & Streetscape Project	101
2241	Citywide Infrastructure Grant	26
2242	Replace Pump System Components at 4 Park Locations	43
2243	Monte Gardens/San Vincente Sanitary Sewer Rehabilitation	53
2244	Citywide Sewer Lateral Replacement Program	55
2245	Willow Pass Road Trunk Sewer Upgrade (Galindo St to Market St)	57
2251	Farm Bureau Road Safe Route to School Improvements	103

Project #	PROJECT NAME	PAGE
2252	Farm Bureau Rd Pavement Reconstruction (Willow Pass Road to Clayton Road)	105
2253	Downtown Concord BART Station Specific Plan	28
2257	General Plan Update	30
2258	Document Management & Agenda Automation	65
2268	Pavilion Fire Alarm System	7
2269	Pavilion Parking Lights	9
2270	Pavilion Facility Restroom	11
2271	Public Works Asset Management	67
2272	P.D. Law Enforcement Records Management System (RMS)	69
2273	Alarm Permit System	71
2274	Parks Kiosks	73
2275	PCI Security - Cameras and Panic Buttons	75
2276	Detroit Avenue Pedestrian and Bicycle	107
2277	Downtown Concord Bicycle Lane Improvements	109
2278	Treat Boulevard Median Safety Fence	111
2279	Monument Neighborhood Shuttle	32
2280	Citywide Bicycle Master Plan	35
2281	Housing Element Update	37
2282	Battery Backups for Traffic Signals	119
2283	Install Traffic Signal at Oak Grove Rd./Smith Ln	121
2284	Traffic Signal and Geometric Improvements (Design Only)	123

Project #	PROJECT NAME	PAGE
2285	Willow Pass Rd and Nearby Intersections Traffic Signal Upgrades	125
2286	Concord Blvd. Traffic Signal Upgrades (at Sixth St., Farm Bureau Rd., Clayton Way, and West St.)	127
2291	General Fund Capital Improvement Projects Holding Account	39
2292	City of Concord Pavement Rehabilitation	113
2293	Install Traffic Signal at Oak Grove Rd/Sierra Rd	129
BG-1207	Replace Ballroom Carpet at Centre Concord	13
LSR-1303	Franquette Pedestrian & Bicycle Trail Connection Project	115
SWR-1302	Cowell Road BART Area Sanitary Sewer Upgrade	59
SWR-1306	Downtown Replacement - Priority 3	61

Index to Projects by Project Name

Project #	PROJECT NAME	PAGE
2179	ADA Barrier Removal for Baldwin Park	41
2273	Alarm Permit System	71
2133	Arnold Industrial Way/SR 4 Westbound Ramps/Traffic Signals	117
2049	Bailey Road Traffic Improvements	85
2282	Battery Backups for Traffic Signals	119
2239	Central Concord Pedestrian Improvements & Streetscape Project	101
2182	Centre Concord Movable Walls and Coverings	1
2238	Chalomar Road Sidewalk Gap Closure	99
2292	City of Concord Pavement Rehabilitation	113
2218	City Wide Technology Hardware and Software Replacement	63
1284	Citywide Accessibility Improvements	15
2280	Citywide Bicycle Master Plan	35
2060	Citywide Bridge Repair Program	89
2241	Citywide Infrastructure Grant	26
2187	Citywide Sanitary Sewer Main Extension	47

Project #	PROJECT NAME	PAGE
2208	Citywide Sewer Condition Assessment Study	49
2244	Citywide Sewer Lateral Replacement Program	55
1173	Citywide Sidewalk Improvement Annual Program	77
2144	Clayton Rd/Treat Blvd Intersection Capacity Improvements	95
2085	Commerce Avenue Pavement Rehabilitation	91
1761	Commerce Avenue Roadway Extension and Bridge at Pine Creek	81
2286	Concord Blvd. Traffic Signal Upgrades (at Sixth St., Farm Bureau Rd., Clayton Way, and West St.)	127
2011	Concord Reuse Planning	21
SWR-1302	Cowell Road BART Area Sanitary Sewer Upgrade	59
1833	Detention Basin @ CSU	17
2276	Detroit Avenue Pedestrian and Bicycle	107
2258	Document Management & Agenda Automation	65
2253	Downtown Concord BART Station Specific Plan	28
2277	Downtown Concord Bicycle Lane Improvements	109
SWR-1306	Downtown Replacement - Priority 3	61
2252	Farm Bureau Rd Pavement Reconstruction (Willow Pass Road to Clayton Road)	105
2251	Farm Bureau Road Safe Route to School Improvements	103

Project #	PROJECT NAME	PAGE
LSR-1303	Franquette Pedestrian & Bicycle Trail Connection Project	115
2291	General Fund Capital Improvement Projects Holding Account	39
2257	General Plan Update	30
2101	Highway 680/Burnett Avenue Off Ramp Right Of Way Closeout	93
2281	Housing Element Update	37
2283	Install Traffic Signal at Oak Grove Rd./Smith Ln	121
2293	Install Traffic Signal at Oak Grove Rd/Sierra Rd	129
2184	Library Electrical Upgrade	3
2193	Local Government Electric Vehicle Fleet Project	24
2111	Market St Utility Undergrounding (Willow Pass to Fryway)	133
1854	Marsh Dr Bridge Over Walnut Creek Channel Seismic Retrofit	83
2243	Monte Gardens/San Vincente Sanitary Sewer Rehabilitation	53
2169	Monument Corridor Pedestrian and Bikeway Network Improvements	97
2279	Monument Neighborhood Shuttle	32
2237	Mount Diablo Creek Study Area	19
2272	P.D. Law Enforcement Records Management System (RMS)	69
2274	Parks Kiosks	73

Project #	PROJECT NAME	PAGE
2157	Pavement Management Annual Program	79
2270	Pavilion Facility Restroom	11
2268	Pavilion Fire Alarm System	7
2269	Pavilion Parking Lights	9
2275	PCI Security - Cameras and Panic Buttons	75
2271	Public Works Asset Management	67
BG-1207	Replace Ballroom Carpet at Centre Concord	13
2242	Replace Pump System Components at 4 Park Locations	43
2185	Sanitary Sewer Upgrade -Downtown Area	45
2209	Sewer Capital Facility Replacement	51
2236	Todos Santos Fence on Willow Pass Road	5
2284	Traffic Signal and Geometric Improvements (Design Only)	123
2278	Treat Boulevard Median Safety Fence	111
1228	Utility Undergrounding Project	131
2053	Waterworld Parkway Bridge over Walnut Creek	87
2285	Willow Pass Rd and Nearby Intersections Traffic Signal Upgrades	125
2245	Willow Pass Road Trunk Sewer Upgrade (Galindo St to Market St)	57

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Centre Concord Movable Walls and Coverings

Project Proponent: Public Works

Project Number: 2182

Funding Source(s): Building Mtc. Fund

Project Manager: Engineering

User Department: Parks and Recreation

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Mtc. Fund					
Prior Year Allocation*	$88,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$214,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$302,000	$0	$0	$0	$0	$0
TOTAL	$302,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace existing wall coverings at Centre Concord.

Service Level: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City.

Pertinent Issue: Wall coverings in any facility tend to deteriorate over time and need replacement. Providing a facility that is in first class condition is essential for the generation of rental income.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Maintain City facilities.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$12,000	Design Costs:	$0	Construction Costs:	$290,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$302,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Library Electrical Upgrade

Project Number: 2184

Funding Source(s): Building Mtc. Fund

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Mtc. Fund					
Prior Year Allocation*	$130,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$130,000	$0	$0	$0	$0	$0
TOTAL	$130,000					

Statement of Need, Service Level, and Issue:

Project Description: Upgrade the electrical system at the City Library to provide switches, motion detectors, energy efficient lighting, etc.

Service Level: The Concord Public Library was constructed in 1959 and is part of the Contra Costa Library system. It is open seven days a week to serve the community. This project will reduce operational costs in the City's Library by replacing the obsolete lighting/electrical system with a more efficient one.

Pertinent Issue: The lighting/electrical system at the City's Library is antiquated and inefficient. The lighting and electricity are controlled by circuit breakers rather that switches or motion detectors. Lighting is not energy efficient.

Additionally, staff is exploring options for expansion and renovation to address ADA facility deficiencies and desirable changes to Library functions. Significant effort has been made with the user on space planning, preliminary site planning and preliminary design for a proposed expansion to the library. A preliminary cost estimate is being developed that is expected to be presented to Council Committee in the April/May timeframe to explore use of CDBG funding, that would be coupled with a fund raising effort to enable the proposed expansion to take place.

This project is a spin-off of former project 1752 the Building Management Component Program and it

is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Reduce operational costs in the City's Library by providing more control and energy efficiency for an electrical/lighting system that is out of date.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$12,000	Design Costs:	$20,000	Construction Costs:	$80,000
Contingency Costs:	$8,000	Other Costs:	$10,000	**Total:**	**$130,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Todos Santos Fence on Willow Pass Road

Project Proponent: Public Works

Project Number: 2236

Funding Source(s): Downtown Landscape Maint District
Art in Public Places

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Downtown Landscape Maint District	Art in Public Places				
Prior Year Allocation*	$75,000	$124,650	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$75,000	$124,650	$0	$0	$0	$0
TOTAL	$199,650					

Statement of Need, Service Level, and Issue:

Project Description: The proposed project will install approximately 320 linear feet of 42"+ /- tall, open-style fence between the back of curb and the sidewalk along the Todos Santos Plaza frontage of Willow Pass Road between Mt. Diablo Street and Grant Street.

Service Level: Project will provide for enhanced safety for pedestrians, bicyclists and plaza users. The fence will also serve to contain plaza activities, thereby improving traffic safety on Willow Pass Road. The project can also provide an opportunity for enhancing community aesthetics and neighborhood identity through incorporation of an artistic component.

Pertinent Issue: Plaza users have expressed concerns regarding the open access by children to traffic on Willow Pass Road. Also, plaza activities, such as occasionally errant soccer balls, enter Willow Pass Road, causing traffic safety issues.

The high visibility and public space use of Todos Santos Plaza provides an opportunity for art-in-public-places. Staff has presented this project to an Ad-Hoc Council Committee and has received direction on the type of fence.

The project cost estimate shown below is representative of only the base fence project and does not

include costs associated with an artistic component. Additional funding in the total amount of $124,650 is available from Arts in Public Places to fund some or all of the artistic components.

Staff have confirmed from the Assessment Engineer that a fence at Todos Santos Plaza is an eligible expenditure.

Need: Installation of a separation fence along the Willow Pass Road frontage of Todos Santos Plaza is needed to improve safety for pedestrians, bicyclists and plaza users (especially children), to help contain plaza activities, and to prevent mid-block pedestrian crossings of Willow Pass Road.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$25,000	Design Costs:	$0	Construction Costs:	$50,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$75,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pavilion Fire Alarm System

Project Proponent: Public Works

Project Number: 2268

Funding Source(s): Pavilion Management Account

Project Manager:

User Department: Parks and Recreation

District:

	Project Costs				Operating Costs	Cost Savings
	Pavilion Management Account					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$30,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$30,000	$0	$0	$0	$0	$0
TOTAL	$30,000					

Statement of Need, Service Level, and Issue:

Project Description: Install addressable Simplex fire alarm control panel with addressable smoke detectors.

Service Level: The Pavilion is an outdoor venue with a seating capacity of 12,500. The Pavilion plays host to a variety of events including concerts, high school graduations, musicals, and local community events.

Pertinent Issue: System needs to be brought up to standard.

Need: Replacement is required for existing fire alarm system.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category: Administrative Costs: $0 Design Costs: $5,000 Construction Costs: $25,000

Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$30,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pavilion Parking Lights

Project Proponent: Public Works

Project Number: 2269

Funding Source(s): Pavilion Management Account

Project Manager:

User Department: Parks and Recreation

District:

	Project Costs				Operating Costs	Cost Savings
	Pavilion Management Account					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$200,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0
TOTAL	$200,000					

Statement of Need, Service Level, and Issue:

Project Description: Remove and replace 22 light poles along entrance drive that feeds into main parking lots.

Service Level: The Pavilion is an outdoor venue with a seating capacity of 12,500. The Pavilion plays host to a variety of events including concerts, high school graduations, musicals, and local community events.

Pertinent Issue: Lights are corroded at the base and are beginning to fail. Significant injury or property damage could occur should the facility be in use when failure occurs.

Need: Replacement is required for existing light poles in parking area that have corroded and become hazardous.

Status: ☑ New Project ☐ Continuing Project

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$5,000	Construction Costs:	$195,000
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pavilion Facility Restroom

Project Proponent: Public Works

Project Number: 2270

Funding Source(s): Pavilion Management Account

Project Manager:

User Department: Parks and Recreation

District:

	Project Costs				Operating Costs	Cost Savings
	Pavilion Management Account					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$50,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$0	$0	$0	$0	$0
TOTAL	$50,000					

Statement of Need, Service Level, and Issue:

Project Description: Remove and replace mens restroom floor, including plumbing under the slab. Patch mens restroom walls and paint where cracked. Caulk mens restroom expansion joint along the backside of building.

Service Level: The Pavilion is an outdoor venue with a seating capacity of 12,500. The Pavilion plays host to a variety of events including concerts, high school graduations, musicals, and local community events.

Pertinent Issue: The floor and walls are uneven and plumbing is stretched and offset due to moving hillside.

Need: Repair and replacement is required for the mens restroom floor and walls including plumbing.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category: Administrative Costs: $0 Design Costs: $5,000 Construction Costs: $45,000

Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$50,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Ballroom Carpet at Centre Concord

Project Proponent: Public Works

Project Number: BG-1207

Funding Source(s): Building Mtc. Fund

Project Manager: Engineering

User Department: Parks and Recreation

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Mtc. Fund					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$82,000	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$82,000	$0	$0	$0	$0	$0
TOTAL	$82,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace carpeting in the ballroom at Centre Concord.

Service Level: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City.

Pertinent Issue: Over time, carpeting in any facility deteriorates and needs replacement. Providing a facility that is in first class condition is essential for the generation of rental income.

This project is a spin-off of former project 1752 the Building Management Component Program and it is funded by Building Replacement fees collected annually for this purpose. This project has been spun out for expense tracking purposes.

Need: Maintain City facilities.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$2,000	Design Costs:	$2,000	Construction Costs:	$70,000
Contingency Costs:	$5,000	Other Costs:	$3,000	**Total:**	**$82,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Accessibility Improvements

Project Number: 1284

Funding Source(s): CDBG

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	CDBG					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$326,560	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$326,560	$0	$0	$0	$0	$0
TOTAL	$326,560					

Statement of Need, Service Level, and Issue:

Project Description: Construct curb ramps and other accessibility improvements to serve the mobility-impaired. Priorities will be based on results of the Citywide GPS inventory of City facilities and sidewalks for pedestrian access, and requests by the mobility-impaired.

Service Level: Enhances pedestrian access throughout the City for the mobility-impaired community.

Pertinent Issue: This project is a holding account for allocated funds from Gas Tax, CDBG, and other funding sources. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

Project is being executed in conjunction with Project 2179, ADA Barriers at Baldwin Park to allow for work to be performed at other locations around the City. See Project 2179 CIP sheet for further information. The apppropriation for fiscal year 2012-13 $340,000 was transferred to project 2179 ADA Barriers at Baldwin Park.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Services that improve the quality of life for disabled persons are a priority to the City, and curb ramps

provide access to sidewalks for the mobility impaired.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$326,560
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$326,560**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Detention Basin @ CSU

Project Number: 1833

Funding Source(s): General Fund
Developer Contribution
Storm Water

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Developer Contribution	General Fund	Storm Water			
Prior Year Allocation*	$50,000	$77,794	$313,548	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$77,794	$313,548	$0	$0	$0
TOTAL	$441,342					

Statement of Need, Service Level, and Issue:

Project Description: Construct a detention basin at the southwesterly corner of Ygnacio Valley Rd. and Pine Hollow Rd. within the CSU property.

Service Level: Provide a well-maintained creek system.

Pertinent Issue: Over the years, properties along Galindo Creek and Mt. Diablo Creek experienced flooding. In response to the residents' concerns, the City funded the Galindo Creek and Mt. Diablo Creek Study (The Study). The Study identified recommended repairs along the two creeks and determined that constructing a detention basin at the southwesterly corner of the Ygnacio Valley Road and Pine Hollow Road intersection within the CSU property was feasible and advisable. This project funded the Study and will fund the detention basin and most of the creek repairs within the City's rights-of-way and easements.

In FY 2003-2004, the U.S. Army Corps Engineers (The Corps) completed a preliminary assessment (Corps' Assessment of the Upper Galindo Creek Detention Basin. The Corps paid $100,000 for the Corps' Assessment on behalf of the City.

The Corps' Assessment determined that the detention basin would meet requirements for federal funding for design and construction of the basin. However, the federal budget signed in December 2004

did not include funding for the project in federal fiscal year 2005. Accordingly, the project is on hold until funding from the Army Corps' Continuing Authorities Program (CAP) Section 205 (Flood Control Projects) becomes available.

Approximately $1,315,500 in funding is expected from the CAP, but this money is not currently allocated to the project. Additionally, Skyler Estates has contributed $50,000 in anticipation of the detention basin project. Until the CAP funding is available, there is insufficient funding for construction of the detention basin project. Additionally, staff met with Contra Costa County in May 2008 to reassess the availability of County funding.

In April 2008, at the Corps' request, staff reaffirmed the City's need for the project. The Corps informed staff that a feasibility study must be performed by the Corps to determine if the benefits of the project outweigh the costs. Based on information form the Corps, the earliest the Feasibility Study might begin is October 2009 (beginning of FY 2010). The Corps has agreed to pay half the cost of the feasibility study.

Due to the proposed 2013 County funding, the project is considered on hold. As of March 2011, there is approximately $132,204 remaining in the project.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To improve the drainage condition along Galindo Creek.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$441,342	**Total:**	**$441,342**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Mount Diablo Creek Study Area

Project Number: 2237

Funding Source(s): Storm Drain 5
Storm Drain 7

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Storm Drain 5	Storm Drain 7				
Prior Year Allocation*	$54,121	$2,233	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$54,121	$2,233	$0	$0	$0	$0
TOTAL	$56,354					

Statement of Need, Service Level, and Issue:

Project Description: Augment the study by FEMA by reviewing the extended hydrological mapping and modeling analysis of the Mt. Diablo Creek watershed to identify impacts, quantify and assess flood levels, limits, and hazards and propose mitigation projects.

Service Level: Identification of flood levels and hazards will facilitate flood risk assessment and floodplain management, and provide for implementation of flood-related risk mitigation measures and reduce flood-related damage and claims.

Pertinent Issue: Mt. Diablo Creek historically floods its banks annually and a portion of the adjacent area is anticipated to be included within the 100 year flood plain. The Reuse Project has proposed mitigation projects that have not included accommodation for the updated FEMA data. Staff will utilize the Reuse consultants to incorporate the new information into these mitigation projects.

Need: FEMA is currently studying the flood hazards along Mt. Diablo Creek within Concord, through the previously unstudied Concord Naval Weapons Station (Reuse Area) to the confluence with Suisun Bay. Depending on the extent of the completed work and included areas, additional focused study may be needed to provide more detailed information or to include omitted areas within the upstream coorporate limit to increase resilience to and minimize property damage from flooding.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$16,354	Design Costs:	$40,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$56,354**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Reuse Planning

Project Number: 2011

Funding Source(s): Redevelopment
Office of Economic Adjustment
MTC Grant
See Pertinent Issue

Project Proponent: City Management

Project Manager: Mike Wright

User Department: Local Reuse Authority

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	MTC Grant	Office of Economic Adjustment	General Fund	See Pertinent Issue		
Prior Year Allocation*	$990,000	$5,689,175	$117,000	$9,169,382	$0	$0
Fiscal Year						
2013-14	$0	$187,057	$800,000	$0	$0	$0
2014-15	$0	$0	$782,972	$0	$0	$0
2015-16	$0	$0	$715,800	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$990,000	$5,876,232	$2,415,772	$9,169,382	$0	$0
TOTAL	$18,451,386					

Statement of Need, Service Level, and Issue:

Project Description: This project will develop transactional analyses and implementation planning .

Service Level: Community based planning of the CNWS is leading to successful amendment of the Concord 2030 Genral Plan and will deliver broad benefit to the region, resulting in development on the site that is financially self-supportive and that will improve Concord's overall quality of life.

Pertinent Issue: On November 9, 2005, the CNWS was approved for closure. In FY 2006-07, the City, acting as the Local Redevelopment Authority, retained a consultant team, appointed a Citizens Advisory Committee, and initiated the Reuse Planning process. In FY 2009-10, the City Council designated a preferred alternative for review under CEQA and approved a homeless assistance plan.

In FY 2010-2011 the LRA adopted a reuse plan and approved a homeless assistance plan as required by the Base Realignment and Closure Act. These documents were sent forward for use by the Department of the Navy (DON) for various environmental compliance studies required under Federal Law. In FY 2011-2012 the LRA adopted an implementing Area Plan and amended the Concord 2030 General Plan. This was a first but major step in entitlement of the property.

The LRA staff is now preparing legal and planning documents required by BRAC that will serve to

guide and control real property transfers and commencement of development. The LRA is anticipating that the DON will be ready for conveyance of the land to the LRA and others in late in calendar year 2014 or early 2015. The federal Office of Economic Adjustment (OEA) has been a strong funding source for the LRA since 2006 and is expected to provide some modest support through FY 2013/2014 but will likely not be available for funding support there after. It is anticipated that a master developer will have been selected by the end of FY 2015-2016 and the LRA functions will have been absorbed by the master developer and/or into the Community and Economic Development Department

On January 4, 2011, the Office of Economic Adjustment Amendment #3 to Phase III added $123,864 for continued support of the Project Management Office.

In May 24, 2011 Council appropriated $850,919 for a grant with the Office of Economic Adjustment for Phase IV of the Reuse Project. The funds will be used for the continued support of the Project Management Office and consulting work.

In July 2010, the City Council sitting at the Local Reuse Authority approved Resolution No. 10-11 authorizing staff to submit a grant application to the California Strategic Growth Council. The City submitted an application on August 31, 2010 for a Focus Area 1 Grant to prepare 1) a City-wide Climate Action Plan and 2) a Natural Resources Conservation Strategy for the Concord Naval Weapons Station (CWNS). The Growth Council's purpose in offering these grants is to help communities develop sustainable community plans and incentive programs under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84). The City's grant application was on of 188 applications statewide and one of 44 selected for funding. The City was awarded the total requested funding amount of $859,970 on December 3, 2010 of which $430,000 will be used in the Concord Reuse Project to develop a Natural Resources Conservation Strategy Plan.

On November 13, 2012 City Council approved Resolutions 12-82 and 12-83 accepting an ABAG/MTC Grant of $240,000 which will be used for the Concord Reuse Project Station Plan including the development of 1) refined phasing strategies, 2) a Phase 1 Land Use Program, and 3) detailed Phase 1 Development Standards associated with implementation of the Concord Reuse Project Area Plan. These tasks help leverage our Navy negotiations for property transfer.

The "See Pertinent Issue" funding source consists of a California Strategic Growth Council grant of which $444,417 will be used for the Citywide Climate Action Plan, $415,553 will be used for the Natural Resource Conservation Plan, $231,110 from a Federal EECBG Grant and a cash match of General Fund $30,000 (not a loan) approved on November 13, 2012 for the ABAG and MTC grant awarded to the City in July 2012 and Redevelopment funding of $8,056,764.

On February 5 2013, a loan agreement was executed between the City of Concord, General Fund (“Lender”) and the Local Reuse Authority (Concord Community Reuse Redevelopment Project) (“Borrower”). The purpose of the Loan: To provide funds for use by the Borrower or its designee as follows: costs associated with the Base Reuse Project, including costs for legal fees related to negotiations with the U.S. Navy and securing necessary permits from the U.S. Army Corps and U.S. Fish and Wildlife Service; and expenses for professional services to assist with financial analysis, regulatory negotiations and risk management reviews.

The revenues shown starting in Fiscal Year 2015-16 represent an estimate of the loan repayment including interest.

Need: The Concord Naval Weapons Station (CNWS) represents a unique opportunity to plan a new mixed-use

area that is vital, livable, transit-supportive, and at the cutting edge of ecological and sustainable planning. The CNWS is a pivotal infill site that will provide jobs, housing, and open space for Concord residents.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$18,451,386	**Total:**	**$18,451,386**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Local Government Electric Vehicle Fleet Project

Project Number: 2193

Funding Source(s): Fleet Replacement Fund

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works & Engineering

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Fleet Replacement Fund				Fleet Replacement Fund	
Prior Year Allocation*	$200,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0
TOTAL	$200,000					

Statement of Need, Service Level, and Issue:

Project Description: Award of ten (10) Electric Vehicles through MTC's Climate Initiatives Grant Program and the purchase and installation of ten (10) charging stations.

Service Level: Citywide fleet used for inter-facility transportation.

Pertinent Issue: Anticipated cost savings to fleet replacement fund through award of vehicles will balance the cost of purchase and installation of EV charging stations.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Supplement Citywide fleet with EVs as a clean transportation solution.

Status: ☐ New Project ☑ Continuing Project

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$20,000	Design Costs:	$20,000	Construction Costs:	$150,000
	Contingency Costs:	$5,000	Other Costs:	$5,000	**Total:**	**$200,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Infrastructure Grant

Project Number: 2241

Funding Source(s): Gas Tax
Storm Water

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Gas Tax	Storm Water				
Prior Year Allocation*	$30,000	$6,333	$0	$0	$0	$0
Fiscal Year						
2013-14	$30,000	$30,000	$0	$0	$0	$0
2014-15	$30,000	$30,000	$0	$0	$0	$0
2015-16	$30,000	$30,000	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$120,000	$96,333	$0	$0	$0	$0
TOTAL	$216,333					

Statement of Need, Service Level, and Issue:

Project Description: Funds to be used to prepare grant applications, initial studies for future CIP projects.

Service Level: Engage consultant to prepare grant applications and initial studies.

Pertinent Issue: Staff use operation funds but may need additional funding.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Project cost estimate breakdown by category represents FY2014 funding.

Need: Over 70% of CIP projects are grant funded. The City will need assistance to acquire additional grants.

Status: ☐ New Project ☑ Continuing Project

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$60,000	Design Costs:	$0	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$60,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Downtown Concord BART Station Specific Plan

Project Proponent: Planning

Project Number: 2253

Funding Source(s): MTC Grant
General Fund
In-Kind Services - City of Concord

Project Manager: Planning

User Department: Planning

District:

	Project Costs				Operating Costs	Cost Savings
	MTC Grant	General Fund	In-Kind Services - City of Concord			
Prior Year Allocation*	$480,000	$60,000	$60,000	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$480,000	$60,000	$60,000	$0	$0	$0
TOTAL	$600,000					

Statement of Need, Service Level, and Issue:

Project Description: Planning study for the Downtown Concord BART Station Priority Development Area (PDA).

Service Level: Areas designated as PDAs are eligible for technical assistance and funding for certain types of planning studies and capital projects

Pertinent Issue: On March 15, 2012, the ABAG Executive Board designated the Downtown Concord area as a Priority Development Area (PDA). The Priority Development Area (PDA) Planning Program is associated with the regional planning effort called Focusing Our Vision or "FOCUS." FOCUS is a joint project of ABAG, the MTC, and the Bay Area Air Quality Management District. This regional project seeks to build upon existing progress related to smart growth, tap into local and regional objectives for the future, and create a sustainable development strategy for the Bay Area.

Through FOCUS, ABAG and other regional partners are working with local governments and stakeholders to identify local and regional priority areas for development and conservation. These priority development areas, or PDAs, are identified by local jurisdictions as areas within a city or county where higher density commercial and housing development could occur, supported by transit. ABAG provides incentives for development of these priority areas, which includes funding for planning

grants and similar technical assistance.

Project kickoff occurred in January 2013. Project will continue through to October 2014.

Need:

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$600,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$600,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: General Plan Update

Project Proponent: Planning

Project Number: 2257

Funding Source(s): Building Permit Surcharge Fee (G.F.)

Project Manager: Planning

User Department: Planning

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Building Permit Surcharge Fee (G.F.)					
Prior Year Allocation*	$100,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$65,000	$0	$0	$0	$0	$0
2014-15	$150,000	$0	$0	$0	$0	$0
2015-16	$150,000	$0	$0	$0	$0	$0
2016-17	$150,000	$0	$0	$0	$0	$0
2017-18	$150,000	$0	$0	$0	$0	$0
2018-19	$150,000	$0	$0	$0	$0	$0
2019-20	$110,000	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$1,025,000	$0	$0	$0	$0	$0
TOTAL	$1,025,000					

Statement of Need, Service Level, and Issue:

Project Description: General Plan Update

Service Level: State Law requires that the General Plan be reviewed every 10 years. The last update was initiated in 2002 and completed in 2007.

Pertinent Issue: The current General Plan was prepared based on data and assumptions obtained in 2002. In addition to being over 10 years old, the assumptions are further compromised by the unanticipated recession. Also, since the last update, and number of amendments have been made in a piecemeal fashion and need to be evaluated in a holistic manner. The cost associated with a comprehensive general plan update and associated environmental review is approximately $900,000 in 2013 dollars. Based on the amount of fees generated annually by the Building Permit Surcharge (General Plan Reimbursement Revenue), it will take 9 years to build up sufficient funds to initiate this project.

Need: Update General Plan as required by State Law

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$1,025,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$1,025,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monument Neighborhood Shuttle

Project Number: 2279

Funding Source(s): Jobs Access & Reverse Commute (JARC) Gra 19(a),20 (a) Measure J

In-Kind - City of Concord

In-Kind - MCP/ Chavez Center

Project Proponent: Community & Economic Development

Project Manager: Community & Economic Development

User Department: Community & Economic Development

District:

	Project Costs				Operating Costs	Cost Savings
	Jobs Access & Reverse Commute (JARC) Grant	19(a),20 (a) Measure J	In-Kind - City of Concord	In-Kind - MCP/ Chavez		
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$100,902	$56,380	$12,748	$39,202	$0	$0
2014-15	$60,747	$96,533	$12,748	$39,203	$0	$0
2015-16	$0	$157,280	$12,748	$39,203	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$161,649	$310,193	$38,244	$117,608	$0	$0
TOTAL	$627,694					

Statement of Need, Service Level, and Issue:

Project Description: Provide a three-year shuttle service targeted for the Monument Corridor community that is free of charge, provides service to priority destinations, fits the needs of the area residents including on weekends and evenings, and operates on demand with flexible schedule/routes.

Service Level: Provide safe, convenient and free transit service for the Monument Corridor community, including, but not limited to, low-income workers, seniors, people with disablities, and residents employed during off-peak hours.

Pertinent Issue: This project will provide free shuttle service for the Monument Corridor community for a period of three years. The total cost of the project is estimated at $627,694, with 50% of this cost (or $311,704) to be funded through a federal funding program known as the Jobs Access and Reverse Commute (JARC). JARC is one of several federal funding sources used by the Metropolitan Transportation Commission (MTC) to fund its Lifeline Transportation Program (LTP). A 25% local match ($160,138) will be provided through Line 20(a) Measure J funds recently approved by TRANSPAC. The remaining local match of $155,852, which will be required to fully fund the project, will be provided through in-kind services by the City and MCP/Chavez Center in the form of staff time to administer the project and provide oversight.

In April 2013, TRANSPAC approved an allocation of $150,055 in line 19(a) Measure J funds for this project. County Connection, in turn, will get the extra JARC funds ($150,055) from MTC.

The JARC grant will be used to lease a 10-passenger van, fund the start-up and operational costs of this shuttle service, provide training, and subsidize the service so that it can be free for the Monument Corridor residents. The project will allow for an evaluation of the effectiveness of this new program to ensure it is serving the needs of the community.

The shuttle service will be operated by a small business, under contract with MCP/Chavez Center capable of undertaking this type of transit service for the corridor. A funding agreement between the City and MTC to obtain JARC funds ($161,649) under the LTP program is required before this project can begin. The agreement with MTC is expected to be executed by summer 2013.

The first six months following execution of the funding agreement with MTC will consist of establishing the clear roles and responsibilities for the City and MCP/Chavez Center. During this period, service parameters will be defined, the training program will be developed, additional community meetings will be held, school notices sent out, and the marketing plan developed and implemented. The Executive Director of MCP/Chavez Center will oversee the project and act as the liaison with the residents, operator and the business community. The City's Transportation Manager will be responsible for monitoring the service quality and acting as the City liaison with MCP/Chavez Center for the three-year project duration.

The City and MCP/Chavez Center will form a Project Oversight Working Group in summer 2013, whose members will include those involved in the development of this project and the 2006 Community Based Transportation Plan (CBTP) for the Monument Corridor, and any other stakeholders or interested members from the Monument Corridor community. This group will plan the operation and administration of the shuttle program during the first six months of the project as described above. Actual shuttle service to the community is expected to start in winter 2014 and end in summer 2016.

As the primary sponsor of this project, the City will use the funds received from MTC (JARC grant) and CCTA (Measure J match funds) to pay for the operational costs of the shuttle service. MCP/Chavez Center will forward invoices from the operator to the City on a monthly basis and the City will, in turn, pay the operator and seek reimbursement from MTC and CCTA.

Need: A shuttle service continues to be a top priority and need for the Monument Corridor. The shuttle will address continued transportation gaps for low-income residents, including infrequent bus service, inconvenient transfers, high transit fares, lack of direct access to medical facilities and shopping amenities, insufficient access to BART and employment centers, and other serious transportation needs identified in the 2006 CBTP for the Monument Corridor.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$627,694	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$627,694**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Bicycle Master Plan

Project Number: 2280

Funding Source(s): TDA Grant
Measure J

Project Proponent: Community & Economic Development

Project Manager: Carol Johnson

User Department: Community & Economic Development

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	TDA Grant	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$100,000	$20,000	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$20,000	$0	$0	$0	$0
TOTAL	$120,000					

Statement of Need, Service Level, and Issue:

Project Description: The project will develop a Citywide Bicycle Master Plan to expand the City's bikeway network for commute, non-commute and school related trips.

Service Level: Caltrans requires Bicycle Master Plans to be updated at least every 5 years in order to remain eligible for funding opportunities.

Pertinent Issue: This project will create a comprehensive Citywide Bicycle Master Plan to be used as a blueprint for expanding the bicycle network to promote safe alternative modes of transportation and help position the City for future funding for bicycle projects and roadway improvements benefiting the cycling community. Implementing the City's adopted Complete Streets policies, and meeting the City's Climate Action Plan goals.

Need: Required per Council adopted Complete Streets Policies, and in order to qualify for future capital improvement grants.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$120,000	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$120,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Housing Element Update

Project Number: 2281

Funding Source(s): Building Permit Surcharge Fee (G.F.)

Project Proponent: Planning

Project Manager: Planning

User Department: Plannig

District:

	Project Costs				Operating Costs	Cost Savings
	Building Permit Surcharge Fee (G.F.)					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$85,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$85,000	$0	$0	$0	$0	$0
TOTAL	$85,000					

Statement of Need, Service Level, and Issue:

Project Description: Housing Element Update

Service Level: State Law requires that the Housing Element of the General Plan be updated when new Regional Housing Needs Allocation (RHNA) numbers are released. The deadline for the current cycle is October 1, 2014.

Pertinent Issue: The current Housing Element of the General Plan was approved in 2010. Periodically, the State Department of Housing and Commuity Development (HCD) issues updated Regional Housing Need Allocations (RHNA) which in turn are distributed among all jurisdictions within a given region. The Association of Bay Area Governments (ABAG) has issued preliminary RHNA numbers which will be finalized in July 2013. In order to complete the update of the Housing Element, which includes a lengthy review and certification process by HCD, work must begin immediately upon finalization of the RHNA numbers. HCD has recently released procedures to support streamlining of the update process, and it is aniticpated that a focused update can be accomplished with a fee of $85,000. Project is funded by fees generated annually by the Building Permit Surcharge (General Plan Reimbursement Revenue).

Need: Update Housing Element of General Plan as required by State Law

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$85,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$85,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: General Fund Capital Improvement Projects Holding Account

Project Proponent: City Management

Project Number: 2291

Funding Source(s): General Fund

Project Manager: City Management

User Department: All Departments

District:

	Project Costs				Operating Costs	Cost Savings
	General Fund					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$203,040	$0	$0	$0	$0	$0
2015-16	$243,648	$0	$0	$0	$0	$0
2016-17	$292,378	$0	$0	$0	$0	$0
2017-18	$350,853	$0	$0	$0	$0	$0
2018-19	$421,024	$0	$0	$0	$0	$0
2019-20	$505,229	$0	$0	$0	$0	$0
2020-21	$606,274	$0	$0	$0	$0	$0
2021-22	$727,529	$0	$0	$0	$0	$0
2022-23	$873,035	$0	$0	$0	$0	$0
Subtotal	$4,223,010	$0	$0	$0	$0	$0
TOTAL	$4,223,010					

Statement of Need, Service Level, and Issue:

Project Description: General Fund Capital Improvement Projects (CIPs), Information Technology Projects (ITPs), and Transportation Improvement Projects (TIPs)

Service Level: Maintenance or enhancement of existing infrastructure

Pertinent Issue: Annually, there is a need to the General Fund to finance previously unfunded infrastructure and technology improvement projects. This financing may amount to a small percentage of the total project cost or be 100% of the project cost, depending on the availability of non-General Fund resources. Likely uses of these funds include reducing the City's deferring building and infrastructure maintenance needs and funding technology upgrades when IT replacement reserves are not sufficient or available.

In FY 2013-14, General Fund will appropriate $156,000 to fund the following projects (Please see project description under each individual project):

- Project 2273: Alarm Permit System, $50,000
- Project 2274: Parks Kiosks, $26,000
- Project 2275: PCI Security - Cameras and Panic Buttons, $80,000

Need: Maintenance or enhancement of existing infrastructure

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$0**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: ADA Barrier Removal for Baldwin Park

Project Proponent: Engineering

Project Number: 2179

Funding Source(s): Measure WW
Parkland Fees-Zone B
CDBG
Measure J

Project Manager: Engineering

User Department: All Departments

District: Southern District

	Project Costs				Operating Costs	Cost Savings
	Measure WW	Parkland Fees-Zone B	CDBG	Measure J		
Prior Year Allocation*	$100,000	$20,000	$340,000	$72,188	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$20,000	$340,000	$72,188	$0	$0
TOTAL	$532,188					

Statement of Need, Service Level, and Issue:

Project Description: Modify restrooms; provide accessible paths of travel in sports areas, bleachers, and picnic areas. Construct ADA curb ramps; improve accessibility to parking lot. Remove overhanging or protruding objects and install signage.

Service Level: Improve access to Baldwin Park by performing the improvements mandated by state and federal disability laws.

Pertinent Issue: In early 2009, the City completed its ADA Self Evaluation and Transition Plan (SETP). From this SETP, a prioritized list of barrier removal projects in City-owned or operated facilities was developed. These barrier removal projects must be constructed in order for all City programs, services, and facilities to be accessible, as required by the ADA.

This project is a spin-off of Project 2206. Project 2206 is a holding account for ADA Barrier Removal Park Facilities. When new projects are identified (such as this project) funding is transferred for implementation and expenditure tracking purposes.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Project is currently under design for Baldwin Park and will also include the following "bid alternate" locations: Concord Community Park, Accessible Ramps for several Intersections of Port Chicago Highway, and Boatwright Sports Complex. Funding is combined with current funding of Project 1284, City Accessibility Improvements, CDBG fiscal year 2013 appropriation. Staff is also executing environmental review as required by HUD regulations.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The Americans with Disabilities Act (ADA) was enacted in 1990. Title II of the ADA requires that all City programs, services, facilities, policies, practices and procedures be accessible to persons with disabilities.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$31,573	Design Costs:	$27,420	Construction Costs:	$410,200
Contingency Costs:	$32,995	Other Costs:	$30,000	**Total:**	**$532,188**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Replace Pump System Components at 4 Park Locations

Project Proponent: Public Works

Project Number: 2242

Funding Source(s): Measure WW

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Measure WW					
Prior Year Allocation*	$756,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$756,000	$0	$0	$0	$0	$0
TOTAL	$756,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace Pump Systems at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.

Service Level: The replacement of pump components would eliminate having to go to domestic water use at these parks. Reduce maintenance cost of obsolete equipment components.

Pertinent Issue: This project will replace pump components at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.

This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) on December 9, 2009 and it was adopted by Council on February 23, 2010 as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

Funding consists of EBRP Measure WW Local Grant Program. This project allocated additional funding of $123,253 from General Fund, due to economic conditions the funding was cancelled. General Fund funding to be appropriated during fiscal year 2013 as funds become available.

Projects managed by Engineering include design coordination, construction administration (construction

coordination, RE and construction inspector) and cost recovery.

Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost and cost recovery. The following terms under the "Cost Estimate By Category" mean:

"Administrative Cost" – design and construction administration cost (resident engineering, construction inspection, and construction coordination).

"Other Costs" – non reimbursable design administration cost and cost recovery.

Need: Replace deteriorated well pump components.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$59,000	Design Costs:	$40,000	Construction Costs:	$567,000
Contingency Costs:	$50,000	Other Costs:	$40,000	**Total:**	**$756,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sanitary Sewer Upgrade -Downtown Area

Project Number: 2185

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$8,000,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$965,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$8,965,000	$0	$0	$0	$0	$0
TOTAL	$8,965,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace sewer mains in the downtown area that are failing and undersized.

Service Level: Replacement of deteriorated sewer lines and collection systems reduce failures and on-going maintenance

Pertinent Issue: Initial study of the downtown sewers and emergency spot repairs were completed.

The project will utilize trenchless technologies wherever possible to reduce disruption to the downtown business area.

Project is broken into four phases. Spot repairs in downtown area were bundled with Project 2186 (Holbrook Creek/Grant Street Sanitary Sewer Replacement). The construction of this phase was completed in 2012 The second phase includes replacement of sewers on Concord Avenue, Bonifacio Street, Almond Avenue, Bacon Street, and East Street. This phase is currently under construction and it is scheduled for completion in Summer 2013. The third phase includes the replacement of sewer mains and laterals in the core downtown area and will be bid in Winter/Spring 2014 with Construction in Spring 2014.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

The sewer main replacement projects are being coordinated with water main replacement projects from CCWD.

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within the downtown area

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$550,000	Design Costs:	$1,050,000	Construction Costs:	$6,165,000
Contingency Costs:	$800,000	Other Costs:	$400,000	**Total:**	**$8,965,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sanitary Sewer Main Extension

Project Number: 2187

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$200,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$200,000	$0	$0	$0	$0	$0
TOTAL	$200,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct sewer mains throughout the City to serve residents not currently connected to the sewer mains system.

Service Level: Increasing the sewer collection system by constructing mains in key locations will allow more residents to hook into the system. Each new hookup will require a sewer connection fee and ongoing sewer fees which will offset the capital cost.

Pertinent Issue: A cost/benefit analysis will be conducted to determine which projects will be constructed.

In the Cost by Category, the Other Category is for the Scoping Study and Bond Costs.

Need: Residents with failing septic systems within 600 feet of a main will be able to connect to the City sewer main system.

Status: ☐ New Project ☑ Continuing Project

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$200,000	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$200,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sewer Condition Assessment Study

Project Number: 2208

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$475,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$100,000	$0	$0	$0	$0	$0
2014-15	$100,000	$0	$0	$0	$0	$0
2015-16	$100,000	$0	$0	$0	$0	$0
2016-17	$100,000	$0	$0	$0	$0	$0
2017-18	$100,000	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$100,000	$0	$0	$0	$0	$0
2021-22	$100,000	$0	$0	$0	$0	$0
2022-23	$100,000	$0	$0	$0	$0	$0
Subtotal	$1,275,000	$0	$0	$0	$0	$0
TOTAL	$1,275,000					

Statement of Need, Service Level, and Issue:

Project Description: Analyze sewer mains in cities of Clayton and Concord for hydraulic capacity and structural defects to develop a Condition Assessment Prioritization list for repairs and rehabilitation.

Service Level: Sewer transmission lines within Concord should be maintained to minimize overflows of any size. A Condition Assessment will assist in reducing emergency repairs by providing consistent preventative maintenance.

Pertinent Issue: Each year sewer crews, funded out of operations, will perform CCTV inspections on areas within Concord and Clayton. With two fully trained CCTV inspection crews, the goal is to inspect all lines within five years. This project will utilize these video inspections to evaluate the structural condition and identify defects and perform hydraulic modeling to determine existing and future capacity, based on General Plan and develop a Prioritization List with an Engineer's Estimate to repair.

As projects are identified from the Preordination List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Project which has an allocation of approximately $900,000 per year.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

The Cost Allocation by Category represents one year of funding for Sewer Condition Assessment Study.

Need: Perform preventative maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the most efficient cost effective manner.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$50,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$100,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Sewer Capital Facility Replacement

Project Number: 2209

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$960,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$500,000	$0	$0	$0	$0	$0
2015-16	$500,000	$0	$0	$0	$0	$0
2016-17	$500,000	$0	$0	$0	$0	$0
2017-18	$300,000	$0	$0	$0	$0	$0
2018-19	$200,000	$0	$0	$0	$0	$0
2019-20	$210,000	$0	$0	$0	$0	$0
2020-21	$220,000	$0	$0	$0	$0	$0
2021-22	$230,000	$0	$0	$0	$0	$0
2022-23	$240,000	$0	$0	$0	$0	$0
Subtotal	$3,860,000	$0	$0	$0	$0	$0
TOTAL	$3,860,000					

Statement of Need, Service Level, and Issue:

Project Description: Maintain the Sewer Rehabilitation Program by implementing projects identified by the Condition Assessment Prioritization list.

Service Level: Sewer transmission lines within Concord should be maintained to minimize overflows of any size. A Condition Assessment will assist and reduce emergency repairs by providing consistent preventative maintenance.

Pertinent Issue: Projects will strive to use trenchless technologies for rehabilitation including pipe bursting, pipe reaming and Cure-in-Place Pipe (CIPP), but may also implement open cut trenching projects.

As projects are identified from the Preordination List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Project which has an allocation of approximately 1% of the value of the infrastructure for replacement annually. Projects may be bundled by location or repair method.

Need: Perform preventative maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the most efficient cost effective manner.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$3,860,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$3,860,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monte Gardens/San Vincente Sanitary Sewer Rehabilitation

Project Proponent: Public Works

Project Number: 2243

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$900,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$900,000	$0	$0	$0	$0	$0
TOTAL	$900,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace sewer laterals, mains, and connections to reduce inflow and infiltration of water not connected to the building plumbing system, and reduce overflow.

Construction took place in 2001, under Project 065, to address inflow and infiltration in the main sewer lines. The City was unable to inspect the sewer mains due to a reduction of pipe diameter. During the initial study underway, lining defects and structural defects were discovered in the sewer system. There were large volumes of inflow and infiltration discovered, with most of the source appearing from the laterals.

The rehabilitation project will replace sewer mains and laterals in order to seal the system and reduce inflow and infiltration entering the collection system.

Service Level: Replacement of sewer laterals and mains reduces overflow and inflow/infiltration coming into the collection system. Reduction of inflow and infiltration will reduce treatment cost of wastewater from the collection system.

Pertinent Issue: Initial study of the project area was completed . Plans and specifications are underway. Project is scheduled to be bid in early Summer 2013 with construction to start Summer/Fall 2013.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

"Other Costs" represent Cost Recovery.

Need: Replacement of sewer laterals and mains to reduce inflow and infiltration in the collection system.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$80,000	Design Costs:	$70,000	Construction Costs:	$640,000
Contingency Costs:	$80,000	Other Costs:	$30,000	**Total:**	**$900,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sewer Lateral Replacement Program

Project Number: 2244

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$400,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$150,000	$0	$0	$0	$0	$0
2015-16	$150,000	$0	$0	$0	$0	$0
2016-17	$150,000	$0	$0	$0	$0	$0
2017-18	$150,000	$0	$0	$0	$0	$0
2018-19	$150,000	$0	$0	$0	$0	$0
2019-20	$150,000	$0	$0	$0	$0	$0
2020-21	$150,000	$0	$0	$0	$0	$0
2021-22	$150,000	$0	$0	$0	$0	$0
2022-23	$150,000	$0	$0	$0	$0	$0
Subtotal	$1,750,000	$0	$0	$0	$0	$0
TOTAL	$1,750,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace approximately 120 lower sewer laterals annually throughout the City (from the property line to the main) including installation of a property line clean out.

The project cost estimate breakdown represents Fiscal Year 2012-13 costs.

Service Level: Replacement of damaged service laterals to ensure adequate flow levels will create a reduction in sewer service fees (which are based on flow levels.)

Pertinent Issue: Engineering Condition Assessment Studies of existing mains have determined that sewer laterals are suffering from greater infiltration of groundwater through the sewer pipelines. This infiltration is hindering a significant component of the system flow.

Cost by Category represent Fiscal Year 2013 funding. Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Replacement of damaged service laterals to prevent groundwater infiltration in residential areas.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$40,000	Construction Costs:	$280,000
Contingency Costs:	$30,000	Other Costs:	$0	**Total:**	**$400,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Willow Pass Road Trunk Sewer Upgrade (Galindo St to Market St)

Project Proponent: Public Works

Project Number: 2245

Funding Source(s): Sewer Enterprise

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise	Developer Contribution				
Prior Year Allocation*	$500,000	$28,388	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$500,000	$28,388	$0	$0	$0	$0
TOTAL	$528,388					

Statement of Need, Service Level, and Issue:

Project Description: Replace deteriorated 10 and 12-inch sanitary sewer trunk lines along Willow Pass Road (Galindo St to Market St) to improve flow and reduce the potential for overflows.

Service Level: Repair of deteriorated sewer lines as well as replacement of existing flow restrictions to improve sanitary sewer flow and reduce the potential for overflows and subsequent discharge along Willow Pass Road.

Pertinent Issue: Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

"Other Costs" represent Cost Recovery.

Need: Replace existing flow restriction along Willow Pass Road where the sanitary sewer reduces from 12-inch to 10-inch and back to 12-inch diameter, as it passes through the existing concrete culvert.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$50,000	Design Costs:	$60,000	Construction Costs:	$320,000
Contingency Costs:	$50,000	Other Costs:	$48,388	**Total:**	**$528,388**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Cowell Road BART Area Sanitary Sewer Upgrade

Project Number: SWR-1302

Funding Source(s): Sewer Enterprise

Project Proponent: Public Works

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$250,000	$0	$0	$0	$0	$0
2016-17	$800,000	$0	$0	$0	$0	$0
2017-18	$850,000	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$1,900,000	$0	$0	$0	$0	$0
TOTAL	$1,900,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace the Priority Three sewer mains in the downtown area that are failing and undersized.

Service Level: Replacement of deteriorated sewer lines and collection systems reduces failures, overflows, and on-going maintenance.

Pertinent Issue: Initial study of the project site completed under Project 2208 Sewer Condition Assessment. Project 2227 Cowell Road BART Area Sewer Spot Repairs has been completed.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within a residential area.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$300,000	Construction Costs:	$1,400,000
Contingency Costs:	$200,000	Other Costs:	$0	**Total:**	**$1,900,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Downtown Replacement - Priority 3

Project Number: SWR-1306

Funding Source(s): Sewer Enterprise

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Sewer Enterprise					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$250,000	$0	$0	$0	$0	$0
2018-19	$500,000	$0	$0	$0	$0	$0
2019-20	$1,250,000	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$2,000,000	$0	$0	$0	$0	$0
TOTAL	$2,000,000					

Statement of Need, Service Level, and Issue:

Project Description: Replace the Priority Three sewer mains in the downtown area that are failing and undersized.

Service Level: Replacement of deteriorated sewer lines and collection systems reduces failures, overflows, and on-going maintenance.

Pertinent Issue: Initial study of the downtown sewers and emergency spot repairs were completed in 2011. Project No. 2185 replaced the priority one and two sewer pipes that were most critical in the downtown area.

The following are some of the mains scheduled to be replaced: Broadway Street, Fremont, California, Harrison, Sutter, Salvio (from Fry Way to Concord Avenue), Mira Vista and Concord Boulevard (Sutter Street to Galindo Street).

Need: Replacement of failing clay pipe and undersized mains will ensure adequate service and capacity within the new downtown area.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$240,000	Design Costs:	$180,000	Construction Costs:	$1,280,000
Contingency Costs:	$150,000	Other Costs:	$150,000	**Total:**	**$2,000,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: City Wide Technology Hardware and Software Replacement

Project Proponent: Information Technology

Project Number: 2218

Funding Source(s): Technology Replacement Fund

Project Manager: Ron Puccinelli

User Department: All Departments

District:

	Project Costs				Operating Costs	Cost Savings
	Technology Replacement Fund					
Prior Year Allocation*	$410,585	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$968,836	$0	$0	$0	$0	$0
2014-15	$384,751	$0	$0	$0	$0	$0
2015-16	$644,463	$0	$0	$0	$0	$0
2016-17	$1,997,382	$0	$0	$0	$0	$0
2017-18	$973,930	$0	$0	$0	$0	$0
2018-19	$682,540	$0	$0	$0	$0	$0
2019-20	$1,819,447	$0	$0	$0	$0	$0
2020-21	$339,604	$0	$0	$0	$0	$0
2021-22	$794,419	$0	$0	$0	$0	$0
2022-23	$470,802	$0	$0	$0	$0	$0
Subtotal	$9,486,759	$0	$0	$0	$0	$0
TOTAL	$9,486,759					

Statement of Need, Service Level, and Issue:

Project Description: City-wide technology replacements.

Service Level: Maintenance of existing level of service.

Pertinent Issue: Beginning in FY 2006-07, this project (formerly PJ 1727)and PJ 1102 (Office Equipment Replacement Fund), were consolidated as a result of Information Technology assuming responsibility for the Office Equipment Replacement Fund. Additionally, all non-CAD/RMS replacements for the Police Department were initially moved into PJ 2221 CAD Replacement at the Police Department's request to clarify CAD/RMS funding. Staff is requesting the transfer of funds from Project 2221 to Project ITP-1405 Law Enforcement Records Management System in conjunction with the adoption of the Fiscal Year 2013-14 CIP. The change in dollars to PJ 2218 is not new money but reflective of the consolidation of these three projects.

Cost by Category represents current year's allocation.

Need: City-Wide technology replacement, which includes telephone, GIS, network, and computer hardware and software, used by all city departments, need to be replaced on a scheduled basis in order to reduce

maintenance costs and provide staff with reliable, state-of-the-art technology to accomplish their program objectives. Excludes specialized hardware, software and radio equipment used by the Police for CAD/RMS/CMS.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$968,836	**Total:**	**$968,836**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Document Management & Agenda Automation

Project Proponent: City Clerk

Project Number: 2258

Funding Source(s): General Fund

Project Manager: Tom Kuhlman

User Department: City Management

District:

	Project Costs				Operating Costs	Cost Savings
	General Fund					
Prior Year Allocation*	$50,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$43,000	$0
2014-15	$0	$0	$0	$0	$43,000	$0
2015-16	$0	$0	$0	$0	$43,000	$0
2016-17	$0	$0	$0	$0	$43,000	$0
2017-18	$0	$0	$0	$0	$43,000	$0
2018-19	$0	$0	$0	$0	$43,000	$0
2019-20	$0	$0	$0	$0	$43,000	$0
2020-21	$0	$0	$0	$0	$43,000	$0
2021-22	$0	$0	$0	$0	$43,000	$0
2022-23	$0	$0	$0	$0	$43,000	$0
Subtotal	$50,000	$0	$0	$0	$430,000	$0
TOTAL	$50,000					

Statement of Need, Service Level, and Issue:

Project Description: NOTE: All costs are budgetary estimates only. Actual costs will be determined by formal bid process.

Service Level: Preserve City's vital records in accordance with Federal, State, and Local mandates. Improve and streamline current manual process of preparing Council, Committee, Board, and Commission meeting agendas, voting records, and meeting minutes.

Pertinent Issue: The current document management system has become unstable with the most recent release resulting in an essentially unusable system.
The current manual process of preparing agendas results in necessary review steps being inadvertently skipped.

This project is funded by a General Fund transfer/fee to the Internal Service Fund.

Need: Replace the current document management system and implement an agenda automation system.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$50,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$50,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Public Works Asset Management

Project Number: 2271

Funding Source(s): Technology Replacement Fund

Project Proponent: Public Works

Project Manager: Tom Kuhlman

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Technology Replacement Fund	Unfunded ITP				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$120,000	$0	$0	$0	$0	$0
2014-15	$0	$1,185,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$83,000	$0
2016-17	$0	$0	$0	$0	$84,000	$0
2017-18	$0	$0	$0	$0	$85,000	$0
2018-19	$0	$0	$0	$0	$86,000	$0
2019-20	$0	$0	$0	$0	$87,000	$0
2020-21	$0	$0	$0	$0	$88,000	$0
2021-22	$0	$0	$0	$0	$89,000	$0
2022-23	$0	$0	$0	$0	$90,000	$0
Subtotal	$120,000	$1,185,000	$0	$0	$692,000	$0
TOTAL	$1,305,000					

Statement of Need, Service Level, and Issue:

Project Description: Accela Asset Management™ tracks and manages our assets, work orders and resources, providing an automated solution for costing, inventory, maintenance, investigations, and inspections. Accela Asset Management is flexible enough to manage all our agency's assets—fleet, street, water, wastewater, parks and recreation, plant and facilities, sewer, railway, roadway, and more.

Service Level: Automate all the activities associated with tracking and managing our community's assets and resources while improving efficiencies, reducing costs, and ensuring that the public is able to consistently enjoy optimal use of the infrastructure and facilities that improve and enhance their quality of life

Pertinent Issue: NOTE: All costs are budgetary estimates only. Actual costs and operating costs will be determined by scope of project.

This project is not fully funded staff estimates a shortfall of $1,185,000 shown on this document as unfunded. Operating costs are an estimate of a fully funded project.

The $120,000 start up cost budget was initially budgeted as Project 2211, Sewer Truck Integration with GBA database. The funds were originally transferred to the Information Technology ISF from the

Sewer Enterprise Fund. Staff is requesting approval of the Project appropriation transfer in conjunction with the adoption of the Fiscal Year 2013-14 CIP.

Need: Computerized assest management system for Public Works assests including sewer, streets, parks and facilities maintenance.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$1,305,000	**Total:**	**$1,305,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: P.D. Law Enforcement Records Management System (RMS)

Project Number: 2272

Funding Source(s): Technology Replacement Fund
Unfunded ITP

Project Proponent: Police Department

Project Manager: Tom Kuhlman

User Department: Police Department

District: N/A

	Project Costs				Operating Costs	Cost Savings
	Technology Replacement Fund	Unfunded ITP				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$774,975	$0	$0	$0	$0	$0
2014-15	$0	$625,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$774,975	$625,000	$0	$0	$0	$0
TOTAL	$1,399,975					

Statement of Need, Service Level, and Issue:

Project Description: Replace current CMS system that is at end of life after 13 years of service. In addition add automated reporting to the State and FBI and provide Crime analysis capability.

Service Level: Provide the City with required federal and state reporting as required by Department of Justice.

Pertinent Issue: Funding: Staff is requesting to transfer appropriation from Project 2221 CAD Replacement $774,975 in conjunction with the adoption of the Fiscal Year 2013-14 CIP. This project is not fully funded, additional funds of $625,000 shown on this document as unfunded are required. All costs are budgetary estimates only. Actual costs will be determined by a formal bid process.

Need: The current system was built by the City does not meet the current needs of the Police Department. In addition it is no longer maintanable since it was build on software that is no longer supported by the vendor.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$1,399,975	**Total:**	**$1,399,975**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Alarm Permit System

Project Number: 2273

Funding Source(s): General Fund

Project Proponent: Police Department

Project Manager: Tim Stuart

User Department: Police Department

District:

	Project Costs				Operating Costs	Cost Savings
	General Fund					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$50,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$0	$0	$0	$0	$0
TOTAL	$50,000					

Statement of Need, Service Level, and Issue:

Project Description: Alarm Permit System provide permitting of household and business alarms with integration to the City's:
- Point of Sale System
- Lawson Financial System

Service Level: Provide permitting of alarm and integration to the City's: Point of Sale System
Lawson Financial System.

Pertinent Issue: NOTE: The cost estimates are for fact finding and design. Implementation project cost will be a separate CIP/ITP.

Need: The PD currently uses a manual system to permit alarms. A new method of permitting alarm has been proposed to generate additional revenue for the City. This will require a system to issue and collect alarm permits.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:	Administrative Costs:	$0	Design Costs:	$50,000	Construction Costs:	$0
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$50,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Parks Kiosks

Project Number: 2274

Funding Source(s): General Fund

Project Proponent: Public Works

Project Manager: Kathi Amoroso

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	General Fund					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$26,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$26,000	$0	$0	$0	$0	$0
TOTAL	$26,000					

Statement of Need, Service Level, and Issue:

Project Description: Locate secure computer access in the parks for Park Division employees.

Service Level: Employee self-service at the level as office areas

Pertinent Issue: NOTE: Added desktops utilization using cellular technology as communications.

Need: Park's division field offices where computers could be utilized for communications and electronic processes such as timecard and Lawson are desired.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category: Administrative Costs: $0 Design Costs: $26,000 Construction Costs: $0

Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$26,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: PCI Security - Cameras and Panic Buttons

Project Proponent: Information Technology

Project Number: 2275

Funding Source(s): General Fund

Project Manager: Tom Kuhlman

User Department: All Departments

District:

	Project Costs				Operating Costs	Cost Savings
	General Fund					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$80,000	$0	$0	$0	$5,000	$0
2014-15	$0	$0	$0	$0	$5,000	$0
2015-16	$0	$0	$0	$0	$5,000	$0
2016-17	$0	$0	$0	$0	$5,000	$0
2017-18	$0	$0	$0	$0	$5,000	$0
2018-19	$0	$0	$0	$0	$5,000	$0
2019-20	$0	$0	$0	$0	$5,000	$0
2020-21	$0	$0	$0	$0	$5,000	$0
2021-22	$0	$0	$0	$0	$5,000	$0
2022-23	$0	$0	$0	$0	$5,000	$0
Subtotal	$80,000	$0	$0	$0	$50,000	$0
TOTAL	$80,000					

Statement of Need, Service Level, and Issue:

Project Description: Install panic buttons and network attached at remote location where the City has Point of Sale cash registers.

Service Level: Provide security for all locations the City receives cash or credit card

Pertinent Issue: NOTE: All costs are budgetary estimates only. Actual costs will be determined by bid process.

Need: To meet PCI and security requirements we have put in panic buttons and security cameras along with security locks at some locations where financial transaction occur. We need to complete this work for all locations where we have point of sale terminals.

Status: ☑ New Project ☐ Continuing Project

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Cost Estimate By Category:						
	Administrative Costs:	$8,000	Design Costs:	$0	Construction Costs:	$72,000
	Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$80,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Sidewalk Improvement Annual Program

Project Number: 1173

Funding Source(s): Measure J

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Measure J					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$107,797	$0	$0	$0	$0	$0
2014-15	$110,210	$0	$0	$0	$0	$0
2015-16	$113,516	$0	$0	$0	$0	$0
2016-17	$116,922	$0	$0	$0	$0	$0
2017-18	$120,429	$0	$0	$0	$0	$0
2018-19	$124,042	$0	$0	$0	$0	$0
2019-20	$127,763	$0	$0	$0	$0	$0
2020-21	$131,595	$0	$0	$0	$0	$0
2021-22	$135,544	$0	$0	$0	$0	$0
2022-23	$139,610	$0	$0	$0	$0	$0
Subtotal	$1,227,428	$0	$0	$0	$0	$0
TOTAL	$1,227,428					

Statement of Need, Service Level, and Issue:

Project Description: Permanent sidewalk repair is prioritized based on results of the Citywide GPS sidewalk inventory of City facilities and sidewalks, for pedestrian access that is in compliance with State and Federal disability laws.

Service Level: Provide a well maintained system of sidewalks.

Pertinent Issue: This is an annual program to repair sidewalks and curb ramps throughout the City.

Project 1173 is a holding account for Gas Tax, CDBG, and other similar funds. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

Project is being executed with project 2179, ADA Barriers at Baldwin Park to allow for work to be performed at other locations around the City. See project 2179 CIP sheet for further information. Fiscal Year 2012-13 appropriation was transferred to project 2179 ADA Barriers at Baldwin Park.

The cost estimate by category represents the appropriation for fiscal year 2013. The "Other Cost" in the cost estimate by category is for Cost Recovery.

Projects managed by Engineering include design coordination, construction administration (construction

coordination, RE and construction inspector) and cost recovery.

Need: To maintain the City's sidewalks.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$107,797
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$107,797**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Pavement Management Annual Program

Project Number: 2157

Funding Source(s): Gas Tax Sect. 2103
Prop. 111
Measure J
Prop. 1B LSR

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Gas Tax Sect. 2103	Prop. 111	Measure J	Prop. 1B LSR		
Prior Year Allocation*	$100,000	$120,000	$650,000	$57,000	$0	$0
Fiscal Year						
2013-14	$824,500	$65,000	$920,052	$0	$0	$0
2014-15	$129,135	$0	$1,000,000	$0	$0	$0
2015-16	$133,909	$0	$1,000,000	$0	$0	$0
2016-17	$138,626	$0	$1,000,000	$0	$0	$0
2017-18	$173,891	$0	$1,000,000	$0	$0	$0
2018-19	$179,108	$0	$1,000,000	$0	$0	$0
2019-20	$184,481	$0	$1,000,000	$0	$0	$0
2020-21	$190,016	$0	$1,000,000	$0	$0	$0
2021-22	$195,716	$0	$1,000,000	$0	$0	$0
2022-23	$201,587	$0	$1,000,000	$0	$0	$0
Subtotal	$2,450,969	$185,000	$10,570,052	$57,000	$0	$0
TOTAL	$13,263,021					

Statement of Need, Service Level, and Issue:

Project Description: Maintain the Pavement Management Program each year by determining which preservation strategy or combination of strategies will be utilized each year including slurry seal, cape seal, micro surfacing, thin hot mix asphalt, mill and fill with hot mix asphalt with rubberized asphalt as appropriate.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, "pot holes", rutting, inappropriate surface friction and poor visual appearance.

Pertinent Issue: Pavement Preservation strategies include slurry seal, cape seal (chip seal), micro surfacing, thin hot-mix asphalt (HMA) overlay, mill and fill with HMA and variations thereof which include rubberized asphalt. It is important to use the right treatment at the right time and the right location.

Each year staff will determine what the right strategy of pavement preservation will be utilized depending on the current available funding and the priority roadways. With limited funding, the priority will be to preserve arterial roads, then collector roads and finally residential roads to preserve the investment within the City.

All crack filling and sealing will be done throughout the city by street maintenance crews annually regardless of which pavement strategies are implemented and bid out each year.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

As projects are identified, they are spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division.

On June 11, 2013 Council added a FY2013-14 CIP appropriation of $65,000, recommended by the Public Works Director, of Gas Tax/Prop.111 funding from the contractual line item of the operating budget of the City's Parks, Medians and Trees Program (5710). This reallocation will not have a negative impact on the Parks, Medians and Trees Program; rather the program will be funded to sustain its efforts at Fiscal Year 2012-13 levels.

Need: Provide well maintained roads to facilitate transportation of residents, goods and services for the enhancement of the quality of life and the economic development of the City. Pavement Management is an important strategy to extend the life of roadways.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$13,263,021
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$13,263,021**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Commerce Avenue Roadway Extension and Bridge at Pine Creek

Project Proponent: Engineering

Project Number: 1761

Funding Source(s): OSIP (420)
OSIP Prior Citywide (410)
Measure J Bond (Major Streets)
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	OSIP (420)	OSIP Prior Citywide (410)	Measure J Bond (Major Streets)	See Pertinent Issue	General Fund	
Prior Year Allocation*	$792,457	$200,700	$4,493,217	$2,390,778	$0	$0
Fiscal Year						
2013-14	$0	$0	$1,041,215	$0	$0	$0
2014-15	$0	$0	$0	$0	$4,589	$0
2015-16	$0	$0	$0	$0	$4,727	$0
2016-17	$0	$0	$0	$0	$4,869	$0
2017-18	$0	$0	$0	$0	$5,015	$0
2018-19	$0	$0	$0	$0	$5,165	$0
2019-20	$0	$0	$0	$0	$5,320	$0
2020-21	$0	$0	$0	$0	$5,480	$0
2021-22	$0	$0	$0	$0	$5,644	$0
2022-23	$0	$0	$0	$0	$5,813	$0
Subtotal	$792,457	$200,700	$5,534,432	$2,390,778	$46,622	$0
TOTAL	$8,918,367					

Statement of Need, Service Level, and Issue:

Project Description: Extend Commerce Ave from its current terminus, construct a new bridge over Pine Creek; extend the road to the west to connect it to Waterworld Parkway. This project also includes widening of Waterworld Parkway at its northern end, installing a trail, and constructing a pedestrian bridge south of the new road.

Service Level: Increase traffic capacity and reduce traffic congestion on Willow Pass Road.

Pertinent Issue: New connection from Concord Avenue to Willow Pass Road and improved access from southbound Highway 242 was anticipated to be needed when the office complex was built on Waterworld Parkway. The complex is now built and the traffic particular would benefit from improved access to the area. Willow Pass Road flow would be relieved of traffic that currently must use this busy corridor.

The approved Transportation Bill included a $1.6 million Federal Transportation Set Aside for the Commerce Avenue Bridge Project. The guidelines for High Priority Projects (earmarks) allow 15% to be take off of the top by the State and FHWA for administrative costs. Therefore, only $1,360,000 has been allocated to this project.

Staff received NEPA clearance in November 2009 after staff resolved several unforeseen issues that delayed the process. The City has receive what we believe are final comments from the Contra Costa

County Flood Control District and believe the necessary permits will be acquired by late summer of 2013.

For right-of-way, agreements have been reached with 4 of 6 property owners. Staff is preparing to seek Council approval for the 5 property owner in late February 2013. Negotiations are underway with the last property owner, the Flood Control District of the remaining parcels. Relocation efforts on the Recreation Vehicle Park are ongoing. Per the business owner, 42 of the 51 spaces are vacant.

See Pertinent Issue funding consist of the following funding sources: Redevelopment $238,707, OSIP Zone1 $772,071, Measure C/J $20,000 and Federal Transportation Set Aside $1,360,000. Measure C I-680 funding represents CCTA total project allocation. Staff must request authorization from CCTA for all Measure C I-680/ Measure J Bond funds prior to expenditure. The CCTA funds in this project: Measure C I-680/Measure J Bond (Measure C I-680's Successor) are used interchangeably. Redevelopment funds were spent prior to January 31, 2012.

Lastly, the additional $1,041,215 is required to fund the increased cost of construction due to project delays outside the City's control. These funds will be sought from CCTA once project design and property acquisition are complete with the objective that no additional funding will be needed once the project is under construction

In the Cost Estimate by Category all categories correspond to the Caltrans funding phases. Administrative costs include design coordination, construction management, and cost recovery. "Other" costs include: Right of way, environmental and permitting.

This project is included on the 2008 Central County Action Plan Project List.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

After project completion, an additional $5,000 will need to be added to Parks operating costs.

Need: To address projected traffic congestion, particularly with the Metroplex Phase II construction.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs	$2,166,626	Design Costs:	$1,164,256	Construction Costs:	$3,824,626
Contingency Costs:	$382,462	Other Costs:	$1,380,397	**Total:**	**$8,918,367**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Marsh Dr Bridge Over Walnut Creek Channel Seismic Retrofit

Project Proponent: Engineering

Project Number: 1854

Funding Source(s): State/Federal Seismic Funds Non Bond
Measure C Local
Prop. 1B Local Seismic Retrofit
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	State/Federal Seismic Funds Non Bond	Measure C Local	Prop. 1B Local Seismic Retrofit	See Pertinent Issue		
Prior Year Allocation*	$2,183,000	$150,000	$256,928	$319,052	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$2,183,000	$150,000	$256,928	$319,052	$0	$0
TOTAL	$2,908,980					

Statement of Need, Service Level, and Issue:

Project Description: Retrofit bridge to meet current seismic standards.

Service Level: Enhance the safety of the Marsh Drive Bridge.

Pertinent Issue: This project was put on hold when the State suspended local matching funds for the Federal Seismic Retrofit Program, which funds 80% of bridge retrofit projects. Environmental studies for the Marsh Drive Bridge project have been completed and the design is being revised to current seismic standards.

Proposition 1B of the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, has allocated $125 million towards funding the local match required of local agencies.

The project has been placed on a list to be eligible for Proposition 1B Local Bridge Seismic Retrofit Account which provides local matches for Seismic Retrofit of Bridges. Staff will seek grant funding under Proposition 1B to fund the construction phase.

Council approved an additional $90,000 appropriation to complete environmental documentation,

permits, and right-of-way certification.

See Pertinent Issue funding consists of Prior Year funds: Gas Tax $28,812, Gas Tax Sec. 2103 $81,955 and AB2928 $8,045, Federal/State Seismic Funds $200,240.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To bring the existing Marsh Drive Bridge to current seismic standards.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$325,000	Design Costs:	$75,000	Construction Costs:	$2,260,000
Contingency Costs:	$180,000	Other Costs:	$68,980	**Total:**	**$2,908,980**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Bailey Road Traffic Improvements

Project Proponent: Public Works

Project Number: 2049

Funding Source(s): Traffic Mitigation Fees
Grant Funds

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Traffic Mitigation Fees	Grant Funds			General Fund	
Prior Year Allocation*	$242,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$275,500	$0	$0	$0	$0	$0
2017-18	$275,500	$2,041,000	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$6,144	$0
2019-20	$0	$0	$0	$0	$6,328	$0
2020-21	$0	$0	$0	$0	$6,518	$0
2021-22	$0	$0	$0	$0	$6,714	$0
2022-23	$0	$0	$0	$0	$6,915	$0
Subtotal	$793,000	$2,041,000	$0	$0	$32,619	$0
TOTAL	$2,834,000					

Statement of Need, Service Level, and Issue:

Project Description: Project will construct traffic improvements at the intersections of Bailey Rd/Myrtle Dr and Bailey Rd/Concord Blvd.

Service Level: To improve traffic flow and intersection safety.

Pertinent Issue: The traffic mitigation fees from Pittsburg and Contra Costa County development projects will contribute approximately 25% of the design and construction costs for the intersection improvements. Grants are needed to fund the remaining costs. The Pittsburg and County mitigation fees will be collected and held until all of the funding for the project has been identified. To date developer projects in Pittsburg have contributed $163,498 in mitigation fees. The $172,000 represent the fees plus interest earned.

Bailey Road/Myrtle Drive: new traffic signal would be installed. Bailey Road/Concord Boulevard: both approaches on Bailey Road would be widened to construct a dedicated left-turn lane: traffic signal would be modified; sound walls would be constructed; and landscaping in the Bailey Road Park would be replaced.

The Bailey Road traffic improvements will be coordinated with the Naval Weapons Reuse Plan. The Naval Weapons developer(s) may fund the remaining project costs as part of the conditions to develop

the Reuse Area.

This project is included on the 2008 Central County Action Plan Project List.

Need: Traffic improvements at the intersections of Bailey Road/Myrtle Drive and Bailey Road/Concord Boulevard were identified as mitigation measures in Environmental Impact Reports approved by the City of Pittsburg and Contra Costa County. In the cumulative project scenario for all project EIRs, both intersections degrade to a Level-of-Service "F" without the improvements.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$181,000	Design Costs:	$297,000	Construction Costs:	$1,814,000
Contingency Costs:	$250,000	Other Costs:	$292,000	**Total:**	**$2,834,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Waterworld Parkway Bridge over Walnut Creek

Project Proponent: Engineering

Project Number: 2053

Funding Source(s): Measure J Bond (Major Streets)
Redevelopment
OSIP (420)

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	Measure J Bond (Major Streets)	Redevelopment	OSIP (420)			
Prior Year Allocation*	$2,000,000	$75,000	$13,408	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$1,500,000	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$3,500,000	$75,000	$13,408	$0	$0	$0
TOTAL	$3,588,408					

Statement of Need, Service Level, and Issue:

Project Description: Construct a two-lane bridge over Walnut Creek connecting Waterworld Parkway with Meridian Park Boulevard.

Service Level: Enhances access to I-680 and SR 242. Improves traffic flow on the local street system.

Pertinent Issue:

The CCTA Strategic Plan programmed $9.0 million for this project. Due to higher priority projects that are of more urgent nature, the City requested a CCTA Strategic Plan Amendment to reprogram the $9.0 million as follows:

Ygnacio Valley Rd. Permanent Restoration (Phase 2)	$ 3,500,000	
Clayton Rd./Treat Blvd./Denkinger Rd. Intersection Imp.	$2,000,000	
Waterworld Parkway Bridge over Walnut Creek (this project).	$ 3,500,000	
Total		$ 9,000,000

The City's January 14, 2008 letter to the TRANSPAC Chair requested the above CCTA Strategic Plan Amendment. On January 24, 2008, the Technical Advisory Committee (TAC) approved the City's proposal. On February 14, 2008, TRANSPAC approved the proposal.

The $500,000 Measure J-Bond amount for the Galindo Creek Trail Gap Closure (to fund the westbound Ygnacio Valley Road landslide repair) per the recommending approval from TRANSPAC has been returned to this project (PJ 2053). This change in funding plan, suggested by CCTA staff, includes: CCTA programming an additional $260,000 in Measure I-680 fund to the Commerce Avenue Project as part of the CCTA Strategic Plan update in July 2008; the City replacing the $500,000 Measure J-Bond for the Galindo Creek Trail Gap Closure Project with local funds; and CCTA allowing the City to access the $3.5 million Measure J fund balance in this project (PJ 2053) to fund any funding deficiencies in the other City projects in the CCTA Strategic Plan. To account for lower Measure J revenues due to the economic recession, the new 2009 update to the Measure J Strategic Plan calls for allocating $2 million of Measure J funds to this project in FY 2011-12 with the remaining $1.5 million to be allocated after FY 2014-15. See the Galindo Creek Trail Gap Closure Project Pertinent Issue for a more expanded discussion on this matter. Redevelopment funds were spent prior to January 31,2012.

Redevelopment Funds for this project were spent prior to January 31, 2012.

This project has been proposed for $3.4 million STIP funding, which would be available in 2014 at the earliest.

This project is included on the 2008 Central County Action Plan Project List.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: The project will enhance the economic vitality of the area by providing a critical transportation link over Walnut Creek to connect vacant and underutilized parcels with access to I-680 and SR 242. This link will also reduce traffic congestion on Willow Pass Road and Concord Avenue. The project was identified as a critical transportation link in the Redevelopment Strategic Plan.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$3,588,408	**Total:**	**$3,588,408**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Citywide Bridge Repair Program

Project Number: 2060

Funding Source(s): Federal Highway Bridge Program
Measure J
Measure C Local
See Pertinent Issue

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Federal Highway Bridge Program	Measure J	Measure C Local	See Pertinent Issue		
Prior Year Allocation*	$458,695	$416,000	$78,450	$24,705	$0	$0
Fiscal Year						
2013-14	$1,000,000	$0	$0	$0	$0	$0
2014-15	$500,000	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$1,958,695	$416,000	$78,450	$24,705	$0	$0
TOTAL	$2,477,850					

Statement of Need, Service Level, and Issue:

Project Description: There are 17 bridges included in this project, divided into two groups. Project will provide maintenance repairs to elements of the bridge structures and to existing scour protection as determined by field surveys. Work includes, but is not limited to: repair concrete spalling, replace joint seals, replace unsound concrete, perform deck sealing, and repair slope protection.

Service Level: Perform certain maintenance work pre-approved by the Federal Highway Administration (FHWA).

Pertinent Issue: The Bridge Preventive Maintenance Plan submitted to Caltrans in October 2006, identified 21 of the total 31 local bridges in the City. Caltrans processed the submittal and in 2011, and 17 of the 21 bridges were approved by Caltrans as meeting the eligibility requirements. The preliminary engineering for all 17 bridges was completed in June 2011. The project has continued toward completion of the environmental documents, leaving final engineering (PS&E) on hold.

To attempt to accelerate the construction schedule, staff worked with Caltrans and they agreed to divide the 17 bridges into two groups:

Group 1 (six bridges) included those where environmental documentation was limited to CEQA CE. These are Bridge Nos. 28C-0034, 0116, 0189R, 0189L, 0427, and 0436.

Group 2 (remaining 11 bridges) included those where environmental documentation is more extensive. These are Bridge Nos. 28C-091R, 091L, 0115, 0183, 0221, 0222, 0224, 0278, 0357, 0361, and 0362.

Pertinent Issue funding for prior year includes $3,155 Gas Tax funds, $15,000 Prop. 111 funds and $6,550 Gas Tax-Section 2103 funds.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To extend the life of existing bridges.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$160,000	Design Costs:	$150,000	Construction Costs:	$1,958,695
Contingency Costs:	$179,155	Other Costs:	$30,000	**Total:**	**$2,477,850**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Commerce Avenue Pavement Rehabilitation

Project Proponent: Engineering

Project Number: 2085

Funding Source(s): Measure J
Measure J Bond (Maior Streets)
Prop. 1B LSR
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	Measure J	Measure J Bond (Major Streets)	Gas Tax	See Pertinent Issue		
Prior Year Allocation*	$182,548	$830,000	$35,086	$15,711	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$182,548	$830,000	$35,086	$15,711	$0	$0
TOTAL	$1,063,345					

Statement of Need, Service Level, and Issue:

Project Description: Project will reconstruct approximately 2,000 linear feet of 40-44 ft wide roadway from Concord Ave to the end of Commerce Ave. The project will also include the reconstruction of 4 existing curb ramps to comply with ADA requirements.

Service Level: Roads within Concord should be free from undesirable characteristics such as poor ride quality, pot holes, rutting, inappropriate surface friction, and poor visual appearance.

Pertinent Issue: The existing roadway on Commerce Avenue is no longer structurally adequate. It has deteriorated to a point where it requires reconstruction. The construction of this project will begin after the Commerce Avenue Bridge is complete to avoid damaging the new roadway.

Staff is working with Transpac and CCTA to approve a Measure J Strategic Plan Amendment to include Commerce Avenue Pavement Project. The $830,000 in Measure J Major Streets originates form Project No. 2109 Ygnacio Valley Slide Repair Phase 2 and represents savings to the project.

See Pertinent Issue funding consists of Prior Year funds: Prop.111 $13,259 and Prop 1B $2,452.

This project is scheduled for after construction of PJ 1761 Commerce Avenue Extension.

"Other Costs" include environmental and cost recovery.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: To create a structurally sufficient roadway connecting to the Commerce Avenue Bridge.

Status: ☑ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$71,345	Design Costs:	$120,000	Construction Costs:	$800,000
Contingency Costs:	$72,000	Other Costs:	$0	**Total:**	**$1,063,345**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Highway 680/Burnett Avenue Off Ramp Right Of Way Closeout

Project Proponent: Engineering

Project Number: 2101

Funding Source(s): OSIP Prior Citywide (410)

Project Manager: Engineering

User Department: Engineering

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	OSIP Prior Citywide (410)					
Prior Year Allocation*	$115,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$115,000	$0	$0	$0	$0	$0
TOTAL	$115,000					

Statement of Need, Service Level, and Issue:

Project Description: Completion of the right-of-way acquisition and transfer to Caltrans following the installation of an off ramp at Burnett avenue and Interstate 680.

Service Level: Improve traffic flow on local streets.

Pertinent Issue: This project was constructed under a 1991 cooperative agreement between the City and Caltrans was know as City Project 148. The construction is complete; however, Caltrans informed the City that final closeout of the project is not complete.

Final assurances, record of survey maps, utility agreements, title insurance and acquisition closeout of the 5 parcels acquired must be completed to finalize property to be conveyed to Caltrans. Proper closeout of this project is required by Caltrans, and is advisable to protect the grant money received and maintain the City's eligibility for future transportation grant funding.

The City engaged Caltrans in February of 2008. Closeout process is underway. In January 2010, the City's ROW consultant learned that the two properties in question have not only been sold to new owners, but are also in foreclosure/receivership. The City's ROW consultant has obtained signed grant deeds from the new owners that have been accepted by the City and cleared escrow. The City and the

ROW consultant will now begin the process to resolve all the title exceptions so that the documents are acceptable to Caltrans and then the City and the ROW consultant will move forward with the process to transfer all applicable parcels to Caltrans.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Project will enhance economic vitality by improving access from I-680 into Concord.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$115,000	**Total:**	**$115,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Clayton Rd/Treat Blvd Intersection Capacity Improvements

Project Proponent: Engineering

Project Number: 2144

Funding Source(s): Measure J Bond (Major Streets)
Prop. 111
Measure J
See Pertinent Issue

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Measure J Bond (Major Streets)	Gas Tax Sect. 2103	Measure J	See Pertinent Issue		
Prior Year Allocation*	$1,960,000	$73,492	$180,500	$126,508	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$200,000	$0	$0	$0
2015-16	$0	$0	$150,000	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$1,960,000	$73,492	$530,500	$126,508	$0	$0
TOTAL	$2,690,500					

Statement of Need, Service Level, and Issue:

Project Description: Upgrade the traffic signal at the Clayton Rd/Treat Blvd intersection to an 8-phase design and construct related geometric improvements to improve the handling capacity and maximize the operational efficiency of the intersection during the peak periods.

Service Level: Project will improve the intersection level of service during weekday peak hours by increasing its handling capacity to reduce vehicle delay and queuing conditions. The proposed improvements will include widening the northbound Treat Blvd approach to include 2 LT lanes, 2 thru lanes and 1 RT lane, and upgrading the signal design to an 8-phase operation.

Pertinent Issue: The City has proposed to defer implementation of the Waterworld Parkway Bridge project (PJ2053) and shift $2 million in Measure J Bond (Major Streets) funds to this project, Clayton Rd./Treat Blvd Intersection Capacity Improvements. This shift in funding has been approved by CCTA and later adjusted to $1.96 million to account for lower Measure J revenues due to the economic recession. The total cost estimate for the proposed project is $2.625 million. The total includes right-of-way costs to widen Treat Blvd and Denkinger Road on the east side of the intersection and cost recovery costs.

CCTA has appropriated $154,600 in Measure J funds to perform preliminary engineering/environmental planning and environmental clearance for the project in 2010. A

comprehensive traffic engineering study was completed in 2011 to define the scope of traffic and civil improvements needed on this project and to establish the nexus for requiring additional right-of-way. In 2012, CCTA appropriated $432,600 in Measure J funds to cover design services, right of way services and environmental services.

"See Pertinent Issue" Prior year funding consists of $11,508 Measure C and Prop.111 $115,000 funds. CCTA Measure J Bond funding represents CCTA total project allocation. Staff must request authorization from CCTA for all measure J Bond funds prior to expenditure allocation.

This project is included on the 2008 Central County Action Plan Project List.

Need: Project will improve traffic flow and reduce congestion along the Clayton Rd.-Treat Blvd corridor during the commute peak periods. This corridor is a Route of Regional Significance and is highly traveled by local and regional traffic.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$241,100	Design Costs:	$150,000	Construction Costs:	$2,085,000
Contingency Costs:	$130,000	Other Costs:	$84,400	**Total:**	**$2,690,500**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Monument Corridor Pedestrian and Bikeway Network Improvements

Project Proponent: Engineering

Project Number: 2169

Funding Source(s): Measure J
Congestion Management Agency Bike Progra
STIP-TE
See Pertinent Issue

Project Manager: Engineering

User Department: Parks and Recreation

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Measure J	Congestion Management Agency Bike Program	STIP-TE	See Pertinent Issue		
Prior Year Allocation*	$154,500	$660,000	$944,000	$489,873	$0	$0
Fiscal Year						
2013-14	$250,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$404,500	$660,000	$944,000	$489,873	$0	$0
TOTAL	$2,498,373					

Statement of Need, Service Level, and Issue:

Project Description: Construct pedestrian infrastructure improvements.

Service Level: Improvements will alleviate adverse conditions, enhance safety, will improve pedestrian and bicycle traffic circulation within the Monument Corridor and connectivity with retail, business, school, and shopping destinations.

Pertinent Issue: Staff was notified in November 2009, that Concord will receive the STIP-TE grant. This grant requires partnering with the California Conservation Corps to install some of the trail improvements, including signage, dog waste stations, security gates and benches. On April 12, 2011, Council consolidated this project with Project No. 2172 (Monument Corridor Shared Use Trail).

The project will construct a 2-mile long, 12-foot wide, asphalt-paved pedestrian and Class 1 Bikeway within the County right-of-way starting at Monument Blvd., just west of Carey Drive, to Mayette Avenue. The trail continues along abandoned Market Street right-of-way, ending at Meadow Lane at an existing tunnel under Highway 242.

Amenities include benches, emergency call boxes, dog pollution control dispensers, security gates at both ends of the trail, and miscellaneous drainage improvements.

Signing improvements plus edge line striping and Sharrows on Walters Way between Monument Blvd and Detroit Avenue, Detroit Avenue between Monument Blvd and Clayton Road, Sunshine Drive between Detroit Avenue and Meadow Lane, Sunshine Drive between Meadow Lane and Linden Drive, on Meadow Lane between Johnson Drive and William Way (near Market Street), on Linden Drive between Sunshine Drive and Brookview Circle, and on Brookview Circle.

This project must receive environmental clearances, right-of-way certification and submit a design package to Caltrans by February 1, 2012 to meet the grant funding requirements.

See Pertinent Issue funding consists of a TDA Grant of $110,000, Contra Costa County Reimbursement $6,660 and Redevelopment funds of $373,213. Redevelopment funds were spent prior to January 31, 2012.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Project will address pedestrian and bicycle traffic circulation issues within the Monument Corridor.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$200,000	Design Costs:	$400,000	Construction Costs:	$1,545,000
Contingency Costs:	$200,000	Other Costs:	$153,373	**Total:**	**$2,498,373**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Chalomar Road Sidewalk Gap Closure

Project Proponent: Public Works

Project Number: 2238

Funding Source(s): TDA Grant
Measure J
Prop. 111

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	TDA Grant	Measure J	Prop. 111			
Prior Year Allocation*	$114,500	$32,200	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$35,000	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$114,500	$32,200	$35,000	$0	$0	$0
TOTAL	$181,700					

Statement of Need, Service Level, and Issue:

Project Description: The project will construct sidewalk, curb and gutter improvements on the north side of Chalomar Rd.

Service Level: Project will close the sidewalk gap on the north side of Chalomar Road, between Chanel Court and Alla Avenue, by constructing sidewalk, curb and gutter improvements for students attending Ygnacio Valley Elementary School.

Pertinent Issue: The proposed improvements will greatly increase the safety of students traveling to and from Ygnacio Elementary School by clearly delineating the path of travel and providing separation for vehicles and pedestrians by closing a 250-foot sidewalk gap on Chalomar Road between Chanel Court and Alla Avenue.

Ygnacio Valley Elementary School has about 520 students currently enrolled. Approximately 200 students are picked up and dropped off by parents. That leaves over 320 students to walk, bike, or scoot to and from school with approximately one-fourth (80) of those students regularly using Chalomar Road as their path of travel. This project would enhance the safety of all students and their families, as well as any other pedestrians and bicyclists, traveling along Chalomar Road.

The improvements begin approximately 100 feet from the school and are as follows:

1. Construct approximately 250 linear feet of 4-foot wide concrete sidewalk with curb and gutter on the north side of Chalomar Road between Chanel Court and Alla Avenue to close the gap in sidewalk.
2. Upgrade ADA Ramps at intersection of Chalomar Road and Oak Grove Road.
3. Construct a drainage inlet and connect to an existing drainage inlet via 80 LF of 15-inch storm drain pipe.
4. Create a Class III bikeway route by installing signage and pavement markings (sharrows).

The construction contract for this project was awarded by Council on June 11, 2013. Council added a FY2013-14 CIP appropriation of $35,000, recommended by the Public Works Director, of Gas Tax/Prop.111 funding from the contractual line item of the operating budget of the City's Parks, Medians and Trees Program (5710). This reallocation will not have a negative impact on the Parks, Medians and Trees Program; rather the program will be funded to sustain its efforts at Fiscal Year 2012-13 levels.

All improvements will be constructed within existing public right-of-way. City will provide local matching funds from Measure J. These funds were scheduled to be appropriated for Project 1173 Annual Sidewalk Program. Construction is scheduled from late June to late August for completion prior to the first day of school on August 28th.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Large sidewalk gap poses a serious safety hazard as young children traveling on foot, bicycle and scooter, are forced to enter the dangerous roadway while traveling to and from school.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$24,500	Design Costs:	$32,048	Construction Costs:	$98,005
Contingency Costs:	$11,761	Other Costs:	$15,386	**Total:**	**$181,700**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Central Concord Pedestrian Improvements & Streetscape Project

Project Proponent: Public Works

Project Number: 2239

Funding Source(s): TLC Grant
Measure J
Measure C Local
Gas Tax Sect. 2103

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	TLC Grant	Measure J	Measure C Local	Gas Tax Sect. 2103		
Prior Year Allocation*	$100,000	$0	$1,596	$312,404	$0	$0
Fiscal Year						
2013-14	$1,350,000	$0	$0	$0	$0	$0
2014-15	$1,008,200	$671,000	$0	$0	$0	$0
2015-16	$97,500	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$2,555,700	$671,000	$1,596	$312,404	$0	$0
TOTAL	$3,540,700					

Statement of Need, Service Level, and Issue:

Project Description: The project will construct pedestrian infrastructure improvements by installing secure crossings that will connect the Monument Corridor community to the business districts along Willow Pass Road.

Service Level: Enhance pedestrian and bicyclist safety in the immediate areas surrounding the vital Downtown mixed use area and extend the sense of community to BART riders and along Willow Pass corridor, which serves as a gateway into Concord.

Pertinent Issue: The project will extend the sense of community to BART riders and along Willow Pass corridor, which serves as a gateway into Concord. This project proposes to provide a traffic signal and secure crossings at Clayton Road and Sutter Street that will connect the Monument Corridor community to the bustling business districts along Willow Pass Road. It also provides wider sidewalks, seat walls to accommodate pedestrian respites and colored concrete intersection improvements to provide visibility for pedestrians. Finally the project proposes signage and storage facilities on Grant Street near BART, cost-effective crosswalk upgrades and repairs, wayfinder kiosks, additional trash and recycling receptacles and safety and atmosphere lighting. The three separate phases are interrelated and will provide pedestrian-friendly transportation options throughout the City that will enhance the quality of life of Concord residents.

Project 2245 Willow Pass Road Trunk Sewer Upgrade - Downtown Area to be completed before

Willow Pass Pedestrian Improvements. City matching funds were originally scheduled to be appropriated for project 2157 Pavement Management Annual Program.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Concord is the largest city within Contra Costa County and is home to almost 125,000 residents. This major metropolis is the largest business center in the County with more than four million square feet of class A office space, more than five million square feet of industrial space, and nearly 700,000 square feet of Research and Development space. The City is committed to providing a variety of transportation choices to enhance the community's mobility, which includes over 17 miles of Regional Trails, an airport, two BART stations, many local mass transit options, and is served by Interstate 680, and State highways 4 and 242.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$500,000	Construction Costs:	$2,640,700
Contingency Costs:	$400,000	Other Costs:	$0	**Total:**	**$3,540,700**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Farm Bureau Road Safe Route to School Improvements

Project Proponent: Public Works

Project Number: 2251

Funding Source(s): Safe Route To Schools (SR2S)
Gas Tax

Project Manager: Engineering

User Department: Transportation

District:

	Project Costs				Operating Costs	Cost Savings
	Safe Route To Schools (SR2S)	Gas Tax				
Prior Year Allocation*	$436,400	$148,000	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$436,400	$148,000	$0	$0	$0	$0
TOTAL	$584,400					

Statement of Need, Service Level, and Issue:

Project Description: The project will construct sidewalk, curb, gutter, and the installation of a bicycle route on the west side of Farm Bureau Road between Willow Pass Road and Wren Avenue.

Funding requirements require Construction Award by 12129/2014, and Project Closeout by 12/2812016.

Service Level: Enhance safety of students walking and bicycling to school by constructing sidewalk, curb and gutter, and a designated bicycle route on the west side of Farm Bureau Road between Willow Pass Road and Wren Avenue.

Pertinent Issue: Installing sidewalk and ADA-compliant curb ramps will improve safety for children and other pedestrians who currently are forced to walk in the street or jaywalk to avoid muddy conditions during winter. A bicycle route will also be added to improve safety for bicyclists who use the route.

Project will install the following improvements:
• 1,100 linear feet (LF) of five-foot wide sidewalk, curb and gutter, and ADA-compliant curb ramps on the west side of Farm Bureau Road, between where the sidewalk ends near Willow Pass Road, to Wren Avenue;

- Signing and striping designating a four-foot wide Class III Bicycle Route; and
- Relocation of utility poles and tree pruning where necessary to provide for the full cross section of improvements consisting of a 13-foot wide travel lane, a four-foot wide bicycle route, and eight-foot wide on-street parking from Willow Pass Road to Wren Avenue.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Wren Avenue Elementary School is one of the schools with the greatest need for traffic and pedestrian safety improvements. The school currently has 550 students, and bus transportation is not available. Approximately 425 students walk or bicycle to and from school each day. More than 25% of these travel to school via Farm Bureau Road, which becomes muddy in wet weather due to lack of a paved shoulder. In addition, commuters often exceed the 35 mph speed limit while using the route as a shortcut. Parents and school officials discourage students from using the Contra Costa Canal Trail as an alternative, due to other safety concerns. The project will construct sidewalk, curb, gutter, and a bicycle route on the west side of Farm Bureau Road between Willow Pass Road and Wren Avenue.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$54,600	Design Costs:	$50,000	Construction Costs:	$389,400
Contingency Costs:	$72,400	Other Costs:	$18,000	**Total:**	**$584,400**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Farm Bureau Rd Pavement Reconstruction (Willow Pass Road to Clayton Road)

Project Proponent: Public Works

Project Number: 2252

Funding Source(s): Gas Tax

Project Manager: Engineering

User Department: Public Works

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	Gas Tax					
Prior Year Allocation*	$120,000	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$120,000	$0	$0	$0	$0	$0
TOTAL	$120,000					

Statement of Need, Service Level, and Issue:

Project Description: Perform right-of-way survey and pavement design for Farm Bureau Road from Willow Pass Road to Clayton Road.

Service Level: Improve Pavement Condition Index, address ride-ability problems, and provide thicker pavement section to better withstand the weight of truck traffic on this truck route.

Pertinent Issue: In preparation for the design portion of this pavement reconstruction project, a right-of-way survey is needed for the entire roadway on Farm Bureau between Willow Pass Road and Clayton Road. Within this section, there are approximately 118 properties where right-of-way is necessary. Cost efficiencies will be achieved by performing the right-of-way survey concurrently with Project No. 2251 (Farm Bureau Road Sate Route to School Improvements). Current project funding allows right-of-way survey and pavement design to begin. Project Nos. 2251 and 2252 both require PG&E pole relocations, which must be initiated at least two or three years in advance of the actual relocation occurring.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Farm Bureau Road between Willow Pass Road and Clayton Road, is on the City's 10-year plan of streets in need of pavement rehabilitation and is scheduled for Fiscal Year 2016-18. It is currently a truck route; with approximately 6,400 daily vehicles traveling between Clayton Road and Concord Boulevard and approximately 9,500 daily vehicles traveling between Concord Boulevard and Willow Pass Road. The City has received numerous complaints regarding the significant pavement structural problems. A recent pavement assessment yielded a Pavement Condition Index (PCI) that ranged between 34 and 61, which is considered poor to fair roadway conditions. Farm Bureau Road was patch-paved in May 2001, however a complete reconstruction is necessary to improve the PCI, address the ride-ability problems and provide a thicker street section so that Farm Bureau Road can better withstand the weight of truck traffic. As part of a reconstruction project, existing PG&E power poles will need to be relocated and sidewalks will need to be installed to provide an accessible path of travel.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$120,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$120,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Detroit Avenue Pedestrian and Bicycle Improvements

Project Number: 2276

Funding Source(s): CMAQ Congestion Mitigation Air Quality Measure J

Project Proponent: Community & Economic Development

Project Manager: Community & Economic Development

User Department: Community & Economic Development

District:

	Project Costs				Operating Costs	Cost Savings
	CMAQ Congestion Mitigation Air Quality	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$336,135	$65,000	$0	$0	$0	$0
2014-15	$1,818,180	$350,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$9,000	$0
2016-17	$0	$0	$0	$0	$9,270	$0
2017-18	$0	$0	$0	$0	$9,548	$0
2018-19	$0	$0	$0	$0	$9,835	$0
2019-20	$0	$0	$0	$0	$10,130	$0
2020-21	$0	$0	$0	$0	$10,433	$0
2021-22	$0	$0	$0	$0	$10,746	$0
2022-23	$0	$0	$0	$0	$11,069	$0
Subtotal	$2,154,315	$415,000	$0	$0	$80,031	$0
TOTAL	$2,569,315					

Statement of Need, Service Level, and Issue:

Project Description: Construct Complete Streets improvements along Detroit Avenue between Monument Boulevard and Clayton Road, to improve pedestrian and bicycle conditions and enhance travel safety for commute, non-commute and school related trips along this corridor.

Service Level: Improve pedestrian and bicycle access on Detroit Avenue, to better serve the needs of the Monument Corridor community for non-automobile travel.

Pertinent Issue: This project is subject to approval by CCTA and MTC for federal Congestion Mitigation and Air Quality (CMAQ) funding through the OneBayArea Grant (OBAG) program. Local Measure J funds will be used to fulfill the local match requirements for this federally-funded project, if the OBAG application is approved.

The project will cover the construction costs for traffic signals at the intersections of Detroit Avenue/Laguna Street and Detroit Avenue/Sunshine Drive/Lynn Avenue, as part of the OBAG application for pedestrian and bicycle improvements along this corridor. These signals are warranted under State guidelines and are included on the OSIP list of improvements. The design for these signals will be initiated in July 2013 using OSIP funds to leverage the OBAG grant and to accelerate

construction of the traffic signals.

Need: There is a heavy demand for non-automobile travel on Detroit Avenue north of Momument Boulevard due to the presence of an elementary school and medium- to high-density residential housing along this corridor.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$206,500	Design Costs:	$132,750	Construction Costs:	$1,721,065
Contingency Costs:	$344,000	Other Costs:	$165,000	**Total:**	**$2,569,315**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Downtown Concord Bicycle Lane Improvements

Project Number: 2277

Funding Source(s): CMAQ Congestion Mitigation Air Quality Measure J

Project Proponent: Community & Economic Development

Project Manager: Community & Economic Development

User Department: Community & Economic Development

District:

	Project Costs				Operating Costs	Cost Savings
	CMAQ Congestion Mitigation Air Quality	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$206,275	$40,000	$0	$0	$0	$0
2014-15	$988,684	$190,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$1,194,959	$230,000	$0	$0	$0	$0
TOTAL	$1,424,959					

Statement of Need, Service Level, and Issue:

Project Description: Install Class II bike lanes in downtown Concord, including on the Concord Boulevard-Clayton Road Couplet between Sutter Street and Grant Street, and on Grant Street and Oakland Avenue near the downtown BART station.

Service Level: This project will improve bicycle access and safety between the BART station and downtown Concord.

Pertinent Issue: This project is subject to approval by CCTA and MTC for federal Congestion Mitigation and Air Quality (CMAQ) funding through the OneBayArea Grant (OBAG) program. Local Measure J funds will be used to fulfill the local match requirements for this federally-funded project, if the OBAG application is approved.

The improvements will include reduction of vehicle lanes to provide Class II bike lanes, where feasible. The project will consist primarily of striping and signal modifications and no changes beyond the existing curb are contemplated. It will also include closure of the free U-turn movement from Concord Boulevard onto Clayton Road near Mira Vista Terrace, in order to enhance pedestrian and traffic safety in the area. The downstream intersection of Clayton Road/Ellis Street is signalized and will provide an alternative location to safely make this U-Turn movement.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

This project is a first step toward implementation of Complete Streets concepts in downtown Concord, by promoting an incremental approach to the creation of an integrated, connected network for all street users.

Need: Enable safe and convenient access to the downtown BART station for all modes of transportation.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$112,300	Design Costs:	$168,500	Construction Costs:	$935,509
Contingency Costs:	$187,150	Other Costs:	$21,500	**Total:**	**$1,424,959**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Treat Boulevard Median Safety Fence

Project Number: 2278

Funding Source(s): Measure J

Project Proponent: Community & Economic Development

Project Manager: Community & Economic Development

User Department: Community & Economic Development

District:

	Project Costs				Operating Costs	Cost Savings
	Measure J					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$50,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$50,000	$0	$0	$0	$0	$0
TOTAL	$50,000					

Statement of Need, Service Level, and Issue:

Project Description: Install 200' long, 42" high green-coated steel fence in the median island of Treat Boulevard between Navaronne Way and San Miguel Road, to safely channelize Contra Costa Canal Trail users to the signalized crosswalk at Navaronne Way to cross Treat Boulevard.

Service Level: The proposed median fence will enhance the safety of pedestrians and bicyclists traveling along Contra Costa Canal Trail, by discouraging them from crossing Treat Boulevard at a mid-block location and directing them to safely cross the street at Navaronne Way.

Pertinent Issue: The proposed median fence will provide a low-maintenance barrier to properly guide Contra Costa Canal Trail users to utilize the signalized crosswalk at Navaronne Way to cross Treat Boulevard. East Bay Regional Parks District (EBRPD) and Contra Costa Water District (CCWD) are partnering with the City in a joint effort to ensure the safety of trail users at this location. For example, EBRPD has agreed to install a system of trail path signs guiding trail users to utilize the sidewalk at Treat Boulevard as a continuation of the trail and to cross the street at Navaronne Way. Similarly, CCWD has agreed to install a steel fence gate across the opening of the median island on Treat Boulevard, facing the trail, to discourage trail users from crossing the street at this location. CCWD utilizes this median opening to transport heavy trail maintenance equipment across Treat Boulevard. The fence gate will lign up with and match the design of the steel fence that will be installed by the City along the median island.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: Contra Costa Canal Trail users need to cross Treat Boulevard without conflict with motor vehicles traveling along this street.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$5,000	Design Costs:	$10,000	Construction Costs:	$30,000
Contingency Costs:	$5,000	Other Costs:	$0	**Total:**	**$50,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: City of Concord Pavement Rehabilitation

Project Proponent: CED Transportation

Project Number: 2292

Funding Source(s): STP/CMAQ
Measure J

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	STP/CMAQ	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$104,100	$0	$0	$0	$0
2014-15	$757,000	$242,900	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$757,000	$347,000	$0	$0	$0	$0
TOTAL	$1,104,000					

Statement of Need, Service Level, and Issue:

Project Description: Project includes grinding and replacing the top 2.5" of asphalt concrete along a 3000' segment on Concord Blvd (Port Chicago Hwy to 6th Street) and a 2200' segment on Arnold Industrial Way (Port Chicago Hwy to Pike Lane), including sidewalk and curb ramp upgrades.

Service Level: These improvements will assist in revitalizing heavily traveled roads that serve to provide commute and freight options, connecting businesses and residents with employment, education, retail and alternate transportation opportunities.

Pertinent Issue: This project is subject to approval by CCTA and MTC for federal STP/CMAQ Congestion Mitigation and Air Quality funding through the OneBayArea Grant (OBAG) program. Local Measure J funds will be used to fulfill the local match requirements for this federally-funded project. If the application is approved by MTC this project will receive $757,000 in federal funds to implement pavement rehabilitation improvements within the City. The project will also include sidewalk and ADA improvement

Concord Boulevard (Port Chicago Hwy to 6th Street) Concord Boulevard is a major thoroughfare in this area, leading traffic east-west and speeding in and out of town from Hwy 242. This heavily traveled commute route is on the City of Concord's pavement priority list, with a cumulative PCI of less than 60. This project will be the 2nd section of a 3-phase project to rehabilitate Concord Boulevard

which connects Concord with many nearby cities including Clayton, and outlying Pittsburg/Antioch via Kirker Pass Road.

Arnold Industrial Parkway (Port Chicago Hwy to Pike Lane), Arnold Industrial Parkway is the heart of the City of Concord's freight, trucking and industrial community, with easy access to Hwy 4. Years of withstanding the weight of oversized trucking and hauling equipment has taken its toll on this road and brought its PCI level down to less than 60. Recent projects in the area include one complete traffic signal construction and installation, with another signal project currently in the design phase. This project will revitalize this up and coming industrial retail area by providing the improved street quality so important to interstate commerce within the City.

On July 9, 2013 City Council added this project to the Fiscal Year 2013-14 CIP/TIP.

Need: Provide well maintained roads to facilitate transportation of residents, goods and services for the enhancement of the quality of life and the economic development of the City. Pavement Management is an important strategy to extend the life of roadways.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$1,104,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$1,104,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Franquette Pedestrian & Bicycle Trail Connection Project

Project Proponent: Public Works

Project Number: LSR-1303

Funding Source(s): CC Pedestrian, Bicycle & Trail Facilities Measure J

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	CC Pedestrian, Bicycle & Trail Facilities	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$470,000	$50,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$470,000	$50,000	$0	$0	$0	$0
TOTAL	$520,000					

Statement of Need, Service Level, and Issue:

Project Description: Construct trail, curb gutter, sidewalk and provide bike route signage from Market St to Meadow Ln.

Service Level: Enhance pedestrian and bicyclist safety in the immediate areas surrounding the vital Downtown mixed use area and extend the sense of community to BART riders and along Willow Pass corridor, which serves as a gateway into Concord.

Pertinent Issue: Construct a Class 1 trail, new curb gutter and sidewalk and providing bike route signage from Market Street/Meadow Lane, through an existing tunnel under Highway 242l, and then change to new curb gutter and sidewalk with sharrows along Franquette Avenue where it would join the Iron Horse Trail across Willow Pass Road to Waterworld Parkway with new bike signage to connect to the trail constructed as part of Project No. 1761.

This will extend the trail that is constructed under Project No. 2169 (Monument Shared Use Trail). City will provide $50,000 in local matching funds.

The Project has received a Pedestrian, Bycicle and Trail Facilities Program (PBTF) Grant in the

amount of $470,000. Grant funding will become available July 1, 2014.

Need: Concord is the largest city within Contra Costa County and is home to almost 125,000 residents. This major metropolis is the largest business center in the County with more than four million square feet of class A office space, more than five million square feet of industrial space, and nearly 700,000 square feet of Research and Development space. The City is committed to providing a variety of transportation choices to enhance the community's mobility, which includes over 17 miles of Regional Trails, an airport, two BART stations, many local mass transit options, and is served by Interstate 680, and State highways 4 and 242.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$60,000	Design Costs:	$45,000	Construction Costs:	$340,000
Contingency Costs:	$35,000	Other Costs:	$40,000	**Total:**	**$520,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Arnold Industrial Way/SR 4 Westbound Ramps/Traffic Signals

Project Proponent: Engineering

Project Number: 2133

Funding Source(s): OSIP (420)
Developer Contribution

Project Manager: Engineering

User Department: Public Works

District: Northern District

	Project Costs				Operating Costs	Cost Savings
	OSIP (420)	Developer Contribution			General Fund	
Prior Year Allocation*	$427,200	$72,250	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$4,502	$0
2017-18	$0	$0	$0	$0	$4,637	$0
2018-19	$0	$0	$0	$0	$4,776	$0
2019-20	$0	$0	$0	$0	$4,919	$0
2020-21	$0	$0	$0	$0	$5,067	$0
2021-22	$0	$0	$0	$0	$5,219	$0
2022-23	$0	$0	$0	$0	$5,375	$0
Subtotal	$427,200	$72,250	$0	$0	$34,495	$0
TOTAL	$499,450					

Statement of Need, Service Level, and Issue:

Project Description: Install new traffic signal on Arnold Industrial Way at the Highway 4 westbound on and off-ramps.

Service Level: Increase service capacity and pedestrian safety

Pertinent Issue: This intersection has been identified in traffic studies as meeting the traffic volumes warrant for installing a signal. The signal will be needed to support commercial development in the North Concord area. Project will need to be coordinated with Caltrans.

A $150,000 developer's contribution from the Lowes Shopping Center, is anticipated to reimburse the OSIP funds used to construct the traffic signal. These funds will be received in phases depending on the timing plan submittal for the major anchor tenant, small retail space and fast food restaurant in the shopping center.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance safety of traffic flow and pedestrians crossing the street by installing a new traffic signal.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$36,000	Design Costs:	$33,000	Construction Costs:	$330,000
Contingency Costs:	$50,000	Other Costs:	$50,450	**Total:**	**$499,450**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Battery Backups for Traffic Signals

Project Number: 2282

Funding Source(s): Gas Tax Sect. 2103

Project Proponent: Public Works

Project Manager: Joe Tagliaboschi

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Gas Tax Sect. 2103					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$300,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$300,000	$0	$0	$0	$0	$0
TOTAL	$300,000					

Statement of Need, Service Level, and Issue:

Project Description: Remove and replace existing failed batteries. They have reached the end of service life. Batteries will placed on a replacement schedule of 20% a year.

Service Level: Maintain uniterrupted operations of signalized intersections.

Pertinent Issue: This is a critical component for keeping traffic signals operating during power outages.

Need: To protect against power failures with back up battery power for signalized intersections.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$300,000
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$300,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install Traffic Signal at Oak Grove Rd./Smith Ln

Project Number: 2283

Funding Source(s): HSIP (Highway Safety Imp. Program) Measure J

Project Proponent: Transportation

Project Manager: Engineering

User Department: Transportation

District: Valley District

	Project Costs				Operating Costs	Cost Savings
	HSIP (Highway Safety Imp. Program)	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$66,900	$7,500	$0	$0	$0	$0
2014-15	$368,200	$41,000	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$435,100	$48,500	$0	$0	$0	$0
TOTAL	$483,600					

Statement of Need, Service Level, and Issue:

Project Description: Install new traffic signal and related improvements at the intersection of Oak Grove Road and Smith Lane.

Service Level: Enhance pedestrian and traffic safety by installing traffic signal and related roadway improvements at intersection located where St. Francis of Assisi Parish and School abuts the east side of Oak Grove Road.

Pertinent Issue: The installation of traffic signal and related roadway improvements will significantly decrease the occurrence of the types of collisions currently happening at this location and considerably improve safety for both motorists and pedestrians. Overall, driver confusion will be significantly reduced by providing orderly movement through the intersection for both vehicular and pedestrian traffic. Traffic entering/exiting the adjacent driveways will be coordinated with roadway traffic to provide safe turn movements. Median islands may ultimately be installed to help channelize traffic. The southbound transit bus stop is anticipated to be relocated southerly of Smith Lane, possibly in a pull-out, to mitigate the possibility of busses becoming trapped due to queuing traffic. Count-down pedestrian and audible signals will significantly improve pedestrian safety. Intersection lighting will also be improved.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: The need for signal improvements at this location arises from series of accidents occurring as a result of a number of common factors, including general driver confusion and inattention due simply to the large number of activities occurring at the intersection, numerous conflicting movements between through-moving vehicles and vehicles turning into and/or out of either Smith Lane or the St. Francis of Assisi Parish or School driveways, congestion-related traffic queuing on Oak Grove Road through the intersection and either blocking movements onto Smith Lane or the driveways or obscuring lines of sight, pedestrian/vehicular conflicts due to the school zone crossings, and conflicts with vehicles and transit busses using the pull-out.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$37,200	Design Costs:	$44,400	Construction Costs:	$372,000
Contingency Costs:	$30,000	Other Costs:	$0	**Total:**	**$483,600**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Traffic Signal and Geometric Improvements (Design Only)

Project Number: 2284

Funding Source(s): OSIP Prior Citywide (410)

Project Proponent: Transportation

Project Manager: Transportation

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	OSIP Prior Citywide (410)					
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$100,000	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$100,000	$0	$0	$0	$0	$0
TOTAL	$100,000					

Statement of Need, Service Level, and Issue:

Project Description: Design traffic signals at Detroit Ave./Laguna St. and Detroit Ave./Sunshine Drive and geometric improvements at Clayton Rd. /Shenone Ct. This project helps develop projects, provide PS&E and spin out individual OSIP projects as funding allows.

Service Level: Increase service capacity; and enhance pedestrian and traffic safety.

Pertinent Issue: As projects are identified, they are spun-out into new projects and managed by the Engineering Capital Improvement Program (CIP) Division. The Transportation Division will manage the PS&E phase of these particular improvements through completion.

These improvements are planned as part of the OSIP program with design to start in FY 2013-14.

1) Clayton Road/Schenone Court geometric improvements.
2) Detroit Avenue/Sunshine Drive/Lynn Avenue traffic signal.
3) Detroit Avenue/Laguna Street traffic signal.

Early completion of the PS&E phase of these improvements will provide leverage for construction funding through outside sources, hence saving OSIP funds. Additional OSIP fund savings will be

realized by bundling the PS&E for all three projects into one job. The construction phase of these projects will, subsequently, be managed by the CIP group.

Need: Traffic Signal and Geometric Improvements throughout the city based on the OSIP program. Staff to seek outside funding for the construction phase.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$100,000	Construction Costs:	$0
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$100,000**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Willow Pass Rd and Nearby Intersections Traffic Signal Upgrades

Project Proponent: Transportation

Project Number: 2285

Funding Source(s): HSIP (Highway Safety Imp. Program) Measure J

Project Manager: Engineering

User Department: Transportation

District:

	Project Costs				Operating Costs	Cost Savings
	HSIP (Highway Safety Imp. Program)	Measure J				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$89,200	$10,000	$0	$0	$0	$0
2014-15	$627,500	$69,800	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$716,700	$79,800	$0	$0	$0	$0
TOTAL	$796,500					

Statement of Need, Service Level, and Issue:

Project Description: Replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for exist LT lanes. Also installation of mast arm signals will improve visibility of signal indicators for side street traffic (Sixth St. and Parkside Drive at Willow Pass Road.

Pedestal mounted heads for Parkside Drive (SB direction only) at Willow Pass Road and for Sixth St. (both directions) at Willow Pass Road will be replaced by mast arm signal heads.

Service Level: Enhance traffic safety by installing protected left-turn phasing for Willow Pass Road (at Galindo St, Grant St, Parkside Dr, and Sixth St), for Market Street at Fry Way and for Salvio Street at East Street intersections.

Pertinent Issue: For all locations, eliminating "permissive" left turns and/or providing consistent "protected" left-turn phasing for the Willow Pass Road corridor will serve to clearly assign right-of-way for left-turning vehicles, reduce driver confusion and ultimately reduce accidents. Additionally, signal timing will be lengthened for left turning from Willow Pass Road and Market St onto the side streets to make up the loss of the "permissive" portion of the "protected/permissive" phase.

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: The improvements were identified based on observed increases in collisions for left-turning vehicles on Willow Pass Road and nearby arterial roadways at the selected intersections, due to increased traffic volumes that reduce the number of clear turning opportunities.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$65,400	Design Costs:	$69,200	Construction Costs:	$631,900
Contingency Costs:	$30,000	Other Costs:	$0	**Total:**	**$796,500**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Concord Blvd. Traffic Signal Upgrades (at Sixth St., Farm Bureau Rd., Clayton Way, and West St.)

Project Proponent: Transportation

Project Number: 2286

Funding Source(s): HSIP (Highway Safety Imp. Program) Prop. 111

Project Manager: Engineering

User Department: Transportation

District:

	Project Costs				Operating Costs	Cost Savings
	HSIP (Highway Safety Imp. Program)	Prop. 111				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$30,000	$3,400	$0	$0	$0	$0
2014-15	$194,400	$21,700	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$224,400	$25,100	$0	$0	$0	$0
TOTAL	$249,500					

Statement of Need, Service Level, and Issue:

Project Description: Replace existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; install new protected LT phases and signal heads on new poles and mast arms for exist LT lanes.

Also installation of mast arm signals will improve visibililiy of signal indications for side street traffic (Sixth Street at Willow Pass Road).

Pedestal mounted signal heads for Sixth Street will be replaced by mast arm signal heads at Concord Blvd.

Service Level: Enhance traffic safety by installing protected left-turn phasing and mast arm signals at identified intersections.

Pertinent Issue: For all locations, eliminating "permissive" left turns and/or providing consistent "protected" left-turn phasing for the Concord Blvd corridor will serve to clearly assign right-of-way for left-turning vehicles, reduce driver confusion and ultimately reduce accidents. Additionally, signal timing will be lengthened

for left turning from Concord Blvd onto the side streets to make up the loss of the "permissive" portion of the "protected/permissive" phase.

Need: The improvements were identified based on observed increases in collisions for left-turning vehicles on Concord Blvd at the selected intersections, due to increased traffic volumes that reduce the number of clear turning opportunities.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$21,600	Design Costs:	$30,000	Construction Costs:	$179,500
Contingency Costs:	$18,400	Other Costs:	$0	**Total:**	**$249,500**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Install Traffic Signal at Oak Grove Rd/Sierra Rd

Project Number: 2293

Funding Source(s): STP/CMAQ
Prop. 111

Project Proponent: CED Transportation

Project Manager: Transportation

User Department: Public Works

District: Southern District

	Project Costs				Operating Costs	Cost Savings
	STP/CMAQ	Prop. 111				
Prior Year Allocation*	$0	$0	$0	$0	$0	$0
Fiscal Year						
2013-14	$100,000	$65,415	$0	$0	$0	$0
2014-15	$404,900	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$504,900	$65,415	$0	$0	$0	$0
TOTAL	$570,315					

Statement of Need, Service Level, and Issue:

Project Description: Install new traffic signal and related improvements at the intersection of Oak Grove Road and Sierra Road.

Service Level: Enhance safety by installing traffic signal and related improvements at the interesction of Oak Grove Road and Sierra Road where children cross the street on foot or on bicycle en route to school.

Pertinent Issue: This project is subject to approval by CCTA and MTC for federal Surface Transportation Program Congestion and Mitigation and Air Quality (STP/CMAQ) funding through the Safe Routes to School program. Gas Tax and Local Measure J funds will be used to fulfill local match requirements for federal funding.

The project funding plan will cover the design and construction costs for a new traffic signal at the intersection of Oak Grove Road and Sierra Road. The signal is warranted based on traffic volumes per MUTCD guidelines.

The traffic signal installation will include an advance SIGNAL AHEAD warning system with flashing beacons in each direction of Oak Grove Road to account for limited sight distance on the approach to Sierra Road.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

On July 9, 2013 City Council added this project to the Fiscal Year 2013-14 CIP/TIP.

Need: Currently there is a STOP sign controlling traffic flow on Sierra Road, with no traffic control or marked crosswalk(s) in place on Oak Grove Road at this intersection. School children and other pedestrians cross Oak Grove Road at this location despite an apparent risk of potential conflict with vehicles where the street curves in both directions, hence limiting sight distance of pedestrians. The proposed signal improvements will address pedestrian safety concerns at this intersection.

Status: ☑ New Project ☐ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$44,000	Design Costs:	$52,000	Construction Costs:	$438,915
Contingency Costs:	$35,400	Other Costs:	$0	**Total:**	**$570,315**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Utility Undergrounding Project

Project Number: 1228

Funding Source(s): Rule 20A

Project Proponent: Engineering

Project Manager: Engineering

User Department: Public Works

District: Citywide

	Project Costs				Operating Costs	Cost Savings
	Rule 20A	Developer Contribution				
Prior Year Allocation*	$382,615	$42,500	$0	$0	$0	$0
Fiscal Year						
2013-14	$382,615	$0	$0	$0	$0	$0
2014-15	$382,615	$0	$0	$0	$0	$0
2015-16	$382,615	$0	$0	$0	$0	$0
2016-17	$382,615	$0	$0	$0	$0	$0
2017-18	$382,615	$0	$0	$0	$0	$0
2018-19	$382,615	$0	$0	$0	$0	$0
2019-20	$382,615	$0	$0	$0	$0	$0
2020-21	$382,615	$0	$0	$0	$0	$0
2021-22	$382,615	$0	$0	$0	$0	$0
2022-23	$382,615	$0	$0	$0	$0	$0
Subtotal	$4,208,765	$42,500	$0	$0	$0	$0
TOTAL	$4,251,265					

Statement of Need, Service Level, and Issue:

Project Description: Identify specific project locations and determine revenue source to supplement Rule 20A funds.

Service Level: Through utility undergrounding, there will be less visual clutter.

Pertinent Issue: PG&E "Rule 20A" credits are allocated to the City on January 1 of each year to pay for undergrounding existing overhead utilities. Since Rule 20 A funds may not be used for building, reconnect or street light replacement, the City must identify a funding source such as property owners, to cover these costs. Other revenue sources will be determined as each project is developed.

This project is a holding account project. As matching funds become available, the City considers using the Rule 20A funds to implement a project. For example, when a developer agrees to provide matching funds as part of its development. If the City decides to use its Rule 20A funds because of the availability of matching funds, then the needed Rule 20A fund is spun off to fund a specific project. The Prior Year Allocation represents funds set aside by PGE to be used for City of Concord undergrounding projects.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Need: Enhance Concord's competitiveness in attracting new business through projects which improve the appearance of the City.

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$0	Design Costs:	$0	Construction Costs:	$382,615
Contingency Costs:	$0	Other Costs:	$0	**Total:**	**$382,615**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Project Name: Market St Utility Undergrounding (Willow Pass to Fryway)

Project Proponent: Engineering

Project Number: 2111

Funding Source(s): Rule 20A
Developer Contribution

Project Manager: Engineering

User Department: Public Works

District:

	Project Costs				Operating Costs	Cost Savings
	Rule 20A	Developer Contribution				
Prior Year Allocation*	$388,500	$39,000	$0	$0	$0	$0
Fiscal Year						
2013-14	$0	$0	$0	$0	$0	$0
2014-15	$0	$0	$0	$0	$0	$0
2015-16	$0	$0	$0	$0	$0	$0
2016-17	$0	$0	$0	$0	$0	$0
2017-18	$0	$0	$0	$0	$0	$0
2018-19	$0	$0	$0	$0	$0	$0
2019-20	$0	$0	$0	$0	$0	$0
2020-21	$0	$0	$0	$0	$0	$0
2021-22	$0	$0	$0	$0	$0	$0
2022-23	$0	$0	$0	$0	$0	$0
Subtotal	$388,500	$39,000	$0	$0	$0	$0
TOTAL	$427,500					

Statement of Need, Service Level, and Issue:

Project Description: Underground the overhead utility lines along the easterly side of Market St. fronting the Chuck E. Cheese property.

Service Level: Enhance appearance and safety of the City.

Pertinent Issue: This project is a spin off of Project 1228, Utility Undergrounding Project, the holding account for the undergrounding projects.

Market St. is a major arterial street in the downtown area with a high concentration of businesses. The Chuck E. Cheese developer has agreed, via the development Conditions of Approval, to pay for all needed matching funds for the utility undergrounding on the Chuck E. Cheese property. The developer has deposited $20,000 for administrative costs and $19,000 for the cost of the replacement lights.

Projects managed by Engineering include design coordination, construction administration (construction coordination, RE and construction inspector) and cost recovery.

Need: Enhance Concord's competitiveness in attracting new businesses by implementing projects that improve the aesthetics of the City.

CITY OF CONCORD

CAPITAL IMPROVEMENT PROJECT INFORMATION SHEET

Status: ☐ New Project ☑ Continuing Project

Cost Estimate By Category:

Administrative Costs:	$6,000	Design Costs:	$8,000	Construction Costs:	$405,500
Contingency Costs:	$4,000	Other Costs:	$4,000	**Total:**	**$427,500**

*Prior Year Allocation Represents Life to Date Budget. It does not represent Remaining Budget.

This page intentionally left blank and unnumbered