



FURRY PET FAIRE 2015 APPLICATION/AGREEMENT

The undersigned agrees to abide by the Rules and Regulations of the City of Concord and the Concord Senior Center as pursuant to the interpretations of the organization while participating in Parks and Recreation hosted events. I also agree to cooperate fully with the Event Coordinator in enforcing these rules that I have read. I understand that the Event Coordinator may require health code and safety violations to be rectified or removed immediately. Any failure on my part to abide by these rules and regulations or cooperate with the Event Coordinator may result in disciplinary action including possible cancellation of booth and all rights to attend or sell at hosted events.

VENDOR INFORMATION (please print):

Date: _____

Name

Company/Business Name

Office Telephone (include area code)

Email (to which forms will be sent):

Address (Street number, PO Box)

City, State, Zip Code

Home Phone and Cell Phone or number you can be reached

at the morning of the event

**Re-sale # (if applicable)

Indicate type of business:

Rescue/Shelter Organization _____

Corporations _____

Home Based/Crafter _____

Small Retailers _____

Non Profits _____

Activity or Demonstration _____

Service _____

Other _____

Food booths are not being accepted at this event.

If you are a rescue or animal organization please indicate the following:

I will be bringing animals. Indicate what type of animals: _____

I will need extra room for animal pens: _____

Keep in mind that large set ups (not an animal pen within your booth) will require an additional fee for a 10x10 space.

Send the signed and completed forms plus a payment of \$25.00 for each non-profit space, \$75 for each small retail/for-profit space, \$175 for corporations you are reserving to Concord Senior Center, 2727 Parkside Circle, Concord, CA 94519. Attention: FURRY PET FAIRE – Dario Sanchez.

REQUESTED PARTICIPATION

EVENT & LOCATION	EVENT TIME	DATE	NO of SPACES REQUESTED
Furry Pet Faire, Baldwin Park	10 am – 4 pm	Saturday, May 30 th	

Note: Set up is one (1) hour prior to the event and tear down is (1) hour after the event times listed above.

Confirmation of your space will be sent to you within a week or two of the event.

SIGNATURE

DATE

THANK YOU.

** Re-sale numbers are only required per the California State Rules stated on the BOE form attached. Please review and when applicable provide a resale number.

California Resale Certificate

I HEREBY CERTIFY:

1. I hold valid seller's permit number:

2. I am engaged in the business of selling the following type of tangible personal property:

3. This certificate is for the purchase from of the item(s) I have listed in paragraph 5 below. [Vendor's name]

4. I will resell the item(s) listed in paragraph 5, which I am purchasing under this resale certificate in the form of tangible personal property in the regular course of my business operations, and I will do so prior to making any use of the item(s) other than demonstration and display while holding the item(s) for sale in the regular course of my business. I understand that if I use the item(s) purchased under this certificate in any manner other than as just described, I will owe use tax based on each item's purchase price or as otherwise provided by law.

5. Description of property to be purchased for resale:

6. I have read and understand the following:

For Your Information: A person may be guilty of a misdemeanor under Revenue and Taxation Code section 6094.5 if the purchaser knows at the time of purchase that he or she will not resell the purchased item prior to any use (other than retention, demonstration, or display while holding it for resale) and he or she furnishes a resale certificate to avoid payment to the seller of an amount as tax. Additionally, a person misusing a resale certificate for personal gain or to evade the payment of tax is liable, for each purchase, for the tax that would have been due, plus a penalty of 10 percent of the tax or \$500, whichever is more.

NAME OF PURCHASER	SIGNATURE OF PURCHASER, PURCHASER'S EMPLOYEE OR AUTHORIZED REPRESENTATIVE
PRINTED NAME OF PERSON SIGNING	TITLE
ADDRESS OF PURCHASER	
()	
TELEPHONE NUMBER (Best number to reach)	DATE



FURRY PET FAIR & Maddie's Pet Adoption Day Booth Guidelines and Rules

DATE	Saturday, May 30 th , 10:00 am – 4:00 pm
LOCATION	John Baldwin Park, 2727 Parkside Circle – adjacent to Concord Senior Center
SPACE DETAILS	<ul style="list-style-type: none">* Vendors must bring all their own equipment and items needed and are responsible for set up and clean up. Tents are not required.* Booth placement is decided by Concord Senior Center event organizers.* Vehicles must be parked off site once unloaded.* Concord Senior Center will be responsible for mass marketing and booth space assignments. Booth spaces may be subject to change if needed day of event.
SPACE FEES	<ul style="list-style-type: none">* \$25.00 fee per space for non-profits.* \$75.00 fee per space for small retail and service booths.* \$175 for corporate booths.* Payable to Concord Senior Center (by check or on-line by credit card)* Checks can be mailed in or brought to Concord Senior Center, Attn: Dario Sanchez, 2727 Parkside Circle, Concord, CA 94519* Forms and payment is due by no later than May 13, 2015
REQUIREMENTS	Vendors may be asked to complete a BOE (Board of Equalization Form) and submit with payment. All retail vendors should include the completed form with your application.
CONTACT	Dario C. Sanchez , Recreation Program Aide, Concord Senior Center

RULES

1. Vendors may not sell food, drinks or alcohol of any kind.
2. Concord Senior Center reserves the right to reject any vendors CCHS deems unsuitable.
3. Booth spaces will be assigned and space must be adhered to or additional fees may be charged.
4. Unfortunately NO electricity is available.
5. Vendors are responsible for providing their own booths, chairs and tables. Plus all displays and equipment needed.
6. Vendors will be responsible for set up, display, and tear down of their own booth. (i.e., tables, booth, display boards, items associated with selling).
7. Vendors **must remain open** from 10:00 AM to 4:00 PM. Set up is from 9:00 AM to 10 AM. Vendors must be **ready by 9:45 AM**. All vendors must clean and vacate their space by 5:00 PM.
8. **All items and trash from your booth must be removed and disposed of at the end of the event. Garbage must not be left on site and must be taken home with you.**
9. **No refunds will be given after May 8, 2015.**

CONFIRMATIONS & INSTRUCTIONS: Vendors will be called or emailed with instructions and your space assignment a minimum of a week prior to the event. A representative will check you in at the start of the event and check on you throughout the event.

Thank you for participating in the
FURRY PET FAIRE
- a Concord Senior Center Parks and Recreation community event
and benefit to Contra Costa Humane Society animals, programs and organization.