



**TEMPORARY BANNER APPLICATION FORM**

Date Received by Planning

**Applicant and Business Information:**

APPLICANT'S NAME & BUSINESS NAME:	
ADDRESS & BANNER LOCATION:	ASSESSOR'S PARCEL NUMBER:
APPLICANT'S PHONE NUMBER:	BANNER SIZE (IN SQUARE FEET):
START & END DATE FOR BANNER'S DISPLAY:	BANNER HEIGHT & WIDTH:

If the Applicant is not the Property Owner, then the Property Owner must sign below to authorize the Applicant as his/her official representative.

I, \_\_\_\_\_, Owner, authorize \_\_\_\_\_  
 to act as the official representative on my behalf for this Temporary Banner Permit. I understand that as the property owner or authorized property manager, I am responsible for the safe display and timely removal of the temporary banner in compliance with the Development Code. I authorize employees of the City of Concord to process this application and enter upon the subject property to inspect the premises as necessary.

\_\_\_\_\_  
 Property Owner's Signature

\_\_\_\_\_  
 Date

**CERTIFICATION:**

I hereby certify that the statements furnished above, and in the attached exhibits, present the data and information required for this application to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge. I understand that as the applicant, I am responsible for the safe display and timely removal of the temporary banner in compliance with the Development Code. I understand that a failure to remove the temporary banner prior to expiration will result in Code Enforcement action being taken.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

**FOR PLANNING DIVISION USE ONLY:**

FILE NAME:		FEES	FIN. REV. CODE
FILE NUMBERS:	APPLICATION RECEIVED BY:	GP DESIGNATION:	
PERMIT EXPIRATION DATE:	PLANNER:	ZONING:	
	ENGINEER:		



When applying for a temporary banner permit, please provide the following items:

1. A completed application to display a temporary banner.
2. Signed approval from the property owner on the application. If a property manager is signing, their signatory authority should be identified. Contact information for both the property owner and applicant must also be provided.
3. A site plan identifying the location where your temporary banner will be displayed. A photograph of the actual banner in its proposed location may be acceptable.

**PURSUANT TO §18.180.120 TEMPORARY SIGNS:** Banners for grand openings or special events shall be allowed for a maximum period of 30 days. No other temporary sign shall be permitted within 150 days of such removal.

No pennants, banners, streamers, balloons, inflatable devices, flags or any other advertising devices shall be mounted on or above roofs or mansards or otherwise extend above a parapet wall or ridgeline of a structure.

Signs not promptly removed after thirty (30) day time period will result in the immediate issuance of re-inspection fees, administrative fines in the amount of \$100.00 to \$500.00 per day.