

**CITY OF CONCORD  
 AUTHORIZED FULL-TIME POSITIONS  
 BY CLASSIFICATION WITHIN DEPARTMENT  
 FOR THE YEAR ENDING JUNE 30, 2015**

	<u>Number of Authorized Positions</u>			
	<u>2011-2012 Budget</u>	<u>2012-2013 Budget</u>	<u>2013-2014 Adopted</u>	<u>2014-15 Proposed</u>
<b>City Attorney</b>				
Assistant City Attorney		1.0		1.0
City Attorney	1.0	1.0	1.0	1.0
Deputy City Attorney	1.0			
Paralegal	1.0	1.0	1.0	1.0
Senior Assistant City Attorney	1.0	1.0	2.0	1.0
Total City Attorney	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
<b>City Council</b>				
Confidential Secretary	1.0	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0	3.0
Mayor	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0
Total City Council	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
<b>Community and Economic Development</b>				
Administrative Assistant	1.0	1.0		
Administrative Clerk II		1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0
Administrative Secretary	1.0		1.0	1.0
Assistant Civil Engineer			1.0	1.0
Assistant Planner	1.0			
Associate Planner		1.0	1.0	1.0
Associate Civil Engineer		3.0	3.0	2.0
Building Inspection Supervisor				1.0
Building Inspector	4.0	4.0	4.0	4.0
Building Plans Engineer			1.0	1.0
Chief Building Official	1.0	1.0	1.0	1.0
City Engineer		1.0	1.0	1.0
Community Service Officer	1.0			
Confidential Secretary		1.0	1.0	1.0
Construction Inspector		2.0	3.0	3.0
Construction Inspector Supervisor		1.0	1.0	1.0
Director of Community & Economic Development	1.0	1.0	1.0	1.0
Economic Development & Housing Manager	1.0	1.0	1.0	1.0
Economic/Development Specialist	1.0	1.0	1.0	1.0
Neighborhood Preservation Specialist	4.0			
Neighborhood Services Manager				
Permit Center Technician I	2.0	1.0	1.0	1.0
Permit Center Technician III	2.0	4.0	3.0	4.0
Planning Manager	1.0	1.0	1.0	1.0
Principal Planner	2.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0
Senior Civil Engineer		2.0	2.0	3.0
Senior Planner	3.0	3.0	3.0	3.0
Transportation Manager		1.0	1.0	1.0
Transportation Program Manager II		1.0	1.0	1.0
Total Community & Economic Development	<u>28.0</u>	<u>35.0</u>	<u>37.0</u>	<u>39.0</u>

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	<u>Number of Authorized Positions</u>			
	2011-2012 Budget	2012-2013 Budget	2013-2014 Adopted	2014-15 Proposed
<b>Concord Community Reuse Project</b>				
Concord Weapons Station Reuse Executive Assistant	1.0	1.0	1.0	1.0
Concord Weapons Station Reuse Director	1.0	1.0	1.0	1.0
Total Concord Weapons Station Reuse	2.0	2.0	2.0	2.0
<b>Finance</b>				
Account Clerk II				
Account Clerk III	3.0	3.0	3.0	3.0
Accountant II	4.0	4.0	4.0	4.0
Accounts Payable Team Leader			1.0	1.0
Budget Officer	1.0	1.0	1.0	1.0
Central Storekeeper	1.0	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0	1.0
Senior Financial Analyst	1.0	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0	1.0
Total Finance	18.0	18.0	19.0	19.0
<b>Human Resources</b>				
Director of Human Resources	1.0	1.0	1.0	1.0
Human Resources Analyst I		1.0	1.0	
Human Resources Analyst II				1.0
Human Resources Specialist	1.0			1.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0
Human Resources Technician II	2.0	2.0	2.0	2.0
Total Human Resources	6.0	6.0	6.0	7.0
<b>Information Technology</b>				
Director of Information Technology	1.0	1.0	1.0	1.0
GIS Technician	1.0	1.0	1.0	1.0
Information Analyst			1.0	
Information Technology Manager	3.0	3.0	3.0	3.0
Microcomputer Coordinator	1.0	1.0	1.0	1.0
Program Assistant				1.0
Programmer Analyst	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0
Systems & Programming Manager	1.0	1.0	1.0	1.0
Web Coordinator	1.0	1.0	1.0	1.0
Total Information Technology	11.0	11.0	12.0	12.0
<b>Office of the City Manager</b>				
Administrative Assistant	1.0	1.0	1.0	
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0

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	<u>2011-2012 Budget</u>	<u>2012-2013 Budget</u>	<u>2013-2014 Adopted</u>	<u>2014-15 Proposed</u>
<b>Office of the City Manager (continued)</b>				
Community Relations Manager	1.0	1.0	1.0	1.0
Deputy City Clerk				1.0
Executive Assistant-Council/City Manager	1.0	1.0	1.0	1.0
Graphic Designer	1.0	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0	1.0
Program Coordinator				1.0
Total City Management	10.0	10.0	10.0	11.0
<b>Parks and Recreation</b>				
Administrative Secretary/Assistant				
Camp Director (Contract)	1.0	1.0	1.0	1.0
Camp Facility Specialist (Contract)	1.0	1.0	1.0	1.0
Director of Parks and Recreation (1)	1.0	1.0	1.0	1.0
Recreation Program Aide			1.0	1.0
Recreation Program Coordinator (Contract)	1.0	1.0	1.0	0.0
Recreation Program Coordinator	5.0	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0	4.0
Senior Recreation Program Manager	1.0	1.0	1.0	1.0
Total Parks and Recreation	15.0	14.0	15.0	14.0
<b>Police Department</b>				
Administrative Clerk II	8.0	8.0	8.0	9.0
Administrative Clerk III	3.0	4.0	4.0	4.0
Administrative Secretary	4.0	4.0	4.0	3.0
Administrative Services Manager	1.0	1.0	1.0	1.0
Chief of Police	1.0	1.0	1.0	1.0
Community Service Officer	7.0	7.0	5.0	5.0
Community Service Officer/Detention	4.0	4.0	4.0	4.0
Executive Secretary	1.0	1.0	1.0	1.0
Forensic Specialist I	1.0	1.0	1.0	1.0
Forensic Specialist II	2.0	2.0	2.0	2.0
Lead Dispatcher	2.0	2.0	2.0	2.0
Neighborhood Services Specialist		4.0	4.0	4.0
Parking Services Officer (Contract)	2.0	2.0	2.0	2.0
Police Captain	2.0	2.0	2.0	2.0
Police Dispatcher I	2.0	2.0	3.0	3.0
Police Dispatcher II	9.0	9.0	9.0	12.0
Police Lieutenant	8.0	8.0	8.0	8.0
Police Officer (2)	122.0	122.0	122.0	122.0
Police Records Manager	1.0	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0	19.0
Program Assistant			1.0	1.0
Program Manager		1.0	1.0	1.0
Recycling Thest Prevention Specialist				1.0
Senior Crimes Analyst				0.8
Vehicle Abatement Officer				1.0
Volunteer Services Coordinator (Contract)	1.0			
Total Police	200.0	205.0	205.0	210.8
<b>Public Works</b>				
Administrative Analyst	1.0			
Administrative Clerk II	1.0			
Administrative Clerk III	2.0	2.0	2.0	3.0
Administrative Secretary	1.0	1.0	1.0	0.0
Associate Civil Engineer	3.0			

(1) Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.

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	<u>2011-2012 Budget</u>	<u>2012-2013 Budget</u>	<u>2013-2014 Adopted</u>	<u>2014-15 Proposed</u>
<b>Public Works (continued)</b>				
Automotive Parts Worker	1.0	1.0	1.0	1.0
City Engineer	1.0			
Confidential Secretary	1.0			
Construction Inspection Supervisor	1.0			
Custodian	1.0	1.0	1.0	1.0
Director of Public Works	1.0	1.0	1.0	1.0
Director of Public Works & Engineering				
Environmental Maintenance Technician	2.0	2.0	2.0	2.0
Equipment Mechanic	3.0	3.0	3.0	3.0
Facilities Maintenance Manager	1.0	1.0	1.0	1.0
Facilities Maintenance Technician	1.0	1.0	1.0	1.0
Fleet Manager				
General Laborer	6.0	5.0	5.0	5.0
Heavy Equipment Operator I	3.0	3.0	3.0	3.0
Heavy Equipment Operator II	1.0	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0	1.0
Landscape Gardener	6.0	6.0	6.0	7.0
Lead Custodian	2.0	2.0	2.0	2.0
Maintenance Carpenter				
Maintenance Electrician	1.0	1.0	1.0	1.0
Maintenance Gardener	2.0	3.0	3.0	2.0
Maintenance Painter	1.0	1.0	1.0	1.0
Maintenance Team Leader	3.0	3.0	3.0	3.0
Maintenance Utility Mechanic	2.0	2.0	2.0	2.0
Maintenance Worker I	2.0	3.0	2.0	2.0
Maintenance Worker II	8.0	5.0	7.0	7.0
Parks Lead Worker	1.0	1.0	1.0	1.0
Parks Program Manager				
Program Manager	1.0	1.0	1.0	1.0
Permit Center Technician II	1.0			
Permit Center Technician III	2.0			
Public Works Lead Worker	2.0	1.0	1.0	1.0
Senior Administrative Analyst (1)		1.0	1.0	1.0
Senior Civil Engineer	2.0			
Senior Maintenance Team Leader	5.0	5.0	5.0	5.0
Senior Traffic Signal Technician (1)	1.0	1.0	1.0	1.0
Traffic Signal Technician (1)	2.0	2.0	2.0	1.0
Traffic Signal Trainee (1)				1.0
Transportation Manager	1.0			
Transportation Program Manager II	1.0			
Tree Lead Worker	1.0	1.0	1.0	1.0
Total Public Works (2)	<u>79.0</u>	<u>63.0</u>	<u>64.0</u>	<u>64.0</u>
 <b>TOTAL GENERAL CITY</b>	 <u>379.0</u>	 <u>374.0</u>	 <u>380.0</u>	 <u>388.8</u>

(1) Positions partially funded by Lighting District.

(2) Some of these positions are funded by Storm Water Management.

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<b>Storm Water Management</b>				
Senior Administrative Analyst				
Sweeper Operator	2.0	2.0	2.0	2.0
Total Storm Water Management	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>
<b>Sewer Enterprise</b>				
Infrastructure Maintenance Manager		1.0	1.0	1.0
Maintenance Worker I		2.0	2.0	2.0
Maintenance Worker II	8.0	6.0	5.0	5.0
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0	1.0
Senior Maintenance Team Leader	1.0	1.0	1.0	1.0
Total Sewer	<u>10.0</u>	<u>11.0</u>	<u>10.0</u>	<u>10.0</u>
<b>TOTAL STORM WATER AND ENTERPRISE FUNDS</b>	<u>12.0</u>	<u>13.0</u>	<u>12.0</u>	<u>12.0</u>
<b>GRAND TOTAL CITY</b>	<u><u>391.0</u></u>	<u><u>387.0</u></u>	<u><u>392.0</u></u>	<u><u>400.8</u></u>

**CITY OF CONCORD  
 AUTHORIZED PART-TIME HOURS  
 BY CLASSIFICATION WITHIN DEPARTMENT  
 FOR THE YEAR ENDING JUNE 30, 2015**

	2011-2012		2012-2013		2013-2014		2014-2015	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
<b>City Attorney</b>								
Administrative Support	-	-	-	-	60	0.03	-	-
Total City Attorney	-	-	-	-	60	0.03	-	-
<b>Community and Economic Development</b>								
Administrative Support	3,931	1.89	2,000	0.96	2,120	1.02	1,120	0.54
Craft Worker	998	0.48	-	-	-	-	-	-
Professional	2,392	1.15	1,000	0.48	1,000	0.48	-	-
Technician	-	-	3,000	1.44	1,000	0.48	1,000	0.48
Total Community Development	7,322	3.52	6,000	2.88	4,120	1.98	2,120	1.02
<b>Parks and Recreation</b>								
Administrative Support	998	0.48	-	-	600	0.29	3,080	1.49
Camp Specialist	9,797	4.71	10,000	4.81	9,928	4.77	9,928	4.76
Professional	208	0.10	-	-	-	-	-	-
Recreation Specialist	110,115	52.94	112,889	54.29	107,768	51.81	50,253	24.18
Total Community & Recreation Serv.	121,118	58.23	122,889	59.10	118,296	56.87	63,261	30.43
<b>Finance</b>								
Administrative Support	1,248	0.60	2,460	1.18	2,150	1.03	1,655	0.79
Professional	-	-	-	-	-	-	-	-
Total Finance	1,248	0.60	2,460	1.18	2,150	1.03	1,655	0.79
<b>Human Resources</b>								
Administrative Support	1,040	0.50	1,040	0.50	1,040	0.50	-	-
Professional	1,040	0.50	405	0.19	405	0.20	-	-
Total Human Resources	2,080	1.00	1,445	0.69	1,445	0.70	-	-
<b>Information Technology</b>								
Technician	-	-	-	-	-	-	-	-
Professional	2,018	0.97	2,010	0.97	1,950	0.94	1,950	0.93
Total Information Technology	2,018	0.97	2,010	0.97	1,950	0.94	1,950	0.93
<b>Office of the City Manager</b>								
Administrative Support	1,622	0.78	1,604	0.77	3,780	1.82	1,550	0.75
Technician	1,123	0.54	1,123	0.54	1,123	0.54	1,123	0.54
Total City Manager	2,746	1.32	2,727	1.31	4,903	2.36	2,673	1.29

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	2011-2012		2012-2013		2013-2014		2014-2015	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
<b>Police</b>								
Public Safety Assistant	17,118	8.23	28,100	13.51	21,653	11.28	21,653	10.40
Total Police	17,118	8.23	28,100	13.51	21,653	11.28	21,653	10.40
<b>Public Works</b>								
Administrative Support	2,267	1.09	-	-	-	-	-	-
Maintenance Laborer (Parks)	48,214	23.18	50,453	24.26	4,766	25.66	14,286	6.86
Technician	2,746	1.32	500	0.24	-	-	-	-
Maintenance Laborer	10,421	5.01	8,833	4.25	-	4.79	-	-
Professional	998	0.48	-	-	-	-	-	-
Recreation Specialist	-	-	960	0.46	960	0.46	960	0.46
Total Public Works	64,646	31.08	60,746	29.21	5,726	30.91	15,246	7.32
<b>TOTAL GENERAL CITY</b>	<u>218,296</u>	<u>104.95</u>	<u>226,377</u>	<u>108.85</u>	<u>160,303</u>	<u>106.10</u>	<u>108,558</u>	<u>52.18</u>
<b>Storm Water</b>	-	-	-	-	-	-	-	-
<b>Sewer Enterprise</b>								
Maintenance Laborer	1,518	0.73	1,518	0.73	1,528	0.73	-	-
<b>TOTAL STORM WATER AND ENTERPRISE FUNDS</b>	<u>1,518</u>	<u>0.73</u>	<u>1,518</u>	<u>0.73</u>	<u>1,528</u>	<u>0.73</u>		
<b>GRAND TOTAL CITY</b>	<u>219,814</u>	<u>105.68</u>	<u>227,895</u>	<u>109.58</u>	<u>161,831</u>	<u>106.83</u>	<u>108,558</u>	<u>52.18</u>